

T. B. Scott Free Library Board of Trustees
REGULAR MEETING
September 20th, 2017

Minutes

1. Opening

President Mike Geisler called the Regular Meeting of the Board of Trustees to order at 4:00 p.m. in the Library Board Room. Present: Gene Bebel, Katie Breitenmoser, Paul Gilk, D'Lacey Haight, Audrey Huftel, Richard Mamer, Tim Meehean, and Jim Wedemeyer. Also present: Laurie Ollhoff, Nick Wszalek, and Draco F. from MP3.

There was no correspondence.

There was no public comment.

2. Consent Items

M Mamer/S Meehean/C to approve the minutes of the August meeting as printed.
M Meehean/S Breitenmoser/C to accept the Monthly Revenue & Expense Report for August as printed.

3. Reports/Discussion Items/Action Items

A. City Personnel Policy and Health Insurance Update: Ms. Stevens apprised board members of proposed changes to the City Personnel Policy as it specifically relates to accrued vacation allowances. Ms. Stevens updated board members on the Committee of the Whole meeting scheduled to discuss city health care insurance. Mr. Gilk gave a brief update on Lincoln County budget discussions.

B. Historic Sign Research Request: An original design and modified version of the proposed Historic Sign to be placed near the two-arch bridge was presented. The donor has provided the funds for the purchase of the sign. M Mamer/S Meehean/C to approve \$622.50 from Endowment Funds for the research work as per the provided invoice. Ms. Stevens continues to work with Mr. Wendorf at the Park & Recreation Department on this project.

C. After the Bell Request: In consideration of the library's continued interest in the success of community afterschool youth activities, M Bebel/S Mamer/C to approve \$3,000 from the Endowment Fund for the After the Bell Program.

D. Northwoods Veterans Post Building Project Discussion: Mr. Bebel presented a letter written to the board's attention from Paul Russel, Executive Director of the Northwoods Veterans Post requesting support for their project. M Meehean/S Mamer/C to pledge \$10,000 for 5 years to the Northwoods Veterans Post Building Project for the specific purpose of the establishment of a resource center, contingent upon the signing of a contract for the construction of the building.

E. Strategic Plan Progress-Goals #3: Ms. Stevens presented staff progress on goals and objectives.

F. Trustee Essential #17-Membership in the Library System: Copies were provided of Trustee Essential #17.

G. Reports from Friends/WVLS Representative: The Friends are planning their fall book sale. A copy of the WVLS Directors report was provided. A copy of an informational flyer on Cross County Borrowing payment for library services was presented. Ms. Stevens explained WVLS and VCat operations in response to the discussions.

4. Forthcoming Events & Library Director Report

- August Statistical Report was presented.

- Building Merrill Together series event last evening was considered a success and Ms. Ollhoff was commended for her work.
- Youth Services fall programming is underway. Monthly evening storytimes will begin next week.
- Mr. Wszalek gave a brief update on ongoing projects: Staff parking lot bumpers, coffee shop roofing project, lighting panel, window and EFIS cleaning. Board members expressed concern regarding Mr. Wszalek's supervisory responsibilities at the newly constructed Merrill Enrichment Center, in addition to his previously assigned workload.
- Ms. Stevens encouraged board members to view the Wisconsin Remembers display that is the current Community ArtShare exhibit.

5. Adjournment:

M Bebel/S Meehan/C to adjourn the meeting at 5:10 p.m. The next regularly scheduled meeting of the Board of Trustees will be held on October 18th at 4:00 p.m. in the Library Board Room.

Stacy D. Stevens, Secretary