



CITY OF MERRILL
PERSONNEL AND FINANCE COMMITTEE
MINUTES • TUESDAY JANUARY 23, 2018

Regular Meeting

City Hall Council Chambers

5:00 PM

I. Call to Order

Alderman Schwartzman called the meeting to order at 5:00 P.M.

Attendee Name	Title	Status	Arrived
Ryan Schwartzman	Aldersperson - Third District	Present	
Tim Meehean	Aldersperson - Eighth District	Present	
Paul Russell	Aldersperson - First District	Excused	

Also in attendance: City Administrator Dave Johnson, Finance Director Kathy Unertl, City Attorney Tom Hayden, Alderwoman Kandy Peterson and City Clerk Bill Heideman.

II. Vouchers:

1. Vouchers for November, 2017

Motion (Meehean/Schwartzman) to place on file.

RESULT: PLACED ON FILE

2. Vouchers for December, 2017

Motion (Meehean/Schwartzman) to place on file.

RESULT: PLACED ON FILE

III. Agenda items for consideration:

1. Consider write-off of 2017 over-collected real estate taxes (\$1,207.49) for property at 103 East Fourth Street, owned by Merrill Historical Society.

Information was in the meeting packet.

Motion (Meehean/Schwartzman) to approve.

RESULT: APPROVED & SENT TO COUNCIL Next: 2/13/2018 7:00 PM

2. Update on claim for excessive assessment - Robert Hill Law, LTD, regarding Wal-Mart real estate (500 S. Pine Ridge Ave.).

City Attorney Hayden reported that numerous types of claims similar to this one are being filed throughout the Midwest. The City of Merrill, through its insurance carrier, has retained legal counsel from Appleton to handle this claim.

No action was necessary, requested or taken.

IV. Monthly Reports:

1. Municipal Court

The report was in the meeting packet.

2. Finance Director Unertl

The report was in the meeting packet.

3. City Attorney Hayden

The report was in the meeting packet.

4. City Clerk Heideman

The report was in the meeting packet.

City Clerk Heideman provided verbal updates to the report. Absentee ballots for the February 20th primary election were mailed January 23rd. In-house absentee voting for that election will begin on January 24th in the Clerk/Treasurer office.

5. City Administrator Johnson

The report was in the meeting packet.

6. Consider placing monthly reports on file

Motion (Meehean/Schwartzman) to place on file.

RESULT:	PLACED ON FILE
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V. Establish date, time and location of next regular meeting

Tuesday, February 27th, 2018 at 5:00 P.M. in the City Hall Common Council Chambers.

VI. Public Comment Period

None.

VII. Closed session(s):

1. The Committee may convene in closed session pursuant to Wisconsin State Statutes 19.85(1), to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved in, to discuss grievance filed by International Association of Firefighters Local 847.

Motion (Meehean/Schwartzman) to convene in closed session. Carried 2-0 on roll call vote.

Convened in closed session at 5:08 P.M. Attending: Schwartzman, Meehean, Johnson, Unertl, Hayden and Peterson.

Discussion on the grievance was held in closed session. No action was taken.

VIII. Adjournment

Motion (Meehean/Schwartzman) to adjourn. Carried. Adjourned (from closed session) at 5:24 P.M.