

T. B. Scott Free Library Board of Trustees
REGULAR MEETING
October 18th, 2017

Minutes

1. Opening

President Mike Geisler called the Regular Meeting of the Board of Trustees to order at 4:00 p.m. in the Library Board Room. Present: Katie Breitenmoser, Paul Gilk (4:05-), D'Lacey Haight, Audrey Huftel, Tim Meehean, and Jim Wedemeyer. Excused: Gene Bebel and Richard Mamer. Also present: Cade H. from MP3.

The board received a thank you letter from UW-Extension for the donation to the "After the Bell" program.

There was no public comment.

2. Consent Items

M Meehean/S Huftel/C to approve the minutes of the September meeting as printed. M Meehean/S Breitenmoser/C to accept the Monthly Revenue & Expense Report for September as printed.

3. Reports/Discussion Items/Action Items

A. Policy Review: Mobile Wifi Hotspot and User Agreement: The hotspots have been a popular item for checkout at the library and there continue to be multiple holds on the devices. M Breitenmoser/S Meehean to approve the policy as revised with the change in wording from exposure to access in part to 1.).

B. Policy Review: Borrowing Privileges-Parental/Guardian Rights and Responsibilities: M Meehean/S Haight/C to approve the policy.

C. Strategic Plan Progress-Goals #4: Ms. Stevens presented staff progress on goals and objectives.

D. Trustee Essential #18-Library Board Appointments and Composition: Copies were provided of Trustee Essential #18.

E. Reports from Friends/WVLS Representative: The Friends have provided funding for an entertainer for an evening youth storytime in November. The Friends fall booksale is next week. Library staff provide an annual reception on Friends night at the fall booksale, thanking the Friends for their work throughout the year. The board wished to acknowledge and express appreciation to the Friends for their ongoing contributions to the library. The 2018 System Plan of the WVLS Board of Trustees was presented.

4. Forthcoming Events & Library Director Report

- September Statistical Report was presented.
- The leaflet-Quotable Facts About America's Libraries was distributed.
- Youth Services fall programming is underway.
- Lighting panel has been replaced.
- Ms. Forde will be going to Lincoln Hills next week to continue our partnership providing programming for the youth resident population.

5. Adjournment:

M Meehean/S Breitenmoser/C to adjourn the meeting at 4:30 p.m. The next regularly scheduled meeting of the Board of Trustees will be held on November 15th at 4:00 p.m. in the Library Board Room.

Stacy D. Stevens, Secretary