



CITY OF MERRILL

COMMON COUNCIL

MINUTES • TUESDAY NOVEMBER 14, 2017

Regular Meeting

City Hall Council Chambers

7:00 PM

1. Call to Order

Mayor Bialecki called the meeting to order at 7:00 P.M.

Attendee Name	Title	Status	Arrived
Paul Russell	Aldersperson - First District	Present	
Pete Lokemoen	Aldersperson - Second District	Present	
Ryan Schwartzman	Aldersperson - Third District	Present	
Kandy Peterson	Aldersperson - Fourth District	Present	
John Burgener	Aldersperson - Fifth District & President	Present	
Mary Ball	Aldersperson - Sixth District	Present	
Rob Norton	Aldersperson - Seventh District	Present	
Tim Meehean	Aldersperson - Eighth District	Present	
Bill Bialecki	Mayor	Present	

Also in attendance: Public Works Director/City Engineer Rod Akey, Police Chief Corey Bennett, Street Superintendent Dustin Bonack, Transit Director Brad Brummond, City Attorney Tom Hayden, City Administrator Dave Johnson, Enrichment Center Director Tammie Mrachek, Building Inspector/Zoning Administrator Darin Pagel, Fire Chief Dave Savone, Utility Operations Manager Gabe Steinagel, Library Director Stacy Stevens, Finance Director Kathy Unertl, Park and Recreation Director Dan Wendorf, Maintenance Supervisor Nick Wszalek and City Clerk Bill Heideman.

2. Silent Prayer

3. Pledge of Allegiance

4. Roll Call

5. Public Comment Period

None.

6. Minutes of previous Common Council meeting(s):

1. Minutes of October 10, 2017 meeting

Motion (Burgener/Schwartzman) to approve.

RESULT:	APPROVED
----------------	-----------------

7. Revenue & Expense Reports(s):

1. Revenue & Expense Report for Period Ending October 31, 2017

Motion (Burgener/Meehean) to place on file.

RESULT: PLACED ON FILE

8. Public Hearings:

1. Public hearing on proposed 2018 Budget

City Attorney Hayden read the public hearing notice.

Motion (Schwartzman/Peterson) to open the public hearing. Carried.

Nobody spoke on the proposed budget.

Motion (Schwartzman/Peterson) to close the public hearing. Carried.

9. Board of Public Works:

1. Consider transfer of lot at 1102 Van Buren Street to the Merrill Area Housing Authority. The Board of Public Works recommends approval.

Motion (Norton/Schwartzman) to approve. Carried. Abstaining - Alderman Russell.

2. Gateway North LLC (Gary Schwartz) requesting a right-of-way lease for signage at the AmericInn, 3300 E. Main Street. The Board of Public Works recommends approval.

Motion (Norton/Burgener) to approve.

RESULT: APPROVED

10. Placing Committee Reports on File:

1. Consider placing the following committee reports on file: Airport Commission, Board of Public Works, Committee of the Whole, Festival Grounds Committee, Health and Safety Committee, Housing Authority, Library Board, Merrill Enrichment Center Committee, Parks and Recreation Commission, Personnel and Finance Committee and Redevelopment Authority.

Motion (Meehean/Ball) to place on file.

RESULT: PLACED ON FILE

11. Mayor's Appointments:

Alicia Kucirek to the Enrichment Center Committee, term to expire May 1, 2018

Mayor Bialecki reported that Alicia Kucirek has declined the nomination. Based on that, Mayor Bialecki requested that the nomination be withdrawn. Without objection, it was so ordered.

12. Ordinances:

1. An Ordinance adopting the 2018 City of Merrill budget and establishing the tax levy for year 2017 (Ordinance #2017-31).

City Attorney Hayden gave the ordinance a first reading.

Motion (Schwartzman/Ball) to suspend the rules and give the ordinance a second reading and a third reading by title only. Carried.

City Attorney Hayden gave the ordinance a second reading and a third reading by title only.

Motion (Lokemoen/Schwartzman) to delete the "Fire Car 67 Replacement" (\$60,000) from the 2018 capital budget. Motion failed.

13. Resolutions:

1. A Resolution authorizing modifying the Development Incentive payment timeframe for One Way Collision Center, LLC (Resolution #2543).

WHEREAS, the Common Council of the City of Merrill authorized a development agreement in Tax Increment District (TID) No. 6 on April 13, 2010 via Resolution No. 2158; and

WHEREAS, One Way Collision Center, LLC expansion and equipment modernization at 424 East 1st Street has generated more than the projected new tax increment and the business will be building a new facility in the 2500 block of East Main Street; and

WHEREAS, there are four remaining years of the \$1,000 annual TIF development incentive payments under the terms of the development agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN this 14th day of November, 2017, that the Finance Director is authorized to issue the remaining \$4,000 TIF development incentive payment in January 2018.

Motion (Schwartzman/Russell) to approve.

RESULT:	APPROVED
----------------	-----------------

2. A Resolution adopting the City of Merrill Outdoor Recreation Plan (ORP) 2018-2022 (Resolution #2544).

WHEREAS, the City of Merrill, Lincoln County, Wisconsin wishes to provide quality park facilities and a variety of recreation opportunities and experiences to meet the needs of the community's residents; and

WHEREAS, the City of Merrill, Lincoln County, Wisconsin has developed an Outdoor Recreation Plan (ORP) in order to be eligible for various funding programs between 2018-2022 including Land and Water Conservation Fund Program (LWCF), Outdoor Recreation Action Program-Local Park Aids (ORAP-LPA), Stewardship, Acquisition and Development of Local Parks (ADLP); and

WHEREAS, the Wisconsin Department of Natural Resources (WDNR) requires, that in order to be eligible for funding of needed projects, municipalities to either amend or update their ORP every five years; and

WHEREAS, the Parks and Recreation Commission and administrative staff have reviewed the updated ORP in its entirety to reflect community recreation needs into the future; and

WHEREAS, the Parks and Recreation Commission collected local recreational needs information through multiple resources including board and staff member knowledge of current park conditions, reviewing past plans, a Level of Services assessment; and an Outdoor Recreation Survey; and

WHEREAS, the Parks and Recreation Commission voted to recommend the adoption of the Outdoor Recreation Plan by both the City of Merrill Common Council and the Wisconsin Department of Natural Resources for the dual purposes of serving as a guide for future park development within the City of Merrill and potential funding considerations within the next five (5) years;

NOW, THEREFORE, BE IT RESOLVED, that the Common Council of the City of Merrill, Lincoln County, Wisconsin, hereby adopts The City of Merrill Outdoor Recreation Plan (ORP) 2018 - 2022, and;

BE IT FURTHER RESOLVED, that City administrative staff is directed to provide a signed copy of this resolution, along with the Outdoor Recreation Plan to the Wisconsin Department of Natural Resources for their review and consideration.

Motion (Burgener/Russell) to approve.

RESULT: APPROVED

3. A Resolution honoring Douglas K. Drost for his long-term service to the City of Merrill (Resolution #2545).

WHEREAS, Douglas K. Drost has served the City of Merrill Transit Department for 24 years; and,

WHEREAS, these years of service have been marked by dedication to the best interests of our community and citizens; and

WHEREAS, Douglas K. Drost has earned the admiration and respect of his fellow employees by the way in which he has carried out his duties; and,

WHEREAS, Douglas K. Drost’s skills and experience, will be missed at the City of Merrill Transit Department;

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN this 14th day of November, 2017, that the Common Council, and the people of Merrill officially acknowledge with deep appreciation the faithful service Douglas K. Drost has given the City of Merrill Transit Department and commends him for those 24 years of service; and

BE IT FURTHER RESOLVED, that we hereby commend the meritorious and dedicated service of Douglas K. Drost, congratulate him upon the occasion of his retirement from the City of Merrill Transit Department, and extend our warmest wishes for his enjoyment of continued prosperity in the years that lie ahead.

Motion (Common Council/Common Council) to approve.

RESULT:	APPROVED
----------------	-----------------

14. Mayor's Communications

Mayor Bialecki congratulated the Merrill High School girls volleyball team on a successful season.

The annual Christmas parade is scheduled for Saturday, December 2nd.

Thanksgiving this year is November 23rd.

The City of Merrill has received the 2017 "Friend of the 4-H" award from the Lincoln County 4-H Leaders' Association.

Mayor Bialecki thanked Finance Director Unertl and the department heads for their work on the 2018 budget.

15. Adjournment

Motion (Burgener/Schwartzman) to adjourn. Carried. Adjourned at 7:21 P.M.