



CITY OF MERRILL

COMMON COUNCIL

AGENDA • TUESDAY DECEMBER 12, 2017

Regular Meeting

City Hall Council Chambers

7:00 PM

1. Call to Order
2. Silent Prayer
3. Pledge of Allegiance
4. Roll Call
5. Public Comment Period
6. Minutes of previous Common Council meeting(s):
 1. Minute of November 14, 2017 meeting
7. Revenue & Expense Reports(s):
 1. Revenue & Expense Report for Period Ending November 30, 2017
8. Communications and Petitions:
 1. Claim filed by Jean Bowen for damages and injuries sustained as the result of a trip and fall over construction caution tape at or near Hardee's on North Center Avenue. The City's insurance carrier is recommending that this claim be disallowed. This recommendation is based on an investigation conducted by the insurance carrier, which determined there was no negligence or liability on behalf of the City of Merrill.
9. General agenda items:
 1. Employee Years of Service Recognition:
 - Steven B. Landwehr, 20 years (Wastewater Treatment Plant)
 - John P. Kraegenbrink II, 15 years (Fire Department)
10. Water and Sewage Disposal Committee:
 1. Consider 3.0% Adjustment to Water & Sewer Service Fees for 2018. The Water and Sewage Disposal Committee recommends approval.
11. Placing Committee Reports on File:
 1. Consider placing the following committee reports on file: Festival Grounds Committee, Library Board, Merrill Enrichment Center Committee, Parks & Recreation Commission, Personnel & Finance Committee, Redevelopment Authority and Water & Sewage Disposal Committee.
12. Mayor's Appointments:
 1. Election Officials for 2018-2019

13. Ordinances:
 1. An Ordinance amending Code of Ordinances Chapter 38, Division 2, Section 38-149, related to Sewer Service Charges.
14. Resolutions:
 1. A Preliminary Resolution of intent to exercise Special Assessment Powers by Police Power under Section 66.0703 of the Wisconsin Statutes. Mayor Bialecki is bringing this resolution directly to the Common Council.
 2. A Resolution ratifying the January 1, 2018 to December 31, 2019 contract between the City of Merrill and the Merrill Professional Police Association.
 3. A Resolution ratifying the January 1, 2018 to December 31, 2019 contract between the City of Merrill and the International Association of Firefighters Local 847.
15. Mayor's Communications
16. Adjournment

William N. Heideman, CMC, WCMC
City Clerk

The Merrill City Hall is accessible to the physically disadvantaged. If special accommodations are needed, please contact the Merrill City Hall at (715) 536-5594.



CITY OF MERRILL

COMMON COUNCIL

MINUTES • TUESDAY NOVEMBER 14, 2017

Regular Meeting **City Hall Council Chambers** **7:00 PM**

1. Call to Order

Mayor Bialecki called the meeting to order at 7:00 P.M.

Attendee Name	Title	Status	Arrived
Paul Russell	Aldersperson - First District	Present	
Pete Lokemoen	Aldersperson - Second District	Present	
Ryan Schwartzman	Aldersperson - Third District	Present	
Kandy Peterson	Aldersperson - Fourth District	Present	
John Burgener	Aldersperson - Fifth District & President	Present	
Mary Ball	Aldersperson - Sixth District	Present	
Rob Norton	Aldersperson - Seventh District	Present	
Tim Meehean	Aldersperson - Eighth District	Present	
Bill Bialecki	Mayor	Present	

Also in attendance: Public Works Director/City Engineer Rod Akey, Police Chief Corey Bennett, Street Superintendent Dustin Bonack, Transit Director Brad Brummond, City Attorney Tom Hayden, City Administrator Dave Johnson, Enrichment Center Director Tammie Mrachek, Building Inspector/Zoning Administrator Darin Pagel, Fire Chief Dave Savone, Utility Operations Manager Gabe Steinagel, Library Director Stacy Stevens, Finance Director Kathy Unertl, Park and Recreation Director Dan Wendorf, Maintenance Supervisor Nick Wszalek and City Clerk Bill Heideman.

- 2. Silent Prayer
- 3. Pledge of Allegiance
- 4. Roll Call
- 5. Public Comment Period

None.

6. Minutes of previous Common Council meeting(s):

- 1. Minutes of October 10, 2017 meeting
Motion (Burgener/Schwartzman) to approve.

RESULT: APPROVED

7. Revenue & Expense Reports(s):

- 1. Revenue & Expense Report for Period Ending October 31, 2017
Motion (Burgener/Meehean) to place on file.

Attachment: 2017-11-14 Council Minutes (2984 : Minute of November 14, 2017 meeting)

RESULT: PLACED ON FILE

8. Public Hearings:

1. Public hearing on proposed 2018 Budget

City Attorney Hayden read the public hearing notice.

Motion (Schwartzman/Peterson) to open the public hearing. Carried.

Nobody spoke on the proposed budget.

Motion (Schwartzman/Peterson) to close the public hearing. Carried.

9. Board of Public Works:

1. Consider transfer of lot at 1102 Van Buren Street to the Merrill Area Housing Authority. The Board of Public Works recommends approval.

Motion (Norton/Schwartzman) to approve. Carried. Abstaining - Alderman Russell.

2. Gateway North LLC (Gary Schwartz) requesting a right-of-way lease for signage at the AmericInn, 3300 E. Main Street. The Board of Public Works recommends approval.

Motion (Norton/Burgener) to approve.

RESULT: APPROVED

10. Placing Committee Reports on File:

1. Consider placing the following committee reports on file: Airport Commission, Board of Public Works, Committee of the Whole, Festival Grounds Committee, Health and Safety Committee, Housing Authority, Library Board, Merrill Enrichment Center Committee, Parks and Recreation Commission, Personnel and Finance Committee and Redevelopment Authority.

Motion (Meehean/Ball) to place on file.

RESULT: PLACED ON FILE

11. Mayor's Appointments:

Alicia Kucirek to the Enrichment Center Committee, term to expire May 1, 2018

Mayor Bialecki reported that Alicia Kucirek has declined the nomination. Based on that, Mayor Bialecki requested that the nomination be withdrawn. Without objection, it was so ordered.

12. Ordinances:

1. An Ordinance adopting the 2018 City of Merrill budget and establishing the tax levy for year 2017 (Ordinance #2017-31).

City Attorney Hayden gave the ordinance a first reading.

Motion (Schwartzman/Ball) to suspend the rules and give the ordinance a second reading and a third reading by title only. Carried.

City Attorney Hayden gave the ordinance a second reading and a third reading by title only.

Motion (Lokemoen/Schwartzman) to delete the "Fire Car 67 Replacement" (\$60,000) from the 2018 capital budget. Motion failed.

13. Resolutions:

1. A Resolution authorizing modifying the Development Incentive payment timeframe for One Way Collision Center, LLC (Resolution #2543).

WHEREAS, the Common Council of the City of Merrill authorized a development agreement in Tax Increment District (TID) No. 6 on April 13, 2010 via Resolution No. 2158; and

WHEREAS, One Way Collision Center, LLC expansion and equipment modernization at 424 East 1st Street has generated more than the projected new tax increment and the business will be building a new facility in the 2500 block of East Main Street; and

WHEREAS, there are four remaining years of the \$1,000 annual TIF development incentive payments under the terms of the development agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN this 14th day of November, 2017, that the Finance Director is authorized to issue the remaining \$4,000 TIF development incentive payment in January 2018.

Motion (Schwartzman/Russell) to approve.

RESULT:	APPROVED
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2. A Resolution adopting the City of Merrill Outdoor Recreation Plan (ORP) 2018-2022 (Resolution #2544).

WHEREAS, the City of Merrill, Lincoln County, Wisconsin wishes to provide quality park facilities and a variety of recreation opportunities and experiences to meet the needs of the community's residents; and

WHEREAS, the City of Merrill, Lincoln County, Wisconsin has developed an Outdoor Recreation Plan (ORP) in order to be eligible for various funding programs between 2018-2022 including Land and Water Conservation Fund Program (LWCF), Outdoor Recreation Action Program-Local Park Aids (ORAP-LPA), Stewardship, Acquisition and Development of Local Parks (ADLP); and

WHEREAS, the Wisconsin Department of Natural Resources (WDNR) requires, that in order to be eligible for funding of needed projects, municipalities to either amend or update their ORP every five years; and

WHEREAS, the Parks and Recreation Commission and administrative staff have reviewed the updated ORP in its entirety to reflect community recreation needs into the future; and

WHEREAS, the Parks and Recreation Commission collected local recreational needs information through multiple resources including board and staff member knowledge of current park conditions, reviewing past plans, a Level of Services assessment; and an Outdoor Recreation Survey; and

WHEREAS, the Parks and Recreation Commission voted to recommend the adoption of the Outdoor Recreation Plan by both the City of Merrill Common Council and the Wisconsin Department of Natural Resources for the dual purposes of serving as a guide for future park development within the City of Merrill and potential funding considerations within the next five (5) years;

NOW, THEREFORE, BE IT RESOLVED, that the Common Council of the City of Merrill, Lincoln County, Wisconsin, hereby adopts The City of Merrill Outdoor Recreation Plan (ORP) 2018 - 2022, and;

BE IT FURTHER RESOLVED, that City administrative staff is directed to provide a signed copy of this resolution, along with the Outdoor Recreation Plan to the Wisconsin Department of Natural Resources for their review and consideration.

Motion (Burgener/Russell) to approve.

RESULT:	APPROVED
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3. A Resolution honoring Douglas K. Drost for his long-term service to the City of Merrill (Resolution #2545).

WHEREAS, Douglas K. Drost has served the City of Merrill Transit Department for 24 years; and,

WHEREAS, these years of service have been marked by dedication to the best interests of our community and citizens; and

WHEREAS, Douglas K. Drost has earned the admiration and respect of his fellow employees by the way in which he has carried out his duties; and,

WHEREAS, Douglas K. Drost's skills and experience, will be missed at the City of Merrill Transit Department;

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN this 14th day of November, 2017, that the Common Council, and the people of Merrill officially acknowledge with deep appreciation the faithful service Douglas K. Drost has given the City of Merrill Transit Department and commends him for those 24 years of service; and

BE IT FURTHER RESOLVED, that we hereby commend the meritorious and dedicated service of Douglas K. Drost, congratulate him upon the occasion of his retirement from the City of Merrill Transit Department, and extend our warmest wishes for his enjoyment of continued prosperity in the years that lie ahead.

Motion (Common Council/Common Council) to approve.

RESULT:	APPROVED
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14. Mayor's Communications

Mayor Bialecki congratulated the Merrill High School girls volleyball team on a successful season.

The annual Christmas parade is scheduled for Saturday, December 2nd.

Thanksgiving this year is November 23rd.

The City of Merrill has received the 2017 "Friend of the 4-H" award from the Lincoln County 4-H Leaders' Association.

Mayor Bialecki thanked Finance Director Unertl and the department heads for their work on the 2018 budget.

15. Adjournment

Motion (Burgener/Schwartzman) to adjourn. Carried. Adjourned at 7:21 P.M.

CITY OF MERRILL
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: NOVEMBER 30TH, 2017

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
Non-Departmental					
Taxes (or Utility Rev.)	4,288,131.00	0.00	4,297,878.44	100.23	(9,747.44)
Intergovernmental	4,029,394.91	2,619,428.04	4,032,357.59	100.07	(2,962.68)
Licenses and Permits	41,271.00	385.00	41,523.23	100.61	(252.23)
Fines, Forfeits, & Pen.	115,500.00	5,054.24	102,821.90	89.02	12,678.10
Public Charges-Services	6,625.00	817.17	8,107.72	122.38	(1,482.72)
Miscellaneous Revenues	106,175.00	6,459.47	75,887.16	71.47	30,287.84
TOTAL Non-Departmental	8,587,096.91	2,632,143.92	8,558,576.04	99.67	28,520.87
Municipal Court					
Intergov Charges (Misc.)	5,835.00	0.00	4,464.00	76.50	1,371.00
TOTAL Municipal Court	5,835.00	0.00	4,464.00	76.50	1,371.00
City Attorney					
Intergov Charges (Misc.)	9,975.00	0.00	6,250.70	62.66	3,724.30
Miscellaneous Revenues	11,598.00	0.00	0.00	0.00	11,598.00
TOTAL City Attorney	21,573.00	0.00	6,250.70	28.97	15,322.30
Mayor					
Miscellaneous Revenues	1,355.00	0.00	0.00	0.00	1,355.00
TOTAL Mayor	1,355.00	0.00	0.00	0.00	1,355.00
City Administrator					
Miscellaneous Revenues	22,750.00	0.00	0.00	0.00	22,750.00
TOTAL City Administrator	22,750.00	0.00	0.00	0.00	22,750.00
City Clerk					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL City Clerk	0.00	0.00	0.00	0.00	0.00
Clerk/Treasurer Staff					
Miscellaneous Revenues	2,509.00	0.00	0.00	0.00	2,509.00
TOTAL Clerk/Treasurer Staff	2,509.00	0.00	0.00	0.00	2,509.00
Treasurer/Finance Dir.					
Licenses and Permits	500.00	198.56	1,656.49	331.30	(1,156.49)
Miscellaneous Revenues	22,883.00	0.00	0.00	0.00	22,883.00
TOTAL Treasurer/Finance Dir.	23,383.00	198.56	1,656.49	7.08	21,726.51
City Maintenance					
Intergovernmental	813.47	0.00	813.47	100.00	0.00
Miscellaneous Revenues	2,050.00	0.00	2,050.00	100.00	0.00
TOTAL City Maintenance	2,863.47	0.00	2,863.47	100.00	0.00

Attachment: Rev-Expense-2017-11 (2986 : Revenue & Expense Report for Period Ending November 30, 2017)

CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2017

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Over-Collected Taxes</u>					
Miscellaneous Revenues	250.00	0.00	0.00	0.00	250.00
TOTAL Over-Collected Taxes	250.00	0.00	0.00	0.00	250.00
<u>Police</u>					
Intergovernmental	19,000.00	3,176.63	11,882.69	62.54	7,117.31
Public Charges-Services	11,500.00	620.50	7,170.16	62.35	4,329.84
Intergov Charges (Misc.)	8,000.00	99.47	7,900.39	98.75	99.61
Miscellaneous Revenues	200.00	0.00	319.48	159.74	(119.48)
TOTAL Police	38,700.00	3,896.60	27,272.72	70.47	11,427.28
<u>Traffic Control</u>					
Miscellaneous Revenues	0.00	0.00	1,013.05	0.00	(1,013.05)
TOTAL Traffic Control	0.00	0.00	1,013.05	0.00	(1,013.05)
<u>Fire Protection</u>					
Intergovernmental	0.00	0.00	779.16	0.00	(779.16)
Public Charges-Services	7,050.00	0.00	6,305.00	89.43	745.00
Intergov Charges (Misc.)	213,282.00	108,773.82	322,055.82	151.00	(108,773.82)
Miscellaneous Revenues	0.00	0.00	677.00	0.00	(677.00)
TOTAL Fire Protection	220,332.00	108,773.82	329,816.98	149.69	(109,484.98)
<u>Ambulance/EMS</u>					
Intergovernmental	1,023,130.00	82,631.51	809,233.80	79.09	213,896.20
TOTAL Ambulance/EMS	1,023,130.00	82,631.51	809,233.80	79.09	213,896.20
<u>Bldg. Inspection/Zoning</u>					
Licenses and Permits	25,000.00	1,945.00	20,835.00	83.34	4,165.00
Miscellaneous Revenues	11,400.00	0.00	0.00	0.00	11,400.00
TOTAL Bldg. Inspection/Zoning	36,400.00	1,945.00	20,835.00	57.24	15,565.00
<u>Public Works/Engineer</u>					
Miscellaneous Revenues	60,000.00	0.00	0.00	0.00	60,000.00
TOTAL Public Works/Engineer	60,000.00	0.00	0.00	0.00	60,000.00
<u>Street Superintendent</u>					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Street Superintendent	0.00	0.00	0.00	0.00	0.00
<u>Operations Support (M&E)</u>					
Intergovernmental	315,000.00	12,455.06	206,312.48	65.50	108,687.52
TOTAL Operations Support (M&E)	315,000.00	12,455.06	206,312.48	65.50	108,687.52
<u>Roads</u>					
Intergovernmental	31,000.00	0.00	17,131.09	55.26	13,868.91
Public Charges-Services	2,500.00	0.00	0.00	0.00	2,500.00
Miscellaneous Revenues	0.00	0.00	6,927.80	0.00	(6,927.80)
TOTAL Roads	33,500.00	0.00	24,058.89	71.82	9,441.11

Attachment: Rev-Expense-2017-11 (2986 : Revenue & Expense Report for Period Ending November 30, 2017)

CITY OF MERRILL
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: NOVEMBER 30TH, 2017

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Snow and Ice</u>					
Public Charges-Services	12,500.00	0.00	3,836.39	30.69	8,663.61
TOTAL Snow and Ice	12,500.00	0.00	3,836.39	30.69	8,663.61
<u>Stormwater Maintenance</u>					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
TOTAL Stormwater Maintenance	0.00	0.00	0.00	0.00	0.00
<u>Street Painting-Marking</u>					
Intergovernmental	2,500.00	0.00	0.00	0.00	2,500.00
TOTAL Street Painting-Marking	2,500.00	0.00	0.00	0.00	2,500.00
<u>Street Lighting</u>					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Street Lighting	0.00	0.00	0.00	0.00	0.00
<u>Stormwater Plan/Const.</u>					
Licenses and Permits	750.00	0.00	0.00	0.00	750.00
TOTAL Stormwater Plan/Const.	750.00	0.00	0.00	0.00	750.00
<u>Airport</u>					
Public Charges-Services	25,000.00	100.00	22,385.86	89.54	2,614.14
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Airport	25,000.00	100.00	22,385.86	89.54	2,614.14
<u>Transit</u>					
Specials (Utility Rev.)	235,000.00	66,956.78	242,562.80	103.22	(7,562.80)
Intergovernmental	90,000.00	0.00	81,520.00	90.58	8,480.00
Public Charges-Services	148,000.00	4,693.10	111,023.45	75.02	36,976.55
Miscellaneous Revenues	20,000.00	0.00	0.00	0.00	20,000.00
TOTAL Transit	493,000.00	71,649.88	435,106.25	88.26	57,893.75
<u>Garbage Collection</u>					
Miscellaneous Revenues	6,000.00	568.00	6,610.00	110.17	(610.00)
TOTAL Garbage Collection	6,000.00	568.00	6,610.00	110.17	(610.00)
<u>Recycling</u>					
Intergovernmental	30,000.00	0.00	32,537.43	108.46	(2,537.43)
Miscellaneous Revenues	7,500.00	409.35	4,164.49	55.53	3,335.51
TOTAL Recycling	37,500.00	409.35	36,701.92	97.87	798.08
<u>Weed & Nuisance Control</u>					
Public Charges-Services	5,000.00	0.00	600.00	12.00	4,400.00
Miscellaneous Revenues	2,500.00	0.00	0.00	0.00	2,500.00
TOTAL Weed & Nuisance Control	7,500.00	0.00	600.00	8.00	6,900.00

Attachment: Rev-Expense-2017-11 (2986 : Revenue & Expense Report for Period Ending November 30, 2017)

CITY OF MERRILL
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: NOVEMBER 30TH, 2017

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>MACEC - Enrichment</u>					
Public Charges-Services	0.00	0.00	0.00	0.00	0.00
TOTAL MACEC - Enrichment	0.00	0.00	0.00	0.00	0.00
<u>Library</u>					
Intergovernmental	448,400.00	0.00	448,400.00	100.00	0.00
Public Charges-Services	16,000.00	875.00	13,150.03	82.19	2,849.97
Miscellaneous Revenues	0.00	0.00	5,862.12	0.00	(5,862.12)
TOTAL Library	464,400.00	875.00	467,412.15	100.65	(3,012.15)
<u>Parks</u>					
Public Charges-Services	15,250.00	0.00	11,595.29	76.03	3,654.71
Miscellaneous Revenues	1,250.00	0.00	850.00	68.00	400.00
TOTAL Parks	16,500.00	0.00	12,445.29	75.43	4,054.71
<u>River Bend Trail</u>					
Taxes (or Utility Rev.)	1,964.00	0.00	1,858.56	94.63	105.44
Miscellaneous Revenues	8,716.00	1,000.00	3,000.00	34.42	5,716.00
TOTAL River Bend Trail	10,680.00	1,000.00	4,858.56	45.49	5,821.44
<u>Recreation Programs</u>					
Public Charges-Services	84,026.00	0.00	93,096.99	110.80	(9,070.99)
TOTAL Recreation Programs	84,026.00	0.00	93,096.99	110.80	(9,070.99)
<u>Decorations & Banners</u>					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Decorations & Banners	0.00	0.00	0.00	0.00	0.00
<u>CATV - MP3</u>					
Licenses and Permits	5,000.00	0.00	0.00	0.00	5,000.00
TOTAL CATV - MP3	5,000.00	0.00	0.00	0.00	5,000.00
<u>MARC - Smith Center</u>					
Public Charges-Services	73,400.00	8,393.70	42,737.09	58.22	30,662.91
Miscellaneous Revenues	0.00	0.00	2,050.00	0.00	(2,050.00)
TOTAL MARC - Smith Center	73,400.00	8,393.70	44,787.09	61.02	28,612.91
<u>Aquatic Center</u>					
Public Charges-Services	105,000.00	60.36	73,688.59	70.18	31,311.41
TOTAL Aquatic Center	105,000.00	60.36	73,688.59	70.18	31,311.41
TOTAL REVENUE	11,738,433.38	2,925,100.76	11,193,882.71	95.36	544,550.67

Attachment: Rev-Expense-2017-11 (2986 : Revenue & Expense Report for Period Ending November 30, 2017)

CITY OF MERRILL
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: NOVEMBER 30TH, 2017

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
EXPENDITURES					
Common Council					
Personnel Services	34,100.00	3,068.81	26,065.06	76.44	8,034.94
Contractual Services	6,750.00	159.92	2,134.32	31.62	4,615.68
Supplies & Expenses	11,150.00	2,125.69	8,863.88	79.50	2,286.12
TOTAL Common Council	52,000.00	5,354.42	37,063.26	71.28	14,936.74
Municipal Court					
Personnel Services	78,513.00	6,318.30	70,349.04	89.60	8,163.96
Contractual Services	750.00	0.00	0.00	0.00	750.00
Supplies & Expenses	6,500.00	883.51	3,904.47	60.07	2,595.53
Technology	5,300.00	0.00	5,229.00	98.66	71.00
TOTAL Municipal Court	91,063.00	7,201.81	79,482.51	87.28	11,580.49
City Attorney					
Personnel Services	203,248.00	16,324.69	180,138.37	88.63	23,109.63
Contractual Services	3,700.00	0.00	2,754.90	74.46	945.10
Supplies & Expenses	7,375.00	1,803.99	6,362.44	86.27	1,012.56
TOTAL City Attorney	214,323.00	18,128.68	189,255.71	88.30	25,067.29
Mayor					
Personnel Services	13,780.00	1,043.40	11,999.10	87.08	1,780.90
Supplies & Expenses	1,575.00	20.52	775.76	49.25	799.24
TOTAL Mayor	15,355.00	1,063.92	12,774.86	83.20	2,580.14
City Administrator					
Personnel Services	108,379.00	8,618.09	95,793.27	88.39	12,585.73
Contractual Services	700.00	56.60	1,048.56	149.79	(348.56)
Supplies & Expenses	850.00	0.00	456.96	53.76	393.04
TOTAL City Administrator	109,929.00	8,674.69	97,298.79	88.51	12,630.21
Personnel - HR					
Contractual Services	5,250.00	260.05	3,182.50	60.62	2,067.50
Supplies & Expenses	500.00	0.00	335.60	67.12	164.40
TOTAL Personnel - HR	5,750.00	260.05	3,518.10	61.18	2,231.90
City Clerk					
Personnel Services	74,080.00	5,741.73	65,510.39	88.43	8,569.61
Supplies & Expenses	4,650.00	450.87	2,897.35	62.31	1,752.65
Technology	5,400.00	0.00	900.00	16.67	4,500.00
TOTAL City Clerk	84,130.00	6,192.60	69,307.74	82.38	14,822.26

Attachment: Rev-Expense-2017-11 (2986 : Revenue & Expense Report for Period Ending November 30, 2017)

CITY OF MERRILL
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: NOVEMBER 30TH, 2017

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Clerk/Treasurer Staff</u>					
Personnel Services	163,677.00	12,168.48	154,755.37	94.55	8,921.63
Supplies & Expenses	<u>1,100.00</u>	<u>55.20</u>	<u>602.98</u>	<u>54.82</u>	<u>497.02</u>
TOTAL Clerk/Treasurer Staff	164,777.00	12,223.68	155,358.35	94.28	9,418.65
<u>Elections - AVERAGED</u>					
Personnel Services	24,950.00	0.00	13,003.60	52.12	11,946.40
Contractual Services	12,000.00	200.00	3,504.20	29.20	8,495.80
Supplies & Expenses	<u>1,550.00</u>	<u>0.00</u>	<u>685.31</u>	<u>44.21</u>	<u>864.69</u>
TOTAL Elections - AVERAGED	38,500.00	200.00	17,193.11	44.66	21,306.89
<u>Treasurer/Finance Dir.</u>					
Personnel Services	98,715.00	9,949.13	89,389.96	90.55	9,325.04
Contractual Services	4,600.00	156.35	4,635.09	100.76	(35.09)
Supplies & Expenses	<u>25,150.00</u>	<u>7,383.91</u>	<u>28,012.14</u>	<u>111.38</u>	<u>(2,862.14)</u>
TOTAL Treasurer/Finance Dir.	128,465.00	17,489.39	122,037.19	95.00	6,427.81
<u>Information Technology</u>					
Personnel Services	87,205.00	5,555.80	46,635.70	53.48	40,569.30
Technology	<u>112,795.00</u>	<u>7,716.43</u>	<u>112,053.08</u>	<u>99.34</u>	<u>741.92</u>
TOTAL Information Technology	200,000.00	13,272.23	158,688.78	79.34	41,311.22
<u>Assessment of Property</u>					
Contractual Services	27,400.00	2,228.05	20,903.05	76.29	6,496.95
Supplies & Expenses	<u>100.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>
TOTAL Assessment of Property	27,500.00	2,228.05	20,903.05	76.01	6,596.95
<u>Independent Auditing</u>					
Contractual Services	15,000.00	0.00	14,863.22	99.09	136.78
Technology	<u>1,850.00</u>	<u>0.00</u>	<u>1,799.00</u>	<u>97.24</u>	<u>51.00</u>
TOTAL Independent Auditing	16,850.00	0.00	16,662.22	98.89	187.78
<u>City Maintenance</u>					
Personnel Services	78,267.00	7,305.64	71,294.40	91.09	6,972.60
Contractual Services	66,000.00	4,105.29	48,435.01	73.39	17,564.99
Supplies & Expenses	14,600.00	622.72	8,615.68	59.01	5,984.32
Capital Outlay	<u>10,223.47</u>	<u>150.00</u>	<u>6,100.68</u>	<u>59.67</u>	<u>4,122.79</u>
TOTAL City Maintenance	169,090.47	12,183.65	134,445.77	79.51	34,644.70
<u>Over-Collected Taxes</u>					
Supplies & Expenses	<u>900.00</u>	<u>0.00</u>	<u>2,044.20</u>	<u>227.13</u>	<u>(1,144.20)</u>
TOTAL Over-Collected Taxes	900.00	0.00	2,044.20	227.13	(1,144.20)
<u>Insurance/Employee</u>					
Personnel Services	0.00	0.00	0.00	0.00	0.00
Fixed Charges	<u>321,725.00</u>	<u>52,076.77</u>	<u>323,057.61</u>	<u>100.41</u>	<u>(1,332.61)</u>
TOTAL Insurance/Employee	321,725.00	52,076.77	323,057.61	100.41	(1,332.61)

Attachment: Rev-Expense-2017-11 (2986 : Revenue & Expense Report for Period Ending November 30, 2017)

CITY OF MERRILL
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: NOVEMBER 30TH, 2017

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Police</u>					
Personnel Services	2,222,727.00	279,333.87	1,970,353.78	88.65	252,373.22
Contractual Services	52,900.00	765.49	15,371.20	29.06	37,528.80
Supplies & Expenses	58,100.00	3,769.33	46,315.87	79.72	11,784.13
Capital Outlay	11,000.00	250.00	5,327.49	48.43	5,672.51
Technology	13,500.00	799.31	3,497.57	25.91	10,002.43
TOTAL Police	2,358,227.00	284,918.00	2,040,865.91	86.54	317,361.09
<u>Traffic Control</u>					
Personnel Services	7,525.00	87.17	10,215.09	135.75	(2,690.09)
Supplies & Expenses	18,618.00	427.88	14,076.01	75.60	4,541.99
TOTAL Traffic Control	26,143.00	515.05	24,291.10	92.92	1,851.90
<u>Fire Protection</u>					
Personnel Services	1,399,784.00	183,609.30	1,241,055.11	88.66	158,728.89
Contractual Services	26,750.00	2,179.45	24,399.62	91.21	2,350.38
Supplies & Expenses	52,000.00	7,153.70	55,701.45	107.12	(3,701.45)
Capital Outlay	0.00	0.00	7,636.38	0.00	(7,636.38)
Technology	6,000.00	326.18	5,674.23	94.57	325.77
TOTAL Fire Protection	1,484,534.00	193,268.63	1,334,466.79	89.89	150,067.21
<u>Fire Protection-Hydrants</u>					
Contractual Services	121,515.00	0.00	122,122.50	100.50	(607.50)
TOTAL Fire Protection-Hydrants	121,515.00	0.00	122,122.50	100.50	(607.50)
<u>Ambulance/EMS</u>					
Personnel Services	914,730.00	108,738.59	814,397.07	89.03	100,332.93
Contractual Services	28,250.00	3,026.96	27,067.48	95.81	1,182.52
Supplies & Expenses	75,150.00	5,424.96	80,914.95	107.67	(5,764.95)
Technology	5,000.00	326.17	4,370.98	87.42	629.02
TOTAL Ambulance/EMS	1,023,130.00	117,516.68	926,750.48	90.58	96,379.52
<u>Bldg. Inspection/Zoning</u>					
Personnel Services	103,920.00	8,279.09	89,211.18	85.85	14,708.82
Contractual Services	1,650.00	57.85	933.99	56.61	716.01
Supplies & Expenses	5,030.00	284.51	2,843.71	56.53	2,186.29
TOTAL Bldg. Inspection/Zoning	110,600.00	8,621.45	92,988.88	84.08	17,611.12
<u>City Sealer</u>					
Contractual Services	4,800.00	0.00	4,800.00	100.00	0.00
TOTAL City Sealer	4,800.00	0.00	4,800.00	100.00	0.00
<u>Public Works/Engineer</u>					
Personnel Services	97,941.00	5,401.63	58,181.29	59.40	39,759.71
Contractual Services	1,500.00	0.00	1,300.00	86.67	200.00
Supplies & Expenses	2,250.00	0.00	1,078.90	47.95	1,171.10
Capital Outlay	0.00	0.00	0.00	0.00	0.00
Technology	1,250.00	0.00	663.95	53.12	586.05
TOTAL Public Works/Engineer	102,941.00	5,401.63	61,224.14	59.47	41,716.86

Attachment: Rev-Expense-2017-11 (2986 : Revenue & Expense Report for Period Ending November 30, 2017)

CITY OF MERRILL
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: NOVEMBER 30TH, 2017

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Street Commissioner</u>					
Personnel Services	0.00	0.00	0.00	0.00	0.00
Supplies & Expenses	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL Street Commissioner	0.00	0.00	0.00	0.00	0.00
<u>Street Superintendent</u>					
Personnel Services	93,046.00	7,621.00	82,914.09	89.11	10,131.91
Supplies & Expenses	<u>1,600.00</u>	<u>85.00</u>	<u>984.43</u>	<u>61.53</u>	<u>615.57</u>
TOTAL Street Superintendent	94,646.00	7,706.00	83,898.52	88.64	10,747.48
<u>Garage Maintenance</u>					
Personnel Services	820.00	0.00	379.45	46.27	440.55
Contractual Services	41,250.00	1,671.92	24,189.29	58.64	17,060.71
Supplies & Expenses	11,500.00	942.26	10,545.48	91.70	954.52
Capital Outlay	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL Garage Maintenance	53,570.00	2,614.18	35,114.22	65.55	18,455.78
<u>Operations Support (M&E)</u>					
Personnel Services	199,449.00	17,866.93	163,413.23	81.93	36,035.77
Contractual Services	3,000.00	0.00	3,036.00	101.20	(36.00)
Supplies & Expenses	351,700.00	37,294.45	332,416.98	94.52	19,283.02
Technology	<u>1,750.00</u>	<u>0.00</u>	<u>525.00</u>	<u>30.00</u>	<u>1,225.00</u>
TOTAL Operations Support (M&E)	555,899.00	55,161.38	499,391.21	89.83	56,507.79
<u>Roads</u>					
Personnel Services	233,500.00	28,960.57	166,624.18	71.36	66,875.82
Supplies & Expenses	<u>99,250.00</u>	<u>7,901.92</u>	<u>44,169.55</u>	<u>44.50</u>	<u>55,080.45</u>
TOTAL Roads	332,750.00	36,862.49	210,793.73	63.35	121,956.27
<u>Street Cleaning</u>					
Personnel Services	51,275.00	6,172.70	38,191.28	74.48	13,083.72
Supplies & Expenses	<u>1,000.00</u>	<u>239.12</u>	<u>1,180.91</u>	<u>118.09</u>	<u>(180.91)</u>
TOTAL Street Cleaning	52,275.00	6,411.82	39,372.19	75.32	12,902.81
<u>Snow and Ice</u>					
Personnel Services	178,700.00	9,363.22	106,737.46	59.73	71,962.54
Contractual Services	1,350.00	0.00	945.00	70.00	405.00
Supplies & Expenses	<u>59,000.00</u>	<u>315.50</u>	<u>27,812.47</u>	<u>47.14</u>	<u>31,187.53</u>
TOTAL Snow and Ice	239,050.00	9,678.72	135,494.93	56.68	103,555.07
<u>Stormwater Maintenance</u>					
Personnel Services	32,580.00	410.57	20,164.39	61.89	12,415.61
Contractual Services	2,500.00	0.00	260.00	10.40	2,240.00
Supplies & Expenses	<u>15,000.00</u>	<u>262.50</u>	<u>20,705.78</u>	<u>138.04</u>	<u>(5,705.78)</u>
TOTAL Stormwater Maintenance	50,080.00	673.07	41,130.17	82.13	8,949.83

Attachment: Rev-Expense-2017-11 (2986 : Revenue & Expense Report for Period Ending November 30, 2017)

CITY OF MERRILL
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: NOVEMBER 30TH, 2017

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Street Painting-Marking					
Personnel Services	18,100.00	0.00	17,192.80	94.99	907.20
Supplies & Expenses	8,500.00	0.00	16,525.42	194.42	(8,025.42)
TOTAL Street Painting-Marking	26,600.00	0.00	33,718.22	126.76	(7,118.22)
Street Leave Expenses					
Personnel Services	71,275.00	5,385.12	47,455.75	66.58	23,819.25
TOTAL Street Leave Expenses	71,275.00	5,385.12	47,455.75	66.58	23,819.25
Marking - Ped & Bike					
Personnel Services	5,950.00	0.00	0.00	0.00	5,950.00
TOTAL Marking - Ped & Bike	5,950.00	0.00	0.00	0.00	5,950.00
Street Lighting					
Contractual Services	165,150.00	13,234.65	134,637.30	81.52	30,512.70
Capital Outlay	2,350.00	0.00	0.00	0.00	2,350.00
TOTAL Street Lighting	167,500.00	13,234.65	134,637.30	80.38	32,862.70
Stormwater Plan/Const.					
Contractual Services	7,250.00	0.00	3,500.00	48.28	3,750.00
TOTAL Stormwater Plan/Const.	7,250.00	0.00	3,500.00	48.28	3,750.00
Airport					
Personnel Services	925.00	93.64	1,292.00	139.68	(367.00)
Contractual Services	114,168.00	43,066.46	141,003.55	123.51	(26,835.55)
Supplies & Expenses	31,907.00	1,725.57	28,105.07	88.08	3,801.93
TOTAL Airport	147,000.00	44,885.67	170,400.62	115.92	(23,400.62)
Transit					
Personnel Services	436,007.00	29,242.67	355,260.41	81.48	80,746.59
Contractual Services	3,750.00	247.95	2,400.30	64.01	1,349.70
Supplies & Expenses	129,450.00	6,602.49	94,698.57	73.15	34,751.43
Fixed Charges	28,907.00	0.00	30,105.66	104.15	(1,198.66)
Technology	1,500.00	0.00	250.00	16.67	1,250.00
TOTAL Transit	599,614.00	36,093.11	482,714.94	80.50	116,899.06
Garbage Collection					
Personnel Services	139,600.00	12,915.40	119,281.19	85.44	20,318.81
Supplies & Expenses	97,000.00	8,487.17	80,333.79	82.82	16,666.21
Capital Outlay	27,400.00	1,760.02	17,723.22	64.68	9,676.78
TOTAL Garbage Collection	264,000.00	23,162.59	217,338.20	82.33	46,661.80
Recycling					
Personnel Services	138,450.00	13,592.29	119,381.28	86.23	19,068.72
Supplies & Expenses	56,050.00	4,403.72	49,005.05	87.43	7,044.95
TOTAL Recycling	194,500.00	17,996.01	168,386.33	86.57	26,113.67

Attachment: Rev-Expense-2017-11 (2986 : Revenue & Expense Report for Period Ending November 30, 2017)

CITY OF MERRILL
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: NOVEMBER 30TH, 2017

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Weed & Nuisance Control					
Personnel Services	17,825.00	188.69	9,883.39	55.45	7,941.61
Contractual Services	250.00	25.00	240.00	96.00	10.00
Supplies & Expenses	1,500.00	0.00	456.01	30.40	1,043.99
TOTAL Weed & Nuisance Control	19,575.00	213.69	10,579.40	54.05	8,995.60
Health Officer					
Personnel Services	3,660.00	0.00	3,660.12	100.00	(0.12)
Supplies & Expenses	100.00	0.00	0.00	0.00	100.00
TOTAL Health Officer	3,760.00	0.00	3,660.12	97.34	99.88
MACEC - Enrichment					
Personnel Services	109,590.00	9,533.63	98,218.45	89.62	11,371.55
Contractual Services	100.00	78.65	276.18	276.18	(176.18)
Supplies & Expenses	4,585.00	341.63	3,556.31	77.56	1,028.69
TOTAL MACEC - Enrichment	114,275.00	9,953.91	102,050.94	89.30	12,224.06
Library					
Personnel Services	735,337.00	57,732.87	637,101.93	86.64	98,235.07
Contractual Services	55,550.00	2,624.95	40,653.88	73.18	14,896.12
Supplies & Expenses	40,555.00	4,357.10	42,986.88	106.00	(2,431.88)
Fixed Charges	8,400.00	0.00	9,784.00	116.48	(1,384.00)
Capital Outlay	0.00	0.00	126.26	0.00	(126.26)
Print Media - Library	55,650.00	9,498.47	46,065.81	82.78	9,584.19
Non-Print Media-Library	20,350.00	4,141.39	19,680.34	96.71	669.66
Technology	60,329.00	11,537.96	53,656.45	88.94	6,672.55
TOTAL Library	976,171.00	89,892.74	850,055.55	87.08	126,115.45
Parks					
Personnel Services	215,511.00	19,402.21	193,536.16	89.80	21,974.84
Contractual Services	31,250.00	2,958.91	25,205.64	80.66	6,044.36
Supplies & Expenses	38,100.00	1,615.42	37,573.72	98.62	526.28
Capital Outlay	24,000.00	428.68	18,102.39	75.43	5,897.61
TOTAL Parks	308,861.00	24,405.22	274,417.91	88.85	34,443.09
River Bend Trail					
Personnel Services	4,230.00	0.00	721.59	17.06	3,508.41
Contractual Services	1,200.00	104.11	933.29	77.77	266.71
Supplies & Expenses	250.00	0.00	0.00	0.00	250.00
Capital Outlay	5,000.00	0.00	1,943.99	38.88	3,056.01
TOTAL River Bend Trail	10,680.00	104.11	3,598.87	33.70	7,081.13
Athletic Park Lights					
Contractual Services	1,800.00	80.15	1,852.79	102.93	(52.79)
Supplies & Expenses	200.00	0.00	0.00	0.00	200.00
TOTAL Athletic Park Lights	2,000.00	80.15	1,852.79	92.64	147.21

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CITY OF MERRILL
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: NOVEMBER 30TH, 2017

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Ott's Park Lights</u>					
Contractual Services	1,400.00	89.84	1,179.77	84.27	220.23
Supplies & Expenses	100.00	0.00	0.00	0.00	100.00
TOTAL Ott's Park Lights	1,500.00	89.84	1,179.77	78.65	320.23
<u>Recreation Programs</u>					
Personnel Services	200,530.00	9,565.14	202,771.73	101.12	(2,241.73)
Contractual Services	2,725.00	197.41	2,378.58	87.29	346.42
Supplies & Expenses	40,500.00	1,616.49	46,203.33	114.08	(5,703.33)
TOTAL Recreation Programs	243,755.00	11,379.04	251,353.64	103.12	(7,598.64)
<u>Marketing - PR</u>					
Personnel Services	2,875.00	865.08	2,607.17	90.68	267.83
Supplies & Expenses	20,625.00	226.93	20,214.26	98.01	410.74
TOTAL Marketing - PR	23,500.00	1,092.01	22,821.43	97.11	678.57
<u>Decorations & Banners</u>					
Personnel Services	2,775.00	39.65	637.36	22.97	2,137.64
Contractual Services	300.00	0.00	0.00	0.00	300.00
Supplies & Expenses	1,000.00	1,650.25	1,650.25	165.03	(650.25)
Capital Outlay	3,000.00	0.00	3,522.47	117.42	(522.47)
TOTAL Decorations & Banners	7,075.00	1,689.90	5,810.08	82.12	1,264.92
<u>Outside Agencies</u>					
Supplies & Expenses	41,875.00	0.00	41,876.00	100.00	(1.00)
TOTAL Outside Agencies	41,875.00	0.00	41,876.00	100.00	(1.00)
<u>MARC - Smith Center</u>					
Personnel Services	47,050.00	5,789.23	26,466.97	56.25	20,583.03
Contractual Services	59,000.00	605.41	38,184.58	64.72	20,815.42
Supplies & Expenses	23,950.00	2,256.11	15,615.66	65.20	8,334.34
Capital Outlay	6,500.00	541.26	3,624.75	55.77	2,875.25
TOTAL MARC - Smith Center	136,500.00	9,192.01	83,891.96	61.46	52,608.04
<u>Aquatic Center</u>					
Personnel Services	80,475.00	101.46	89,873.27	111.68	(9,398.27)
Contractual Services	26,500.00	358.96	25,353.10	95.67	1,146.90
Supplies & Expenses	42,862.00	0.00	33,554.53	78.29	9,307.47
Technology	3,750.00	0.00	0.00	0.00	3,750.00
TOTAL Aquatic Center	153,587.00	460.42	148,780.90	96.87	4,806.10
<u>Economic Development</u>					
Contractual Services	19,700.00	0.00	19,700.00	100.00	0.00
TOTAL Economic Development	19,700.00	0.00	19,700.00	100.00	0.00

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CITY OF MERRILL
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: NOVEMBER 30TH, 2017

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Transfers</u>					
Transfers	0.00	0.00	0.00	0.00	0.00
TOTAL Transfers	0.00	0.00	0.00	0.00	0.00
<hr/>					
TOTAL EXPENDITURES	11,797,020.47	1,175,209.23	10,171,576.74	86.22	1,625,443.73
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REVENUES OVER/(UNDER) EXPENDITURES	(58,587.09)	1,749,891.53	1,022,305.97	0.00	(1,080,893.06)
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*** END OF REPORT ***

Attachment: Rev-Expense-2017-11 (2986 : Revenue & Expense Report for Period Ending November 30, 2017)

CITY OF MERRILL
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: NOVEMBER 30TH, 2017

20 -Remedial Action-Landfill

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
EXPENDITURES					
<u>Remediation Action</u>					
Personnel Services	1,200.00	126.68	7,083.43	590.29	(5,883.43)
Contractual Services	18,750.00	131.47	12,152.19	64.81	6,597.81
Supplies & Expenses	<u>250.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>250.00</u>
TOTAL Remediation Action	20,200.00	258.15	19,235.62	95.23	964.38
TOTAL EXPENDITURES	<u>20,200.00</u>	<u>258.15</u>	<u>19,235.62</u>	<u>95.23</u>	<u>964.38</u>
REVENUES OVER/(UNDER) EXPENDITURES	<u>(20,200.00)</u>	<u>(258.15)</u>	<u>(19,235.62)</u>	<u>0.00</u>	<u>(964.38)</u>

*** END OF REPORT ***

Attachment: Rev-Expense-2017-11 (2986 : Revenue & Expense Report for Period Ending November 30, 2017)

CITY OF MERRILL
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: NOVEMBER 30TH, 2017

21 -Police - SRO

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
<u>Police-SRO</u>					
Taxes (or Utility Rev.)	53,350.00	0.00	53,350.00	100.00	0.00
Intergovernmental	<u>56,600.00</u>	<u>0.00</u>	<u>26,446.72</u>	<u>46.73</u>	<u>30,153.28</u>
TOTAL Police-SRO	109,950.00	0.00	79,796.72	72.58	30,153.28
<hr/>					
TOTAL REVENUE	<u>109,950.00</u>	<u>0.00</u>	<u>79,796.72</u>	<u>72.58</u>	<u>30,153.28</u>
EXPENDITURES					
<u>Police-SRO</u>					
Personnel Services	107,498.00	13,315.18	96,369.82	89.65	11,128.18
Supplies & Expenses	450.00	0.00	403.00	89.56	47.00
Fixed Charges	<u>2,002.00</u>	<u>0.00</u>	<u>1,944.00</u>	<u>97.10</u>	<u>58.00</u>
TOTAL Police-SRO	109,950.00	13,315.18	98,716.82	89.78	11,233.18
<hr/>					
TOTAL EXPENDITURES	<u>109,950.00</u>	<u>13,315.18</u>	<u>98,716.82</u>	<u>89.78</u>	<u>11,233.18</u>
<hr/>					
REVENUES OVER/(UNDER) EXPENDITURES	<u>0.00</u>	<u>(13,315.18)</u>	<u>(18,920.10)</u>	<u>0.00</u>	<u>18,920.10</u>

*** END OF REPORT ***

Attachment: Rev-Expense-2017-11 (2986 : Revenue & Expense Report for Period Ending November 30, 2017)

CITY OF MERRILL
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: NOVEMBER 30TH, 2017

24 -Merrill Festival Grounds

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
Grandstand					
Intergovernmental	57,500.60	0.00	57,500.60	100.00	0.00
TOTAL Grandstand	57,500.60	0.00	57,500.60	100.00	0.00
Events/Sponsored					
Public Charges-Services	17,500.00	0.00	12,350.00	70.57	5,150.00
Miscellaneous Revenues	33,000.00	0.00	0.00	0.00	33,000.00
TOTAL Events/Sponsored	50,500.00	0.00	12,350.00	24.46	38,150.00
Merrill Festival Grounds					
Taxes (or Utility Rev.)	56,000.00	0.00	26,000.00	46.43	30,000.00
Public Charges-Services	0.00	0.00	10,786.25	0.00	(10,786.25)
Miscellaneous Revenues	3,000.00	0.00	3,552.17	118.41	(552.17)
TOTAL Merrill Festival Grounds	59,000.00	0.00	40,338.42	68.37	18,661.58
Room Tax					
Taxes (or Utility Rev.)	82,500.00	5,918.88	63,590.24	77.08	18,909.76
TOTAL Room Tax	82,500.00	5,918.88	63,590.24	77.08	18,909.76
Bierman Building					
Public Charges-Services	10,000.00	0.00	4,900.00	49.00	5,100.00
TOTAL Bierman Building	10,000.00	0.00	4,900.00	49.00	5,100.00
TOTAL REVENUE	259,500.60	5,918.88	178,679.26	68.86	80,821.34
EXPENDITURES					
Grandstand					
Contractual Services	0.00	0.00	0.00	0.00	0.00
Capital Outlay	57,500.60	0.00	57,500.60	100.00	0.00
TOTAL Grandstand	57,500.60	0.00	57,500.60	100.00	0.00
Events/Sponsored					
Contractual Services	20,500.00	0.00	4,528.00	22.09	15,972.00
Supplies & Expenses	21,000.00	0.00	8,717.04	41.51	12,282.96
Fixed Charges	700.00	0.00	0.00	0.00	700.00
Capital Outlay	3,000.00	0.00	0.00	0.00	3,000.00
TOTAL Events/Sponsored	45,200.00	0.00	13,245.04	29.30	31,954.96

Attachment: Rev-Expense-2017-11 (2986 : Revenue & Expense Report for Period Ending November 30, 2017)

CITY OF MERRILL
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: NOVEMBER 30TH, 2017

24 -Merrill Festival Grounds

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Merrill Festival Grounds</u>					
Personnel Services	3,772.00	0.00	43,844.14	162.36	(40,072.14)
Contractual Services	30,375.00	1,701.40	27,667.70	91.09	2,707.30
Supplies & Expenses	6,500.00	0.00	312.11	4.80	6,187.89
Capital Outlay	48,200.00	0.00	25,292.29	52.47	22,907.71
TOTAL Merrill Festival Grounds	88,847.00	1,701.40	97,116.24	109.31	(8,269.24)
<u>Room Tax</u>					
Supplies & Expenses	64,750.00	0.00	40,567.73	62.65	24,182.27
TOTAL Room Tax	64,750.00	0.00	40,567.73	62.65	24,182.27
<u>Bierman Building</u>					
Personnel Services	8,075.00	1,217.65	5,587.54	69.20	2,487.46
Contractual Services	13,750.00	1,032.61	11,602.42	84.38	2,147.58
Supplies & Expenses	2,675.00	363.64	4,124.05	154.17	(1,449.05)
Capital Outlay	4,500.00	0.00	6,347.95	141.07	(1,847.95)
TOTAL Bierman Building	29,000.00	2,613.90	27,661.96	95.39	1,338.04
<hr/>					
TOTAL EXPENDITURES	285,297.60	4,315.30	236,091.57	82.75	49,206.03
<hr/>					
REVENUES OVER/(UNDER) EXPENDITURES	(25,797.00)	1,603.58	(57,412.31)	0.00	31,615.31
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*** END OF REPORT ***

Attachment: Rev-Expense-2017-11 (2986 : Revenue & Expense Report for Period Ending November 30, 2017)

CITY OF MERRILL
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: NOVEMBER 30TH, 2017

25 -Community Development

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
<u>CDBG Grants/Loans</u>					
Miscellaneous Revenues	86,850.00	25,997.26	145,214.45	167.20	(58,364.45)
TOTAL CDBG Grants/Loans	86,850.00	25,997.26	145,214.45	167.20	(58,364.45)
<u>Community Development</u>					
Taxes (or Utility Rev.)	41,500.00	0.00	41,500.00	100.00	0.00
Intergov Charges (Misc.)	10,864.00	0.00	1,750.00	16.11	9,114.00
TOTAL Community Development	52,364.00	0.00	43,250.00	82.59	9,114.00
TOTAL REVENUE	139,214.00	25,997.26	188,464.45	135.38	(49,250.45)
EXPENDITURES					
<u>CDBG Grants/Loans</u>					
Special Services	100,500.00	0.00	82,731.24	82.32	17,768.76
TOTAL CDBG Grants/Loans	100,500.00	0.00	82,731.24	82.32	17,768.76
<u>Community Development</u>					
Personnel Services	49,539.00	4,174.24	44,038.47	88.90	5,500.53
Contractual Services	700.00	38.58	1,022.96	146.14	(322.96)
Supplies & Expenses	2,125.00	138.34	1,305.15	61.42	819.85
TOTAL Community Development	52,364.00	4,351.16	46,366.58	88.55	5,997.42
TOTAL EXPENDITURES	152,864.00	4,351.16	129,097.82	84.45	23,766.18
REVENUES OVER/(UNDER) EXPENDITURES	(13,650.00)	21,646.10	59,366.63	0.00	(73,016.63)

*** END OF REPORT ***

Attachment: Rev-Expense-2017-11 (2986 : Revenue & Expense Report for Period Ending November 30, 2017)

CITY OF MERRILL
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: NOVEMBER 30TH, 2017

27 -Merrill Airport Fuel

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
Aviation Fuel					
Public Charges-Services	107,550.00	4,381.11	62,211.38	57.84	45,338.62
Other Financing Sources	100.00	0.00	175.00	175.00	(75.00)
TOTAL Aviation Fuel	107,650.00	4,381.11	62,386.38	57.95	45,263.62
TOTAL REVENUE	107,650.00	4,381.11	62,386.38	57.95	45,263.62
EXPENDITURES					
Aviation Fuel					
Contractual Services	6,200.00	1,968.14	4,109.22	66.28	2,090.78
Special Services	84,025.00	95.81	77,021.76	91.67	7,003.24
Fixed Charges	1,580.00	0.00	0.00	0.00	1,580.00
Capital Outlay	0.00	0.00	2,879.99	0.00	(2,879.99)
TOTAL Aviation Fuel	91,805.00	2,063.95	84,010.97	91.51	7,794.03
TOTAL EXPENDITURES	91,805.00	2,063.95	84,010.97	91.51	7,794.03
REVENUES OVER/(UNDER) EXPENDITURES	15,845.00	2,317.16	(21,624.59)	0.00	37,469.59

*** END OF REPORT ***

*** END OF REPORT ***

Attachment: Rev-Expense-2017-11 (2986 : Revenue & Expense Report for Period Ending November 30, 2017)

CITY OF MERRILL
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: NOVEMBER 30TH, 2017

30 -Debt Service
 Debt Service

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>Taxes (or Utility Rev.)</u>					
40000-41027 Transfer from Airport	1,579.86	0.00	0.00	0.00	1,579.86
40000-41041 Transfer from TID	120,898.00	0.00	35,114.91	29.05	85,783.09
40000-41110 Tax Levy - Debt Service	1,240,403.00	0.00	1,240,403.00	100.00	0.00
TOTAL Taxes (or Utility Rev.)	1,362,880.86	0.00	1,275,517.91	93.59	87,362.95
<u>Miscellaneous Revenues</u>					
40000-48110 Interest - Debt Service Fund	0.00	0.00	0.00	0.00	0.00
40000-48250 Fed Stimulus - BAB	3,708.94	0.00	9,556.90	257.67	(5,847.96)
TOTAL Miscellaneous Revenues	3,708.94	0.00	9,556.90	257.67	(5,847.96)
<u>Other Financing Sources</u>					
40000-49110 Proceeds from LT Debt	524,653.24	0.00	4,003,947.47	763.16	(3,479,294.23)
40000-49120 Premium on Debt Insurance	0.00	0.00	0.00	0.00	0.00
40000-49200 Transfer-Prior Service DS	11,500.00	0.00	13,173.00	114.55	(1,673.00)
TOTAL Other Financing Sources	536,153.24	0.00	4,017,120.47	749.25	(3,480,967.23)
TOTAL REVENUES	1,902,743.04	0.00	5,302,195.28	278.66	(3,399,452.24)
EXPENDITURES					
=====					
<u>Debt Service</u>					
50000-06-11750 GO 2006A - Prin. Equip	0.00	0.00	0.00	0.00	0.00
50000-06-11755 STL 2009-2 Equip	13,458.74	0.00	13,458.74	100.00	0.00
50000-06-11800 STL 2010-1 Prin BAB	39,000.00	0.00	39,000.00	100.00	0.00
50000-06-11900 GO 2013A - Fire Primarily	170,000.00	0.00	170,000.00	100.00	0.00
50000-06-11905 GO 2013B - Various	370,000.00	0.00	370,000.00	100.00	0.00
50000-06-11913 Series GO2016A-Various	75,000.00	0.00	75,000.00	100.00	0.00
50000-06-11916 Series GO2016B-Various	140,049.00	0.00	140,049.00	100.00	0.00
50000-06-11923 GO 2017C - Various	0.00	0.00	0.00	0.00	0.00
50000-06-11925 GO 2017D - Various	0.00	0.00	0.00	0.00	0.00
50000-06-12040 GO 2004 Prin- St./Park	0.00	0.00	0.00	0.00	0.00
50000-06-12043 STL 2009-1 -Prin Faciliti	13,470.86	0.00	13,470.86	100.00	0.00
50000-06-12045 SIB Prin.-W. Main St.	9,595.05	0.00	9,595.05	100.00	0.00
50000-06-12050 STL 2005 Prin.-Streets	15,077.08	0.00	15,077.08	100.00	0.00
50000-06-12065 STF 2011-1 BAB-10 Year	39,545.16	0.00	39,545.16	100.00	0.00
50000-06-12067 STF 2011-2 BAB-20 Year	504,275.00	0.00	504,275.00	100.00	0.00
50000-06-12075 GO 2006B Prin.-Streets	0.00	0.00	0.00	0.00	0.00
50000-06-12080 GO 2008B Prin.-Streets	375,000.00	375,000.00	375,000.00	100.00	0.00
50000-06-14067 STF 2011-2-TID #6 Princ	0.00	0.00	0.00	0.00	0.00
50000-06-14075 GO 2006B-TID #3-Prin.	0.00	0.00	0.00	0.00	0.00
50000-06-14080 GO 2008B-TID #4 Prin.	280,000.00	280,000.00	280,000.00	100.00	0.00
50000-06-14085 GO2013A - TID #5 Prin	1,489.36	0.00	1,489.36	100.00	0.00
50000-06-14090 GO2013A - TID #6 Prin	8,510.64	0.00	8,510.64	100.00	0.00
50000-06-14916 GO 2016B-TID3	52,350.00	0.00	52,350.00	100.00	0.00

Attachment: Rev-Expense-2017-11 (2986 : Revenue & Expense Report for Period Ending November 30, 2017)

CITY OF MERRILL
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: NOVEMBER 30TH, 2017

30 -Debt Service
 Debt Service

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
50000-06-14917 GO 2016B-TID6	4,151.00	0.00	4,151.00	100.00	0.00
50000-06-14918 GO 2016B-TID8	0.00	0.00	0.00	0.00	0.00
50000-06-14973 TID Rev Bond-TID3 Princ	0.00	0.00	0.00	0.00	0.00
50000-06-14974 TID Rev Bond-TID4 Princ	0.00	0.00	0.00	0.00	0.00
50000-06-18075 STL 2004 Prin.- Pension	23,137.69	0.00	23,137.69	100.00	0.00
50000-06-21750 GO 2006A - Int. Equipment	0.00	0.00	0.00	0.00	0.00
50000-06-21755 STL 2009-2 Int Equip	1,899.92	0.00	1,899.92	100.00	0.00
50000-06-21800 STL 2010-1 BAB Int.	5,220.00	0.00	5,220.00	100.00	0.00
50000-06-21900 GO2013 A - Fire Interest	124,030.00	0.00	124,030.00	100.00	0.00
50000-06-21905 GO 2013B - Various Int.	50,150.00	0.00	50,150.00	100.00	0.00
50000-06-21913 GO 2016A Int - Various	30,573.96	0.00	30,573.96	100.00	0.00
50000-06-21914 GO 2016B Int-Airport	1,579.86	0.00	1,579.86	100.00	0.00
50000-06-21916 GO 2016B Int-Various	65,161.80	0.00	65,161.80	100.00	0.00
50000-06-21923 GO 2017C - Int	0.00	0.00	0.00	0.00	0.00
50000-06-21925 GO 2017D Int	0.00	0.00	0.00	0.00	0.00
50000-06-22040 GO 2004 Int.- St./Park	0.00	0.00	0.00	0.00	0.00
50000-06-22043 STL 2009-1-Int Facilities	1,239.66	0.00	1,239.66	100.00	0.00
50000-06-22045 SIB Int.-W. Main St.	719.46	0.00	719.45	100.00	0.01
50000-06-22050 STL 2005 Int.-Streets	8,311.08	0.00	8,311.08	100.00	0.00
50000-06-22065 STF 2011-1 Int BAB-10 YR	6,148.17	0.00	6,148.17	100.00	0.00
50000-06-22067 STF 2011-2 Int BAB-20 YR	20,378.24	0.00	20,378.24	100.00	0.00
50000-06-22075 GO 2006B Int.-Streets	0.00	0.00	0.00	0.00	0.00
50000-06-22080 GO 2008B Int.-Streets	15,370.00	7,685.00	15,370.00	100.00	0.00
50000-06-24067 STF 2011-2 Int -TIF #6	0.00	0.00	0.00	0.00	0.00
50000-06-24075 GO 2006B Int.-TIF #3	0.00	0.00	0.00	0.00	0.00
50000-06-24080 GO 2008B Int.-TID #4	11,640.00	5,820.00	11,640.00	100.00	0.00
50000-06-24085 GO2013A Int. -TID #5	1,066.01	0.00	1,066.01	100.00	0.00
50000-06-24090 GO2013A Int. -TID #6	6,091.49	0.00	6,091.49	100.00	0.00
50000-06-24916 GO 2016B Int-TID 3	10,560.76	0.00	10,560.76	100.00	0.00
50000-06-24917 GO 2016B Int-TID 6	3,167.21	0.00	3,167.21	100.00	0.00
50000-06-24918 GO 2016B Int-TID 8	1,871.53	0.00	1,871.53	100.00	0.00
50000-06-24927 NAN Series2016C-TID 7	2,601.11	0.00	2,601.11	100.00	0.00
50000-06-24940 NAN Series 2016C-TID 10	16,094.33	0.00	16,094.33	100.00	0.00
50000-06-24941 NAN Series 2016C-TID 11	16,419.47	0.00	16,419.47	100.00	0.00
50000-06-24973 TID Rev Bond-TID3 Int	0.00	0.00	0.00	0.00	0.00
50000-06-24974 TID Rev Bond-TID4 Int	0.00	0.00	0.00	0.00	0.00
50000-06-28075 STL 2004 Int.- Pension	9,964.85	0.00	9,964.85	100.00	0.00
50000-06-32040 GO 2004 PA- St./Park	0.00	0.00	0.00	0.00	0.00
50000-06-38075 GO 2006B PA-St./TIF/Sewer	0.00	0.00	0.00	0.00	0.00
50000-06-38085 GO 2008B PA -St./TIF	0.00	0.00	350.00	0.00	(350.00)
50000-06-38087 GO 2013A	0.00	0.00	350.00	0.00	(350.00)
50000-06-38090 GO 2013B	0.00	0.00	350.00	0.00	(350.00)
50000-06-38091 GO 2016A	0.00	0.00	350.00	0.00	(350.00)
50000-06-38092 GO 2016B	0.00	0.00	350.00	0.00	(350.00)
50000-06-38100 BAB Fed Paperwork	0.00	0.00	450.00	0.00	(450.00)
50000-06-40000 Debt Costs	0.00	0.00	0.00	0.00	0.00
50000-06-41000 Payment to Escrow	0.00	0.00	0.00	0.00	0.00
TOTAL Debt Service	2,544,368.49	668,505.00	2,546,568.48	100.09	(2,199.99)

TOTAL EXPENDITURES	2,544,368.49	668,505.00	2,546,568.48	100.09	(2,199.99)
REVENUES OVER/(UNDER) EXPENDITURES	(641,625.45)	(668,505.00)	2,755,626.80	0.00	

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CITY OF MERRILL
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: NOVEMBER 30TH, 2017

30 -Debt Service
 Borrowing

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
EXPENDITURES					
Debt Service					
58202-06-24000 Bond Costs	0.00	0.00	0.00	0.00	0.00
TOTAL Debt Service	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00
FUND TOTAL REVENUES	1,902,743.04	0.00	5,302,195.28	278.66	(3,399,452.24)
FUND TOTAL EXPENDITURES	2,544,368.49	668,505.00	2,546,568.48	100.09	(2,199.99)
REVENUES OVER/(UNDER) EXPENDITURES	(641,625.45)	(668,505.00)	2,755,626.80	0.00	(3,397,252.25)

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CITY OF MERRILL
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: NOVEMBER 30TH, 2017

43 -TID #3 - East Side

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
TID #3 - East Side					
Taxes (or Utility Rev.)	1,927,256.88	15.57	1,927,357.19	100.01	(100.31)
Intergovernmental	16,750.00	0.00	12,194.00	72.80	4,556.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL TID #3 - East Side	1,944,006.88	15.57	1,939,551.19	99.77	4,455.69
TID #3 - Borrowing					
Taxes (or Utility Rev.)	0.00	0.00	0.00	0.00	0.00
TOTAL TID #3 - Borrowing	0.00	0.00	0.00	0.00	0.00
TID #3 -Festival Grounds					
Taxes (or Utility Rev.)	300,000.00	0.00	300,000.00	100.00	0.00
TOTAL TID #3 -Festival Grounds	300,000.00	0.00	300,000.00	100.00	0.00
TID #3 - Idle Sites Grant					
Taxes (or Utility Rev.)	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL TID #3 - Idle Sites Grant	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUE					
	2,244,006.88	15.57	2,239,551.19	99.80	4,455.69
=====					
EXPENDITURES					
=====					
TID #3 - East Side					
Personnel Services	11,225.00	0.00	817.46	7.28	10,407.54
Contractual Services	17,900.00	2,500.00	19,312.51	107.89	(1,412.51)
Special Services	995,695.12	1,942.65	786,850.15	79.03	208,844.97
Fixed Charges	39,750.00	0.00	26,000.00	65.41	13,750.00
Capital Outlay	480,000.00	0.00	470,108.16	97.94	9,891.84
Transfers	330,930.00	0.00	0.00	0.00	330,930.00
TOTAL TID #3 - East Side	1,875,500.12	4,442.65	1,303,088.28	69.48	572,411.84
TID #3 -Festival Grounds					
Personnel Services	7,250.00	0.00	2,495.71	34.42	4,754.29
Contractual Services	0.00	0.00	0.00	0.00	0.00
Capital Outlay	300,000.00	0.00	331,437.03	110.48	(31,437.03)
TOTAL TID #3 -Festival Grounds	307,250.00	0.00	333,932.74	108.68	(26,682.74)

Attachment: Rev-Expense-2017-11 (2986 : Revenue & Expense Report for Period Ending November 30, 2017)

CITY OF MERRILL
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: NOVEMBER 30TH, 2017

43 -TID #3 - East Side

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>TID #3 - Idle Sites Grant</u>					
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL TID #3 - Idle Sites Grant	0.00	0.00	0.00	0.00	0.00
<hr/>					
TOTAL EXPENDITURES	2,182,750.12	4,442.65	1,637,021.02	75.00	545,729.10
<hr/>					
REVENUES OVER/(UNDER) EXPENDITURES	61,256.76	(4,427.08)	602,530.17	0.00	(541,273.41)
<hr/>					

*** END OF REPORT ***

Attachment: Rev-Expense-2017-11 (2986 : Revenue & Expense Report for Period Ending November 30, 2017)

CITY OF MERRILL
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: NOVEMBER 30TH, 2017

44 -TID #4 - Thielman/P Ridge

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
<u>TID #4 -Thielman/P Ridge</u>					
Taxes (or Utility Rev.)	797,751.84	0.00	797,751.84	100.00	0.00
Intergovernmental	<u>6,000.00</u>	<u>0.00</u>	<u>12,664.00</u>	<u>211.07</u>	(6,664.00)
TOTAL TID #4 -Thielman/P Ridge	803,751.84	0.00	810,415.84	100.83	(6,664.00)
<hr/>					
TOTAL REVENUE	<u>803,751.84</u>	<u>0.00</u>	<u>810,415.84</u>	<u>100.83</u>	<u>(6,664.00)</u>
EXPENDITURES					
<u>TID #4 -Thielman/P Ridge</u>					
Personnel Services	1,300.00	0.00	0.00	0.00	1,300.00
Contractual Services	7,500.00	3,148.24	5,998.24	79.98	1,501.76
Special Services	571,653.00	574,259.46	574,259.46	100.46	(2,606.46)
Fixed Charges	50,640.00	0.00	19,000.00	37.52	31,640.00
Capital Outlay	2,500.00	0.00	0.00	0.00	2,500.00
Transfers	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL TID #4 -Thielman/P Ridge	633,593.00	577,407.70	599,257.70	94.58	34,335.30
<hr/>					
TOTAL EXPENDITURES	<u>633,593.00</u>	<u>577,407.70</u>	<u>599,257.70</u>	<u>94.58</u>	<u>34,335.30</u>
<hr/>					
REVENUES OVER/(UNDER) EXPENDITURES	<u>170,158.84</u>	<u>(577,407.70)</u>	<u>211,158.14</u>	<u>0.00</u>	<u>(40,999.30)</u>

*** END OF REPORT ***

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CITY OF MERRILL
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: NOVEMBER 30TH, 2017

45 -TID #5 - Hwy 107/Taylor

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
<u>TID #5 - Hwy 107/Taylor</u>					
Taxes (or Utility Rev.)	17,301.15	0.00	17,301.15	100.00	0.00
Intergovernmental	200.00	0.00	132.00	66.00	68.00
TOTAL TID #5 - Hwy 107/Taylor	17,501.15	0.00	17,433.15	99.61	68.00
TOTAL REVENUE	17,501.15	0.00	17,433.15	99.61	68.00
EXPENDITURES					
<u>TID #5 - Hwy 107/Taylor</u>					
Personnel Services	2,145.00	0.00	586.16	27.33	1,558.84
Contractual Services	400.00	0.00	650.00	162.50	(250.00)
Special Services	0.00	0.00	0.00	0.00	0.00
Fixed Charges	2,500.00	0.00	0.00	0.00	2,500.00
Capital Outlay	5,000.00	0.00	55.00	1.10	4,945.00
TOTAL TID #5 - Hwy 107/Taylor	10,045.00	0.00	1,291.16	12.85	8,753.84
TOTAL EXPENDITURES	10,045.00	0.00	1,291.16	12.85	8,753.84
REVENUES OVER/(UNDER) EXPENDITURES	7,456.15	0.00	16,141.99	0.00	(8,685.84)

*** END OF REPORT ***

Attachment: Rev-Expense-2017-11 (2986 : Revenue & Expense Report for Period Ending November 30, 2017)

CITY OF MERRILL
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: NOVEMBER 30TH, 2017

46 -TID #6 - Downtown

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>TID #6 - Downtown</u>					
Taxes (or Utility Rev.)	0.00	0.00	0.00	0.00	0.00
Intergovernmental	3,000.00	0.00	2,737.00	91.23	263.00
Miscellaneous Revenues	<u>197,730.00</u>	<u>0.00</u>	<u>5,787.66</u>	<u>2.93</u>	<u>191,942.34</u>
TOTAL TID #6 - Downtown	200,730.00	0.00	8,524.66	4.25	192,205.34
<u>TID #6 - Borrowing</u>					
Taxes (or Utility Rev.)	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL TID #6 - Borrowing	0.00	0.00	0.00	0.00	0.00
<hr/>					
TOTAL REVENUE	<u>200,730.00</u>	<u>0.00</u>	<u>8,524.66</u>	<u>4.25</u>	<u>192,205.34</u>
<hr/>					
EXPENDITURES					
=====					
<u>TID #6 - Downtown</u>					
Personnel Services	5,330.00	0.00	0.00	0.00	5,330.00
Contractual Services	25,900.00	0.00	1,952.00	7.54	23,948.00
Special Services	81,000.00	0.00	26,147.70	32.28	54,852.30
Fixed Charges	21,000.00	0.00	0.00	0.00	21,000.00
Capital Outlay	<u>73,500.00</u>	<u>0.00</u>	<u>2,035.00</u>	<u>2.77</u>	<u>71,465.00</u>
TOTAL TID #6 - Downtown	206,730.00	0.00	30,134.70	14.58	176,595.30
<hr/>					
TOTAL EXPENDITURES	<u>206,730.00</u>	<u>0.00</u>	<u>30,134.70</u>	<u>14.58</u>	<u>176,595.30</u>
<hr/>					
REVENUES OVER/(UNDER) EXPENDITURES	<u>(6,000.00)</u>	<u>0.00</u>	<u>(21,610.04)</u>	<u>0.00</u>	<u>15,610.04</u>
<hr/>					

*** END OF REPORT ***

Attachment: Rev-Expense-2017-11 (2986 : Revenue & Expense Report for Period Ending November 30, 2017)

CITY OF MERRILL
 REVENUE & EXPENSE REPORT (UNAUDITED)
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47 -TID #7 - N Center Ave

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
TID #7 - N Center Ave					
Taxes (or Utility Rev.)	272,921.93	0.00	92,921.93	34.05	180,000.00
Intergovernmental	41,750.00	0.00	1,420.00	3.40	40,330.00
Miscellaneous Revenues	47,048.00	0.00	10,429.00	22.17	36,619.00
TOTAL TID #7 - N Center Ave	361,719.93	0.00	104,770.93	28.96	256,949.00
TOTAL REVENUE	361,719.93	0.00	104,770.93	28.96	256,949.00
EXPENDITURES					
TID #7 - N Center Ave					
Personnel Services	6,116.00	0.00	58,402.53	954.91	(52,286.53)
Contractual Services	11,150.00	0.00	3,752.86	33.66	7,397.14
Special Services	60,500.00	0.00	33,240.00	54.94	27,260.00
Fixed Charges	5,889.00	0.00	2,601.10	44.17	3,287.90
Capital Outlay	159,500.00	0.00	157,729.52	98.89	1,770.48
TOTAL TID #7 - N Center Ave	243,155.00	0.00	255,726.01	105.17	(12,571.01)
TOTAL EXPENDITURES	243,155.00	0.00	255,726.01	105.17	(12,571.01)
REVENUES OVER/(UNDER) EXPENDITURES	118,564.93	0.00	(150,955.08)	0.00	269,520.01

*** END OF REPORT ***

Attachment: Rev-Expense-2017-11 (2986 : Revenue & Expense Report for Period Ending November 30, 2017)

CITY OF MERRILL
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: NOVEMBER 30TH, 2017

48 -TID #8 - West Side

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
<u>TID #8 - West Side</u>					
Taxes (or Utility Rev.)	140,000.00	0.00	0.00	0.00	140,000.00
Intergovernmental	3,250.00	0.00	3,529.00	108.58	(279.00)
Public Charges-Services	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenues	187,054.00	0.00	0.00	0.00	187,054.00
TOTAL TID #8 - West Side	330,304.00	0.00	3,529.00	1.07	326,775.00
<u>TID #8 - Borrowing</u>					
Taxes (or Utility Rev.)	0.00	0.00	0.00	0.00	0.00
TOTAL TID #8 - Borrowing	0.00	0.00	0.00	0.00	0.00
<u>TID #8 - 201 S Prospect</u>					
Intergovernmental	160,000.00	0.00	0.00	0.00	160,000.00
Miscellaneous Revenues	40,000.00	0.00	0.00	0.00	40,000.00
TOTAL TID #8 - 201 S Prospect	200,000.00	0.00	0.00	0.00	200,000.00
TOTAL REVENUE	530,304.00	0.00	3,529.00	0.67	526,775.00
EXPENDITURES					
<u>TID #8 - West Side</u>					
Personnel Services	7,160.00	0.00	1,516.57	21.18	5,643.43
Contractual Services	31,400.00	0.00	13,342.84	42.49	18,057.16
Special Services	147,372.00	0.00	33,236.62	22.55	114,135.38
Fixed Charges	1,872.00	0.00	0.00	0.00	1,872.00
Capital Outlay	155,000.00	0.00	10,310.30	6.65	144,689.70
TOTAL TID #8 - West Side	342,804.00	0.00	58,406.33	17.04	284,397.67
<u>TID #8 - 201 S Prospect</u>					
Contractual Services	0.00	0.00	0.00	0.00	0.00
Special Services	200,000.00	0.00	0.00	0.00	200,000.00
TOTAL TID #8 - 201 S Prospect	200,000.00	0.00	0.00	0.00	200,000.00
TOTAL EXPENDITURES	542,804.00	0.00	58,406.33	10.76	484,397.67
REVENUES OVER/(UNDER) EXPENDITURES	(12,500.00)	0.00	(54,877.33)	0.00	42,377.33

*** END OF REPORT ***

Attachment: Rev-Expense-2017-11 (2986 : Revenue & Expense Report for Period Ending November 30, 2017)

CITY OF MERRILL
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: NOVEMBER 30TH, 2017

49 -TID#9 -WI River/S Center

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
<u>TID #9-WI River/S Center</u>					
Taxes (or Utility Rev.)	225,000.00	0.00	0.00	0.00	225,000.00
Intergovernmental	6,500.00	0.00	4,711.00	72.48	1,789.00
Public Charges-Services	0.00	0.00	75.00	0.00	(75.00)
Miscellaneous Revenues	49,930.00	0.00	0.00	0.00	49,930.00
TOTAL TID #9-WI River/S Center	281,430.00	0.00	4,786.00	1.70	276,644.00
<u>TID #9-Idle Sites (Page)</u>					
Taxes (or Utility Rev.)	75,000.00	0.00	0.00	0.00	75,000.00
Intergovernmental	80,304.00	0.00	41,671.00	51.89	38,633.00
Miscellaneous Revenues	100,000.00	0.00	0.00	0.00	100,000.00
TOTAL TID #9-Idle Sites (Page)	255,304.00	0.00	41,671.00	16.32	213,633.00
TOTAL REVENUE	536,734.00	0.00	46,457.00	8.66	490,277.00
EXPENDITURES					
<u>TID #9-WI River/S Center</u>					
Personnel Services	5,575.00	1,727.84	14,664.15	263.03	(9,089.15)
Contractual Services	15,550.00	2,460.00	7,272.31	46.77	8,277.69
Special Services	40,000.00	0.00	15,338.00	38.35	24,662.00
Fixed Charges	4,739.00	0.00	0.00	0.00	4,739.00
Capital Outlay	217,500.00	0.00	217,492.90	100.00	7.10
TOTAL TID #9-WI River/S Center	283,364.00	4,187.84	254,767.36	89.91	28,596.64
<u>TID #9-Idle Sites (Page)</u>					
Contractual Services	1,185.00	0.00	1,185.00	100.00	0.00
Special Services	23,650.00	0.00	23,650.00	100.00	0.00
Capital Outlay	322,845.00	108,354.50	217,932.22	67.50	104,912.78
TOTAL TID #9-Idle Sites (Page)	347,680.00	108,354.50	242,767.22	69.82	104,912.78
TOTAL EXPENDITURES	631,044.00	112,542.34	497,534.58	78.84	133,509.42
REVENUES OVER/(UNDER) EXPENDITURES	(94,310.00)	(112,542.34)	(451,077.58)	0.00	356,767.58

*** END OF REPORT ***

Attachment: Rev-Expense-2017-11 (2986 : Revenue & Expense Report for Period Ending November 30, 2017)

CITY OF MERRILL
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: NOVEMBER 30TH, 2017

40 -TID No. 10 - Fox Point

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
<u>TID #10-Fox Point</u>					
Taxes (or Utility Rev.)	49,598.04	0.00	49,598.12	100.00	(0.08)
Miscellaneous Revenues	<u>25,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>25,000.00</u>
TOTAL TID #10-Fox Point	74,598.04	0.00	49,598.12	66.49	24,999.92
<hr/>					
TOTAL REVENUE	<u>74,598.04</u>	<u>0.00</u>	<u>49,598.12</u>	<u>66.49</u>	<u>24,999.92</u>
EXPENDITURES					
<u>TID #10-Fox Point</u>					
Personnel Services	3,050.00	0.00	0.00	0.00	3,050.00
Contractual Services	11,400.00	0.00	650.00	5.70	10,750.00
Special Services	0.00	0.00	0.00	0.00	0.00
Fixed Charges	19,201.88	0.00	16,094.33	83.82	3,107.55
Capital Outlay	<u>2,500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,500.00</u>
TOTAL TID #10-Fox Point	36,151.88	0.00	16,744.33	46.32	19,407.55
<hr/>					
TOTAL EXPENDITURES	<u>36,151.88</u>	<u>0.00</u>	<u>16,744.33</u>	<u>46.32</u>	<u>19,407.55</u>
<hr/>					
REVENUES OVER/(UNDER) EXPENDITURES	<u>38,446.16</u>	<u>0.00</u>	<u>32,853.79</u>	<u>0.00</u>	<u>5,592.37</u>

*** END OF REPORT ***

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CITY OF MERRILL
 REVENUE & EXPENSE REPORT (UNAUDITED)
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41 -TID No. 11- Apartments

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
<u>TID #11 - Apartments</u>					
Taxes (or Utility Rev.)	947,259.00	0.00	297,259.16	31.38	649,999.84
Specials (Utility Rev.)	100,500.00	0.00	0.00	0.00	100,500.00
Public Charges-Services	50.00	0.00	0.00	0.00	50.00
Miscellaneous Revenues	0.00	0.00	500.00	0.00	(500.00)
TOTAL TID #11 - Apartments	1,047,809.00	0.00	297,759.16	28.42	750,049.84
TOTAL REVENUE	1,047,809.00	0.00	297,759.16	28.42	750,049.84
EXPENDITURES					
<u>TID #11 - Apartments</u>					
Personnel Services	2,230.00	1,128.88	15,985.57	716.84	(13,755.57)
Contractual Services	5,400.00	0.00	3,050.00	56.48	2,350.00
Special Services	600,000.00	0.00	605,058.70	100.84	(5,058.70)
Fixed Charges	19,589.79	0.00	16,419.48	83.82	3,170.31
Capital Outlay	377,500.00	32,221.67	233,826.14	61.94	143,673.86
TOTAL TID #11 - Apartments	1,004,719.79	33,350.55	874,339.89	87.02	130,379.90
TOTAL EXPENDITURES	1,004,719.79	33,350.55	874,339.89	87.02	130,379.90
REVENUES OVER/(UNDER) EXPENDITURES	43,089.21	(33,350.55)	(576,580.73)	0.00	619,669.94

*** END OF REPORT ***

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CITY OF MERRILL
 REVENUE & EXPENSE REPORT (UNAUDITED)
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42 -TID # 12 - Weinbrenner

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
EXPENDITURES					
<u>TID #12 - Weinbrenner</u>					
Personnel Services	1,555.00	0.00	0.00	0.00	1,555.00
Contractual Services	6,000.00	0.00	0.00	0.00	6,000.00
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL TID #12 - Weinbrenner	7,555.00	0.00	0.00	0.00	7,555.00
TOTAL EXPENDITURES	7,555.00	0.00	0.00	0.00	7,555.00
REVENUES OVER/(UNDER) EXPENDITURES	(7,555.00)	0.00	0.00	0.00	(7,555.00)

*** END OF REPORT ***

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CITY OF MERRILL
REVENUE & EXPENSE REPORT (UNAUDITED)
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52 -Capital Projects

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
=====					
<u>Non-Departmental</u>					
Taxes (or Utility Rev.)	133,500.00	0.00	133,717.79	100.16	(217.79)
Specials (Utility Rev.)	30,000.00	101,302.03	143,016.52	476.72	(113,016.52)
Intergovernmental	61,978.83	0.00	61,978.83	100.00	0.00
Public Charges-Services	0.00	0.00	350.00	0.00	(350.00)
Miscellaneous Revenues	37,500.00	25,000.00	38,253.00	102.01	(753.00)
Other Financing Sources	0.00	0.00	0.00	0.00	0.00
TOTAL Non-Departmental	262,978.83	126,302.03	377,316.14	143.48	(114,337.31)
<u>Streets - Sealcoat</u>					
Taxes (or Utility Rev.)	78,245.00	0.00	0.00	0.00	78,245.00
TOTAL Streets - Sealcoat	78,245.00	0.00	0.00	0.00	78,245.00
TOTAL REVENUE					
	341,223.83	126,302.03	377,316.14	110.58	(36,092.31)
=====					
EXPENDITURES					
=====					
<u>Streets - Sealcoat</u>					
Personnel Services	19,245.00	0.00	8,523.74	44.29	10,721.26
Supplies & Expenses	59,000.00	0.00	23,918.94	40.54	35,081.06
TOTAL Streets - Sealcoat	78,245.00	0.00	32,442.68	41.46	45,802.32
<u>Capital Outlay/Projects</u>					
Personnel Services	0.00	281.74	25,734.04	0.00	(25,734.04)
Capital Outlay	2,570,686.67	108,017.16	2,541,507.94	98.86	29,178.73
TOTAL Capital Outlay/Projects	2,570,686.67	108,298.90	2,567,241.98	99.87	3,444.69
<u>Financing Costs</u>					
Debt Service	0.00	0.00	0.00	0.00	0.00
TOTAL Financing Costs	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES					
	2,648,931.67	108,298.90	2,599,684.66	98.14	49,247.01
=====					
REVENUES OVER/(UNDER) EXPENDITURES	(2,307,707.84)	18,003.13	(2,222,368.52)	0.00	(85,339.32)
=====					

*** END OF REPORT ***

Attachment: Rev-Expense-2017-11 (2986 : Revenue & Expense Report for Period Ending November 30, 2017)

CITY OF MERRILL
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: NOVEMBER 30TH, 2017

62 -Water Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
<u>Non-Departmental</u>					
Taxes (or Utility Rev.)	93,706.00	4,385.30	110,374.15	117.79	(16,668.15)
Specials (Utility Rev.)	(1,438.00)	0.00	0.00	0.00	(1,438.00)
Public Charges-Services	1,443,515.00	68,855.37	1,312,768.54	90.94	130,746.46
Intergov Charges (Misc.)	16,050.00	1,137.67	22,096.60	137.67	(6,046.60)
Miscellaneous Revenues	2,500.00	0.00	2,023.29	80.93	476.71
Other Financing Sources	0.00	0.00	2,645.68	0.00	(2,645.68)
TOTAL Non-Departmental	1,554,333.00	74,378.34	1,449,908.26	93.28	104,424.74
TOTAL REVENUE	1,554,333.00	74,378.34	1,449,908.26	93.28	104,424.74
EXPENDITURES					
<u>Non-Departmental</u>					
Work Orders - Utility	240,000.00	27,032.78	135,438.44	56.43	104,561.56
TOTAL Non-Departmental	240,000.00	27,032.78	135,438.44	56.43	104,561.56
<u>Pumping Expenses</u>					
TOTAL Pumping Expenses	76,250.00	2,917.75	109,229.84	143.25	(32,979.84)
<u>Water Treatment Expenses</u>					
TOTAL Water Treatment Expenses	74,000.00	9,715.76	47,966.52	64.82	26,033.48
<u>Trans & Distribution Exp</u>					
TOTAL Trans & Distribution Exp	236,000.00	17,945.78	249,917.15	105.90	(13,917.15)
<u>Customer Accts Expenses</u>					
TOTAL Customer Accts Expenses	66,750.00	5,706.84	71,518.49	107.14	(4,768.49)
<u>Admin & General Expenses</u>					
TOTAL Admin & General Expenses	689,131.00	27,379.47	348,897.13	50.63	340,233.87
<u>Contract Work</u>					
TOTAL Contract Work	3,500.00	123.54	7,340.97	209.74	(3,840.97)

Attachment: Rev-Expense-2017-11 (2986 : Revenue & Expense Report for Period Ending November 30, 2017)

CITY OF MERRILL
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: NOVEMBER 30TH, 2017

62 -Water Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Taxes</u>					
TOTAL Taxes	372,373.00	2,447.23	384,221.21	103.18	(11,848.21)
	372,373.00	2,447.23	384,221.21	103.18	(11,848.21)
<u>Debt Service</u>					
TOTAL Debt Service	29,159.00	0.00	29,158.15	100.00	0.85
	29,159.00	0.00	29,158.15	100.00	0.85
TOTAL EXPENDITURES	1,787,163.00	93,269.15	1,383,687.90	77.42	403,475.10
REVENUES OVER/(UNDER) EXPENDITURES	(232,830.00)	(18,890.81)	66,220.36	0.00	(299,050.36)

*** END OF REPORT ***

Attachment: Rev-Expense-2017-11 (2986 : Revenue & Expense Report for Period Ending November 30, 2017)

CITY OF MERRILL
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: NOVEMBER 30TH, 2017

63 -Sewer Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
<u>Non-Departmental</u>					
Taxes (or Utility Rev.)	4,250.00	0.00	11,645.59	274.01	(7,395.59)
Specials (Utility Rev.)	0.00	0.00	0.00	0.00	0.00
Intergov Charges (Misc.)	7,500.00	326.41	9,347.53	124.63	(1,847.53)
Miscellaneous Revenues	479.00	0.00	478.99	100.00	0.01
Other Financing Sources	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	1,492,250.00	73,456.28	1,321,572.24	88.56	170,677.76
Other Charges-Services	87,500.00	5,668.18	97,109.45	110.98	(9,609.45)
TOTAL Non-Departmental	1,591,979.00	79,450.87	1,440,153.80	90.46	151,825.20
TOTAL REVENUE	1,591,979.00	79,450.87	1,440,153.80	90.46	151,825.20
EXPENDITURES					
<u>Non-Departmental</u>					
Work Orders - Utility	480,000.00	147,600.00	335,664.67	69.93	144,335.33
TOTAL Non-Departmental	480,000.00	147,600.00	335,664.67	69.93	144,335.33
<u>Contract Work</u>					
	500.00	0.00	441.60	88.32	58.40
TOTAL Contract Work	500.00	0.00	441.60	88.32	58.40
<u>Taxes - SS/Medicare</u>					
	31,250.00	2,380.94	28,607.27	91.54	2,642.73
TOTAL Taxes - SS/Medicare	31,250.00	2,380.94	28,607.27	91.54	2,642.73
<u>Operations</u>					
	277,000.00	18,197.93	228,206.94	82.39	48,793.06
TOTAL Operations	277,000.00	18,197.93	228,206.94	82.39	48,793.06
<u>Maintenance</u>					
	232,572.00	17,455.78	234,738.36	100.93	(2,166.36)
TOTAL Maintenance	232,572.00	17,455.78	234,738.36	100.93	(2,166.36)
<u>Customer Accts Expenses</u>					
	71,000.00	6,651.24	78,884.46	111.10	(7,884.46)
TOTAL Customer Accts Expenses	71,000.00	6,651.24	78,884.46	111.10	(7,884.46)

Attachment: Rev-Expense-2017-11 (2986 : Revenue & Expense Report for Period Ending November 30, 2017)

CITY OF MERRILL
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: NOVEMBER 30TH, 2017

63 -Sewer Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Admin & General Expenses</u>					
	438,300.00	25,753.25	348,866.90	79.60	89,433.10
TOTAL Admin & General Expenses	438,300.00	25,753.25	348,866.90	79.60	89,433.10
<u>Taxes & Depreciation</u>					
	271,500.00	0.00	0.00	0.00	271,500.00
TOTAL Taxes & Depreciation	271,500.00	0.00	0.00	0.00	271,500.00
<u>Transfers</u>					
	2,789.00	0.00	3,894.87	139.65	(1,105.87)
TOTAL Transfers	2,789.00	0.00	3,894.87	139.65	(1,105.87)
<hr/>					
TOTAL EXPENDITURES	1,804,911.00	218,039.14	1,259,305.07	69.77	545,605.93
<hr/>					
REVENUES OVER/(UNDER) EXPENDITURES	(212,932.00)	(138,588.27)	180,848.73	0.00	(393,780.73)
<hr/>					

*** END OF REPORT ***

Attachment: Rev-Expense-2017-11 (2986 : Revenue & Expense Report for Period Ending November 30, 2017)

Statewide Services, Inc.

Claim Division

1241 John Q. Hamm
P.O. Box 5555
Madison, WI 53705-0
877-204-9712

November 22, 2017

CITY OF MERRILL
ATTN: BILL HEIDEMAN
1004 E 1ST STREET
MERRILL, WI 54452

via email

RE: Our Claim #: WM000350140124
Date of Loss: 06/01/2017
Claimant: Jean Bowen, W5105 South Shore Drive, Merrill, WI 54452

Dear Mr. Heideman:

Statewide Services, Inc. administers the claims for the League of Wisconsin Municipalities Mutual Insurance, which provides the insurance coverage for the City of Merrill. We are in receipt of the "Notice of Claim" documentation submitted by Ms. Jean Bowen in which she is asserting a claim for injuries and damages as a result of an alleged trip and fall over construction caution tape at or near Hardees on North Central Avenue.

Our investigation has revealed that the City of Merrill was not negligent or liable for this incident as we have determined that the majority of negligence rests with Ms. Bowen for lack of, or improper, lookout. This incident occurred in a construction zone which was well marked with signs, cones, caution tape and large equipment. The sidewalk was in good condition with no defects. Ms. Bowen attempted to walk through/over construction caution tape, which was open and obvious, and not a "hazard". Therefore, in the absence of negligence on behalf of the City, and with the majority of negligence on the part of Ms. Bowen, we recommend that the City of Merrill disallow this claim pursuant to the Wisconsin Statute for disallowance of claim 893.80(1g). The disallowance of the claim in this manner will allow us to shorten the statute of limitations period to six months.

Please send the disallowance, on your letterhead, directly to the claimant at the above listed address. This should be sent certified or registered (restricted) mail and must be received by the claimant within 120 days after you received the Notice of Claim. Please send me a copy of the Notice of Disallowance for my file.

Thank you.

Sincerely,

Ginger Kimpton
Senior Casualty Claims Adjuster
855-828-5515 / 866-828-6613 fax
gkimpton@statewidesvcs.com

CC: Bill Barnes, Agent

Attachment: Letter of Denial to City on Bowen Claim (2975 : Jean Bowen insurance claim)

REQUEST TO INCLUDE ITEM ON AGENDA

Board or Committee: Water & Sewage Committee

Date of Meeting: Wednesday - 11/29/2017 (or next meeting)

Request by: Kathy Unertl, Finance Director

Describe below the item(s) you wish to have put on the agenda:
(please attach any pertinent information)

Consider 3.0% adjustment to Water & Sewage Service Fees for 2018

Date Requested: 11/13/2017

City of Merrill - Water and Sewage Charges			
	2016	2017	2018
Water Tap 3/4" (Includes Corp.)*	\$106.35	\$109.50	\$112.80
	3.0%	3.0%	3.0%
Water Tap 1" (Includes Corp.)*	\$129.65	\$133.50	\$137.50
	3.0%	3.0%	3.0%
Water Tap 1 1/2" (Includes Corp.)*	\$398.15	\$410.10	\$422.45
	3.0%	3.0%	3.0%
Water Tap 2"*	\$445.25	\$458.60	\$472.45
	3.0%	3.0%	3.0%
Flush Private Hydrant	\$281.45	\$289.90	\$298.60
	3.0%	3.0%	3.0%
Water Tap - Larger than 2"	At Cost	At Cost	At Cost
Raise "New" Curb Boxes	At Cost	At Cost	At Cost
Sewer Tap 4" (Includes Saddle)*	\$129.50	\$133.40	\$137.40
	3.0%	3.0%	3.0%
Sewer Tap 6" (Includes Saddle)*	\$145.55	\$149.95	\$154.50
	3.0%	3.0%	3.0%
Public Labor Charge	\$39.70	\$40.90	\$42.15
	3.0%	3.0%	3.1%
Backhoe & Operator	\$90.20	\$92.90	\$95.70
	3.0%	3.0%	3.0%
Thawing Machine (Including personnel - 2)	\$96.90	\$99.80	\$102.80
Outside normal hours - \$15.00/hr.	3.0%	3.0%	3.0%
for machine plus labor cost			
Valve Turned on at curb stop (PSC)	PSC	PSC	PSC
Reinstallation of meter/valving curb stop (PSC)	PSC	PSC	PSC
Jet Vactor Truck (Including personnel - 2)	\$168.35	\$173.40	\$178.60
Outside normal hours - \$52.00/hr.	3.0%	3.0%	3.0%
for truck plus labor cost.			

Attachment: W&S Service Fees - Proposed 2018 (2985 : Consider 3.0% Adjustment to Water & Sewer Service Fees for 2018)

Reviewed by
Water Sewage Committee - 2017-11-29

City of Merrill - Water and Sewage Charges			
	2016	2017	2018
Laboratory Cost - Test Observation Wells	\$2,185.70	\$2,251.27	\$2,318.85
	3.0%	3.0%	3.0%
B.O.D. Test	\$33.50	\$34.50	\$35.55
	3.1%	3.1%	3.0%
Suspended Solids Test	\$16.17	\$16.65	\$17.15
	3.0%	3.0%	3.0%
Total Solids Test	\$16.17	\$16.65	\$17.15
	3.0%	3.0%	3.0%
PH Test	\$11.40	\$11.74	\$12.09
	3.0%	3.0%	3.0%
C.O.D. Test	\$26.25	\$27.05	\$27.87
	2.9%	3.0%	3.0%
Phosphorus Test	\$32.30	\$33.27	\$34.27
	3.0%	3.0%	3.0%
Holding Tank Disposal	\$9.00	\$9.27	\$9.55
	2.9%	3.0%	3.0%
Fixed Charge Per Load - Holding Tank	\$10.45	\$10.76	\$11.08
	3.0%	3.0%	3.0%

Attachment: W&S Service Fees - Proposed 2018 (2985 : Consider 3.0% Adjustment to Water & Sewer Service Fees for 2018)

Reviewed by
Water Sewage Committee - 2017-11-29



CITY OF MERRILL
FESTIVAL GROUNDS COMMITTEE
MINUTES • THURSDAY NOVEMBER 2, 2017

Regular Meeting

Bierman Building

6:00 PM

I. Call to Order

Alderman Norton called the meeting to order at 6:00 P.M.

Attendee Name	Title	Status	Arrived
Rob Norton	Alderman - Seventh District	Present	
Tim Meehean	Alderman - Eighth District	Present	
Bill Bialecki	Mayor	Present	
Paul Russell	Alderman - First District	Present	
Neal Christensen	Food Vendor Rep.	Present	
Bryan Bloch	Rodeo Assn. Rep.	Present	
Brad Becker	Fair Assn. Rep.	Present	6:10 PM

Also in attendance: City Administrator Dave Johnson, Diane Wais, Dick Stoeckmann, Michael Caylor Jr., Jimmy Lawson and City Clerk Bill Heideman. A student was in attendance to tape the meeting for Merrill Productions.

II. Minutes of previous meeting(s):

1. Minutes of October 5, 2017 meeting

Motion (Meehean/Russell) to approve.

Motion (Norton/Russell) to incorporate two amendments into the minutes. The first amendment would add an additional motion under the "Commercial kitchen rental" agenda item. The additional motion would allow rental of the entire hall for \$450 (plus \$500 kitchen deposit), if the renter opts to use the commercial kitchen only.

Clerk's note: A review of the October 8th meeting notes and the video of that meeting did not seem to include such a motion. However, there was discussion and apparent consensus that this type of rental would be allowed.

The second amendment would be to change the language of Bryan Bloch's public comment as follows: Bryan Bloch was pleased to report that the Wisconsin Pro Rodeo has been given a national award, the 2017 "Small Committee of the Year", from the Women's Professional Rodeo Association (WPROA). Motion to amend carried.

Motion to approve, as amended, carried.

III. Agenda items for consideration:

1. Continue reporting and discussion of alcohol licensing

Due to his excused absence, City Attorney Hayden requested prior to the meeting that this agenda item be referred to the December meeting.

Without objection, it was so ordered.

2. Outside vendor agreement (Labor Day)

City Administrator Johnson reported that several non-permanent food vendors set up stands on Labor Day, but pay no fee or utilities to use the grounds.

Mayor Bialecki suggested that the Parks and Recreation Commission should have input on this, since they are in charge of the Labor Day event. Food Vendor Rep. Christensen suggested that the Lions Club should also be contacted on this issue, and that both the Lions and the Parks and Recreation Commission be invited to the next meeting to discuss this.

Information on this will be forwarded to the Parks and Recreation Commission, and a report from the Parks and Recreation is expected to be returned to the Festival Grounds Committee in time to be discussed at the January Festival Grounds Committee meeting.

3. Leases:

Merrill Riders Club

City Administrator Johnson noted that no "deals" related to pricing would be offered to the Merrill Riders Club.

Representing the Merrill Riders Club, Jimmy Lawson reported that he will submit, to Diane Wais, a list of potential dates for 2018 Merrill Riders Club events. Mr. Lawson noted that he had problems getting all the necessary keys for events in 2017. That problem will be addressed.

Mr. Lawson also raised concerns related to the ground conditions where the events are being held. He was informed that steps are being taken to improve those conditions.

Per the April 6th, 2017 Festival Grounds Committee meeting minutes, the 2018 lease fee for the Merrill Riders Club will be \$250 per event.

Food Vendors

A proposed lease agreement prepared by City Attorney Hayden was in the meeting packet.

Food Vendor Rep. Christensen distributed an alternative version of #6 in the lease, the restrictions on events. He reported that, if the stands are not allowed to be open for an event, they would like to have a 60 day prior notice, rather than 30 days. His proposal also contains other language that is different than the original document included in the meeting packet.

Motion (Meehean/Bialecki) to approve the lease agreement document, as presented by City Attorney Hayden.

Motion (Russell/Bialecki) to amend by changing the language of "The City of Merrill shall attempt to give the Food Vendor Lessees 30 days written notice for each event" to "The City of Merrill shall attempt to give the Food Vendor Lessees 60 days written notice for each event". Motion to amend carried.

Motion to approve, as amended, carried.

4. Monthly report from Food Vendor Rep. Christensen

Food Vendor Rep. Christensen that the #6 of the food vendor lease (Restrictions on Events) was the main item discussed at the monthly food vendor group meeting.

5. Fair financial report/update from Food Assn. Rep. Becker

Fair Association Rep. Becker reported that the 2017 fair financial report is not yet available. Hopefully, the report will be complete and available for the December meeting.

The tentative dates for the 2018 fair are August 15-19. It appears that the carnival will be Spectrum Carnival. Beginning in 2019, it is likely the fair will be held during the 3rd week of July.

The Sell Building is currently full of storage. The possibility of the City using the Steckling Building for storage was raised.

6. Monthly report from Festival Grounds Manager Bjorklund

Festival Grounds Manager Bjorklund was not in attendance and no monthly report was submitted.

IV. Public Comment Period

Mayor Bialecki stated that the City may be able to obtain the fencing surrounding the new Park City Credit Union facility, currently under construction. The fencing could then be installed at the Festival Grounds.

On the occasion of the one-year anniversary of Festival Grounds Committee meetings, Alderman Norton thanked everyone for their work over the past year.

Michael Caylor Jr. raised the issue of whether fencing installed at the Festival Grounds could potentially restrict public access.

Diane Wais stated that the organizers of a recent fundraiser at the grounds were pleased with the facilities.

Mayor Bialecki stated that, following a recent Association of Fairs district meeting, representatives of that group also expressed that they were pleased with the facilities. He then announced that the City of Merrill has received the 2017 "Friend of the 4-H" award from the Lincoln County 4-H Leaders' Association.

Dick Stoeckmann inquired as to the status of potentially adding a roof to the grandstand.

V. Establish date, time & location of next meeting

Thursday, December 7th, 2017 at 6:00 P.M. at the Bierman Center.

VI. Adjournment

Motion (Meehean/Bialecki) to adjourn. Carried. Adjourned at 7:30 P.M.



**T. B. Scott Free Library Board of Trustees
REGULAR MEETING
November 15th, 2017**

Minutes

1. Opening

President Mike Geisler called the Regular Meeting of the Board of Trustees to order at 4:00 p.m. in the Library Board Room. Present: Katie Breitenmoser, Paul Gilk, D'Lacey Haight, Audrey Huftel, Richard Mamer and Tim Meehean. Excused: Gene Bebel and Jim Wedemeyer. Also present: Laurie Ollhoff, Nick Wendt and Colin J. from MP3.

The board received a thank you letter from Citizens for Decency Lincoln County, Inc. for the use of the meeting room and appreciation to staff for assistance with set-up.

There was no public comment.

2. Consent Items

M Meehean/S Breitenmoser/C to approve the minutes of the October meeting as printed. M Meehean/S Huftel/C to accept the Monthly Revenue & Expense Report for October as printed.

3. Reports/Discussion Items/Action Items

A. 2018 Budget Update: City of Merrill passed the 2018 budget. Due to the change in city health insurance and pending open enrollment for employee's eligible for benefits, library budget figures for personnel are still being adjusted. This item will be placed on the December agenda for update. Upcoming discussions to take place with the library and the city regarding shared duties of the maintenance supervisor.

B. City Fiber Network Request: City of Merrill is exploring options to assist with funding the city fiber network. Board members were favorable by consensus to consider a donation from the Endowment Fund. Ms. Stevens to place item on an upcoming board meeting agenda. Board members directed Ms. Stevens to explore outside funding sources and to report back.

C. Strategic Plan Progress-Goals #5: Ms. Stevens presented staff progress on goals and objectives.

D. Trustee Essential #19-Library Director Certification: Copies were provided of Trustee Essential #19.

E. Reports from Friends/WVLS Representative: The Friends fall booksale was successful. There was no report from the WVLS Representative.

4. Forthcoming Events & Library Director Report

- October Statistical Report was presented.
- Mr. Wszalek gave a brief update on ongoing projects-LED light conversion, outdoor lighting and flagpole lighting.
- Ms. Forde will be going to Lincoln Hills in December to continue our partnership providing programming for the youth resident population.
- Full day library staff training tentatively scheduled on January 2nd. "Mental Health First Aid" provided by Lincoln County Social Services-Library to be closed for training. Other city/county staff will be invited to attend.
- Redesign of Local Annual Report was discussed.

5. Adjournment:

M Meehean/S Mamer/C to adjourn the meeting at 4:45 p.m. The next regularly scheduled meeting of the Board of Trustees will be held on December 20th at 4:00 p.m. in the Library Board Room.

Stacy D. Stevens, Secretary

NOVEMBER MEETING MINUTES**Merrill Enrichment Center Committee**

Meeting was held on Wednesday Nov. 29th, 2017 at 8:00 a.m.

Merrill Enrichment Center – 303 N. Sales Street

Present: Rev. Kyle Carnes (Chair), Rose Akey, Art Lersch, Gene Bebel, Mary Ball (Aldersperson), S. Peggy Jackelen, Erin Wells (ADRC Representative)

1. Opening

- a. Carnes called the meeting to order

2. Consent Items

- a. Motion made by Ball, second by Jackelen to approve Sept. minutes. Motion carried.
- b. Motion made by Ball, second by Jackelen to approve monthly vouchers. Motion carried.
 - i. Ball inquired about the cost of printer toner. Director suggested we may want to charge the public 10 cents per copy. Committee agreed.

3. Public Comment

- a. Diane Goetsch, former committee member, expressed being caught off guard when notified that she would not be able to continue as a committee member because she resides outside the city limits. She also mentioned that Art Lersch may not be able to serve as he is also not a city resident. Dave Johnson was present at the meeting and did confirm that Art would no longer be able to serve. This is a huge loss for our committee.

4. Updates

- a. Director shared the success of our first annual craft show in the new building/expo. We profited \$1500 from the event. Feedback form was given to crafters/vendors that same day. Response was very positive and they asked for more than one show a year. We will have a spring, fall and possibly Christmas show.
- b. Thanksgiving meal delivery numbers were up this year. We delivered 121 meals, had 32 take outs, and fed 89 at St. Johns church. This program will continue for years to come.
- c. Director shared budget meeting results which for the MEC included approval of more hours for the Assistant to the Director. This will help in both running the Center efficiently as well as covering Lorri's vacation time of almost 4 months in 2018.
- d. Upcoming program is our sharing Christmas Spirit. Carnes asked if there is any confusion with the other programs in the City with the same name. Director confirmed some confusion and suggested a name change for 2018. This will be an item on the next agenda.

5. Discussion

- a. Lengthy discussion took place regarding Ordinance Sec. 2-152, in both re-wording of section b1 to eliminate the focus on seniors, as well as our Committee membership. Bebel expressed the need to ensure wording included those of retirement age. A motion was made by Bebel, second by Jackelen, to rewrite the ordinance that Committee membership includes a majority of city residents and a minority of members outside of the city. Motion approved. 5 yes and 1 no – Mary Ball.
- b. Discussion took place on the role of Committee members. Dave Johnson attended the meeting and informed the group that the MEC Committee is advisory in nature. However, the committee helps the Director set policies, fees, etc. Director has the right to make the final decisions or changes as she sees fit.
- c. Item for next month's agenda will include rewriting the ordinance.

6. Adjournment

- a. Motion to adjourn made by Bebel second by Jackelen.

Next meeting will be held on **Wednesday, December 20th at 8am.**

Vouchers will be available for review 10 minutes prior to meeting time.

Respectfully submitted,

TMrachek

Tammie Mrachek
MEC Director

Enrichment Center Mission Statement: Dedicated to Enhancing Lives and Bringing Generations Together

Attachment: Committee Reports (2987 : Filing committee reports)

PARKS AND RECREATION COMMISSION

December 6, 2017

The Merrill Parks and Recreation Commission met on Wednesday, December 6, 2017 at 4:15 p.m. at the Merrill City Hall.

Members Present: Brian Artac, John Burgener, Dave Sukow, Jean Ravn, Joan Tabor, Melissa Schroeder and Mike Willman

Members Excused Absent:

Department Staff Present: Dan Wendorf and Dawn Smith

Visitors: City Administrator Dave Johnson, Kyle Gulke, Bill Dinges

***Motion by Sukow, seconded by Artac to approve the minutes from the November meeting.

***Carried unanimously.

***Motion by Artac, seconded by Burgener, to approve the claims.

Sukow stated that it is nice to see that next year we will not have to pay for porta potties at Normal due to the cost of them.

***Carried Unanimously.

The first item on the agenda was to discuss potential vendor fee for vendors at Labor Day festivities at Festival Grounds. Wendorf stated that this was sent back to the Park and Recreation Commission because it was our event and the Festival Grounds committee felt that we should be in charge of charging the vendors and coming up with the price. Wendorf stated that he spoke with City Administrator Dave Johnson and it was suggested that we charge between \$50.00 - \$100.00. Some of the commission members felt that was a little high due to the length of time the vendors would be there.

***Motion by Sukow, seconded by Tabor to charge vendors a \$25.00 fee for the Labor Day festivities at the Festival Grounds.

***Carried Unanimously.

The next item on the agenda was an update on the River Bend Trail projects. Wendorf stated that the paving was complete and turned out very nice. The landscapers are done with the mulch and hydro seeding but that will need to be redone next year. Volunteers have put some hours beautifying the trail head last weekend. Wendorf also stated that the Agra building is coming along nicely.

The next item on the agenda was continued discussion on potential Agra Pavilion fees and maintenance agreement development. Wendorf stated that the River Bend trail committee meeting was postponed but he will keep the commission updated on the next meeting.

The next item on the agenda was an update and summery on 2018 capital projects. Wendorf stated that everything that the Park and Recreation Department requested was approved by the

City Council. Wendorf stated that he is excited about getting started on the projects and improvements being made to the parks.

The next item on the agenda is monthly reports. Wendorf asked if anyone had any questions. Wendorf stated another county has now been confirmed for Emerald Ash in Eau Claire. Wendorf stated 48 out of 72 counties have Emerald Ash. Wendorf stated that everything has been going smooth in the department. Wendorf stated that he would like to thank the employees of the Park and Recreation Department for all their hard work throughout the year.

***Motion by Sukow, seconded by Schroeder to approve the monthly board report given by Wendorf.

***Carried unanimously.

The next regular meeting is scheduled for Wednesday, February 7, 2018 at 4:15 p.m. at the Merrill City Hall.

Public comment: no

***Motion by Sukow, seconded by Burgener to adjourn at 4:45 p.m.

***Carried unanimously.

Dawn Smith
Recording Secretary



CITY OF MERRILL
PERSONNEL AND FINANCE COMMITTEE
MINUTES • TUESDAY NOVEMBER 28, 2017

Regular Meeting

City Hall Council Chambers

5:00 PM

I. Call to Order

Alderman Schwartzman called the meeting to order at 5:00 P.M.

Attendee Name	Title	Status	Arrived
Ryan Schwartzman	Aldersperson - Third District	Present	
Tim Meehean	Aldersperson - Eighth District	Present	
Paul Russell	Aldersperson - First District	Present	

Also in attendance: City Administrator Dave Johnson, Finance Director Kathy Unertl, Alderwoman Kandy Peterson, Police Chief Corey Bennett, Fire Chief Dave Savone, Library Director Stacy Stevens (arr. 5:02) and City Clerk Bill Heideman.

II. Vouchers:

1. Vouchers for October, 2017

Motion (Meehean/Russell) to place on file.

RESULT:	PLACED ON FILE
----------------	-----------------------

III. Agenda items for consideration:

1. Review and discussion regarding dog licensing

Information was in the meeting packet.

Finance Director Unertl reported that, effective December 1st, 2018, Lincoln County will no longer sell dog licenses. The City must consider several options, including taking over this responsibility.

It was suggested that research be conducted to obtain dog licensing information from other municipalities.

Discussion on this will continue at the next meeting.

IV. Monthly Reports:

1. Municipal Court

The report was in the meeting packet.

2. Finance Director Unertl

The report was in the meeting packet.

Nine employees have waived the health insurance for 2018. Employees seem to be thoughtfully considering health insurance issues.

3. City Attorney Hayden

The report was in the meeting packet.

4. City Clerk Heideman

The report was in the meeting packet.

Tax bill calculations have been completed and submitted to Lincoln County.

Candidate packets will be available on November 29th. The first date to obtain signatures on nomination papers is December 1st.

5. City Administrator Johnson

The report was in the meeting packet.

City Administrator Johnson answered questions on the demolition of the former Lincoln County Bank building.

6. Consider placing monthly reports on file

Motion (Meehean/Russell) to place on file.

RESULT:	PLACED ON FILE
----------------	-----------------------

V. Establish date, time and location of next regular meeting

Tuesday, January 23rd, 2018 at 5:00 P.M. in the City Hall Common Council Chambers.

VI. Public Comment Period

None.

VII. Closed session(s):

1. The Committee may convene in closed session pursuant to Wisconsin State Statutes 19.85(1)(e) & (g) for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session and to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved in, to confer with legal counsel regarding advice related to ongoing Police and Fire union negotiations.

Motion (Meehean/Russell) to convene in closed session pursuant to the Wisconsin State Statutes specified on the agenda. Motion carried 3-0 on roll call vote.

Convened in closed session at 5:13 P.M. Attending: Schwartzman, Russell, Meehean, Johnson, Unertl, Peterson, Bennett and Savone.

City Administrator Johnson reported on the status of contract negotiations with the Fire and Police unions.

Discussion was held on the union contract negotiations and the City vacation policy. It appears that the City is close to reaching agreements with both unions.

VIII. Agenda item(s) after returning to open session:

1. The Committee may reconvene in open session to take potential action(s) on closed session issue(s).

The Committee opted not to reconvene in open session.

IX. Adjournment

Motion (Meehan/Russell) to adjourn. Carried. Adjourned (from closed session) at 5:58 P.M.



City of Merrill
Meeting of Redevelopment Authority (RDA)

Tuesday, November 7th, 2017 at 8:00 a.m. - Closed
City Hall Common Council Chambers

RDA Present: Bill Bialecki, Ryan Schwartzman, Clyde Nelson, Tony Kusserow, Jill Laufenberg, and Sheila Polak

RDA Absent: Tim Haight

Others: Alderperson Mary Ball, City Administrator Dave Johnson, City Attorney Tom Hayden, Finance Director Kathy Unertl, City Building Inspector Darin Pagel, and Ken Maule from Lincoln County Economic Development Corp. (LCEDC)

Bialecki read the following notice:

The RDA may convene in closed session per Wis. Stats. Sec. 19.85(1)(e) – deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session to consider:

- a. Consider approval of closed session minutes from October 3rd
- b. Consider potential sale of property and potential TIF development incentive in TID No. 3 to facilitate new commercial development
- c. Consider potential priorities for property acquisitions to facilitate "blight" elimination and future redevelopment opportunities in Merrill TIDs

Motion (Schwartzman/Nelson) to move to closed session. Motion carried on 6-0 on roll call vote at 8:25 a.m.

- **Motion (Schwartzman/Laufenberg) to approve the closed session meeting minutes from October 3rd.** Carried.
- City staff provided an update on the potential development of Lot 3 (i.e. 2600 block of E. Main St. – between Pearl Street and Gem Street).
- There was discussion of potential priorities for future property acquisitions focusing on the downtown area.

Adjournment: Motion (Schwartzman/Laufenberg) to adjourn at 8:43 a.m. Carried.

Minutes prepared by RDA Secretary Kathy Unertl

City of Merrill
Meeting of Redevelopment Authority (RDA)

Tuesday, December 5th, 2017 at 8:00 a.m.
City Hall Common Council Chambers

RDA Present: Bill Bialecki, Ryan Schwartzman, Clyde Nelson, Tony Kusserow, Jill Laufenberg, Sheila Polak, and Tim Haight

Others: City Clerk Bill Heideman, City Administrator Dave Johnson, City Attorney Tom Hayden, Finance Director Kathy Unertl, Public Works Director/City Engineer Rod Akey, City Building Inspector Darin Pagel, Ken Maule from Lincoln County Economic Development Corp. (LCEDC), Mike VanDerGeest from Precision Companies, Paul Wagner from Merrill Area Housing Authority (MAHA) Board, and MAHA Executive Director Paul Russell

Call to Order: Bialecki called the meeting to order at 8:00 a.m.

Consider approval of Open and Closed RDA meeting minutes from November 7th:

Motion (Schwartzman/Laufenberg) to approve the meeting minutes from November 7th.
Carried.

Public Comment: None.

Consider extension of water and sanitary sewer service to 2210 Heldt St. – Premier Companies (TID No. 8):

Public Works Director/City Engineer Rod Akey provided background information on the proposed utility and street improvements and estimate of \$350,000 in probable costs. Looking at about 800' of curb and gutter extension on Alexander Street and then paving about ¼ mile of Heldt Street. Looping of the water main could also serve potential expansion of the S.C. Swiderski apartments.

Mike VanDerGeest from Precision Companies emphasized that municipal utilities were critical to facilitate their manufacturing expansion including powder coating and laser cutting. Paving Heldt Street would provide better access to semi-trucks to their property. Ten new employees are planned, along with about 10,000 sq. ft. facility expansion. VanDerGeest highlighted their three Premier businesses which include international sales of car wash dryers; Midwest regional sales for Premier Manufacturing products; and metal laser cutting for businesses throughout Wisconsin.

Motion (Schwartzman/Haight) to recommend TID No. 8 extension of water and sanitary sewer service to the development area with input from Board of Public Works as to potential Alexander Street and Heldt Street improvements. Carried.

Update on various redevelopment projects:

TID No. 3: City of Merrill completed the purchase of the two Badger Portfolio parcels (i.e. former Whispering Pines Mobile Home Community fronting on State Highway 64).

One Way Park City LLC now owns Lot 2 for their future vehicle body shop and related vehicle retail business. Transfer of ownership of Lot 1 to TSI State Property LLC for Nelson's Power House should be completed by mid-December. Planning for potential development for Lot 3 between Pearl St. and Gem St. continues.

TID No. 9: One residential development proposal has been received for the former Anson-Gilkey parcel. City staff are meeting with the potential developer and his engineer as part of the evaluation process.

Construction work on South Park Street south of the railroad tracks and the extension of River Bend Trail east to Cooper Street has been completed.

TID No. 8: Asbestos abatement is still underway on the former bank "bubble" building (401-403 West Main St.). City Administrator Johnson reported that demolition should occur soon. City of Merrill will be purchasing the property after site cleared.

TID No. 6: Development of Banker's Square Pocket Park delayed until 2018.

Next RDA meeting: Tuesday, January 2nd, 2018 at 8:00 a.m.

Review of previous action(s) on the RDA, Committee of Whole, and Merrill Common Council related to sale of Fox Point site (TID No. 10) to the Merrill Area Housing Authority (MAHA):

Three individuals representing MAHA were at the meeting: MAHA Executive Director Paul Russell and MAHA Commissioners Paul Wagner and Jill Laufenberg.

The June 27, 2017 meeting minutes from the joint Redevelopment Authority-Committee of Whole meeting were reviewed, as well as the Merrill Common Council meeting minutes from July 11th, 2017.

The City of Merrill still owns the now vacant parcel. The potential development agreement and Payment in Lieu of Property Taxes (PiLOT) with MAHA are still pending.

Bialecki read the following notice:

The RDA may convene in closed session per Wis. Stats. Sec. 19.85(1)(e) – deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session to consider: Consider potential development options for former Fox Point site (TID No. 10)

Motion (Schwartzman/Laufenberg) to move to closed session. Motion carried on 7-0 on roll call vote at 8:30 a.m.

There was extensive discussion regarding need for affordable family housing; potential funding options available; and potential development timeframe.

RDA Commissioners requested that the Merrill Area Housing Authority (MAHA) provide revised development and financing options by mid-2018.

Adjournment: Motion (Schwartzman/Laufenberg) to adjourn at 9:38 a.m. Carried.

Minutes prepared by RDA Secretary Kathy Unertl



CITY OF MERRILL
WATER & SEWAGE DISPOSAL COMMITTEE
MINUTES • WEDNESDAY NOVEMBER 29, 2017

Regular Meeting

City Hall Council Chambers

5:00 PM

I. Call to Order

Alderman Norton called the meeting to order at 5:01 P.M.

Attendee Name	Title	Status	Arrived
Kandy Peterson	Aldersperson - Fourth District	Present	
John Burgener	Aldersperson - Fifth District & President	Present	
Rob Norton	Aldersperson - Seventh District	Present	

Also in attendance: Utility Operations Manager Gabe Steinagel, Public Works Director/City Engineer Rod Akey, Mayor Bill Bialecki and City Clerk Bill Heideman.

II. Preliminary Items

1. September & October Vouchers

Motion (Peterson/Burgener) to approve.

RESULT:	APPROVED
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III. Agenda items for consideration

1. Consider 3.0% Adjustment to Water & Sewer Service Fees for 2018

Information was in the meeting packet.

Utility Operations Manager Steinagel clarified that these increases are not an increase to utility rates, but rather an increase to various service fees. This is typically done annually. All increases are approximately 3%.

RESULT:	APPROVED & SENT TO COUNCIL	Next: 12/12/2017 7:00 PM
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2. Consider request from Nancy Arndorfer at 603 Scott St to refund the \$35.00 turn on fee

Mayor Bialecki reported that he had received a phone call from Nancy Arndorfer requesting this refund. As part of that phone call, she reported that she was out of the country for an extended period of time and therefore did not read the shutoff notice sent to her.

Public Works Director/City Engineer Akey requested that the minutes include language stating that, in the event of a future shutoff for this resident, a turn-on fee waiver will not be considered.

Motion (Norton/Burgener) to approve the refund.

RESULT: APPROVED

3. Operations Report

Utility Operations Manager Steinagel reviewed the report.

A new sleeve at Well #3 will cost approximately \$25,000, but it is anticipated that it will add 20 years to the life of the well.

Repairs to the digester are necessary. At this time, the extent of the repairs needed is still being determined.

IV. Public Comment Period

Mayor Bialecki commented that Utility Operations Manager Steinagel and Public Works Director/City Engineer Akey are doing an outstanding job at the Wastewater Treatment Plant.

V. Establish date, time and location of next meeting

To be announced.

VI. Adjournment

Motion (Peterson/Burgener) to adjourn. Carried. Adjourned at 5:10 P.M.



PROPOSED ELECTION WORKERS LIST FOR 2018 – 2019

DISTRICT 1	DISTRICT 2
Akey, Rose	Doerr, Linda
Anderson, Sharon	Hamann, Mike
Boes, Gary	Hostvedt, Don
Dabbert, Richard	Hostvedt, Sally
Evans, Judy	Jaeger, Sharon
Heyel, Carol	Mielke, Evelyn
Holz, Carol	Weaver, Judy
Mueller, Brenda	Willman, Mike
Mueller, Tom	Wistein, Kelleen
Peterson, Steve	Peterson, Steve
Roberts, Sharon	Roberts, Sharon
Sheridan, Kathleen	Sheridan, Kathleen
Wais, Barb	Wais, Barb

DISTRICT 3	DISTRICT 4
Bagley, Arlene	Frank, Sandra
Hull, Sandy	Klug, Kay
Iwen, Kathy	Knott, Dennis
Kautz, Ronald	Radloff, Karen
Knospe, Connie	Schult, Paulette
Lebal, Bea	Smith, Floyd
Lebal, Larry	Sturm, Rosemary
Lerch, Marge	
Streich, Nancy	

DISTRICT 5	DISTRICT 6
Burrow, Malinda	Albers, Kenneth
Burrow, Ronald	Ashbeck, Norbert
Geisler, Michael	Baumann, Norma
Geisler, Vincent	Berndt, Sandy
Pepke, Darlene	Bondioli, Gloria
Schroeder, Joan	James, JoEllen
Simon, Elaine	Lemmer, Jan
Wright, Cheryl	Ponko, Rosalyn
	Schiller, Janice
	Schulz, Margaret
	Sukow, David
	Sukow, Judy

DISTRICT 7	DISTRICT 8
Ackley, Jackie	Ader, John
Baumgart, Donna	Chrudimsky, Jeanne
English, Jean	Grefe, Dennis
Johnson, Marge	Hinz, Jeffrey
Norton, Robin	Kuehl, Judith
Perkins, Jean	Luterbach, Mary
Rhinehart, Linda	Plant, Wayne
Rusch, Greta	Travis, Patricia
Swope, Katie	
Van Straten, Terry	
Van Straten, Vicki	

Attachment: Election workers list for 2018-2019 (2964 : Election Officials for 2018-2019)

CITY OF MERRILL
1004 EAST FIRST STREET
MERRILL, WI 54452-2586

AN ORDINANCE: By the Committee of the Whole
Re: Amending Chapter 38, Division 2, Section 38-149 Sewer Service Charges

ORDINANCE NO. 2017-
Introduced: December 12, 2017
1st Reading: _____
2nd Reading: _____
3rd Reading: _____
Committee/Commission Action: _____

AN ORDINANCE

The Common Council of the City of Merrill, Wisconsin, does ordain as follows:

Section 1. Chapter 38, Division 2, Section 38-149 of the Code of Ordinances for the City of Merrill is amended as follows:

Sec. 38-149. - Basis.

- (a) *Cost of operation, maintenance and replacement; review biennially.*
- (1) The minimum quarterly billing shall be sufficient to pay the billing and customer related operating and capital expenses. The unit price per volume shall be sufficient to pay the remaining annual costs of operation and maintenance, replacement and capital costs of the sewerage facilities.
- (2) The rates in this division shall be reviewed not less than biennially. Such review shall be performed by the city and/or its designated representative. Rates shall be adjusted, as required, to reflect the actual number and size of users and actual costs.

(b) *Normal user.*

- (1) A sewer service charge for a normal user discharging domestic strength wastewater is as follows:

$$TC = V \times Cv + FC$$

TC = Total sewer service charge for normal user wastewater.

V = Volume of wastewater in units of 100 cubic feet.

Cv = Volume unit price in dollars per 100 cubic feet.

FC = Facilities charge per billing period.

- (2) The total unit cost for OM&R and for capital are as follows effective January 1st of each year. The years 2018 through 2021 reflects an increase of two and one half percent for each year:

Attachment: Ordinance on Sewer Service Charges (2988 : Ordinance on Water and Sewer Rates)

	OM&R	Capital	Total 2018	Total 2019	Total 2020	Total 2021
Normal User:						
(BOD<250 mg/l, TSS<250 mg/l, Phos.<10 mg/l):						
Quarterly Facilities Charge (\$/Meter):						
5/8 inches or ¾ inches	\$18.04	\$14.21	\$32.25	\$33.06	\$33.89	\$34.74
1 inch	29.84	21.09	50.93	52.20	53.51	54.85
1¼ inches	39.25	28.65	67.90	69.60	71.34	73.12
1½ inches	49.48	38.80	88.28	90.49	92.75	95.07
2 inches	73.06	55.95	129.01	132.24	135.55	138.94
3 inches	128.06	96.01	224.07	229.67	235.41	241.30
4 inches	206.67	156.60	363.27	372.35	381.66	391.20
6 inches	403.14	306.42	709.56	727.30	745.48	764.12
8 inches	638.93	484.84	1,123.77	1,151.86	1,180.66	1,210.18
10 inches	953.30	720.46	1,673.76	1,715.60	1,758.49	1,802.45
12 inches	1,267.67	959.48	2,227.15	2,282.83	2,339.90	2,398.40
Quarterly Charge	2.60	1.03	3.63	3.72	3.81	3.91
Quarterly Charge	62.29	31.53	93.82	96.17	98.57	101.03

	OM&R	Capital	Total 2011	Total 2012	Total 2013	Total 2014	Total 2015	Total 2016
Normal User:								
(BOD<250 mg/l, TSS<250 mg/l, Phos.<10 mg/l):								
Quarterly Facilities Charge (\$/Meter):								
5/8 inches or 3/4 inches	\$ 15.94	\$ 12.56	\$ 28.50	\$ 29.07	\$ 29.65	\$ 30.24	\$ 30.84	\$ 31.46
1 inch	26.36	18.53	45.00	45.90	46.82	47.76	48.72	49.69
1 1/4 inches	34.69	25.31	60.00	61.20	62.42	63.67	64.94	66.24
1 1/2 inches	43.72	34.28	78.00	79.56	81.15	82.77	84.43	86.12
2 inches	64.56	49.44	114.00	116.28	118.61	120.98	123.40	125.87
3 inches	113.17	84.83	198.00	201.96	206.00	210.12	214.32	218.61
4 inches	182.62	138.38	321.00	327.42	333.97	340.65	347.46	354.41
6 inches	356.24	270.76	627.00	639.54	652.33	665.38	678.69	692.26
8 inches	564.58	428.42	993.00	1,012.86	1,033.12	1,053.78	1,074.86	1,096.36
10 inches	842.37	636.63	1,479.00	1,508.58	1,538.75	1,569.53	1,600.92	1,632.94
12 inches	1,120.16	847.84	1,968.00	2,007.36	2,047.51	2,088.46	2,130.23	2,172.83
Volume Charge (\$ per 100 cubic feet):								
Quarterly Charge	2.30	0.90	3.20	3.26	3.33	3.40	3.47	3.54

Attachment: Ordinance on Sewer Service Charges (2088 : Ordinance on Water and Sewer Rates)

Flat Rate for Unmetered Customers (Based on 17.00 CCF/quarter):								
Quarterly Charge	55.04	27.86	82.90	84.56	86.25	87.98	89.74	91.53

(c) *High strength dischargers.* The term "high strength dischargers" means customers discharging wastewater having organic concentrations of biochemical oxygen demand (BOD5) greater than 250 milligrams per liter (mg/l), total suspended solids (TSS) greater than 250 milligrams per liter (mg/l), or phosphorus (P) greater than ten milligrams per liter (mg/l).

(1) A sewer service charge for high strength wastewater is as follows:
 $TSHS = TC + (BOD \times CBOD) + (TSS \times CTSS) + (P \times CP)$

TC = Normal user wastewater charge plus high strength surcharge.

TC = Total charge for a normal user as computed previously.

BOD = Pounds of BOD5, in excess of domestic strength wastewater.

CBOD = Cost per pound of BOD.

TSS = Pounds of TSS in excess of domestic strength waste water.

CTSS = Cost per pound of TSS.

P = Pounds of P in excess of domestic strength wastewater.

CP = Cost per pound of P.

(2) The unit costs for OM&R and for Capital are as follows:

High strength sewage: (BOD>250 mg/l, TSS>250 mg/l, Phos.>10 mg/l):

Quarterly facilities charge: Same as for normal user customers.

Volume charge: Same as for normal user customers.

Surcharge per lb. Over Domestic Strength Sewage	Surcharge Rates/Total
BOD (\$/lb.)	\$0.675 0.575
TSS (\$/lb.)	0.660 0.568
Phosphorus (\$/lb.)	7.510 5.506

Testing charge: Testing charges to determine sewage strength for billing shall be at cost.

Section 2. Severability. In the event any section, subsection, clause, phrase or portion of this ordinance is for any reason held illegal, invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the

remainder of this ordinance. It is the legislative intent of the Common Council that this ordinance would have been adopted if such illegal provision had not been included or any illegal application had not been made.

Section 3. Repeal and Effective Date. All ordinances or parts of ordinances and resolutions in conflict herewith are hereby repealed. This ordinance shall take effect from and after its passage and publication.

Moved by: _____
Adopted: _____
Approved: _____
Published: _____

Approved: _____
William R. Bialecki, Mayor
Attest: _____
William N. Heideman, City Clerk

Attachment: Ordinance on Sewer Service Charges (2988 : Ordinance on Water and Sewer Rates)



City of Merrill

Kathy Unertl, Finance Director

1004 East 1st Street • Merrill, Wisconsin • 54452

Phone: 715.536.5594 • Fax: 715.539.2668

e-mail: Kathy.Unertl@ci.merrill.wi.us

Date: December 8th, 2017

To: Mayor Bill Bialecki
Alderpersons

From: Kathy Unertl, Finance Director/City Comptroller

RE: Sewer Rates – Correcting Ordinance

Due to both transition of Utility management employees and my 2016 spreadsheet's extra column:

- There was no communication to Utility billing staff of the need for 1/1/2017 sewer rate increase.
- Sewer Utility continued to bill the 2016 rates throughout 2017.
- The proposed Ordinance amendment is now consistent with the November 3, 2016 Committee of Whole policy action to:
 - Increase rates 2.5% - now starting in 2018 through 2021

Motion (Lokemoen/Schwartzman) to remove the Athletic Park - Parking Lot project (\$50,000). Carried.

Motion (Lokemoen/Meehean) to delay the Loader Replacements (\$180,000 for each of two years) for one year. Carried.

Motion (Lokemoen) to remove the Track-Type Dozer (\$140,000). Motion failed due to lack of a second.

Motion (Meehean/Burgener) to delay the Pick-Up with Dump Box (\$40,000) for one year. Carried.

Transit Director Grenfell reported on two Transit capital projects.

Information related to proposed capital street projects was distributed and discussed.

Finance Director Unertl reviewed the Tax Increment District (TID) street projects.

Motion (Meehean/Schwartzman) to approve the installation of sidewalk, curb and gutter on the north side of East Sixth Street, from St. Francis Church to Memorial Drive. Carried.

3. Tax Increment Districts (TIDs)

Finance Director Unertl reported.

4. Potential Sewer Rate adjustments for 2017 and future years

Finance Director Unertl reported on the information in the meeting packet.

Motion (Meehean/Burgener) to authorize a 2.5% increase in the Sewer Fund for each of the next five years (2017-2021).

RESULT: CARRIED

5. Any other 2017 budget items

None.

V. Adjournment

Motion (Burgener/Schwartzman) to adjourn. Carried. Adjourned at 8:07 P.M.

CITY OF MERRILL

1004 EAST FIRST STREET
MERRILL, WI 54452-2586

AN ORDINANCE: By Committee of the Whole
Re: Amending Chapter 38, Division 2, Section 38-149 Sewer Service Charges

ORDINANCE NO. 2016-19

Introduced: December 13, 2016

1st Reading: December 13, 2016

2nd Reading: December 13, 2016

3rd Reading: December 13, 2016

Committee/Commission Action:

RECOMMENDED FOR PASSAGE

AN ORDINANCE

The Common Council of the City of Merrill, Wisconsin, does ordain as follows:

Section 1. Chapter 38, Division 2, Section 38-149 of the Code of Ordinances for the City of Merrill is amended as follows:

Sec. 38-149. - Basis.

- (a) *Cost of operation, maintenance and replacement; review biennially.*
- (1) The minimum quarterly billing shall be sufficient to pay the billing and customer related operating and capital expenses. The unit price per volume shall be sufficient to pay the remaining annual costs of operation and maintenance, replacement and capital costs of the sewerage facilities.
- (2) The rates in this division shall be reviewed not less than biennially. Such review shall be performed by the city and/or its designated representative. Rates shall be adjusted, as required, to reflect the actual number and size of users and actual costs.

(b) *Normal user.*

- (1) A sewer service charge for a normal user discharging domestic strength wastewater is as follows:

$$TC = V \times C_v + FC$$

TC = Total sewer service charge for normal user wastewater.

V = Volume of wastewater in units of 100 cubic feet.

C_v = Volume unit price in dollars per 100 cubic feet.

FC = Facilities charge per billing period.

- (2) The total unit cost for OM&R and for capital are as follows effective January 1st of each year. The years ~~2012~~ 2017 through ~~2016~~ 2022 reflects an increase of two percent for each year:

s/b 2021

s/b 2021

Nov 2018

2019/2020/2021/

	OM&R	Capital	Total 2017	Total 2018	Total 2019	Total 2020	Total 2021	Total 2022
Normal User:								
(BOD<250 mg/l, TSS<250 mg/l, Phos.<10 mg/l):								
Quarterly Facilities Charge (\$/Meter):								
5/8 inches or ¾ inches	\$18.04	\$14.21	\$32.25	\$33.06	\$33.89	\$34.74	\$35.61	\$36.50
1 inch	29.84	21.09	50.93	52.20	53.51	54.85	56.22	57.63
1¼ inches	39.25	28.65	67.90	69.60	71.34	73.12	74.95	76.82
1½ inches	49.48	38.80	88.28	90.49	92.75	95.07	97.45	99.89
2 inches	73.06	55.95	129.01	132.24	135.55	138.94	142.41	145.97
3 inches	128.06	96.01	224.07	229.67	235.41	241.30	247.33	253.51
4 inches	206.67	156.60	363.27	372.35	381.66	391.20	400.98	411.00
6 inches	403.14	306.42	709.56	727.30	745.48	764.12	783.22	802.80
8 inches	638.93	484.84	1,123.77	1,151.86	1,180.66	1,210.18	1,240.43	1,271.44
10 inches	953.30	720.46	1,673.76	1,715.60	1,758.49	1,802.45	1,847.51	1,893.70
12 inches	1,267.67	959.48	2,227.15	2,282.83	2,339.90	2,398.40	2,458.36	2,519.82
Volume Charge (\$ per 100 cubic feet):								
Quarterly Charge	2.60	1.03	3.63	3.72	3.81	3.91	4.01	4.11

Attachment: Ordinance Sewer Rates-Finance Memo (2988 : Ordinance on Water and Sewer Rates)

RESOLUTION NO. _____

**A PRELIMINARY RESOLUTION OF INTENT TO EXERCISE SPECIAL
ASSESSMENT POWERS BY POLICE POWER UNDER SECTION 66.0703 OF
THE WISCONSIN STATUTES**

RESOLVED, by the Common Council of the City of Merrill, Wisconsin:

- A. The Common Council hereby declares its intention to exercise its power under Section 66.0703 Wisconsin Statutes, to levy special assessments under the police power upon all properties abutting the following improvements in the City of Merrill, Wisconsin:
1. Sidewalk inspection pursuant to sidewalk inspection program. Sidewalk maintenance area is generally confined to the north half of District 5, from West 4th Street north:
 - a) Isolated sidewalk repairs requested or needed.
 - b) Driveway approaches requested or needed.
 - c) Curb and gutter requested or needed.
 - d) New sidewalk extensions as requested and/or approved by Board of Public Works.
 2. Reconstruction of Chestnut Street from East 6th Street north to East 10th Street involving:
 - a) Replacement of water main and laterals.
 - b) Replacement of sewer main and laterals.
 - c) Replacement and upgrade of existing storm sewer
 - d) Curb and gutter and pavement replacement
 - e) Limited sidewalk replacement associated with curb and gutter replacements.
 3. Paving of East Tenth Street from Sales Street to Memorial Drive involving:
 - a) Curb and gutter placement and pavement replacement
 - b) Storm sewer inlet adjustments
 - c) Sidewalk installation, north side only from Kyes Street to Memorial Drive
- B. Said public improvements shall include, where appropriate:
1. The grading of said street.
 2. The surfacing of said street with asphalt.

3. The installation of curb and gutter on said street.
 4. The installation, removal or replacement of sidewalk, driveway and curb and gutter on said street.
 5. The installation of water main and water laterals on said street.
 6. The installation of sanitary sewer and sewer laterals on said street.
 7. The installation of storm sewer on said street.
 8. The necessary landscaping on said street.
 9. All improvements shall be completed to plans and specifications prepared or approved by the Public Works Director and recorded in the office of the Public Works Director/City Engineer.
- C. The Common Council determines that the above improvements constitute an exercise of the police power and the amount assessed each parcel abutting on the street shall be on a reasonable basis as approved by the Common Council and which rates are in effect at the time of installation in accordance with special assessment procedures set forth in provisions of Chapter 18, Article III, Division 3 of the Code of Ordinances, City of Merrill, Wisconsin.
- D. The assessments against any parcels of land may be paid in cash not later than November 1 of the year such improvements are made, or in installments as provided by Chapter 18, Article III, Division 3 of the Code of Ordinances, City of Merrill, Wisconsin. Rate of interest on installment payments shall be as set by Common Council action.
- E. The City Engineering/Zoning Department shall, with respect to the items mentioned at paragraph A above, prepare a report consisting of:
1. Preliminary or final plans and specifications with maps of the improvements.
 2. An estimate of the entire cost of the proposed work or improvements.
 3. A schedule of the proposed assessments as to each parcel of property affected.
 4. A statement that the properties against which the assessments are proposed are benefited and that the improvements constitute an exercise of the police power.
- F. The City Engineering/Zoning Department shall complete and file such reports in the City Clerk's office for public inspection no later than December 22nd, 2017.

The Board of Public Works of the City of Merrill shall hold a public hearing on Wednesday, January 24th, 2018 at 6:00 p.m. The hearing shall be held in the Council Chambers in the City Hall, Merrill, Wisconsin, on the improvements mentioned in paragraph A above. The City Clerk shall cause a notice of said hearing to be published once as a Class I notice no later than December 22nd, 2017. The City Clerk shall mail a copy of the notice to all interested persons at least ten (10) days before the date of the hearing.

Recommended by: Mayor Bialecki

CITY OF MERRILL, WISCONSIN

Moved: _____

William R. Bialecki

Passed: _____

Mayor

William N. Heideman

City Clerk

Attachment: Preliminary Resolution on Special Assessments (2989 : Preliminary Resolution on Special Assessments)

RESOLUTION NO. _____

A RESOLUTION RATIFYING THE JANUARY 1, 2018 TO DECEMBER 31, 2019 CONTRACT BETWEEN THE CITY OF MERRILL AND THE MERRILL PROFESSIONAL POLICE ASSOCIATION

WHEREAS, negotiations between the City of Merrill and the Merrill Professional Police Association have culminated a tentative contract agreement;

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN this 12th day of December, 2017, that the City of Merrill accept the terms and conditions for the January 1, 2018 to December 31, 2019 employment years according to the terms of the contract between the City of Merrill and the Merrill Professional Police Association on file in the City Clerk's office. Said changes and amendments in the terms and conditions to the January 1, 2018 to December 31, 2019 contract shall be effective January 1, 2018. The existing agreement shall be modified accordingly.

Recommended by: Mayor Bialecki

CITY OF MERRILL, WISCONSIN

Moved: _____

William R. Bialecki
Mayor

Passed: _____

William N. Heideman
City Clerk

Attachment: Resolution on Police Union Contract (2990 : Resolution on Police union contract)

City of Merrill - Merrill Professional Police Association (MPPA) - 2018 - 2019 Contract Fiscal

	Annual 2017	12/25/17 1.00%	06/25/18 1.00%	Annual 2018	12/24/18 1.00%	04/01/19 1.00%	06/24/19 1.00%	09/30/19 1.00%	Annual 2019
Police Officer	\$56,856	\$57,425	\$57,999	\$57,712	\$58,579	\$59,165	\$59,756	\$60,354	\$59,441
Police Officer 1 > 5 Years	\$58,445	\$59,030	\$59,620	\$59,325	\$60,216	\$60,818	\$61,426	\$62,041	\$61,102
Police Officer 2 > 10 Years	\$60,357	\$60,960	\$61,570	\$61,265	\$62,186	\$62,807	\$63,435	\$64,070	\$63,100
Investigator 1	\$61,555	\$62,170	\$62,792	\$62,481	\$63,420	\$64,054	\$64,695	\$65,342	\$64,353
SRO/Investigator	\$61,555	\$62,170	\$62,792	\$62,481	\$63,420	\$64,054	\$64,695	\$65,342	\$64,353

Wage Adjustments

	# in 2018	Individual Increase	Annualized Increase	Individual Increase	Annualized Increase
Police Officer-95%	2	\$813	\$1,626	\$1,642	\$3,284
Police Officer	3	\$856	\$2,567	\$1,729	\$5,187
Police Officer 1	2	\$880	\$1,759	\$1,777	\$3,554
Police Officer 2	7	\$908	\$6,359	\$1,835	\$12,848
Investigator 1	2	\$926	\$1,853	\$1,872	\$3,744
SRO/Investigator	1	\$926	\$926	\$1,872	\$1,872
	<u>17</u>		Wages Total \$15,090		Wages Total \$30,488

SS/Medicare - 7.65%	\$1,154	SS/Medicare - 7.65%	\$2,332
WRS - 11% City	\$1,660	WRS - 11% City	\$3,354
Total	\$17,904	Total	\$36,174
	Annual 2018		Annual 2019

Finance Director Fiscal Note: These amounts are included in 2018 Police Department budget.

Attachment: Police Union - 2018-2019 Fiscal (2990) : Resolution on Police union contract

RESOLUTION NO. _____

A RESOLUTION RATIFYING THE JANUARY 1, 2018 TO DECEMBER 31, 2019 CONTRACT BETWEEN THE CITY OF MERRILL AND THE INTERNATIONAL ASSOCIATION OF FIREFIGHTERS LOCAL 847

WHEREAS, negotiations between the City of Merrill and the International Association of Firefighters Local 847 have culminated a tentative contract agreement;

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN this 12th day of December, 2017, that the City of Merrill accept the terms and conditions for the January 1, 2018 to December 31, 2019 employment years according to the terms of the contract between the City of Merrill and the International Association of Firefighters Local 847 on file in the City Clerk's office. Said changes and amendments in the terms and conditions to the January 1, 2018 to December 31, 2019 contract shall be effective January 1, 2018. The existing agreement shall be modified accordingly.

Recommended by: Mayor Bialecki

CITY OF MERRILL, WISCONSIN

Moved: _____

William R. Bialecki
Mayor

Passed: _____

William N. Heideman
City Clerk

Attachment: Resolution on Fire Union Contract (2991 : Resolution on Fire union contract)

City of Merrill - Merrill Firefighters - 2018 - 2019 Contract Fiscal
With all Fire Department employees paying General WRS rate effective 12/25/2017

	Annual 2017	12/25/17 1.70%	06/25/18 1.00%	Annual 2018	12/24/18 1.00%	04/01/19 1.00%	06/24/19 1.00%	09/30/19 1.00%	Annual 2019
Paramedic-FF	\$60,672	\$61,703	\$62,320	\$62,011	\$62,943	\$63,573	\$64,208	\$64,850	\$63,869
Firefighter/EMT	\$56,696	\$57,660	\$58,237	\$57,948	\$58,819	\$59,407	\$60,001	\$60,601	\$59,684

Wage Adjustments

	# in 2018	Individual Increase	Annualized Increase	Individual Increase	Annualized Increase
Paramedic-95%	1	\$1,273	\$1,273	\$1,765	\$1,765
Paramedic-FF	17	\$1,340	\$22,779	\$1,858	\$31,581
Firefighter/EMT	1	\$1,252	\$1,252	\$1,736	\$1,736
	<u>19</u>		Wages Total \$25,304		Wages Total \$35,082

	SS/Medicare - 7.65%	\$1,936	SS/Medicare - 7.65%	\$2,684
	WRS - 15% City	\$3,795.61	WRS - 15% City	\$5,262
\$1,858.00				
\$102.51	Total	\$31,035	Total	\$43,028
\$200.99	Annual 2018		Annual 2019	
\$2,161.50				

Ambulance-EMS	\$14,792	Ambulance-EMS	\$19,454
Fire	\$16,244	Fire	\$23,575

Finance Director Fiscal Note: These amounts are included in 2018 Fire and Ambulance Department budgets.

Attachment: Fire Union - 2018-2019 Fiscal (2019) : Resolution on Fire union contract



CITY OF MERRILL
City Administrator

David Johnson, City Administrator
1004 East First Street
Merrill, Wisconsin 54452
Phone (715) 536-5594
FAX (715) 539-2668
e-mail: David.Johnson@ci.merrill.wi.us

To: Merrill Common Council,

Since last meeting with the Personnel & Finance Committee the union requested another short bargaining session. This was because of the Personnel & Finance Committee recommendations of bargaining parameters.

The union met and discussed the union's position, and for the most part we had agreement. The City bargaining committee proposed, and the Union bargaining committee agreed to recommend, the following provisions for a vote be included in the new bargaining agreement;

Article 11 Section 2 – the date changes from February 28 to January 31.

In addition the Chief has agreed to allow two vacation slots per work day so long as manning does not fall below 5 firefighters. By October 15, firefighters shall be assigned to a permanent shift for the next calendar year.

The Union must take this back to their membership for ratification. We are asking that the Common Council ratify the 2018-2019 contract as presented based upon a positive Union vote. If ratification by the Union does not occur the Common Council ratification is null and void.