



**CITY OF MERRILL**  
**PERSONNEL AND FINANCE COMMITTEE**  
**MINUTES • TUESDAY OCTOBER 24, 2017**

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**Regular Meeting** **City Hall Council Chambers** **5:00 PM**

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I. Call to Order

Alderman Schwartzman called the meeting to order at 5:00 P.M.

Attendee Name	Title	Status	Arrived
Ryan Schwartzman	Aldersperson - Third District	Present	
Tim Meehean	Aldersperson - Eighth District	Present	
Paul Russell	Aldersperson - First District	Present	

Also in attendance: City Administrator Dave Johnson, Mayor Bill Bialecki, Finance Director Kathy Unertl, City Attorney Tom Hayden, Alderwoman Kandy Peterson, Alderwoman Mary Ball, Police Chief Corey Bennett, Library Director Stacy Stevens, Fire Chief Dave Savone, Street Superintendent Dustin Bonack, Public Works Director/City Engineer Rod Akey, Kate Drewek, Stephanie Pagel, Kortney Pike, Dave Graveen, Matt Kucirek and City Clerk Bill Heideman.

II. Vouchers:

1. Vouchers for September, 2017

Motion (Meehean/Russell) to place on file.

**RESULT: PLACED ON FILE**

III. Agenda items for consideration:

1. Follow-up consideration on 2018 budget development, including City group health insurance.

Information on health insurance options was distributed. Finance Director Unertl explained that only two options appear viable at this time. However, only one of those options can be selected (employees cannot be “split” into two coverages).

The options are as follows:

Insurance Carrier:	<u>Security Health Plan</u>	<u>AspirusArise</u>
Insurance Type:	HDHP - Embedded	HDHP - Non-Embedded
Provider Network:	Central	Aspirus Narrow Network

Alderman Meehean stated that he was in favor of letting the employees that currently have insurance make the decision. The other members of the committee agreed.

Stephanie Pagel stated her opinion that, due to cost factors, she is not in favor of the Security Health Plan option.

Library Director Stevens reported that some of her staff members are considering changing to their spouse's health insurance coverage. She hopes that, prior to making any decision, employees would have access to insurance representatives who could answer questions and clarify information.

Public Works Director/City Engineer Akey raised the question of the effect that a health insurance provider decision made now will have on health insurance in the future.

Dave Graveen stated that he had hoped three options would be offered. Finance Director Unertl stated that was not fiscally practical.

After discussion, it was decided that all employees that currently have City health insurance would be allowed to vote on one of the two options. Although time is of the essence, as much information as possible will be provided to the employees prior to voting.

If the employee vote results in a tie, a special Personnel and Finance Committee meeting will be scheduled. At that meeting, the Personnel and Finance Committee will make a decision.

#### IV. Monthly Reports:

##### 1. Municipal Court

The report was in the meeting packet.

##### 2. Finance Director Unertl

The report was in the meeting packet.

Finance Director Unertl reported that five candidates for the vacant Administrative Assistant in the Clerk/Treasurer office have been selected and will now be interviewed.

##### 3. City Attorney Hayden

The report was in the meeting packet.

City Attorney Hayden reported that a fundraiser held recently at the Bierman Building was a success.

##### 4. City Clerk Heideman

The report was in the meeting packet.

##### 5. City Administrator Johnson

The report was in the meeting packet.

Alderman Schwartzman suggested that City Administrator Johnson arrange to be a guest on the “Talk of the Town” and/or “Community Scan” radio shows. On those shows, he could share information on upcoming events, projects and plans.

The fiber optic project was discussed.

**6. Consider placing monthly reports on file**

Motion (Meehean/Russell) to place the monthly reports on file.

<b>RESULT:</b>	<b>PLACED ON FILE</b>
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**V. Establish date, time and location of next regular meeting**

Tuesday, November 28<sup>th</sup>, 2017 at 5:00 P.M. in the City Hall Common Council Chambers.

**VI. Public Comment Period**

None.

**VII. Adjournment**

Motion (Russell/Meehean) to adjourn. Carried. Adjourned at 5:37 P.M.