

AIRPORT COMMISSION MEETING  
Wednesday, June 21, 2017 at 7:00 p.m.  
Merrill Municipal Airport Terminal

MINUTES

Members Present: Chairman Gary Schwartz, Gary Schulz, Lyle Banser, Joe Malsack, Airport Manager Rich McCullough, Alderman Ryan Schwartzman

Also Present: Camera Man Anthony Kromire, Mary Ball

1. Meeting Called to Order - Chairman Schwartz called the meeting to order at 19:00 hours.
2. Approve minutes of May 7, 2017 Meeting. Motion by Malsack, second by Schulz. All ayes. Motion carried.
3. Approval of Vouchers - Vouchers were reviewed and initialed by all. Motion by Banser, second by Malsack to approve vouchers. All ayes. Motion carried.
4. Brown Property Status – Should close by end of June. Joe Brown asked to keep timber when we cut, so an agreement was drawn up by State and signed by Chairman Schwartz.
5. Runway 16/34 Project – Chairman Schwartz call Rob at FAA, who handed it off to Gary Johnson, who said it would be reviewed by the end of the week. Chairman Schwartz is working with and making numerous calls to FAA and Becker & Hoppe to keep the approval process moving to completion by the end of the year so we are ready to begin construction in early 2018.
6. Lightning Suppression Project – Airport Manager McCullough received plans back from BOA for fence; and Becker & Hoppe are looking for AWOS Plans from 1980s. We are acquiring these records to determine if there were any mistakes in installation of fence/gates.

Peiper Electric is putting together plans for lightning suppression. Schultz reported that lights by new Terminal are not working properly, probably due to lightning. ATL Electric will be fixing light problems.

7. Airport Day – Malsack reported a planning meeting for the September 9<sup>th</sup> Airport Day is on June 22 at the new FBO at 7:00pm.

8. Flight Instruction Status – Not much action due to the weather.
9. Airport Signage – McCullough will present samples of signs for approval to the group.
10. Manager's Report – Hamburger Night is June 28 with a start of 5:00pm.

North gate key pad is working again.

McCullough has been working on fixing fences and spraying vegetation. His crew has cut vegetation and sprayed past Lincoln Wood to Airport Road. He reported that the new mower zero turn is helping to keep up with grass cutting. Malsack asked about spraying the future blacktop areas by the new FBO. McCullough will keep working to find someone to spray it.

Fahrner was here doing crack re-patching on 7-25 and will be coming back to do taxi ways and parking lot.

11. Airport General Maintenance –

Replace airlines in FBO Hanger – Not yet installed. Will do when McCullough frees up time in July/August.

Re-sheet N, W and S Walls of Old Terminal – New estimates are still pending.

Airport Rd. Terminal Windows – McCullough shared quotes for windows. Will get estimate for installation. We will reconsider this project in the fall of 2017

HVAC System – The new Terminal system is on hold until cost of lightning suppression work is known.

12. Chairman's Report – Chairman Schwartz talked to Kathy Unertl about replacing the courtesy car. There may be a chance in 2018 to get a newer pool car from the City to upgrade the airport courtesy car.
13. Aviation Happenings – Schulz reported on several pieces of legislation dealing with funding of airports and the privatization of air traffic systems. He reported that the new basic med system is working well in its first month of implementation. He has set up a monitor so pilots using fuel systems have access to current weather info. at the new FBO. Schulz reported that a problem with the flushing unit in the men's restroom was corrected by Steve Krueger donating a \$250 automatic motion-detecting flushing unit.

14. Public Comment – Mary Ball asked for information about Air Cup Race. She commented that we could have a pamphlet about all the services offered at the Airport; and we should advertise to the public to promote observing the planes arriving and departing. McCullough will advertise the services he and the Airport provide on Facebook.
15. Agenda Items for Next Meeting – No new items.
16. Adjournment – Motion by Schwartzman, second by Schulz. All ayes. Motion Carried.

Minutes prepared by Lyle Banser