



**MERRILL
WISCONSIN**
City Of Parks

CITY OF MERRILL

Parks & Recreation Dept. - Smith Center

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Rec. Dept. Telephone (715) 536-7313 • Smith Center Telephone (715) 536-6187
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OCTOBER MEETING NOTICE

The Merrill Parks and Recreation Commission will have a meeting on **Wednesday, October 4, 2017 at 4:15 p.m.**, at the **Merrill City Hall**.

Voting members of Commission: John Burgener, Jean Ravn, Brian Artac, Melissa Schroeder, Dave Sukow, Joan Tabor and Michael Willman.

The following items will be included on the agenda:

1. Approve minutes from previous meeting.
2. Approve claims.
3. Public Comment
4. Review and potentially approve 2018-2022 Merrill Outdoor Recreation Plan.
5. Review and approve 2018 Operational Budget request
6. Review and approve 2018 Capital Budget request
7. Bierman Family Aquatic Center 2017 season summary
8. Begin discussion on Agra Pavilion future usage.
9. Update on River Bend Trail east expansion project.
10. Monthly reports.
11. Set date for next meeting.
12. Public comment
13. Adjournment

Submitted by

Mike Willman

Mike Willman, Chairperson
Parks and Recreation Commission

The Merrill City Hall is accessible to the physical disadvantaged. If special accommodations are required, please contact City Hall at 536-5594.

"Focusing on the Future"

PARKS AND RECREATION COMMISSION

September 6, 2017

The Merrill Parks and Recreation Commission met on Wednesday, September 6, 2017 at 4:15 p.m. at the Smith Center.

Members Present: John Burgener, Brian Artac, Melissa Schroeder, Dave Sukow, Jean Ravn and Mike Willman

Members Excused Absent:

Department Staff Present: Dan Wendorf and Dawn Smith

Visitors: City Administrator Dave Johnson, Erik Pfantz, Kyle Gulke, MP3, Joan Tabor and Mary Ball

***Motion by Artac, seconded by Burgener to approve the minutes from the August meeting.

***Carried unanimously.

***Motion by Sukow, seconded by Schroeder, to approve the claims.

***Carried Unanimously.

The first item on the agenda was continued discussion and review Outdoor Recreation Draft plan. Wendorf mentioned Fed Heider could not attend and pointed out that Fed wanted the commission to look at and see if there are any changes that would need to be made in the 5 year plan. Wendorf stated that the 5 Year Outdoor Recreation Draft would also be on the agenda in October if anyone had any changes they would like to see.

The next item on the agenda was to begin discussion on 2018 Capital and Operational Budget. Wendorf stated that the operational budget is most likely going to be 0% increase. Wendorf handed out a draft of some of the items he would like to see be completed in 2018. Wendorf asked the Commission to review the 2018 capital items to make sure it was what they wanted and asked them to have a plan B in the event City Council asks for us to remove some items. More discussion next month on Capital and Operational Budget.

The next item on the agenda was monthly reports. Sukow questioned if the breakers were all fixed at the Aquatic Center. Wendorf stated they will be coming on the 12th of this month to try and figure out what the problem is. Wendorf stated that the restroom at Normal is coming along good, should be done within the next couple of weeks.

***Motion by Schroeder, seconded by Ravn to approve the monthly board report given by Wendorf.

***Carried unanimously.

The next regular meeting is scheduled for Wednesday, October 4, 2017 at 4:15 p.m. at the Merrill City Hall.

Public comment: Mary Ball said that the new lights at Lions are a great improvement for the park.

***Motion by Sukow, seconded by Artac to adjourn at 5:00 p.m.

***Carried unanimously.

Dawn Smith
Recording Secretary

SEPT

95.5 WIFC	ADVERTISEMENT	8/27/2017	308352-1	\$614.00	55420-03-40000
ACE HARDWARE	FASTENERS/PAINT BRUSHES	8/30/2017		\$8.34	55400-03-40000
ACE HARDWARE	KEYS	8/31/2017		\$24.50	55400-03-40000
ACE HARDWARE	BROOM HOLDER	7/11/2017		\$7.99	55200-03-40000
ACE HARDWARE	PARTS FOR PAINTING	9/7/2017		\$18.93	55200-03-40000
ACE HARDWARE	PAINTING SUPPLIES	9/12/2017		\$66.54	55200-03-40000
ACE HARDWARE	TAPE	9/13/2017		\$51.97	55400-03-50000
ACE HARDWARE	WET/DRY VAC	9/20/2017		\$99.99	55400-03-50000
ACE HARDWARE	UTILITY KNIFE/BLADES	9/21/2017		\$30.77	55200-03-40000
ACE HARDWARE	WHEELIE COOLER	9/22/2017		\$63.98	55300-03-41500
ALYSIAN WOELLNER HOFFMAN	SECURITY DEPOSIT	9/11/2017	VOUCHER	\$100.00	10-21-7100
AMERICAN ASPHALT OF WISCONSIN	ASPHALT PAVING LIONS	8/28/2017	5300038520	\$9,540.00	LIONS PARK BIERMAN GRANT
AMERICAN ASPHALT OF WISCONSIN	LIONS PARK ENTRANCE	8/28/2017	5300038519	\$5,315.00	TIMBER SALVAGE
AMERICAN ENTERTAINMENT CORP.	KID AGAIN INFLATABLES	4/17/2017	5976	\$1,675.00	5TH QUARTER
AMERICAN WELDING	AQUATIC CENTER	8/31/2017	53403	\$442.62	55420-03-40000
AMERICAN WELDING	CYLINDER RENTAL	8/31/2017	929	\$62.27	55300-03-41500
AMERICAN WELDING	CYLINDER RENTAL	8/31/2017	646	\$45.53	55200-02-15000
BAJA'S	FLAG FOOTBALL SHIRTS	8/29/2017	17352	\$966.05	55300-03-41500
BAJA'S	FLAG FOOTBALL SHIRTS	9/15/2017	17366	\$218.50	55300-03-41500
BAJA'S	COLORAMA SHIRTS	9/21/2017	17370	\$859.00	55300-03-41500
BAUMGART WASTE REMOVAL	WASTE HAULING	9/2/2017		\$30.00	55400-02-23600
BILL FOLTA	SECURITY DEPOSIT	9/6/2017	VOUCHER	\$50.00	10-21-7200
BRIANNA LAMONICA	SECURITY DEPOSIT	9/18/2017	VOUCHER	\$50.00	10-21-7200
BURGOYNE'S TOILET	RENTAL CHARGE	7/17/2017	54935	\$790.00	55200-02-15000
BUSHMAN ELECTRIC	LIONS PARK SCORE BOARDS	8/29/2017	27646	\$6,935.00	LIONS PARK BIERMAN GRANT
CARQUEST	BUFFER FOR ARENA	9/6/2017	284620	\$223.35	55400-03-50000
CENTRAL WISCONSIN BEER DIST.	WRISTBANDS	9/7/2017	340418	\$43.75	BARLEYFEST
CHRIS BROWN	SECURITY DEPOSIT	8/28/2017	VOUCHER	\$50.00	10-21-7200
COMMUNITY FOOD PANTRY	SECURITY DEPOSIT	8/28/2017	VOUCHER	\$50.00	10-21-7200
DAVE'S COUNTY MARKET	PLASTIC SPOONS/TINFOIL	9/23/2017		\$10.08	55300-03-41500

DAVE'S COUNTY MARKET	COLORAMA SUPPLIES	9/22/2017		\$151.97	55300-03-41500
DEBBIE RAJEK	SECURITY DEPOSIT	8/28/2017	VOUCHER	\$50.00	10-21-7200
EMBROIDME	BARLEYFEST GLASSES	9/11/2017		\$1,546.53	BARLEYFEST
FASTENAL	PARTS FOR SHOP	8/29/2017	78	\$23.78	55200-03-40000
FASTENAL	PARTS FOR SHOP	9/1/2017	7522	\$19.33	55200-03-40000
FIRST PRESBYTERIAN CHURCH	SECURITY DEPOSIT	8/28/2017	VOUCHER	\$50.00	10-21-7200
G & K SERVICES	MAT/MOPS	8/31/2017	6016292552	\$180.41	55400-02-233250
G & K SERVICES	UNIFORMS	8/24/2017	60162868934	\$64.43	55200-03-46000
G & K SERVICES	UNIFORMS	8/31/2017	6016592560	\$64.43	55200-03-46000
G & K SERVICES	UNIFORMS	9/7/2017	6016595315	\$64.43	55200-03-46000
G & K SERVICES	UNIFORMS	9/14/2017	6016598150	\$64.43	55200-03-46000
HAVEN	SECURITY DEPOSIT	8/28/2017	VOUCHER	\$50.00	10-21-7200
HORST DEISTRIBUTING	VALVE	9/7/2017	67635	\$77.64	55200-03-50000
HORST DEISTRIBUTING	SWITCH	9/15/2017	67891-000	\$56.96	55200-03-50000
LAMERS BUS	MILWAUKEE BREWERS	8/24/2017	517091	\$1,375.00	55300-03-41500
LAMERS BUS	MISSISSIPPI BUS TRIP	9/5/2017	517521	\$1,155.00	55300-03-41500
LEE RECREATION	BENCH RIVER BEND TRAIL	8/25/2017	11303-17	\$630.00	RIVER BEND TRAIL MEMORIAL
MARIE REIN	SECURITY DEPOSIT	9/13/2017	VOUCHER	\$50.00	10-21-7200
MENARDS	SHELFS/VINYL	9/18/2017	78905	\$231.65	55400-03-50000
MERRILL AREA PUBLIC SCHOOLS	SWIMMING SUMMER PLAYGROUND	9/11/2017	8/4/2017	\$90.00	55300-03-41500
MERRILL DISTRIBUTING	CAN LINER	9/22/2017	974956	\$85.80	88400-03-5000
MERRILL DISTRIBUTING	BEEF PATTIES/BRATS	9/22/2017	974956	\$162.50	55300-03-41500
MERRILL HIGH SCHOOL	SECURITY DEPOSIT	9/6/2017	VOUCHER	\$50.00	10-21-7200
MERRILL STREET DEPARTMENT	P-6	8/28/2017	9619	\$146.88	55200-03-50000
MERRILL STREET DEPARTMENT	P-23	8/28/2017	9600	\$82.90	55200-03-50000
MERRILL STREET DEPARTMENT	P-14M	8/17/2017	9604	\$59.02	55200-03-50000
MERRILL STREET DEPARTMENT	P-14M	8/21/2017	9605	\$120.69	55200-03-50000
MERRILL STREET DEPARTMENT	P-13	8/15/2017	9598	\$60.56	55200-03-50000
MERRILL STREET DEPARTMENT	P-11	8/10/2017	9590	\$213.63	55200-03-50000
MERRILL STREET DEPARTMENT	P-11M	8/1/2017	9578	\$29.22	55200-03-50000
MERRILL STREET DEPARTMENT	P-1	8/3/2017	9582	\$4.31	55200-03-50000

MERRILL STREET DEPARTMENT	P-1 CHEVY	8/3/2017	9581	\$75.16	55200-03-50000
MERRILL WATER UTILITY	OTT'S PARK SHELTER	10/10/2017	102-38140-13	\$44.61	55200-02-21000
MERRILL WATER UTILITY	OTT'S PARK BATHROOMS	10/10/2017	102-38040-13	\$71.79	55200-02-21000
MERRILL WATER UTILITY	MARC CONCESSION STAND	10/10/2017	106-00941-06	\$395.15	55200-02-21000
MERRILL WATER UTILITY	SOCCER BUILDING	10/10/2017	106-00943-00	\$162.63	55200-02-21000
MERRILL WATER UTILITY	AQUATIC CENTER	10/10/2017	106-00944-00	\$2,523.90	55420-02-21000
MERRILL WATER UTILITY	MARC	10/10/2017	106-00940-00	\$413.59	55400-02-21000
MERRILL WATER UTILITY	STANGE'S KITCHENTTE	10/10/2017	112-01440-13	\$36.79	55200-02-21000
MERRILL WATER UTILITY	STANGE'S KITCHENETTE BATHROOM	10/10/2017	112-01540-13	\$162.63	55200-02-21000
MERRILL WATER UTILITY	LIONS PARK	10/10/2017	116-02440-000	\$358.27	55200-02-21000
MUNICIPAL COMMERCE	DLO QUARTS	9/9/2017	3009-4	\$304.84	55200-03-40000
PERMAR	SERVICE CALL	9/19/2017	62781	\$174.50	55420-02-95000
PHIL KRAUSE	SECURITY DEPOSIT	9/6/2017	VOUCHER	\$50.00	10-21-7200
QUILL	BARLEYFEST PENCILS	9/6/2017	75568137	\$106.22	BARLEYFEST
RIESTERER & SCHNELL	PARTS	5/18/2017		\$29.65	55200-03-50000
SARAH GRUNENWALD	SECURITY DEPOSIT	9/18/2017	VOUCHER	\$50.00	10-21-7200
SHARON SCHUBERT	SECURITY DEPOSIT	9/13/2017	VOUCHER	\$50.00	10-21-7200
SHARRON CORTWRIGHT	SECURITY DEPOSIT	9/13/2017	VOUCHER	\$50.00	10-21-7200
ST. JOHN	SECURITY DEPOSIT	9/13/2017	VOUCHER	\$50.00	10-21-7200
SUNRISE BROADCASTING	ADVERTISEMENT	9/1/2017		\$249.00	55400-03-41000
SUNRISE BROADCASTING	ADVERTISEMENT	9/13/2017		\$1,244.00	LABOR DAY
TERESA SCHMIDT	SECURITY DEPOSIT	9/6/2017	VOUCHER	\$50.00	10-21-7200
TISHA AMENT	REFUND ON PARK	9/7/2017	VOUCHER	\$50.00	10-45200-46722
TISHA AMENT	REFUND ON SECURITY DEPOSIT	9/7/2017	VOUCHER	\$50.00	10/21/7200
TODD ANNIS	CONES FOR FLAG FOOTBALL	9/5/2017		\$42.12	55300-03-41500
TOMAHAWK LEADER	ADVERTISEMENT BARLEYFEST	9/1/2017	MER200	\$357.00	BARLEYFEST
TUNES TO GO	5TH QUARTER	9/14/2017		\$200.00	5TH QUARTER
WAID FUNERAL HOME	SECURITY DEPOSIT	9/6/2017	VOUCHER	\$50.00	10-21-7200
WALMART	SUPPLIES FOR FLAG FOOTBALL	9/1/2017		\$47.64	55300-03-41500
WALMART	OFFICE SUPPLIES	8/29/2017		\$13.66	55300-03-41500
WALMART	COLORAMA SUPPLIES	9/22/2017		\$81.39	55300-03-41500

WENDORF BUS SERVICE	SUMMER PLAYGROUND TRIPS	9/14/2017	425	\$3,906.50	55300-03-41500
WISCO SECURITY AGENCY	LABOR DAY	9/5/2017		\$589.00	LABOR DAY
WISCONSIN BEVERAGE	RETURN SODA	9/5/2017	449664	-\$470.00	55420-03-40100
WISCONSIN BEVERAGE	INVOICE 441833 & 441834	9/1/2017	443833/441834	\$271.84	55420-03-40100
WJJQ	ADVERTISEMENT	9/1/2017		\$150.00	55400-03-41000
WPS	CONCESSION STAND MARC	10/3/2017	505061701-00018	\$61.58	55200-02-22000
WPS	CONCESSION STAND MARC	10/3/2017	405061701-00011	\$134.54	55200-02-22000
WPS	MARC	10/4/2017	2209580048-0000	\$1,401.65	55400-02-22000

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City of Merrill Parks & Recreation Department

Net Cost (Expenses - Revenues) - 2018 Budget Proposal

Department	2014 Actual	2015 Actual	2016 Actual	2017 Budget	2017 Sep-17	2017 Projected	2018 Request	Preliminary Budget Change
5200 Parks	\$276,326	\$287,621	\$285,227	\$292,361	\$215,330	\$292,016	\$293,221	\$860
5207 River Bend Trail				Covered AT&T Cellular Revenue			\$1,450	\$1,450
5201 Athletic Park Lights	\$1,056	\$1,525	\$2,119	\$2,000	\$1,546	\$2,000	\$2,000	\$0
5202 Ott's - Field Lights	\$676	\$1,289	\$1,398	\$1,500	\$840	\$1,500	\$1,500	\$0
5300 Recreation	\$140,481	\$142,421	\$155,139	\$159,729	\$125,939	\$166,999	\$163,072	\$3,343
5400 MARC - Smith Center	\$56,222	\$71,357	\$81,394	\$63,100	\$29,083	\$58,580	\$55,500	(\$7,600)
							PR-Marketing expended from Fund 24 - Room Tax	
5420 Pool - Aquatic Center	\$30,465	\$0	\$37,012	\$45,000	\$85,507	\$72,600	\$45,000	\$0
Non-Lapsing Account =	\$14,535	\$45,000		Will allocate overage to Non-Lapsing*			Plus \$7,500 from Non-Lapsing	
Total Summary	\$518,761	\$549,213	\$542,289	\$563,690	\$438,245	\$593,695	\$561,743	(\$1,947)
				*Difference - Non-Lapsing		(\$30,005)		

CITY OF MERRILL
 PROPOSED BUDGET WORKSHEET
 AS OF: SEPTEMBER 30TH, 2017

10 -General Fund
 Parks

	2015 ACTUAL	2016 ACTUAL	(----- CURRENT BUDGET	2017 Y-T-D ACTUAL	PROJECTED YEAR END	(----- REQUESTED BUDEGT	2018 BUDGET CHANGE	PROPOSED BUDGET
REVENUES								
Public Charges-Services								
45200-46720 Park Revenue	4,427	5,401	7,750	6,744	7,000	7,500	(250)	
45200-46721 Memorial Forest Revenue	125	0	250	0	250	250	0	
45200-46722 Park Shelter Reservation Rev	6,831	8,353	7,250	4,852	5,750	7,000	(250)	
TOTAL Public Charges-Services	11,383	13,754	15,250	11,595	13,000	14,750	(500)	
Miscellaneous Revenues								
45200-48339 MADC Snow Plowing	0	0	1,250	0	1,250	1,250	0	
45200-48500 Park Donations-No Carryover	2,729	1,125	0	450	450	0	0	
45200-48550 Tree Planting Donations	250	0	0	400	400	0	0	
TOTAL Miscellaneous Revenues	2,979	1,125	1,250	850	2,100	1,250	0	
TOTAL REVENUES	14,362	14,879	16,500	12,445	15,100	16,000	(500)	
EXPENDITURES								
Personnel Services								
55200-01-11000 Salaries - Regular	32,922	34,431	36,096	26,162	36,096	37,828	1,732	
55200-01-21000 Wages - Perm - Regular	98,465	107,310	109,715	76,458	101,196	96,993	(12,722)	
55200-01-22000 Overtime	5,191	923	4,500	360	2,000	2,500	(2,000)	
55200-01-23000 Longevity	315	315	315	0	315	315	0	
55200-01-25000 Wages - Temp - Regular	23,529	25,283	28,000	34,500	41,500	41,500	13,500	
55200-01-51000 Social Security	12,518	13,186	11,500	10,412	11,285	10,963	(537)	
55200-01-52000 Retirement (WRS)	10,036	9,427	9,150	6,999	8,343	7,939	(1,211)	
55200-01-54000 Health Insurance	28,284	16,066	15,925	6,399	14,923	16,108	183	
55200-01-55000 Life Insurance	260	255	310	199	225	225	(85)	
TOTAL Personnel Services	211,519	207,195	215,511	161,490	215,883	214,371	(1,140)	
55200-01-1100Salaries - Regular								PERMANENT NOTES: Includes 50% of Parks & Recreation Director position.
55200-01-2100Wages - Perm - Regular								PERMANENT NOTES: Shared Transit/Parks Laborer position from June 2015 through March 2017.
55200-01-2500Wages - Temp - Regular								PERMANENT NOTES: Includes Flower Watering and River Bend Trail.

CITY OF MERRILL
 PROPOSED BUDGET WORKSHEET
 AS OF: SEPTEMBER 30TH, 2017

10 -General Fund
 River Bend Trail

	2015 ACTUAL	2016 ACTUAL	(-----2017-----) CURRENT BUDGET	(-----2017-----) Y-T-D ACTUAL	(-----2017-----) PROJECTED YEAR END	(-----2018-----) REQUESTED BUDEGT	(-----2018-----) BUDGET CHANGE	(-----2018-----) PROPOSED BUDGET
REVENUES								
<u>Taxes (or Utility Rev.)</u>								
45273-41355 Cellular Lease-Anson-Gilkey	8,721	20,076	1,964	1,859	1,859	0	(1,964)	
45273-41500 TowerCo - Lump Sum	0	260,550	0	0	0	0	0	
TOTAL Taxes (or Utility Rev.)	8,721	280,626	1,964	1,859	1,859	0	(1,964)	
45273-41355 Cellular Lease-Anson-Gilkey								
PERMANENT NOTES: Final AT&T lease payment was March 2017.								
<u>Miscellaneous Revenues</u>								
45273-48950 River Bend Foundation	0	21,377	3,716	0	0	0	(3,716)	
45273-48957 Trail Donations-Benches ETC	1,724	9,235	5,000	1,000	2,500	0	(5,000)	
TOTAL Miscellaneous Revenues	1,724	30,612	8,716	1,000	2,500	0	(8,716)	
45273-48957 Trail Donations-Benches ETC								
PERMANENT NOTES: Unexpended RB Trail benches-amenities into Non-Lapsing.								
TOTAL REVENUES	10,445	311,238	10,680	2,859	4,359	0	(10,680)	
EXPENDITURES								
<u>Personnel Services</u>								
55273-01-21000 Wages - Perm - Regular	1,004	3,356	3,000	0	0	0	(3,000)	
55273-01-22000 Overtime	0	17	50	0	0	0	(50)	
55273-01-25000 Wages - Temp - Regular	165	95	500	0	0	0	(500)	
55273-01-51000 Social Security	89	254	285	0	0	0	(285)	
55273-01-52000 Retirement (WRS)	68	223	255	0	0	0	(255)	
55273-01-54000 Health Insurance	182	258	125	0	0	0	(125)	
55273-01-55000 Life Insurance	2	18	15	0	0	0	(15)	
TOTAL Personnel Services	1,510	4,221	4,230	0	0	0	(4,230)	
55273-01-2100Wages - Perm - Regular								
PERMANENT NOTES: Please see 12/7/2016 Parks & Recreation Commission meeting minutes related to River Bend Trail as City Linear Park.								
55273-01-2100Wages - Perm - Regular								
CURRENT YEAR NOTES: The actual 2017 Personnel Services expenditures were not separated from Parks Department.								

CITY OF MERRILL
 PROPOSED BUDGET WORKSHEET
 AS OF: SEPTEMBER 30TH, 2017

10 -General Fund
 River Bend Trail

	2015 ACTUAL	2016 ACTUAL	(-----) 2017 CURRENT BUDGET	(-----) 2017 Y-T-D ACTUAL	(-----) 2017 PROJECTED YEAR END	(-----) 2018 REQUESTED BUDEGT	(-----) 2018 BUDGET CHANGE	(-----) PROPOSED BUDGET
Contractual Services								
55273-02-21000 Water and Sewer	0	0	250	0	0	250	0	
55273-02-22000 WPS - S Park St Building	211	345	450	346	450	450	0	
55273-02-22035 WPS - Trail Lighting	0	470	500	354	500	500	0	
TOTAL Contractual Services	211	815	1,200	700	950	1,200	0	
55273-02-2100 Water and Sewer								
				PERMANENT NOTES: Water & Sewer laterals installed as part of Idle Sites grant project; however, nothing in building yet connected.				
55273-02-2100 Water and Sewer								
				CURRENT YEAR NOTES: Should these type of expenses continue to be tracked separately? Or, just consolidated into Parks Department expenditures items?				
Supplies & Expenses								
55273-03-91225 Weed Control	0	0	250	0	0	250	0	
TOTAL Supplies & Expenses	0	0	250	0	0	250	0	
Capital Outlay								
55273-08-50000 Contract Engineering	5,549	0	0	0	0	0	0	
55273-08-52355 River Bend Foundation	0	260,550	0	0	0	0	0	
55273-08-52525 WI DNR Wetlands Permit	1,013	0	0	0	0	0	0	
55273-08-53533 River Bend Trail-Benches	1,724	9,235	5,000	1,702	2,500	0 (5,000)	0	
55273-08-53555 RB Trail-Signs	0	0	0	0	0	0	0	
55273-08-53575 River Bend Trail-Lighting	439	36,417	0	242	242	0	0	
TOTAL Capital Outlay	8,724	306,202	5,000	1,944	2,742	0 (5,000)		
55273-08-52355 River Bend Foundation								
				PERMANENT NOTES: TowerCo permanent easement lump sum payment transferred to River Bend Foundation by City of Merrill.				
55273-08-53533 River Bend Trail-Benches								
				PERMANENT NOTES: Will be moved into Non-Lapsing account.				
TOTAL EXPENDITURES	10,445	311,238	10,680	2,644	3,692	1,450 (9,230)		
REVENUE OVER/(UNDER) EXPENDITURES	0	0	0	214	667 (1,450)	(1,450)		

9-26-2017 12:10 PM

CITY OF MERRILL
 PROPOSED BUDGET WORKSHEET
 AS OF: SEPTEMBER 30TH, 2017

10 -General Fund
 Athletic Park Lights

	2015 ACTUAL	2016 ACTUAL	(----- 2017 -----)	(----- 2018 -----)				
			CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDEGT	BUDGET CHANGE	PROPOSED BUDGET
EXPENDITURES								
Contractual Services								
55201-02-22000 Electric - Field Lights	1,525	2,119	1,800	1,546	1,800	1,800	0	
TOTAL Contractual Services	1,525	2,119	1,800	1,546	1,800	1,800	0	
Supplies & Expenses								
55201-03-50500 Field Light Replacement	0	0	200	0	200	200	0	
TOTAL Supplies & Expenses	0	0	200	0	200	200	0	
TOTAL EXPENDITURES	1,525	2,119	2,000	1,546	2,000	2,000	0	

9-26-2017 12:10 PM

CITY OF MERRILL
 PROPOSED BUDGET WORKSHEET
 AS OF: SEPTEMBER 30TH, 2017

10 -General Fund
 Ott's Park Lights

	2015 ACTUAL	2016 ACTUAL	(----- 2017 -----) CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	(----- 2018 -----) REQUESTED BUDEGT	BUDGET CHANGE	PROPOSED BUDGET
EXPENDITURES								
Contractual Services								
55202-02-22000 Electric - Field Lights	1,289	1,398	1,400	840	1,400	1,400	0	
TOTAL Contractual Services	1,289	1,398	1,400	840	1,400	1,400	0	
Supplies & Expenses								
55202-03-50500 Field Light Replacament	0	0	100	0	100	100	0	
TOTAL Supplies & Expenses	0	0	100	0	100	100	0	
TOTAL EXPENDITURES	1,289	1,398	1,500	840	1,500	1,500	0	

CITY OF MERRILL
 PROPOSED BUDGET WORKSHEET
 AS OF: SEPTEMBER 30TH, 2017

10 -General Fund
 Recreation Programs

	2015 ACTUAL	2016 ACTUAL	(-----2017-----) CURRENT BUDGET	(-----2017-----) Y-T-D ACTUAL	(-----2017-----) PROJECTED YEAR END	(-----2018-----) REQUESTED BUDGET	(-----2018-----) BUDGET CHANGE	(-----2018-----) PROPOSED BUDGET
REVENUES								
Public Charges-Services								
45300-46745 WPRA Ticket Sales	884	969	1,000	710	1,000	1,000	0	
45300-46750 Recreation Revenue	75,119	81,897	83,026	86,939	90,000	91,500	8,474	
TOTAL Public Charges-Services	76,003	82,867	84,026	87,649	91,000	92,500	8,474	
TOTAL REVENUES	76,003	82,867	84,026	87,649	91,000	92,500	8,474	
EXPENDITURES								
Personnel Services								
55300-01-11000 Salaries - Regular	32,919	34,423	36,096	26,162	36,096	37,828	1,732	
55300-01-21000 Wages - Perm - Regular	41,056	42,668	44,359	32,355	44,358	46,344	1,985	
55300-01-22000 Overtime	1,340	1,256	1,250	2,303	2,500	1,250	0	
55300-01-25000 Wages - Temp - Regular	58,033	77,600	74,500	85,195	87,500	77,500	3,000	
55300-01-51000 Social Security	10,280	11,622	11,930	10,943	12,250	12,300	370	
55300-01-52000 Retirement (WRS)	5,807	5,570	6,825	4,477	6,500	6,500	(325)	
55300-01-54000 Health Insurance	24,715	25,034	25,270	19,137	25,270	30,325	5,055	
55300-01-55000 Life Insurance	300	301	300	249	300	300	0	
TOTAL Personnel Services	174,448	198,474	200,530	180,822	214,774	212,347	11,817	
55300-01-11000 Salaries - Regular								
PERMANENT NOTES:								
Includes 50% of Parks & Recreation Director position.								
Contractual Services								
55300-02-22000 Electric and Natural Gas	1,847	1,832	1,750	1,349	1,800	1,800	50	
55300-02-22750 Fuel Oil	330	499	375	0	375	375	0	
55300-02-25000 Telephone	616	667	600	425	600	600	0	
TOTAL Contractual Services	2,794	2,998	2,725	1,774	2,775	2,775	50	
Supplies & Expenses								
55300-03-10000 Office Supplies	372	264	350	89	350	350	0	
55300-03-11000 Postage	792	646	800	284	800	800	0	
55300-03-13000 Copier	242	248	500	187	500	500	0	
55300-03-19000 Credit Card Fees	0	68	275	116	275	275	0	
55300-03-30000 Mileage	26	0	75	0	25	25	(50)	
55300-03-40000 Operating Supplies	0	742	500	0	500	500	0	
55300-03-40200 WPRA Discount Tickets	892	969	1,000	685	1,000	1,000	0	
55300-03-41000 Self & Non-Support-Wages	3,060	1,450	3,000	540	3,000	3,000	0	
55300-03-41500 Self & Non-Support-Expens	35,798	32,148	34,000	29,091	34,000	34,000	0	
TOTAL Supplies & Expenses	41,182	36,534	40,500	30,992	40,450	40,450	(50)	

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CITY OF MERRILL
 PROPOSED BUDGET WORKSHEET
 AS OF: SEPTEMBER 30TH, 2017

10 -General Fund
 Recreation Programs

	2015 ACTUAL	2016 ACTUAL	(----- 2017 -----) CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	(----- 2018 -----) REQUESTED BUDGET	BUDGET CHANGE	PROPOSED BUDGET
55300-03-4020WPRA Discount Tickets								
	PERMANENT NOTES: There is an offsetting Revenue account.							
55300-03-4100Self & Non-Support-Wages								
	PERMANENT NOTES: Wages paid to Per-Game Limited Term Employees (such as referees/scorekeepers) or sports camp instructors.							
TOTAL EXPENDITURES	218,424	238,006	243,755	213,588	257,999	255,572	11,817	
REVENUE OVER/(UNDER) EXPENDITURES	(142,421)	(155,139)	(159,729)	(125,939)	(166,999)	(163,072)	(3,343)	

CITY OF MERRILL
 PROPOSED BUDGET WORKSHEET
 AS OF: SEPTEMBER 30TH, 2017

24 -Merrill Festival Grounds
 Room Tax

	2015 ACTUAL	2016 ACTUAL	(-----2017-----) CURRENT BUDGET	(-----2017-----) Y-T-D ACTUAL	(-----2017-----) PROJECTED YEAR END	(-----2018-----) REQUESTED BUDGET	(-----2018-----) BUDGET CHANGE	(-----2018-----) PROPOSED BUDGET
REVENUES								
<u>Taxes (or Utility Rev.)</u>								
45304-41210 Room Tax	54,502	82,857	82,500	51,847	82,500	95,000	12,500	
TOTAL Taxes (or Utility Rev.)	54,502	82,857	82,500	51,847	82,500	95,000	12,500	
45304-41210 Room Tax								
								PERMANENT NOTES: Increased from 4.0% to 6.0% effective 10/1/2015. Hotel retains 0.1%.
45304-41210 Room Tax								CURRENT YEAR NOTES: Increase for 2018 based upon preliminary projections related to Boarder's Inn & Suites (former Badger Hotel).
TOTAL REVENUES	54,502	82,857	82,500	51,847	82,500	95,000	12,500	
EXPENDITURES								
<u>Supplies & Expenses</u>								
55304-03-41000 MARC - PR/Marketing	6,809	7,022	7,000	4,381	7,000	8,050	1,050	
55304-03-50000 Tourism Committee-Chamber	40,855	58,000	57,750	36,187	58,000	66,500	8,750	
TOTAL Supplies & Expenses	47,664	65,022	64,750	40,568	65,000	74,550	9,800	
55304-03-4100MARC - PR/Marketing								PERMANENT NOTES: 0.5% for PR/Marketing of Merrill Area Recreation Complex.
55304-03-5000Tourism Committee-Chamber								PERMANENT NOTES: Per WI Stats, 70.0% to Tourism Commission (through Merrill Area Chamber of Commerce).
TOTAL EXPENDITURES	47,664	65,022	64,750	40,568	65,000	74,550	9,800	
REVENUE OVER/ (UNDER) EXPENDITURES	6,838	17,835	17,750	11,279	17,500	20,450	2,700	

CITY OF HERRILL
 PROPOSED BUDGET WORKSHEET
 AS OF: SEPTEMBER 30TH, 2017

10 -General Fund
 MARC - Smith Center

	2015 ACTUAL	2016 ACTUAL	(----- CURRENT BUDGET	2017 Y-T-D ACTUAL	PROJECTED YEAR END	(----- REQUESTED BUDGET	2018 BUDGET CHANGE	PROPOSED BUDGET
REVENUES								
Public Charges-Services								
45400-46735 Multi-Purpose (Smith Ctr.)	69,829	63,525	71,000	31,753	67,000	71,000	0	
45400-46736 MARC Concession Rev.	2,400	2,400	2,400	1,800	2,400	2,400	0	
TOTAL Public Charges-Services	72,229	65,925	73,400	33,553	69,400	73,400	0	
Miscellaneous Revenues								
45400-49500 Grant-Ascension	0	0	0	2,050	2,050	0	0	
TOTAL Miscellaneous Revenues	0	0	0	2,050	2,050	0	0	
TOTAL REVENUES	72,229	65,925	73,400	35,603	71,450	73,400	0	
EXPENDITURES								
Personnel Services								
55400-01-22000 Overtime	0	126	250	167	250	250	0	
55400-01-25000 Wages - Temp - Regular	42,821	38,459	42,000	16,940	38,500	38,500	(3,500)	
55400-01-51000 Social Security	3,379	2,952	3,250	1,309	2,945	2,950	(300)	
55400-01-52000 Retirement (WRS)	1,379	1,220	1,375	255	255	0	(1,375)	
55400-01-55000 Life Insurance	155	193	175	30	30	0	(175)	
TOTAL Personnel Services	47,735	42,949	47,050	18,700	41,980	41,700	(5,350)	
Contractual Services								
55400-02-16250 HVAC Service Contract	4,164	4,060	3,000	1,095	3,000	3,000	0	
55400-02-16500 Fire/Security Service Con	758	840	750	0	750	750	0	
55400-02-16700 Electrical Repairs/Maint	0	0	500	150	500	500	0	
55400-02-16800 Door/Window Service	150	972	250	0	250	250	0	
55400-02-21000 Water and Sewer	3,045	2,968	3,250	2,533	3,250	3,250	0	
55400-02-22000 Electric and Natural Gas	39,908	36,146	42,000	22,208	42,000	42,000	0	
55400-02-23250 Cleaning - Mats/Rugs, Etc	3,266	3,700	3,000	2,423	3,250	3,250	250	
55400-02-23600 Waste Removal Services	913	996	750	1,256	1,500	1,250	500	
55400-02-25500 Fiber-Internet-Wireless	5,700	5,358	5,500	3,825	5,500	5,500	0	
TOTAL Contractual Services	57,903	55,041	59,000	33,491	60,000	59,750	750	

55400-02-2200Electric and Natural Gas PERMANENT NOTES:
 Any remaining budgeted funds for Electric & Natural Gas is transferred into Non-Lapsing Account - future Smith Center Roof Replacement.

CITY OF MERRILL
 PROPOSED BUDGET WORKSHEET
 AS OF: SEPTEMBER 30TH, 2017

10 -General Fund
 MARC - Smith Center

	2015 ACTUAL	2016 ACTUAL	(----- 2017 -----) CURRENT BUDGET	2017 Y-T-D ACTUAL	PROJECTED YEAR END	(----- 2018 -----) REQUESTED BUDEGT	BUDGET CHANGE	PROPOSED BUDGET
Supplies & Expenses								
55400-03-10000 Office Supplies	71	399	500	252	500	500	0	
55400-03-32000 Education & Conference	180	0	200	100	200	200	0	
55400-03-40000 Operating Supplies	1,896	2,650	3,000	1,291	3,000	3,000	0	
55400-03-41000 Public Relations/Marketin	7,614	7,186	8,500	4,926	8,000	7,500	(1,000)	
55400-03-44000 Janitor Supplies	481	605	750	43	750	750	0	
55400-03-46500 Safety Toe Boots	0	0	0	0	100	0	0	
55400-03-50000 Repair/Maint. Supplies	8,245	6,764	8,500	2,764	7,500	7,500	(1,000)	
55400-03-51500 Ice Machine Supplies	1,104	162	2,500	161	1,500	1,500	(1,000)	
TOTAL Supplies & Expenses	19,591	17,765	23,950	9,537	21,550	20,950	(3,000)	
55400-03-4100Public Relations/Marketing								
PERMANENT NOTES:								
See Fund 24 - Room Tax. Increasing revenue projected.								
Capital Outlay								
55400-08-79000 Crack Sealing/Concrete	0	2,503	2,500	0	0	2,500	0	
55400-08-81000 Floor Scrubber	4,057	0	0	0	0	0	0	
55400-08-82000 MARC/Smith Improvements	2,878	7,793	4,000	907	4,000	4,000	0	
55400-08-82233 Scoreboard Replacement	11,422	1,269	0	0	0	0	0	
55400-08-82335 Water Coolers	0	0	0	2,050	2,500	0	0	
TOTAL Capital Outlay	18,357	11,564	6,500	2,957	6,500	6,500	0	
TOTAL EXPENDITURES	143,586	127,319	136,500	64,686	130,030	128,900	(7,600)	
REVENUE OVER/ (UNDER) EXPENDITURES	(71,357)	(61,394)	(63,100)	(29,083)	(58,580)	(55,500)	7,600	

CITY OF MERRILL
 PROPOSED BUDGET WORKSHEET
 AS OF: SEPTEMBER 30TH, 2017

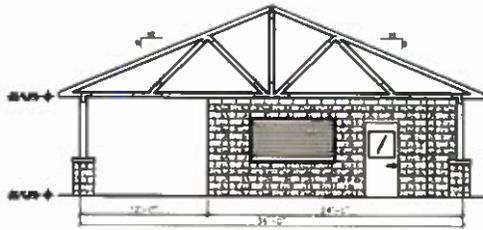
10 -General Fund
 Aquatic Center

	2015 ACTUAL	2016 ACTUAL	2017 (-----)			2018 (-----)		
			CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDEGT	BUDGET CHANGE	PROPOSED BUDGET
REVENUES								
<u>Public Charges-Services</u>								
45420-46730 Aquatic Center-Sponsors	0	400	0	0	0	0	0	
45420-46734 Aquatic Center Revenue	0	75,185	75,000	48,203	50,203	75,000	0	
45420-46735 Concession Revenue	0	30,324	30,000	25,623	25,623	30,000	0	
TOTAL Public Charges-Services	0	105,909	105,000	73,826	75,826	105,000	0	
<u>Miscellaneous Revenues</u>								
45420-48750 From Non-Lapsing Fund	0	0	0	0	0	0	0	
TOTAL Miscellaneous Revenues	0	0	0	0	0	0	0	
TOTAL REVENUES	0	105,909	105,000	73,826	75,826	105,000	0	
EXPENDITURES								
<u>Personnel Services</u>								
55420-01-22000 Overtime	0	1,921	2,000	2,426	2,426	2,000	0	
55420-01-25000 Wages - Temp - Regular	0	68,202	72,500	80,278	80,278	80,000	7,500	
55420-01-31000 Social Security	0	5,364	5,700	6,327	6,327	6,325	625	
55420-01-52000 WRS - Retirement	0	0	275	0	0	0	(275)	
TOTAL Personnel Services	0	75,488	80,475	89,030	89,031	88,325	7,850	
55420-01-2500Wages - Temp - Regular								
								PERMANENT NOTES:
								Hours vary based upon weather conditions.
								Lifeguards - Pool Assistant 4,462 Hours in 2016
								Admissions - Concessions 1,836 Hours in 2016
								Total of 6,298 Hours in 2016
55420-01-2500Wages - Temp - Regular								CURRENT YEAR NOTES:
								Total hours in 2017 were 7,009.5 - which included 102.0
								hours of Overtime and 3.25 hours of Doubletime.
<u>Contractual Services</u>								
55420-02-21000 Water and Sewer	0	7,785	8,500	3,209	8,500	7,500	(1,000)	
55420-02-22000 Electric and Natural Gas	0	16,325	16,500	14,013	16,500	15,500	(1,000)	
55420-02-95000 Security-Alarms/Cameras	0	0	1,500	1,098	1,098	1,500	0	
TOTAL Contractual Services	0	24,110	26,500	18,320	26,098	24,500	(2,000)	
55420-02-2100Water and Sewer								PERMANENT NOTES:
								Finance Director Note: Final 2017 utility bills pending.

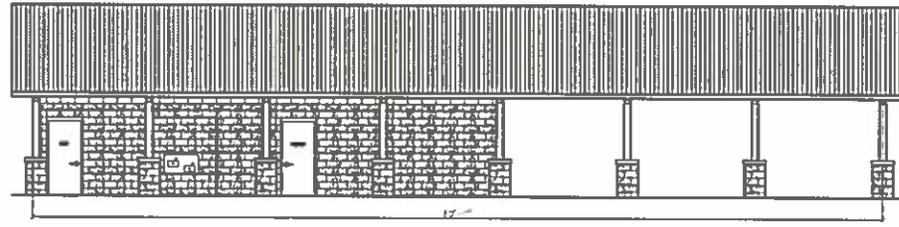
CITY OF MERRILL
 PROPOSED BUDGET WORKSHEET
 AS OF: SEPTEMBER 30TH, 2017

10 -General Fund
 Aquatic Center

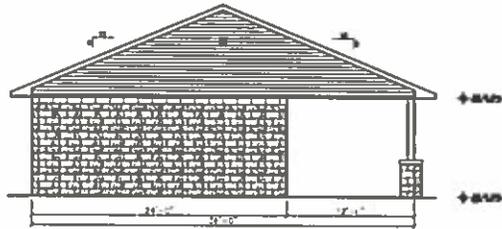
	2015 ACTUAL	2016 ACTUAL	(-----) 2017 CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	(-----) 2018 REQUESTED BUDEGT	BUDGET CHANGE	PROPOSED BUDGET
Supplies & Expenses								
55420-03-19000 Credit Card Fees	0	330	750	400	425	425	(325)	
55420-03-32000 Education & Conference	0	600	600	0	0	600	0	
55420-03-40000 Operating Supplies	0	15,720	15,000	12,648	13,250	13,750	(1,250)	
55420-03-40100 Concession Supplies	0	16,961	18,000	13,787	14,000	18,000	0	
55420-03-40500 License Fee(s)	0	2,149	1,012	1,122	1,122	1,150	138	
55420-03-50000 Repair/Maint. Supplies	0	7,564	7,500	4,025	4,500	7,250	(250)	
TOTAL Supplies & Expenses	0	43,324	42,862	31,983	33,297	41,175	(1,687)	
Technology								
55420-15-45000 Network Support/Maint.	0	0	1,000	0	0	750	(250)	
55420-15-46352 Member Tracking Software	0	0	1,000	0	0	1,000	0	
55420-15-46377 ShopKeep POS System	0	0	1,750	0	0	1,750	0	
TOTAL Technology	0	0	3,750	0	0	3,500	(250)	
TOTAL EXPENDITURES	0	142,922	153,587	139,333	148,426	157,500	3,913	
REVENUE OVER/(UNDER) EXPENDITURES	0	(37,012)	(48,587)	(65,507)	(72,600)	(52,500)	(3,913)	



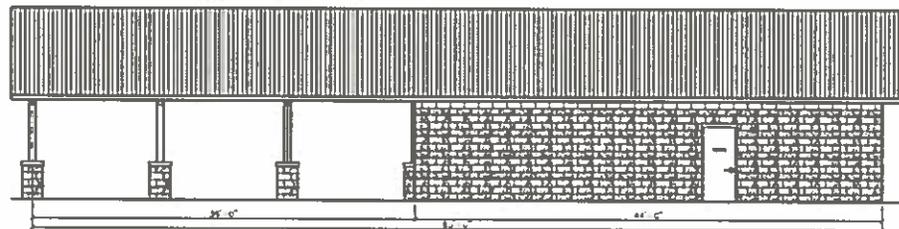
EAST ELEVATION
SCALE 3/4" = 1'-0"



NORTH ELEVATION
SCALE 3/4" = 1'-0"



WEST ELEVATION
SCALE 3/4" = 1'-0"

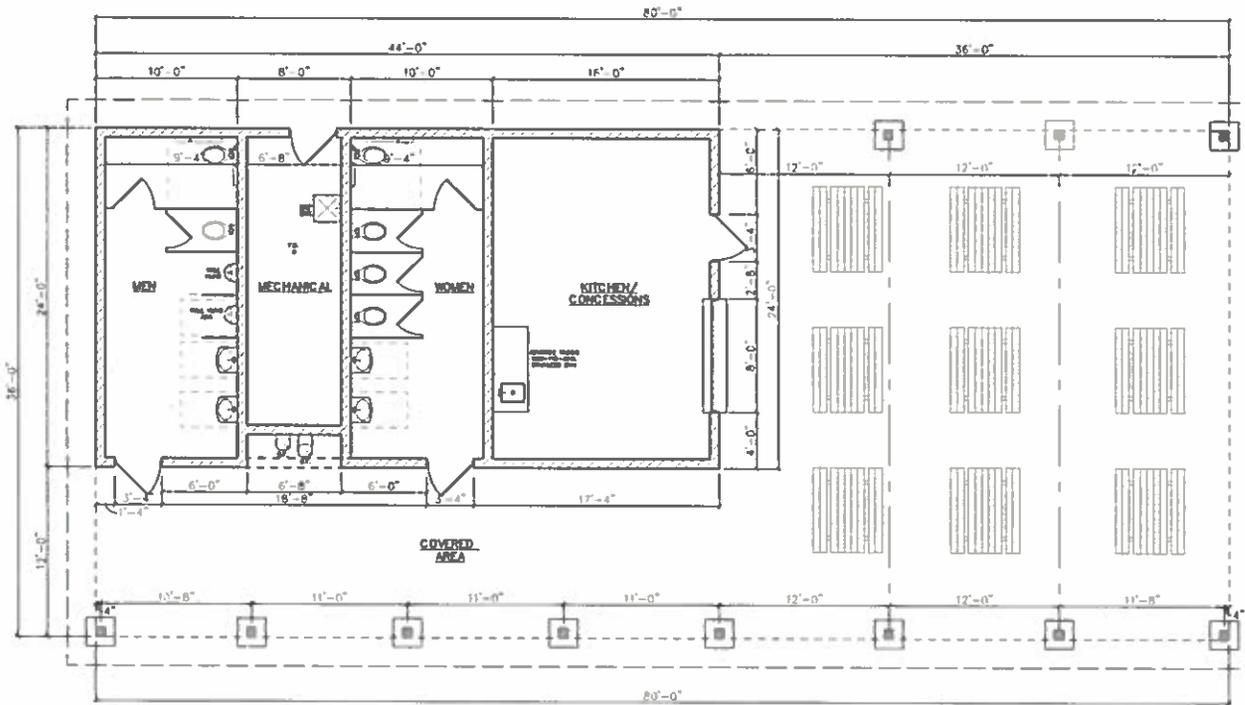


SOUTH ELEVATION
SCALE 3/4" = 1'-0"



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<p>PROPOSED ALTERNATE ELEVATIONS CITY OF WINSTON UNITS: 111, 112, 113, 114, 115, 116, 117, 118, 119, 120, 121, 122, 123, 124, 125, 126, 127, 128, 129, 130, 131, 132, 133, 134, 135, 136, 137, 138, 139, 140, 141, 142, 143, 144, 145, 146, 147, 148, 149, 150, 151, 152, 153, 154, 155, 156, 157, 158, 159, 160, 161, 162, 163, 164, 165, 166, 167, 168, 169, 170, 171, 172, 173, 174, 175, 176, 177, 178, 179, 180, 181, 182, 183, 184, 185, 186, 187, 188, 189, 190, 191, 192, 193, 194, 195, 196, 197, 198, 199, 200, 201, 202, 203, 204, 205, 206, 207, 208, 209, 210, 211, 212, 213, 214, 215, 216, 217, 218, 219, 220, 221, 222, 223, 224, 225, 226, 227, 228, 229, 230, 231, 232, 233, 234, 235, 236, 237, 238, 239, 240, 241, 242, 243, 244, 245, 246, 247, 248, 249, 250, 251, 252, 253, 254, 255, 256, 257, 258, 259, 260, 261, 262, 263, 264, 265, 266, 267, 268, 269, 270, 271, 272, 273, 274, 275, 276, 277, 278, 279, 280, 281, 282, 283, 284, 285, 286, 287, 288, 289, 290, 291, 292, 293, 294, 295, 296, 297, 298, 299, 300, 301, 302, 303, 304, 305, 306, 307, 308, 309, 310, 311, 312, 313, 314, 315, 316, 317, 318, 319, 320, 321, 322, 323, 324, 325, 326, 327, 328, 329, 330, 331, 332, 333, 334, 335, 336, 337, 338, 339, 340, 341, 342, 343, 344, 345, 346, 347, 348, 349, 350, 351, 352, 353, 354, 355, 356, 357, 358, 359, 360, 361, 362, 363, 364, 365, 366, 367, 368, 369, 370, 371, 372, 373, 374, 375, 376, 377, 378, 379, 380, 381, 382, 383, 384, 385, 386, 387, 388, 389, 390, 391, 392, 393, 394, 395, 396, 397, 398, 399, 400, 401, 402, 403, 404, 405, 406, 407, 408, 409, 410, 411, 412, 413, 414, 415, 416, 417, 418, 419, 420, 421, 422, 423, 424, 425, 426, 427, 428, 429, 430, 431, 432, 433, 434, 435, 436, 437, 438, 439, 440, 441, 442, 443, 444, 445, 446, 447, 448, 449, 450, 451, 452, 453, 454, 455, 456, 457, 458, 459, 460, 461, 462, 463, 464, 465, 466, 467, 468, 469, 470, 471, 472, 473, 474, 475, 476, 477, 478, 479, 480, 481, 482, 483, 484, 485, 486, 487, 488, 489, 490, 491, 492, 493, 494, 495, 496, 497, 498, 499, 500, 501, 502, 503, 504, 505, 506, 507, 508, 509, 510, 511, 512, 513, 514, 515, 516, 517, 518, 519, 520, 521, 522, 523, 524, 525, 526, 527, 528, 529, 530, 531, 532, 533, 534, 535, 536, 537, 538, 539, 540, 541, 542, 543, 544, 545, 546, 547, 548, 549, 550, 551, 552, 553, 554, 555, 556, 557, 558, 559, 560, 561, 562, 563, 564, 565, 566, 567, 568, 569, 570, 571, 572, 573, 574, 575, 576, 577, 578, 579, 580, 581, 582, 583, 584, 585, 586, 587, 588, 589, 590, 591, 592, 593, 594, 595, 596, 597, 598, 599, 600, 601, 602, 603, 604, 605, 606, 607, 608, 609, 610, 611, 612, 613, 614, 615, 616, 617, 618, 619, 620, 621, 622, 623, 624, 625, 626, 627, 628, 629, 630, 631, 632, 633, 634, 635, 636, 637, 638, 639, 640, 641, 642, 643, 644, 645, 646, 647, 648, 649, 650, 651, 652, 653, 654, 655, 656, 657, 658, 659, 660, 661, 662, 663, 664, 665, 666, 667, 668, 669, 670, 671, 672, 673, 674, 675, 676, 677, 678, 679, 680, 681, 682, 683, 684, 685, 686, 687, 688, 689, 690, 691, 692, 693, 694, 695, 696, 697, 698, 699, 700, 701, 702, 703, 704, 705, 706, 707, 708, 709, 710, 711, 712, 713, 714, 715, 716, 717, 718, 719, 720, 721, 722, 723, 724, 725, 726, 727, 728, 729, 730, 731, 732, 733, 734, 735, 736, 737, 738, 739, 740, 741, 742, 743, 744, 745, 746, 747, 748, 749, 750, 751, 752, 753, 754, 755, 756, 757, 758, 759, 760, 761, 762, 763, 764, 765, 766, 767, 768, 769, 770, 771, 772, 773, 774, 775, 776, 777, 778, 779, 780, 781, 782, 783, 784, 785, 786, 787, 788, 789, 790, 791, 792, 793, 794, 795, 796, 797, 798, 799, 800, 801, 802, 803, 804, 805, 806, 807, 808, 809, 810, 811, 812, 813, 814, 815, 816, 817, 818, 819, 820, 821, 822, 823, 824, 825, 826, 827, 828, 829, 830, 831, 832, 833, 834, 835, 836, 837, 838, 839, 840, 841, 842, 843, 844, 845, 846, 847, 848, 849, 850, 851, 852, 853, 854, 855, 856, 857, 858, 859, 860, 861, 862, 863, 864, 865, 866, 867, 868, 869, 870, 871, 872, 873, 874, 875, 876, 877, 878, 879, 880, 881, 882, 883, 884, 885, 886, 887, 888, 889, 890, 891, 892, 893, 894, 895, 896, 897, 898, 899, 900, 901, 902, 903, 904, 905, 906, 907, 908, 909, 910, 911, 912, 913, 914, 915, 916, 917, 918, 919, 920, 921, 922, 923, 924, 925, 926, 927, 928, 929, 930, 931, 932, 933, 934, 935, 936, 937, 938, 939, 940, 941, 942, 943, 944, 945, 946, 947, 948, 949, 950, 951, 952, 953, 954, 955, 956, 957, 958, 959, 960, 961, 962, 963, 964, 965, 966, 967, 968, 969, 970, 971, 972, 973, 974, 975, 976, 977, 978, 979, 980, 981, 982, 983, 984, 985, 986, 987, 988, 989, 990, 991, 992, 993, 994, 995, 996, 997, 998, 999, 1000</p>	<p>Marshburn Technical Services LLC 808 Franklin Street Winston, WI 54023 Phone & Fax (715) 843-7262 www.mtsinc.net</p>
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 PROPOSED FLOOR PLAN 2,680 SQ. FT.
 SCALE: 1/4" = 1'-0"



MTS
 Consulting Engineers

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MARATHON TECHNICAL SERVICES LLC 404 Franklin St. Wausau, WI 54981 Phone & Fax (715) 843-7292 www.mtsllc.net	ALL-PURPOSE PUMP & SERVICE 404 Franklin St. Wausau, WI 54981 Phone & Fax (715) 843-7292	PROPOSED FLOOR PLAN CITY OF WAUSAU STAFFING PERMITS WASHINGTON, WISCONSIN	1/4" = 1'-0" (24 X 36) 08/19/10	A4
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2017 Bierman Family Aquatic Center Summary Report

The following is a summary from our second season of operation at the Bierman Family Aquatic Center. I will provide you with key statistics, revenue & expense numbers, as well as an overall operational summary. We were able to keep accurate attendance numbers utilizing our Member Track Software and our ShopKeep Software allowed us to keep real-time data from admissions and concessions.

Attendance: In our second full season of operation we were scheduled to be open for 75 total days to the public, and one full day reservation for the Merrill Aqua Jays outdoor swim meet. We had to close completely or early on 10 occasions due to weather (lightning or low attendance due to cool weather/rain). Our total attendance was 10,660 for an average daily attendance of 164. *Last year's attendance was 20,889. We met or exceeded our 406 bather load on 5 occasions, not necessarily all at one time but through the course of a single day. In addition to having to close completely or early on those 10 occasions, we also remained open during less than ideal conditions with several dozen patrons in the pool to reward their dedication. It is not a secret that this summer was below average in temperatures and above average in rainfall/rain occurrences, and our attendance and revenue is a direct reflection of that. There is not much we can do when it comes to the weather. We had to close only one full day due to a fecal incident and we had 5 closures of less than one hour due to "potential matter" which we were able to scoop and treat. So that was a positive from year one to year two. One is still one too many but we will take that as a giant leap forward to parents doing what they should be doing.

Revenue & Expense: In reading the attendance heading and summary above, it is only natural that our revenue/expense follows that trend. We were down in both categories from last year, but fortunately not as bad as we had anticipated. The revenue for year two totaled \$73,826.23 (\$25,623.11 in concessions and \$48,203.12 in admissions). This was down from last year's total revenue total of \$103,869. To only be 29% short of revenue while being almost 50% down on total attendance is a minor victory. We did very well in our concessions once again and would have shattered last year's revenue (\$30,324 total) if the weather would have been equal to last summer, as well as admissions. The overall "tax burden" (subtracting overall revenue from overall expenses) for the 2017 season was \$65,506.84. This was not a good number and directly reflects the weather we had this summer. . . we still need to staff the pool, heat it, filter/clean/sanitize it, even when having to close completely or early. The tax burden numbers for this year are unfortunate but still in line with what we were spending on the old pool location at Stange Park before we closed it down.

Operations: From an operational stand point, year two was a good year. We had at least one year of experience to draw from and things went pretty smooth. We had some minor issues, like all facilities have, that we were able to work through (still working through with some minor electrical/lights). Our

lifeguards did a fantastic job once again and we were very proactive with our safety this year, resulting in rescues being down. We did have a few minor rescues that were successful and most were struggling swimmer rescues and some bumps and bruises but nothing out of the ordinary for a large aquatic center. It was great having a Pool Manager this summer that really helped organize the staff and operations in all facets of the center. From admissions and concessions to slide monitor and guarding we made strides in efficiency. We were able to do a few more special events and more promotion of the pool and we will continue to be more aggressive with those things in year three. Some of the experiences we lived through in year one, we used to make improvements in year two and they really showed (more mandatory breaks to alleviate fecal incidents, swim testing to decrease rescues, extra staff in concessions to shorten lines, etc.). Looking forward to next year, we will continue to learn from our two years of experience and continue to make adjustments and improvements to enhance visitor experience. Our goal always has been and always will be to make the Bierman Family Aquatic Center the best it can be.

All in all our second year was a success. The weather was disappointing and frustrating for everyone and had a tremendous impact on our aquatic center. That is the nature of the business when dealing with an outdoor venue in north central Wisconsin. When the weather was nice, however, the pool was definitely the place to be. As I noted last year in response to many of the arguments against the MARC, those arguments were put to rest immediately last year and the same applies to this year. Starting right away on opening day, our bike racks were full and we consistently had kids biking and walking out to utilize the center. We increased our pool rentals from year one to year two, and the Merrill Fast pitch Association purchased group tickets for the 42 team tourney in July. Also we did continue to draw people very consistently from other communities throughout the Wisconsin and beyond. *We are looking forward already to year three!

Respectfully Submitted,



Dan Wendorf
Parks & Recreation Director
City of Merrill

2018 Capital Request – Merrill Parks & Recreation Department

Project/Equipment	Description	Estimated Cost
Stange Park Restroom/Shelter	Construct new restrooms to replace ones removed with pool. ADA accessible with shelter area and kitchen area	\$175,000
Stange Park Parking Lot re-construct	Completely remove existing dilapidated black top and re-shape area, pave, mark lines	\$35,000
Stange Park Basketball Court upgrades	Remove existing black top, hoops, lights and re-construct new further from River	\$30,000
Stange Park Bridge work/replacement	Replace pedestrian bridge closest to 3-Arch and perform structural maintenance on others	\$50,000
Stange Park Lighting	Install trail lights along ADA path through park for pedestrian safety/ease of police patrol	\$20,000
Stange Park tennis court removal and hillside grade reduction	Remove dilapidated tennis courts and place fill in that area to reduce grade along road	\$15,000
Pave Athletic Park Parking Lot	Black top heavily used Athletic Park Parking lot and stripe	\$50,000
Remove and replace Athletic Park Lights	Remove old lights that are starting to fail and wooden posts and replace with fewer, high efficiency light posts and fixtures	\$200,000
Outdoor Recreation Plan	Contracted cost for NCRPC to do 2018-2022 ORP	\$5,000
Replace dump Box on 2002 GMC 1-Ton	Truck still in good shape but dump box is rusting and has some holes starting	\$10,000
Purchase new pull behind large field mower	Permission to bid and sell old John Deere 2155 Tractor and existing Rhino Mower – money from sale would go towards purchase of new pull behind	\$17,000 (estimated cost of pull behind without sale value(s) of tractor and existing pull behind)

*This is one year pulled directly from our 10 year capital plan that we discussed earlier in the year and in prior months meetings. I would like to point out that I increased the Stange Park Shelter/Restroom/Kitchen proposal by \$25,000 after seeing the results of our bids for the Normal Park Project. Also there was considerable discussion over the past few years to rebuild a multi-functional facility at Stange Park to serve as a “Kitchenette North” type facility that will serve to alleviate some of our shelter reservation demands.



MERRILL
WISCONSIN
City Of Parks

CITY OF MERRILL

Parks & Recreation Dept. - Smith Center

1100 Marc Dr. • Merrill, Wisconsin • 54452
Rec. Dept. Telephone (715) 536-7313 • Smith Center Telephone (715) 536-6187
Fax (715) 539-2790

October 2017 Parks & Recreation Director's Report

Parks: The year of strange weather continues right into the fall season. The grass is still growing as good as it has ever at any point this year, with upper 80's in the end of September. We have been keeping up but having to mow this consistently at this point in the season does eat up a lot of the crew's time. We are going to be able to slow cutting in a few locations as fall softball finished up on 9/24 so we can save time there, and our parks "close" on October 1st. We close our restrooms up every year by ordinance on October 1st and this allows us enough time to winterize the facilities in preparation for the winter months. Once we close the parks it saves us time in that we do not have to go through every park bathroom every day to open them, clean them, and prepare them seven days a week. We can re-invest that time into mowing, mulching, and finishing other projects that we have yet. Harry Wallace has been working away on the new River Rat Statue in our park shop and hopes to have the project finished by the end of October or early November. He leaves for the winter and would like to finish but if not he will finish upon his return in the spring. We certainly appreciate his time and talent that he graciously volunteers to showcase this well-known monument in town. The Aquatic Center pool portion was winterized by Badger Pool on September 12th. On that same day I met with representatives from Current Technology, Badger Pool, Miron Construction, and Clark Dietz to try and determine what the issue is with our "in-pool" lights. Towards the end of the season they were not working at all and we need to trouble shoot this issue during the off season because you cannot work on them during the season. We have a game plan that we are working through and hope to have this resolved soon. We are going to start our "Early Bird" season pass sale for the Aquatic Center beginning on October 15th to get an early start on promotion. Last year we did well on the early bird passes and I hope that starting a little earlier helps even more this year. I recently applied for a grant to the WPS Foundation to hopefully help pay for the cost of replacing the lights at Athletic Park. I have asked the maximum amount of \$100,000. I have been working with the Street Department to hopefully get the old pool site at Stange Park leveled out and cleaned up before winter arrives again this year. They have also been helping us with the access drive into Riverside Park to try and alleviate the wash out issues we have been having there during/after heavy rains. They have installed another catch basin and outfall to help move water in a more efficient manner than scouring the road every time. The River Bend Trail east extension project has officially begun on the first day we were allowed by the WDNR due to the Wood Turtle issue. Merrill Sand & Gravel got right to work and is moving along very nicely. The new section of trail is going to be an amazing addition to an already popular linear park. Hopefully the weather remains mild so that we can finish the base work as well as paving. The Park Street south area and parking lot by the trail head has been prepped and will be paved yet this fall. Work at the new Agra Pavilion has been steady and is starting to take shape. Once finished that building will be a tremendous addition to the River Bend Trail and we will have to discuss who maintains, reserves/rents it out and the costs and revenues associated

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with it. Park City Credit Union employees have volunteered to do a park clean-up in the Stange & Kitchenette Park areas on October 9th. I would like to thank them for their generosity and time in helping us keep our parks and green spaces beautiful!

Forestry: I have been busy with tree calls since mid-summer and it continues into the fall. I will continue to try and keep up with the calls and inspections, and always get to them all. I will also be finalizing our fall tree planting list and tree order. This is always a big process with site selections, species to match the site, underground utilities and execution. I have been in contact with the Merrill Rotary Club to help with some of our tree planting. Rotary International has a worldwide initiative challenging all of their global members to plant a tree for every member, and our local group is excited to be a part of that initiative. As always we will continue to plant more and more diversity along our streets and parks. I am intending to plant in a defined area again this year that has the greatest need for re-stocking as well as satisfy planting requests from areas that have lost trees. The defined area plantings have been nice because it allows us to completely re-stock a few block areas in the same year, instead of chipping away at select areas here and there. Now we have to hope for a good average winter to round out our above average rainfall the past few years to continue very good tree health.

Recreation: Fall programs are going great so far once again. The summer-like weather has really helped naturally. In past years we have had some cool rainy weather for flag football season but this year has featured some beautiful evenings and we have had great participation and some very big crowds on hand to watch the little ones. We hosted another very successful 5th Quarter in the Smith Center on September 15th, with great attendance and a great time had by all. We hosted our 35th Annual Colorama Bike Ride on September 23rd at Kitchenette Park. Every year we host riders from all over the State coming to the North Woods to enjoy our scenery and our 10, 30, & 50 mile rides throughout the countryside. This year was unique in that our riders had to endure near 90 degree temperatures, but we got everyone through safely! We already have our Fall/Winter Recreation programs out in circulation and are taking registrations as we speak. As always, we are hoping to increase our participation in all of our programs, including Little Dribblers this winter.

Smith Center: We have been working diligently over the past few weeks to get some arena projects done. Painting, patching, board buffing, fixing corner boards, wall washing, light bulb replacements, ballasts, etc. As previously mentioned we hosted another successful 5th Quarter in September, as well as a few other rentals in the building. We also have our 10th Annual Lincoln Lager Barleyfest on October 7th in the arena. For those of you who haven't been to the event, I would encourage you to give it a try. It is truly a unique experience bringing people from all over the Midwest to our community to enjoy an afternoon of craft beer tasting and conversation. This year we are fortunate to be able to celebrate 10 years by bringing in Green Bay Packer Hall of Fame kicker Chris Jacke to our arena to meet our patrons. This year's proceeds will go to the River Bend Trail. The following weekend on October 14th we will be hosting Tots need Toys event that is a great cause put on by the Night Riders Motorcycle Club. We will be filling our vacant Arena Specialist position within the next few weeks and hope to get that person up to speed quickly. It will be nice to have that person on board to learn the ice install process right away and transition into Ice Resurfacing and arena maintenance.

Respectfully Submitted,

Dan Wendorf
Parks & Recreation Director
City of Merrill