

AIRPORT COMMISSION MEETING  
Wednesday, July 19, 2017 at 7:00 p.m.  
Merrill Municipal Airport Terminal

MINUTES

Members Present: Chairman Gary Schwartz, Gary Schulz, Lyle Banser, Joe Malsack, Airport Manager Rich McCullough, Alderman Ryan Schwartzman

Also Present: Larry Wenning, Alderman Mary Ball, Camera Man Anthony Kromire

1. Meeting Called to Order - Chairman Schwartz called the meeting to order at 19:00 hours.
2. Approve minutes of June 21, 2017 Meeting. Motion by Malsack, second by Banser. All ayes. Motion carried.
3. Approval of Vouchers - Vouchers were reviewed and initialed by all. Motion by Banser, second by Malsack to approve vouchers. All ayes. Motion carried.
4. Brown Property Status – Should be completed. Chairman Schwartz will confirm this.
5. Runway 16/34 Project Status Phase I – Two people at FAA are passing the approval back to one another, which is holding up approval. Chairman Schwartz will keep checking to try to move it to approval. We are asking the engineering company working for the airport to check into the status also.
6. Lightning Suppression Project – Airport Manager McCullough sent plans to Peiper Electric Contractors and will have an estimate on cost and material. The quote should be coming soon.
7. Airport Day – Malsack reported everything is going according to plans. Manager McCullough is advertising the event via TV, radio, fliers, press release, AOPA, State Wisconsin DOT and City of Merrill website.
8. Flight Instruction Status – Three pilots are checked out to rent the plane. Two pilots are continuing instructional training.
9. Airport Signage – McCullough called the sign maker and will be getting an estimate for the next meeting.

10. EAA Cup Race, July 23 – Manager McCullough asked for volunteers to help move planes for refueling. He is putting fence up to isolate the public from moving aircraft in the refueling area. A team from the Air Cup Race will set up the finish, complete with photography.
11. Manager's Report – Farhner will complete crack sealing by August 1. McCullough will be fixing runway lights when parts arrive. AWOS is down and we are going to receive a new phone by Friday.

Replacement of windows will be pushed to the Fall to get on the contractors schedule.

McCullough will be looking for more contractors for spraying gravel aprons.

McCullough will be talking to NTC Administration about truck training traffic coming on to the airport terminal areas and turning around with semi-tractor trailers.

12. Airport General Maintenance –

Replace airlines in FBO Hanger – Not yet installed. Waiting for a break in schedule to install.

Re-sheet N, W and S Walls of Old Terminal – No change.

13. Chairman's Report – Chairman Schwartz had nothing to report.
14. Aviation Happenings – Schulz reported that the piano in the new FBO is working out well and everyone is happy with the usage. Many people (100+) have had a chance to stop in and play it. Schulz will be attending Air Med – Privatization of Airport Traffic Control at Oshkosh Air Venture and will report at next month's meeting.
15. Public Comment – Malsack reported there may be a chance to move the jet static display with a helicopter as an airplane recovery exercise.
16. Agenda Items for Next Meeting – No new items.
17. Adjournment – Motion by Malsack, second by Banser. All ayes. Motion Carried.

Minutes prepared by Lyle Banser