



# CITY OF MERRILL

## WATER & SEWAGE DISPOSAL COMMITTEE

MINUTES • WEDNESDAY MAY 24, 2017

Regular Meeting

City Hall Council Chambers

5:00 PM

### I. Call to Order

Alderman Norton called the meeting to order at 5:00 P.M.

Attendee Name	Title	Status	Arrived
Kandy Peterson	Aldersperson - Fourth District	Present	
John Burgener	Aldersperson - Fifth District & President	Excused	
Rob Norton	Aldersperson - Seventh District	Present	

Also in attendance: City Administrator Dave Johnson, Utility Operations Manager Gabe Steinagel, Public Works Director/City Engineer Rod Akey, Alderwoman Mary Ball, Dave Baumgart, Diane Thoun and City Clerk Bill Heideman.

### II. Preliminary items

#### 1. Review and approval of vouchers

Motion (Peterson/Norton) to approve.

**RESULT: APPROVED**

### III. Agenda items for consideration:

#### 1. Review and approval of 2016 CMAR (Compliance Maintenance Annual Report)

The report was in the meeting packet.

Utility Operations Manager Steinagel noted that there was one Sanitary Sewer Overflow (SSO) earlier in the year.

Alderman Norton stated that his review of the report did not reveal any concerns.

Motion (Norton/Peterson) to approve and forward to the Common Council, to be considered in the form of a resolution.

**RESULT: APPROVED & SENT TO COUNCIL**      **Next: 6/13/2017 7:00 PM**

#### 2. Discussion and recommendation on high Water & Sewer bill at 612 E. 2nd Street

Dave Baumgart, the property owner, addressed the committee. He has concerns with a \$115.68 utility bill dated February 16<sup>th</sup>, 2017. He stated that his quarterly bill was normally less than \$80, with the exception of one instance when he pressure-washed his parking lot.

Utility Operations Manager Steinagel reported that the Utility Department was on-site to determine whether the meter was defective. They could not find any flaws, nor was there any evidence of a leak.

Per current policy, Mr. Baumgart had already been granted a one-time adjustment of \$24.01. At this time, based on the current information, a further adjustment would be contrary to Public Service Commission (PSC) regulations.

The meter will be replaced on May 26<sup>th</sup>. The meter that will be removed will be tested, and Mr. Baumgart will be notified of the test results. If the meter is found to be defective in any way, Mr. Baumgart's bill will be adjusted accordingly.

No action was taken at this time.

### 3. Operations Report

The report was in the meeting packet.

#### IV. Public Comment Period

None.

#### V. Establish date, time and location of next meeting

Wednesday, June 28<sup>th</sup>, 2017 at 5:00 P.M. in the City Hall Common Council Chambers.

#### VI. Adjournment

Motion (Peterson/Norton) to adjourn. Carried. Adjourned at 5:27 P.M.