



CITY OF MERRILL
WATER & SEWAGE DISPOSAL COMMITTEE
AGENDA • WEDNESDAY JUNE 28, 2017

Regular Meeting

City Hall Council Chambers

5:00 PM

- I. Call to Order
- II. Preliminary Items:
 1. Vouchers
- III. Agenda items for consideration:
 1. Update on Water SRC effective date of August 1, 2017 (instead of July 1st)
 2. Discussion & Recommendation on changes to Cross Connection Ordinance Sec. 38-81
 3. Operations Report
- IV. Public Comment Period
- V. Establish date, time and location of next meeting
- VI. Adjournment

Attachment: Vouchers (2572 : Vouchers)

T:

DOR SET: 01

**** CHECK LISTING ****

K : 4 UTILITY A/P

2.1.a

Packet Pg. 2

JOB	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
003108	AIRGAS USA, LLC I-053117	AIRGAS USA, LLC	R	6/09/2017		2,426.97CR	155275	2,426.97
002654	AQUACHEM OF AMERICA INC I-1746AQ	AQUACHEM OF AMERICA INC	R	6/09/2017		4,686.00CR	155276	4,686.00
003126	B & M TECHNICAL SERVICES INC I-5459	B & M TECHNICAL SERVICES INC	R	6/09/2017		656.20CR	155277	656.20
001521	BAY TOWEL, INC I-053117	BAY TOWEL, INC	R	6/09/2017		486.29CR	155278	486.29
004173	CENTRAL STATE MECHANICAL INSULATION LLC I-22732	CENTRAL STATE MECHANICAL INSUL	R	6/09/2017		1,070.00CR	155279	1,070.00
000215	CHEMTRADE CHEMICALS US LLC I-92094072	CHEMTRADE CHEMICALS US LLC	R	6/09/2017		3,252.00CR	155280	3,252.00
000381	CITY OF MERRILL I-053117	CITY OF MERRILL	R	6/09/2017		15,000.00CR	155281	15,000.00
001916	DNR ACCOUNTS RECEIVABLE I-WU75321	DNR ACCOUNTS RECEIVABLE	R	6/09/2017		125.00CR	155282	125.00
002871	KATE DREWEK I-5/31 GIS CONF	KATE DREWEK	R	6/09/2017		366.10CR	155283	366.10
001867	ENVIROTECH EQUIPMENT CO. I-052917-23A	ENVIROTECH EQUIPMENT CO.	R	6/09/2017		463.38CR	155284	463.38
000212	FASTENAL COMPANY I-053117	FASTENAL COMPANY	R	6/09/2017		116.04CR	155285	116.04
000632	FERGUSON ENTERPRISES #1476 I-053117	FERGUSON ENTERPRISES #1476	R	6/09/2017		4,372.04CR	155286	4,372.04
002661	FRONTIER I-053117	FRONTIER	R	6/09/2017		142.93CR	155287	142.93
001556	HD SUPPLY WATERWORKS, LTD I-053117	HD SUPPLY WATERWORKS, LTD	R	6/09/2017		4,471.40CR	155288	4,471.40

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Packet Pg. 3

ENDORSEMENT: UTILITY A/P
CHECK : 4

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JOB	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
000224	HYDRITE CHEMICAL CO I-053117	HYDRITE CHEMICAL CO	R	6/09/2017		3,756.86CR	155289	3,756.86
002849	HYDROCORP I-0042803-IN	HYDROCORP	R	6/09/2017		1,340.00CR	155290	1,340.00
000751	L W ALLEN LLC I-103508	L W ALLEN LLC	R	6/09/2017		259.85CR	155291	259.85
000313	LINCOLN CO TREASURER'S OFFICE I-053117	LINCOLN CO TREASURER'S OFFICE	R	6/09/2017		424.45CR	155292	424.45
000351	LOCAL GOVERNMENT INVESTMENT POOL I-053117	LOCAL GOVERNMENT INVESTMENT PO	R	6/09/2017		8,750.00CR	155293	8,750.00
001064	MENARDS - WAUSAU I-66897	MENARDS - WAUSAU	R	6/09/2017		119.76CR	155294	119.76
000041	MERRILL ACE HARDWARE I-053117	MERRILL ACE HARDWARE	R	6/09/2017		287.09CR	155295	287.09
001903	MIDWEST TESTING I-4142	MIDWEST TESTING	R	6/09/2017		3,281.60CR	155296	3,281.60
000540	NAPA AUTO PARTS I-053117	NAPA AUTO PARTS	R	6/09/2017		77.47CR	155297	77.47
001891	NORTHERN LAKE SERVICE INC I-314862	NORTHERN LAKE SERVICE INC	R	6/09/2017		3,893.70CR	155298	3,893.70
000806	PROCESS EQUIPMENT REPAIR SERVICE INC I-053117	PROCESS EQUIPMENT REPAIR SERVI	R	6/09/2017		79,276.75CR	155299	79,276.75
000586	QUILL CORPORATION I-6789180	QUILL CORPORATION	R	6/09/2017		59.92CR	155300	59.92
000377	REINDL PRINTING INC I-141855	REINDL PRINTING INC	R	6/09/2017		2,215.00CR	155301	2,215.00
004070	SAND CREEK CONSULTANTS INC I-6154	SAND CREEK CONSULTANTS INC	R	6/09/2017		501.50CR	155302	501.50

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Packet Pg. 4

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OR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
004008	ALEXANDER SMUDDE							
	I-CDL LICENSE	ALEXANDER SMUDDE	R	6/09/2017		50.00CR	155303	50.00
000578	USA BLUE BOOK							
	I-053117	USA BLUE BOOK	R	6/09/2017		3,832.51CR	155304	3,832.51
000678	VAN ERT ELECTRIC CO INC							
	I-08517	VAN ERT ELECTRIC CO INC	R	6/09/2017		1,113.44CR	155305	1,113.44
000650	VICTORY JANITORIAL, INC.							
	I-94522	VICTORY JANITORIAL, INC.	R	6/09/2017		32.18CR	155306	32.18
000284	VIP ALL-VALUE							
	I-0100701-001	VIP ALL-VALUE	R	6/09/2017		178.99CR	155307	178.99
000299	WAL-MART COMMUNITY/GEMB							
	I-053117	WAL-MART COMMUNITY/GEMB	R	6/09/2017		70.40CR	155308	70.40
001481	WAUSAU HYDRAULICS & MACHINE INC							
	I-76779	WAUSAU HYDRAULICS & MACHINE IN	R	6/09/2017		205.51CR	155309	205.51
000587	WI STATE LAB OF HYGIENE							
	I-505601	WI STATE LAB OF HYGIENE	R	6/09/2017		25.00CR	155310	25.00
000266	WISCONSIN BUILDING SUPPLY							
	I-053117	WISCONSIN BUILDING SUPPLY	R	6/09/2017		383.37CR	155311	383.37
000656	WISCONSIN PUBLIC SERVICE							
	I-053117	WISCONSIN PUBLIC SERVICE	R	6/09/2017		11,061.09CR	155312	11,061.09
000882	WVOA							
	I-WVOA MBR RENEW	WVOA	R	6/09/2017		50.00CR	155313	50.00

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	39	0.00	158,880.79	158,880.79
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	39	0.00	158,880.79	158,880.79

TOTAL ERRORS: 0 TOTAL WARNINGS: 0

2.1.a

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Packet Pg. 5

FOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
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** POSTING PERIOD RECAP **

FUND	PERIOD	AMOUNT
10	6/2017	183.05CR
20	6/2017	4,395.20CR
43	6/2017	415.55CR
48	6/2017	759.90CR
62	6/2017	31,329.84CR
63	6/2017	121,797.25CR
=====		
ALL		158,880.79CR

Holz, Angie

From: Unertl, Kathy
Sent: Monday, June 05, 2017 7:30 PM
To: Norton, Rob; Holz, Angie
Subject: June W&S - Water SRC - August 1st (Not July 1st)

Yes, this should be on W&S for June meeting.

Kathy U

On Jun 5, 2017, at 7:20 PM, Norton, Rob <Rob.Norton@ci.merrill.wi.us> wrote:

I can live with that. Would we need to put this in our June agenda? This way the public would be informed.

Thanks,
Rob

Sent from my iPad

On Jun 5, 2017, at 11:50 AM, Unertl, Kathy <Kathy.Unertl@ci.merrill.wi.us> wrote:

Everyone – Schenck staff had problems with the WI PSC submission and needed State IT assistance. End result, the Water SRC request got submitted later than planned.

See below on Angie’s input on best timing for customer understanding/communication.

Rather than July 1st, the 3% Water SRC will be effective August 1st, 2017.

Kathy Unertl, Finance Director
City of Merrill

From: Holz, Angie
Sent: Monday, June 05, 2017 10:49 AM
To: Unertl, Kathy
Cc: Steinagel, Gabriel
Subject: RE: Water SRC - When Effective?

Kathy

From my standpoint it honestly doesn’t matter. I can calculate the proration for whatever date.

However, to be honest with you, from a customer standpoint it would be better to make it effective August 1st. It is easier for the customer to understand/figure out the new rates doing it the 1st of the month.

So if you are asking my opinion, it would be best to make it effective August 1st.

Thanks

Angie

CITY OF MERRILL
1004 EAST FIRST STREET
MERRILL, WI 54452-2586

AN ORDINANCE: By Water and Sewage Committee
Re: Amending Chapter 38, Article 2, Division 3,
Section 38-81 – Cross Connection Control

ORDINANCE NO. 2017-
Introduced:
1st Reading:
2nd Reading:
3rd Reading:
Committee/Commission Action:

AN ORDINANCE

The Common Council of the City of Merrill, Wisconsin, does ordain as follows:

Section 1. Chapter 38, Article 2, Division 3, Section 38-81 of the Code of Ordinances for the City of Merrill is amended as follows:

• Sec. 38-81 – Cross Connection Control.

(b) Cross connections prohibited. No person, firm or corporation shall establish or permit to be established or maintain or permit to be maintained any cross connection. No interconnection shall be established whereby potable water from a private, auxiliary or emergency water supply other than the regular public water supply of the city may enter the supply or distribution system of said municipality, unless such private, auxiliary or emergency water supply and the method of connection and use of such supply shall have been approved by the Water Utility and by the state department of natural resources in accordance with Wis. Admin. Code § SPS 382NR 811.09(2).

(c) Inspections. It shall be the duty of the water utility to cause inspections to be made of all properties served by the public water system where cross connections with the public water system is deemed possible. The frequency of inspections and reinspections based on potential health hazards involved shall be as established by the water utility and as approved by the state department of natural resources. Any unprotected cross connections identified by the inspection shall be corrected with 90 days. Failure to correct an unprotected cross connection within 90 days shall be sufficient cause for the water utility to discontinue water service to the property, as provided under subsection (f) of this ordinance.

(d) Right to inspect. Upon presentation of credentials, the representative of the water utility shall have the right to request entry at any reasonable time to examine any property served by a connection to the public water system of the city for cross connections. If entry is refused, such representative shall obtain a special inspection warrant under Wis. Stats. § 66.0119. On request the owner, lessee or occupant of any property so served shall furnish to the inspection agency any pertinent information regarding the piping system or systems on such property.

(e) Discontinuation of service. The water utility is hereby authorized and directed to discontinue water service to any property wherein any connection in violation of this section exists, and to take such other precautionary measures deemed necessary to eliminate any danger of contamination of the public water system. Water service shall be discontinued only after reasonable notice and opportunity for hearing

under Wis. Stats. ch. 68, except as provided in subsection (f) of this section. Water service to such property shall not be restored until the cross connection has been eliminated in compliance with the provisions of this section.

(f) *Immediate discontinuation.* If it is determined by the water utility that a cross connection or an emergency endangers public health, safety or welfare and requires immediate action, and a written finding to that effect is filed with the city clerk and delivered to the customer's premises, service may be immediately discontinued. The customer shall have an opportunity for hearing under Wis. Stats. ch. 68, within ten (10) days of such emergency discontinuance. Water service to such property shall not be restored until the unprotected cross connection has been eliminated.

Section 2. Severability. In the event any section, subsection, clause, phrase or portion of this ordinance is for any reason held illegal, invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remainder of this ordinance. It is the legislative intent of the Common Council that this ordinance would have been adopted if such illegal provision had not been included or any illegal application had not been made.

Section 3. Repeal and Effective Date. All ordinances or parts of ordinances and resolutions in conflict herewith are hereby repealed. This ordinance shall take effect from and after its passage and publication.

Moved by: _____

Approved: _____

Adopted: _____

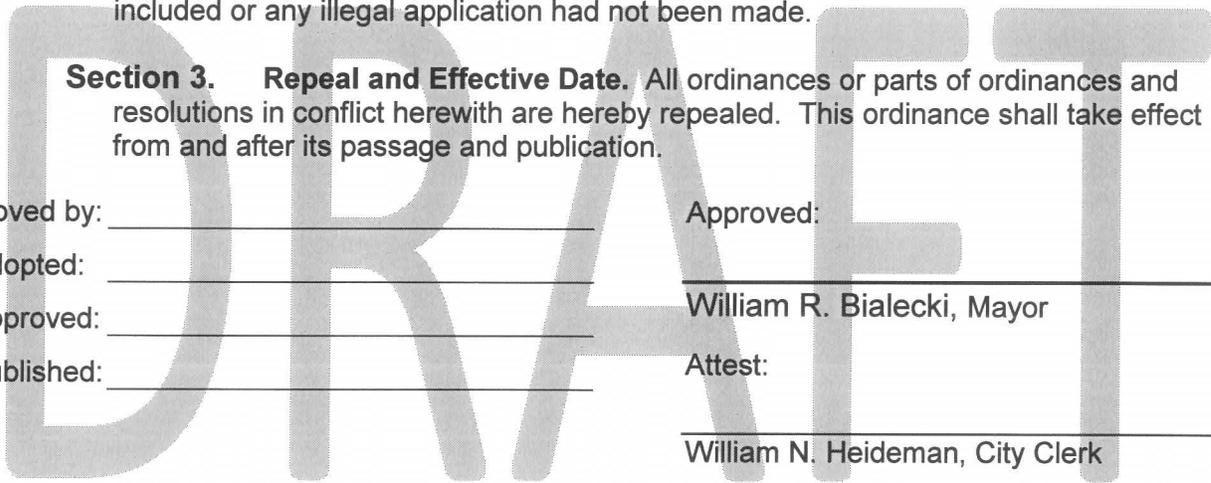
William R. Bialecki, Mayor

Approved: _____

Attest: _____

Published: _____

William N. Heideman, City Clerk



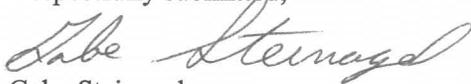
June 22, 2017

TO: Water & Sewage Committee
FROM: Gabe Steinagel, Utility Manager
RE: Operations Report

Water & Sewer Operations & Water Recycling Operations aka Wastewater Operations

- Work has been completed at Highland & Edgewater Dr.
- Work has been completed at the Festival Grounds for the Lincoln County Rodeo
- We have repaired 1 water main break & 2 service breaks
- Sewer main maintenance & cleaning continues
- Training of new employees continues
- Continuing with routine meter changes and radio box installations
- Routine maintenance continues at both the Wastewater Treatment Plant as well as the Water Utility Warehouse
- Semi-annual groundwater & gas reports for the landfill were sent in to the DNR
- DNR performed a Sanitary Survey of the distribution system.

Respectfully submitted,



Gabe Steinagel
Utility Manager

ah