

Transit Meeting  
February 12, 2018  
Minutes

Present; Mr. Steve Willis, Mr. Gordon Geiger, Sue Kunkel and Brad Brummond – Transit Administrator.

Absent; Mr. Tony Kusserow, Mr. Rick Blake – Chairman

- 1) Call to order 4:00pm
- 2) Public Comment - None
- 3) Approval of November minutes

A motion to approve minutes of the November, 2017 meeting was made Mr. Gordon Geiger and seconded by Mr. Steve Willis. All ayes, motion approved unanimously.

4) Administrator's Report:

- A) Greg Pehlke driving on his own. Doing good catching on quickly improving weekly.
  - B) Ecolane awarded RFP for dispatch software. First meeting was held in mid-January. Ecolane visited for two days doing risk assessment. Will have to enter all rides manually to correct bus but reporting will be very beneficial. Ecolane working on diminishing balance portion of their program that will be an upgrade and very beneficial to Merrill Transit with the student ridership. Still looking at end of March going live. Possibly be mostly implemented by next meeting to have some form of demonstration.
  - C) Part time driver schedule has changed a bit with excess drivers. Have one driver working four days a week every week. Two drivers working four days a week every other week and 2 days a week the opposite weeks. Two drivers working 3 days every other week and two days to opposite week. Resulting in full coverage and everyone working together as a team to cover each other's time off.
- 5) Next meeting date will be March 19, 2018
- 6) A motion to adjourn the meeting was made by Mr. Steve Willis seconded by Mr. Gordy Geiger. All ayes, motion approved unanimously

Respectfully submitted by:

Brad Brummond  
Transit Administrator