



**CITY OF MERRILL**  
**HEALTH AND SAFETY COMMITTEE**  
**AGENDA • MONDAY AUGUST 28, 2017**

---

**Regular Meeting**

**City Hall Council Chambers**

**5:00 PM**

---

- I. Call to Order
- II. Nuisance Complaints and Vouchers:
  1. Nuisance Complaints
  2. Vouchers
- III. Picnic and/or Liquor License Applications:
  1. Application from Merrill Hotel Group LLC, Brian Wogernese, Agent, for a Class "B" (Beer) & "Class B" (Liquor) license for the Badger Hotel, 3209 E. Main Street, Merrill, effective September 13th, 2017.
  2. Any other license application(s)
- IV. Other agenda items to consider:
  1. Request from Don Boquist for refund of 2017-2018 liquor license fee for the Badger Hotel located at 3209 E. Main Street.
  2. Status report on petition related to alfalfa piles and other refuse at Great Lakes Alfalfa Company.
- V. Monthly Reports:
  1. Fire Chief Savone
  2. Police Chief Bennett
  3. Lincoln County Humane Society
  4. Consider placing monthly reports on file
- VI. Establish date, time and location of next regular meeting
- VII. Public Comment Period
- VIII. Adjournment

NUISANCE COMPLAINT SUMMARY				
<b>TYPE</b>	<b>TOTAL ACTIVE</b>	<b>1-30 DAYS</b>	<b>31-60 DAYS</b>	<b>over 60 DAYS</b>
Dog Waste	0			
Exterior Appearance	0			
Garage-Deteriorating	0			
Garbage - Junk	1			1
Lack of Heat	0			
Misc. (Multiple Issues)	3	1	2	
Rats	0			
Noise	0			
Unsafe Conditions	0			
Barking/Vicious Dog	0			
Mowing	0			
Plumbing Problems	0			
Junk Vehicle	0			
Unsanitary Conditions	0			
<i>Total on attached reports</i>	4	1	2	1
Status of Nuisance Complaints Over 60 Days				
<u>Address</u>	<u>Type</u>	<u>Detail</u>		
502 W Riverside Ave	Garbage - Junk	on going - orders due 10/1/17		

Attachment: Nuisance Complaints thru Aug 15, 2017 (2705 : Nuisance Complaints)

2.1.a

3-20  
SEQUENCE: INCIDENT

D E T A I L

1

Packet Pg. 3

INC CODE: \* - All  
STATUS: Active

USER: \* - All  
GROUP: \* - All  
PRIORITY: \* - All  
TYPE: \* - All

ORIGINATION: 7/15/2017 THRU 8/15/2017  
DUE: 0/00/0000 THRU 99/99/9999  
RESOLUTION: 0/00/0000 THRU 99/99/9999

INCIDENT#/DESCRIPTION      PROPERTY      STATUS      ORIG DATE      DUE DATE      P      CREATED BY      CONTACT NAME

1878-MISC      305 LOGAN ST      ACTIVE      8/11/17      8/12/17      1      brenda-g      RENAUD, JODY  
\*\*\*\*\* NOTES \*\*\*\*\*  
8/11/17 DANIELLE NYLUND, 305 LOGAN ST (715)921-0476 OR DON  
715-490-6293, FILED A COMPLAINT ON THE LANDLORD JODY RENAUD WHO  
JUST RENTED HER PLACE TO THEM AND MOVED TO MADISON. BASEMENT  
FLOODING DUE TO FOUNDATION LEAK, BLACK MOLD. THEY HAVE SMALL  
CHILDREN, DANIELLE IS PREGNANT AND HERE FIANCE HAS ASTHMA.  
GIVEN TO BLDG INSP AND HLTH OFFICER. 8/11/17

*Darin ✓*  
*orders due 9/15*  
*renters told Darin*  
*they are moving*

TASK#/DESCRIPTION      PROPERTY      STATUS      ORIG DATE      DUE DATE      P      ASG GRP      ASG USR      RES CODE      RES DATE

1957 INSPECT      305 LOGAN ST      Active      8/11/17      8/12/17      1      CODE

D E T A I L

INCIDENT#/DESCRIPTION PROPERTY STATUS ORIG DATE DUE DATE P CREATED BY CONTACT NAME

TASK#/DESCRIPTION PROPERTY STATUS ORIG DATE DUE DATE P ASG GRP ASG USR RES CODE RES DATE  
 1566 INSPECT 505 2ND ST E Active 6/22/07 6/23/07 1 INS No Inspect

1867-MISC 1501 E 1ST ST ACTIVE 6/09/17 6/10/17 1 brenda-g  
 \*\*\*\*\* NOTES \*\*\*\*\* 6/8/17 JIM & CAROLYN BYER, 1606 E 1ST (715-536-5881) AND MANY NEIGHBORS FILED A COMPLAINT ON 1501 E 1ST ST. JUNK, LOUD NOISES MIDNIGHT-4:00 A.M., PEOPLE COMING AND GOING ETC. SEE ORIGINAL COMPLAINT FOR NOTES. GIVEN TO PROP INSP AND POLICE DEPT 6/9/17 7/19/17 Shari-due 7/28/17/Corey-remove from list for other investigatory purposes.

Darin ✓  
 on going -  
 will be checked regularly - close

TASK#/DESCRIPTION PROPERTY STATUS ORIG DATE DUE DATE P ASG GRP ASG USR RES CODE RES DATE  
 1946 INSPECT 1501 E 1ST ST Active 6/09/17 6/10/17 1 CODE

1869-GARBAGE-JUNK 502 W RIVERSIDE AVE ACTIVE 6/21/17 6/22/17 1 brenda-g  
 \*\*\*\*\* NOTES \*\*\*\*\* 6/20/17 CARRIE GRENFELL 506 W RIVERSIDE AV (715-921-5200) FILED A COMPLAINT ON DAN AND NOLA GARNER WHO OWN 502 W RIVERSIDE AV. GARBAGE, BRUSH, DOG FECES, TRASH. CARRIE WAS BITTEN BY A SPIDER WHILE PICKING UP BRUSH ON THE LOT LINE. THIS BITE CAUSING CELLULITIS IN HER RIGHT HAND. SHE ALMOST LOST HER HAND PER THE SURGEON. PICTURES OF HER HAND AND MEDICAL NOTES TO PROVE IT. GIVEN TO PROPERTY INSP 6/21/17. 7/18/17 orders due 7/30/17

Darin ✓  
 on going -  
 due 7/30/17

TASK#/DESCRIPTION PROPERTY STATUS ORIG DATE DUE DATE P ASG GRP ASG USR RES CODE RES DATE  
 1948 INSPECT 502 W RIVERSIDE Active 6/21/17 6/22/17 1 CODE

1871-MISC 407 HENDRICKS ST ACTIVE 6/28/17 6/29/17 1 brenda-g BUSTERUD, COURTNEY ✓  
 \*\*\*\*\* NOTES \*\*\*\*\* 6/28/17 COURTNEY BUSTERUD, 1909 W 1ST ST (715-350-1351) FILED A COMPLAINT ON JOSEPH BUSTERUD JR. HE IS LEAVING THE DWELLING VACANT AND UNLOCKED FOR ANYONE TO ENTER AND DAMAGE PROPERTY. THERE IS NO RUNNING WATER OR ELECTRICITY. GARBAGE IS ACCUMULATED IN HOUSE AND JUNK VEHICLES IN THE YARD. EMAILED TO BLDG INSP AND POLICE CHIEF 6/28/17 7/18/17 per Inspector Pagel, orders due 7/30/17-posted unfit to live in. Per Chief Bennett, one partial car body remains.

Darin - empty -  
 bank taking back  
 keep open  
 Corey - cleaned up

TASK#/DESCRIPTION PROPERTY STATUS ORIG DATE DUE DATE P ASG GRP ASG USR RES CODE RES DATE  
 1950 INSPECT 407 HENDRICKS S Active 6/28/17 6/29/17 1 CODE

1872-MISC #1 200 E 3RD ST ACTIVE 7/07/17 7/08/17 1 brenda-g  
 \*\*\*\*\* NOTES \*\*\*\*\* 7/6/17 KYLE ANDERSON, 200 E 3RD ST (715-921-2882) FILED A COMPLAINT ON JIM GRUNDY, THE HANDY MAN FOR 200 E 3RD OWNED BY ROSE MIGAS IRA, PO BOX 663, MINOCQUA, WI 54548. JIM GRUNDY,

Darin - due 7/18/17  
 Corey - unable to contact complainant

DETAIL

INCIDENT#/DESCRIPTION PROPERTY STATUS ORIG DATE DUE DATE P CREATED BY CONTACT NAME

HANDYMAN, KICKED IN THE FRONT DOOR AT 200 E 3RD ST. OPEN HOLE IN ROOF (ASBESTOS INSULATION, FIRE HAZARD), ENTERING RESIDENCE WITH NO NOTICE/JIM SHOWERED IN UPSTAIRS APT, NOT LICENSED TO DO ELECTRICAL WORK (FIRE HAZARD). GIVEN TO BLDG INSP 7/7/17 7/19/17 Darin - orders due Aug 12/Corey - assigned to an officer

*due 10/1/17*

TASK#/DESCRIPTION PROPERTY STATUS ORIG DATE DUE DATE P ASG GRP ASG USR RES CODE RES DATE

1951 INSPECT 200 E 3RD ST Active 7/07/17 7/08/17 1 CODE

1873-MISC #2 200 E 3RD ST-301 LO ACTIVE 7/11/17 7/12/17 1 brenda-g  
 \*\*\*\*\* NOTES \*\*\*\*\* 7/10/17 OLIVER & DAWN HILL, 301 1/2 LOGAN ST(200 E 3RD) 715-680-1689, FILED A COMPLAINT ON JIM GRUNDY, HANDYMAN FOR ROSEMARY MIGAS IRA (PO BOX 663, MINOCQUA, WI 54548)WHO OWNS 200 E 3RD ST. SEVERE LEAK IN KITCHEN CEILING-LARGE HOLE DROPPING PLASTER AND INSULATION. GRUNDY INFORMED IN MARCH OF CEILING.COME HOME FROM WORK AND KITCHEN IS FLOODED. 1ST SPRING STORM, ELECTRICITY WENT OUT AND CAUSED FIRE IN FUSE BOX IN BASEMENT. WATER RUNNING DOWN WALLS AND CAUSES SPARKS & SHOCKS FROM OUTLETS. NOT PAYING RENT UNTIL FIXED. ASBESTOS ? KITCHEN HOLE. GRUNDY TOOK SHOWER IN

TASK#/DESCRIPTION PROPERTY STATUS ORIG DATE DUE DATE P ASG GRP ASG USR RES CODE RES DATE

1952 INSPECT 200 E 3RD ST-30 Active 7/11/17 7/12/17 1 CODE

MISC 200 E 3RD (301 LOGAN ACTIVE 7/11/17 7/12/17 1 brenda-g  
 \*\*\*\*\* NOTES \*\*\*\*\* CONTINUED . . .APT USING RENTERS TOILETRIES/TOWELS WHEN THEY WERE NOT HOME. RENTERS NOW BEING TAKEN TO COURT. GIVEN TO BLDG INSP AND CC POLICE CHIEF.

TASK#/DESCRIPTION PROPERTY STATUS ORIG DATE DUE DATE P ASG GRP ASG USR RES CODE RES DATE

1953 INSPECT 200 E 3RD (301 LOGAN Active 7/11/17 7/12/17 1 CODE

1875-MISC 403 DOUGLAS ST ACTIVE 7/11/17 7/12/17 1 brenda-g TOM KOUBA

\*\*\*\*\* NOTES \*\*\*\*\* 7/10/17 JOSEPH HEYDEN, 403 DOUGLAS (715-212-3362) FILED A COMPLAINT ON THE LANDLORDS, TOM & JEAN KOUBA, 1608 E 9TH ST, MERRILL. FRONT PORCH SINKING, KITCHEN CUPBOARDS WALL FALLING APART & BOTTOM WEAK, WIRING/ELECTRICAL IS KNOB & TUBE, UPSTAIRS BATHROOM FLOOR IN NEED OF REPAIR, UPSTAIRS BEDROOM CELING NEEDS REPAIR (FAULTY ROOF), BEDROOM DOORS A& CARPET NEEDS REPLACING. NEVER CHANGED INTERIOR AS PROMISED YEARS AGO. KITCHEN NEEDS PAINT. WITHHOLDING RENT UNTIL THINGS ARE FIXED. GIVEN TO BLDG INSP 7/11/17 7/18/17 orders due Aug 12 (will be extended)

*Darin*  
*tenant moving*  
*landlord doing remodel - close*

HEALTH & SAFETY COMMITTEE

Voucher Approval

Packet: 07221

August 28, 2017

---

Kandy Peterson, Chairperson

---

Mary Ball, Alderperson

---

Paul Russell, Alderperson

8/2017  
 SET:  
 OR SET: 01 City of Merrill  
 NCE : ALPHABETIC  
 TO/FROM ACCOUNTS SUPPRESSED

POST DATE	BANK CODE	DESCRIPTION	GROSS DISCOUNT	P.O. # G/L ACCOUNT	ACCOUNT NAME	DISTRIBUTION
-----						
01-000010	5	ALARM FIRE & SAFETY EQUIPMEN				
I-168482-1		GASCO ECOMART	210.93			
8/15/2017	1	DUE: 8/15/2017 DISC: 8/15/2017		1099: N		
		GASCO ECOMART		10 52200-03-40000	Operating Supplies	210.93
=== VENDOR TOTALS ===			210.93			
-----						
01-002555		AMERICAN WELDING & GAS INC.				
I-04946876		OXYGEN/NITROGEN	98.24			
8/15/2017	1	DUE: 8/15/2017 DISC: 8/15/2017		1099: N		
		OXYGEN/NITROGEN		10 52300-03-40000	Operating Supplies	98.24
I-04963729		OXYGEN/CYLINDER	26.14			
8/15/2017	1	DUE: 8/15/2017 DISC: 8/15/2017		1099: N		
		OXYGEN/CYLINDER		10 52300-03-40000	Operating Supplies	26.14
=== VENDOR TOTALS ===			124.38			
-----						
01-002088		BOB'S WEST 64				
I-34914		2009 JOURNEY SERVICE	108.29			
8/15/2017	1	DUE: 8/15/2017 DISC: 8/15/2017		1099: N		
		2009 JOURNEY TRANSMISSION		10 52100-03-51000	Vehicle Repair/Maintenan	108.29
I-34955		2015 FORD SERVICE	84.90			
8/15/2017	1	DUE: 8/15/2017 DISC: 8/15/2017		1099: N		
		2015 FORD SERVICE		10 52100-03-51000	Vehicle Repair/Maintenan	84.90
I-35052		LUBE, OIL, FILTER	24.95			
8/15/2017	1	DUE: 8/15/2017 DISC: 8/15/2017		1099: N		
		LUBE, OIL, FILTER		10 52100-03-51000	Vehicle Repair/Maintenan	24.95
=== VENDOR TOTALS ===			218.14			
-----						
01-000091		BOUND TREE MEDICAL, LLC				
I-82552241		MEDICAL SUPPLIES	626.91			
8/15/2017	1	DUE: 8/15/2017 DISC: 8/15/2017		1099: N		
		MEDICAL SUPPLIES		10 52300-03-40000	Operating Supplies	626.91
=== VENDOR TOTALS ===			626.91			

8/15/2017  
OR SET: 01 City of Merrill  
ENCE : ALPHABETIC  
TO/FROM ACCOUNTS SUPPRESSED

POST DATE	BANK CODE	DESCRIPTION	GROSS DISCOUNT	P.O. # G/L ACCOUNT	ACCOUNT NAME	DISTRIBUTION
01-000069 BRANDT EXTINGUISHERS						
I-9923		EXTINGUISHER RECHARGE	20.00			
8/15/2017	1	DUE: 8/15/2017 DISC: 8/15/2017		1099: N		
		EXTINGUISHER RECHARGE		10 52100-03-50000	Equipment Repair	20.00
=== VENDOR TOTALS ===			20.00			
01-000070 BREAMAN MERRILL FORD						
I-C96273		2015 FORD REPAIR	1,498.55			
8/15/2017	1	DUE: 8/15/2017 DISC: 8/15/2017		1099: N		
		2015 FORD REPAIR		10 52100-03-51000	Vehicle Repair/Maintenan	1,498.55
=== VENDOR TOTALS ===			1,498.55			
01-004201 BULEX, INC						
I-105298		TRAINER'S WATER PACKAGE	15,309.65			
8/15/2017	1	DUE: 8/15/2017 DISC: 8/15/2017		1099: N		
		TRAINER'S WATER PACKAGE		26 52200-03-40000	2% Fire Dues Expenses	15,309.65
=== VENDOR TOTALS ===			15,309.65			
01-001623 CARDMEMBER SERVICE						
I-JULY/AUG 2017		JULY/AUG 2017 FIRE CHARGES	992.39			
8/15/2017	1	DUE: 8/15/2017 DISC: 8/15/2017		1099: N		
		HYATT - SALES TAX CREDIT		10 55200-03-32000	Education & Conference	66.08CR
		WI IAAI SEMINAR		10 52300-03-32000	Education & Conference	400.00
		HYATT PLACE - P. SKOUG		10 52300-03-32000	Education & Conference	607.98
		PARKING		10 52300-03-32000	Education & Conference	10.00
		JET - M. DRURY		10 52200-03-40000	Operating Supplies	40.49
=== VENDOR TOTALS ===			992.39			
01-003611 CHOICE 1 HEALTH CARE SERVICES,						
I-7616		TEST STRIPS	99.80			
8/15/2017	1	DUE: 8/15/2017 DISC: 8/15/2017		1099: N		
		TEST STRIPS		10 52300-03-40000	Operating Supplies	99.80
=== VENDOR TOTALS ===			99.80			

1/2017 9:15 AM  
ET:  
OR SET: 01 City of Merrill  
ENCE : ALPHABETIC  
TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	F.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
-----						
01-002026		COMPLETE CONTROL, INC				
I-33124		SERVICE CALL - FIRE DEPT	826.50			
8/15/2017	1	DUE: 8/15/2017 DISC: 8/15/2017		1099: N		
		SERVICE CALL - FIRE DEPT		10 52200-03-40000	Operating Supplies	826.50
		=== VENDOR TOTALS ===	826.50			
-----						
01-001916		DNR ACCOUNTS RECEIVABLE				
I-370-000005901		SUPPLIES	711.62			
8/15/2017	1	DUE: 8/15/2017 DISC: 8/15/2017		1099: N		
		SUPPLIES		26 52200-03-40000	2% Fire Dues Expenses	711.62
		=== VENDOR TOTALS ===	711.62			
-----						
01-000130		EMERGENCY MEDICAL PRODUCTS INC				
I-1909870		MEDICAL SUPPLIES	470.99			
8/15/2017	1	DUE: 8/15/2017 DISC: 8/15/2017		1099: N		
		MEDICAL SUPPLIES		10 52300-03-40000	Operating Supplies	470.99
I-1915469		ATROPINE SULFATE	159.99			
8/15/2017	1	DUE: 8/15/2017 DISC: 8/15/2017		1099: N		
		ATROPINE SULFATE		10 52300-03-40000	Operating Supplies	159.99
I-1917485		MEDICAL SUPPLIES	1,185.04			
8/15/2017	1	DUE: 8/15/2017 DISC: 8/15/2017		1099: N		
		MEDICAL SUPPLIES		10 52300-03-40000	Operating Supplies	1,185.04
I-1919372		MEDICAL SUPPLIES	195.00			
8/15/2017	1	DUE: 8/15/2017 DISC: 8/15/2017		1099: N		
		MEDICAL SUPPLIES		10 52300-03-40000	Operating Supplies	195.00
I-1922745		MEDICAL SUPPLIES	319.35			
8/15/2017	1	DUE: 8/15/2017 DISC: 8/15/2017		1099: N		
		MEDICAL SUPPLIES		10 52300-03-40000	Operating Supplies	319.35
		=== VENDOR TOTALS ===	2,330.37			
-----						
01-003468		FOSTER COACH SALES, INC.				
I-12484		LOWER ROTARY LATCH	35.20			
8/15/2017	1	DUE: 8/15/2017 DISC: 8/15/2017		1099: N		
		LOWER ROTARY LATCH		10 52200-03-51000	Vehicle Repair/Maintenan	35.20
		=== VENDOR TOTALS ===	35.20			

1/2017  
ET:  
OR SET: 01 City of Merrill  
ENCE : ALPHABETIC  
TO/FROM ACCOUNTS SUPPRESSED

POST DATE	BANK CODE	DESCRIPTION	GROSS DISCOUNT	P.O. # G/L ACCOUNT	ACCOUNT NAME	DISTRIBUTION
<b>01-000633 GOLD MEDAL TRAILER SALES</b>						
I-492		BUMPER - FIRE DEPT	16.00			
8/15/2017	1	DUE: 8/15/2017 DISC: 8/15/2017		1099: N		
		BUMPER - FIRE DEPT		10 52200-03-40000	Operating Supplies	16.00
=== VENDOR TOTALS ===			16.00			
<b>01-000638 GREAT LAKES TESTING, INC</b>						
I-92831		ANNUAL AERIAL INSPECTION	1,126.00			
8/15/2017	1	DUE: 8/15/2017 DISC: 8/15/2017		1099: N		
		ANNUAL AERIAL INSPECTION		10 52200-03-51000	Vehicle Repair/Maintenan	1,126.00
=== VENDOR TOTALS ===			1,126.00			
<b>01-001111 HARGRAVE APPLIANCES, INC.</b>						
I-12794		SERVICE/PARTS - GAS DRYER	143.40			
8/15/2017	1	DUE: 8/15/2017 DISC: 8/15/2017		1099: N		
		SERVICE/PARTS - GAS DRYER		10 52200-03-40000	Operating Supplies	143.40
=== VENDOR TOTALS ===			143.40			
<b>01-003315 IMAGE TREND</b>						
I-107527		MONTHLY SUPPORT FEE	652.35			
8/15/2017	1	DUE: 8/15/2017 DISC: 8/15/2017		1099: N		
		MONTHLY SUPPORT FEE		10 52200-15-92500	CAD-Software Linking	326.18
		MONTHLY SUPPORT FEE		10 52300-15-92500	CAD-Linking Software	326.17
=== VENDOR TOTALS ===			652.35			
<b>01-001494 JEFFERSON FIRE &amp; SAFETY, INC.</b>						
I-239278		SCOUT TACTICAL SCENE LIGHT	2,210.62			
8/15/2017	1	DUE: 8/15/2017 DISC: 8/15/2017		1099: N		
		SCOUT TACTICAL SCENE LIGHT		26 52200-03-40000	2% Fire Dues Expenses	2,210.62
=== VENDOR TOTALS ===			2,210.62			
<b>01-000144 KUSTOM SIGNALS, INC.</b>						
I-542943		BATTERY ASSY	378.00			
8/15/2017	1	DUE: 8/15/2017 DISC: 8/15/2017		1099: N		
		BATTERY ASSY		10 52100-03-50000	Equipment Repair	378.00
=== VENDOR TOTALS ===			378.00			

8/11/2017 8:16 AM  
SET:  
OR SET: 01 City of Merrill  
ENCE : ALPHABETIC  
TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01-000316 MARATHON CO. HEALTH DEPT.						
I-292946		WILD FLOWERS	41.12			
8/15/2017	1	DUE: 8/15/2017 DISC: 8/15/2017		1099: N		
		WILD FLOWERS		26 52100-03-41575	Dog Unit Expenses	41.12
=== VENDOR TOTALS ===			41.12			
01-002161 MED ALLIANCE GROUP, INC						
I-123104		FLOW SAFE MASK/NEBULIZER	625.65			
8/15/2017	1	DUE: 8/15/2017 DISC: 8/15/2017		1099: N		
		FLOW SAFE MASK/NEBULIZER		10 52300-03-40000	Operating Supplies	625.65
=== VENDOR TOTALS ===			625.65			
01-000521 MEDPRO MIDWEST GROUP						
I-00016697		QTRLY - EASY COT SERVICE	177.00			
8/15/2017	1	DUE: 8/15/2017 DISC: 8/15/2017		1099: N		
		QTRLY - EASY COT SERVICE		10 52300-03-40000	Operating Supplies	177.00
=== VENDOR TOTALS ===			177.00			
01-000041 MERRILL ACE HARDWARE						
C-164325		BATTERY PHOTO RETURN	6.00CR			
8/15/2017	1	DUE: 7/12/2017 DISC: 7/12/2017		1099: N		
		BATTERY PHOTO RETURN		10 52200-03-40000	Operating Supplies	6.00CR
I-164027		WATER CAN/FERTILIZER	20.98			
8/15/2017	1	DUE: 8/15/2017 DISC: 8/15/2017		1099: N		
		WATER CAN/FERTILIZER		10 52200-03-40000	Operating Supplies	20.98
I-164218		SPRAY PAINT/TWINE	16.78			
8/10/2017	1	DUE: 8/10/2017 DISC: 8/10/2017		1099: N		
		SPRAY PAINT/TWINE		10 52200-03-40000	Operating Supplies	16.78
I-164233		TWINE	11.99			
8/15/2017	1	DUE: 8/15/2017 DISC: 8/15/2017		1099: N		
		TWINE		10 52200-03-40000	Operating Supplies	11.99
=== VENDOR TOTALS ===			43.75			

Attachment: Vouchers (2706 : Vouchers)

2.2.a

Packet Pg. 12

OR SET: 01 City of Merrill  
ENCE : ALPHABETIC  
TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01-000540 NAPA AUTO PARTS						
I-670364		BRASS COUPLER LOCK	10.78			
8/15/2017	1	DUE: 8/15/2017 DISC: 8/15/2017		1099: N		
		BRASS COUPLER LOCK		10 52200-03-51000	Vehicle Repair/Maintenan	10.78
I-670984						
		TIRE SHINE - FIRE	25.16			
8/15/2017	1	DUE: 8/15/2017 DISC: 8/15/2017		1099: N		
		TIRE SHINE - FIRE		10 52200-03-51000	Vehicle Repair/Maintenan	25.16
		=== VENDOR TOTALS ===	35.94			
01-000576 PHYSIO-CONTROL, INC						
I-417130236		ANNUAL MTCE AGREEMENT	3,774.00			
8/15/2017	1	DUE: 8/15/2017 DISC: 8/15/2017		1099: N		
		ANNUAL MTCE AGREEMENT		10 52300-03-40000	Operating Supplies	3,774.00
		=== VENDOR TOTALS ===	3,774.00			
01-000483 PHILLIP SKOUG						
I-5/5/17 CPR		REIMBURSE CPR REFRESHER	19.02			
8/15/2017	1	DUE: 8/15/2017 DISC: 8/15/2017		1099: N		
		REIMBURSE CPR REFRESHER		10 52200-03-40000	Operating Supplies	19.02
		=== VENDOR TOTALS ===	19.02			
01-003517 TRANSUNION RISK AND ALTERNATIV						
I-172022 - 7/2017		JULY 2017 SERVICE - 172022	25.00			
8/15/2017	1	DUE: 8/15/2017 DISC: 8/15/2017		1099: N		
		JULY 2017 SERVICE - 172022		10 52100-02-94000	Jail/Evidence	25.00
		=== VENDOR TOTALS ===	25.00			
01-002508 VFW POST 1638						
I-FIRE T SHIRT SALE		FIRE DEPT - T SHIRT SALE	500.00			
8/15/2017	1	DUE: 8/15/2017 DISC: 8/15/2017		1099: N		
		FIRE DEPT - T SHIRT SALE		26 52200-08-82000	Fire-Memorial Expenses	500.00
		=== VENDOR TOTALS ===	500.00			



Attachment: Vouchers (2706 : Vouchers)

2.2.a

Packet Pg. 14

SET:  
OR SET: 01 City of Merrill  
ENCE : ALPHABETIC  
TO/FROM ACCOUNTS SUPPRESSED

\*\* T O T A L S \*\*

INVOICE TOTALS 33,595.42  
DEBIT MEMO TOTALS 0.00  
CREDIT MEMO TOTALS 6.00CR

BATCH TOTALS 33,589.42

\*\* G/L ACCOUNT TOTALS \*\*

BANK	YEAR	ACCOUNT	NAME	AMOUNT	-----LINE ITEM-----				
					ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	
2017	10	-21-0000	Accounts Payable Control	14,816.41-*					
	10	-52100-02-94000	Jail/Evidence	25.00	5,000	3,383.22	2,358,227	1,018,429.99	
	10	-52100-03-40000	Operating Supplies	11.49	9,000	3,973.48	2,358,227	1,018,443.50	
	10	-52100-03-50000	Equipment Repair	398.00	1,500	775.69	2,358,227	1,018,056.99	
	10	-52100-03-51000	Vehicle Repair/Maintenan	1,979.19	9,000	4,949.85	2,358,227	1,016,475.80	
	10	-52200-03-40000	Operating Supplies	1,649.04	30,000	9,193.48	1,484,534	657,315.87	
	10	-52200-03-51000	Vehicle Repair/Maintenan	1,197.14	10,000	4,592.55	1,484,534	657,767.77	
	10	-52200-15-92500	CAD-Software Linking	326.18	6,000	1,304.31	1,484,534	658,638.73	
	10	-52300-03-10000	Office Supplies	194.19	2,000	820.47	1,023,130	419,043.58	
	10	-52300-03-32000	Education & Conference	1,017.98	7,000	180.59	1,023,130	418,219.79	
	10	-52300-03-40000	Operating Supplies	7,758.11	50,500	9,651.42	1,023,130	411,479.66	
	10	-52300-15-92500	CAD-Linking Software	326.17	5,000	1,607.53	1,023,130	418,911.60	
	10	-55200-03-32000	Education & Conference	66.08-	1,000	412.08	308,861	123,294.90	
	26	-21-0000	Accounts Payable Control	18,773.01-*					
	26	-52100-03-41575	Dog Unit Expenses	41.12	0	2,208.90- Y	0	21,733.76- Y	
	26	-52200-03-40000	2% Fire Dues Expenses	18,231.89	0	54,809.59- Y	0	57,593.41- Y	
	26	-52200-08-82000	Fire-Memorial Expenses	500.00	0	2,028.07- Y	0	39,861.52- Y	
	99	-14-0010	Due from General Fund	14,816.41 *					
	99	-14-0026	Due From Non-Lapsing	18,773.01 *					
			** 2017 YEAR TOTALS	33,589.42					

3.1.a

Packet Pg. 15

# ORIGINAL ALCOHOL BEVERAGE RETAIL LICENSE APPLICATION

Submit to municipal clerk.

For the license period beginning 9/13 20 17 :  
 ending 6/30 20 18 :

TO THE GOVERNING BODY of the:  Town of }  
 Village of } Merrill  
 City of }

County of Lincoln Aldermanic Dist. No \_\_\_\_\_ (if required by ordinance)

1. The named  INDIVIDUAL  PARTNERSHIP  LIMITED LIABILITY COMPANY  
 CORPORATION/NONPROFIT ORGANIZATION

hereby makes application for the alcohol beverage license(s) checked above.

2. Name (individual/partners give last name, first, middle; corporations/limited liability companies give registered name): Merrill Hotel Group LLC

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the name, title, and place of residence of each person.

President/Member Brian Wogernes 980 American Dr Neenah 54956  
 Vice President/Member \_\_\_\_\_  
 Secretary/Member \_\_\_\_\_  
 Treasurer/Member \_\_\_\_\_  
 Agent Brian Wogernes 980 American Dr Neenah 54956  
 Directors/Managers \_\_\_\_\_

3. Trade Name Badger Hotel Business Phone Number 715-536-6880  
 4. Address of Premises 3209 E Main St Post Office & Zip Code Merrill 54452

5. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period?  Yes  No
6. Is the applicant an employee or agent of, or acting on behalf of anyone except the named applicant?  Yes  No
7. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business?  Yes  No
8. (a) Corporate/limited liability company applicants only: Insert state WI and date 7/11/17 of registration.  
 (b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company?  Yes  No  
 (c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin?  Yes  No

(NOTE: All applicants explain fully on reverse side of this form every YES answer in sections 5, 6, 7 and 8 above.)

9. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.) bar and banquet areas

10. Legal description (omit if street address is given above) \_\_\_\_\_
11. (a) Was this premises licensed for the sale of liquor or beer during the past license year?  Yes  No  
 (b) If yes, under what name was license issued? \_\_\_\_\_
12. Does the applicant understand they must file a Special Occupational Tax return (TTB form 5630.5d) before beginning business? (phone 1-800-937-8864)  Yes  No
13. Does the applicant understand they must hold a Wisconsin Seller's Permit? (phone (608) 266-2776).  Yes  No
14. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs?  Yes  No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signers. Signers agree to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants and each member of a partnership applicant must sign, corporate officer(s), members/managers of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

SUBSCRIBED AND SWORN TO BEFORE ME

this 14th day of August, 20 17

[Signature]  
 (Clerk/Secretary Public)  
 My commission expires 2/27/18

[Signature]  
 (Officer of Corporation/Member/Manager of Limited Liability Company/Partner/Individual)

(Officer of Corporation/Member/Manager of Limited Liability Company/Partner)

(Additional Partner(s)/Member/Manager of Limited Liability Company If Any)

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk <u>8/18/17</u>	Date reported to council/board	Date provisional license issued	Signature of Clerk / Deputy Clerk
Date license granted	Date license issued	License number issued	

pd  
8/22/17

RECEIVED

AUG 23 2017

BY:

## Police & Fire,

I have recently relinquished the liquor license at 3209 E. Main (Bluejays Nest) to City of Merrill. As there is no other license available. I feel I should get a refund. Why should the city sell the license twice?

Also, I feel there was precedent set when Sawmill Saloon was issued a refund. Everyone should be treated equally!

Thank you,

Don Boquist



8-22-17

Motion (Ball/Russell) to approve the request. If the request is approved, it will be considered via ordinance by the Common Council.

<b>RESULT:</b>	<b>APPROVED &amp; SENT TO COUNCIL</b>	<b>Next: 8/8/2017 7:00 PM</b>
----------------	---------------------------------------	-------------------------------

**2. Referral from July 11, 2017 Common Council meeting on petition related to alfalfa piles and other refuse at Great Lakes Alfalfa Company.**

At a meeting on July 13<sup>th</sup>, 2017, a petition containing 51 signatures was submitted to the Common Council. In turn, the Common Council referred the petition to the Health and Safety Committee. A copy of the petition was in the meeting packet. The petition is related to two pile of alfalfa and a variety of refuse placed at foot of South Prospect Street. The petitioners are concerned citizens who urge their civic leaders to act now to force the responsible parties of the Great Lakes Alfalfa Company to remove the tires, the plastic sheeting, the decaying piles of alfalfa and the demolition refuse from their neighborhood as soon as possible.

City Administrator Johnson reported that the alfalfa piles have been reduced, although it appears that the alfalfa is coming in faster than it is being removed. The site is in an industrial zone, so the City's options are limited. The State of Wisconsin has been contacted about potential runoff issues, but the state has no concerns with that.

Noise concerns from the alfalfa facility were then discussed. To date, there has been no proof that decibel levels have exceeded the levels allowed by ordinance.

Bea Lebal, 115 South Prospect Street, stated that she was pleased to know that the refuse is being removed. She appreciates all that has been done, but there is more work to do. She questioned why numerous tires are not allowed in a residential area but are allowed in an industrial area.

Larry Hampel, 200 West Riverside Avenue, stated his opinion that it appears this a "plan gone awry". He does not think that the Great Lakes Alfalfa Company has been a very good neighbor. He has concerns related to noise, particularly from the tractors at the facility. City Attorney Hayden will research the noise issues.

Alderman Ball and Alderman Russell suggested that the City write a letter the Great Lakes Alfalfa Company, to relay the concerns expressed by the petition and at the current meeting. They suggested including a copy of the petition with that mailing. City Administrator Johnson and City Attorney Hayden will prepare the mailing.

No formal action was taken at this time. **This issue will be included on the next Health and Safety Committee meeting agenda.**

**V. Monthly Reports:**

**1. Fire Chief Savone**

The monthly report was in the meeting packet.

Fire Chief Savone distributed a Community Care Paramedic Status report. The new ambulance should arrive in approximately three weeks. Alderman Ball thanked the Fire Department for their presence at the airport during a recent aerial race.



Operations

Month	EMS Incidents	EMS Incidents Motor Vehicle Crash	Structure Fire	Other Fires	Other Hazards & Service Calls	Mutual Aid	Total Incidents for Month
January	131	2	0	0	17	0	150
February	140	3	0	5	14	1	163
March	150	1	1	2	13	4	171
April	101	4	0	7	8	0	120
May	102	5	0	7	11	2	127
June	151	10	0	0	19	3	183
July	139	9	2	3	15	0	168
August							
September							
October							
November							
December							
Year to Date Total	912	34	3	24	97	10	1080

EMS

Month	Total EMS Patients	Transfers	Stand-by	Stand By Tomahawk	Expenses	Total Billing
January	139	8	3	0	\$101,727.38	\$95,042.50
February	154	15	1	0	\$75,285.64	\$111,542.40
March	158	24	1	1	\$73,413.68	\$121,303.90
April	108	13	0	0	\$76,161.59	\$75,419.10
May	114	14	0	2	\$71,991.39	\$87,819.70
June	178	23	3	1	\$102,919.17	\$122,265.80
July	168	18	5	1	\$73,665.68	\$100,817.00
August						
September						
October						
November						
December						
Total YTD	1019	102	13	5	\$575,164.53	\$712,210.40

Attachment: Monthly Report - Fire Department (2707 : Fire Chief Savone)





# CITY OF MERRILL

## Police Department

Chief Corey A. Bennett

Captain Dale A. Bacher • Captain Greg D. Hartwig

1004 East First Street • Merrill, Wisconsin • 54452-2586

Phone (715)536-8311 • FAX (715)536-5930

### July 2017

	Last Month	This Month	Last Year
Complaints received	627	723	647
Traffic crashes	16	18	19
Juvenile non-traffic arrests	12	13	25
Traffic Citations (adult & juv.)	73	73	43
Adult non-traffic arrests	66	108	89

### CVR Transactions

New applications	33	18	27
New application city revenue	\$429.00	\$234.00	\$351.00
Renewals	21	25	19
Renewal city revenue	\$136.50	\$162.50	\$123.50
CVR Revenue YTD		<b>2017</b> \$3,146.00	<b>2016</b> \$3,848.00

*"Serving Merrill with Pride"*

## SPECIAL ASSIGNMENTS AND ACTIVITIES

July 4, MPD assisted with fireworks operations and traffic control

July 10, **Chief Bennett** met with Fair Board at the Festival Grounds

July 11, **Chief Bennett, SRO Heckendorf, Officer Perra, and Admin. Asst. Thorson** assisted with Cops N Bobbers program at Larson Lake

July 11, **Chief Bennett** attended Committee of the Whole / Common Council

July 12, **Captain Hartwig** assisted Rhinelander PD with Sergeant promotional interviews

July 13, **Chief Bennett** attended CNO planning at MFD

July 13, **Chief Bennett** attended Crime Stoppers

July 17, **Chief Bennett, Officer Mathwich, and SRO Heckendorf** assisted with Badges & Bullseyes program

July 18, **Officer Mathwich** conducted Family Resource Center tours of the MPD

July 22, **Chief Bennett, Captain Hartwig, Officer Perra** assisted with Lobsterfest

July 24, **Chief Bennett** attended Health & Safety

July 26, **Chief Bennett** attended Zuercher software meeting at LISO

July 26, **Chief Bennett** conducted inspection/license service at the fairgrounds

Corey A. Bennett  
Chief of Police

# Department Activity Report

First Date: 07/01/2017

Jurisdiction: LINCOLN911

Last Date: 07/31/2017

Department	Complaint Type	Description	All Units	Primary Unit
MRPD	911 HANGUP	911 HANGUP	6	5
	911 NUISANCE	911 NUISANCE CALL	5	3
	ABAND VEH	ABANDONED VEHICLE	1	0
	AGENCY/ASS	AGENCY ASSISTANCE	14	9
	ALARM	ALARM (BANK, FIRE, COMMERCIAL, RESIDENTIAL)	56	24
	AMBULANCE	AMBULANCE NEEDED	36	1
	ANIMAL BITE	ANIMAL BITE	1	1
	ANIMAL COMF	ANIMAL COMPLAINT (BARKING DOG, NEGLECT, E	46	37
	ATT LOCATE	ATTEMPT TO LOCATE	2	1
	ATT FRAUD	ATTEMPTED FRAUD	2	1
	ATV/SNOW CC	ATV/SNOWMOBILE COMPLAINT	2	1
	BURGLARY	BURGLARY (unauthorized entry into a building, vehicl	4	2
	CHASE IN PRO	CHASE IN PROGRESS	7	3
	CHILD ABUSE	CHILD ABUSE/NEGLECT	9	5
	CHILD PORN	CHILD POROGRAPHY	1	1
	CHLD CUS	INTERFERE W/CHILD CUSTODY	9	7
	CRASH/DEER	CRASH CAR/DEER	1	1
	CRASH/INJUR	CRASH WITH INJURY	8	1
	CRASH/PDO	CRASH PROPERTY DAMAGE ONLY	24	17
	CRIM DAM PR	CRIMINAL DAMAGE TO PROPERTY (VANDALISM)	6	3
	CTZN/ASSIST	CITIZEN ASSISTANCE	9	6
	CVL	CIVIL	14	9
	DEBRIS SPILL	DEBRIS/SPILL ON ROADWAY	2	1
	DIS CONDUCT	DISORDERLY CONDUCT	80	31
	DISREGARD	DISREGARD	2	2
	DOMESTIC	DOMESTIC	24	7
	DRUG ACTVIT	DRUG ACTIVITY (POSSESSION, USE, PARAPHERI	19	11
	DRV COMP	DRIVING COMPLAINT (RECKLESS, ROAD RAGE, E	17	10
	ESCORT	ESCORT/CONVOY	15	9
	EXTRA PATRL	EXTRA PATROL	9	6
	FALSE ALARM	FALSE ALARM (BANK, FIRE, COMMERCIAL, RESIC	6	3
	FIRE CAR	FIRE CAR	1	0
	FORGERY/FR	FORGERY/FRAUD	10	8
	FOUND ITM/AI	FOUND ITEM/ANIMAL	44	35
	GARBAGE DU	ILLEGAL DUMPING OF TRASH OR DEBRIS	5	4
	GAS SKIP	GAS SKIP	5	4
	HARASS CALL	HARASSING PHONE CALLS	2	2
	HARASSMENT	HARASSMENT	5	5
	HAZ SITUATIC	HAZARDOUS SITUATION	10	5
	HIT & RUN	HIT & RUN / F.PI.PD	13	9
	IMP/ILL PARK	IMPROPERLY/ILLEGALLY PARKED VEHICLE	15	14
	INFO COMPL	INFORMATIONAL COMPLAINT	13	11
	INTOX PED	INTOXICATED PEDESTRIAN	4	2
	INTOX DRIVEF	INTOXICATED DRIVER	11	4
	J/JUA ALC PRT	JUVENILE/UNDERAGE ALCOHOL PARTY	3	1
	JUNK ORD	JUNK, ORDINANCE VIOLATION	2	2
	JUV COMP	JUVENILE COMPLAINT	2	1
	LITTERING	LITTERING (depositing in any manner on public/prival	2	1

# Department Activity Report

First Date: 07/01/2017

Jurisdiction: LINCOLN911

Last Date: 07/31/2017

Department	Complaint Type	Description	All Units	Primary Unit
MRPD	LIVESTOCK	LIVESTOCK ON HWY	1	0
	LOCKOUT	VEHICLE LOCKOUT	41	34
	LOITERING	LOITERING	1	1
	LOST ITEM/AN	LOST ITEM/ANIMAL	2	2
	MENTAL SUB	MENTAL SUBJECT	13	8
	MESS DEL	MESSAGE FOR LOCAL DELIVERY	2	1
	MISSING PER	MISSING PERSON	5	3
	MOTORIST AS	MOTORIST ASSIST	12	9
	NEIGH COMP	NEIGHBOR COMPLAINT	6	6
	NOISE COMP	NOISE COMPLAINT	29	20
	ODOR INVEST	ODOR INVESTIGATION	2	2
	OPEN DR/WIN	OPEN DOOR/WINDOW FOUND	7	3
	ORD VIOLATE	ORDINANCE VIOLATION	7	4
	OTHER OFF	OTHER OFFENSES	1	1
	PED ROADWA	PEDESTRIAN ROADWAY	6	3
	PICKUP PRISC	PICK UP PRISONER/SUBJECT	1	1
	PROB VIO	PROBATION VIOLATION	19	7
	PROP DAM	PROPERTY DAMAGE	7	5
	RCKLS CN/DR	RECKLESS CONDUCT/DRIVING	11	5
	RUNAWAY	RUNAWAY	3	1
	SEX ASSLT A	SEXUAL ASSAULT ADULT	2	2
	SEX ASSLT J	SEXUAL ASSAULT JUVENILE	4	2
	SEX OFFENSE	SEX OFFENSES	1	1
	SHOPLIFTING	SHOPLIFTING	1	1
	SHOTS FIRED	SHOTS FIRED	1	1
	SMOKE REPO	SMOKE REPORT	5	2
	STAND BY	STAND-BY	16	8
	STOLEN VEH	STOLEN VEHICLE	1	1
	SUDDEN DEAT	SUDDEN DEATH	2	0
	SUICIDE ATT	SUICIDE ATTEMPT	6	3
	SUICIDE THRT	SUICIDE THREAT	12	3
	SUSP ACTVTY	SUSPICIOUS ACTIVITY	55	31
	SUSP PERSON	SUSPICIOUS PERSON	10	4
	SUSP VEH	SUSPICIOUS VEHICLE	6	5
	THEFT	THEFT	17	14
	THREAT	THREATS	3	3
	TOBACCO VIC	TOBACCO VIOLATION	2	2
	TRAFFIC STOI	TRAFFIC STOP	149	122
	TRAFIC SAFT	TRAFFIC SAFETY	2	1
	TRAIN CMP/DI	TRAIN COMPLAINT/DERAIL	2	1
	TRESPASSING	TRESPASSING	4	2
	VANDALISM	VANDALISM	3	3
	VIO CRT ORD	VIOLATION OF COURT ORDER	4	4
	WANTED PER	CHECK RECORD FOR WANTS	59	31
	WELFARE CK	WELFARE CHECK	64	33
	WIRE DOWN	WIRE DOWN	3	1
<b>Department:</b>			<b>1194</b>	<b>723</b>



# Department Activity Report

*First Date:* 07/01/2017

*Jurisdiction:* LINCOLN911

*Last Date:* 07/31/2017

<i>Department</i>	<i>Complaint Type</i>	<i>Description</i>	<i>All Units</i>	<i>Primary Unit</i>
			<i>Overall:</i>	1194
				723



Lincoln County Humane Society  
Board of Directors Agenda  
July 25, 2017 - 5:00 pm  
LCHS Building

Discuss and approve the following agenda items:

1. Minutes from previous meeting
2. Reports from Officers:
  - President
  - Vice President
  - Secretary
  - Treasurer
3. Volunteer Coordinator:
4. Shelter Manager:
5. Old Business:
6. New Business: Tomahawk Brat Fry
7. Public Comments:
8. Open Discussion:
9. Upcoming Meeting: Wed. August 8<sup>th</sup>, 2017
10. Adjourn:

# Shelter Report

## July 2017

### **Animals:**

All 21 of the dogs/pups from San Antonio are adopted! The shelter was chaotic for a few weeks but overall it was a very positive experience. We are incredibly grateful to all the volunteers that helped to care for the additional animals during that time.

The cats are doing well. We still have a large population of cats.

### **Staff:**

Brittany Graap quit in the beginning of July to work full-time at another organization. Katelynn Woller has been hired for part-time to replace Brittany. Katelynn is doing great and we are very excited for her enthusiasm and dedication.

### **Events & Activities:**

Johanna's raffle is going very well. So far she has raised \$2,407.47!

Even though we have several cats, we haven't been able to send many to Petsmart because most are too small to be spayed/neutered. We have also struggled to find other organizations willing to send cats that are already spayed/neutered. Dr. Griffin is still performing several surgeries for us weekly but The Fix Is In unfortunately had to cancel their July surgery day.

Community Night Out will be coming August 8<sup>th</sup>. LCHS will have a booth there for the evening.

We are allowing one of the 4H dog shows to perform in our fenced area on the Saturday morning of the fair. They are very grateful for the opportunity to use the area.

**Profit & Loss**

June 2017

	<u>Jun 17</u>	<u>Budget</u>	<u>Jan - Jun 17</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
<b>LCHS INCOME</b>					
<b>Animal Related Income</b>					
Surrender Fees	100.00	166.66	1,568.00	999.99	2,000.00
Adoption Fees	3,320.00	3,500.00	13,509.00	21,000.00	42,000.00
Reclamation Fees	120.00	83.34	310.00	500.01	1,000.00
Dog License-Public	460.00	0.00	7,760.00	5,000.00	10,000.00
Dog License-County	0.00	0.00	41,567.85	40,000.00	40,000.00
Red Dingo Tags	35.00	91.67	305.25	550.00	1,100.00
Microchip	0.00	83.33	370.00	500.00	1,000.00
Other Animal Related Income	40.00		545.00		
<b>Total Animal Related Income</b>	<u>4,075.00</u>	<u>3,925.00</u>	<u>65,935.10</u>	<u>68,550.00</u>	<u>97,100.00</u>
<b>Fundraising Income</b>					
Aluminum Cans	1,080.50		6,096.68		
Donation Banks	708.88		2,945.60		
Sales/General Event Income	0.00		15,633.00		
Registration Fee	2,840.00		2,885.00		
Event Sponsorships	2,350.00		9,415.00		
Raffle	2,672.00		3,237.00		
Passive Fundraisers	0.00		107.60		
Fundraising Income - Other	0.00	0.00	0.00	39,000.00	78,000.00
<b>Total Fundraising Income</b>	<u>9,651.38</u>	<u>0.00</u>	<u>40,319.88</u>	<u>39,000.00</u>	<u>78,000.00</u>
<b>Donation Income</b>					
General Donation	2,774.55	2,083.33	15,057.48	12,500.00	25,000.00
Memorial Income	890.00	1,000.00	11,917.00	6,000.00	12,000.00
<b>Total Donation Income</b>	<u>3,664.55</u>	<u>3,083.33</u>	<u>26,974.48</u>	<u>18,500.00</u>	<u>37,000.00</u>
<b>Municipal Funding</b>					
County Installments	0.00	0.00	17,500.00	17,500.00	35,000.00
City of Tomahawk	0.00	0.00	1,500.00	1,500.00	1,500.00
City of Merrill	0.00	0.00	15,000.00	15,000.00	15,000.00
City of Maine	0.00	0.00	1,000.00	500.00	1,000.00
<b>Total Municipal Funding</b>	<u>0.00</u>	<u>0.00</u>	<u>35,000.00</u>	<u>34,500.00</u>	<u>52,500.00</u>
<b>Other</b>					
Bank Interest	8.07	16.67	97.37	100.00	200.00
<b>Total Other</b>	<u>8.07</u>	<u>16.67</u>	<u>97.37</u>	<u>100.00</u>	<u>200.00</u>
<b>Total LCHS INCOME</b>	<u>17,399.00</u>	<u>7,025.00</u>	<u>168,326.83</u>	<u>160,650.00</u>	<u>264,800.00</u>
<b>Total Income</b>	17,399.00	7,025.00	168,326.83	160,650.00	264,800.00
<b>Expense</b>					
<b>EXPENSES</b>					
<b>Animal Related Expenses</b>					
Certified Veterinary Inspection	0.00		65.00		
Cat litter	167.76	166.67	825.10	1,000.00	2,000.00
Food	135.00	166.66	781.42	999.99	2,000.00

5.3.a

:57 P  
/14/1  
ash Basis

Attachment: Monthly Report - Lincoln Co Humane Society - June 2017 (2708 : Lincoln County Humane

Packet Pg. 30

## Profit & Loss

### June 2017

	Jun 17	Budget	Jan - Jun 17	YTD Budget	Annual Budget
Medical - Surgeries/ Exams/Euth	0.00	2,600.00	13,269.59	15,600.00	31,200.00
Cremation Expense	-101.00	41.66	340.00	250.00	500.00
Medical Supplies	539.40	1,125.00	8,424.81	6,750.00	13,500.00
Dog License to County	353.00	0.00	6,978.00	4,500.00	9,000.00
Sales Tax	0.00	250.00	1,007.86	1,500.00	3,000.00
Red Dingo Tags	0.00	16.66	37.50	100.00	200.00
Microchip	3,101.00	583.34	3,988.15	3,500.00	7,000.00
<b>Total Animal Related Expenses</b>	<b>4,195.16</b>	<b>4,949.99</b>	<b>35,717.43</b>	<b>34,199.99</b>	<b>68,400.00</b>
<b>Total EXPENSES</b>	<b>4,195.16</b>	<b>4,949.99</b>	<b>35,717.43</b>	<b>34,199.99</b>	<b>68,400.00</b>
<b>Fundraising Expenses</b>					
Advertising	0.00		147.50		
Supplies	49.31		146.49		
Printing	0.00		81.00		
Pavers/Tiles	0.00		737.10		
Starting Cash	1,000.00		1,000.00		
PayPal Expense	6.94		49.94		
Other Fundraising Expenses	267.35		1,437.11		
Fundraising Expenses - Other	0.00	783.33	0.00	4,699.99	9,400.00
<b>Total Fundraising Expenses</b>	<b>1,323.60</b>	<b>783.33</b>	<b>3,599.14</b>	<b>4,699.99</b>	<b>9,400.00</b>
<b>Office Related Expenses</b>					
Computer Purchase	0.00	0.00	0.00	1,000.00	1,000.00
Licenses and Permits	10.00	25.00	89.00	150.00	300.00
Domain/QuickBooks/Software	120.48	83.33	352.53	500.00	1,000.00
Professional Fees	100.00	125.00	600.00	750.00	7,500.00
Office Supplies / Equipment	365.25	208.33	1,197.68	1,250.00	2,500.00
Postage	0.00	41.67	0.00	250.00	500.00
Staff Meetings	0.00	25.00	143.90	150.00	300.00
Uniforms	352.12	41.66	352.12	250.00	500.00
Other Office Related Expenses	0.00		85.00		
<b>Total Office Related Expenses</b>	<b>947.85</b>	<b>549.99</b>	<b>2,820.23</b>	<b>4,300.00</b>	<b>13,600.00</b>
<b>Payroll Expenses</b>					
Hourly Employees	6,594.69	6,416.67	39,149.70	38,500.00	77,000.00
Manager Salary	2,835.77	3,041.67	16,882.27	18,249.99	36,500.00
Federal Payroll Tax Expense	720.20	716.67	4,617.09	4,300.00	8,600.00
Unemployment Expense	79.14	250.00	674.16	1,500.00	3,000.00
Employee Health Insurance	873.35	550.00	2,933.10	3,300.00	6,600.00
Workers' Compensation	0.00		1,422.00		
<b>Total Payroll Expenses</b>	<b>11,103.15</b>	<b>10,975.01</b>	<b>65,678.32</b>	<b>65,849.99</b>	<b>131,700.00</b>
<b>Shelter Expenses</b>					
Conference Expense	0.00	16.67	0.00	100.00	200.00
Security Services	0.00	150.00	1,052.97	900.00	1,800.00
Staff Education	0.00	41.67	363.00	250.00	500.00
Equipment	0.00	125.00	1,244.06	750.00	1,500.00
Repairs	113.48	166.67	948.69	1,000.00	2,000.00

Page 2 of 3

### Profit & Loss June 2017

	<u>Jun 17</u>	<u>Budget</u>	<u>Jan - Jun 17</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
Supplies	401.88	225.00	2,561.18	1,350.00	2,700.00
Electric/Gas	487.33	708.33	4,261.80	4,250.00	8,500.00
Insurance (Gen'l Lia, Vehicle)	0.00	833.33	2,000.77	5,000.00	10,000.00
Telephone	303.73	416.66	2,208.64	2,500.00	5,000.00
Vehicle	217.46	250.00	1,067.79	1,500.00	3,000.00
Water	0.00	208.33	899.10	1,250.00	2,500.00
Waste Removal	0.00	333.34	2,094.21	2,000.01	4,000.00
Other Shelter Expenses	7.01		1,557.20		
<b>Total Shelter Expenses</b>	<u>1,530.89</u>	<u>3,475.00</u>	<u>20,259.41</u>	<u>20,850.01</u>	<u>41,700.00</u>
<b>Total Expense</b>	<u>19,100.65</u>	<u>20,733.32</u>	<u>128,074.53</u>	<u>129,899.98</u>	<u>264,800.00</u>
<b>Net Ordinary Income</b>	-1,701.65	-13,708.32	40,252.30	30,750.02	0.00
<b>Other Income/Expense</b>					
<b>Other Expense</b>					
<b>New Shelter Expenses</b>					
<b>Construction Expenses</b>	4,802.00		4,802.00		
<b>Total New Shelter Expenses</b>	<u>4,802.00</u>		<u>4,802.00</u>		
<b>Total Other Expense</b>	<u>4,802.00</u>		<u>4,802.00</u>		
<b>Net Other Income</b>	-4,802.00		-4,802.00		
<b>Net Income</b>	<u><u>-6,503.65</u></u>	<u><u>-13,708.32</u></u>	<u><u>35,450.30</u></u>	<u><u>30,750.02</u></u>	<u><u>0.00</u></u>

5.3.a

:571  
/14/1.  
ash Basis

Attachment: Monthly Report - Lincoln Co Humane Society - June 2017 (2708 : Lincoln County Humane

Profit &amp; Loss

June 2017

Packet Pg. 32

Ordinary Income/Expense	Jun 17	Budget	Jan - Jun 17	YTD Budget	Annual Budget
<b>Income</b>					
<b>LCHS INCOME</b>					
<b>Animal Related Income</b>					
Surrender Fees	100.00	166.66	1,568.00	999.99	2,000.00
Adoption Fees	3,320.00	3,500.00	13,509.00	21,000.00	42,000.00
Reclamation Fees	120.00	83.34	310.00	500.01	1,000.00
Dog License-Public	460.00	0.00	7,760.00	5,000.00	10,000.00
Dog License-County	0.00	0.00	41,567.85	40,000.00	40,000.00
Red Dingo Tags	35.00	91.67	305.25	550.00	1,100.00
Microchip	0.00	83.33	370.00	500.00	1,000.00
Other Animal Related Income	40.00		545.00		
<b>Total Animal Related Income</b>	<b>4,075.00</b>	<b>3,925.00</b>	<b>65,935.10</b>	<b>68,550.00</b>	<b>97,100.00</b>
<b>Fundraising Income</b>					
Aluminum Cans	1,080.50		6,096.68		
Donation Banks	708.88		2,945.60		
Sales/General Event Income	0.00		15,633.00		
Registration Fee	2,840.00		2,885.00		
Event Sponsorships	2,350.00		9,415.00		
Raffle	2,672.00		3,237.00		
Passive Fundraisers	0.00		107.60		
Fundraising Income - Other	0.00	0.00	0.00	39,000.00	78,000.00
<b>Total Fundraising Income</b>	<b>9,651.38</b>	<b>0.00</b>	<b>40,319.88</b>	<b>39,000.00</b>	<b>78,000.00</b>
<b>Donation Income</b>					
General Donation	2,774.55	2,083.33	15,057.48	12,500.00	25,000.00
Memorial Income	890.00	1,000.00	11,917.00	6,000.00	12,000.00
<b>Total Donation Income</b>	<b>3,664.55</b>	<b>3,083.33</b>	<b>26,974.48</b>	<b>18,500.00</b>	<b>37,000.00</b>
<b>Municipal Funding</b>					
County Installments	0.00	0.00	17,500.00	17,500.00	35,000.00
City of Tomahawk	0.00	0.00	1,500.00	1,500.00	1,500.00
City of Merrill	0.00	0.00	15,000.00	15,000.00	15,000.00
City of Maine	0.00	0.00	1,000.00	500.00	1,000.00
<b>Total Municipal Funding</b>	<b>0.00</b>	<b>0.00</b>	<b>35,000.00</b>	<b>34,500.00</b>	<b>52,500.00</b>
<b>Other</b>					
Bank Interest	8.07	16.67	97.37	100.00	200.00
<b>Total Other</b>	<b>8.07</b>	<b>16.67</b>	<b>97.37</b>	<b>100.00</b>	<b>200.00</b>
<b>Total LCHS INCOME</b>	<b>17,399.00</b>	<b>7,025.00</b>	<b>168,326.83</b>	<b>160,650.00</b>	<b>264,800.00</b>
<b>Total Income</b>	<b>17,399.00</b>	<b>7,025.00</b>	<b>168,326.83</b>	<b>160,650.00</b>	<b>264,800.00</b>
<b>Expense</b>					
<b>EXPENSES</b>					
<b>Animal Related Expenses</b>					
Certified Veterinary Inspection	0.00		65.00		
Cat litter	167.76	166.67	825.10	1,000.00	2,000.00
Food	135.00	166.66	781.42	999.99	2,000.00

Page 1 of 3

## Profit & Loss

June 2017

	Jun 17	Budget	Jan - Jun 17	YTD Budget	Annual Budget
Medical - Surgeries/ Exams/Euth	0.00	2,600.00	13,269.59	15,600.00	31,200.00
Cremation Expense	-101.00	41.66	340.00	250.00	500.00
Medical Supplies	539.40	1,125.00	8,424.81	6,750.00	13,500.00
Dog License to County	353.00	0.00	6,978.00	4,500.00	9,000.00
Sales Tax	0.00	250.00	1,007.86	1,500.00	3,000.00
Red Dingo Tags	0.00	16.66	37.50	100.00	200.00
Microchip	3,101.00	583.34	3,988.15	3,500.00	7,000.00
<b>Total Animal Related Expenses</b>	<b>4,195.16</b>	<b>4,949.99</b>	<b>35,717.43</b>	<b>34,199.99</b>	<b>68,400.00</b>
<b>Total EXPENSES</b>	<b>4,195.16</b>	<b>4,949.99</b>	<b>35,717.43</b>	<b>34,199.99</b>	<b>68,400.00</b>
<b>Fundraising Expenses</b>					
Advertising	0.00		147.50		
Supplies	49.31		146.49		
Printing	0.00		81.00		
Pavers/Tiles	0.00		737.10		
Starting Cash	1,000.00		1,000.00		
PayPal Expense	6.94		49.94		
Other Fundraising Expenses	267.35		1,437.11		
Fundraising Expenses - Other	0.00	783.33	0.00	4,699.99	9,400.00
<b>Total Fundraising Expenses</b>	<b>1,323.60</b>	<b>783.33</b>	<b>3,599.14</b>	<b>4,699.99</b>	<b>9,400.00</b>
<b>Office Related Expenses</b>					
Computer Purchase	0.00	0.00	0.00	1,000.00	1,000.00
Licenses and Permits	10.00	25.00	89.00	150.00	300.00
Domain/QuickBooks/Software	120.48	83.33	352.53	500.00	1,000.00
Professional Fees	100.00	125.00	600.00	750.00	7,500.00
Office Supplies / Equipment	365.25	208.33	1,197.68	1,250.00	2,500.00
Postage	0.00	41.67	0.00	250.00	500.00
Staff Meetings	0.00	25.00	143.90	150.00	300.00
Uniforms	352.12	41.66	352.12	250.00	500.00
Other Office Related Expenses	0.00		85.00		
<b>Total Office Related Expenses</b>	<b>947.85</b>	<b>549.99</b>	<b>2,820.23</b>	<b>4,300.00</b>	<b>13,600.00</b>
<b>Payroll Expenses</b>					
Hourly Employees	6,594.69	6,416.67	39,149.70	38,500.00	77,000.00
Manager Salary	2,835.77	3,041.67	16,882.27	18,249.99	36,500.00
Federal Payroll Tax Expense	720.20	716.67	4,617.09	4,300.00	8,600.00
Unemployment Expense	79.14	250.00	674.16	1,500.00	3,000.00
Employee Health Insurance	873.35	550.00	2,933.10	3,300.00	6,600.00
Workers' Compensation	0.00		1,422.00		
<b>Total Payroll Expenses</b>	<b>11,103.15</b>	<b>10,975.01</b>	<b>65,678.32</b>	<b>65,849.99</b>	<b>131,700.00</b>
<b>Shelter Expenses</b>					
Conference Expense	0.00	16.67	0.00	100.00	200.00
Security Services	0.00	150.00	1,052.97	900.00	1,800.00
Staff Education	0.00	41.67	363.00	250.00	500.00
Equipment	0.00	125.00	1,244.06	750.00	1,500.00
Repairs	113.48	166.67	948.69	1,000.00	2,000.00

**Profit & Loss**

June 2017

	<u>Jun 17</u>	<u>Budget</u>	<u>Jan - Jun 17</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
Supplies	401.88	225.00	2,561.18	1,350.00	2,700.00
Electric/Gas	487.33	708.33	4,261.80	4,250.00	8,500.00
Insurance (Gen'l Lia, Vehicle)	0.00	833.33	2,000.77	5,000.00	10,000.00
Telephone	303.73	416.66	2,208.64	2,500.00	5,000.00
Vehicle	217.46	250.00	1,067.79	1,500.00	3,000.00
Water	0.00	208.33	899.10	1,250.00	2,500.00
Waste Removal	0.00	333.34	2,094.21	2,000.01	4,000.00
Other Shelter Expenses	7.01		1,557.20		
<b>Total Shelter Expenses</b>	<u>1,530.89</u>	<u>3,475.00</u>	<u>20,259.41</u>	<u>20,850.01</u>	<u>41,700.00</u>
<b>Total Expense</b>	<u>19,100.65</u>	<u>20,733.32</u>	<u>128,074.53</u>	<u>129,899.98</u>	<u>264,800.00</u>
<b>Net Ordinary Income</b>	-1,701.65	-13,708.32	40,252.30	30,750.02	0.00
<b>Other Income/Expense</b>					
<b>Other Expense</b>					
<b>New Shelter Expenses</b>					
<b>Construction Expenses</b>	4,802.00		4,802.00		
<b>Total New Shelter Expenses</b>	<u>4,802.00</u>		<u>4,802.00</u>		
<b>Total Other Expense</b>	<u>4,802.00</u>		<u>4,802.00</u>		
<b>Net Other Income</b>	-4,802.00		-4,802.00		
<b>Net Income</b>	<u>-6,503.65</u>	<u>-13,708.32</u>	<u>35,450.30</u>	<u>30,750.02</u>	<u>0.00</u>

12:52 PM  
07/14/17  
Cash Basis

Lincoln County Humane Society  
Profit & Loss Expense Detail  
June 2017

Type	Date	Num	Name	Memo	Paid Amount
<b>Ordinary Income/Expense</b>					
<b>Expense</b>					
<b>EXPENSES</b>					
<b>Animal Related Expenses</b>					
<b>Cat litter</b>					
Bill	06/20/2017	Litter	Colleen Woller.	litter	83.88
Bill	06/23/2017	Litter	Colleen Woller.	Litter	83.88
Total Cat litter					167.76
<b>Food</b>					
Check	06/07/2017	Debit	Ace Hardware	Crickets, mice	48.79
Bill	06/19/2017	6/7/17	Kassandra Boyce	Food Supplies	52.19
Bill	06/28/2017	7/12/17	Wal-Mart Community	Food	34.02
Total Food					135.00
<b>Cremation Expense</b>					
Deposit	06/12/2017	1601	Andrea Nicholson	Cremation Expense	-101.00
Total Cremation Expense					-101.00
<b>Medical Supplies</b>					
Bill	06/15/2017	77021	Wisconsin Valley Veterinary Services	Animax Ointment	38.57
Bill	06/15/2017	77021	Wisconsin Valley Veterinary Services	Syringes	27.54
Bill	06/15/2017	77021	Wisconsin Valley Veterinary Services	Kennel Cough Vacc...	219.04
Bill	06/15/2017	77021	Wisconsin Valley Veterinary Services	Credit on Account	-27.54
Bill	06/15/2017	77021	Wisconsin Valley Veterinary Services	Credit on Account	-219.04
Bill	06/15/2017	77021	Wisconsin Valley Veterinary Services	Credit on Account	-38.57
Bill	06/19/2017	3015981593	Idexx Laboratories	50 Snap Tests	539.40
Total Medical Supplies					539.40
<b>Dog License to County</b>					
Bill	06/19/2017	4251-4264	Lincoln County County Treasurer	4251-4264	353.00
Total Dog License to County					353.00
<b>Microchip</b>					
Bill	06/16/2017	SOUN01018...	Pethealth Services	Scanner	295.00
Bill	06/16/2017	SIUN101342...	Pethealth Services	Registration - 3 chips	14.55
Bill	06/16/2017	SOUN01009...	Pethealth Services	50 Chips (\$7.95 Ea...	397.50
Bill	06/28/2017	SIUN101947...	Pethealth Services	SIUN10194709	8.95
Bill	06/28/2017	SIUN101947...	Pethealth Services	Microchips	2,385.00
Total Microchip					3,101.00
Total Animal Related Expenses					4,195.16
Total EXPENSES					4,195.16
<b>Fundraising Expenses</b>					
<b>Supplies</b>					
Bill	06/13/2017	Poker Run T...	Lynn Mai.	Tickets	49.31
Total Supplies					49.31
<b>Starting Cash</b>					
Check	06/09/2017	Withdrawal	Jim Daenicke		1,000.00
Total Starting Cash					1,000.00
<b>PayPal Expense</b>					
Deposit	06/30/2017		Paypal	June PayPal fees	6.94
Total PayPal Expense					6.94

12:52 PM

## Lincoln County Humane Society Profit & Loss Expense Detail

07/14/17

June 2017

Cash Basis

Type	Date	Num	Name	Memo	Paid Amount
<b>Other Fundraising Expenses</b>					
Check	06/23/2017	Debit	CustomInk LLC	Shirts for Sale	267.35
Total Other Fundraising Expenses					267.35
Total Fundraising Expenses					1,323.60
<b>Office Related Expenses</b>					
<b>Licenses and Permits</b>					
Check	06/13/2017	Debit	Department of Financial Institutions	Annual Report Filin...	10.00
Total Licenses and Permits					10.00
<b>Domain/QuickBooks/Software</b>					
Check	06/03/2017	Debit	Microsoft	Office 365 Business	104.45
Check	06/05/2017	Debit	Microsoft	Software	16.03
Total Domain/QuickBooks/Software					120.48
<b>Professional Fees</b>					
Bill	06/13/2017	1468	Janet Kluterman.	May 2017	100.00
Total Professional Fees					100.00
<b>Office Supplies / Equipment</b>					
Check	06/07/2017	Debit	Harland Clarke	Stock Checks	201.13
Bill	06/19/2017	Receipts	Digicopy	Receipts	31.00
Check	06/20/2017	Debit	Amazon.com	Toner	129.15
Bill	06/28/2017	7/12/17	Wal-Mart Community	Scissors	3.97
Total Office Supplies / Equipment					365.25
<b>Uniforms</b>					
Deposit	06/22/2017		CustomInk LLC	T=shirt Discount	-20.00
Check	06/23/2017	Debit	CustomInk LLC	Shirts	372.12
Total Uniforms					352.12
Total Office Related Expenses					947.85
<b>Payroll Expenses</b>					
<b>Hourly Employees</b>					
Paycheck	06/09/2017	10355	Amber L Renken		79.13
Paycheck	06/09/2017	10356	Andrea L Nicholson		628.30
Paycheck	06/09/2017	10356	Andrea L Nicholson		82.40
Paycheck	06/09/2017	10356	Andrea L Nicholson		61.80
Paycheck	06/09/2017	10357	Bonnyjean M Graap		235.46
Paycheck	06/09/2017	10358	Brittany B Graap		44.39
Paycheck	06/09/2017	10360	Kassandra A Boyce		581.49
Paycheck	06/09/2017	10361	Misty L Wirt		414.39
Paycheck	06/09/2017	10361	Misty L Wirt		58.91
Paycheck	06/09/2017	10361	Misty L Wirt		74.08
Paycheck	06/09/2017	10362	Tiffany K Tupa		724.59
Paycheck	06/09/2017	10362	Tiffany K Tupa		39.29
Paycheck	06/09/2017	10363	Timothy A Becker		254.76
Paycheck	06/09/2017	10363	Timothy A Becker		34.74
Paycheck	06/19/2017	10372	Amber L Renken		44.39
Paycheck	06/19/2017	10373	Andrea L Nicholson		633.45
Paycheck	06/19/2017	10374	Bonnyjean M Graap		282.56
Paycheck	06/19/2017	10376	Kassandra A Boyce		597.87
Paycheck	06/19/2017	10376	Kassandra A Boyce		6.14
Paycheck	06/19/2017	10377	Misty L Wirt		645.89
Paycheck	06/19/2017	10378	Tiffany K Tupa		840.99
Paycheck	06/19/2017	10379	Timothy A Becker		229.67
Total Hourly Employees					6,594.69

12:52 PM

**Lincoln County Humane Society**  
**Profit & Loss Expense Detail**  
 June 2017

07/14/17

Cash Basis

Type	Date	Num	Name	Memo	Paid Amount
<b>Manager Salary</b>					
Paycheck	06/09/2017	10359	Elizabeth K Friedenfels		1,403.85
Paycheck	06/19/2017	10375	Elizabeth K Friedenfels		1,431.92
<b>Total Manager Salary</b>					<b>2,835.77</b>
<b>Federal Payroll Tax Expense</b>					
Paycheck	06/09/2017	10355	Amber L Renken		4.91
Paycheck	06/09/2017	10355	Amber L Renken		1.15
Paycheck	06/09/2017	10356	Andrea L Nicholson		47.90
Paycheck	06/09/2017	10356	Andrea L Nicholson		11.20
Paycheck	06/09/2017	10357	Bonnyjean M Graap		14.60
Paycheck	06/09/2017	10357	Bonnyjean M Graap		3.41
Paycheck	06/09/2017	10358	Brittany B Graap		2.75
Paycheck	06/09/2017	10358	Brittany B Graap		0.64
Paycheck	06/09/2017	10359	Elizabeth K Friedenfels		86.54
Paycheck	06/09/2017	10359	Elizabeth K Friedenfels		20.24
Paycheck	06/09/2017	10360	Kassandra A Boyce		36.05
Paycheck	06/09/2017	10360	Kassandra A Boyce		8.44
Paycheck	06/09/2017	10361	Misty L Wirt		33.94
Paycheck	06/09/2017	10361	Misty L Wirt		7.94
Paycheck	06/09/2017	10362	Tiffany K Tupa		47.36
Paycheck	06/09/2017	10362	Tiffany K Tupa		11.08
Paycheck	06/09/2017	10363	Timothy A Becker		17.95
Paycheck	06/09/2017	10363	Timothy A Becker		4.20
Paycheck	06/19/2017	10372	Amber L Renken		2.75
Paycheck	06/19/2017	10372	Amber L Renken		0.64
Paycheck	06/19/2017	10373	Andrea L Nicholson		39.27
Paycheck	06/19/2017	10373	Andrea L Nicholson		9.18
Paycheck	06/19/2017	10374	Bonnyjean M Graap		17.52
Paycheck	06/19/2017	10374	Bonnyjean M Graap		4.10
Paycheck	06/19/2017	10375	Elizabeth K Friedenfels		88.29
Paycheck	06/19/2017	10375	Elizabeth K Friedenfels		20.64
Paycheck	06/19/2017	10376	Kassandra A Boyce		37.45
Paycheck	06/19/2017	10376	Kassandra A Boyce		8.75
Paycheck	06/19/2017	10377	Misty L Wirt		40.05
Paycheck	06/19/2017	10377	Misty L Wirt		9.36
Paycheck	06/19/2017	10378	Tiffany K Tupa		52.14
Paycheck	06/19/2017	10378	Tiffany K Tupa		12.19
Paycheck	06/19/2017	10379	Timothy A Becker		14.24
Paycheck	06/19/2017	10379	Timothy A Becker		3.33
<b>Total Federal Payroll Tax Expense</b>					<b>720.20</b>
<b>Unemployment Expense</b>					
Paycheck	06/09/2017	10355	Amber L Renken		0.95
Paycheck	06/09/2017	10356	Andrea L Nicholson		9.27
Paycheck	06/09/2017	10357	Bonnyjean M Graap		2.83
Paycheck	06/09/2017	10358	Brittany B Graap		0.53
Paycheck	06/09/2017	10359	Elizabeth K Friedenfels		0.00
Paycheck	06/09/2017	10360	Kassandra A Boyce		6.98
Paycheck	06/09/2017	10361	Misty L Wirt		6.57
Paycheck	06/09/2017	10362	Tiffany K Tupa		9.17
Paycheck	06/09/2017	10363	Timothy A Becker		3.47
Paycheck	06/19/2017	10372	Amber L Renken		0.53
Paycheck	06/19/2017	10373	Andrea L Nicholson		7.60
Paycheck	06/19/2017	10374	Bonnyjean M Graap		3.39
Paycheck	06/19/2017	10375	Elizabeth K Friedenfels		0.00
Paycheck	06/19/2017	10376	Kassandra A Boyce		7.25
Paycheck	06/19/2017	10377	Misty L Wirt		7.75
Paycheck	06/19/2017	10378	Tiffany K Tupa		10.09
Paycheck	06/19/2017	10379	Timothy A Becker		2.76
<b>Total Unemployment Expense</b>					<b>79.14</b>

12:52 PM  
07/14/17  
Cash Basis

**Lincoln County Humane Society  
Profit & Loss Expense Detail  
June 2017**

Type	Date	Num	Name	Memo	Paid Amount
<b>Employee Health Insurance</b>					
Check	06/01/2017	debit	SHOP Marketplace		429.55
Paycheck	06/09/2017	10359	Elizabeth K Friedenfels		-8.00
Check	06/16/2017	Debit	SHOP Marketplace	July	429.55
Paycheck	06/19/2017	10375	Elizabeth K Friedenfels		-8.00
Check	06/20/2017	Debit	SHOP Marketplace	July Increase	30.25
<b>Total Employee Health Insurance</b>					<u>873.35</u>
<b>Total Payroll Expenses</b>					<u>11,103.15</u>
<b>Shelter Expenses</b>					
<b>Repairs</b>					
Bill	06/13/2017	6/20/17	Merrill Ace Hardware	Screen Repair	10.00
Bill	06/13/2017	R1404	R.T.L. Electric	Electrical Repair	103.48
<b>Total Repairs</b>					<u>113.48</u>
<b>Supplies</b>					
Deposit	06/02/2017		Mary Bootz	Oils	-10.00
Check	06/02/2017	Debit	Ace Hardware	Furnace Filters	98.97
Check	06/02/2017	Debit	Ace Hardware	Light Bulb	5.58
Check	06/02/2017	Debit	Ace Hardware	Fuel for weed whac...	22.99
Check	06/03/2017	Debit	North Woods Superior Chemical Corp.	HQD	206.57
Check	06/05/2017	Debit	Ace Hardware	Keys	10.50
Deposit	06/19/2017	6285	Mary Bootz	Oil	-189.00
Deposit	06/20/2017		Superior Chemical Corporaton	HQD reimbursement	-10.77
Check	06/23/2017	Debit	Doterra	Oils (\$189 - Mary, \$...	264.24
Bill	06/28/2017	7/12/17	Wal-Mart Community	Cleaning Supplies	47.80
Deposit	06/28/2017		Kassandra A Boyce	Oils	-20.00
Deposit	06/28/2017		Liz Friedenfels	Oils	-25.00
<b>Total Supplies</b>					<u>401.88</u>
<b>Electric/Gas</b>					
Bill	06/15/2017	6/29/17	Wisconsin Public Service	WPS	487.33
<b>Total Electric/Gas</b>					<u>487.33</u>
<b>Telephone</b>					
Bill	06/20/2017	639647	Cellcom Rhinelander PCS	July	170.46
Bill	06/28/2017	0143540062...	Charter Communications		133.27
<b>Total Telephone</b>					<u>303.73</u>
<b>Vehicle</b>					
Check	06/04/2017	Debit	Holiday	Vehicle	27.43
Check	06/04/2017	Debit	Citgo	Gasoline	31.68
Check	06/12/2017	Debit	Kwik Trip	Gasoline	40.00
Bill	06/13/2017	6/20/17	Kwik Trip	Vehicle	118.35
<b>Total Vehicle</b>					<u>217.46</u>
<b>Other Shelter Expenses</b>					
Check	06/02/2017	Debit	Ace Hardware	Tax	7.01
<b>Total Other Shelter Expenses</b>					<u>7.01</u>
<b>Total Shelter Expenses</b>					<u>1,530.89</u>
<b>Total Expense</b>					<u>19,100.65</u>
<b>Net Ordinary Income</b>					<u>-19,100.65</u>

12:52 PM  
07/14/17  
Cash Basis

Lincoln County Humane Society  
Profit & Loss Expense Detail  
June 2017

Type	Date	Num	Name	Memo	Paid Amount
<b>Other Income/Expense</b>					
<b>Other Expense</b>					
<b>New Shelter Expenses</b>					
<b>Construction Expenses</b>					
Bill	06/13/2017	Trees	Pat Hoerstman	Trees	4,802.00
Total Construction Expenses					4,802.00
Total New Shelter Expenses					4,802.00
Total Other Expense					4,802.00
Net Other Income					-4,802.00
Net Income					<u><u>-23,902.65</u></u>

12:51 PM  
07/14/17  
Accrual Basis

Lincoln County Humane Society  
**Balance Sheet**  
As of June 30, 2017

	<u>Jun 30, 17</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
Expense Checking Account	125,599.11
PayPal Checking (RVB)	1,049.83
Buddy & Tar Savings	530.23
Associated Bank	2,075.92
RVSB - Building Fund	65,170.40
PayPal	3,770.25
<b>Total Checking/Savings</b>	<u>198,195.74</u>
<b>Other Current Assets</b>	
CD #700344021	10,000.00
CD #700366339	2,050.00
Prepaid expenses	4,545.00
<b>Total Other Current Assets</b>	<u>16,595.00</u>
<b>Total Current Assets</b>	<u>214,790.74</u>
<b>Fixed Assets</b>	
Accumulated Depreciation	-12,755.19
Equipment	26,498.52
Construction in progress	933,937.84
<b>Total Fixed Assets</b>	<u>947,681.17</u>
<b>TOTAL ASSETS</b>	<u><u>1,162,471.91</u></u>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
Accounts Payable	
Sales Tax Payables	457.46
<b>Total Accounts Payable</b>	<u>457.46</u>
<b>Other Current Liabilities</b>	
Spay/Neuter Deposits	1,900.00
Payroll Liabilities	
Payroll Tax Liabilities	2,822.90
<b>Total Payroll Liabilities</b>	<u>2,822.90</u>
Accrued payroll	2,589.62
<b>Total Other Current Liabilities</b>	<u>7,312.52</u>
<b>Total Current Liabilities</b>	<u>7,769.98</u>
<b>Total Liabilities</b>	7,769.98
<b>Equity</b>	
Fund Balance	1,119,080.55
Net Income	35,621.38
<b>Total Equity</b>	<u>1,154,701.93</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>1,162,471.91</u></u>

# Shelter Report

## June 2017

### **Animals:**

Several cats and kittens have been surrendered recently. We received 2 moms with 8 babies from one household and another 5 strays all in one day. We are working hard to keep them happy and healthy. Some of the strays have an eye cold so we are keeping them isolated in order to prevent it from spreading.

The dogs are doing well. The staff has been making sure to put dog-friendly dogs into the grass pens during the morning for extra exercise/play time.

### **Staff:**

Our staff is doing well. Brittany Graap has received a disciplinary warning about being on time for her shifts.

### **Events & Activities:**

The Poker Run on June 10<sup>th</sup> was a great success! There were 140 riders. The event raised more than \$10,000! Jim and Sal did a great job coordinating the event. There will be some changes with the stops and possibly the route next year.

Johanna is working on the Summer Raffle at various locations.

The Culver's Fundraiser went well. We have not received a check yet but it seemed like the bake sale and overall event went well.

### Minutes from the LCHS Board meeting held on July 25, 2017

**Attendance:**

<b>President: Pat Hoerstmann</b>	<b>Vice President: Jim Daenicke</b>
<b>Shelter Manager: Liz Friedenfels</b>	<b>Treasurer:</b>
<b>Secretary: Mary Moscherosch</b>	<b>County Board Rep: Mike Rick</b>
<b>City Council Rep: Kandy Peterson</b>	<b>WTA Rep: Mike Loka</b>
<b>Board members: Sally Thayer, Trina DeLasky, Jenny Tesch, Kari Kercher</b>	
<b>Public: Darla Sann</b>	

Our meeting was called to order by President Pat Hoerstmann

A motion to approve the minutes from the June 13th meeting was made by Kandy and 2nd by Trina Voted on and approved

**Presidents Report:** Pat called our meeting to order. We have some donations for the banquet starting to come in. Johanna’s summer raffle is going well. She has raised about \$2400.00 so far. Pat will have Banquet tickets ready for our August meeting.

**Vice Pres. Report:** Jim reported the profit for the Cruisin for Critters Poker Run was close to \$12,000.00

**Treasurers Report:** Pat went over the financial report. A motion to approve was made by Kandy and 2nd by Mike Rick. Voted on and approved.

**Shelter Manager Report:** Liz reported that all 21 dogs from San Antonia Texas were adopted. There were 3 adults and 18 puppies that were going to be euthanized at the Texas shelter due to overcrowding. It was very busy but well worth it to save them and have them all find homes.

Here at our shelter we have a large population of cats. Liz gave the 4H permission to use our large fenced dog area for the dog shows held during the fair.

Dane Knapp contacted Liz and is wondering if we would want to sell raffle tickets for a fire pit Iron Decorated Orb that he would make and donate. Liz will be talking to him to find out how it would all work. She suggested maybe he could just donate one for the banquet. Pat will have Jo contact him to see if that would work.

**Volunteer Coordinator Report:** Trina will be sending out an email soon to start lining up volunteers for the fall banquet.

**New Business:** The community night will be held Aug. 8<sup>th</sup>. Liz and Trina will be representing the LCHS.

Motion to adjourn was made by Jim and 2nd by Mike Rick. Voted on and approved

**Upcoming board meeting dates:** Wed. August 16, 2017  
Wed. Sept. 6<sup>th</sup>, 2017

Lincoln County Humane Society  
Board of Directors Agenda  
August 16, 2017 - 5:00 pm  
LCHS Building

Discuss and approve the following agenda items:

1. Minutes from previous meeting
2. Reports from Officers:
  - President
  - Vice President
  - Secretary
  - Treasurer
3. Volunteer Coordinator:
4. Shelter Manager:
5. Old Business:
6. New Business: Petsmart
  - Catroom - better utilize space - possibly colony cages
  - Paint over orange color
  - Meet and Greet room utilization or
  - option for other spaces that could be used
7. Public Comments:
8. Open Discussion:
9. Upcoming Meeting: Wed. Sept. 6, 2017
10. Adjourn:

12:44 PM  
08/10/17  
Accrual Basis

Lincoln County Humane Society  
**Balance Sheet**  
As of July 31, 2017

	Jul 31, 17
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
Expense Checking Account	137,077.94
PayPal Checking (RVB)	1,049.84
Buddy & Tar Savings	530.24
Associated Bank	2,075.92
RVSB - Building Fund	65,172.06
PayPal	3,925.53
<b>Total Checking/Savings</b>	<u>209,831.53</u>
<b>Accounts Receivable</b>	
Accounts Receivable	250.00
<b>Total Accounts Receivable</b>	<u>250.00</u>
<b>Other Current Assets</b>	
CD #700344021	10,000.00
CD #700366339	2,050.00
Prepaid expenses	4,545.00
<b>Total Other Current Assets</b>	<u>16,595.00</u>
<b>Total Current Assets</b>	<u>226,676.53</u>
<b>Fixed Assets</b>	
Accumulated Depreciation	-12,755.19
Equipment	26,498.52
Construction in progress	933,937.84
<b>Total Fixed Assets</b>	<u>947,681.17</u>
<b>TOTAL ASSETS</b>	<u><u>1,174,357.70</u></u>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
Sales Tax Payables	346.16
Trade Payable	763.76
<b>Total Accounts Payable</b>	<u>1,109.92</u>
<b>Other Current Liabilities</b>	
Spay/Neuter Deposits	4,000.00
<b>Payroll Liabilities</b>	
Payroll Tax Liabilities	2,700.00
<b>Total Payroll Liabilities</b>	<u>2,700.00</u>
Accrued payroll	2,589.62
<b>Total Other Current Liabilities</b>	<u>9,289.62</u>
<b>Total Current Liabilities</b>	<u>10,399.54</u>
<b>Total Liabilities</b>	10,399.54
<b>Equity</b>	
Fund Balance	1,119,080.55
Net Income	44,877.61
<b>Total Equity</b>	<u>1,163,958.16</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>1,174,357.70</u></u>

	Jul 17	Budget	Jan - Jul 17	YTD Budget	Annual Budget
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
<b>LCHS INCOME</b>					
<b>Animal Related Income</b>					
Surrender Fees	230.00	166.67	1,798.00	1,166.66	2,000.00
Adoption Fees	5,705.00	3,500.00	19,214.00	24,500.00	42,000.00
Reclamation Fees	195.00	83.33	505.00	583.34	1,000.00
Dog License-Public	665.00	2,500.00	8,425.00	7,500.00	10,000.00
Dog License-County	0.00	0.00	41,587.85	40,000.00	40,000.00
Red Dingo Tags	50.00	91.67	355.25	641.67	1,100.00
Microchip	200.00	83.34	570.00	583.34	1,000.00
Other Animal Related Income	260.00		805.00		
<b>Total Animal Related Income</b>	<b>7,305.00</b>	<b>6,425.01</b>	<b>73,240.10</b>	<b>74,975.01</b>	<b>97,100.00</b>
<b>Fundraising Income</b>					
Aluminum Cans	2,051.57		8,148.25		
Donation Banks	240.19		3,185.79		
Sales/General Event Income	1,575.00		17,208.00		
Registration Fee	0.00		2,885.00		
Event Sponsorships	1,000.00		10,415.00		
Raffle	3,495.05		6,732.05		
Passive Fundraisers	0.00		107.60		
Fundraising Income - Other	0.00	19,500.00	0.00	58,500.00	78,000.00
<b>Total Fundraising Income</b>	<b>8,361.81</b>	<b>19,500.00</b>	<b>48,681.69</b>	<b>58,500.00</b>	<b>78,000.00</b>
<b>Donation Income</b>					
General Donation	3,987.47	2,083.33	19,044.95	14,583.33	25,000.00
Memorial Income	1,685.00	1,000.00	13,602.00	7,000.00	12,000.00
<b>Total Donation Income</b>	<b>5,672.47</b>	<b>3,083.33</b>	<b>32,646.95</b>	<b>21,583.33</b>	<b>37,000.00</b>
<b>Municipal Funding</b>					
County Installments	8,750.00	8,750.00	26,250.00	26,250.00	35,000.00
City of Tomahawk	0.00	0.00	1,500.00	1,500.00	1,500.00
City of Merrill	0.00	0.00	15,000.00	15,000.00	15,000.00
City of Maine	0.00	250.00	1,000.00	750.00	1,000.00
<b>Total Municipal Funding</b>	<b>8,750.00</b>	<b>9,000.00</b>	<b>43,750.00</b>	<b>43,500.00</b>	<b>52,500.00</b>
<b>Other</b>					
Bank Interest	1.66	16.67	99.05	116.67	200.00
<b>Total Other</b>	<b>1.66</b>	<b>16.67</b>	<b>99.05</b>	<b>116.67</b>	<b>200.00</b>
<b>Total LCHS INCOME</b>	<b>30,090.96</b>	<b>38,025.01</b>	<b>198,417.79</b>	<b>198,675.01</b>	<b>264,800.00</b>
<b>Total Income</b>	<b>30,090.96</b>	<b>38,025.01</b>	<b>198,417.79</b>	<b>198,675.01</b>	<b>264,800.00</b>
<b>Expense</b>					
<b>EXPENSES</b>					
<b>Animal Related Expenses</b>					
Certified Veterinary Inspection	0.00		65.00		
Cat Litter	300.57	166.67	1,125.67	1,166.67	2,000.00
Food	110.61	166.67	892.03	1,166.66	2,000.00
Medical - Surgeries/ Exams/Euth	3,909.46	2,600.00	17,179.05	18,200.00	31,200.00
Cremation Expense	0.00	41.67	340.00	291.67	500.00
Medical Supplies	2,077.53	1,125.00	10,502.34	7,875.00	13,500.00
Dog License to County	333.50	2,250.00	7,311.50	6,750.00	9,000.00
Sales Tax	447.47	250.00	1,465.32	1,750.00	3,000.00
Red Dingo Tags	0.00	16.67	37.50	116.67	200.00
Microchip	14.55	583.33	4,002.70	4,083.33	7,000.00
Animal Related Expenses - Other	0.00		-9.99		
<b>Total Animal Related Expenses</b>	<b>7,193.69</b>	<b>7,200.01</b>	<b>42,911.12</b>	<b>41,400.00</b>	<b>68,400.00</b>
<b>Total EXPENSES</b>	<b>7,193.69</b>	<b>7,200.01</b>	<b>42,911.12</b>	<b>41,400.00</b>	<b>68,400.00</b>
<b>Fundraising Expenses</b>					
Advertising	0.00		147.50		
Supplies	0.00		146.49		
Printing	45.28		126.28		
Pavers/Tiles	295.00		1,032.10		
Starting Cash	-1,000.00		0.00		
PayPal Expense	4.72		54.68		
Other Fundraising Expenses	0.00		1,437.11		
Fundraising Expenses - Other	0.00	783.34	0.00	5,483.33	9,400.00
<b>Total Fundraising Expenses</b>	<b>-655.00</b>	<b>783.34</b>	<b>2,944.14</b>	<b>5,483.33</b>	<b>9,400.00</b>
<b>Office Related Expenses</b>					
Computer Purchase	0.00	0.00	0.00	1,000.00	1,000.00
Licenses and Permits	0.00	25.00	89.00	175.00	300.00
Domain/QuickBooks/Software	672.20	83.33	1,024.73	583.33	1,000.00
Professional Fees	100.00	6,125.00	700.00	6,875.00	7,500.00
Office Supplies / Equipment	-3.46	208.34	1,194.22	1,458.34	2,500.00
Postage	86.00	41.66	96.00	291.66	500.00

	Jul 17	Budget	Jan - Jul 17	YTD Budget	Annual Budget
Staff Meetings	58.81	25.00	200.71	175.00	300.00
Uniforms	284.56	41.67	836.68	291.67	500.00
Other Office Related Expenses	0.00		85.00		
<b>Total Office Related Expenses</b>	<b>1,208.11</b>	<b>6,550.00</b>	<b>4,028.34</b>	<b>10,850.00</b>	<b>13,600.00</b>
<b>Payroll Expenses</b>					
Hourly Employees	8,856.88	8,416.67	46,006.58	44,916.67	77,000.00
Manager Salary	2,807.70	3,041.67	19,889.97	21,291.66	36,500.00
Federal Payroll Tax Expense	738.11	716.67	5,355.20	5,016.67	8,600.00
Unemployment Expense	82.27	250.00	756.43	1,750.00	3,000.00
Employee Health Insurance	-16.00	550.00	2,917.10	3,850.00	6,600.00
Workers' Compensation	0.00		1,422.00		
<b>Total Payroll Expenses</b>	<b>10,468.96</b>	<b>10,975.01</b>	<b>76,147.28</b>	<b>76,825.00</b>	<b>131,700.00</b>
<b>Shelter Expenses</b>					
Conference Expense	0.00	16.67	0.00	116.67	200.00
Security Services	0.00	150.00	1,052.97	1,050.00	1,800.00
Staff Education	0.00	41.67	363.00	291.67	500.00
Equipment	80.98	125.00	1,325.02	875.00	1,500.00
Repairs	85.42	166.67	1,034.11	1,166.67	2,000.00
Supplies	229.33	225.00	2,790.51	1,575.00	2,700.00
Electric/Gas	568.28	708.33	4,830.08	4,958.33	8,500.00
Insurance (Gen'l Lla, Vehicle)	0.00	833.34	2,000.77	5,833.34	10,000.00
Telephone	303.89	416.67	2,512.33	2,916.67	5,000.00
Vehicle	93.51	250.00	1,181.30	1,750.00	3,000.00
Water	507.76	208.34	1,408.86	1,458.34	2,500.00
Waste Removal	347.56	333.33	2,441.77	2,333.34	4,000.00
Other Shelter Expenses	0.00		1,557.20		
<b>Total Shelter Expenses</b>	<b>2,216.51</b>	<b>3,475.02</b>	<b>22,475.92</b>	<b>24,325.03</b>	<b>41,700.00</b>
<b>Total Expense</b>	<b>20,432.27</b>	<b>28,983.38</b>	<b>148,506.80</b>	<b>158,883.36</b>	<b>284,800.00</b>
<b>Net Ordinary Income</b>	<b>9,658.69</b>	<b>9,041.63</b>	<b>49,910.99</b>	<b>39,791.65</b>	<b>0.00</b>
<b>Other Income/Expense</b>					
<b>Other Expense</b>					
<b>New Shelter Expenses</b>					
Construction Expenses	0.00		4,802.00		
<b>Total New Shelter Expenses</b>	<b>0.00</b>		<b>4,802.00</b>		
<b>Total Other Expense</b>	<b>0.00</b>		<b>4,802.00</b>		
<b>Net Other Income</b>	<b>0.00</b>		<b>-4,802.00</b>		
<b>Net Income</b>	<b>9,658.69</b>	<b>9,041.63</b>	<b>45,108.99</b>	<b>39,791.65</b>	<b>0.00</b>

# Shelter Report

## July 2017

### **Animals:**

All 21 of the dogs/pups from San Antonio are adopted! The shelter was chaotic for a few weeks but overall it was a very positive experience. We are incredibly grateful to all the volunteers that helped to care for the additional animals during that time.

The cats are doing well. We still have a large population of cats.

### **Staff:**

Brittany Graap quit in the beginning of July to work full-time at another organization. Katelynn Woller has been hired for part-time to replace Brittany. Katelynn is doing great and we are very excited for her enthusiasm and dedication.

### **Events & Activities:**

Johanna's raffle is going very well. So far she has raised \$2,407.47!

Even though we have several cats, we haven't been able to send many to Petsmart because most are too small to be spayed/neutered. We have also struggled to find other organizations willing to send cats that are already spayed/neutered. Dr. Griffin is still performing several surgeries for us weekly but The Fix Is In unfortunately had to cancel their July surgery day.

Community Night Out will be coming August 8<sup>th</sup>. LCHS will have a booth there for the evening.

We are allowing one of the 4H dog shows to perform in our fenced area on the Saturday morning of the fair. They are very grateful for the opportunity to use the area.

5.3.b

Animal Statistics

2017

INCOMING	Jan.	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
<b>Intakes</b>													
Cats	15	16	12	19	34	33	43						172
Dogs	11	9	9	15	16	12	20						92
Other	0	0	0	1	9	8	0						18
<b>Surrendors</b>													
Cats	14	28	16	6	32	25	35						156
Dogs	7	2	6	4	13	8	11						11
Other	1	0	2	1	2	2	3						11
<b>Transfer</b>													
Cats	3	2	14	18	12	0	2						51
Dogs	7	1	0	1	6	0	21						36
Other	0	0	0	0	0	0	0						0
<b>Born at Shelter / Foster</b>													
Kittens	0	0	0	0	0	0	0						0
Puppies	0	0	0	0	0	0	0						0
<b>Total Incoming</b>	<b>58</b>	<b>49</b>	<b>59</b>	<b>65</b>	<b>124</b>	<b>88</b>	<b>135</b>						<b>547</b>

OUTGOING	Jan.	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
<b>Redeems</b>													
Cats	1	2	3	2	2	0	2						12
Dogs	8	6	6	12	13	11	19						75
Other	0	0	0	0	1	0	0						1
<b>Adoptions</b>													
Cats	47	29	47	27	59	35	51						295
Dogs	10	5	10	9	11	13	32						90
Other	0	0	0	2	1	10	0						13
<b>Euthanasia</b>													
Cats	0	0	0	1	0	0	0						1
Dogs	2	0	0	0	3	2	0						7
Other	0	0	0	0	0	0	1						1
<b>Rescue</b>													
Cats	3	1	0	0	0	1	8						13
Dogs	1	0	0	0	1	1	0						3
Other	1	0	1	0	0	1	0						3
<b>Natural Death</b>													
Cats	0	1	0	2	4	3	3						13
Dogs	0	0	0	0	0	0	0						0
Other	0	0	0	0	0	0	0						0
<b>Total Outgoing</b>	<b>73</b>	<b>44</b>	<b>67</b>	<b>55</b>	<b>95</b>	<b>77</b>	<b>116</b>						<b>411</b>

Currently at Shelter													AVG	
Cats	25	19	26	35	40	61	80							286
Dogs	7	4	7	5	12	10	5							50
Other	0	0	1	0	2	2	0							5
<b>Total</b>	<b>32</b>	<b>23</b>	<b>34</b>	<b>40</b>	<b>54</b>	<b>73</b>	<b>85</b>							<b>256</b>

Currently in Foster Care													AVG	
Cats	1	1	0	3	11	13	5							34
Dogs	1	0	1	2	2	2	2							10
Other	0	0	0	0	1	1	1							3
<b>Total</b>	<b>2</b>	<b>1</b>	<b>1</b>	<b>5</b>	<b>14</b>	<b>16</b>	<b>8</b>							<b>39</b>

Adoption Partners													Total	
Petsmart Cat Adoptions	20	0	31	0	37	0	22							73

The Fix Is In													Total	
Public Cats	43	20	23				0							86
Public Dogs	12	6	5				0							23
LCHS Cats	4	9	5				0							18
LCHS Dogs	7	1	1				0							9

# Petsmart Assessment

August 11, 2017

1. Paperwork and documentation – ongoing issue. Our staff created a “cover letter” with check list for July to help Petsmart staff keep paperwork straight. We can continue doing this with Petsmart management’s help to ensure paperwork is properly completed.
2. Clean cages – our staff cleans before leaving the cats at the beginning of the month. We may need to address cleaning the cages two days a week. This would take at least 4-5 hours (including driving) so we would have to prepare for additional staff cost and driving expenses.

Our staff has been reprimanded by Petsmart management for bringing our own cleaner for the cages. There is not an accessible sink for cleaning dishes. When our staff has requested use of a sink, they have been told a volunteer comes to wash dishes so we shouldn’t worry about washing any dishes ourselves.

3. Landlord/Homeowner Verification – Petsmart does not verify landlord permission or proof of homeowners. We can request that this is done but in the past, they have declined to add this to the adoption process. Criminal background checks are not done either.
4. Adoptable Cats – We frequently do not have enough cats to keep the Petsmart adoption center “full.” We are usually able to convince other shelters to send us cats but we do add additional vet expenses if the cats coming in from other organizations are not vaccinated, spayed/neutered, or snap tested. Sometimes they are fully vetted but it is not guaranteed.
5. Moldy Food – This was first discovered at the end of July. We have not addressed it with Petsmart staff. If our staff takes over cleaning at least two times a week, we can change all the food and water.