



**CITY OF MERRILL**  
**CITY PLAN COMMISSION**  
**MINUTES • TUESDAY JANUARY 2, 2018**

**Regular Meeting**

**City Hall Council Chambers**

**5:45 PM**

**I. Call to Order**

Mayor Bialecki called the meeting to order at 5:45 P.M.

Attendee Name	Title	Status	Arrived
Tim Meehean	Aldersperson - Eighth District	Present	
Bill Bialecki	Mayor	Present	
Mike Willman	Chairman - Park & Rec	Present	
Ralph Sturm		Present	
Melissa Schroeder		Present	
Ken Maule		Present	
Robert Reimann		Present	

Also in attendance: City Attorney Tom Hayden, Public Works Director/City Engineer Rod Akey, Building Inspector/Zoning Administrator Darin Pagel, Alderman Ryan Schwartzman, Stacy Pettit and City Clerk Bill Heideman. Attending the public hearing portion of the meeting: Alderwoman Kandy Peterson and Dan Kolhouse.

**II. Minutes of previous meeting(s):**

**1. Minutes of October 3, 2017 meeting**

Motion (Willman/Meehean) to approve.

**RESULT: APPROVED**

**III. Agenda items for consideration:**

**1. Consider extraterritorial Certified Survey Map (CSM) in the Town of Merrill for Stacy Pettit.**

Information was in the meeting packet.

Building Inspector/Zoning Administrator Pagel reported that the area defined in the map is within the extraterritorial boundary of the City, so City review and approval is required. He has no issues with the map as submitted.

Motion (Meehean/Maule) to approve the map. If approved, the map will be considered via resolution by the Common Council.

**RESULT: APPROVED & SENT TO COUNCIL**

**Next: 1/9/2018 7:00 PM**

**2. Consider extraterritorial Certified Survey Map (CSM) in the Town of Scott for Ron and Lloyd Schneider.**

Information was in the meeting packet.

Building Inspector/Zoning Administrator Pagel reported that the area defined in the map is within the extraterritorial boundary of the City, so City review and approval is required. He has no issues with the map as submitted.

Motion (Schroeder/Meehean) to approve the map. If approved, the map will be considered via resolution by the Common Council.

<b>RESULT:</b>	<b>APPROVED &amp; SENT TO COUNCIL</b>	<b>Next: 1/9/2018 7:00 PM</b>
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IV. Public Hearing (will begin at 6:00 P.M.):

At 5:48 P.M., Mayor Bialecki announced a recess until 6:00 P.M., the scheduled start time for the public hearing.

Mayor Bialecki called the meeting back to order at 6:00 P.M.

1. Public Hearing on request from C and D Excavating, LLC to rezone, from R-3 to Industrial, three parcels in the 600 block of S. Alexander Street.

Information was in the meeting packet.

City Attorney Hayden read the public hearing notice.

Motion (Meehean/Willman) to open the public hearing. Carried.

Representing C & D Excavating, Dan Kolhouse explained that he is requesting the rezoning in order to erect a small shop as part of his business.

Motion (Maule/Schroeder) to close the public hearing. Carried.

Motion (Maule/Reimann) to approve the rezoning. If approved, the rezoning will be considered via ordinance by the Common Council.

<b>RESULT:</b>	<b>APPROVED &amp; SENT TO COUNCIL</b>	<b>Next: 1/9/2018 7:00 PM</b>
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V. Public Comment Period

None.

VI. Establish date, time and location of next meeting

Tuesday, February 6<sup>th</sup>, 2018 at 5:00 P.M. in the City Hall Common Council Chambers. The time of the meeting is subject to change, depending on whether the meeting agenda includes public hearing(s).

VII. Adjournment

Motion (Willman/Meehean) to adjourn. Carried. Adjourned at 6:04 P.M.