

**MERRILL AREA HOUSING AUTHORITY
PUBLIC HOUSING
PARK PLACE & WESTGATE
BOARD OF COMMISSIONERS
MEETING MINUTES**

Regular Meeting

Tuesday, July 18, 2017

Main Office 7:30 AM

PRESENT: Jim Erno Chairman, Paul Wagner Vice Chair, Nancy Kwiesielewicz, Kevin Cohrs, Jill Laufenberg, Paul Russell, and Lynn Ross

ABSENT: Rob Norton Ex-Officio

Call to Order: Chairman Jim Erno called the meeting to order at 7:24am.

Public Comment Period: None

Approval of June 20, 2017 Meeting Minutes: Motion to approve (Laufenberg/Cohrs). Motion carried

Approval of Billing/Check Expenditures for June: Paul reviewed larger payments issued. Motion to approve (Wagner/Laufenberg). Roll call, Motion carried

Move-in/Move-out report for June: Motion to approve (Wagner/Laufenberg). Motion carried

Park Place and Westgate LLC Project Update: US Bank is in the final steps of the closing documents and discussing who will hold the construction funds. Good response from local contractors interested in bidding Phase I with the Stonebridge 38 Unit Apartment Building. Commissioners agree that Paul and the attorney will review the agreements. Paul met with the Bierman Foundation to discuss possible funding for the addition of a new elevator for Park Place.

For the Good and Betterment of the Public Housing Program:

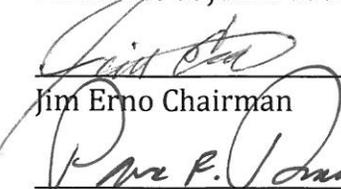
A. Commissioner Items/Comments: None.

B. Executive Director's Items/Comments:

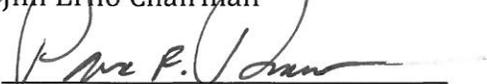
- i. ADRC and MAHA Lunch Program Update: The lunch program is a great success with tenant attendance up an average of 30 participants daily. The commissioners stated that socialization and well balance meals is important. The ADRC is still in the data gathering stage until September. The commissioners agree to extend the meal program for 30 more days. Motion to approve (Wagner/Cohrs). Motion carried
- ii. Health, Morale, and Welfare: Executive Director meetings with tenants have been positive. The River Bend Trail golf cart ride was a huge success with plans for a fall leaf ride.

Next meeting date: Tuesday, August 25, 2017 at 11:00am (Park Place Community Room, 215 Grand Avenue, Merrill WI)

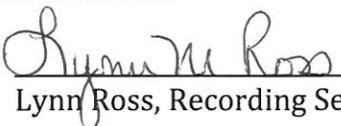
Motion to adjourn at 9:10am. (Kwiesielewicz/Laufenberg). Motion carried.



Jim Erno Chairman



Paul Russell, Executive Director



Lynn Ross, Recording Secretary

**MERRILL AREA HOUSING AUTHORITY
SECTION 8 NEW CONSTRUCTION
JENNY TOWERS AND FAMILY HOUSING
BOARD OF COMMISSIONERS
MEETING MINUTES**

Regular Meeting

Tuesday, July 18, 2017

Main Office 8:15AM

PRESENT: Jim Erno Chairman, Paul Wagner Vice Chair, Nancy Kwiesielewicz, Kevin Cohrs, Jill Laufenberg, Paul Russell, and Lynn Ross

ABSENT: Rob Norton Ex-Officio

Call to Order: Chairman Jim Erno called the meeting to order at 8:15am.

Public Comment Period: None

Approval of June 20, 2017 Meeting Minutes: Motion to approve (Laufenberg/Cohrs). Motion carried

Approval of Billing/Check Expenditures for June 2017: Paul reviewed larger payments issued. Motion to approve (Wagner/Laufenberg). Roll call, Motion carried

Approval of Move-in/Move-out report for June 2017: Motion to approve (Wagner/Laufenberg). Motion carried

Report on Investments for May: Paul Wagner asked that the MAPS House be split between 2018 & 2019 and add a category for funding options.

Future Housing Projects – Closed Session: Motion to enter closed session at 8:19am (Cohrs/Laufenberg) Roll call, Motion carried. *The board may convene in Closed Session pursuant to Wisconsin State Statutes 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. **The minutes from this closed session will be filed separately and confidentially.*** Motion to reconvene into open session at 9:15am. Motion to approve (Kwiesielewicz/Cohrs). Motion carried.

For the Good and Betterment of the Public Housing Program:

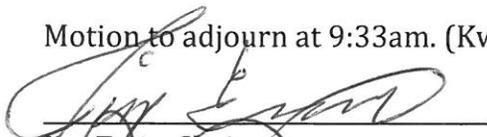
A. Commissioner Items/Comments: None

B. Executive Director's Items/Comments:

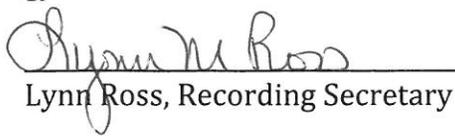
- i. Small Project Updates: Outdoor picnic shelter is being constructed. Paul and Kay are looking at updating the color scheme in common areas.
- ii. Health, Morale, and Welfare: Tenant morale is good.

Next meeting date: Friday, August 25, 2017 at 11:00am (Park Place, 215 Grand Ave, Merrill, WI)

Motion to adjourn at 9:33am. (Kwiesielewicz/Laufenberg). Motion carried.



Jim Erno, Chairman



Lynn Ross, Recording Secretary



Paul Russell, Executive Director