

T. B. Scott Free Library Board of Trustees
REGULAR MEETING
November 15th, 2017

Minutes

1. Opening

President Mike Geisler called the Regular Meeting of the Board of Trustees to order at 4:00 p.m. in the Library Board Room. Present: Katie Breitenmoser, Paul Gilk, D'Lacey Haight, Audrey Huftel, Richard Mamer and Tim Meehean. Excused: Gene Bebel and Jim Wedemeyer. Also present: Laurie Ollhoff, Nick Wendt and Colin J. from MP3.

The board received a thank you letter from Citizens for Decency Lincoln County, Inc. for the use of the meeting room and appreciation to staff for assistance with set-up.

There was no public comment.

2. Consent Items

M Meehean/S Breitenmoser/C to approve the minutes of the October meeting as printed. M Meehean/S Huftel/C to accept the Monthly Revenue & Expense Report for October as printed.

3. Reports/Discussion Items/Action Items

A. 2018 Budget Update: City of Merrill passed the 2018 budget. Due to the change in city health insurance and pending open enrollment for employee's eligible for benefits, library budget figures for personnel are still being adjusted. This item will be placed on the December agenda for update. Upcoming discussions to take place with the library and the city regarding shared duties of the maintenance supervisor.

B. City Fiber Network Request: City of Merrill is exploring options to assist with funding the city fiber network. Board members were favorable by consensus to consider a donation from the Endowment Fund. Ms. Stevens to place item on an upcoming board meeting agenda. Board members directed Ms. Stevens to explore outside funding sources and to report back.

C. Strategic Plan Progress-Goals #5: Ms. Stevens presented staff progress on goals and objectives.

D. Trustee Essential #19-Library Director Certification: Copies were provided of Trustee Essential #19.

E. Reports from Friends/WVLS Representative: The Friends fall booksale was successful. There was no report from the WVLS Representative.

4. Forthcoming Events & Library Director Report

- October Statistical Report was presented.
- Mr. Wszalek gave a brief update on ongoing projects-LED light conversion, outdoor lighting and flagpole lighting.
- Ms. Forde will be going to Lincoln Hills in December to continue our partnership providing programming for the youth resident population.
- Full day library staff training tentatively scheduled on January 2nd. "Mental Health First Aid" provided by Lincoln County Social Services-Library to be closed for training. Other city/county staff will be invited to attend.
- Redesign of Local Annual Report was discussed.

5. Adjournment:

M Meehean/S Mamer/C to adjourn the meeting at 4:45 p.m. The next regularly scheduled meeting of the Board of Trustees will be held on December 20th at 4:00 p.m. in the Library Board Room.

Stacy D. Stevens, Secretary