



CITY OF MERRILL
PERSONNEL AND FINANCE COMMITTEE
AGENDA • TUESDAY MAY 23, 2017

Regular Meeting

City Hall Council Chambers

5:00 PM

- I. Call to Order
- II. Vouchers:
 1. Vouchers for April, 2017
- III. Agenda items for consideration:
 1. Consider request to write-off Personal Property Tax Bill (total of \$117.02) for Roberts Broadcasting, 1106 West Main Street.
 2. Consider request to write-off Real Estate Tax Bill for 1005 Grand Avenue (\$852.24).
 3. Informational update on Lincoln County Delinquent Tax Foreclosure process.
 4. Consider revisions to Personnel Policies/Handbook
- IV. Monthly Reports:
 1. Municipal Court
 2. Finance Director Unertl
 3. City Attorney Hayden
 4. City Clerk Heideman
 5. City Administrator Johnson
 6. Consider placing monthly reports on file
- V. Establish date, time and location of next regular meeting
- VI. Public Comment Period
- VII. Adjournment

VENDOR SET: 01 City of Merrill

BANK: * ALL BANKS

2.1.a

DATE RANGE: 4/01/2017 THRU 4/30/2017

VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
C-CHECK	VOID CHECK	V	4/10/2017			154610		
C-CHECK	VOID CHECK	V	4/10/2017			154611		
C-CHECK	VOID CHECK	V	4/10/2017			154612		
C-CHECK	VOID CHECK	V	4/10/2017			154613		
C-CHECK	VOID CHECK	V	4/10/2017			154614		
C-CHECK	VOID CHECK	V	4/10/2017			154615		
C-CHECK	VOID CHECK	V	4/10/2017			154616		
C-CHECK	VOID CHECK	V	4/10/2017			154617		
C-CHECK	VOID CHECK	V	4/10/2017			154618		
C-CHECK	VOID CHECK	V	4/10/2017			154619		
C-CHECK	VOID CHECK	V	4/10/2017			154620		
C-CHECK	VOID CHECK	V	4/10/2017			154621		
C-CHECK	VOID CHECK	V	4/10/2017			154622		
C-CHECK	VOID CHECK	V	4/14/2017			154649		
C-CHECK	VOID CHECK	V	4/14/2017			154663		
C-CHECK	VOID CHECK	V	4/14/2017			154664		
C-CHECK	VOID CHECK	V	4/14/2017			154665		
000125	LEE'S PIGGLY WIGGLY							
C-CHECK	LEE'S PIGGLY WIGGLY	VOIDED	V	4/14/2017		154681		32.4801
C-CHECK	VOID CHECK	V	4/14/2017			154691		
C-CHECK	VOID CHECK	V	4/14/2017			154692		
C-CHECK	VOID CHECK	V	4/14/2017			154704		

Attachment: Vouchers (2466 : Vouchers for April, 2017)

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BANK: * ALL BANKS

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VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
C-CHECK	VOID CHECK	V	4/14/2017			154705		
C-CHECK	VOID CHECK	V	4/14/2017			154744		

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	0	0.00	0.00	0.00
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00

VOID CHECKS:	23 VOID DEBITS	0.00		
	VOID CREDITS	32.48CR	32.48CR	0.00

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 01 BANK: TOTALS:	23	32.48CR	0.00	0.00
BANK: TOTALS:	23	32.48CR	0.00	0.00

Attachment: Vouchers (2466 : Vouchers for April, 2017)

VENDOR SET: 01 City of Merrill
BANK: 1 LINCOLN CO - GENERAL
DATE RANGE: 4/01/2017 THRU 4/30/2017

2.1.a

VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
000010	5 ALARM FIRE & SAFETY EQUIPMEN							
I-165165-1	HOSE/COUPLING/SWIVEL	R	4/14/2017			154630		
10 52200-03-40000	Operating Supplies			HOSE/COUPLING/SWIVEL	541.15			
I-165201-1	GASCO ECOSMART 58L CAL GAS	R	4/14/2017			154630		
10 52200-03-40000	Operating Supplies			GASCO ECOSMART 58L C	225.97			767.12
				*** VENDOR TOTALS ***		1 CHECKS		767.12
003573	ACE PYRO							
I-2740	FIREWORKS 2017 DISPLAY DEPOSIT	R	4/14/2017			154631		
10 55301-03-39200	Fireworks-July 4th			FIREWORKS 2017 DISPL	4,000.00			4,000.00
				*** VENDOR TOTALS ***		1 CHECKS		4,000.00
002724	JOHN ADER							
I-04/04/17	ELECTION PAY 04/04/17	R	4/07/2017			154525		
10 51440-01-25000	Wages-Election Off. AVE			ELECTION PAY 04/04/1	140.00			140.00
				*** VENDOR TOTALS ***		1 CHECKS		140.00
000020	AFLAC							
I-AFA20170407	PREMIUM PER ATTACHED	R	4/07/2017			154504		
10 21-5905	AFLAC Premiums			PREMIUM PER ATTACHED	358.52			
20 21-5905	AFLAC Premiums			PREMIUM PER ATTACHED	0.37			
62 21-5905	AFLAC Premiums			PREMIUM PER ATTACHED	26.15			
63 21-5905	AFLAC Premiums			PREMIUM PER ATTACHED	14.94			
I-AFL20170407	PREMIUM PER ATTACHED	R	4/07/2017			154504		
10 21-5905	AFLAC Premiums			PREMIUM PER ATTACHED	262.47			
20 21-5905	AFLAC Premiums			PREMIUM PER ATTACHED	0.17			
62 21-5905	AFLAC Premiums			PREMIUM PER ATTACHED	12.06			
63 21-5905	AFLAC Premiums			PREMIUM PER ATTACHED	7.09			681.77
000020	AFLAC							
I-AFA20170421	PREMIUM PER ATTACHED	R	4/21/2017			154774		
10 21-5905	AFLAC Premiums			PREMIUM PER ATTACHED	358.52			
20 21-5905	AFLAC Premiums			PREMIUM PER ATTACHED	1.12			
62 21-5905	AFLAC Premiums			PREMIUM PER ATTACHED	26.34			
63 21-5905	AFLAC Premiums			PREMIUM PER ATTACHED	14.00			
I-AFL20170421	PREMIUM PER ATTACHED	R	4/21/2017			154774		
10 21-5905	AFLAC Premiums			PREMIUM PER ATTACHED	259.92			
20 21-5905	AFLAC Premiums			PREMIUM PER ATTACHED	0.49			
47 21-5905	AFLAC			PREMIUM PER ATTACHED	1.93			
49 21-5905	AFLAC			PREMIUM PER ATTACHED	0.74			
62 21-5905	AFLAC Premiums			PREMIUM PER ATTACHED	12.09			
63 21-5905	AFLAC Premiums			PREMIUM PER ATTACHED	6.62			681.77
				*** VENDOR TOTALS ***		2 CHECKS		1,363.52

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VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
002564	ROSE AKEY							
I-04/04/17	ELECTION PAY 04/04/17	R	4/07/2017			154526		
10 51440-01-25000	Wages-Election Off. AVE		ELECTION PAY 04/04/1	137.50				137.50
			*** VENDOR TOTALS ***			1 CHECKS		137.50
002906	KENNETH ALBERS							
I-04/04/17	ELECTION PAY 04/04/17	R	4/07/2017			154527		
10 51440-01-25000	Wages-Election Off. AVE		ELECTION PAY 04/04/1	156.75				156.75
			*** VENDOR TOTALS ***			1 CHECKS		156.75
002047	AMAZON							
I-20170419	ACCT #60457 8781 005319 5	R	4/20/2017			154792		
10 55110-03-10000	Office Supplies		ACCT #60457 8781 005	101.76				
10 55110-03-10500	Library Supplies		ACCT #60457 8781 005	45.04				
10 55110-03-41501	Misc Rev-Programming-Youth		ACCT #60457 8781 005	11.58				
10 55110-13-10000	Adult Dept Fiction		ACCT #60457 8781 005	10.01				
10 55110-14-10400	Adult Dept DVDs		ACCT #60457 8781 005	399.17				
26 55110-03-12650	Library Photocopier Expense		ACCT #60457 8781 005	109.96				
26 55110-03-40500	Memorial Books-Expense		ACCT #60457 8781 005	166.18				843.70
			*** VENDOR TOTALS ***			1 CHECKS		843.70
001675	AMERICAN RED CROSS							
I-20170419	Casual Friday	R	4/20/2017			154793		
10 55110-03-31000	Misc. - Petty Cash		Casual Friday	105.00				105.00
			*** VENDOR TOTALS ***			1 CHECKS		105.00
002555	AMERICAN WELDING & GAS INC.							
I-INV 04695875	FIRE DEPT - OXYGEN	R	4/17/2017			154763		
10 52200-03-40000	Operating Supplies		FIRE DEPT - OXYGEN	48.21				
I-INV 04710913	FIRE DEPT OXYGEN/CYLINDER	R	4/17/2017			154763		
10 52200-03-40000	Operating Supplies		FIRE DEPT OXYGEN/CYL	26.14				74.35
002555	AMERICAN WELDING & GAS INC.							
I-04710479	ACETYLENE/ARGO/OXYGEN	R	4/28/2017			154837		
10 55200-02-15000	Contract Services		ACETYLENE/ARGO/OXYGE	41.33				
I-04711094	HELIUM	R	4/28/2017			154837		
10 55200-02-15000	Contract Services		HELIUM	56.52				97.85
			*** VENDOR TOTALS ***			2 CHECKS		172.20
003163	ANDERSON & ASSOCIATES COUNSEL							
I-WYATT PUFALL	PRE-EMPLOYMENT EVAL & TESTING	R	4/28/2017			154838		
10 52100-03-25000	Job Recruitment		PRE-EMPLOYMENT EVAL	600.00				600.00
			*** VENDOR TOTALS ***			1 CHECKS		600.00

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003943	ANNIE'S AMISH INN MYSTERIES							
I-20170419	ACCT #13020602786 AIM001010	R	4/20/2017			154794		
26 55110-03-40500	Memorial Books-Expense	ACCT #13020602786 AI		19.94				19.94
			*** VENDOR TOTALS ***			1 CHECKS		19.94
003554	APPLIED MAINTENANCE SUPPLIES A							
I-96790103	AEROTECH TRAFF MRKR ATH FIELD	R	4/28/2017			154839		
10 55200-03-40000	Operating Supplies	AEROTECH TRAFF MRKR		636.92				636.92
			*** VENDOR TOTALS ***			1 CHECKS		636.92
001243	ARING EQUIPMENT COMPANY, INC.							
I-727046	BATTERY COVER, LOCK, BOLT, FIL	R	4/14/2017			154632		
10 53240-03-40000	Operating Supplies	BATTERY COVER, LOCK,		1,593.38				1,593.38
			*** VENDOR TOTALS ***			1 CHECKS		1,593.38
002222	ARROW TERMINAL, LLC							
C-110626 CM	RUBBER WORK LAMP W/H3	R	4/14/2017			154633		
10 53240-03-40000	Operating Supplies	RUBBER WORK LAMP W/H		19.47CR				
C-110627 CM	TUBEOD UNION ELBOW	R	4/14/2017			154633		
10 53240-03-40000	Operating Supplies	TUBEOD UNION ELBOW		63.80CR				
I-110631	TAPE, WORK LAMP, SPLICES, ADAP	R	4/14/2017			154633		
10 53240-03-40000	Operating Supplies	TAPE, WORK LAMP, SPL		230.64				
I-110678	WORK LAMP W/MIRROR	R	4/14/2017			154633		
10 53240-03-40000	Operating Supplies	WORK LAMP W/MIRROR		35.61				
I-110689	VACUUM MAGNET	R	4/14/2017			154633		
10 53240-03-40000	Operating Supplies	VACUUM MAGNET		298.95				481.93
			*** VENDOR TOTALS ***			1 CHECKS		481.93
001259	ASPIRUS OCCUPATIONAL HEALTH							
I-56335	MARCH 2017	R	4/14/2017			154634		
10 51417-02-50000	EAP-Employee Assistance	MARCH 2017		260.05				
62 53716-00-92300	Outside Serv. Employed	MARCH 2017		50.20				
63 56156-00-85200	Outside Service Employed	MARCH 2017		50.20				360.45
			*** VENDOR TOTALS ***			1 CHECKS		360.45
000038	ATCO INTERNATIONAL							
I-I0481779	CENTURION/QUICKIES	R	4/14/2017			154635		
10 55200-03-40000	Operating Supplies	CENTURION/QUICKIES		291.00				
I-I0481800	LEMON DROP	R	4/14/2017			154635		
10 55200-08-91000	Park Improvements	LEMON DROP		260.00				551.00
			*** VENDOR TOTALS ***			1 CHECKS		551.00
002105	ARLENE BAGLEY							
I-04/04/17	ELECTION PAY 04/04/17	R	4/07/2017			154528		
10 51440-01-25000	Wages-Election Off. AVE	ELECTION PAY 04/04/1		137.50				137.50
			*** VENDOR TOTALS ***			1 CHECKS		137.50

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VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
000268	BAKER & TAYLOR L0280842							
I-2032720908	ACCT #216389 L28084 2	R	4/20/2017			154795		
10 55110-13-10000	Adult Dept Fiction	ACCT #216389 L28084		495.33				
10 55110-03-10500	Library Supplies	ACCT #216389 L28084		45.28				
I-2032744685	ACCT #216389 L28084 2	R	4/20/2017			154795		
10 55110-13-10000	Adult Dept Fiction	ACCT #216389 L28084		161.91				
10 55110-03-10500	Library Supplies	ACCT #216389 L28084		13.19				
I-2032747906	ACCT #216389 L28084 2	R	4/20/2017			154795		
10 55110-14-10100	Adult Dept Books on CD	ACCT #216389 L28084		54.97				
10 55110-13-10000	Adult Dept Fiction	ACCT #216389 L28084		197.06				
10 55110-03-10500	Library Supplies	ACCT #216389 L28084		18.07				
I-2032772499	ACCT #216389 L28084 2	R	4/20/2017			154795		
10 55110-13-10000	Adult Dept Fiction	ACCT #216389 L28084		142.22				
10 55110-03-10500	Library Supplies	ACCT #216389 L28084		11.92				
I-2032785327	ACCT #216389 L28084 2	R	4/20/2017			154795		
10 55110-03-10500	Library Supplies	ACCT #216389 L28084		10.53				
10 55110-13-10000	Adult Dept Fiction	ACCT #216389 L28084		124.76				1,275.24
*** VENDOR TOTALS ***						1 CHECKS		1,275.24
003259	BAKER & TAYLOR L4211082							
I-2032718253	ACCT #216389 L421108	R	4/20/2017			154796		
10 55110-13-20000	Youth Children's Books	ACCT #216389 L421108		5.69				
I-2032718254	ACCT #216389 L421108	R	4/20/2017			154796		
10 55110-13-10400	Adult Dept Large Print	ACCT #216389 L421108		53.33				
I-2032718255	ACCT #216389 L421108	R	4/20/2017			154796		
10 55110-13-10200	Adult Dept Paperbacks	ACCT #216389 L421108		20.12				
I-2032728585	ACCT #216389 L421108	R	4/20/2017			154796		
10 55110-13-10400	Adult Dept Large Print	ACCT #216389 L421108		18.27				
I-2032728586	ACCT #216389 L421108	R	4/20/2017			154796		
10 55110-13-10200	Adult Dept Paperbacks	ACCT #216389 L421108		45.27				
I-2032728587	ACCT #216389 L421108	R	4/20/2017			154796		
10 55110-13-10200	Adult Dept Paperbacks	ACCT #216389 L421108		18.23				
I-2032753055	ACCT #216389 L421108	R	4/20/2017			154796		
10 55110-13-10200	Adult Dept Paperbacks	ACCT #216389 L421108		5.66				
I-2032753056	ACCT # 216389 L421108	R	4/20/2017			154796		
10 55110-13-10200	Adult Dept Paperbacks	ACCT # 216389 L42110		5.03				
I-2032782334	ACCT #216389 L421108	R	4/20/2017			154796		
10 55110-13-10200	Adult Dept Paperbacks	ACCT #216389 L421108		15.09				186.69
*** VENDOR TOTALS ***						1 CHECKS		186.69
000273	BAKER & TAYLOR L5014032							
I-2032716395	ACCT # 216389 L501403	R	4/20/2017			154797		
10 55110-13-20000	Youth Children's Books	ACCT # 216389 L50140		728.47				
10 55110-03-10500	Library Supplies	ACCT # 216389 L50140		85.08				
26 55110-03-40500	Memorial Books-Expense	ACCT # 216389 L50140		240.21				
I-2032741482	ACCT # 216389 L501403	R	4/20/2017			154797		
10 55110-13-20000	Youth Children's Books	ACCT # 216389 L50140		78.57				
10 55110-03-10500	Library Supplies	ACCT # 216389 L50140		9.66				

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VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
000273	BAKER & TAYLOR L501403CONT							
I-2032741482	ACCT # 216389 L501403	R	4/20/2017					154797
26 55110-03-40500	Memorial Books-Expense	ACCT # 216389 L50140		42.82				
I-2032764905	ACCT # 216389 L501403	R	4/20/2017					154797
10 55110-13-20000	Youth Children's Books	ACCT # 216389 L50140		224.85				
10 55110-03-10500	Library Supplies	ACCT # 216389 L50140		24.90				
I-2032768469	ACCT # 216389 L501403	R	4/20/2017					154797
10 55110-13-20000	Youth Children's Books	ACCT # 216389 L50140		394.23				
10 55110-13-20100	Young Adult Books	ACCT # 216389 L50140		153.42				
10 55110-03-10500	Library Supplies	ACCT # 216389 L50140		60.05				
I-2032778917	ACCT # 216389 L501403	R	4/20/2017					154797
10 55110-13-20000	Youth Children's Books	ACCT # 216389 L50140		207.58				
10 55110-03-10500	Library Supplies	ACCT # 216389 L50140		21.68				2,271.52
	*** VENDOR TOTALS ***					1	CHECKS	2,271.52
000271	BAKER & TAYLOR L5491882							
I-2032713150	ACCT #216389 L549188	R	4/20/2017					154798
10 55110-13-10100	Adult Dept Non-Fiction	ACCT #216389 L549188		53.16				
10 55110-03-10500	Library Supplies	ACCT #216389 L549188		4.17				
26 55110-03-40500	Memorial Books-Expense	ACCT #216389 L549188		80.87				
I-2032741671	ACCT #216389 L549188	R	4/20/2017					154798
26 55110-03-40500	Memorial Books-Expense	ACCT #216389 L549188		20.99				
I-2032762084	ACCT #216389 L549188	R	4/20/2017					154798
10 55110-13-10100	Adult Dept Non-Fiction	ACCT #216389 L549188		894.61				
10 55110-03-10500	Library Supplies	ACCT #216389 L549188		66.41				
26 55110-03-40500	Memorial Books-Expense	ACCT #216389 L549188		138.44				
I-2032768310	ACCT #216389 L549188	R	4/20/2017					154798
10 55110-13-10100	Adult Dept Non-Fiction	ACCT #216389 L549188		172.41				
10 55110-03-10500	Library Supplies	ACCT #216389 L549188		12.43				
26 55110-03-40500	Memorial Books-Expense	ACCT #216389 L549188		42.25				
I-2032792757	ACCT #216389 L549188	R	4/20/2017					154798
10 55110-13-10100	Adult Dept Non-Fiction	ACCT #216389 L549188		164.51				
10 55110-03-10500	Library Supplies	ACCT #216389 L549188		8.02				
26 55110-03-40500	Memorial Books-Expense	ACCT #216389 L549188		27.81				
I-2032796370	ACCT #216389 L549188	R	4/20/2017					154798
10 55110-13-10100	Adult Dept Non-Fiction	ACCT #216389 L549188		200.55				
10 55110-03-10500	Library Supplies	ACCT #216389 L549188		14.88				
26 55110-03-40500	Memorial Books-Expense	ACCT #216389 L549188		118.10				2,019.61
	*** VENDOR TOTALS ***					1	CHECKS	2,019.61
003513	BATTERIES PLUS							
I-069-113271-01	BATTERIES	R	4/14/2017					154636
10 52200-03-40000	Operating Supplies	BATTERIES		37.90				
I-069113286	CITY GARAGE 7155364222	R	4/14/2017					154636
10 53240-03-40000	Operating Supplies	CITY GARAGE 71553642		359.98				397.88
	*** VENDOR TOTALS ***					1	CHECKS	397.88

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VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
000073	BAUERNFEIND							
I-INV35714	BAUERNFEIND	R	4/28/2017			154840		
10 55300-03-41500	Self & Non-Support-Expenses	BAUERNFEIND		223.44				223.44
			*** VENDOR TOTALS ***			1 CHECKS		223.44
000327	MARY BAUMANN							
I-MARCH 2017 CRAFTS	DBL TOWEL	R	4/10/2017			154599		
26 54600-03-45400	Senior - Craft Shop Exp.	DBL TOWEL		6.00				6.00
			*** VENDOR TOTALS ***			1 CHECKS		6.00
000066	BAUMGART WASTE REMOVAL							
I-MARCH 2017	WASTE/CARDBOARD	R	4/28/2017			154841		
10 55400-02-23600	Waste Removal Services	WASTE/CARDBOARD		128.00				128.00
			*** VENDOR TOTALS ***			1 CHECKS		128.00
001521	BAY TOWEL, INC							
C-S185878	CREDIT KODY GIPPLE PANTS	R	4/14/2017			154637		
10 53300-03-46000	Uniform Services	CREDIT KODY GIPPLE P		61.83CR				
I-2346034	BAY TOWEL, INC	R	4/14/2017			154637		
10 53240-03-46000	Uniform Services	BAY TOWEL, INC		9.44				
10 53620-03-46000	Uniform Services	BAY TOWEL, INC		10.36				
10 53635-03-46000	Uniform Services	BAY TOWEL, INC		8.25				
10 53312-03-46000	Uniform Services	BAY TOWEL, INC		78.47				
10 53230-03-40000	Operating Supplies	BAY TOWEL, INC		16.71				
I-2350174	BAY TOWEL, INC	R	4/14/2017			154637		
10 53240-03-46000	Uniform Services	BAY TOWEL, INC		9.44				
10 53620-03-46000	Uniform Services	BAY TOWEL, INC		10.36				
10 53635-03-46000	Uniform Services	BAY TOWEL, INC		8.25				
10 53312-03-46000	Uniform Services	BAY TOWEL, INC		77.35				
10 53230-03-40000	Operating Supplies	BAY TOWEL, INC		16.71				
I-2355062	BAY TOWEL, INC	R	4/14/2017			154637		
10 53240-03-46000	Uniform Services	BAY TOWEL, INC		9.44				
10 53620-03-46000	Uniform Services	BAY TOWEL, INC		10.36				
10 53635-03-46000	Uniform Services	BAY TOWEL, INC		8.25				
10 53300-03-46000	Uniform Services	BAY TOWEL		136.94				
10 53230-03-40000	Operating Supplies	BAY TOWEL		16.71				
I-2359237	BAY TOWEL, INC	R	4/14/2017			154637		
10 53240-03-46000	Uniform Services	BAY TOWEL, INC		9.44				
10 53620-03-46000	Uniform Services	BAY TOWEL, INC		10.36				
10 53635-03-46000	Uniform Services	BAY TOWEL, INC		8.25				
10 53300-03-46000	Uniform Services	BAY TOWEL, INC		75.11				
10 53230-03-40000	Operating Supplies	BAY TOWEL, INC		16.71				
I-2363428	BAY TOWEL, INC	R	4/14/2017			154637		
10 53240-03-46000	Uniform Services	BAY TOWEL, INC		9.44				
10 53620-03-46000	Uniform Services	BAY TOWEL, INC		11.36				
10 53635-03-46000	Uniform Services	BAY TOWEL, INC		8.25				
10 53300-03-46000	Uniform Services	BAY TOWEL		70.93				
10 53310-03-46000	Uniform Services	BAY TOWEL		4.30				

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VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
001521	BAY TOWEL, INC	CONT						
I-2363428	BAY TOWEL, INC	R	4/14/2017			154637		
10 53230-03-40000	Operating Supplies	BAY TOWEL		16.71				606.07
				*** VENDOR TOTALS ***		1 CHECKS		606.07
002011	BAYCOM							
I-007051	SQUAD EQUIPMENT	R	4/14/2017			154638		
26 52100-03-47725	Police Vehicle/Equip Expenses	SQUAD EQUIPMENT		836.00				836.00
				*** VENDOR TOTALS ***		1 CHECKS		836.00
001029	BEACON ATHLETICS							
I-0474632-IN	ALL STEEL BASE ANCHOR	R	4/28/2017			154842		
10 55200-08-91000	Park Improvements	ALL STEEL BASE ANCHO		112.00				
I-0474767-IN	SPARKLE #6	R	4/28/2017			154842		
10 55200-03-40000	Operating Supplies	SPARKLE #6		624.00				736.00
				*** VENDOR TOTALS ***		1 CHECKS		736.00
003308	BELCO VEHICLE SOLUTIONS, LLC							
I-2637	NEW SQUAD EQUIPMENT	R	4/14/2017			154639		
52 57001-08-28210	Police Squad/Equipment	NEW SQUAD EQUIPMENT		3,259.33				3,259.33
				*** VENDOR TOTALS ***		1 CHECKS		3,259.33
000083	BELLIN HEALTH							
I-11929806	SMUdde DRUG SCREEN	R	4/28/2017			154843		
63 56156-00-85200	Outside Service Employed	SMUdde DRUG SCREEN		40.00				40.00
				*** VENDOR TOTALS ***		1 CHECKS		40.00
003962	RICHARD J. BJORKLUND							
I-04/13/17	RICHARD J. BJORKLUND	R	4/14/2017			154640		
24 55225-02-15000	Festival Grounds Manager	RICHARD J. BJORKLUND		500.00				500.00
003962	RICHARD J. BJORKLUND							
I-04/30/17	FESTIVAL GROUNDS MANAGER	R	4/28/2017			154844		
24 55225-02-15000	Festival Grounds Manager	FESTIVAL GROUNDS MAN		500.00				500.00
				*** VENDOR TOTALS ***		2 CHECKS		1,000.00
003188	BMO HARRIS BANK							
I-HSF20170407	HSA-FAMILY - Employee	R	4/07/2017			154505		
10 21-5924	HSA - Employee	HSA-FAMILY - Employe		5,853.13				
20 21-5924	HSA - Employee	HSA-FAMILY - Employe		0.50				
21 21-5924	HSA - Employee	HSA-FAMILY - Employe		200.00				
25 21-5924	HSA - Employee	HSA-FAMILY - Employe		52.50				
62 21-5924	HSA - Employee	HSA-FAMILY - Employe		685.19				
63 21-5924	HSA - Employee	HSA-FAMILY - Employe		697.65				
I-HSS20170407	HSA - SINGLE - Employee	R	4/07/2017			154505		
10 21-5924	HSA - Employee	HSA - SINGLE - Emplo		1,510.30				
20 21-5924	HSA - Employee	HSA - SINGLE - Emplo		0.44				
47 21-5924	HSA Employee	HSA - SINGLE - Emplo		11.88				

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VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
003188	BMO HARRIS BANK	CONT						
I-HSS20170407	HSA - SINGLE - Employee	R	4/07/2017			154505		
49 21-5924	HSA - Employee	HSA - SINGLE - Emplo		0.94				
62 21-5924	HSA - Employee	HSA - SINGLE - Emplo		33.47				
63 21-5924	HSA - Employee	HSA - SINGLE - Emplo		22.97				
I-PAYROLL 4/7/17	DIRECT DEPOSIT	R	4/07/2017			154505		
10 21-5919	BMO Auto Direct Deposit	DIRECT DEPOSIT		159,680.70				168,749.67
003188	BMO HARRIS BANK							
I-HSF20170421	HSA-FAMILY - Employee	R	4/21/2017			154775		
10 21-5924	HSA - Employee	HSA-FAMILY - Employe		5,833.69				
20 21-5924	HSA - Employee	HSA-FAMILY - Employe		133.29				
21 21-5924	HSA - Employee	HSA-FAMILY - Employe		200.00				
25 21-5924	HSA - Employee	HSA-FAMILY - Employe		52.50				
62 21-5924	HSA - Employee	HSA-FAMILY - Employe		681.04				
63 21-5924	HSA - Employee	HSA-FAMILY - Employe		588.45				
I-HSS20170421	HSA - SINGLE - Employee	R	4/21/2017			154775		
10 21-5924	HSA - Employee	HSA - SINGLE - Emplo		1,495.19				
47 21-5924	HSA Employee	HSA - SINGLE - Emplo		22.17				
49 21-5924	HSA - Employee	HSA - SINGLE - Emplo		5.76				
62 21-5924	HSA - Employee	HSA - SINGLE - Emplo		36.53				
63 21-5924	HSA - Employee	HSA - SINGLE - Emplo		20.35				
I-PAYROLL 4/21/17	DIRECT DEPOSIT	R	4/21/2017			154775		
10 21-5919	BMO Auto Direct Deposit	DIRECT DEPOSIT		157,160.60				166,229.57
				*** VENDOR TOTALS ***		2 CHECKS		334,979.27
002088	BOB'S WEST 64							
I-33308	2009 DODGE JOURNEY REPAIR	R	4/14/2017			154641		
10 52100-03-51000	Vehicle Repair/Maintenance	HEATER HOSE/COOLING		194.09				
I-33391	2015 FORD OIL CHANGE	R	4/14/2017			154641		
10 52100-03-51000	Vehicle Repair/Maintenance	2015 FORD OIL CHANGE		24.95				219.04
				*** VENDOR TOTALS ***		1 CHECKS		219.04
003070	GARY BOES							
I-04/04/17	ELECTION PAY 04/04/17	R	4/07/2017			154529		
10 51440-01-25000	Wages-Election Off. AVE	ELECTION PAY 04/04/1		175.00				175.00
				*** VENDOR TOTALS ***		1 CHECKS		175.00
001926	BOND TRUST SERVICES CORPORATIO							
I-34661	INV 34661, SERIES 2013B	R	4/17/2017			154764		
30 50000-06-21905	GO 2013B - Various Int.	INV 34661, SERIES 20		25,075.00				
I-34662	INV 34662, SERIES 2013A	R	4/17/2017			154764		
30 50000-06-21900	GO2013 A - Fire Interest	INV 34662, SERIES 20		62,015.00				
30 50000-06-24085	GO2013A Int. -TID #5	INV 34662, SERIES 20		533.01				
30 50000-06-24090	GO2013A Int. -TID #6	INV 34662, SERIES 20		3,045.74				
I-34748	INV 34748, SERIES 2013B	R	4/17/2017			154764		
30 50000-06-38090	GO 2013B	INV 34748, SERIES 20		350.00				
I-34749	INV 34749, SERIES 2013A	R	4/17/2017			154764		

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VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
001926	BOND TRUST SERVICES COCONT							
I-34749	INV 34749, SERIES 2013A	R	4/17/2017			154764		
30 50000-06-38087	GO 2013A		INV 34749, SERIES 20	350.00				91,368.75
001926	BOND TRUST SERVICES CORPORATIO							
I-34852	BOND TRUST SERVICES CORPORATIO	R	4/28/2017			154845		
30 50000-06-38100	BAB Fed Paperwork		BOND TRUST SERVICES	150.00				
I-34853	BOND TRUST SERVICES CORPORATIO	R	4/28/2017			154845		
30 50000-06-38100	BAB Fed Paperwork		BOND TRUST SERVICES	150.00				
I-34854	BOND TRUST SERVICES CORPORATIO	R	4/28/2017			154845		
30 50000-06-38100	BAB Fed Paperwork		BOND TRUST SERVICES	150.00				450.00
			*** VENDOR TOTALS ***			2 CHECKS		91,818.75
002104	GLORIA BONDIOLI							
I-04/04/17	ELECTION PAY 04/04/17	R	4/07/2017			154530		
10 51440-01-25000	Wages-Election Off. AVE		ELECTION PAY 04/04/1	137.50				137.50
			*** VENDOR TOTALS ***			1 CHECKS		137.50
000094	BOOK WORLD							
I-666018	2 MAGAZINES	R	4/20/2017			154799		
10 55110-13-50000	Magazines/Periodicals		2 MAGAZINES	27.98				27.98
			*** VENDOR TOTALS ***			1 CHECKS		27.98
000091	BOUND TREE MEDICAL, LLC							
I-82426791	ALARIS GEMINI CVALVE	R	4/14/2017			154642		
10 52300-03-40000	Operating Supplies		ALARIS GEMINI CVALVE	497.97				497.97
			*** VENDOR TOTALS ***			1 CHECKS		497.97
000069	BRANDT EXTINGUISHERS							
I-009685	ANNUAL INSPECTIONS	R	4/20/2017			154800		
10 55110-02-16500	Fire/Security System Contract		ANNUAL INSPECTIONS	48.75				48.75
			*** VENDOR TOTALS ***			1 CHECKS		48.75
000070	BREAMAN MERRILL FORD							
I-C93979	REMOVE/REPLACE FUEL INJECTOR	R	4/14/2017			154643		
10 52200-03-51000	Vehicle Repair/Maintenance		REMOVE/REPLACE FUEL	2,327.54				2,327.54
000070	BREAMAN MERRILL FORD							
I-C94338	TURN SIGNAL ISSUE	R	4/28/2017			154846		
10 52200-03-51000	Vehicle Repair/Maintenance		TURN SIGNAL ISSUE	194.50				194.50
			*** VENDOR TOTALS ***			2 CHECKS		2,522.00
003954	BROCK WHITE COMPANY LLC							
I-12760627-00	LADTECH ROUND/LADTECH SQUARE	R	4/14/2017			154644		
47 57100-08-45000	Street Improvements		LADTECH ROUND/LADTEC	10,538.53				10,538.53
			*** VENDOR TOTALS ***			1 CHECKS		10,538.53

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004050	BRUCE EQUIPMENT							
I-P02654	WLDT-LOW CONV ROLL	R	4/14/2017			154645		
10 53240-03-40000	Operating Supplies	WLDT-LOW CONV ROLL		566.78				
I-P02732	FSO HYD TUBE NP	R	4/14/2017			154645		
10 53240-03-40000	Operating Supplies	FSO HYD TUBE NP		1,038.99				
I-P2491	ACTUATOR, BEARINGS, BELTS,	R	4/14/2017			154645		
10 53240-03-40000	Operating Supplies	ACTUATOR, BEARINGS,		3,010.09				4,615.86
		*** VENDOR TOTALS ***				1 CHECKS		4,615.86
000344	MALINDA BURROW							
I-04/04/17	ELECTION PAY 04/04/17	R	4/07/2017			154531		
10 51440-01-25000	Wages-Election Off. AVE	ELECTION PAY 04/04/1		137.50				137.50
		*** VENDOR TOTALS ***				1 CHECKS		137.50
002792	BUSINESS INSURANCE GROUP							
I-2589	ADD VEHICLE TO AUTO SCHEDULE	R	4/14/2017			154646		
10 51930-05-10000	Property & Liability Ins.	ADD VEHICLE TO AUTO		424.00				424.00
002792	BUSINESS INSURANCE GROUP							
I-INV 2593	2017 MUNICIPAL CRIME POLICY	R	4/17/2017			154765		
10 51930-05-10000	Property & Liability Ins.	2017 MUNICIPAL CRIME		1,840.00				1,840.00
		*** VENDOR TOTALS ***				2 CHECKS		2,264.00
001172	PHYLLIS BYRD							
I-MARCH 2017 CRAFTS	DISH CLOTHS, KNITTOWEL	R	4/10/2017			154600		
26 54600-03-45400	Senior - Craft Shop Exp.	DISH CLOTHS, KNITTOW		20.00				20.00
		*** VENDOR TOTALS ***				1 CHECKS		20.00
001623	CARDMEMBER SERVICE							
I-4/7/17 CITY	FEB/MAR 2017 CHARGES CITY	R	4/07/2017			154521		
10 52100-03-32000	Education & Conference	WAID - GREEN LAKE CO		528.00				
10 52100-03-32000	Education & Conference	WAID - GREEN LAKE CO		458.00				
10 52100-03-11000	Postage	US POST OFFICE		7.80				
10 52100-03-32000	Education & Conference	SAFE KIDS WORLDWIDE		50.00				
10 53240-03-40000	Operating Supplies	NORTHERN HYDRAULICS		52.41				
26 54610-03-30000	Meals - Supplies	SUBWAY		112.50				
10 53240-03-40000	Operating Supplies	AASHTO PUBS		35.87				
26 54600-03-45150	Senior - Memorial Exp.	SHOPKO - ENRICHMENT/		602.27				
26 54600-03-45150	Senior - Memorial Exp.	SHOPKO - ENRICHMENT/		99.99				
10 53102-03-10000	Office Supplies	SP HON ACCESSORIES		10.50				
62 53716-00-85010	Computer & Software	CDW		51.99				
63 56156-00-85010	Computer & Software	CDW		51.98				
26 55425-03-42500	5th Quarter Expenses	AMERICNA ENTERTAINME		1,675.00				
10 51300-03-32000	Education & Conference	STATE BAR SEMINAR		239.00				
10 53240-03-40000	Operating Supplies	WESTERN RIGGING SUPP		204.32				
10 55301-03-45000	Promoting Govt Services	MOOD PANDORA		26.95				
10 54600-03-40000	Operating Supplies	UNIFORMS PLUS		100.00				
10 52200-15-92500	CAD-Software Linking	HEARTLAND - LAPTOP		36.76				

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VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
001623	CARDMEMBER SERVICE CONT							
I-4/7/17 CITY	FEB/MAR 2017 CHARGES CITY	R	4/07/2017			154521		
10 53102-03-10000	Office Supplies	CDW		43.86				4,387.20
001623	CARDMEMBER SERVICE							
I-4/15/17 FIRE	MAR/APR - FIRE CC CHARGES	R	4/14/2017			154647		
10 52200-03-40000	Operating Supplies	NFPA CATALOG		74.50				
10 52200-03-53000	Gas & Oil - Vehicles	ALL STOP BP - FUEL		38.48				
10 52200-03-53000	Gas & Oil - Vehicles	DIESEL - SHELL		72.74				
10 52300-03-40000	Operating Supplies	FIRE NINJA		43.74				
10 52300-03-40000	Operating Supplies	WSESI MEMBERSHIP DUE		30.00				
10 52300-03-40000	Operating Supplies	REAL WHEELS CORP		151.79				
10 52200-03-40000	Operating Supplies	IAAI RENEWAL - WEGEN		25.00				
10 52200-03-32000	Eduation & Conference	WIIAAI - SEMINAR - D		200.00				
10 52200-03-32000	Eduation & Conference	WIIAAI - SEMINAR - W		200.00				
10 52200-03-40000	Operating Supplies	AMAZON - GENIOUS GEN		101.17				
10 52200-03-40000	Operating Supplies	IAAI RENEWAL - DRURY		25.00				
10 52200-03-32000	Eduation & Conference	WSFCA - CONFERENCE S		170.00				
10 52300-03-32000	Education & Conference	WSFCA - CONFERENCE S		170.00				
10 52200-03-51000	Vehicle Repair/Maintenance	HAVIS - REPAIR ORDER		199.00				
10 52300-03-40000	Operating Supplies	GNARLY GORILLA RETUR		23.61CR				1,477.81
001623	CARDMEMBER SERVICE							
I-MAR/APR 2017	CARDMEMBER SERVICE	R	4/28/2017			154847		
26 52100-03-47725	Police Vehicle/Equip Expenses	GLOBAL INDUSTRIAL -		245.00CR				
10 52100-03-32500	Firearms-Supplies	FREEDOM NUMITIONS		3,733.20				
10 51300-03-32000	Education & Conference	STATE BAR OF WI SEMI		239.00CR				
10 51440-03-40000	Operating Supplies	AMAZON		13.69				
10 51300-03-13000	Copier	CDW-G		558.78				
10 53240-03-40000	Operating Supplies	CDW-G		499.00				
10 51525-15-32000	Technology Training	GIPAW		25.00				
62 53716-00-85010	Computer & Software	GIPAW		12.50				
63 56156-00-85010	Computer & Software	GIPAW		12.50				
10 51410-03-31000	Business/Misc. Expense	EVOLUTIONS - FLOWERS		125.00				
10 52200-15-92500	CAD-Software Linking	CDW-G		337.10				
10 52300-15-92500	CAD-Linking Software	HEARTLAND		504.99				
26 54600-03-45400	Senior - Craft Shop Exp.	UNIFORMS PLUS		209.50				
10 55301-03-45000	Promoting Govt Services	UNIFORMS PLUS		96.58				
10 53240-03-40000	Operating Supplies	CDW-G		256.16				
26 54600-03-45300	Senior - Activities Exp.	AMAZON		79.98				
10 55301-03-45000	Promoting Govt Services	WALGREENS		135.85				
10 54600-03-40000	Operating Supplies	HALLMAN LINDSAY		111.94				
10 55301-03-45000	Promoting Govt Services	PANDORA		26.95				6,254.72
*** VENDOR TOTALS ***						3 CHECKS		12,119.71

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002809	CARQUEST OF MERRILL							
C-180062	V-BELTS	R	4/14/2017			154648		
10 53240-03-40000	Operating Supplies	V-BELTS		29.65	CR			
I-179473	FUEL FILTER, COOLING SYS	R	4/14/2017			154648		
10 53240-03-40000	Operating Supplies	FUEL FILTER, COOLING		21.21				
I-179478	INDUSTRIAL V-BELT	R	4/14/2017			154648		
10 53240-03-40000	Operating Supplies	INDUSTRIAL V-BELT		131.59				
I-179636	AIR FILTER	R	4/14/2017			154648		
10 53240-03-40000	Operating Supplies	AIR FILTER		69.65				
I-179752	TRANSMISSION, LUBE, FUEL, AIR,	R	4/14/2017			154648		
10 53240-03-40000	Operating Supplies	TRANSMISSION, LUBE,		223.59				
I-179790	BATTERIES	R	4/14/2017			154648		
10 53240-03-40000	Operating Supplies	BATTERIES		138.66				
I-179899	TRANSMISSION, OIL FILTERS	R	4/14/2017			154648		
10 53240-03-40000	Operating Supplies	TRANSMISSION, OIL FI		59.29				
I-179945	BED ARMOR QUART & KIT	R	4/14/2017			154648		
10 53240-03-40000	Operating Supplies	BED ARMOR QUART & KI		128.41				
I-180035	V-BELT, SINGLE PANEL, HOURMETER	R	4/14/2017			154648		
10 53240-03-40000	Operating Supplies	V-BELT, SINGLE PANEL		85.62				
I-180048	V-BELT	R	4/14/2017			154648		
10 53240-03-40000	Operating Supplies	V-BELT		8.57				
I-180050	ANTIFREEZE, V-BELTS	R	4/14/2017			154648		
10 53240-03-40000	Operating Supplies	ANTIFREEZE, V-BELTS		21.16				
I-180059	AUTO V BELT	R	4/14/2017			154648		
10 53240-03-40000	Operating Supplies	AUTO V BELT		9.80				
I-180064	GREASE GUN	R	4/14/2017			154648		
10 53240-03-40000	Operating Supplies	GREASE GUN		37.99				
I-180094	CCM-CQTD1	R	4/14/2017			154648		
10 53240-03-40000	Operating Supplies	CCM-CQTD1		4.13				
I-180097	LUBE, OIL FILTER	R	4/14/2017			154648		
10 53240-03-40000	Operating Supplies	LUBE, OIL FILTER		32.09				
I-180111	CCM CQTD8	R	4/14/2017			154648		
10 53240-03-40000	Operating Supplies	CCM CQTD8		22.99				965.10
			*** VENDOR TOTALS ***			1 CHECKS		965.10
000900	CDW GOVERNMENT							
I-WA1700171	ENRICHMENT CENTER	R	4/28/2017			154848		
26 54633-15-46345	Phone Equipment - VOIP	ENRICHMENT CENTER		700.00				700.00
			*** VENDOR TOTALS ***			1 CHECKS		700.00
000307	CENTER CITY CONVENIENCE							
I-T. BROSSOW NSF	T. BROSSOW - COURT RESTITUTION	R	4/10/2017			154623		
10 22-6205	Restitution-COURT Only	T. BROSSOW - COURT R		20.00				20.00
			*** VENDOR TOTALS ***			1 CHECKS		20.00

Attachment: Vouchers (2466 : Vouchers for April, 2017)

VENDOR SET: 01 City of Merrill
BANK: 1 LINCOLN CO - GENERAL
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VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
003747	CENTRAL WISCONSIN WHOLESALE AU							
C-16457	XSTD300 TIP	R	4/14/2017			154650		
10 53240-03-40000	Operating Supplies	XSTD300 TIP		31.33CR				
I-16446	XSTD300 TIP	R	4/14/2017			154650		
10 53240-03-40000	Operating Supplies	XSTD300 TIP		31.33				
I-16466	35101 TIP	R	4/14/2017			154650		
10 53240-03-40000	Operating Supplies	35101 TIP		29.43				
I-16512	3: CLAMPS	R	4/14/2017			154650		
10 53240-03-40000	Operating Supplies	3: CLAMPS		11.04				40.47
			*** VENDOR TOTALS ***			1 CHECKS		40.47
001843	CHARTER COMMUNICATIONS							
I-MAR/APR 2017	CHARTER COMMUNICATIONS	R	4/14/2017			154651		
10 52200-02-25500	Fiber - Internet & VOIP	FIRE		725.00				
10 52300-02-25000	Telephone & Internet	EMS		725.00				
10 51525-15-32900	Fiber & PRI - Charter	IT		1,759.19				
62 53716-00-85025	Fiber - Internet-PRI	WATER		1,650.00				
63 56156-00-85025	Fiber - Internet-PRI	WWT		1,450.00				
10 55400-02-25500	Fiber-Internet-Wireless	SMITH CENTER		425.00				
10 53230-02-25000	Telephone & Fiber	STREETS		400.00				
10 53510-03-42575	Fiber - Charter	AIRPORT RD		425.00				
10 53510-03-42575	Fiber - Charter	CHAMPAGNE		492.00				8,051.19
001843	CHARTER COMMUNICATIONS							
I-20170419	Acct #8245 11 217 0138151	R	4/20/2017			154801		
10 55110-15-32900	Charter Fiber-VOIP	acct #8245 11 217 01		540.00				540.00
			*** VENDOR TOTALS ***			2 CHECKS		8,591.19
003458	CITY LIMITS SYSTEMS INC.							
I-7945	PROWASH	R	4/14/2017			154652		
10 53240-03-40000	Operating Supplies	PROWASH		555.20				555.20
			*** VENDOR TOTALS ***			1 CHECKS		555.20
000022	CITY OF MERRILL - TREASURER							
I-ADM20170407	ADMINISTRATION FEES	R	4/07/2017			154506		
10 21-5908	Child Support/Maintenance	ADMINISTRATION FEES		19.50				
62 21-5908	Child Support/Maintenance	ADMINISTRATION FEES		0.75				
63 21-5908	Child Support/Maintenance	ADMINISTRATION FEES		0.75				21.00
000022	CITY OF MERRILL - TREASURER							
I-ADM20170421	ADMINISTRATION FEES	R	4/21/2017			154776		
10 21-5908	Child Support/Maintenance	ADMINISTRATION FEES		19.50				
62 21-5908	Child Support/Maintenance	ADMINISTRATION FEES		0.75				
63 21-5908	Child Support/Maintenance	ADMINISTRATION FEES		0.75				21.00
			*** VENDOR TOTALS ***			2 CHECKS		42.00

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VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
003603	CITY OF TOMAHAWK							
I-03/31/17	MUNI COURT	R	4/14/2017			154653		
10 22-6775	Tomahawk-Muni Court	MUNI COURT		1,312.68				1,312.68
			*** VENDOR TOTALS ***			1 CHECKS		1,312.68
000117	CITY TREASURER							
I-PALMERTON CK	RESTITUTION - POLICE DEPT	R	4/07/2017			154522		
10 22-6203	NSF Restitution-Police ONLY	RESTITUTION - POLICE		50.00				50.00
000117	CITY TREASURER							
I-4/7/17 AQUATIC	AQUATIC INTERVIEW CASH TEST	R	4/07/2017			154598		
10 55420-03-40000	Operating Supplies	AQUATIC INTERVIEW CA		135.00				135.00
			*** VENDOR TOTALS ***			2 CHECKS		185.00
002026	COMPLETE CONTROL, INC							
I-PB485	LOWER LEVEL	R	4/14/2017			154654		
52 57001-08-27125	City Hall-HVAC Improve	LOWER LEVEL		3,512.25				
I-SRVCE032375	MOVED THERMOSTAT	R	4/14/2017			154654		
10 52200-03-40000	Operating Supplies	MOVED THERMOSTAT		128.70				3,640.95
			*** VENDOR TOTALS ***			1 CHECKS		3,640.95
004086	NASSCO, INC.							
I-S2159688.001	TOWELS/SOAP	R	4/14/2017			154655		
10 53510-03-40000	Operating Supplies	TOWELS/SOAP		114.22				114.22
			*** VENDOR TOTALS ***			1 CHECKS		114.22
000119	RICHARD DABBERT							
I-04/04/17	ELECTION PAY 04/04/17	R	4/07/2017			154532		
10 51440-01-25000	Wages-Election Off. AVE	ELECTION PAY 04/04/1		192.50				192.50
			*** VENDOR TOTALS ***			1 CHECKS		192.50
003862	DANT CLAYTON CORPORATION							
I-5 FINAL	GRANDSTAND	R	4/14/2017			154656		
24 55237-08-75500	Grandstand Construction	GRANDSTAND		28,750.30				28,750.30
			*** VENDOR TOTALS ***			1 CHECKS		28,750.30
000204	DAVE'S COUNTY MARKET							
I-03/02/17	CHICKEN	R	4/14/2017			154657		
26 54610-03-30000	Meals - Supplies	CHICKEN		11.24				
I-04/13/17	BROCCOLI/ONIONS	R	4/14/2017			154657		
26 54610-03-30000	Meals - Supplies	BROCCOLI/ONIONS		10.37				
I-3/1/17 POLICE	3/1/17 SAFETY PATROL	R	4/14/2017			154657		
26 52100-03-45000	School Safety Patrol Exp.	3/1/17 SAFETY PATROL		38.15				
I-3/10/17 POLICE	3/10/17 SAFETY PATROL	R	4/14/2017			154657		
26 52100-03-45000	School Safety Patrol Exp.	3/10/17 SAFETY PATRO		22.53				
I-3/15/17	3/15/17 POLICE - SAFETY PATROL	R	4/14/2017			154657		
26 52100-03-45000	School Safety Patrol Exp.	3/15/17 POLICE - SAF		24.39				
I-3/15/17 PATROL	3/15/17 SAFETY PATROL	R	4/14/2017			154657		

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000204	DAVE'S COUNTY MARKET CONT							
I-3/15/17 PATROL	3/15/17 SAFETY PATROL	R	4/14/2017			154657		
26 52100-03-45000	School Safety Patrol Exp.	3/15/17	SAFETY PATRO	14.79				121.47
000204	DAVE'S COUNTY MARKET							
I-20170419	ACCT # 708	R	4/20/2017			154802		
10 55110-03-44000	Janitor Supplies	ACCT # 708		14.04				
10 55110-03-41250	Programming - Adult	ACCT # 708		396.33				410.37
			*** VENDOR TOTALS ***			2 CHECKS		531.80
001994	DELTA DENTAL							
I-DFD20170407	DENTAL PREMIUM	R	4/07/2017			154507		
10 21-5912	Dental Premiums	DENTAL PREMIUM		864.11				
20 21-5912	Dental Premiums	DENTAL PREMIUM		0.83				
62 21-5912	Dental Ins. Premiums	DENTAL PREMIUM		78.51				
63 21-5912	Dental Ins. Premiums	DENTAL PREMIUM		53.60				
I-DSD20170407	DENTAL PREMIUM	R	4/07/2017			154507		
10 21-5912	Dental Premiums	DENTAL PREMIUM		284.14				
47 21-5912	Dental Premiums	DENTAL PREMIUM		11.12				
49 21-5912	Dental Premiums	DENTAL PREMIUM		0.88				
62 21-5912	Dental Ins. Premiums	DENTAL PREMIUM		4.03				
63 21-5912	Dental Ins. Premiums	DENTAL PREMIUM		4.03				1,301.25
001994	DELTA DENTAL							
I-DFD20170421	DENTAL PREMIUM	R	4/21/2017			154777		
10 21-5912	Dental Premiums	DENTAL PREMIUM		864.11				
20 21-5912	Dental Premiums	DENTAL PREMIUM		2.49				
62 21-5912	Dental Ins. Premiums	DENTAL PREMIUM		78.93				
63 21-5912	Dental Ins. Premiums	DENTAL PREMIUM		51.52				
I-DSD20170421	DENTAL PREMIUM	R	4/21/2017			154777		
10 21-5912	Dental Premiums	DENTAL PREMIUM		276.11				
47 21-5912	Dental Premiums	DENTAL PREMIUM		17.40				
49 21-5912	Dental Premiums	DENTAL PREMIUM		2.63				
62 21-5912	Dental Ins. Premiums	DENTAL PREMIUM		4.03				
63 21-5912	Dental Ins. Premiums	DENTAL PREMIUM		4.03				1,301.25
			*** VENDOR TOTALS ***			2 CHECKS		2,602.50
000660	DEMCO, INC.							
I-6101172	CUST #482508000	R	4/20/2017			154803		
10 55110-03-10500	Library Supplies	CUST #482508000		85.63				85.63
			*** VENDOR TOTALS ***			1 CHECKS		85.63
001039	DEPT OF ADMINISTRATION-GAMING							
I-2016 RAFFLES	ENRICHMENT CENTER RAFFLES	R	4/28/2017			154849		
26 54600-03-45300	Senior - Activities Exp.	ENRICHMENT CENTER RA		25.00				25.00
			*** VENDOR TOTALS ***			1 CHECKS		25.00

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VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
003483	DEX MEDIA							
I-20170419	CUST ID 3105859178	R	4/20/2017			154804		
10 55110-02-25000	Telephone	CUST ID 3105859178		157.50				157.50
		*** VENDOR TOTALS ***				1 CHECKS		157.50
004145	DISTRICT 2, INC							
I-1860	AERIAL TRUCK EQUIPMENT	R	4/14/2017			154658		
52 57001-08-27275	Fire Aerial Truck	AERIAL TRUCK EQUIPME		21,449.00				
I-1861	FIRE EQUIPMENT	R	4/14/2017			154658		
52 57001-08-27265	Fire/EMS Equipment	FIRE EQUIPMENT		3,497.50				
26 52200-03-40000	2% Fire Dues Expenses	FIRE EQUIPMENT		3,497.50				28,444.00
		*** VENDOR TOTALS ***				1 CHECKS		28,444.00
001916	DNR ACCOUNTS RECEIVABLE							
I-370-0000004924	DECAL/CAP/HOSE/BOWL/SWIVEL	R	4/14/2017			154659		
26 52200-03-40000	2% Fire Dues Expenses	DECAL/CAP/HOSE/BOWL/		390.20				390.20
		*** VENDOR TOTALS ***				1 CHECKS		390.20
000124	DRAEGER OIL CO, INC.							
I-582762	UNLEADED/DIESEL FUEL	R	4/14/2017			154660		
10 53240-03-40000	Operating Supplies	UNLEADED/DIESEL FUEL		15,865.11				15,865.11
		*** VENDOR TOTALS ***				1 CHECKS		15,865.11
004158	MARK DUGINSKE							
I-04/26/17	ENRICHMENT CENTER WALL	R	4/28/2017			154850		
26 54633-08-27007	Furniture-Fixtures Enrichment	ENRICHMENT CENTER WA		900.00				900.00
		*** VENDOR TOTALS ***				1 CHECKS		900.00
000036	EFTPS							
I-T1 20170407	FEDERAL WITHHOLDING TAX	D	4/07/2017			000129		
10 21-5120	Federal Tax W/H	FEDERAL WITHHOLDING		22,242.97				
20 21-5120	Federal Tax W/H	FEDERAL WITHHOLDING		13.35				
21 21-5120	Federal Tax W/H	FEDERAL WITHHOLDING		146.13				
25 21-5120	Federal Tax W/H	FEDERAL WITHHOLDING		97.45				
47 21-5120	Federal Tax W/H	FEDERAL WITHHOLDING		123.02				
49 21-5120	Federal Tax W/H	FEDERAL WITHHOLDING		9.68				
62 21-5120	Federal Tax W/H	FEDERAL WITHHOLDING		1,099.73				
63 21-5120	Federal Tax W/H	FEDERAL WITHHOLDING		1,464.52				
I-T3 20170113A	FICA WITHHOLDING/MATCH	D	4/07/2017			000129		
10 55110-01-51000	Social Security	FICA WITHHOLDING/MAT		0.85				
10 55110-01-51000	Social Security	FICA WITHHOLDING/MAT		0.85				
I-T3 20170407	FICA WITHHOLDING/MATCH	D	4/07/2017			000129		
10 21-5110	FICA/Medicare W/H	FICA WITHHOLDING/MAT		9,432.13				
10 51110-01-51000	Social Security	FICA WITHHOLDING/MAT		60.28				
10 51200-01-51000	Social Security	FICA WITHHOLDING/MAT		127.94				
10 51300-01-51000	Social Security	FICA WITHHOLDING/MAT		326.75				
10 51410-01-51000	Social Security	FICA WITHHOLDING/MAT		30.05				
10 51415-01-51000	Social Security	FICA WITHHOLDING/MAT		178.12				

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VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
000036	EFTPS	CONT						
I-T3	20170407	FICA WITHHOLDING/MATCH	D 4/07/2017			000129		
10	51420-01-51000	Social Security	FICA WITHHOLDING/MAT	126.49				
10	51430-01-51000	Social Security	FICA WITHHOLDING/MAT	279.20				
10	51440-01-51000	Social Security	FICA WITHHOLDING/MAT	1.19				
10	51520-01-51000	Social Security	FICA WITHHOLDING/MAT	172.12				
10	51525-01-51000	Social Security	FICA WITHHOLDING/MAT	98.45				
10	51600-01-51000	Social Security	FICA WITHHOLDING/MAT	150.33				
10	52100-01-51000	Social Security	FICA WITHHOLDING/MAT	3,078.80				
10	52110-01-51000	Social Security	FICA WITHHOLDING/MAT	3.51				
10	52200-01-51000	Medicare 1.45%	FICA WITHHOLDING/MAT	46.13				
10	52400-01-51000	Social Security	FICA WITHHOLDING/MAT	178.81				
10	53100-01-51000	Social Security	FICA WITHHOLDING/MAT	112.19				
10	53102-01-51000	Social Security	FICA WITHHOLDING/MAT	148.36				
10	53240-01-51000	Social Security	FICA WITHHOLDING/MAT	327.70				
10	53300-01-51000	Social Security	FICA WITHHOLDING/MAT	738.95				
10	53310-01-51000	Social Security	FICA WITHHOLDING/MAT	51.10				
10	53312-01-51000	Social Security	FICA WITHHOLDING/MAT	11.18				
10	53314-01-51000	Social Security	FICA WITHHOLDING/MAT	6.59				
10	53316-01-51000	Social Security	FICA WITHHOLDING/MAT	85.13				
10	53520-01-51000	Social Security	FICA WITHHOLDING/MAT	674.21				
10	53620-01-51000	Social Security	FICA WITHHOLDING/MAT	166.81				
10	53635-01-51000	Social Security	FICA WITHHOLDING/MAT	204.04				
10	54100-01-51000	Social Security	FICA WITHHOLDING/MAT	105.40				
10	54600-01-51000	Social Security	FICA WITHHOLDING/MAT	181.79				
10	55110-01-51000	Social Security	FICA WITHHOLDING/MAT	1,175.89				
10	55200-01-51000	Social Security	FICA WITHHOLDING/MAT	345.41				
10	55300-01-51000	Social Security	FICA WITHHOLDING/MAT	200.97				
10	55400-01-51000	Social Security	FICA WITHHOLDING/MAT	38.26				
20	21-5110	FICA/Medicare W/H	FICA WITHHOLDING/MAT	8.29				
20	53622-01-51000	Social Security	FICA WITHHOLDING/MAT	8.28				
21	21-5110	FICA/Medicare W/H	FICA WITHHOLDING/MAT	138.13				
21	52100-01-51000	Social Security	FICA WITHHOLDING/MAT	138.13				
25	21-5110	FICA/Medicare	FICA WITHHOLDING/MAT	70.29				
25	56900-01-51000	Social Security	FICA WITHHOLDING/MAT	70.29				
47	21-5110	FICA/Medicare W/H	FICA WITHHOLDING/MAT	89.36				
47	57100-01-51000	SS/Medicare	FICA WITHHOLDING/MAT	89.36				
49	21-5110	FICA/Medicare W/H	FICA WITHHOLDING/MAT	7.01				
49	57100-01-51000	SS/Medicare	FICA WITHHOLDING/MAT	7.01				
62	21-5110	FICA/Medicare	FICA WITHHOLDING/MAT	779.45				
62	54080-00-51000	SS/Medicare	FICA WITHHOLDING/MAT	779.42				
63	21-5110	FICA/Medicare	FICA WITHHOLDING/MAT	928.80				
63	54080-00-51000	SS/Medicare Taxes	FICA WITHHOLDING/MAT	928.82				
I-T4	20170113A	MEDICARE WITHHOLDING/MATCH	D 4/07/2017			000129		
10	55110-01-51000	Social Security	MEDICARE WITHHOLDING	0.20				
10	55110-01-51000	Social Security	MEDICARE WITHHOLDING	0.20				
I-T4	20170407	MEDICARE WITHHOLDING/MATCH	D 4/07/2017			000129		
10	21-5110	FICA/Medicare W/H	MEDICARE WITHHOLDING	2,976.16				

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000036	EFTPS	CONT						
I-T4 20170407	MEDICARE WITHHOLDING/MATCH	D	4/07/2017			000129		
10 51110-01-51000	Social Security		MEDICARE WITHHOLDING	14.10				
10 51200-01-51000	Social Security		MEDICARE WITHHOLDING	29.92				
10 51300-01-51000	Social Security		MEDICARE WITHHOLDING	76.42				
10 51410-01-51000	Social Security		MEDICARE WITHHOLDING	7.03				
10 51415-01-51000	Social Security		MEDICARE WITHHOLDING	41.66				
10 51420-01-51000	Social Security		MEDICARE WITHHOLDING	29.58				
10 51430-01-51000	Social Security		MEDICARE WITHHOLDING	65.29				
10 51440-01-51000	Social Security		MEDICARE WITHHOLDING	0.28				
10 51520-01-51000	Social Security		MEDICARE WITHHOLDING	40.25				
10 51525-01-51000	Social Security		MEDICARE WITHHOLDING	23.03				
10 51600-01-51000	Social Security		MEDICARE WITHHOLDING	35.16				
10 52100-01-51000	Social Security		MEDICARE WITHHOLDING	720.04				
10 52110-01-51000	Social Security		MEDICARE WITHHOLDING	0.82				
10 52200-01-51000	Medicare 1.45%		MEDICARE WITHHOLDING	462.59				
10 52300-01-51000	Medicare 1.45%		MEDICARE WITHHOLDING	318.48				
10 52400-01-51000	Social Security		MEDICARE WITHHOLDING	41.82				
10 53100-01-51000	Social Security		MEDICARE WITHHOLDING	26.24				
10 53102-01-51000	Social Security		MEDICARE WITHHOLDING	34.70				
10 53240-01-51000	Social Security		MEDICARE WITHHOLDING	76.63				
10 53300-01-51000	Social Security		MEDICARE WITHHOLDING	172.81				
10 53310-01-51000	Social Security		MEDICARE WITHHOLDING	11.95				
10 53312-01-51000	Social Security		MEDICARE WITHHOLDING	2.62				
10 53314-01-51000	Social Security		MEDICARE WITHHOLDING	1.54				
10 53316-01-51000	Social Security		MEDICARE WITHHOLDING	19.92				
10 53520-01-51000	Social Security		MEDICARE WITHHOLDING	157.67				
10 53620-01-51000	Social Security		MEDICARE WITHHOLDING	39.00				
10 53635-01-51000	Social Security		MEDICARE WITHHOLDING	47.72				
10 54100-01-51000	Social Security		MEDICARE WITHHOLDING	24.66				
10 54600-01-51000	Social Security		MEDICARE WITHHOLDING	42.51				
10 55110-01-51000	Social Security		MEDICARE WITHHOLDING	275.01				
10 55200-01-51000	Social Security		MEDICARE WITHHOLDING	80.79				
10 55300-01-51000	Social Security		MEDICARE WITHHOLDING	46.99				
10 55400-01-51000	Social Security		MEDICARE WITHHOLDING	8.95				
20 21-5110	FICA/Medicare W/H		MEDICARE WITHHOLDING	1.94				
20 53622-01-51000	Social Security		MEDICARE WITHHOLDING	1.94				
21 21-5110	FICA/Medicare W/H		MEDICARE WITHHOLDING	32.30				
21 52100-01-51000	Social Security		MEDICARE WITHHOLDING	32.30				
25 21-5110	FICA/Medicare		MEDICARE WITHHOLDING	16.44				
25 56900-01-51000	Social Security		MEDICARE WITHHOLDING	16.44				
47 21-5110	FICA/Medicare W/H		MEDICARE WITHHOLDING	20.90				
47 57100-01-51000	SS/Medicare		MEDICARE WITHHOLDING	20.90				
49 21-5110	FICA/Medicare W/H		MEDICARE WITHHOLDING	1.64				
49 57100-01-51000	SS/Medicare		MEDICARE WITHHOLDING	1.64				
62 21-5110	FICA/Medicare		MEDICARE WITHHOLDING	182.28				
62 54080-00-51000	SS/Medicare		MEDICARE WITHHOLDING	182.33				
63 21-5110	FICA/Medicare		MEDICARE WITHHOLDING	217.22				

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000036	EFTPS	CONT						
I-T4	20170407	MEDICARE WITHHOLDING/MATCH	D 4/07/2017			000129		
63	54080-00-51000	SS/Medicare Taxes	MEDICARE WITHHOLDING	217.15				55,003.63
000036	EFTPS							
I-T1	20170421	FEDERAL WITHHOLDING TAX	D 4/21/2017			000131		
10	21-5120	Federal Tax W/H	FEDERAL WITHHOLDING	21,319.26				
20	21-5120	Federal Tax W/H	FEDERAL WITHHOLDING	51.55				
21	21-5120	Federal Tax W/H	FEDERAL WITHHOLDING	130.45				
25	21-5120	Federal Tax W/H	FEDERAL WITHHOLDING	96.40				
47	21-5120	Federal Tax W/H	FEDERAL WITHHOLDING	261.62				
49	21-5120	Federal Tax W/H	FEDERAL WITHHOLDING	35.68				
62	21-5120	Federal Tax W/H	FEDERAL WITHHOLDING	1,083.84				
63	21-5120	Federal Tax W/H	FEDERAL WITHHOLDING	1,547.79				
I-T3	20170421	FICA WITHHOLDING/MATCH	D 4/21/2017			000131		
10	21-5110	FICA/Medicare W/H	FICA WITHHOLDING/MAT	9,177.47				
10	51110-01-51000	Social Security	FICA WITHHOLDING/MAT	60.28				
10	51200-01-51000	Social Security	FICA WITHHOLDING/MAT	120.50				
10	51300-01-51000	Social Security	FICA WITHHOLDING/MAT	326.75				
10	51410-01-51000	Social Security	FICA WITHHOLDING/MAT	30.05				
10	51415-01-51000	Social Security	FICA WITHHOLDING/MAT	178.12				
10	51420-01-51000	Social Security	FICA WITHHOLDING/MAT	126.49				
10	51430-01-51000	Social Security	FICA WITHHOLDING/MAT	277.57				
10	51440-01-51000	Social Security	FICA WITHHOLDING/MAT	20.50				
10	51520-01-51000	Social Security	FICA WITHHOLDING/MAT	176.37				
10	51525-01-51000	Social Security	FICA WITHHOLDING/MAT	86.83				
10	51600-01-51000	Social Security	FICA WITHHOLDING/MAT	154.48				
10	52100-01-51000	Social Security	FICA WITHHOLDING/MAT	3,089.70				
10	52110-01-51000	Social Security	FICA WITHHOLDING/MAT	4.78				
10	52200-01-51000	Medicare 1.45%	FICA WITHHOLDING/MAT	46.13				
10	52400-01-51000	Social Security	FICA WITHHOLDING/MAT	182.79				
10	53100-01-51000	Social Security	FICA WITHHOLDING/MAT	112.19				
10	53102-01-51000	Social Security	FICA WITHHOLDING/MAT	152.33				
10	53240-01-51000	Social Security	FICA WITHHOLDING/MAT	301.57				
10	53300-01-51000	Social Security	FICA WITHHOLDING/MAT	620.91				
10	53310-01-51000	Social Security	FICA WITHHOLDING/MAT	81.77				
10	53316-01-51000	Social Security	FICA WITHHOLDING/MAT	159.50				
10	53520-01-51000	Social Security	FICA WITHHOLDING/MAT	652.01				
10	53620-01-51000	Social Security	FICA WITHHOLDING/MAT	163.23				
10	53635-01-51000	Social Security	FICA WITHHOLDING/MAT	200.17				
10	54600-01-51000	Social Security	FICA WITHHOLDING/MAT	190.81				
10	55110-01-51000	Social Security	FICA WITHHOLDING/MAT	1,147.72				
10	55200-01-51000	Social Security	FICA WITHHOLDING/MAT	306.94				
10	55300-01-51000	Social Security	FICA WITHHOLDING/MAT	186.52				
10	55400-01-51000	Social Security	FICA WITHHOLDING/MAT	20.47				
20	21-5110	FICA/Medicare W/H	FICA WITHHOLDING/MAT	51.38				
20	53622-01-51000	Social Security	FICA WITHHOLDING/MAT	51.39				
21	21-5110	FICA/Medicare W/H	FICA WITHHOLDING/MAT	131.18				

Attachment: Vouchers (2466 : Vouchers for April, 2017)

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VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
000036	EFTPS	CONT						
I-T3 20170421	FICA WITHHOLDING/MATCH	D	4/21/2017			000131		
21 52100-01-51000	Social Security	FICA WITHHOLDING/MAT		131.18				
25 21-5110	FICA/Medicare	FICA WITHHOLDING/MAT		69.86				
25 56900-01-51000	Social Security	FICA WITHHOLDING/MAT		69.86				
47 21-5110	FICA/Medicare W/H	FICA WITHHOLDING/MAT		176.12				
47 57100-01-51000	SS/Medicare	FICA WITHHOLDING/MAT		176.12				
49 21-5110	FICA/Medicare W/H	FICA WITHHOLDING/MAT		22.79				
49 57100-01-51000	SS/Medicare	FICA WITHHOLDING/MAT		22.81				
62 21-5110	FICA/Medicare	FICA WITHHOLDING/MAT		766.44				
62 54080-00-51000	SS/Medicare	FICA WITHHOLDING/MAT		766.41				
63 21-5110	FICA/Medicare	FICA WITHHOLDING/MAT		939.64				
63 54080-00-51000	SS/Medicare Taxes	FICA WITHHOLDING/MAT		939.63				
I-T4 20170421	MEDICARE WITHHOLDING/MATCH	D	4/21/2017			000131		
10 21-5110	FICA/Medicare W/H	MEDICARE WITHHOLDING		2,871.26				
10 51110-01-51000	Social Security	MEDICARE WITHHOLDING		14.10				
10 51200-01-51000	Social Security	MEDICARE WITHHOLDING		28.18				
10 51300-01-51000	Social Security	MEDICARE WITHHOLDING		76.42				
10 51410-01-51000	Social Security	MEDICARE WITHHOLDING		7.03				
10 51415-01-51000	Social Security	MEDICARE WITHHOLDING		41.66				
10 51420-01-51000	Social Security	MEDICARE WITHHOLDING		29.58				
10 51430-01-51000	Social Security	MEDICARE WITHHOLDING		64.91				
10 51440-01-51000	Social Security	MEDICARE WITHHOLDING		4.79				
10 51520-01-51000	Social Security	MEDICARE WITHHOLDING		41.25				
10 51525-01-51000	Social Security	MEDICARE WITHHOLDING		20.31				
10 51600-01-51000	Social Security	MEDICARE WITHHOLDING		36.13				
10 52100-01-51000	Social Security	MEDICARE WITHHOLDING		722.58				
10 52110-01-51000	Social Security	MEDICARE WITHHOLDING		1.12				
10 52200-01-51000	Medicare 1.45%	MEDICARE WITHHOLDING		446.87				
10 52300-01-51000	Medicare 1.45%	MEDICARE WITHHOLDING		288.84				
10 52400-01-51000	Social Security	MEDICARE WITHHOLDING		42.75				
10 53100-01-51000	Social Security	MEDICARE WITHHOLDING		26.24				
10 53102-01-51000	Social Security	MEDICARE WITHHOLDING		35.63				
10 53240-01-51000	Social Security	MEDICARE WITHHOLDING		70.52				
10 53300-01-51000	Social Security	MEDICARE WITHHOLDING		145.24				
10 53310-01-51000	Social Security	MEDICARE WITHHOLDING		19.13				
10 53316-01-51000	Social Security	MEDICARE WITHHOLDING		37.28				
10 53520-01-51000	Social Security	MEDICARE WITHHOLDING		152.49				
10 53620-01-51000	Social Security	MEDICARE WITHHOLDING		38.16				
10 53635-01-51000	Social Security	MEDICARE WITHHOLDING		46.82				
10 54600-01-51000	Social Security	MEDICARE WITHHOLDING		44.62				
10 55110-01-51000	Social Security	MEDICARE WITHHOLDING		268.41				
10 55200-01-51000	Social Security	MEDICARE WITHHOLDING		71.79				
10 55300-01-51000	Social Security	MEDICARE WITHHOLDING		43.62				
10 55400-01-51000	Social Security	MEDICARE WITHHOLDING		4.79				
20 21-5110	FICA/Medicare W/H	MEDICARE WITHHOLDING		12.01				
20 53622-01-51000	Social Security	MEDICARE WITHHOLDING		12.01				
21 21-5110	FICA/Medicare W/H	MEDICARE WITHHOLDING		30.68				

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VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
000036	EFTPS	CONT						
I-T4 20170421	MEDICARE WITHHOLDING/MATCH	D	4/21/2017			000131		
21 52100-01-51000	Social Security			30.68				
25 21-5110	FICA/Medicare			16.34				
25 56900-01-51000	Social Security			16.34				
47 21-5110	FICA/Medicare W/H			41.19				
47 57100-01-51000	SS/Medicare			41.19				
49 21-5110	FICA/Medicare W/H			5.32				
49 57100-01-51000	SS/Medicare			5.33				
62 21-5110	FICA/Medicare			179.25				
62 54080-00-51000	SS/Medicare			179.29				
63 21-5110	FICA/Medicare			219.75				
63 54080-00-51000	SS/Medicare Taxes			219.70				53,947.95
*** VENDOR TOTALS ***						2 CHECKS		108,951.50
000128	ELAN FINANCIAL SERVICES							
I-20170419	ACCT #5472 1102 2200 0197	R	4/20/2017			154805		
10 55110-03-10000	Office Supplies			143.62				
10 55110-03-32000	Education & Conference			153.00				
10 55110-03-41250	Programming - Adult			148.07				
10 55110-03-41500	Progammng - Youth			208.55				
10 55110-03-41501	Misc Rev-Programming-Youth			61.98				
10 55110-14-20100	Youth Videos, DVDs & CD-ROMs			308.83				
10 55110-15-42500	Computer Equipment			112.23				
10 55110-15-47500	Software/Upgrades			39.99				
26 55110-03-12650	Library Photocopier Expense			764.72				1,940.99
*** VENDOR TOTALS ***						1 CHECKS		1,940.99
000130	EMERGENCY MEDICAL PRODUCTS INC							
I-1891278	ACTIDOSE/LIDOCAINE/HAEMOLANCE	R	4/14/2017			154661		
10 52300-03-40000	Operating Supplies			668.90				
I-1893003	EMP POCKET MASKW/O2 INLET	R	4/14/2017			154661		
10 52300-03-40000	Operating Supplies			85.50				
I-1893040	AIR MATTRESS/C-COLLAR/CATHETER	R	4/14/2017			154661		
10 52300-03-40000	Operating Supplies			710.41				
I-1894581	MIDAZOLAM	R	4/14/2017			154661		
10 52300-03-40000	Operating Supplies			54.45				
I-1894583	EPINEPHRINE/SHARPS CONT/COLDPK	R	4/14/2017			154661		
10 52300-03-40000	Operating Supplies			679.25				
I-1897614	MEDICAL SUPPLIES	R	4/14/2017			154661		
10 52300-03-40000	Operating Supplies			1,110.99				3,309.50
*** VENDOR TOTALS ***						1 CHECKS		3,309.50

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VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
000109	EMPLOYEE BENEFITS CORP							
I-1815980	DEPENDENT/HEALTH/LIMITED HSA	R	4/28/2017			154851		
10 21-5923	EBC Flex Plan	DEPENDENT/HEALTH/LIM		927.50				
I-1826501	BESTFLEX PLAN MINIMUM FEE	R	4/28/2017			154851		
10 51930-05-40000	Flex Plan - EBC	BESTFLEX PLAN MINIMU		50.00				977.50
			*** VENDOR TOTALS ***			1 CHECKS		977.50
000131	ETCO ELECTRIC SUPPLY							
I-3246620	T-HANGAR BIFOLD DOOR CONTACTOR	R	4/28/2017			154852		
10 53510-02-24600	T-Hangar Repair/Maint.	T-HANGAR BIFOLD DOOR		296.00				296.00
			*** VENDOR TOTALS ***			1 CHECKS		296.00
004122	EVERBANK COMMERCIAL FINANCE IN							
I-4394192	EVERBANK COMMERCIAL FINANCE IN	R	4/28/2017			154853		
10 52200-03-40000	Operating Supplies	EVERBANK COMMERCIAL		110.93				
10 52300-03-40000	Operating Supplies	EVERBANK COMMERCIAL		110.92				221.85
			*** VENDOR TOTALS ***			1 CHECKS		221.85
001923	FAMILY DOLLAR STORE							
I-B. ELIAS 3/17	B. ELAIS - COURT RESTITUTION	R	4/10/2017			154625		
10 22-6205	Restitution-COURT Only	B. ELAIS - COURT RES		20.00				20.00
			*** VENDOR TOTALS ***			1 CHECKS		20.00
000212	FASTENAL COMPANY							
I-93623	FASTENAL COMPANY	R	4/14/2017			154662		
10 53240-03-40000	Operating Supplies	FASTENAL COMPANY		0.27				
I-93624	EAR PLUGS	R	4/14/2017			154662		
10 53240-03-40000	Operating Supplies	EAR PLUGS		74.20				
I-93625	BLKKNIGHTGLV	R	4/14/2017			154662		
10 53240-03-40000	Operating Supplies	BLKKNIGHTGLV		97.56				
I-93637	MEDSPLIT	R	4/14/2017			154662		
10 52110-03-40000	Operating Supplies	MEDSPLIT		1.09				
I-93707	GLOVEPR	R	4/14/2017			154662		
10 53240-03-40000	Operating Supplies	GLOVEPR		14.99				
I-93738	ROCKRIVER	R	4/14/2017			154662		
10 53240-03-40000	Operating Supplies	ROCKRIVER		3.71				
I-93741	EYE SLING	R	4/14/2017			154662		
10 53240-03-40000	Operating Supplies	EYE SLING		22.99				
I-93771	S PREM FCB	R	4/14/2017			154662		
10 53240-03-40000	Operating Supplies	S PREM FCB		250.67				
I-93772	AIR FRESHENER	R	4/14/2017			154662		
10 53240-03-40000	Operating Supplies	AIR FRESHENER		28.30				
I-93791	GLOVES	R	4/14/2017			154662		
10 53240-03-40000	Operating Supplies	GLOVES		39.60				
I-93796	FASTENAL COMPANY	R	4/14/2017			154662		
10 53240-03-40000	Operating Supplies	FASTENAL COMPANY		30.32				
I-93872	FASTENAL COMPANY	R	4/14/2017			154662		
10 53240-03-40000	Operating Supplies	FASTENAL COMPANY		30.66				
I-93889	HI SPEED GAS SAW	R	4/14/2017			154662		

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VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
000212	FASTENAL COMPANY	CONT						
I-93889	HI SPEED GAS SAW	R	4/14/2017			154662		
10 53240-03-40000	Operating Supplies	HI SPEED GAS SAW		1,580.11				
I-93910	FASTENAL COMPANY	R	4/14/2017			154662		
10 53240-03-40000	Operating Supplies	FASTENAL COMPANY		12.60				
I-93927	FACEPC RESP, PARTFILTMAG	R	4/14/2017			154662		
10 53240-03-40000	Operating Supplies	FACEPC RESP, PARTFIL		24.93				
I-93955	FASTENAL COMPANY	R	4/14/2017			154662		
10 53314-03-40000	Operating Supplies	FASTENAL COMPANY		382.49				
I-93957	CLVS GRB HK	R	4/14/2017			154662		
10 53240-03-40000	Operating Supplies	CLVS GRB HK		6.48				
I-93985	FASTENAL COMPANY	R	4/14/2017			154662		
10 53240-03-40000	Operating Supplies	FASTENAL COMPANY		22.04				
I-939966	RECIP BLADE	R	4/14/2017			154662		
10 53240-03-40000	Operating Supplies	RECIP BLADE		22.75				
I-94024	SM EYEWEAR	R	4/14/2017			154662		
10 53240-03-40000	Operating Supplies	SM EYEWEAR		58.38				
I-94065	FASTENAL COMPANY	R	4/14/2017			154662		
10 53240-03-40000	Operating Supplies	FASTENAL COMPANY		6.47				
I-94154	FASTENAL COMPANY	R	4/14/2017			154662		
10 53240-03-40000	Operating Supplies	FASTENAL COMPANY		1.44				
I-94171	CHERRY DROPS	R	4/14/2017			154662		
10 53240-03-40000	Operating Supplies	CHERRY DROPS		8.95				
I-94180	CAUTN BLU	R	4/14/2017			154662		
10 53240-03-40000	Operating Supplies	CAUTN BLU		2.47				
I-WIMER93657	MATERIALS	R	4/14/2017			154662		
10 55200-03-40000	Operating Supplies	MATERIALS		409.28				
I-WIMER93678	CB 5/16-18 X 2 1/2 Z	R	4/14/2017			154662		
10 55200-03-40000	Operating Supplies	CB 5/16-18 X 2 1/2 Z		16.61				
I-WIMER93709	14" SEGMENTED BLADE	R	4/14/2017			154662		
47 57100-08-45000	Street Improvements	14" SEGMENTED BLADE		214.79				
I-WIMER93759	14" SEGMENTED BLADE	R	4/14/2017			154662		
47 57100-08-45000	Street Improvements	14" SEGMENTED BLADE		214.79				
I-WIMER93805	14" TURBO RIM PREM BLADE	R	4/14/2017			154662		
47 57100-08-45000	Street Improvements	14" TURBO RIM PREM B		205.79				
I-WIMER93820	SUPPLIES	R	4/14/2017			154662		
10 52200-03-51000	Vehicle Repair/Maintenance	SUPPLIES		36.97				
I-WIMER93831	14" SEGMENTED BLADE	R	4/14/2017			154662		
49 57100-08-24000	Street Improvements	14" SEGMENTED BLADE		214.79				
I-WIMER93874	14" TURBO RIM PREM BLADE	R	4/14/2017			154662		
49 57100-08-24000	Street Improvements	14" TURBO RIM PREM B		205.79				
I-WIMER93997	3/8" - 16 FHN Z	R	4/14/2017			154662		
10 55200-03-40000	Operating Supplies	3/8" - 16 FHN Z		4.35				
I-WIMER94014	14" TURBO RIM PREM BLADE	R	4/14/2017			154662		
47 57100-08-45000	Street Improvements	14" TURBO RIM PREM B		205.79				
I-WIMER94083	SUPPLIES	R	4/14/2017			154662		
10 52200-03-51000	Vehicle Repair/Maintenance	SUPPLIES		30.96				
I-WIMER94234	IMPACT WRENCH/SQ PLUG SOLID	R	4/14/2017			154662		

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000212	FASTENAL COMPANY CONT							
I-WIMER94234	IMPACT WRENCH/SQ PLUG SOLID	R	4/14/2017			154662		
10 53240-03-40000	Operating Supplies			IMPACT WRENCH/SQ PLU	186.63			4,670.01
				*** VENDOR TOTALS ***		1 CHECKS		4,670.01
000024	FIRE LOCAL #847							
I-FUD20170407	UNION DUES	R	4/07/2017			154508		
10 21-5903	Fire Union Dues			UNION DUES	968.79			968.79
000024	FIRE LOCAL #847							
I-FUD20170421	UNION DUES	R	4/21/2017			154778		
10 21-5903	Fire Union Dues			UNION DUES	968.79			968.79
				*** VENDOR TOTALS ***		2 CHECKS		1,937.58
004156	FIREFIGHTERS BHAVIORAL HEALTH							
I-1147	WORKSHOP W/JEFF DILL 4/14/17	R	4/28/2017			154854		
10 52200-03-32000	Education & Conference			WORKSHOP W/JEFF DILL	652.77			
10 52300-03-32000	Education & Conference			WORKSHOP W/JEFF DILL	652.77			
26 52200-03-40000	2% Fire Dues Expenses			WORKSHOP W/JEFF DILL	1,000.00			2,305.54
				*** VENDOR TOTALS ***		1 CHECKS		2,305.54
004144	FORESTRY SUPPLIERS, INC							
I-156373	ROPE, FLASHLIGHT, CARABINER	R	4/14/2017			154666		
10 53240-03-40000	Operating Supplies			ROPE, FLASHLIGHT, CA	418.48			
I-156373-01	CARABINER XL-D AUTOLOCK STEEL	R	4/14/2017			154666		
10 53300-03-40000	Operating Supplies			CARABINER XL-D AUTOL	47.90			466.38
				*** VENDOR TOTALS ***		1 CHECKS		466.38
004093	EARLEEN FOX							
I-MARCH 2017 CRAFTS	BURP/BIB SET	R	4/10/2017			154601		
26 54600-03-45400	Senior - Craft Shop Exp.			BURP/BIB SET	6.00			6.00
				*** VENDOR TOTALS ***		1 CHECKS		6.00
003071	SANDRA FRANK							
I-04/04/17	ELECTION PAY 04/04/17	R	4/07/2017			154533		
10 51440-01-25000	Wages-Election Off. AVE			ELECTION PAY 04/04/1	137.50			137.50
				*** VENDOR TOTALS ***		1 CHECKS		137.50
002661	FRONTIER							
I-04/15/17	FRONTIER	R	4/14/2017			154667		
10 53230-02-25000	Telephone & Fiber			GARAGE	8.35			
62 53713-00-64110	Warehouse Cost of Operation			WATER	8.35			
10 51520-02-25000	Telephone			TELEPHONE	54.50			
27 53515-02-25022	Telephone-Fuel Pumps			AIRPORT AVIATION FUE	101.68			172.88

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VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
002661	FRONTIER							
I-20170419	ACCT #715-536-7909-010384-5	R	4/20/2017			154806		
10 55110-02-25000	Telephone	ACCT #715-536-7909-0		109.98				109.98
002661	FRONTIER							
I-MAR/APR 2017	FRONTIER	R	4/28/2017			154855		
10 52100-02-25000	Telephone	POLICE		61.36				
10 52100-02-75000	Dispatch-Lincoln Cty.	COMBINED DISPATCH		10.70				
10 53230-02-25000	Telephone & Fiber	WATER		61.36				
10 55300-02-25000	Telephone	RECREATION		52.20				
10 51520-02-25000	Telephone	TELEPHONE		61.36				
27 53515-02-25028	Telephone-CC Line	AIRPORT CC LINE		70.51				
63 56156-00-85600	Misc General Expense	WWTP REG BILLING		61.36				
10 52300-02-25000	Telephone & Internet	AMBULANCE		66.63				
10 52200-02-25500	Fiber - Internet & VOIP	FIRE		66.62				512.10
		*** VENDOR TOTALS ***				3 CHECKS		794.90
000236	G & K SERVICES							
I-1016520155	MATS/MOP	R	4/14/2017			154668		
10 51600-02-23250	Mats, Rugs, Etc.	MATS/MOP		104.51				
I-1016520171	UNIFORMS	R	4/14/2017			154668		
10 55200-03-46000	Uniform Services	UNIFORMS		113.32				
I-1016522998	UNIFORMS	R	4/14/2017			154668		
10 55200-03-46000	Uniform Services	UNIFORMS		110.68				
I-1016525812	MATS/MOPS	R	4/14/2017			154668		
10 51600-02-23250	Mats, Rugs, Etc.	MATS/MOPS		104.51				
I-1016525821	MATS/MOPS	R	4/14/2017			154668		
10 55400-02-23250	Cleaning - Mats/Rugs, Etc.	MATS/MOPS		290.44				
I-1016525829	UNIFORMS	R	4/14/2017			154668		
10 55200-03-46000	Uniform Services	UNIFORMS		111.32				
I-1016528686	UNIFORMS	R	4/14/2017			154668		
10 55200-03-46000	Uniform Services	UNIFORMS		113.34				
I-1016531505	MATS/MOPS	R	4/14/2017			154668		
10 51600-02-23250	Mats, Rugs, Etc.	MATS/MOPS		104.51				
I-1016531521	UNIFORMS	R	4/14/2017			154668		
10 55200-03-46000	Uniform Services	UNIFORMS		110.34				1,162.97
		*** VENDOR TOTALS ***				1 CHECKS		1,162.97
000665	GALE/CENGAGE LEARNING							
I-60319219	ACCT #153415	R	4/20/2017			154807		
10 55110-13-10400	Adult Dept Large Print	ACCT #153415		38.37				
I-60357567	ACCT #153415	R	4/20/2017			154807		
10 55110-13-10400	Adult Dept Large Print	ACCT #153415		32.38				
I-60357788	ACCT #153415	R	4/20/2017			154807		
10 55110-13-10400	Adult Dept Large Print	ACCT #153415		219.65				
I-60365422	ACCT #153415	R	4/20/2017			154807		
10 55110-13-10400	Adult Dept Large Print	ACCT #153415		443.74				
I-60399018	ACCT #153415	R	4/20/2017			154807		

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VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
000665	GALE/CENGAGE LEARNING CONT							
I-60399018	ACCT #153415	R	4/20/2017			154807		
10 55110-13-10400	Adult Dept Large Print	ACCT #153415		100.85				
I-60399032	ACCT #153415	R	4/20/2017			154807		
10 55110-13-10400	Adult Dept Large Print	ACCT #153415		228.50				
26 55110-03-40500	Memorial Books-Expense	ACCT #153415		66.50				
I-60422729	ACCT #153415	R	4/20/2017			154807		
10 55110-13-10100	Adult Dept Non-Fiction	ACCT #153415		38.92				
I-60436187	ACCT #153415	R	4/20/2017			154807		
10 55110-13-10400	Adult Dept Large Print	ACCT #153415		69.72				
I-60458632	ACCT #153415	R	4/20/2017			154807		
10 55110-13-10400	Adult Dept Large Print	ACCT #153415		38.39				1,277.02
			*** VENDOR TOTALS ***			1 CHECKS		1,277.02
000883	GANNETT WISCONSIN MEDIA #1014							
I-20170419	ACCT #DH0000372	R	4/20/2017			154808		
10 55110-13-50000	Magazines/Periodicals	ACCT #DH0000372		354.14				354.14
			*** VENDOR TOTALS ***			1 CHECKS		354.14
000238	GAYLORD BROTHERS, INC.							
I-2474749	ACCT #885671	R	4/20/2017			154809		
10 55110-03-10500	Library Supplies	ACCT #885671		48.11				48.11
			*** VENDOR TOTALS ***			1 CHECKS		48.11
002098	MICHAEL GEISLER							
I-04/04/17	ELECTION PAY 04/04/17	R	4/07/2017			154534		
10 51440-01-25000	Wages-Election Off. AVE	ELECTION PAY 04/04/17		156.75				156.75
			*** VENDOR TOTALS ***			1 CHECKS		156.75
000905	GILLIG LLC							
I-40318199	STRAND CHAIN/LINK	R	4/14/2017			154669		
10 53520-03-67000	Bus Supplies and Parts	STRAND CHAIN/LINK		26.95				26.95
			*** VENDOR TOTALS ***			1 CHECKS		26.95
003074	GRAND LODGE WATERPARK RESORT							
I-5/5/17 SAFETY PATR	5/5/17 DEPOSIT SAFETY PATROL	R	4/14/2017			154670		
26 52100-03-45000	School Safety Patrol Exp.	5/5/17 DEPOSIT SAFET		100.00				100.00
			*** VENDOR TOTALS ***			1 CHECKS		100.00
000035	GREAT WEST							
I-ROT20170407	WIS DEF COMP - ROTH	R	4/07/2017			154509		
10 21-5900	Deferred Compensation	WIS DEF COMP - ROTH		1,230.00				
20 21-5900	Deferred Compensation	WIS DEF COMP - ROTH		3.37				
62 21-5900	Deferred Compensation	WIS DEF COMP - ROTH		61.19				
63 21-5900	Deferred Compensation	WIS DEF COMP - ROTH		75.44				
I-WDC20170407	WIS DEFERRED COMP	R	4/07/2017			154509		
10 21-5900	Deferred Compensation	WIS DEFERRED COMP		3,385.98				
20 21-5900	Deferred Compensation	WIS DEFERRED COMP		2.50				

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000035	GREAT WEST	CONT						
I-WDC20170407	WIS DEFERRED COMP	R	4/07/2017			154509		
47 21-5900	Deferred Comp	WIS DEFERRED COMP		9.50				
49 21-5900	Deferred Comp	WIS DEFERRED COMP		0.75				
62 21-5900	Deferred Compensation	WIS DEFERRED COMP		81.26				
63 21-5900	Deferred Compensation	WIS DEFERRED COMP		130.01				4,980.00
000035	GREAT WEST							
I-ROT20170421	WIS DEF COMP - ROTH	R	4/21/2017			154779		
10 21-5900	Deferred Compensation	WIS DEF COMP - ROTH		1,230.00				
20 21-5900	Deferred Compensation	WIS DEF COMP - ROTH		4.18				
62 21-5900	Deferred Compensation	WIS DEF COMP - ROTH		59.13				
63 21-5900	Deferred Compensation	WIS DEF COMP - ROTH		76.69				
I-WDC20170421	WIS DEFERRED COMP	R	4/21/2017			154779		
10 21-5900	Deferred Compensation	WIS DEFERRED COMP		3,364.10				
20 21-5900	Deferred Compensation	WIS DEFERRED COMP		1.56				
47 21-5900	Deferred Comp	WIS DEFERRED COMP		23.01				
49 21-5900	Deferred Comp	WIS DEFERRED COMP		4.13				
62 21-5900	Deferred Compensation	WIS DEFERRED COMP		85.00				
63 21-5900	Deferred Compensation	WIS DEFERRED COMP		132.20				4,980.00
			*** VENDOR TOTALS ***			2 CHECKS		9,960.00
002107	DENNIS GREFE							
I-04/04/17	ELECTION PAY 04/04/17	R	4/07/2017			154535		
10 51440-01-25000	Wages-Election Off. AVE	ELECTION PAY 04/04/1		140.00				140.00
			*** VENDOR TOTALS ***			1 CHECKS		140.00
000850	GREY HOUSE PUBLISHING							
I-343495	CUST # LWI123	R	4/20/2017			154810		
10 55110-13-10300	Adult Dept Reference	CUST # LWI123		432.50				432.50
			*** VENDOR TOTALS ***			1 CHECKS		432.50
003164	HEARTLAND COOPERATIVE SERVICES							
I-295602	INV 295602 - K9 DOG FOOD	R	4/14/2017			154671		
26 52100-03-41575	Dog Unit Expenses	INV 295602 - K9 DOG		39.52				
I-296361	TURF MIX & STRAW	R	4/14/2017			154671		
10 53300-03-40000	Operating Supplies	TURF MIX & STRAW		258.98				298.50
			*** VENDOR TOTALS ***			1 CHECKS		298.50
000492	WILLIAM HEIDEMAN							
I-03/24-31/17	MILEAGE 03/24-31/17	R	4/28/2017			154856		
10 51420-03-30000	Mileage	MILEAGE 03/24-31/17		11.61				
I-04/03-07/17	MILEAGE 04/03-07/17	R	4/28/2017			154856		
10 51420-03-30000	Mileage	MILEAGE 04/03-07/17		10.81				
I-04/10-13/17	MILEAGE 04/10-13/17	R	4/28/2017			154856		
10 51420-03-30000	Mileage	MILEAGE 04/10-13/17		10.00				
I-04/17-21/17	MILEAGE 04/17-21/17	R	4/28/2017			154856		
10 51420-03-30000	Mileage	MILEAGE 04/17-21/17		7.76				40.18
			*** VENDOR TOTALS ***			1 CHECKS		40.18

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003864	HENRICHS, JO							
I-20170419	MARCH MILEAGE	R	4/20/2017			154811		
10 55110-03-30500	Mileage			MARCH MILEAGE	82.92			82.92
				*** VENDOR TOTALS ***		1 CHECKS		82.92
003317	CAROL L. HEYEL							
I-04/04/17	ELECTION PAY 04/04/17	R	4/07/2017			154536		
10 51440-01-25000	Wages-Election Off. AVE			ELECTION PAY 04/04/1	140.00			140.00
				*** VENDOR TOTALS ***		1 CHECKS		140.00
002110	HOFFMAN, KATHY							
I-MARCH 2017 CRAFTS	SCRUBBIES, HEART, DISH CLOTHS	R	4/10/2017			154602		
26 54600-03-45400	Senior - Craft Shop Exp.			SCRUBBIES, HEART, DI	11.25			11.25
				*** VENDOR TOTALS ***		1 CHECKS		11.25
001802	CAROL HOLZ							
I-04/04/17	ELECTION PAY 04/04/17	R	4/07/2017			154537		
10 51440-01-25000	Wages-Election Off. AVE			ELECTION PAY 04/04/1	140.00			140.00
				*** VENDOR TOTALS ***		1 CHECKS		140.00
000983	HORST DISTRIBUTING INC							
I-62838-000	BOLT/ASSEMBLY	R	4/14/2017			154672		
10 55200-03-50000	Repair/Maint. Supplies			BOLT/ASSEMBLY	260.72			260.72
				*** VENDOR TOTALS ***		1 CHECKS		260.72
000723	HUBING'S PRESSURE WASHERS & ST							
I-27036	CULVERT NOZZLES	R	4/14/2017			154673		
10 53300-03-40000	Operating Supplies			CULVERT NOZZLES	119.80			119.80
				*** VENDOR TOTALS ***		1 CHECKS		119.80
003503	ILLINOIS MUTUAL LIFE INS CO							
I-ILA20170407	PREMIUM PER ATTACHED	R	4/07/2017			154510		
10 21-5905	AFLAC Premiums			PREMIUM PER ATTACHED	62.40			
20 21-5905	AFLAC Premiums			PREMIUM PER ATTACHED	0.28			
47 21-5905	AFLAC			PREMIUM PER ATTACHED	8.80			
49 21-5905	AFLAC			PREMIUM PER ATTACHED	0.69			
62 21-5905	AFLAC Premiums			PREMIUM PER ATTACHED	27.10			
63 21-5905	AFLAC Premiums			PREMIUM PER ATTACHED	12.95			
I-ILP20170407	PREMIUM PER ATTACHED	R	4/07/2017			154510		
10 21-5905	AFLAC Premiums			PREMIUM PER ATTACHED	124.08			
20 21-5905	AFLAC Premiums			PREMIUM PER ATTACHED	0.10			
47 21-5905	AFLAC			PREMIUM PER ATTACHED	3.52			
49 21-5905	AFLAC			PREMIUM PER ATTACHED	0.28			
62 21-5905	AFLAC Premiums			PREMIUM PER ATTACHED	14.10			
63 21-5905	AFLAC Premiums			PREMIUM PER ATTACHED	7.04			261.34

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003503	ILLINOIS MUTUAL LIFE INS CO							
I-ILA20170421	PREMIUM PER ATTACHED	R	4/21/2017			154780		
10 21-5905	AFLAC Premiums	PREMIUM PER ATTACHED		62.30				
20 21-5905	AFLAC Premiums	PREMIUM PER ATTACHED		3.43				
47 21-5905	AFLAC	PREMIUM PER ATTACHED		8.68				
49 21-5905	AFLAC	PREMIUM PER ATTACHED		0.91				
62 21-5905	AFLAC Premiums	PREMIUM PER ATTACHED		25.83				
63 21-5905	AFLAC Premiums	PREMIUM PER ATTACHED		11.07				
I-ILP20170421	PREMIUM PER ATTACHED	R	4/21/2017			154780		
10 21-5905	AFLAC Premiums	PREMIUM PER ATTACHED		122.01				
47 21-5905	AFLAC	PREMIUM PER ATTACHED		5.50				
49 21-5905	AFLAC	PREMIUM PER ATTACHED		0.37				
62 21-5905	AFLAC Premiums	PREMIUM PER ATTACHED		13.02				
63 21-5905	AFLAC Premiums	PREMIUM PER ATTACHED		8.22				261.34
	*** VENDOR TOTALS ***					2 CHECKS		522.61
003315	IMAGE TREND							
I-105947	MONTHLY FEE	R	4/14/2017			154674		
10 52200-15-92500	CAD-Software Linking	MONTHLY FEE		326.17				
10 52300-15-92500	CAD-Linking Software	MONTHLY FEE		326.18				652.35
	*** VENDOR TOTALS ***					1 CHECKS		652.35
003766	IMPACT DIRECTORIES							
I-20170419	2017 DIRECTORY	R	4/20/2017			154812		
10 55110-03-41000	Public Relations/Publicity	2017 DIRECTORY		250.00				250.00
	*** VENDOR TOTALS ***					1 CHECKS		250.00
001705	IROW							
I-249523	LOCK CART PICKUP	R	4/14/2017			154675		
10 51520-03-18000	Checks and Supplies	LOCK CART PICKUP		105.00				105.00
	*** VENDOR TOTALS ***					1 CHECKS		105.00
003295	ISI TELEMAGNMENT SOLUTIONS, L							
I-2229109-IN	ISI TELEMAGNMENT SOLUTIONS, L	R	4/14/2017			154676		
10 51525-15-32900	Fiber & PRI - Charter	ISI TELEMAGNMENT SO		117.00				
62 53716-00-85010	Computer & Software	ISI TELEMAGNMENT SO		58.50				
63 56156-00-85010	Computer & Software	ISI TELEMAGNMENT SO		58.50				234.00
	*** VENDOR TOTALS ***					1 CHECKS		234.00
000253	ITU ABSORBTECH, INC.							
I-6774570	CUST ID 120084-001	R	4/20/2017			154813		
10 55110-02-23250	Facility Cleaning Service	CUST ID 120084-001		63.51				63.51
	*** VENDOR TOTALS ***					1 CHECKS		63.51

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003927	SHARON JAEGER							
I-04/04/17	ELECTION PAY 04/04/17	R	4/07/2017			154538		
10 51440-01-25000	Wages-Election Off. AVE		ELECTION PAY 04/04/1	154.00				154.00
			*** VENDOR TOTALS ***			1 CHECKS		154.00
003560	JUMLINE, INC. WEB HOSTING							
I-12232	BARLEYFEST	R	4/14/2017			154677		
26 55425-03-40000	Lager Barleyfest Expense		BARLEYFEST	123.40				123.40
			*** VENDOR TOTALS ***			1 CHECKS		123.40
001345	K&S FUEL INJECTION, INC							
I-829	FUEL PUMP/GASKET COVER PLATE	R	4/14/2017			154678		
10 53240-03-40000	Operating Supplies		FUEL PUMP/GASKET COV	92.39				92.39
			*** VENDOR TOTALS ***			1 CHECKS		92.39
004150	JAMIE L. KALVESTRAN							
I-20170419	04/20/17 MINI ART FAIR	R	4/20/2017			154814		
10 55110-03-41250	Programming - Adult		04/20/17 MINI ART FA	84.98				84.98
			*** VENDOR TOTALS ***			1 CHECKS		84.98
003046	JUDY KARAU							
I-MARCH 2017 CRAFTS	CARDS	R	4/10/2017			154603		
26 54600-03-45400	Senior - Craft Shop Exp.		CARDS	3.00				3.00
			*** VENDOR TOTALS ***			1 CHECKS		3.00
001231	KOSS MARINE & SPORTS, INC.							
I-INV 2098	FIRE - FILTER & KEYS	R	4/17/2017			154766		
10 52200-03-40000	Operating Supplies		FIRE - FILTER & KEYS	32.30				32.30
			*** VENDOR TOTALS ***			1 CHECKS		32.30
004157	KRUEGER FLORAL & GIFT							
I-033463	INV 033463 - ORDER 233229	R	4/28/2017			154857		
10 52100-03-40000	Operating Supplies		INV 033463 - ORDER 2	150.00				150.00
			*** VENDOR TOTALS ***			1 CHECKS		150.00
003094	JUDITH KUEHL							
I-04/04/17	ELECTION PAY 04/04/17	R	4/07/2017			154539		
10 51440-01-25000	Wages-Election Off. AVE		ELECTION PAY 04/04/1	154.00				154.00
			*** VENDOR TOTALS ***			1 CHECKS		154.00
003803	KWIK TRIP							
C-4/14/17 DISC	DISC ON 1677833	N	4/14/2017			000000		
10 52200-03-53000	Gas & Oil - Vehicles		DISC ON 1677833	0.25CR				
I-4/14/17	REVERSE CR MEMO	N	4/14/2017			000000		
10 52200-03-53000	Gas & Oil - Vehicles		REVERSE CR MEMO	0.25				

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001587	KWIK TRIP							
I-J. THOMPSON	COURT RESTITUTION, J. THOMPSON	R	4/10/2017			154627		
10 22-6205	Restitution-COURT Only		COURT RESTITUTION, J	40.08				
I-M. HUETEL	M. HUETEL - COURT	R	4/10/2017			154627		
10 22-6205	Restitution-COURT Only		M. HUETEL - COURT	45.25				85.33
			*** VENDOR TOTALS ***			1 CHECKS		85.33
003727	KWIK TRIP							
C-4/14/17 DISC	DISC ON ACCT	R	4/14/2017			154679		
10 52200-03-53000	Gas & Oil - Vehicles		DISC ON ACCT	0.25CR				
I-1677833	FUEL	R	4/14/2017			154679		
10 52200-03-53000	Gas & Oil - Vehicles		FUEL	33.67				33.42
			*** VENDOR TOTALS ***			1 CHECKS		33.42
000154	LEAGUE OF WISCONSIN MUNICIPALI							
I-04/13/17	REG OF ALCOHOL BEVERAGES	R	4/14/2017			154680		
10 52100-03-40000	Operating Supplies		REG OF ALCOHOL BEVER	15.00				
10 51420-03-32000	Education & Conference		REG OF ALCOHOL BEVER	15.00				
10 51430-03-32000	Education & Conference		REG OF ALCOHOL BEVER	15.00				45.00
000154	LEAGUE OF WISCONSIN MUNICIPALI							
I-04/28/17	LEAGUE OF WISCONSIN MUNICIPALI	R	4/28/2017			154858		
10 51420-03-32000	Education & Conference		LEAGUE OF WISCONSIN	10.00				
10 51430-03-32000	Education & Conference		LEAGUE OF WISCONSIN	10.00				
10 52100-03-40000	Operating Supplies		LEAGUE OF WISCONSIN	10.00				30.00
			*** VENDOR TOTALS ***			2 CHECKS		75.00
000153	BEATRICE LEBAL							
I-04/04/17	ELECTION PAY 04/04/17	R	4/07/2017			154540		
10 51440-01-25000	Wages-Election Off. AVE		ELECTION PAY 04/04/1	140.00				140.00
			*** VENDOR TOTALS ***			1 CHECKS		140.00
003073	LAWRENCE LEBAL							
I-04/04/17	ELECTION PAY 04/04/17	R	4/07/2017			154541		
10 51440-01-25000	Wages-Election Off. AVE		ELECTION PAY 04/04/1	154.00				154.00
			*** VENDOR TOTALS ***			1 CHECKS		154.00
000863	LEE RECREATION LLC							
I-11038-17	PET STATION DISPENSER/BENCH/	R	4/28/2017			154859		
10 55273-08-53533	River Bend Trail-Benches		PET STATION DISPENSE	1,049.00				
10 55200-03-43000	Vandalism Repair/Maintenance		PET STATION DISPENSE	144.00				
I-11049-17	BENCH FRAMES	R	4/28/2017			154859		
10 55200-08-91000	Park Improvements		BENCH FRAMES	375.00				1,568.00
			*** VENDOR TOTALS ***			1 CHECKS		1,568.00

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000125	LEE'S PIGGLY WIGGLY							
I-L. HANSON	L. HANSON, COURT RESTITUTION	R	4/10/2017			154628		
10 22-6205	Restitution-COURT Only	L. HANSON, COURT RES		118.32				118.32
000125	LEE'S PIGGLY WIGGLY							
I-03/14/17	SCONES/JUICE/DAIRY/GRAPES	V	4/14/2017			154681		
I-03/21/17	MILK/BAKING MIX/JUICE/MEAT	V	4/14/2017			154681		32.48
000125	LEE'S PIGGLY WIGGLY							
M-CHECK	LEE'S PIGGLY WIGGLY	VOIDED V	4/14/2017			154681		32.48
			*** VENDOR TOTALS ***			1 CHECKS		118.32
001961	LEGACY DISTRIBUTION							
I-4471	HARD HAT/HELMET SYS/JACKET	R	4/14/2017			154682		
10 53300-03-40000	Operating Supplies	HARD HAT/HELMET SYS/		253.83				253.83
			*** VENDOR TOTALS ***			1 CHECKS		253.83
000716	LINCOLN CO TREASURER							
I-MARCH 2017	MERRILL&TOMAHAWK MUNI CRT	R	4/14/2017			154683		
10 40000-45100	Municipal Court Revenue	MERRILL&TOMAHAWK MUN		2,557.52				2,557.52
			*** VENDOR TOTALS ***			1 CHECKS		2,557.52
000313	LINCOLN CO TREASURER'S OFFICE							
I-11010	GARBAGE/TVS	R	4/14/2017			154684		
10 53620-03-94000	Tipping Fees	GARBAGE		7,385.60				
10 53620-03-91577	Tire/Appliance Disposal	TVS		30.00				7,415.60
			*** VENDOR TOTALS ***			1 CHECKS		7,415.60
000145	LINCOLN CO. CLERK							
I-04/20/17 #1	MAINTENANCE FEES/PUBLISHING	R	4/28/2017			154860		
10 51440-02-50000	Election Machine Maint.	MAINTENANCE FEES/PUB		2,103.76				
10 51440-02-49500	Election Fees-County	MAINTENANCE FEES/PUB		1,200.44				
I-04/20/17 #2	ROOM USE	R	4/28/2017			154860		
10 51440-03-23000	Poll Room Charges	ROOM USE		200.00				3,504.20
			*** VENDOR TOTALS ***			1 CHECKS		3,504.20
000148	LINCOLN CO. HWY DEPT							
I-JAN/FEB 2017	SALT	R	4/14/2017			154685		
10 53312-03-40000	Operating Supplies	SALT		14,406.22				14,406.22
			*** VENDOR TOTALS ***			1 CHECKS		14,406.22
000152	LINCOLN CO. TREASURER							
I-2016 TAX - APRIL	2016 TAX SETTLEMENT - APRIL	R	4/14/2017			154756		
10 24-4000	County & State Taxes	STATE		3,172.44				
10 24-4000	County & State Taxes	COUNTY		101,448.06				
I-2017 LOTTERY CR	2016 SETTLEMENT - LOTTERY CR	R	4/14/2017			154756		
10 24-4000	County & State Taxes	STATE		1,428.59				
10 24-4000	County & State Taxes	COUNTY		45,683.23				151,732.32
			*** VENDOR TOTALS ***			1 CHECKS		151,732.32

Attachment: Vouchers (2466 : Vouchers for April, 2017)

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VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
003182	LINCOLN COUNTY INFORMATION TEC							
I-2017-2	SHARED FIBER CONSTRUCTION	R	4/14/2017			154686		
52 57001-08-26900	Fiber - City-County			2,787.50				2,787.50
				*** VENDOR TOTALS ***		1 CHECKS		2,787.50
002440	DONALD LITZER							
I-20170419	4/13/17 MILEAGE	R	4/20/2017			154815		
10 55110-03-30500	Mileage			19.26				19.26
				*** VENDOR TOTALS ***		1 CHECKS		19.26
000495	PETER J. LOKEMOEN							
I-04/04/17	ELECTION PAY 04/04/17	R	4/07/2017			154542		
10 51440-01-25000	Wages-Election Off. AVE			27.50				27.50
				*** VENDOR TOTALS ***		1 CHECKS		27.50
000157	LONDERVILLE STEEL							
I-459763	MATERIALS	R	4/14/2017			154687		
10 53240-03-40000	Operating Supplies			192.57				
I-460019	MATERIALS	R	4/14/2017			154687		
10 53240-03-40000	Operating Supplies			28.80				221.37
000157	LONDERVILLE STEEL							
I-453958 - 1/30/17	REISSUE CK - INV 453958	R	4/18/2017			154771		
10 53240-03-40000	Operating Supplies			149.52				149.52
				*** VENDOR TOTALS ***		2 CHECKS		370.89
000030	MADISON NATIONAL LIFE							
I-DIS20170407	DISABILITY PREMIUM	R	4/07/2017			154511		
10 21-5925	Disability Premiums			451.04				
20 21-5925	Disability Premiums			0.07				
21 21-5925	Disability Premiums			16.98				
47 21-5925	Disability Premiums			2.43				
49 21-5925	Disability Premiums			0.19				
62 21-5925	Disability Premiums			19.30				
63 21-5925	Disability Premiums			16.70				506.71
000030	MADISON NATIONAL LIFE							
I-DIS20170421	DISABILITY PREMIUM	R	4/21/2017			154781		
10 21-5925	Disability Premiums			449.58				
20 21-5925	Disability Premiums			0.29				
21 21-5925	Disability Premiums			16.98				
47 21-5925	Disability Premiums			3.43				
49 21-5925	Disability Premiums			0.65				
62 21-5925	Disability Premiums			19.97				
63 21-5925	Disability Premiums			15.81				506.71
				*** VENDOR TOTALS ***		2 CHECKS		1,013.41

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VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
001797	MARATHON COUNTY PUBLIC LIBRARY							
I-2017410-1	FEAR NOTHING BK	R	4/20/2017			154816		
10 45110-46710	Library Revenue	FEAR NOTHING BK		11.95				11.95
		*** VENDOR TOTALS ***				1 CHECKS		11.95
003791	MARATHON TECHNICAL SERVICES							
I-2210	NORMAL PARK RESTROOMS	R	4/28/2017			154861		
52 57001-08-27600	Normal Park Improvements	NORMAL PARK RESTROOM		5,150.00				5,150.00
		*** VENDOR TOTALS ***				1 CHECKS		5,150.00
003055	MATCO TOOLS							
I-56564	KNEELING PAD	R	4/14/2017			154688		
10 53240-03-40000	Operating Supplies	KNEELING PAD		24.25				24.25
		*** VENDOR TOTALS ***				1 CHECKS		24.25
000510	MCI							
I-MAR/APR 2017	MCI	R	4/28/2017			154862		
10 52100-02-25000	Telephone	MCI		19.37				
10 51520-02-25000	Telephone	MCI		19.37				
10 52300-02-25000	Telephone & Internet	MCI		9.69				
10 52200-02-25500	Fiber - Internet & VOIP	MCI		9.66				58.09
		*** VENDOR TOTALS ***				1 CHECKS		58.09
001064	MENARDS - WAUSAU							
I-60788	WI DOT SILT FENCE	R	4/14/2017			154689		
10 53300-03-40000	Operating Supplies	WI DOT SILT FENCE		124.95				124.95
		*** VENDOR TOTALS ***				1 CHECKS		124.95
000041	MERRILL ACE HARDWARE							
C-4/17 DISC C HALL	DISC ON CITY HALL ACCT	R	4/14/2017			154690		
24 55513-03-40000	Operating Supplies	DISC ON CITY HALL AC		2.16CR				
C-4/17 DISC FIRE	DISC ON FIRE ACCT	R	4/14/2017			154690		
10 52200-03-40000	Operating Supplies	DISC ON FIRE ACCT		8.51CR				
C-4/17 DISC IT	DISC ON IT ACCT	R	4/14/2017			154690		
10 51525-15-31000	Computer Supplies	DISC ON IT ACCT		1.50CR				
C-4/17 DISC P/R	DISC ON PARK/ REC ACCT	R	4/14/2017			154690		
10 55200-03-40000	Operating Supplies	DISC ON PARK/ REC AC		12.44CR				
C-4/17 DISC ST DEPT	DISC ON STREET DEPT ACCT	R	4/14/2017			154690		
10 53240-03-40000	Operating Supplies	DISC ON STREET DEPT		9.15CR				
I-0400158-IN	WALLPLATE	R	4/14/2017			154690		
10 52200-03-40000	Operating Supplies	WALLPLATE		0.79				
I-160300/1	TWINE	R	4/14/2017			154690		
24 55513-03-40000	Operating Supplies	TWINE		11.99				
I-160354/1	ANTI ODOR BWL BRUSH/CADY	R	4/14/2017			154690		
10 55200-03-40000	Operating Supplies	ANTI ODOR BWL BRUSH/		6.99				
I-160377	LED ACE A19 60W, FIXT CEIL	R	4/14/2017			154690		
10 53240-03-40000	Operating Supplies	LED ACE A19 60W, FIX		23.98				
I-160409/1	HANDLE	R	4/14/2017			154690		

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000041	MERRILL ACE HARDWARE CONT							
I-160409/1	HANDLE	R	4/14/2017			154690		
10 53520-03-40000	Operating Supplies	HANDLE		9.58				
I-160419/1	ANTI FREEZE	R	4/14/2017			154690		
10 55200-03-40000	Operating Supplies	ANTI FREEZE		15.16				
I-160427/1	SPRAY PAINT	R	4/14/2017			154690		
10 52200-03-40000	Operating Supplies	SPRAY PAINT		3.99				
I-160453/1	SPECIALTY TOOL/FASTENERS	R	4/14/2017			154690		
10 55200-03-40000	Operating Supplies	SPECIALTY TOOL/FASTE		9.23				
I-160454	CAM LOCK	R	4/14/2017			154690		
10 53240-03-40000	Operating Supplies	CAM LOCK		13.98				
I-160596	BLADE RAZOR	R	4/14/2017			154690		
10 53240-03-40000	Operating Supplies	BLADE RAZOR		2.99				
I-160600/1	SPACKLE/PRIMER&SEALER/BRUSH	R	4/14/2017			154690		
10 52200-03-40000	Operating Supplies	SPACKLE/PRIMER&SEALE		22.57				
I-160671/1	PREC SCRW 6PC SET	R	4/14/2017			154690		
10 51525-15-31000	Computer Supplies	PREC SCRW 6PC SET		14.99				
I-160683	FASTENERS	R	4/14/2017			154690		
10 52200-03-40000	Operating Supplies	FASTENERS		5.82				
I-160694/1	SLEDGE DBL FACE 10LB	R	4/14/2017			154690		
10 55200-03-40000	Operating Supplies	SLEDGE DBL FACE 10LB		31.99				
I-160750/	BULB FLUOR DAY	R	4/14/2017			154690		
10 55400-03-50000	Repair/Maint. Supplies	BULB FLUOR DAY		38.97				
I-160773	FASTNERS	R	4/14/2017			154690		
10 52200-03-40000	Operating Supplies	FASTNERS		16.80				
I-160776	FASTNERS/PAINT BRUSH	R	4/14/2017			154690		
10 52200-03-40000	Operating Supplies	FASTNERS/PAINT BRUSH		10.78				
I-160826	RUBBR UNDERCOATING	R	4/14/2017			154690		
10 53240-03-40000	Operating Supplies	RUBBR UNDERCOATING		10.98				
I-160859	WASHR HOSE RUBBR	R	4/14/2017			154690		
10 53240-03-40000	Operating Supplies	WASHR HOSE RUBBR		2.79				
I-160862	AIR PLUGS	R	4/14/2017			154690		
10 52200-03-40000	Operating Supplies	AIR PLUGS		6.28				
I-160934/1	TRASH CAN	R	4/14/2017			154690		
10 52200-03-40000	Operating Supplies	TRASH CAN		17.99				
I-160956/1	UTILITY KNIFE	R	4/14/2017			154690		
10 52200-03-40000	Operating Supplies	UTILITY KNIFE		2.49				
I-161026/1	COUPLING/COMP UNION	R	4/14/2017			154690		
10 55200-03-40000	Operating Supplies	COUPLING/COMP UNION		21.97				
I-161122	PUSHBROOM, FASTENERS	R	4/14/2017			154690		
10 53240-03-40000	Operating Supplies	PUSHBROOM, FASTENERS		36.69				306.03
000041	MERRILL ACE HARDWARE							
I-161115	BATTERIES - NEW TERMINAL	R	4/28/2017			154863		
10 53510-02-24733	New Terminal - Maint	BATTERIES - NEW TERM		12.99				
I-MAR 2017 DISC	DISC NOT APPLIED ON ACCT	R	4/28/2017			154863		
10 53510-02-24733	New Terminal - Maint	DISC NOT APPLIED ON		6.40				19.39
*** VENDOR TOTALS ***						2 CHECKS		325.4:

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000839	MERRILL ACE HARDWARE							
C-20170419	ACCT #81867	R	4/20/2017			154817		
10 55110-03-50000	M/R-General Repair/Maint.	ACCT #81867		4.50CR				
I-160841	ACCT #81867	R	4/20/2017			154817		
10 55110-03-50000	M/R-General Repair/Maint.	ACCT #81867		24.98				
I-161155	ACCT #81867	R	4/20/2017			154817		
10 55110-03-50000	M/R-General Repair/Maint.	ACCT #81867		19.97				40.45
			*** VENDOR TOTALS ***			1 CHECKS		40.45
001537	MERRILL AREA PUBLIC SCHOOLS							
I-2016 TAX - APRIL	2016 TAX SETTLEMENT - APRIL	R	4/14/2017			154757		
10 24-5000	School District Taxes	2016 TAX SETTLEMENT		158,331.12				
I-2017 LOTTERY CR	2016 LOTTERY CR SETTLEMENT	R	4/14/2017			154757		
10 24-5000	School District Taxes	2016 LOTTERY CR SETT		71,298.33				
I-MH LOTTERY 2017	2016 SETTLEMENT - MOBILE HOMES	R	4/14/2017			154757		
10 40000-41140	Mobile Home Parking Fees	2016 SETTLEMENT - MO		986.89				230,616.34
001537	MERRILL AREA PUBLIC SCHOOLS							
I-1ST QTR 2017	1ST QTR MOBILE HOME FEES	R	4/28/2017			154864		
10 40000-41140	Mobile Home Parking Fees	1ST QTR MOBILE HOME		944.44				
I-3RD QRTR 16-17	MERRILL PRODUCTIONS Q3 16-17	R	4/28/2017			154864		
26 55305-03-40000	M-3-Operating Reimbursement	MERRILL PRODUCTIONS		12,344.55				13,288.99
			*** VENDOR TOTALS ***			2 CHECKS		243,905.33
000523	MERRILL DISTRIBUTING, INC							
I-1370548	HAND CLEANER/URINAL BLOC/GLOVE	R	4/14/2017			154693		
10 55200-03-40000	Operating Supplies	HAND CLEANER/URINAL		270.15				270.15
			*** VENDOR TOTALS ***			1 CHECKS		270.15
003362	MERRILL FOTO NEWS & MERRILL CO							
I-30664-03-17	MERRILL FOTO NEWS & MERRILL CO	R	4/14/2017			154694		
10 51110-03-20000	Publish Legal Notices	COUNCIL MINUTES		366.79				
43 57100-02-10000	Legal Notices/Letters	PUBLIC HEARING TID 3		320.00				
10 51410-03-31000	Business/Misc. Expense	MAYOR GIRL SCOUTS/SP		135.00				
52 57001-08-26150	Blight-Demo (Non-TID)	RAZE ORDER - 807 CHI		64.16				
10 53300-03-40000	Operating Supplies	SUMMER EMPLOYMENT WA		94.65				
62 53716-00-92300	Outside Serv. Employed	SUMMER EMPLOYMENT WA		94.65				
10 55400-03-41000	Public Relations/Marketing	CHILDRENS FESTIVAL M		769.50				
10 55400-03-41000	Public Relations/Marketing	AQUATIC CENTER PASSE		147.00				
10 55400-03-41000	Public Relations/Marketing	BRIDAL SHOW		407.00				
10 55400-03-41000	Public Relations/Marketing	PROFILE-MARC		395.00				
52 57001-08-31600	Crushing-Street Materials	RECYCLED MATERIAL CR		19.32				
43 57100-02-10000	Legal Notices/Letters	CENTER AVE RESURFACI		28.00				
10 55110-08-50000	Special/Major Projects	LIBRARY ROOF BID		31.26				2,872.33

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003362	MERRILL FOTO NEWS & MERRILL CO							
I-00030615-03-17	ACCT #00030615	R	4/20/2017			154818		
10 55110-03-41001	Misc Rev - Publicity	ACCT #00030615		644.00				644.00
			*** VENDOR TOTALS ***			2 CHECKS		3,516.30
000328	MERRILL WATER UTILITY							
I-20170419	ACCT #350-30440-00	R	4/20/2017			154819		
10 55110-02-21000	Water and Sewer	ACCT #350-30440-00		87.00				87.00
000328	MERRILL WATER UTILITY							
I-1004 E 1ST 5/17	1004 E FIRST STREET FIRE PROT	R	4/28/2017			154865		
10 52250-02-21250	Hydrant Rental	1004 E FIRST STREET		30,378.75				
I-1100 MARC 5/17	1100 MARC DR FIRE PROTECTION	R	4/28/2017			154865		
10 55400-02-21000	Water and Sewer	1100 MARC DR FIRE PR		87.00				
I-303 SALES 5/17	ENRICHMENT/EXPO CENTER	R	4/28/2017			154865		
24 55513-02-21000	Water and Sewer	ENRICHMENT/EXPO CENT		31.43				
I-407 E 1ST 5/17	407 E 1ST ST FIRE PROT	R	4/28/2017			154865		
10 53230-02-21000	Water and Sewer	407 E 1ST ST FIRE PR		135.00				
I-FEST GRNDS 5/17	FESTIVAL GROUNDS	R	4/28/2017			154865		
24 55225-02-21000	Water and Sewer	FESTIVAL GROUNDS		87.00				30,719.18
			*** VENDOR TOTALS ***			2 CHECKS		30,806.14
000694	MERRILL YOUTH HOCKEY							
I-165	BIRTHDAY PARTIES	R	4/14/2017			154695		
10 55300-03-41500	Self & Non-Support-Expenses	BIRTHDAY PARTIES		142.00				142.00
000694	MERRILL YOUTH HOCKEY							
I-04/28/17 REIMBURSE	REIMBURSEMENT JAMBOREE	R	4/28/2017			154866		
10 55300-03-41500	Self & Non-Support-Expenses	REIMBURSEMENT JAMBOR		300.00				300.00
			*** VENDOR TOTALS ***			2 CHECKS		442.00
004147	MEYERS MARINE LLC							
I-1349	E QTRS OIL - FIRE DEPT	R	4/17/2017			154767		
10 52200-03-53000	Gas & Oil - Vehcles	E QTRS OIL - FIRE DE		29.55				29.55
			*** VENDOR TOTALS ***			1 CHECKS		29.55
000530	MID-STATE TRUCK SERVICE, INC							
C-CM173365U	KT ARM, KIT	R	4/14/2017			154696		
10 53240-03-40000	Operating Supplies	KT ARM, KIT		39.52CR				
I-174242U	ABS MODU/VALVE PARK	R	4/14/2017			154696		
10 53240-03-40000	Operating Supplies	ABS MODU/VALVE PARK		633.75				
I-174758U	LIGHT HD	R	4/14/2017			154696		
10 53240-03-40000	Operating Supplies	LIGHT HD		342.47				
I-174764U	KT OILPN	R	4/14/2017			154696		
10 53240-03-40000	Operating Supplies	KT OILPN		892.54				1,829.24
			*** VENDOR TOTALS ***			1 CHECKS		1,829.24

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000201	MIDLAND PAPER							
I-IN00598100	PAPER	R	4/28/2017			154867		
10 51520-03-13000	Copier	PAPER		595.00				595.00
			*** VENDOR TOTALS ***			1 CHECKS		595.00
001794	MIDWEST ART CONSERVATION CENTE							
I-20170419	Member #4109	R	4/20/2017			154820		
10 55110-03-21000	Membership Dues	Member #4109		200.00				200.00
			*** VENDOR TOTALS ***			1 CHECKS		200.00
000393	EVELYN H. MIELKE							
I-04/04/17	ELECTION PAY 04/04/17	R	4/07/2017			154543		
10 51440-01-25000	Wages-Election Off. AVE	ELECTION PAY 04/04/1		137.50				137.50
			*** VENDOR TOTALS ***			1 CHECKS		137.50
000524	MILLER-BRADFORD & RISBERG							
I-P01114	MACHINERY PARTS	R	4/14/2017			154697		
10 53240-03-40000	Operating Supplies	MACHINERY PARTS		344.42				
I-P01179	REMAN-TURB/TURBOCHARGE/FUEL IN	R	4/14/2017			154697		
10 53240-03-40000	Operating Supplies	REMAN-TURB/TURBOCHAR		1,538.27				
I-P01197	SWITCH PRESSURE/TUBE/PINION	R	4/14/2017			154697		
10 53240-03-40000	Operating Supplies	SWITCH PRESSURE/TUBE		544.31				
I-P01418	GAS STRUT/CABLE	R	4/14/2017			154697		
10 53240-03-40000	Operating Supplies	GAS STRUT/CABLE		289.54				2,716.54
			*** VENDOR TOTALS ***			1 CHECKS		2,716.54
000107	MINNESOTA MUTUAL LIFE INS							
I-MAY 2017	MINNESOTA MUTUAL LIFE INS	R	4/14/2017			154698		
10 13-8300	Prepaid Life Ins.	MINNESOTA MUTUAL LIF		3,262.91				3,262.91
			*** VENDOR TOTALS ***			1 CHECKS		3,262.91
003093	MMG EMPLOYER SOLUTIONS							
I-125186	MMG EMPLOYER SOLUTIONS	R	4/14/2017			154699		
63 56156-00-85200	Outside Service Employed	MMG EMPLOYER SOLUTIO		28.00				
10 51417-02-18000	Drug Testing (CDL)	MMG EMPLOYER SOLUTIO		84.00				
I-125421	DRUG SCREEN - ESSER	R	4/14/2017			154699		
10 53520-03-66000	Other Services	DRUG SCREEN - ESSER		28.00				140.00
			*** VENDOR TOTALS ***			1 CHECKS		140.00
000516	MONROE TRUCK EQUIPMENT							
I-405034	DEFLECTOR WLDMT	R	4/14/2017			154700		
10 53240-03-40000	Operating Supplies	DEFLECTOR WLDMT		62.12				62.12
			*** VENDOR TOTALS ***			1 CHECKS		62.12

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003440	ROBERT MOOTZ							
I-MARCH 2017 CRAFTS	SCRUBBIES	R	4/10/2017			154604		
26 54600-03-45400	Senior - Craft Shop Exp.	SCRUBBIES		5.25				5.25
				*** VENDOR TOTALS ***		1 CHECKS		5.25
000104	MPPA							
I-MP120170407	DUES-UNION POLICE	R	4/07/2017			154512		
10 21-5916	MPPA - Union (Police)	DUES-UNION POLICE		301.00				
21 21-5916	MPPA - Union (Police)	DUES-UNION POLICE		21.50				322.50
000104	MPPA							
I-MP120170421	DUES-UNION POLICE	R	4/21/2017			154782		
10 21-5916	MPPA - Union (Police)	DUES-UNION POLICE		301.00				
21 21-5916	MPPA - Union (Police)	DUES-UNION POLICE		21.50				322.50
				*** VENDOR TOTALS ***		2 CHECKS		645.00
001148	MUNICIPAL CODE CORPORATION							
I-00284363	SUPPLEMENT PAGES, IMAGES	R	4/14/2017			154701		
10 51110-02-15000	Ordinance - Muni Code	SUPPLEMENT PAGES, IM		500.02				
62 53716-00-92300	Outside Serv. Employed	SUPPLEMENT PAGES, IM		107.15				
63 56156-00-85200	Outside Service Employed	SUPPLEMENT PAGES, IM		107.15				714.32
				*** VENDOR TOTALS ***		1 CHECKS		714.32
004138	MUNICIPAL EMERGENCY SERVICES							
I-IN1114979	EXTRICATION GLOVE	R	4/14/2017			154702		
10 52200-03-40000	Operating Supplies	EXTRICATION GLOVE		33.50				33.50
				*** VENDOR TOTALS ***		1 CHECKS		33.50
000540	NAPA AUTO PARTS							
C-647764	SHACKLE KIT	R	4/14/2017			154703		
10 53240-03-40000	Operating Supplies	SHACKLE KIT		46.30CR				
C-648234	CORE DEP./STEERING WHEEL CVR	R	4/14/2017			154703		
10 53240-03-40000	Operating Supplies	CORE DEP./STEERING W		20.00CR				
C-649635	U BOLT/HOSE CLAMP	R	4/14/2017			154703		
10 52200-03-51000	Vehicle Repair/Maintenance	U BOLT/HOSE CLAMP		0.49CR				
C-650713	CR OIL FILTER - FIRE	R	4/14/2017			154703		
10 52200-03-51000	Vehicle Repair/Maintenance	CR OIL FILTER - FIRE		5.42CR				
I-645974	3 8DR 32 HEXBIT SKT	R	4/14/2017			154703		
10 53240-03-40000	Operating Supplies	3 8DR 32 HEXBIT SKT		4.78				
I-645996	HALOGEN BULB	R	4/14/2017			154703		
10 55200-03-50000	Repair/Maint. Supplies	HALOGEN BULB		12.87				
I-646066	COUPLER	R	4/14/2017			154703		
10 53240-03-40000	Operating Supplies	COUPLER		80.28				
I-647032	WHITE LITE LED	R	4/14/2017			154703		
10 53240-03-40000	Operating Supplies	WHITE LITE LED		106.95				
I-647231	BUSHING KIT	R	4/14/2017			154703		
10 53240-03-40000	Operating Supplies	BUSHING KIT		25.24				
I-647639	BRAKE SHOES/LEAF SPRING KIT	R	4/14/2017			154703		

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000540	NAPA AUTO PARTS	CONT						
I-647639	BRAKE SHOES/LEAF SPRING KIT	R	4/14/2017			154703		
10 53240-03-40000	Operating Supplies			115.54				
I-647665	WHEEL CYLINDER/WHEEL SEAL	R	4/14/2017			154703		
10 53240-03-40000	Operating Supplies			34.56				
I-647793	STEERING WHEEL COVER	R	4/14/2017			154703		
10 53240-03-40000	Operating Supplies			7.10				
I-648123	SPARK PLUG	R	4/14/2017			154703		
10 55200-03-40000	Operating Supplies			3.50				
I-648140	SPARK PLUG	R	4/14/2017			154703		
10 55200-03-40000	Operating Supplies			2.84				
I-648573	MUD FLAP	R	4/14/2017			154703		
10 52200-03-51000	Vehicle Repair/Maintenance			13.36				
I-648758	STIK HOS	R	4/14/2017			154703		
10 52200-03-51000	Vehicle Repair/Maintenance			6.20				
I-649039	4X1 SHIELD	R	4/14/2017			154703		
10 52200-03-51000	Vehicle Repair/Maintenance			63.98				
I-649071	O/F DYE	R	4/14/2017			154703		
10 53240-03-40000	Operating Supplies			5.99				
I-649165	MOUNT/TR BALL	R	4/14/2017			154703		
10 52200-03-51000	Vehicle Repair/Maintenance			44.96				
I-649392	U-BOLT	R	4/14/2017			154703		
10 52200-03-51000	Vehicle Repair/Maintenance			6.26				
I-649440	INNER BU	R	4/14/2017			154703		
10 52100-03-51000	Vehicle Repair/Maintenance			29.32				
I-649636	AGM BATTERY/CORE DEP/BAT BOX	R	4/14/2017			154703		
26 52200-03-40000	2% Fire Dues Expenses			177.93				
I-649639	TRAILER BALL - POLICE	R	4/14/2017			154703		
10 52100-03-51000	Vehicle Repair/Maintenance			62.05				
I-649813	FLEXHEAD RATCHET	R	4/14/2017			154703		
10 52200-03-51000	Vehicle Repair/Maintenance			13.37				
I-650028	OIL FILTER	R	4/14/2017			154703		
10 52200-03-51000	Vehicle Repair/Maintenance			6.02				
I-650150	MOUNT/TR BALL BRUSH TRUCK	R	4/14/2017			154703		
10 52200-03-51000	Vehicle Repair/Maintenance			43.16				
I-650194	NAPA OIL FILTER	R	4/14/2017			154703		
10 52200-03-51000	Vehicle Repair/Maintenance			5.42				799.47
*** VENDOR TOTALS ***						1 CHECKS		799.47
001340	NATIONAL ELEVATOR INSPECTION S							
I-0268534	ROUTINE INSPECTION	R	4/14/2017			154706		
10 51600-02-16000	Elevator Contract			85.00				85.00

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001340	NATIONAL ELEVATOR INSPECTION S							
I-0268588	ELEVATOR - 796575	R	4/20/2017			154821		
10 55110-02-16000	Elevator Contract/Inspection	ELEVATOR - 796575		85.00				85.00
			*** VENDOR TOTALS ***			2 CHECKS		170.00
002974	NATIONWIDE TRUST COMPANY, FSB							
I-PPE20170407	PAYROLL PER ATTACHED	R	4/07/2017			154513		
10 52100-01-56000	PEHP - City Portion	PAYROLL PER ATTACHED		518.00				
21 52100-01-56000	PEHP - City Portion	PAYROLL PER ATTACHED		37.00				555.00
002974	NATIONWIDE TRUST COMPANY, FSB							
I-PPE20170421	PAYROLL PER ATTACHED	R	4/21/2017			154783		
10 52100-01-56000	PEHP - City Portion	PAYROLL PER ATTACHED		518.00				
21 52100-01-56000	PEHP - City Portion	PAYROLL PER ATTACHED		37.00				555.00
			*** VENDOR TOTALS ***			2 CHECKS		1,110.00
002452	NELSON'S POWERHOUSE							
I-20131	SPACER/BOLT/ANTI-SCALP WHEEL	R	4/14/2017			154707		
10 53240-03-40000	Operating Supplies	SPACER/BOLT/ANTI-SCA		205.83				
I-20280	GAS SHOCK/OPS SWITCH KIT	R	4/14/2017			154707		
10 53240-03-40000	Operating Supplies	GAS SHOCK/OPS SWITCH		205.50				
I-20299	STIHL - FILLER CAP	R	4/14/2017			154707		
10 53240-03-40000	Operating Supplies	STIHL - FILLER CAP		7.75				
I-20380	PAN HEAD SCREW	R	4/14/2017			154707		
10 53240-03-40000	Operating Supplies	PAN HEAD SCREW		1.94				
I-20396	LABOR/FILTER/CARBURETOR	R	4/14/2017			154707		
10 55200-03-50000	Repair/Maint. Supplies	LABOR/FILTER/CARBURE		75.88				
I-20434	TRIMMER SERVICE KIT	R	4/14/2017			154707		
10 55200-03-40000	Operating Supplies	TRIMMER SERVICE KIT		14.95				511.85
			*** VENDOR TOTALS ***			1 CHECKS		511.85
001487	NORTH CENTRAL TECHNICAL COLLEG							
I-MS-003289	AHA CARDS	R	4/28/2017			154868		
10 52200-03-40000	Operating Supplies	AHA CARDS		318.00				318.00
			*** VENDOR TOTALS ***			1 CHECKS		318.00
000545	NORTHCENTRAL TECHNICAL							
I-2016 TAX ROLL APR	2016 TAX ROLL - APRIL	R	4/14/2017			154758		
10 24-7000	Voc Tech Taxes	2016 TAX ROLL - APRI		21,824.46				
I-2017 LOTTERY	2016 LOTTERY CREDIT	R	4/14/2017			154758		
10 24-7000	Voc Tech Taxes	2016 LOTTERY CREDIT		9,827.80				31,652.26
			*** VENDOR TOTALS ***			1 CHECKS		31,652.26

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000551	NORTHWAY COMMUNICATIONS							
I-103946	CABLE REMOTE/SPEAKER	R	4/14/2017			154708		
10 52200-02-90000	Radio Contract			CABLE REMOTE/SPEAKER	148.50			148.50
				*** VENDOR TOTALS ***		1 CHECKS		148.50
000630	NORTHWEST PETROLEUM							
I-10593	TANK OVERFILL ALARM SIGN	R	4/14/2017			154709		
10 53240-03-40000	Operating Supplies			TANK OVERFILL ALARM	23.00			
I-55527	REPLACED KEYBOARD& CYCLED PWR	R	4/14/2017			154709		
10 53240-03-40000	Operating Supplies			REPLACED KEYBOARD& C	457.00			480.00
				*** VENDOR TOTALS ***		1 CHECKS		480.00
004154	NORTRAX EQUIPMENT COMPANY							
I-110767	JOHN DEERE 310SL	R	4/19/2017			154790		
62 50000-07-62500	Loader-Backhoe Replace			JOHN DEERE 310SL	32,190.50			
63 50000-07-62500	Loader-Backhoe Replace			JOHN DEERE 310SL	32,190.50			64,381.00
				*** VENDOR TOTALS ***		1 CHECKS		64,381.00
002711	O'REILLY AUTO PARTS							
I-2327-330418	SPRING TOOL	R	4/14/2017			154710		
10 53240-03-40000	Operating Supplies			SPRING TOOL	7.49			7.49
				*** VENDOR TOTALS ***		1 CHECKS		7.49
002179	OFFICE ENTERPRISES INCORPORATE							
I-397924	OFFICE ENTERPRISES INCORPORATE	R	4/14/2017			154711		
10 52100-03-40000	Operating Supplies			OFFICE ENTERPRISES I	111.05			111.05
				*** VENDOR TOTALS ***		1 CHECKS		111.05
1	ERICA REYES							
I-E. REYES	REFUND	R	4/07/2017			154523		
10 22-6240	Ins/Outs - COURT REFUNDS			ERICA REYES:REFUND	97.00			97.00
1	JEREMY RATLIFF							
I-J. RATLIFF	REFUND	R	4/07/2017			154524		
10 22-6240	Ins/Outs - COURT REFUNDS			REFUND DUPLICATE PAY	73.80			73.80
1	DOLORES KLEINHANS							
I-J. KLEINSHCMIDT	COURT PYT	R	4/10/2017			154624		
10 22-6205	Restitution-COURT Only			DOLORES KLEINHANS:CO	395.57			395.57
1	JACOB J. TESSMER							
I-C. RUNKEL	COURT	R	4/10/2017			154626		
10 22-6205	Restitution-COURT Only			JACOB J. TESSMER:COU	434.60			434.60

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1	SANDRA ELLIS							
I-ELLIS, SANDRA	REFUND	R	4/28/2017			154879		
10 45200-46722	Park Shelter Reservation Rev.			60.00				
10 21-7200	Park Shelter-S Deposits			50.00				110.00
1	TERRI PIKE							
I-TERRI PIKE	REFUND	R	4/28/2017			154886		
10 45200-46722	Park Shelter Reservation Rev.			70.00				
10 21-7200	Park Shelter-S Deposits			50.00				120.00
						6 CHECKS		1,230.9
001419	ONE WAY COLLISION CENTER, LLC							
I-6367	1999 FORD F-350	R	4/28/2017			154869		
26 52200-03-40000	2% Fire Dues Expenses			3,439.00				3,439.00
						1 CHECKS		3,439.00
003251	GENE PAGEL							
I-MARCH 2017 CRAFTS	BIRDHOUSE	R	4/10/2017			154605		
26 54600-03-45400	Senior - Craft Shop Exp.			15.00				15.00
						1 CHECKS		15.00
003876	PARK CITY AVIATION LLC							
I-04/15/17	PARK CITY AVIATION LLC	R	4/14/2017			154712		
10 53510-02-13400	FBO/Airport Man. Contractor			2,114.06				2,114.06
003876	PARK CITY AVIATION LLC							
I-1197	T-HANGAR MAINTENANCE	R	4/28/2017			154870		
10 53510-02-24600	T-Hangar Repair/Maint.			46.80				
I-4/30/17 MID MONTH	BI MONTHLY PYMT	R	4/28/2017			154870		
10 53510-02-13400	FBO/Airport Man. Contractor			2,114.06				2,160.86
						2 CHECKS		4,274.90
003393	PAUL CONWAY SHIELDS							
I-0400158-IN	CORD KEEPER/RADIO STRAP/HOLDER	R	4/14/2017			154713		
26 52200-03-40000	2% Fire Dues Expenses			1,103.86				1,103.86
003393	PAUL CONWAY SHIELDS							
I-0401587-IN	MINI SHIELD	R	4/28/2017			154871		
10 52200-03-40000	Operating Supplies			42.50				42.50
						2 CHECKS		1,146.30
000093	PENGUIN RANDOM HOUSE LLC							
I-1081412721	ACCT #1081412721	R	4/20/2017			154822		
10 55110-14-10100	Adult Dept Books on CD			10.00				
I-1081677729	ACCT # 9018220000	R	4/20/2017			154822		
10 55110-14-10100	Adult Dept Books on CD			367.46				377.46
						1 CHECKS		377.46

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000756	THE PENWORTHY COMPANY							
I-0527774-IN	CUST #00-1490067_001	R	4/20/2017			154823		
10 55110-13-20000	Youth Children's Books	CUST #00-1490067_001		304.32				304.32
		*** VENDOR TOTALS ***				1 CHECKS		304.32
002565	DARLENE PEPKE							
I-04/04/17	ELECTION PAY 04/04/17	R	4/07/2017			154544		
10 51440-01-25000	Wages-Election Off. AVE	ELECTION PAY 04/04/1		137.50				137.50
		*** VENDOR TOTALS ***				1 CHECKS		137.50
000824	PER MAR SECURITY SERVICES							
I-1680700	POLICE DEPARTMENT	R	4/28/2017			154872		
10 52100-02-95000	Fobs Annual Maintenance	POLICE DEPARTMENT		1,206.24				
I-1681516	POLICE DEPARTMENT	R	4/28/2017			154872		
10 52100-02-95000	Fobs Annual Maintenance	POLICE DEPARTMENT		160.00				
10 52200-02-95000	FOBS-Security Monitoring	POLICE DEPARTMENT		160.00				
10 51525-15-31000	Computer Supplies	POLICE DEPARTMENT		320.00				
I-48592	MERRILL FIRE STATION	R	4/28/2017			154872		
10 52200-02-95000	FOBS-Security Monitoring	MERRILL FIRE STATION		514.74				
10 52300-03-40000	Operating Supplies	MERRILL FIRE STATION		514.74				2,875.72
		*** VENDOR TOTALS ***				1 CHECKS		2,875.72
000362	PETERSON BROS. SAND							
I-11343	CONCRETE SAND	R	4/28/2017			154873		
10 55200-03-40000	Operating Supplies	CONCRETE SAND		40.00				40.00
		*** VENDOR TOTALS ***				1 CHECKS		40.00
004152	MATTHEW C. PHILLEO							
I-20170419	04/20/17 Mini Art Fair	R	4/20/2017			154824		
10 55110-03-41250	Programming - Adult	04/20/17 Mini Art Fa		171.45				171.45
		*** VENDOR TOTALS ***				1 CHECKS		171.45
000576	PHYSIO-CONTROL, INC							
I-117023043	ELECTRODE	R	4/14/2017			154714		
10 52300-03-40000	Operating Supplies	ELECTRODE		391.00				391.00
		*** VENDOR TOTALS ***				1 CHECKS		391.00
002817	PIETZ, VANDERWAAL, STACKER & R							
I-2268	1501 E. 1ST STREET	R	4/14/2017			154715		
52 57001-08-26150	Blight-Demo (Non-TID)	1501 E. 1ST STREET		60.00				60.00
		*** VENDOR TOTALS ***				1 CHECKS		60.00
000582	POMP'S TIRE SERVICE, INC							
I-350028274	TRANSFORCE AT	R	4/17/2017			154768		
10 53240-03-40000	Operating Supplies	TRANSFORCE AT		416.64				
I-350028394	TIRE REPAIR - STREET	R	4/17/2017			154768		
10 53240-03-40000	Operating Supplies	TIRE REPAIR - STREET		52.40				
I-350028398	MICH TIRES	R	4/17/2017			154768		

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000582	POMP'S TIRE SERVICE, ICONT							
I-350028398	MICH TIRES	R	4/17/2017			154768		
10 53240-03-40000	Operating Supplies	MICH TIRES		2,337.56				
I-350028476	MICH TIRES	R	4/17/2017			154768		
10 53520-03-67750	Tires and Tubes	MICH TIRES		1,773.24				
I-350028616	COMMUNITY CSG RECAP	R	4/17/2017			154768		
10 53240-03-40000	Operating Supplies	COMMUNITY CSG RECAP		3,750.00				
I-350028617	TIRE REPAIR	R	4/17/2017			154768		
10 53240-03-40000	Operating Supplies	TIRE REPAIR		93.00				8,422.84
			*** VENDOR TOTALS ***			1 CHECKS		8,422.84
003928	ROSALYN PONKO							
I-04/04/17	ELECTION PAY 04/04/17	R	4/07/2017			154545		
10 51440-01-25000	Wages-Election Off. AVE	ELECTION PAY 04/04/1		142.50				142.50
			*** VENDOR TOTALS ***			1 CHECKS		142.50
002323	POWERPLAN							
I-1676546	REPAIR TRANSMISSION OIL LEAK	R	4/28/2017			154874		
10 53240-03-40000	Operating Supplies	REPAIR TRANSMISSION		337.49				337.49
			*** VENDOR TOTALS ***			1 CHECKS		337.49
002599	PRECISION LASER CUTTING, LLC							
I-23482	BRACKET, TRAY WALL & SHELF	R	4/14/2017			154716		
26 52200-03-40000	2% Fire Dues Expenses	BRACKET, TRAY WALL &		102.06				102.06
			*** VENDOR TOTALS ***			1 CHECKS		102.06
002204	PREMIER MFG OF CENTRAL WISCONS							
I-11002A	ARM REST/ZERO-OFFSET UPPER	R	4/14/2017			154717		
10 52200-03-51000	Vehicle Repair/Maintenance	ARM REST/ZERO-OFFSET		110.00				
I-3920	WHITE DOOR CUSTOM DECAL	R	4/14/2017			154717		
10 53240-03-40000	Operating Supplies	WHITE DOOR CUSTOM DE		52.00				
I-3955	CUSTOM BANNER - FIRE DEPT	R	4/14/2017			154717		
10 52200-03-40000	Operating Supplies	CUSTOM BANNER - FIRE		86.00				248.00
002204	PREMIER MFG OF CENTRAL WISCONS							
I-3959	P-23 & P-24 WHITE DYE CUT	R	4/28/2017			154875		
10 55200-03-40000	Operating Supplies	P-23 & P-24 WHITE DY		8.00				8.00
			*** VENDOR TOTALS ***			2 CHECKS		256.00
002191	JAY PROFT							
I-200 1/2 E. 3RD ST	SERVICE - MUENCHOW	R	4/17/2017			154769		
52 57001-08-26150	Blight-Demo (Non-TID)	SERVICE - MUENCHOW		51.00				51.00

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002191	JAY PROFT							
I-04/21/17	RADIOLOGY RADIOLOGY OF MERRILL 807 CHIPP	R	4/28/2017			154876		
52 57001-08-26150	Blight-Demo (Non-TID)		RADIOLOGY OF MERRILL	51.00				
I-04/21/17	RTE 64 ROUTE 64 STORAGE 807 CHIPPEWA	R	4/28/2017			154876		
52 57001-08-26150	Blight-Demo (Non-TID)		ROUTE 64 STORAGE 807	53.00				
I-807	CHIPPEWA 807 CHIPPEWA - MUENCHOW	R	4/28/2017			154876		
52 57001-08-26150	Blight-Demo (Non-TID)		807 CHIPPEWA - MUENC	51.00				155.00
			*** VENDOR TOTALS ***			2 CHECKS		206.00
000586	QUILL CORPORATION							
I-5110832	ACCT# C4019512	R	4/20/2017			154825		
26 55110-03-12650	Library Photocopier Expense		ACCT# C4019512	83.97				83.97
			*** VENDOR TOTALS ***			1 CHECKS		83.97
000406	KAREN RADLOFF							
I-04/04/17	ELECTION PAY 04/04/17	R	4/07/2017			154546		
10 51440-01-25000	Wages-Election Off. AVE		ELECTION PAY 04/04/1	140.00				140.00
			*** VENDOR TOTALS ***			1 CHECKS		140.00
000588	RECORDED BOOKS LLC							
I-75501931	ACCT #392355	R	4/20/2017			154826		
10 55110-14-10100	Adult Dept Books on CD		ACCT #392355	39.99				
I-75507654	ACCT #392355	R	4/20/2017			154826		
10 55110-14-10100	Adult Dept Books on CD		ACCT #392355	26.95				
I-75507713	ACCT #392355	R	4/20/2017			154826		
10 55110-14-10100	Adult Dept Books on CD		ACCT #392355	39.99				
I-75510485	ACCT #392355	R	4/20/2017			154826		
10 55110-14-10100	Adult Dept Books on CD		ACCT #392355	274.43				
I-75510785	ACCT #392355	R	4/20/2017			154826		
10 55110-14-10100	Adult Dept Books on CD		ACCT #392355	35.99				417.35
			*** VENDOR TOTALS ***			1 CHECKS		417.35
002697	REDEVELOPMENT RESOURCES LLC							
I-0671	TID #3 AND TID #8	R	4/14/2017			154718		
43 57100-02-41000	Plan - Redevelop Resources		TID #3 AND TID #8	349.68				
46 57100-02-41000	Plan - Redevelop Resources		TID #3 AND TID #8	324.00				
47 57100-02-41000	Plan - Redevelop Resources		TID #3 AND TID #8	324.00				
48 57100-02-41000	Plan - Redevelop Resources		TID #3 AND TID #8	729.00				
49 57100-02-41000	Plan - Redevelop Resources		TID #3 AND TID #8	324.00				2,050.68
			*** VENDOR TOTALS ***			1 CHECKS		2,050.68
000531	RENT-A-FLASH OF WI							
I-56354	RECYCLING SIGNS	R	4/14/2017			154719		
10 53635-03-40000	Operating Supplies		RECYCLING SIGNS	277.20				
I-56503	ROAD WORK AHEAD/MERGE SIGNS	R	4/14/2017			154719		
10 52110-03-57000	Traffic Signs		ROAD WORK AHEAD/MERG	2,170.00				2,447.20
			*** VENDOR TOTALS ***			1 CHECKS		2,447.20

Attachment: Vouchers (2466 : Vouchers for April, 2017)

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VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
004103	RESURGENCE LEGAL GROUP, PC							
I-GAR20170407	GARNISHMENT WAGES	R	4/07/2017			154514		
10 13-2500	Garnishment-Wages		GARNISHMENT WAGES	582.50				582.50
004103	RESURGENCE LEGAL GROUP, PC							
I-GAR20170421	GARNISHMENT WAGES	R	4/21/2017			154784		
10 13-2500	Garnishment-Wages		GARNISHMENT WAGES	582.50				582.50
			*** VENDOR TOTALS ***			2 CHECKS		1,165.00
003084	RH NEESE MEDIA							
I-0085	MERRILL GOLF CLUB ADVERTISING	R	4/14/2017			154720		
10 55400-03-41000	Public Relations/Marketing		MERRILL GOLF CLUB AD	298.00				298.00
			*** VENDOR TOTALS ***			1 CHECKS		298.00
001821	RIESTERER & SCHNELL INC.							
I-1158142	ZERO TURN JOHN DEER MOWER	R	4/28/2017			154877		
52 57001-08-27750	Parks Equipment/Vehicles		ZERO TURN JOHN DEER	7,440.00				7,440.00
			*** VENDOR TOTALS ***			1 CHECKS		7,440.00
003883	RIVER'S EDGE LP							
I-01762	LP	R	4/14/2017			154721		
10 53240-03-40000	Operating Supplies		2 @ \$70.00	140.00				140.00
			*** VENDOR TOTALS ***			1 CHECKS		140.00
002039	RMM SOLUTIONS INC.							
I-66470	CABLING EXPO/ENRICHMENT CNTR	R	4/14/2017			154722		
26 54633-15-46412	Sound System		CABLING EXPO/ENRICHM	1,506.28				1,506.28
			*** VENDOR TOTALS ***			1 CHECKS		1,506.28
003801	S. D. ELLENBECKER INC							
I-8	ENRICHMENT/EXPO CENTER	R	4/14/2017			154723		
26 54633-02-25925	Facility Construction		ENRICHMENT/EXPO CENT	175,538.75				175,538.75
			*** VENDOR TOTALS ***			1 CHECKS		175,538.75
001655	SAGE SOFTWARE, INC.							
I-2001637428	RENEWAL	R	4/28/2017			154878		
10 51580-15-45000	Fixed Assets Software		RENEWAL	957.00				957.00
			*** VENDOR TOTALS ***			1 CHECKS		957.00
004151	SCOTT M. SAVAGE							
I-20170419	04/20/17 MINI ART FAIR	R	4/20/2017			154827		
10 55110-03-41250	Programming - Adult		04/20/17 MINI ART FA	63.25				63.25
			*** VENDOR TOTALS ***			1 CHECKS		63.25

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VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
000546	SCHAEFFER MFG CO							
I-MN10464-INV1	PURE SYNTHETIC OIL	R	4/14/2017			154724		
10 53240-03-40000	Operating Supplies		PURE SYNTHETIC OIL	327.00				327.00
			*** VENDOR TOTALS ***			1 CHECKS		327.00
000260	SCHULZ'S RECYCLING, INC.							
I-I03221701	TIRES	R	4/14/2017			154725		
10 53240-03-40000	Operating Supplies		TIRES	129.50				
I-I03291701	TIRES/BATTERIES	R	4/14/2017			154725		
10 55200-02-15000	Contract Services		TIRES/BATTERIES	6.65				136.15
			*** VENDOR TOTALS ***			1 CHECKS		136.15
002169	SECURITY BENEFIT							
I-FHR20170407	HRA PLAN # 770094	R	4/07/2017			154515		
10 52200-01-56000	PEHP - City Portion		HRA PLAN # 770094	125.84				
10 52300-01-56000	PEHP - City Portion		HRA PLAN # 770094	126.16				252.00
002169	SECURITY BENEFIT							
I-FHR20170421	HRA PLAN # 770094	R	4/21/2017			154785		
10 52200-01-56000	PEHP - City Portion		HRA PLAN # 770094	125.29				
10 52300-01-56000	PEHP - City Portion		HRA PLAN # 770094	126.71				252.00
			*** VENDOR TOTALS ***			2 CHECKS		504.00
000106	SECURITY HEALTH INSURANCE							
I-HS120170421	HSA HEALTH INS PREMIUMS	R	4/19/2017			154791		
10 51200-01-54000	Health Insurance		HSA HEALTH INS PREMI	1,384.24				
10 51300-01-54000	Health Insurance		HSA HEALTH INS PREMI	2,768.48				
10 51415-01-54000	Health Insurance		HSA HEALTH INS PREMI	1,038.18				
10 51430-01-54000	Health Insurance		HSA HEALTH INS PREMI	2,245.42				
10 51440-01-54000	Health Insurance		HSA HEALTH INS PREMI	105.96				
10 52100-01-54000	Health Insurance		HSA HEALTH INS PREMI	20,763.60				
10 52110-01-54000	Health Insurance		HSA HEALTH INS PREMI	43.25				
10 52200-01-54000	Health Insurance		HSA HEALTH INS PREMI	9,694.92				
10 52300-01-54000	Health Insurance		HSA HEALTH INS PREMI	5,531.72				
10 52400-01-54000	Health Insurance		HSA HEALTH INS PREMI	1,799.51				
10 53100-01-54000	Health Insurance		HSA HEALTH INS PREMI	692.12				
10 53102-01-54000	Health Insurance		HSA HEALTH INS PREMI	1,384.24				
10 53240-01-54000	Health Insurance		HSA HEALTH INS PREMI	1,358.29				
10 53300-01-54000	Health Insurance		HSA HEALTH INS PREMI	1,410.18				
10 53310-01-54000	Health Insurance		HSA HEALTH INS PREMI	891.10				
10 53316-01-54000	Health Insurance		HSA HEALTH INS PREMI	571.01				
10 53520-01-54000	Health Insurance		HSA HEALTH INS PREMI	2,768.48				
10 53620-01-54000	Health Insurance		HSA HEALTH INS PREMI	2,604.10				
10 53635-01-54000	Health Insurance		HSA HEALTH INS PREMI	1,366.95				
10 55110-01-54000	Health Insurance		HSA HEALTH INS PREMI	6,921.20				
10 55200-01-54000	Health Insurance		HSA HEALTH INS PREMI	692.12				
10 55300-01-54000	Health Insurance		HSA HEALTH INS PREMI	2,076.36				
20 53622-01-54000	Health Insurance		HSA HEALTH INS PREMI	676.18				

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000106	SECURITY HEALTH INSURACONT							
I-HS120170421	HSA HEALTH INS PREMIUMS	R	4/19/2017					154791
21	52100-01-54000 Health Insurance		HSA HEALTH INS PREMI	1,384.24				
25	56900-01-54000 Health Insurance		HSA HEALTH INS PREMI	968.97				
62	53716-00-92620 Employee Health Ins.		HSA HEALTH INS PREMI	5,508.27				
63	56156-00-85420 Employee Health Ins.		HSA HEALTH INS PREMI	5,021.07				
I-HS220170407	HSA FAM HEALTH INS PREMIUMS	R	4/19/2017					154791
10	13-8200 Prepaid Health Ins.		HSA FAM HEALTH INS P	3,791.32				
20	13-8200 Pre-Paid Health Insurance		HSA FAM HEALTH INS P	0.96				
21	13-8200 Pre-Paid Health Insurance		HSA FAM HEALTH INS P	76.90				
25	13-8200 Pre-Paid Health Insurance		HSA FAM HEALTH INS P	53.83				
62	13-8200 Pre-Paid Health Insurance		HSA FAM HEALTH INS P	313.21				
63	13-8200 Pre-Paid Health Insurance		HSA FAM HEALTH INS P	300.88				
I-HS220170421	HSA FAM HEALTH INS PREMIUMS	R	4/19/2017					154791
10	13-8200 Prepaid Health Ins.		HSA FAM HEALTH INS P	3,783.85				
20	13-8200 Pre-Paid Health Insurance		HSA FAM HEALTH INS P	37.56				
21	13-8200 Pre-Paid Health Insurance		HSA FAM HEALTH INS P	76.90				
25	13-8200 Pre-Paid Health Insurance		HSA FAM HEALTH INS P	53.83				
62	13-8200 Pre-Paid Health Insurance		HSA FAM HEALTH INS P	306.01				
63	13-8200 Pre-Paid Health Insurance		HSA FAM HEALTH INS P	278.95				
I-HS320170421	HSA SGL HLTH INS PREMIUMS	R	4/19/2017					154791
10	51420-01-54000 Health Insurance		HSA SGL HLTH INS PRE	678.28				
10	51440-01-54000 Health Insurance		HSA SGL HLTH INS PRE	76.03				
10	51520-01-54000 Health Insurance		HSA SGL HLTH INS PRE	605.60				
10	52100-01-54000 Health Insurance		HSA SGL HLTH INS PRE	2,768.48				
10	52110-01-54000 Health Insurance		HSA SGL HLTH INS PRE	12.98				
10	52200-01-54000 Health Insurance		HSA SGL HLTH INS PRE	2,024.92				
10	52300-01-54000 Health Insurance		HSA SGL HLTH INS PRE	2,819.92				
10	53240-01-54000 Health Insurance		HSA SGL HLTH INS PRE	692.12				
10	53300-01-54000 Health Insurance		HSA SGL HLTH INS PRE	3,135.85				
10	53310-01-54000 Health Insurance		HSA SGL HLTH INS PRE	86.52				
10	53316-01-54000 Health Insurance		HSA SGL HLTH INS PRE	785.12				
10	53520-01-54000 Health Insurance		HSA SGL HLTH INS PRE	1,384.24				
10	55110-01-54000 Health Insurance		HSA SGL HLTH INS PRE	2,076.36				
47	57100-01-54000 Health Insurance		HSA SGL HLTH INS PRE	627.23				
49	57100-01-54000 Health Insurance		HSA SGL HLTH INS PRE	121.11				
62	53716-00-92620 Employee Health Ins.		HSA SGL HLTH INS PRE	556.29				
63	56156-00-85420 Employee Health Ins.		HSA SGL HLTH INS PRE	928.31				
I-HS420170407	HSA SNGL HLTH INS PREMIUMS	R	4/19/2017					154791
10	13-8200 Prepaid Health Ins.		HSA SNGL HLTH INS PR	974.44				
20	13-8200 Pre-Paid Health Insurance		HSA SNGL HLTH INS PR	0.48				
47	13-8200 Pre-Paid Health		HSA SNGL HLTH INS PR	18.26				
49	13-8200 Pre-Paid Health		HSA SNGL HLTH INS PR	1.44				
62	13-8200 Pre-Paid Health Insurance		HSA SNGL HLTH INS PR	27.53				
63	13-8200 Pre-Paid Health Insurance		HSA SNGL HLTH INS PR	54.45				
I-HS420170421	HSA SNGL HLTH INS PREMIUMS	R	4/19/2017					154791
10	13-8200 Prepaid Health Ins.		HSA SNGL HLTH INS PR	952.57				
47	13-8200 Pre-Paid Health		HSA SNGL HLTH INS PR	34.85				

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000106	SECURITY HEALTH INSURACONT							
I-HS420170421	HSA SNGL HLTH INS PREMIUMS	R	4/19/2017			154791		
49 13-8200	Pre-Paid Health	HSA SNGL HLTH INS PR		6.72				
62 13-8200	Pre-Paid Health Insurance	HSA SNGL HLTH INS PR		30.90				
63 13-8200	Pre-Paid Health Insurance	HSA SNGL HLTH INS PR		51.56				
I-HS720170421	HEALTH INS PREMIUM	R	4/19/2017			154791		
10 54600-01-54000	Health Insurance	HEALTH INS PREMIUM		1,258.74				
I-HS820170407	HEALTH INS PREMIUMS	R	4/19/2017			154791		
10 13-8200	Prepaid Health Ins.	HEALTH INS PREMIUMS		139.65				
I-HS820170421	HEALTH INS PREMIUMS	R	4/19/2017			154791		
10 13-8200	Prepaid Health Ins.	HEALTH INS PREMIUMS		139.65				
I-MAY 2016 - NEFF	MAY 2017 - PREMIUM	R	4/19/2017			154791		
10 51930-05-45000	Retiree's SL/Health Ins.	MAY 2017 - PREMIUM		1,538.04				115,353.00
				*** VENDOR TOTALS ***		1 CHECKS		115,353.00
000556	SERVICE MOTOR COMPANY							
I-UW04410	KUBOTA MOWER	R	4/14/2017			154726		
52 57001-08-27750	Parks Equipment/Vehicles	KUBOTA MOWER		12,950.00				12,950.00
				*** VENDOR TOTALS ***		1 CHECKS		12,950.00
000476	NED R. SEUBERT							
I-04/17/17	MILEAGE - TOMAHAWK	R	4/28/2017			154880		
10 51200-03-30000	Mileage	MILEAGE - TOMAHAWK		24.61				24.61
				*** VENDOR TOTALS ***		1 CHECKS		24.61
000953	ELAINE SIMON							
I-04/04/17	ELECTION PAY 04/04/17	R	4/07/2017			154547		
10 51440-01-25000	Wages-Election Off. AVE	ELECTION PAY 04/04/1		137.50				137.50
				*** VENDOR TOTALS ***		1 CHECKS		137.50
000401	FLOYD SMITH							
I-04/04/17	ELECTION PAY 04/04/17	R	4/07/2017			154548		
10 51440-01-25000	Wages-Election Off. AVE	ELECTION PAY 04/04/1		154.00				154.00
				*** VENDOR TOTALS ***		1 CHECKS		154.00
002033	SPRINT							
I-239898101-112	MONTHLY SERVICE CHARGES	R	4/17/2017			154770		
10 53230-02-25000	Telephone & Fiber	MONTHLY SERVICE CHAR		49.99				
10 53240-03-40000	Operating Supplies	MONTHLY SERVICE CHAR		49.99				
62 53716-00-85010	Computer & Software	MONTHLY SERVICE CHAR		149.97				
63 56156-00-85010	Computer & Software	MONTHLY SERVICE CHAR		49.99				299.94
				*** VENDOR TOTALS ***		1 CHECKS		299.94

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VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
000258	STATE INDUSTRIAL PRODUCTS							
I-98191537	CAR&TRUCK WASH/SHOWER SUPREME	R	4/28/2017			154881		
10 52200-03-40000	Operating Supplies			CAR&TRUCK WASH/SHOWE	246.07			
10 52300-03-40000	Operating Supplies			CAR&TRUCK WASH/SHOWE	246.07			492.14
				*** VENDOR TOTALS ***		1 CHECKS		492.14
000257	STATE OF WI - COURT FINES AND							
I-MARCH 2017	MERRILL&TOMAHAWK MUNI CRT	R	4/14/2017			154727		
10 40000-45100	Municipal Court Revenue			MERRILL&TOMAHAWK MUN	7,013.18			7,013.18
				*** VENDOR TOTALS ***		1 CHECKS		7,013.18
003442	STATE OF WI, DSPTS							
I-435317	PERMIT TO OPERATE FEE	R	4/14/2017			154728		
10 51600-02-16000	Elevator Contract			PERMIT TO OPERATE FE	50.00			50.00
				*** VENDOR TOTALS ***		1 CHECKS		50.00
004149	TRACY STAYTON							
I-20170419	4/19/17 PRESENTATION	R	4/20/2017			154828		
10 55110-03-41250	Programming - Adult			4/19/17 PRESENTATION	600.00			600.00
				*** VENDOR TOTALS ***		1 CHECKS		600.00
004128	STEVE'S SMALL ENGINE REPAIR LL							
I-534	SUPER 20 CHISEL CHAIN	R	4/14/2017			154729		
10 53240-03-40000	Operating Supplies			SUPER 20 CHISEL CHAI	72.00			72.00
				*** VENDOR TOTALS ***		1 CHECKS		72.00
003291	LAUREL STINE							
I-MARCH 2017 CRAFTS	BIRTHDAY	R	4/10/2017			154606		
26 54600-03-45400	Senior - Craft Shop Exp.			BIRTHDAY	3.00			3.00
				*** VENDOR TOTALS ***		1 CHECKS		3.00
002416	STRATEGIC INSIGHTS INC							
I-093	LICENSE RENEWAL 17-18	R	4/28/2017			154882		
10 51525-15-45000	Software Maintenance			LICENSE RENEWAL 17-1	337.50			
62 53716-00-85010	Computer & Software			LICENSE RENEWAL 17-1	168.75			
63 56156-00-85010	Computer & Software			LICENSE RENEWAL 17-1	168.75			675.00
				*** VENDOR TOTALS ***		1 CHECKS		675.00
000403	NANCY STREICH							
I-04/04/17	ELECTION PAY 04/04/17	R	4/07/2017			154549		
10 51440-01-25000	Wages-Election Off. AVE			ELECTION PAY 04/04/1	137.50			137.50
				*** VENDOR TOTALS ***		1 CHECKS		137.50

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VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
000262	STREICHER'S							
I-II256850	SIG SAUER STAINLESS	R	4/14/2017			154730		
10 52100-08-24000	Equipment - Police	SIG SAUER STAINLESS		4,972.00				4,972.00
		*** VENDOR TOTALS ***				1 CHECKS		4,972.00
003159	DAVE SUKOW							
I-04/04/17	ELECTION PAY 04/04/17	R	4/07/2017			154550		
10 51440-01-25000	Wages-Election Off. AVE	ELECTION PAY 04/04/1		137.50				137.50
		*** VENDOR TOTALS ***				1 CHECKS		137.50
002488	SUNRISE BROADCASTING							
I-7847-3	STREET DEPARTMENT MARCH '16	R	4/14/2017			154731		
10 53635-03-20000	Publish Legal Notices	STREET DEPARTMENT MA		216.00				216.00
002488	SUNRISE BROADCASTING							
I-7984-1	PARK & REC	R	4/28/2017			154883		
10 55400-03-41000	Public Relations/Marketing	PARK & REC		249.00				249.00
		*** VENDOR TOTALS ***				2 CHECKS		465.00
000554	SUPERIOR CHEMICAL CORP							
I-152506	SUN FRESH DISINFECTANT	R	4/14/2017			154732		
10 51600-03-44000	Janitor Supplies	SUN FRESH DISINFECTA		104.48				104.48
000554	SUPERIOR CHEMICAL CORP							
I-155483	DISINFECTANT/WIPES	R	4/28/2017			154884		
10 53520-03-40000	Operating Supplies	DISINFECTANT/WIPES		204.50				204.50
		*** VENDOR TOTALS ***				2 CHECKS		308.90
002511	SUPERIOR PLUMBING & RPZ TESTIN							
I-1415	TEST BACKFLOW PREVENTERS	R	4/14/2017			154733		
10 52200-03-40000	Operating Supplies	TEST BACKFLOW PREVEN		230.00				230.00
		*** VENDOR TOTALS ***				1 CHECKS		230.00
003772	SUSAN A SCHUELKE							
I-WAG20170407	WAGE ASSIGNMENT	R	4/07/2017			154516		
10 13-2500	Garnishment-Wages	WAGE ASSIGNMENT		157.00				157.00
003772	SUSAN A SCHUELKE							
I-WAG20170421	WAGE ASSIGNMENT	R	4/21/2017			154786		
10 13-2500	Garnishment-Wages	WAGE ASSIGNMENT		157.00				157.00
		*** VENDOR TOTALS ***				2 CHECKS		314.00
001888	KATHLEEN SWOPE							
I-04/04/17	ELECTION PAY 04/04/17	R	4/07/2017			154551		
10 51440-01-25000	Wages-Election Off. AVE	ELECTION PAY 04/04/1		142.50				142.50
		*** VENDOR TOTALS ***				1 CHECKS		142.50

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003949	SYSTEM TECHNOLOGIES							
I-645614	FD APPARATUS BAY SPEAKER ADDS	R	4/14/2017			154734		
10 52200-08-82244	Apparatus Bay Speaker Add.	FD APPARATUS BAY SPE		2,454.00				2,454.00
003949	SYSTEM TECHNOLOGIES							
I-645239	CUST #90488-01	R	4/20/2017			154829		
10 55110-03-50275	M/R - Contingency	CUST #90488-01		1,066.00				1,066.00
003949	SYSTEM TECHNOLOGIES							
I-644513	EXPO SOUND SYSTEM	R	4/28/2017			154885		
26 54633-15-46412	Sound System	EXPO SOUND SYSTEM		8,476.50				8,476.50
				*** VENDOR TOTALS ***		3 CHECKS		11,996.50
000276	T.B. SCOTT LIBRARY-PETTY CASH							
I-20170419	REIMBURSEMENT	R	4/20/2017			154830		
10 55110-03-41250	Programming - Adult	REIMBURSEMENT		10.00				
10 55110-14-40000	Learning Games/Story Boxes	REIMBURSEMENT		13.70				23.70
				*** VENDOR TOTALS ***		1 CHECKS		23.70
000267	TAPCO							
I-I556809	TRAFFIC SIGNS	R	4/14/2017			154735		
10 52110-03-40000	Operating Supplies	TRAFFIC SIGNS		37.20				37.20
				*** VENDOR TOTALS ***		1 CHECKS		37.20
004143	THE FIRST SIGNS OF FIRE							
I-S17.0187	REFLECTIVE EQUIPMENT	R	4/14/2017			154736		
10 52200-03-40000	Operating Supplies	REFLECTIVE EQUIPMENT		103.95				103.95
				*** VENDOR TOTALS ***		1 CHECKS		103.95
002847	TOMAHAWK TRUCK PARTS, LLC							
I-09P908201	HEADLAMP	R	4/14/2017			154737		
10 53240-03-40000	Operating Supplies	HEADLAMP		7.45				
I-09P908225	DUST SHIELD	R	4/14/2017			154737		
10 53240-03-40000	Operating Supplies	DUST SHIELD		46.63				
I-09P908246	80W/60W HI/LO	R	4/14/2017			154737		
10 53240-03-40000	Operating Supplies	80W/60W HI/LO		16.77				
I-09P908285	22" WINTER BLADE/DRUM/BRAKE SH	R	4/14/2017			154737		
10 53240-03-40000	Operating Supplies	22" WINTER BLADE/DRU		351.50				
I-09P908288	22" WINTER BLADE	R	4/14/2017			154737		
10 53240-03-40000	Operating Supplies	22" WINTER BLADE		10.00				
I-09P908312	18" WINTER BLADE/OIL SEAL	R	4/14/2017			154737		
10 53240-03-40000	Operating Supplies	18" WINTER BLADE/OIL		115.74				
I-09P908359	55 GAL DRM DIESEEL/80W/60W	R	4/14/2017			154737		
10 53240-03-40000	Operating Supplies	55 GAL DRM DIESEEL/8		134.77				
I-09P908440	HEADLAMP	R	4/14/2017			154737		
10 53240-03-40000	Operating Supplies	HEADLAMP		5.93				
I-09P908462	BRAKE SLACK ADJUSTER	R	4/14/2017			154737		
10 53240-03-40000	Operating Supplies	BRAKE SLACK ADJUSTER		131.60				820.39
				*** VENDOR TOTALS ***		1 CHECKS		820.39

Attachment: Vouchers (2466 : Vouchers for April, 2017)

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VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
001121	TOWN OF PINE RIVER							
I-2017-03	GRADING/PLOWING BIG EDDY RD	R	4/14/2017			154738		
10 53240-03-40000	Operating Supplies		GRADING/PLOWING BIG	135.00				135.00
			*** VENDOR TOTALS ***			1 CHECKS		135.00
003518	TRANSAMERICA EMPLOYEE BENEFITS							
I-TAA20170407	BILLING GROUP ID G000026475	R	4/07/2017			154517		
10 21-5905	AFLAC Premiums		BILLING GROUP ID G00	15.73				
62 21-5905	AFLAC Premiums		BILLING GROUP ID G00	19.60				
63 21-5905	AFLAC Premiums		BILLING GROUP ID G00	9.43				44.76
003518	TRANSAMERICA EMPLOYEE BENEFITS							
I-TAA20170421	BILLING GROUP ID G000026475	R	4/21/2017			154787		
10 21-5905	AFLAC Premiums		BILLING GROUP ID G00	15.73				
62 21-5905	AFLAC Premiums		BILLING GROUP ID G00	15.97				
63 21-5905	AFLAC Premiums		BILLING GROUP ID G00	13.06				44.76
			*** VENDOR TOTALS ***			2 CHECKS		89.50
003517	TRANSUNION RISK AND ALTERNATIV							
I-172022 - 3/2017	ACCT 172022 MARCH FEES	R	4/14/2017			154739		
10 52100-02-94000	Jail/Evidence		ACCT 172022 MARCH FE	40.80				40.80
			*** VENDOR TOTALS ***			1 CHECKS		40.80
003318	PATRICIA TRAVIS							
I-04/04/17	ELECTION PAY 04/04/17	R	4/07/2017			154552		
10 51440-01-25000	Wages-Election Off. AVE		ELECTION PAY 04/04/1	140.00				140.00
			*** VENDOR TOTALS ***			1 CHECKS		140.00
003413	TRUCK EQUIPMENT INC							
I-733454-00	AL LOW SIDER TBX	R	4/14/2017			154740		
10 53240-03-40000	Operating Supplies		AL LOW SIDER TBX	1,245.05				
I-735595-00	BRAKE CLINIC WAUSAU	R	4/14/2017			154740		
10 53240-03-40000	Operating Supplies		BRAKE CLINIC WAUSAU	20.00				1,265.05
			*** VENDOR TOTALS ***			1 CHECKS		1,265.05
003465	ULINE							
I-85840012	CUST #9770873	R	4/20/2017			154831		
10 55110-03-10000	Office Supplies		CUST #9770873	116.35				116.35
			*** VENDOR TOTALS ***			1 CHECKS		116.35
000810	UNIVERSITY OF WISCONSIN-EXTENS							
I-422453	ASPHALT ROAD MAINTENANCE	R	4/28/2017			154887		
10 53102-03-32000	Education & Conference		ASPHALT ROAD MAINTEN	80.00				
I-427903	WORK ZONE& FLAGGER SAFETY	R	4/28/2017			154887		
10 53300-03-32000	Safety Educ/Materials		WORK ZONE& FLAGGER S	1,000.00				1,080.00
			*** VENDOR TOTALS ***			1 CHECKS		1,080.00

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003072	VICKY VAN STRATEN							
I-04/04/17	ELECTION PAY 04/04/17	R	4/07/2017			154553		
10 51440-01-25000	Wages-Election Off. AVE		ELECTION PAY 04/04/1	156.75				156.75
			*** VENDOR TOTALS ***			1 CHECKS		156.75
003160	TERRY VAN STRATEN							
I-04/04/17	ELECTION PAY 04/04/17	R	4/07/2017			154554		
10 51440-01-25000	Wages-Election Off. AVE		ELECTION PAY 04/04/1	142.50				142.50
			*** VENDOR TOTALS ***			1 CHECKS		142.50
002306	KATHY VANDRE							
I-MARCH 2017 CRAFTS	MESSY BUN HATS	R	4/10/2017			154607		
26 54600-03-45400	Senior - Craft Shop Exp.		MESSY BUN HATS	12.00				12.00
			*** VENDOR TOTALS ***			1 CHECKS		12.00
002501	VERIZON WIRELESS							
I-9783007943	VERIZON WIRELESS	R	4/14/2017			154741		
26 52100-03-41575	Dog Unit Expenses		K-9 POLICE	19.86				
10 52100-02-25000	Telephone		POLICE	114.24				
25 56900-02-25000	Telephone		COMM DEV	9.92				
10 52400-02-25500	iPad - Bldg Inspector		BLDG INSP - IPAD	29.76				
10 55200-02-25000	Telephone		PARK	19.84				
10 51525-15-42550	Council iPads		IPAD	94.04				
62 53716-00-85010	Computer & Software		IPAD	44.60				
63 56156-00-85010	Computer & Software		IPAD	44.60				
10 52200-02-25500	Fiber - Internet & VOIP		FIRE	79.50				
10 52300-02-25000	Telephone & Internet		AMBULANCE	79.50				
10 53300-03-40000	Operating Supplies		STREET	39.68				
62 53716-00-85500	GIS - Water Components		WATER	79.36				
24 55225-02-25000	Telephone-iPad		FESTIVAL GROUNDS	19.84				
I-9783088745	VERIZON WIRELESS	R	4/14/2017			154741		
10 51415-02-25000	Telephone-Cell/Smart		VERIZON WIRELESS	56.50				731.24
002501	VERIZON WIRELESS							
I-9783856239	VERIZON WIRELESS	R	4/28/2017			154888		
26 52100-03-41575	Dog Unit Expenses		K-9 POLICE	57.77				
10 52100-02-25000	Telephone		POLICE	437.08				
25 56900-02-25000	Telephone		COMM DEV	28.88				
10 52400-02-25000	Telephone		BLDG INSP - PHONE	86.66				
10 55200-02-25000	Telephone		PARK	170.57				
10 52200-02-25500	Fiber - Internet & VOIP		FIRE	8.24				
10 52300-02-25000	Telephone & Internet		AMBULANCE	8.24				
10 53300-03-40000	Operating Supplies		STREET	58.45				
62 53716-00-85500	GIS - Water Components		WATER	57.79				
10 53510-02-25000	Telephone		AIRPORT	14.25				927.93
			*** VENDOR TOTALS ***			2 CHECKS		1,659.17

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000650	VICTORY JANITORIAL, INC.							
I-93506	BAGS/DISH SOAP/DISHWASHER TABS	R	4/14/2017			154742		
10 52200-03-40000	Operating Supplies			112.11				
I-93641	DAWN DETERGENT	R	4/14/2017			154742		
10 52200-03-40000	Operating Supplies			122.95				
I-93726	TISSUE/GARBAGE BAGS/TOWELS	R	4/14/2017			154742		
10 51600-03-44000	Janitor Supplies			221.70				
I-93739	TOILET PAPER	R	4/14/2017			154742		
10 53300-03-40000	Operating Supplies			108.96				
I-93756	BATTERY/BRUSH/BLADES	R	4/14/2017			154742		
10 55400-03-50000	Repair/Maint. Supplies			231.20				
I-93833	BOWL CLEANER/WIPES/PAPER TOWEL	R	4/14/2017			154742		
10 51600-03-44000	Janitor Supplies			76.72				873.64
000650	VICTORY JANITORIAL, INC.							
I-93698	S.O. # 93772	R	4/20/2017			154832		
10 55110-03-44000	Janitor Supplies			73.68				
I-93855	S.O. # 93956	R	4/20/2017			154832		
10 55110-03-44000	Janitor Supplies			122.54				196.22
000650	VICTORY JANITORIAL, INC.							
I-93819	12 VOLT BATTERY	R	4/28/2017			154889		
10 55400-03-50000	Repair/Maint. Supplies			256.42				256.42
				*** VENDOR TOTALS ***		3 CHECKS		1,326.21
000284	VIP ALL-VALUE							
I-0100041-001	TONER	R	4/14/2017			154743		
10 51420-03-10000	Office Supplies			95.99				
I-0100067-001	STAPLER	R	4/14/2017			154743		
10 53240-03-40000	Operating Supplies			14.99				
I-0100070-001	WHITE PAINT PEN	R	4/14/2017			154743		
10 52300-03-10000	Office Supplies			3.49				
I-0100079-001	FOLDER	R	4/14/2017			154743		
10 52300-03-10000	Office Supplies			16.99				
I-0100111-001	11X17 CARD STOCK	R	4/14/2017			154743		
24 55231-03-41000	PR - Event Marketing			6.00				
I-0100118-001	PAPER/RUBBERBANDS	R	4/14/2017			154743		
10 53520-03-13000	Copier			72.99				
10 51520-03-13000	Copier			72.99				
10 51430-03-10000	Office Supplies			8.49				
I-0100156-001	UPS-PLYMOUTH MI	R	4/14/2017			154743		
10 52200-03-40000	Operating Supplies			19.99				
I-0100159-001	PANASONIC	R	4/14/2017			154743		
10 52200-15-92500	CAD-Software Linking			16.50				
I-0100202-001	TAPE	R	4/14/2017			154743		
25 56900-03-10000	Office Supplies			7.75				
10 52400-03-10000	Office Supplies			7.74				
I-0100204-001	TONER	R	4/14/2017			154743		

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VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
000284	VIP ALL-VALUE	CONT						
I-0100204-001	TONER	R	4/14/2017			154743		
10 52300-03-10000	Office Supplies	TONER		69.99				
I-0100212-001	MARKER, SHARPIE PAINT	R	4/14/2017			154743		
10 52300-03-10000	Office Supplies	MARKER, SHARPIE PAIN		11.18				
I-0100235-001	RUBBERBANDS	R	4/14/2017			154743		
10 55300-03-10000	Office Supplies	RUBBERBANDS		8.49				
I-0100250-001	SILVER SHARPIE/SILVER PILOT	R	4/14/2017			154743		
10 52300-03-10000	Office Supplies	SILVER SHARPIE/SILVE		8.77				
I-100222-001	ELECTION & OFFICE SUPPLIES	R	4/14/2017			154743		
10 51430-03-10000	Office Supplies	ELECTION & OFFICE SU		30.16				
10 51440-03-40000	Operating Supplies	ELECTION & OFFICE SU		25.99				498.49
000284	VIP ALL-VALUE							
I-4/24/17 EXPO	EXPO FURNITURE - 1/2 PYMT	R	4/25/2017			154836		
26 54633-08-27005	Furniture-Fixtures EXPO	EXPO FURNITURE - 1/2		12,329.00				
26 54633-08-27007	Furniture-Fixtures Enrichment	EXPO FURNITURE - 1/2		11,532.01				
26 54633-08-27011	Kitchen Fixtures-Appliances	EXPO FURNITURE - 1/2		1,138.99				25,000.00
	*** VENDOR TOTALS ***					2 CHECKS		25,498.49
001378	VOLM COMPANIES, INC							
I-8035468-00	PLASTIC CULVERT/COUPLING	R	4/14/2017			154745		
47 57100-08-45000	Street Improvements	PLASTIC CULVERT/COUP		3,444.50				3,444.50
	*** VENDOR TOTALS ***					1 CHECKS		3,444.50
003681	VOYA RETIREMENT INS & ANNUITY							
I-VOY20170407	VOYA DEFERRED COMP	R	4/07/2017			154518		
10 21-5900	Deferred Compensation	VOYA DEFERRED COMP		1,150.26				
20 21-5900	Deferred Compensation	VOYA DEFERRED COMP		0.94				
21 21-5900	Deferred Compensation	VOYA DEFERRED COMP		200.00				
62 21-5900	Deferred Compensation	VOYA DEFERRED COMP		221.93				
63 21-5900	Deferred Compensation	VOYA DEFERRED COMP		196.87				1,770.00
003681	VOYA RETIREMENT INS & ANNUITY							
I-VOY20170421	VOYA DEFERRED COMP	R	4/21/2017			154788		
10 21-5900	Deferred Compensation	VOYA DEFERRED COMP		1,150.10				
20 21-5900	Deferred Compensation	VOYA DEFERRED COMP		37.36				
21 21-5900	Deferred Compensation	VOYA DEFERRED COMP		200.00				
62 21-5900	Deferred Compensation	VOYA DEFERRED COMP		221.97				
63 21-5900	Deferred Compensation	VOYA DEFERRED COMP		160.57				1,770.00
	*** VENDOR TOTALS ***					2 CHECKS		3,540.00
001679	WAL-MART							
I-J. HOMES	J. HOLMES - COURT RESTITUTION	R	4/10/2017			154629		
10 22-6205	Restitution-COURT Only	J. HOLMES - COURT RE		49.86				
I-S. MOLLEY	S. MOLLEY, COURT RESTITUTION	R	4/10/2017			154629		
10 22-6205	Restitution-COURT Only	S. MOLLEY, COURT RES		6.97				56.83
	*** VENDOR TOTALS ***					1 CHECKS		56.83

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000299	WAL-MART COMMUNITY/GEMB							
I-20170419	ACCT #6032 2020 0052 8969	R	4/20/2017			154833		
10 55110-15-31000	Computer Supplies	ACCT #6032 2020 0052		24.93				
10 55110-03-10000	Office Supplies	ACCT #6032 2020 0052		34.55				
10 55110-03-41500	Progammig - Youth	ACCT #6032 2020 0052		15.50				74.98
000299	WAL-MART COMMUNITY/GEMB							
I-MAR/APR 2017	WAL-MART COMMUNITY/GEMB	R	4/28/2017			154890		
10 52200-03-40000	Operating Supplies	PUBLIC EDUCATION CLA		57.10				
10 52300-03-40000	Operating Supplies	ASPIRIN/REL GLUC GEL		23.12				
10 52200-03-40000	Operating Supplies	SHOWOFF		6.94				
10 52200-03-40000	Operating Supplies	MS CTF PAD		7.88				
10 55300-03-41500	Self & Non-Support-Expenses	EASTER CANDY		54.80				
10 55300-03-41500	Self & Non-Support-Expenses	CANDY		264.62				
10 55300-03-41500	Self & Non-Support-Expenses	CANDY		66.56				
26 54610-03-30000	Meals - Supplies	EGGS/MUFFINS/CHEESE/		20.34				
26 54600-03-45300	Senior - Activities Exp.	SHEETS/STORAGE		35.20				
26 54610-03-30000	Meals - Supplies	BREAD/CHEESE/HAM/COO		40.73				
26 54600-03-45301	Quilting Proj Expenses	STORAGE		29.40				
26 54610-03-30000	Meals - Supplies	BACON/BUTTER/CHEESE/		34.97				
10 52100-03-40000	Operating Supplies	PAPER TOWELS		8.47				
10 55300-03-41500	Self & Non-Support-Expenses	TABLE COVER		2.91				
10 55300-03-41500	Self & Non-Support-Expenses	BUBBLES/TAPE/DUSTER/		74.39				727.43
		*** VENDOR TOTALS ***				2 CHECKS		802.40
000774	WAUSAU SPRING & ALIGNMENT SERV							
I-177096	SUPPLIES	R	4/14/2017			154746		
10 53240-03-40000	Operating Supplies	SUPPLIES		724.00				724.00
		*** VENDOR TOTALS ***				1 CHECKS		724.00
001741	JUDY WEAVER							
I-04/04/17	ELECTION PAY 04/04/17	R	4/07/2017			154555		
10 51440-01-25000	Wages-Election Off. AVE	ELECTION PAY 04/04/1		142.50				142.50
		*** VENDOR TOTALS ***				1 CHECKS		142.50
002071	WEINBRENNER SHOE CO INC							
I-2017000063884	STEEL TOE SHOES CRAIG BERNDT	R	4/14/2017			154747		
10 53300-03-46500	Safety Toe Boots	STEEL TOE SHOES CRAI		135.00				
I-2017000069137	BOOTS - BRANDON WOLLER	R	4/14/2017			154747		
10 53300-03-46500	Safety Toe Boots	BOOTS - BRANDON WOLL		147.00				
I-2017000070098	BOOTS MIKE WEIX	R	4/14/2017			154747		
10 53635-03-46500	Safety Toe Boots	BOOTS MIKE WEIX		112.00				394.00
		*** VENDOR TOTALS ***				1 CHECKS		394.00

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VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
000298	KATY WHITT							
I-APRIL 2017	CITY GARAGE CLEANING APRIL '17	R	4/28/2017			154891		
10	53230-03-40000 Operating Supplies		CITY GARAGE CLEANING	374.00				374.00
			*** VENDOR TOTALS ***			1	CHECKS	374.00
000293	WI DEPARTMENT OF TRANSPORTATIO							
I-4/18/17	STATE PROJECT 9000-10-01	R	4/12/2017			154759		
62	22-2200 Bonds & Notes-Water		STATE PROJECT 9000-1	6,513.60				
62	56172-00-42700 Interest-GO Debt to City		STATE PROJECT 9000-1	505.99				
63	22-2120 Bonds & Notes-Sewer		STATE PROJECT 9000-1	4,386.71				
63	56172-00-42600 Interest on Debt Service		STATE PROJECT 9000-1	340.77				
30	50000-06-12045 SIB Prin.-W. Main St.		STATE PROJECT 9000-1	2,392.75				
30	50000-06-22045 SIB Int.-W. Main St.		STATE PROJECT 9000-1	185.88				14,325.70
			*** VENDOR TOTALS ***			1	CHECKS	14,325.70
004101	WI DEPT OF JUSTICE							
I-455TIME-0000001706	TIME ACCESS CHARGE	R	4/28/2017			154892		
10	51300-02-27500 E-Time - WI DOT		TIME ACCESS CHARGE	300.00				300.00
			*** VENDOR TOTALS ***			1	CHECKS	300.00
000037	WI DEPT OF REVENUE							
I-T2 20170407	STATE TAX WITHHOLDING	D	4/07/2017			000130		
10	21-5130 State Tax W/H		STATE TAX WITHHOLDIN	9,792.67				
20	21-5130 State Tax W/H		STATE TAX WITHHOLDIN	6.17				
21	21-5130 State Tax W/H		STATE TAX WITHHOLDIN	97.41				
25	21-5130 State Tax W/H		STATE TAX WITHHOLDIN	50.54				
47	21-5130 State Tax W/H		STATE TAX WITHHOLDIN	61.72				
49	21-5130 State Tax W/H		STATE TAX WITHHOLDIN	4.85				
62	21-5130 State Tax W/H		STATE TAX WITHHOLDIN	575.54				
63	21-5130 State Tax W/H		STATE TAX WITHHOLDIN	701.97				11,290.87
000037	WI DEPT OF REVENUE							
I-T2 20170421	STATE TAX WITHHOLDING	D	4/21/2017			000132		
10	21-5130 State Tax W/H		STATE TAX WITHHOLDIN	9,365.79				
20	21-5130 State Tax W/H		STATE TAX WITHHOLDIN	32.69				
21	21-5130 State Tax W/H		STATE TAX WITHHOLDIN	89.55				
25	21-5130 State Tax W/H		STATE TAX WITHHOLDIN	50.02				
47	21-5130 State Tax W/H		STATE TAX WITHHOLDIN	118.27				
49	21-5130 State Tax W/H		STATE TAX WITHHOLDIN	15.56				
62	21-5130 State Tax W/H		STATE TAX WITHHOLDIN	566.26				
63	21-5130 State Tax W/H		STATE TAX WITHHOLDIN	724.42				10,962.56
			*** VENDOR TOTALS ***			2	CHECKS	22,253.40

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2.1.a

VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
000110	WI RETIREMENT SYSTEM							
I-ELT20170310	ELECTED	D	4/28/2017			000133		
10 21-5210	WRS - Retirement	ELECTED		147.84				
10 51420-01-52000	Retirement (WRS)	ELECTED		147.84				
62 21-5210	WRS - Retirement	ELECTED		1.51				
62 53716-00-92610	Employee Retirement-WRS	ELECTED		1.51				
63 21-5210	WRS - Retirement	ELECTED		1.51				
63 56156-00-85410	Employee Retirement-WRS	ELECTED		1.51				
I-ELT20170324	ELECTED	D	4/28/2017			000133		
10 21-5210	WRS - Retirement	ELECTED		147.84				
10 51420-01-52000	Retirement (WRS)	ELECTED		147.84				
62 21-5210	WRS - Retirement	ELECTED		1.51				
62 53716-00-92610	Employee Retirement-WRS	ELECTED		1.51				
63 21-5210	WRS - Retirement	ELECTED		1.51				
63 56156-00-85410	Employee Retirement-WRS	ELECTED		1.51				
I-FSO20170310	FIRE W/O SS AFTER 06/30/11	D	4/28/2017			000133		
10 21-5210	WRS - Retirement	FIRE W/O SS AFTER 06		1,191.53				
10 52200-01-52000	Retirement (WRS)	FIRE W/O SS AFTER 06		2,630.34				
10 52300-01-52000	Retirement (WRS)	FIRE W/O SS AFTER 06		50.61				
26 21-5210	Retirement- WRS	FIRE W/O SS AFTER 06		7.00				
26 52200-01-52000	WRS Retirement	FIRE W/O SS AFTER 06		15.75				
I-FSO20170324	FIRE W/O SS AFTER 06/30/11	D	4/28/2017			000133		
10 21-5210	WRS - Retirement	FIRE W/O SS AFTER 06		1,142.17				
10 52200-01-52000	Retirement (WRS)	FIRE W/O SS AFTER 06		2,568.74				
10 52300-01-52000	Retirement (WRS)	FIRE W/O SS AFTER 06		1.13				
I-FSS20170310	FIRE W/O SS PRE 06/30/11	D	4/28/2017			000133		
10 21-5210	WRS - Retirement	FIRE W/O SS PRE 06/3		2,454.12				
10 52200-01-52000	Retirement (WRS)	FIRE W/O SS PRE 06/3		2,901.16				
10 52300-01-52000	Retirement (WRS)	FIRE W/O SS PRE 06/3		3,683.99				
26 21-5210	Retirement- WRS	FIRE W/O SS PRE 06/3		26.93				
26 52200-01-52000	WRS Retirement	FIRE W/O SS PRE 06/3		72.26				
I-FSS20170324	FIRE W/O SS PRE 06/30/11	D	4/28/2017			000133		
10 21-5210	WRS - Retirement	FIRE W/O SS PRE 06/3		2,366.78				
10 52200-01-52000	Retirement (WRS)	FIRE W/O SS PRE 06/3		2,860.25				
10 52300-01-52000	Retirement (WRS)	FIRE W/O SS PRE 06/3		3,490.49				
I-GNL20170310	GENERAL	D	4/28/2017			000133		
10 21-5210	WRS - Retirement	GENERAL		7,326.36				
10 51200-01-52000	Retirement (WRS)	GENERAL		98.95				
10 51300-01-52000	Retirement (WRS)	GENERAL		378.35				
10 51415-01-52000	Retirement (WRS)	GENERAL		211.26				
10 51430-01-52000	Retirement (WRS)	GENERAL		341.26				
10 51440-01-52000	Retirement (WRS)	GENERAL		16.52				
10 51520-01-52000	Retirement (WRS)	GENERAL		201.64				
10 51525-01-52000	Retirement (WRS)	GENERAL		115.95				
10 51600-01-52000	Retirement (WRS)	GENERAL		164.87				
10 52100-01-52000	Retirement (WRS)	GENERAL		324.01				
10 52110-01-52000	Retirement (WRS)	GENERAL		48.63				
10 52400-01-52000	Retirement (WRS)	GENERAL		212.74				

Attachment: Vouchers (2466 : Vouchers for April, 2017)

VENDOR SET: 01 City of Merrill
BANK: 1 LINCOLN CO - GENERAL
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VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
000110	WI RETIREMENT SYSTEM CONT							
I-GNL20170310	GENERAL	D	4/28/2017			000133		
10	53100-01-52000 Retirement (WRS)	GENERAL		129.07				
10	53102-01-52000 Retirement - WRS	GENERAL		169.35				
10	53240-01-52000 Retirement (WRS)	GENERAL		375.47				
10	53300-01-52000 Retirement (WRS)	GENERAL		455.89				
10	53310-01-52000 Retirement (WRS)	GENERAL		41.02				
10	53312-01-52000 Retirement (WRS)	GENERAL		656.82				
10	53314-01-52000 Retirement (WRS)	GENERAL		23.78				
10	53316-01-52000 Retirement (WRS)	GENERAL		91.23				
10	53520-01-52000 Retirement (WRS)	GENERAL		650.52				
10	53620-01-52000 Retirement (WRS)	GENERAL		232.15				
10	53635-01-52000 Retirement (WRS)	GENERAL		282.01				
10	54600-01-52000 Retirement (WRS)	GENERAL		194.14				
10	55110-01-52000 Retirement (WRS)	GENERAL		1,245.04				
10	55200-01-52000 Retirement (WRS)	GENERAL		398.75				
10	55300-01-52000 Retirement (WRS)	GENERAL		223.51				
10	55400-01-52000 Retirement (WRS)	GENERAL		43.45				
20	21-5210 WRS - Retirement	GENERAL		4.45				
20	53622-01-52000 Retirement (WRS)	GENERAL		4.45				
25	21-5210 WRS - GEP	GENERAL		83.85				
25	56900-01-52000 Retirement (WRS)	GENERAL		83.85				
47	21-5210 WRS - Retirement	GENERAL		10.34				
47	57100-01-52000 WRS - Retirement	GENERAL		10.35				
62	21-5210 WRS - Retirement	GENERAL		1,088.85				
62	53716-00-92610 Employee Retirement-WRS	GENERAL		1,088.88				
63	21-5210 WRS - Retirement	GENERAL		1,088.73				
63	56156-00-85410 Employee Retirement-WRS	GENERAL		1,088.67				
I-GNL20170324	GENERAL	D	4/28/2017			000133		
10	21-5210 WRS - Retirement	GENERAL		6,889.38				
10	51200-01-52000 Retirement (WRS)	GENERAL		98.95				
10	51300-01-52000 Retirement (WRS)	GENERAL		378.35				
10	51415-01-52000 Retirement (WRS)	GENERAL		211.26				
10	51430-01-52000 Retirement (WRS)	GENERAL		341.26				
10	51520-01-52000 Retirement (WRS)	GENERAL		201.64				
10	51525-01-52000 Retirement (WRS)	GENERAL		95.97				
10	51600-01-52000 Retirement (WRS)	GENERAL		164.87				
10	52100-01-52000 Retirement (WRS)	GENERAL		324.01				
10	52110-01-52000 Retirement (WRS)	GENERAL		4.22				
10	52400-01-52000 Retirement (WRS)	GENERAL		212.74				
10	53100-01-52000 Retirement (WRS)	GENERAL		129.07				
10	53102-01-52000 Retirement - WRS	GENERAL		169.35				
10	53240-01-52000 Retirement (WRS)	GENERAL		350.74				
10	53300-01-52000 Retirement (WRS)	GENERAL		733.35				
10	53310-01-52000 Retirement (WRS)	GENERAL		20.10				
10	53312-01-52000 Retirement (WRS)	GENERAL		230.09				
10	53316-01-52000 Retirement (WRS)	GENERAL		58.28				
10	53520-01-52000 Retirement (WRS)	GENERAL		660.06				

Attachment: Vouchers (2466 : Vouchers for April, 2017)

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VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
000110	WI RETIREMENT SYSTEM CONT							
I-GNL20170324	GENERAL	D	4/28/2017			000133		
10	53620-01-52000 Retirement (WRS)	GENERAL		232.42				
10	53635-01-52000 Retirement (WRS)	GENERAL		241.66				
10	54600-01-52000 Retirement (WRS)	GENERAL		194.14				
10	55110-01-52000 Retirement (WRS)	GENERAL		1,232.41				
10	55200-01-52000 Retirement (WRS)	GENERAL		389.21				
10	55300-01-52000 Retirement (WRS)	GENERAL		215.27				
20	21-5210 WRS - Retirement	GENERAL		3.04				
20	53622-01-52000 Retirement (WRS)	GENERAL		3.05				
25	21-5210 WRS - GEP	GENERAL		83.85				
25	56900-01-52000 Retirement (WRS)	GENERAL		83.85				
47	21-5210 WRS - Retirement	GENERAL		89.89				
47	57100-01-52000 WRS - Retirement	GENERAL		89.89				
49	21-5210 WRS - Retirement	GENERAL		45.53				
49	57100-01-52000 WRS - Retirement	GENERAL		45.52				
62	21-5210 WRS - Retirement	GENERAL		1,101.20				
62	53716-00-92610 Employee Retirement-WRS	GENERAL		1,101.22				
63	21-5210 WRS - Retirement	GENERAL		1,170.30				
63	56156-00-85410 Employee Retirement-WRS	GENERAL		1,170.24				
I-PSS20170310	PROT W/ SS PRE 06/30/2011	D	4/28/2017			000133		
10	21-5210 WRS - Retirement	PROT W/ SS PRE 06/30		3,510.31				
10	52100-01-52000 Retirement (WRS)	PROT W/ SS PRE 06/30		5,678.42				
21	21-5210 WRS - Retirement	PROT W/ SS PRE 06/30		182.53				
21	52100-01-52000 Retirement (WRS)	PROT W/ SS PRE 06/30		295.27				
I-PSS20170324	PROT W/ SS PRE 06/30/2011	D	4/28/2017			000133		
10	21-5210 WRS - Retirement	PROT W/ SS PRE 06/30		3,452.86				
10	52100-01-52000 Retirement (WRS)	PROT W/ SS PRE 06/30		5,585.50				
21	21-5210 WRS - Retirement	PROT W/ SS PRE 06/30		210.24				
21	52100-01-52000 Retirement (WRS)	PROT W/ SS PRE 06/30		340.09				83,293.45
*** VENDOR TOTALS ***						1 CHECKS		83,293.45
000034	WI SUPPORT COLLECTIONS							
I-SP120170407	CHILD SUPPORT PER ENCLOSED	R	4/07/2017			154519		
10	21-5908 Child Support/Maintenance	CHILD SUPPORT PER EN		1,585.29				
62	21-5908 Child Support/Maintenance	CHILD SUPPORT PER EN		126.92				
63	21-5908 Child Support/Maintenance	CHILD SUPPORT PER EN		126.92				1,839.13
000034	WI SUPPORT COLLECTIONS							
I-SP120170421	CHILD SUPPORT PER ENCLOSED	R	4/21/2017			154789		
10	21-5908 Child Support/Maintenance	CHILD SUPPORT PER EN		1,585.29				
62	21-5908 Child Support/Maintenance	CHILD SUPPORT PER EN		126.92				
63	21-5908 Child Support/Maintenance	CHILD SUPPORT PER EN		126.92				1,839.13
*** VENDOR TOTALS ***						2 CHECKS		3,678.24

Attachment: Vouchers (2466 : Vouchers for April, 2017)

VENDOR SET: 01 City of Merrill
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VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
001276	DONNA WINKER							
I-MARCH 2017 CRAFTS	OUTFIT, PURPLE SWEATER ETC	R	4/10/2017			154608		
26 54600-03-45400	Senior - Craft Shop Exp.		OUTFIT, PURPLE SWEAT	38.00				38.00
			*** VENDOR TOTALS ***			1 CHECKS		38.00
000266	WISCONSIN BUILDING SUPPLY							
I-475353	TREATED PINE	R	4/14/2017			154748		
10 55200-08-91500	Picnic Tables		TREATED PINE	183.72				183.72
			*** VENDOR TOTALS ***			1 CHECKS		183.72
000656	WISCONSIN PUBLIC SERVICE							
I-04/15/17	WISCONSIN PUBLIC SERVICE	R	4/14/2017			154749		
10 55200-02-22000	Electric and Natural Gas		PARKS	286.99				
10 53420-02-23000	Sirens - Electric Service		SIRENS	36.60				
10 55273-02-22000	WPS - S Park St Building		306B S PARK STREET	47.58				371.17
000656	WISCONSIN PUBLIC SERVICE							
I-20170419	ACCT #0403371156-00003	R	4/20/2017			154834		
10 55110-02-22000	Electric		ACCT #0403371156-000	2,192.35				
10 55110-02-22500	Fuel - Natural Gas		ACCT #0403371156-000	959.81				3,152.16
000656	WISCONSIN PUBLIC SERVICE							
I-04/28/17	WISCONSIN PUBLIC SERVICE	R	4/28/2017			154893		
10 55200-02-22000	Electric and Natural Gas		PARKS	591.42				
10 55300-02-22000	Electric and Natural Gas		RECREATION	127.75				
10 55400-02-22000	Electric and Natural Gas		MARC	3,326.22				
10 55420-02-22000	Electric and Natural Gas		AQUATIC CENTER - NEW	392.86				
10 55202-02-22000	Electric - Field Lights		OTT'S LIGHTS	86.82				
10 55201-02-22000	Electric - Field Lights		ATHLETIC LIGHTS	80.95				
10 53520-02-20000	Utility Charges		TRANSIT	240.54				
10 51600-02-22000	Electric and Natural Gas		CITY HALL	3,900.03				
10 53230-02-22000	Electric and Natural Gas		GARAGE MAINTENACE	2,228.01				
10 52300-02-22000	Electric and Natural Gas		AMBULANCE	1,018.95				
10 52200-02-22000	Electric and Natural Gas		FIRE	1,018.95				
20 53622-02-22000	Gas Monitoring		SOLID WASTE MONITOR	116.71				
10 52110-03-22000	Electric-Traffic Controls		TRAFFIC CONTROL LIGH	327.02				
10 52110-03-22500	Electric-Hwy64/Pine Ridge		EAGLE/PINE RIDGE LIG	99.15				
10 53420-02-22000	Electric - St. Lights		STREET LIGHTS	1,256.93				
10 53420-02-23000	Sirens - Electric Service		SIRENS	28.49				
10 53510-02-22000	Electric and Natural Gas		AIRPORT	1,110.52				
10 55273-02-22035	WPS - Trail Lighting		RIVER BEND LIGHTS N	44.09				15,995.41
			*** VENDOR TOTALS ***			3 CHECKS		19,518.72

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VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
001674	WISCONSIN TAXPAYER ALLIANCE							
I-20170419	TAXPAYER SUBSCRIPTION	R	4/20/2017			154835		
10 55110-13-50000	Magazines/Periodicals			TAXPAYER SUBSCRIPTIO	17.97			17.97
				*** VENDOR TOTALS ***		1 CHECKS		17.97
004142	WISCONSIN URBAN WOOD							
I-I915	WI URBAN WOOD PARTNERSHIP FEES	R	4/14/2017			154750		
10 55200-02-15000	Contract Services			WI URBAN WOOD PARTNE	250.00			250.00
				*** VENDOR TOTALS ***		1 CHECKS		250.00
003933	KELLEEN WISTEIN							
I-04/04/17	ELECTION PAY 04/04/17	R	4/07/2017			154556		
10 51440-01-25000	Wages-Election Off. AVE			ELECTION PAY 04/04/1	140.00			140.00
				*** VENDOR TOTALS ***		1 CHECKS		140.00
003229	CHERYL WRIGHT							
I-04/04/17	ELECTION PAY 04/04/17	R	4/07/2017			154557		
10 51440-01-25000	Wages-Election Off. AVE			ELECTION PAY 04/04/1	137.50			137.50
				*** VENDOR TOTALS ***		1 CHECKS		137.50
000680	XEROX CORPORATION							
I-088608699	APRIL - 2017 FEES	R	4/14/2017			154751		
10 51520-03-13000	Copier			APRIL - 2017 FEES	695.85			695.85
				*** VENDOR TOTALS ***		1 CHECKS		695.85
000303	JIM YATES							
I-97144	SIGNS: WOMENS/MENS	R	4/14/2017			154752		
10 55200-03-40000	Operating Supplies			SIGNS: WOMENS/MENS	26.00			26.00
				*** VENDOR TOTALS ***		1 CHECKS		26.00
000727	ZIEBELL'S DOOR COMPANY							
I-6886	ROUTINE MAINTENANCE	R	4/14/2017			154753		
10 53520-03-66000	Other Services			ROUTINE MAINTENANCE	208.00			208.00
				*** VENDOR TOTALS ***		1 CHECKS		208.00
000855	ZIENTARA FLEET EQUIPMENT INC.							
I-0147252P	FILTERS	R	4/14/2017			154754		
10 53240-03-40000	Operating Supplies			FILTERS	87.58			
I-0147770P	FILTERS	R	4/14/2017			154754		
10 53240-03-40000	Operating Supplies			FILTERS	116.23			
I-0148111P	FILTERS	R	4/14/2017			154754		
10 53240-03-40000	Operating Supplies			FILTERS	33.51			
I-0148552P	AIR FILTERS	R	4/14/2017			154754		
10 53240-03-40000	Operating Supplies			AIR FILTERS	56.31			
I-148112P	AIR FILTER	R	4/14/2017			154754		
10 53240-03-40000	Operating Supplies			AIR FILTER	10.07			303.70
				*** VENDOR TOTALS ***		1 CHECKS		303.70

Attachment: Vouchers (2466 : Vouchers for April, 2017)

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VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
001322	SHIRLEY ZOCHER							
I-MARCH 2017 CRAFTS	TOWEL SET, SGL TOWELS	R	4/10/2017			154609		
26 54600-03-45400	Senior - Craft Shop Exp.			24.75				24.75
*** VENDOR TOTALS ***						1 CHECKS		24.75
003451	ZORO TOOLS, INC							
I-INV3016264	FLEXIBLE RUBBER STEP	R	4/14/2017			154755		
10 52200-03-51000	Vehicle Repair/Maintenance			133.34				133.34
*** VENDOR TOTALS ***						1 CHECKS		133.34

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	321	1,650,554.17	0.00	1,650,521.69
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	5	214,498.46	0.00	214,498.46
EFT:	0	0.00	0.00	0.00
NON CHECKS:	1	0.00	0.00	0.00
VOID CHECKS:	1 VOID DEBITS	0.00		
	VOID CREDITS	32.48CR	32.48CR	0.00

TOTAL ERRORS: 0

** G/L ACCOUNT TOTALS **

G/L ACCOUNT	NAME	AMOUNT
10 13-2500	Garnishment-Wages	1,479.00
10 13-8200	Prepaid Health Ins.	9,781.48
10 13-8300	Prepaid Life Ins.	3,262.91
10 21-5110	FICA/Medicare W/H	24,457.02
10 21-5120	Federal Tax W/H	43,562.23
10 21-5130	State Tax W/H	19,158.46
10 21-5210	WRS - Retirement	28,629.19
10 21-5900	Deferred Compensation	11,510.44
10 21-5903	Fire Union Dues	1,937.58
10 21-5905	AFLAC Premiums	1,641.68
10 21-5908	Child Support/Maintenance	3,209.58
10 21-5912	Dental Premiums	2,288.47
10 21-5916	MPPA - Union (Police)	602.00
10 21-5919	BMO Auto Direct Deposit	316,841.30
10 21-5923	EBC Flex Plan	927.50
10 21-5924	HSA - Employee	14,692.31
10 21-5925	Disability Premiums	900.62
10 21-7200	Park Shelter-S Deposits	100.00
10 22-6203	NSF Restitution-Police ONLY	50.00

Attachment: Vouchers (2466 : Vouchers for April, 2017)

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** G/L ACCOUNT TOTALS **

G/L ACCOUNT	NAME	AMOUNT
10 22-6205	Restitution-COURT Only	1,130.65
10 22-6240	Ins/Outs - COURT REFUNDS	170.80
10 22-6775	Tomahawk-Muni Court	1,312.68
10 24-4000	County & State Taxes	151,732.32
10 24-5000	School District Taxes	229,629.45
10 24-7000	Voc Tech Taxes	31,652.26
10 40000-41140	Mobile Home Parking Fees	1,931.33
10 40000-45100	Municipal Court Revenue	9,570.70
10 45110-46710	Library Revenue	11.95
10 45200-46722	Park Shelter Reservation Rev.	130.00
10 51110-01-51000	Social Security	148.76
10 51110-02-15000	Ordinance - Muni Code	500.02
10 51110-03-20000	Publish Legal Notices	366.79
10 51200-01-51000	Social Security	306.54
10 51200-01-52000	Retirement (WRS)	197.90
10 51200-01-54000	Health Insurance	1,384.24
10 51200-03-30000	Mileage	24.61
10 51300-01-51000	Social Security	806.34
10 51300-01-52000	Retirement (WRS)	756.70
10 51300-01-54000	Health Insurance	2,768.48
10 51300-02-27500	E-Time - WI DOT	300.00
10 51300-03-13000	Copier	558.78
10 51410-01-51000	Social Security	74.16
10 51410-03-31000	Business/Misc. Expense	260.00
10 51415-01-51000	Social Security	439.56
10 51415-01-52000	Retirement (WRS)	422.52
10 51415-01-54000	Health Insurance	1,038.18
10 51415-02-25000	Telephone-Cell/Smart	56.50
10 51417-02-18000	Drug Testing (CDL)	84.00
10 51417-02-50000	EAP-Employee Assistance	260.05
10 51420-01-51000	Social Security	312.14
10 51420-01-52000	Retirement (WRS)	295.68
10 51420-01-54000	Health Insurance	678.28
10 51420-03-10000	Office Supplies	95.99
10 51420-03-30000	Mileage	40.18
10 51420-03-32000	Education & Conference	25.00
10 51430-01-51000	Social Security	686.97
10 51430-01-52000	Retirement (WRS)	682.52
10 51430-01-54000	Health Insurance	2,245.42
10 51430-03-10000	Office Supplies	38.65
10 51430-03-32000	Education & Conference	25.00
10 51440-01-25000	Wages-Election Off. AVE	4,683.75
10 51440-01-51000	Social Security	26.76
10 51440-01-52000	Retirement (WRS)	16.52
10 51440-01-54000	Health Insurance	181.99
10 51440-02-49500	Election Fees-County	1,200.44

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** G/L ACCOUNT TOTALS **

G/L ACCOUNT	NAME	AMOUNT
10 51440-02-50000	Election Machine Maint.	2,103.76
10 51440-03-23000	Poll Room Charges	200.00
10 51440-03-40000	Operating Supplies	39.68
10 51520-01-51000	Social Security	429.99
10 51520-01-52000	Retirement (WRS)	403.28
10 51520-01-54000	Health Insurance	605.60
10 51520-02-25000	Telephone	135.23
10 51520-03-13000	Copier	1,363.84
10 51520-03-18000	Checks and Supplies	105.00
10 51525-01-51000	Social Security	228.62
10 51525-01-52000	Retirement (WRS)	211.92
10 51525-15-31000	Computer Supplies	333.49
10 51525-15-32000	Technology Training	25.00
10 51525-15-32900	Fiber & PRI - Charter	1,876.19
10 51525-15-42550	Council iPads	94.04
10 51525-15-45000	Software Maintenance	337.50
10 51580-15-45000	Fixed Assets Software	957.00
10 51600-01-51000	Social Security	376.10
10 51600-01-52000	Retirement (WRS)	329.74
10 51600-02-16000	Elevator Contract	135.00
10 51600-02-22000	Electric and Natural Gas	3,900.03
10 51600-02-23250	Mats, Rugs, Etc.	313.53
10 51600-03-44000	Janitor Supplies	402.90
10 51930-05-10000	Property & Liability Ins.	2,264.00
10 51930-05-40000	Flex Plan - EBC	50.00
10 51930-05-45000	Retiree's SL/Health Ins.	1,538.04
10 52100-01-51000	Social Security	7,611.12
10 52100-01-52000	Retirement (WRS)	11,911.94
10 52100-01-54000	Health Insurance	23,532.08
10 52100-01-56000	PEHP - City Portion	1,036.00
10 52100-02-25000	Telephone	632.05
10 52100-02-75000	Dispatch-Lincoln Cty.	10.70
10 52100-02-94000	Jail/Evidence	40.80
10 52100-02-95000	Fobs Annual Maintenance	1,366.24
10 52100-03-11000	Postage	7.80
10 52100-03-25000	Job Recruitment	600.00
10 52100-03-32000	Education & Conference	1,036.00
10 52100-03-32500	Firearms-Supplies	3,733.20
10 52100-03-40000	Operating Supplies	294.52
10 52100-03-51000	Vehicle Repair/Maintenance	310.41
10 52100-08-24000	Equipment - Police	4,972.00
10 52110-01-51000	Social Security	10.23
10 52110-01-52000	Retirement (WRS)	52.85
10 52110-01-54000	Health Insurance	56.23
10 52110-03-22000	Electric-Traffic Controls	327.02
10 52110-03-22500	Electric-Hwy64/Pine Ridge	99.15

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** G/L ACCOUNT TOTALS **

G/L ACCOUNT	NAME	AMOUNT
10 52110-03-40000	Operating Supplies	38.29
10 52110-03-57000	Traffic Signs	2,170.00
10 52200-01-51000	Medicare 1.45%	1,001.72
10 52200-01-52000	Retirement (WRS)	10,960.49
10 52200-01-54000	Health Insurance	11,719.84
10 52200-01-56000	PEHP - City Portion	251.13
10 52200-02-22000	Electric and Natural Gas	1,018.95
10 52200-02-25500	Fiber - Internet & VOIP	889.02
10 52200-02-90000	Radio Contract	148.50
10 52200-02-95000	FOBS-Security Monitoring	674.74
10 52200-03-32000	Education & Conference	1,222.77
10 52200-03-40000	Operating Supplies	2,842.96
10 52200-03-51000	Vehicle Repair/Maintenance	3,229.13
10 52200-03-53000	Gas & Oil - Vehicles	174.19
10 52200-08-82244	Apparatus Bay Speaker Add.	2,454.00
10 52200-15-92500	CAD-Software Linking	716.53
10 52250-02-21250	Hydrant Rental	30,378.75
10 52300-01-51000	Medicare 1.45%	607.32
10 52300-01-52000	Retirement (WRS)	7,226.22
10 52300-01-54000	Health Insurance	8,351.64
10 52300-01-56000	PEHP - City Portion	252.87
10 52300-02-22000	Electric and Natural Gas	1,018.95
10 52300-02-25000	Telephone & Internet	889.06
10 52300-03-10000	Office Supplies	110.42
10 52300-03-32000	Education & Conference	822.77
10 52300-03-40000	Operating Supplies	5,295.24
10 52300-15-92500	CAD-Linking Software	831.17
10 52400-01-51000	Social Security	446.17
10 52400-01-52000	Retirement (WRS)	425.48
10 52400-01-54000	Health Insurance	1,799.51
10 52400-02-25000	Telephone	86.66
10 52400-02-25500	iPad - Bldg Inspector	29.76
10 52400-03-10000	Office Supplies	7.74
10 53100-01-51000	Social Security	276.86
10 53100-01-52000	Retirement (WRS)	258.14
10 53100-01-54000	Health Insurance	692.12
10 53102-01-51000	Social Security	371.02
10 53102-01-52000	Retirement - WRS	338.70
10 53102-01-54000	Health Insurance	1,384.24
10 53102-03-10000	Office Supplies	54.36
10 53102-03-32000	Education & Conference	80.00
10 53230-02-21000	Water and Sewer	135.00
10 53230-02-22000	Electric and Natural Gas	2,228.01
10 53230-02-25000	Telephone & Fiber	519.70
10 53230-03-40000	Operating Supplies	457.55
10 53240-01-51000	Social Security	776.42

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** G/L ACCOUNT TOTALS **

G/L ACCOUNT	NAME	AMOUNT
10 53240-01-52000	Retirement (WRS)	726.21
10 53240-01-54000	Health Insurance	2,050.41
10 53240-03-40000	Operating Supplies	45,890.84
10 53240-03-46000	Uniform Services	47.20
10 53300-01-51000	Social Security	1,677.91
10 53300-01-52000	Retirement (WRS)	1,189.24
10 53300-01-54000	Health Insurance	4,546.03
10 53300-03-32000	Safety Educ/Materials	1,000.00
10 53300-03-40000	Operating Supplies	1,107.20
10 53300-03-46000	Uniform Services	221.15
10 53300-03-46500	Safety Toe Boots	282.00
10 53310-01-51000	Social Security	163.95
10 53310-01-52000	Retirement (WRS)	61.12
10 53310-01-54000	Health Insurance	977.62
10 53310-03-46000	Uniform Services	4.30
10 53312-01-51000	Social Security	13.80
10 53312-01-52000	Retirement (WRS)	886.91
10 53312-03-40000	Operating Supplies	14,406.22
10 53312-03-46000	Uniform Services	155.82
10 53314-01-51000	Social Security	8.13
10 53314-01-52000	Retirement (WRS)	23.78
10 53314-03-40000	Operating Supplies	382.49
10 53316-01-51000	Social Security	301.83
10 53316-01-52000	Retirement (WRS)	149.51
10 53316-01-54000	Health Insurance	1,356.13
10 53420-02-22000	Electric - St. Lights	1,256.93
10 53420-02-23000	Sirens - Electric Service	65.09
10 53510-02-13400	FBO/Airport Man. Contractor	4,228.12
10 53510-02-22000	Electric and Natural Gas	1,110.52
10 53510-02-24600	T-Hangar Repair/Maint.	342.80
10 53510-02-24733	New Terminal - Maint	19.39
10 53510-02-25000	Telephone	14.25
10 53510-03-40000	Operating Supplies	114.22
10 53510-03-42575	Fiber - Charter	917.00
10 53520-01-51000	Social Security	1,636.38
10 53520-01-52000	Retirement (WRS)	1,310.58
10 53520-01-54000	Health Insurance	4,152.72
10 53520-02-20000	Utility Charges	240.54
10 53520-03-13000	Copier	72.99
10 53520-03-40000	Operating Supplies	214.08
10 53520-03-66000	Other Services	236.00
10 53520-03-67000	Bus Supplies and Parts	26.95
10 53520-03-67750	Tires and Tubes	1,773.24
10 53620-01-51000	Social Security	407.20
10 53620-01-52000	Retirement (WRS)	464.57
10 53620-01-54000	Health Insurance	2,604.10

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** G/L ACCOUNT TOTALS **

G/L ACCOUNT	NAME	AMOUNT
10 53620-03-46000	Uniform Services	52.80
10 53620-03-91577	Tire/Appliance Disposal	30.00
10 53620-03-94000	Tipping Fees	7,385.60
10 53635-01-51000	Social Security	498.75
10 53635-01-52000	Retirement (WRS)	523.67
10 53635-01-54000	Health Insurance	1,366.95
10 53635-03-20000	Publish Legal Notices	216.00
10 53635-03-40000	Operating Supplies	277.20
10 53635-03-46000	Uniform Services	41.25
10 53635-03-46500	Safety Toe Boots	112.00
10 54100-01-51000	Social Security	130.06
10 54600-01-51000	Social Security	459.73
10 54600-01-52000	Retirement (WRS)	388.28
10 54600-01-54000	Health Insurance	1,258.74
10 54600-03-40000	Operating Supplies	211.94
10 55110-01-51000	Social Security	2,869.13
10 55110-01-52000	Retirement (WRS)	2,477.45
10 55110-01-54000	Health Insurance	8,997.56
10 55110-02-16000	Elevator Contract/Inspection	85.00
10 55110-02-16500	Fire/Security System Contract	48.75
10 55110-02-21000	Water and Sewer	87.00
10 55110-02-22000	Electric	2,192.35
10 55110-02-22500	Fuel - Natural Gas	959.81
10 55110-02-23250	Facility Cleaning Service	63.51
10 55110-02-25000	Telephone	267.48
10 55110-03-10000	Office Supplies	396.28
10 55110-03-10500	Library Supplies	585.05
10 55110-03-21000	Membership Dues	200.00
10 55110-03-30500	Mileage	102.18
10 55110-03-31000	Misc. - Petty Cash	105.00
10 55110-03-32000	Education & Conference	153.00
10 55110-03-41000	Public Relations/Publicity	250.00
10 55110-03-41001	Misc Rev - Publicity	644.00
10 55110-03-41250	Programming - Adult	1,474.08
10 55110-03-41500	Progammng - Youth	224.05
10 55110-03-41501	Misc Rev-Programming-Youth	73.56
10 55110-03-44000	Janitor Supplies	210.26
10 55110-03-50000	M/R-General Repair/Maint.	40.45
10 55110-03-50275	M/R - Contingency	1,066.00
10 55110-08-50000	Special/Major Projects	31.26
10 55110-13-10000	Adult Dept Fiction	1,131.29
10 55110-13-10100	Adult Dept Non-Fiction	1,524.16
10 55110-13-10200	Adult Dept Paperbacks	109.40
10 55110-13-10300	Adult Dept Reference	432.50
10 55110-13-10400	Adult Dept Large Print	1,243.20
10 55110-13-20000	Youth Children's Books	1,943.71

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** G/L ACCOUNT TOTALS **

G/L ACCOUNT	NAME	AMOUNT
10 55110-13-20100	Young Adult Books	153.42
10 55110-13-50000	Magazines/Periodicals	400.09
10 55110-14-10100	Adult Dept Books on CD	849.78
10 55110-14-10400	Adult Dept DVDs	399.17
10 55110-14-20100	Youth Videos, DVDs & CD-ROMs	308.83
10 55110-14-40000	Learning Games/Story Boxes	13.70
10 55110-15-31000	Computer Supplies	24.93
10 55110-15-32900	Charter Fiber-VOIP	540.00
10 55110-15-42500	Computer Equipment	112.23
10 55110-15-47500	Software/Upgrades	39.99
10 55200-01-51000	Social Security	804.93
10 55200-01-52000	Retirement (WRS)	787.96
10 55200-01-54000	Health Insurance	692.12
10 55200-02-15000	Contract Services	354.50
10 55200-02-22000	Electric and Natural Gas	878.41
10 55200-02-25000	Telephone	190.41
10 55200-03-40000	Operating Supplies	2,420.50
10 55200-03-43000	Vandalism Repair/Maintenance	144.00
10 55200-03-46000	Uniform Services	559.00
10 55200-03-50000	Repair/Maint. Supplies	349.47
10 55200-08-91000	Park Improvements	747.00
10 55200-08-91500	Picnic Tables	183.72
10 55201-02-22000	Electric - Field Lights	80.95
10 55202-02-22000	Electric - Field Lights	86.82
10 55273-02-22000	WPS - S Park St Building	47.58
10 55273-02-22035	WPS - Trail Lighting	44.09
10 55273-08-53533	River Bend Trail-Benches	1,049.00
10 55300-01-51000	Social Security	478.10
10 55300-01-52000	Retirement (WRS)	438.78
10 55300-01-54000	Health Insurance	2,076.36
10 55300-02-22000	Electric and Natural Gas	127.75
10 55300-02-25000	Telephone	52.20
10 55300-03-10000	Office Supplies	8.49
10 55300-03-41500	Self & Non-Support-Expenses	1,128.72
10 55301-03-39200	Fireworks-July 4th	4,000.00
10 55301-03-45000	Promoting Govt Services	286.33
10 55400-01-51000	Social Security	72.47
10 55400-01-52000	Retirement (WRS)	43.45
10 55400-02-21000	Water and Sewer	87.00
10 55400-02-22000	Electric and Natural Gas	3,326.22
10 55400-02-23250	Cleaning - Mats/Rugs, Etc.	290.44
10 55400-02-23600	Waste Removal Services	128.00
10 55400-02-25500	Fiber-Internet-Wireless	425.00
10 55400-03-41000	Public Relations/Marketing	2,265.50
10 55400-03-50000	Repair/Maint. Supplies	526.59
10 55420-02-22000	Electric and Natural Gas	392.86

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** G/L ACCOUNT TOTALS **

G/L ACCOUNT	NAME	AMOUNT
10 55420-03-40000	Operating Supplies	135.00
	*** FUND TOTAL ***	1,286,687.03
20 13-8200	Pre-Paid Health Insurance	39.00
20 21-5110	FICA/Medicare W/H	73.62
20 21-5120	Federal Tax W/H	64.90
20 21-5130	State Tax W/H	38.86
20 21-5210	WRS - Retirement	7.49
20 21-5900	Deferred Compensation	49.91
20 21-5905	AFLAC Premiums	5.96
20 21-5912	Dental Premiums	3.32
20 21-5924	HSA - Employee	134.23
20 21-5925	Disability Premiums	0.36
20 53622-01-51000	Social Security	73.62
20 53622-01-52000	Retirement (WRS)	7.50
20 53622-01-54000	Health Insurance	676.18
20 53622-02-22000	Gas Monitoring	116.71
	*** FUND TOTAL ***	1,291.66
21 13-8200	Pre-Paid Health Insurance	153.80
21 21-5110	FICA/Medicare W/H	332.29
21 21-5120	Federal Tax W/H	276.58
21 21-5130	State Tax W/H	186.96
21 21-5210	WRS - Retirement	392.77
21 21-5900	Deferred Compensation	400.00
21 21-5916	MPPA - Union (Police)	43.00
21 21-5924	HSA - Employee	400.00
21 21-5925	Disability Premiums	33.96
21 52100-01-51000	Social Security	332.29
21 52100-01-52000	Retirement (WRS)	635.36
21 52100-01-54000	Health Insurance	1,384.24
21 52100-01-56000	PEHP - City Portion	74.00
	*** FUND TOTAL ***	4,645.25
24 55225-02-15000	Festival Grounds Manager	1,000.00
24 55225-02-21000	Water and Sewer	87.00
24 55225-02-25000	Telephone-iPad	19.84
24 55231-03-41000	PR - Event Marketing	6.00
24 55237-08-75500	Grandstand Construction	28,750.30
24 55513-02-21000	Water and Sewer	31.43
24 55513-03-40000	Operating Supplies	9.83
	*** FUND TOTAL ***	29,904.40
25 13-8200	Pre-Paid Health Insurance	107.66
25 21-5110	FICA/Medicare	172.93
25 21-5120	Federal Tax W/H	193.85

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** G/L ACCOUNT TOTALS **

G/L ACCOUNT	NAME	AMOUNT
25 21-5130	State Tax W/H	100.56
25 21-5210	WRS - GEP	167.70
25 21-5924	HSA - Employee	105.00
25 56900-01-51000	Social Security	172.93
25 56900-01-52000	Retirement (WRS)	167.70
25 56900-01-54000	Health Insurance	968.97
25 56900-02-25000	Telephone	38.80
25 56900-03-10000	Office Supplies	7.75
	*** FUND TOTAL ***	2,203.85
26 21-5210	Retirement- WRS	33.93
26 52100-03-41575	Dog Unit Expenses	117.15
26 52100-03-45000	School Safety Patrol Exp.	199.86
26 52100-03-47725	Police Vehicle/Equip Expenses	591.00
26 52200-01-52000	WRS Retirement	88.01
26 52200-03-40000	2% Fire Dues Expenses	9,710.55
26 54600-03-45150	Senior - Memorial Exp.	702.26
26 54600-03-45300	Senior - Activities Exp.	140.18
26 54600-03-45301	Quilting Proj Expenses	29.40
26 54600-03-45400	Senior - Craft Shop Exp.	353.75
26 54610-03-30000	Meals - Supplies	230.15
26 54633-02-25925	Facility Construction	175,538.75
26 54633-08-27005	Furniture-Fixtures EXPO	12,329.00
26 54633-08-27007	Furniture-Fixtures Enrichment	12,432.01
26 54633-08-27011	Kitchen Fixtures-Appliances	1,138.99
26 54633-15-46345	Phone Equipment - VOIP	700.00
26 54633-15-46412	Sound System	9,982.78
26 55110-03-12650	Library Photocopier Expense	958.65
26 55110-03-40500	Memorial Books-Expense	964.11
26 55305-03-40000	M-3-Operating Reimbursement	12,344.55
26 55425-03-40000	Lager Barleyfest Expense	123.40
26 55425-03-42500	5th Quarter Expenses	1,675.00
	*** FUND TOTAL ***	240,383.48
27 53515-02-25022	Telephone-Fuel Pumps	101.68
27 53515-02-25028	Telephone-CC Line	70.51
	*** FUND TOTAL ***	172.19
30 50000-06-12045	SIB Prin.-W. Main St.	2,392.75
30 50000-06-21900	GO2013 A - Fire Interest	62,015.00
30 50000-06-21905	GO 2013B - Various Int.	25,075.00
30 50000-06-22045	SIB Int.-W. Main St.	185.88
30 50000-06-24085	GO2013A Int. -TID #5	533.01
30 50000-06-24090	GO2013A Int. -TID #6	3,045.74
30 50000-06-38087	GO 2013A	350.00
30 50000-06-38090	GO 2013B	350.00

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** G/L ACCOUNT TOTALS **

G/L ACCOUNT	NAME	AMOUNT
30 50000-06-38100	BAB Fed Paperwork	450.00
	*** FUND TOTAL ***	94,397.38
43 57100-02-10000	Legal Notices/Letters	348.00
43 57100-02-41000	Plan - Redevelop Resources	349.68
	*** FUND TOTAL ***	697.68
46 57100-02-41000	Plan - Redevelop Resources	324.00
	*** FUND TOTAL ***	324.00
47 13-8200	Pre-Paid Health	53.11
47 21-5110	FICA/Medicare W/H	327.57
47 21-5120	Federal Tax W/H	384.64
47 21-5130	State Tax W/H	179.99
47 21-5210	WRS - Retirement	100.23
47 21-5900	Deferred Comp	32.51
47 21-5905	AFLAC	28.43
47 21-5912	Dental Premiums	28.52
47 21-5924	HSA Employee	34.05
47 21-5925	Disability Premiums	5.86
47 57100-01-51000	SS/Medicare	327.57
47 57100-01-52000	WRS - Retirement	100.24
47 57100-01-54000	Health Insurance	627.23
47 57100-02-41000	Plan - Redevelop Resouces	324.00
47 57100-08-45000	Street Improvements	14,824.19
	*** FUND TOTAL ***	17,378.14
48 57100-02-41000	Plan - Redevelop Resources	729.00
	*** FUND TOTAL ***	729.00
49 13-8200	Pre-Paid Health	8.16
49 21-5110	FICA/Medicare W/H	36.76
49 21-5120	Federal Tax W/H	45.36
49 21-5130	State Tax W/H	20.41
49 21-5210	WRS - Retirement	45.53
49 21-5900	Deferred Comp	4.88
49 21-5905	AFLAC	2.99
49 21-5912	Dental Premiums	3.51
49 21-5924	HSA - Employee	6.70
49 21-5925	Disability Premiums	0.84
49 57100-01-51000	SS/Medicare	36.79
49 57100-01-52000	WRS - Retirement	45.52
49 57100-01-54000	Health Insurance	121.11
49 57100-02-41000	Plan - Redevelop Resources	324.00
49 57100-08-24000	Street Improvements	420.58
	*** FUND TOTAL ***	1,123.14

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** G/L ACCOUNT TOTALS **

G/L ACCOUNT	NAME	AMOUNT
52 57001-08-26150	Blight-Demo (Non-TID)	330.16
52 57001-08-26900	Fiber - City-County	2,787.50
52 57001-08-27125	City Hall-HVAC Improve	3,512.25
52 57001-08-27265	Fire/EMS Equipment	3,497.50
52 57001-08-27275	Fire Aerial Truck	21,449.00
52 57001-08-27600	Normal Park Improvements	5,150.00
52 57001-08-27750	Parks Equipment/Vehicles	20,390.00
52 57001-08-28210	Police Squad/Equipment	3,259.33
52 57001-08-31600	Crushing-Street Materials	19.32
	*** FUND TOTAL ***	60,395.06
62 13-8200	Pre-Paid Health Insurance	677.65
62 21-5110	FICA/Medicare	1,907.42
62 21-5120	Federal Tax W/H	2,183.57
62 21-5130	State Tax W/H	1,141.80
62 21-5210	WRS - Retirement	2,193.07
62 21-5900	Deferred Compensation	730.48
62 21-5905	AFLAC Premiums	192.26
62 21-5908	Child Support/Maintenance	255.34
62 21-5912	Dental Ins. Premiums	165.50
62 21-5924	HSA - Employee	1,436.23
62 21-5925	Disability Premiums	39.27
62 22-2200	Bonds & Notes-Water	6,513.60
62 50000-07-62500	Loader-Backhoe Replace	32,190.50
62 53713-00-64110	Warehouse Cost of Operation	8.35
62 53716-00-85010	Computer & Software	486.31
62 53716-00-85025	Fiber - Internet-PRI	1,650.00
62 53716-00-85500	GIS - Water Components	137.15
62 53716-00-92300	Outside Serv. Employed	252.00
62 53716-00-92610	Employee Retirement-WRS	2,193.12
62 53716-00-92620	Employee Health Ins.	6,064.56
62 54080-00-51000	SS/Medicare	1,907.45
62 56172-00-42700	Interest-GO Debt to City	505.99
	*** FUND TOTAL ***	62,831.62
63 13-8200	Pre-Paid Health Insurance	685.84
63 21-5110	FICA/Medicare	2,305.41
63 21-5120	Federal Tax W/H	3,012.31
63 21-5130	State Tax W/H	1,426.39
63 21-5210	WRS - Retirement	2,262.05
63 21-5900	Deferred Compensation	771.78
63 21-5905	AFLAC Premiums	104.42
63 21-5908	Child Support/Maintenance	255.34
63 21-5912	Dental Ins. Premiums	113.18
63 21-5924	HSA - Employee	1,329.42
63 21-5925	Disability Premiums	32.51

Attachment: Vouchers (2466 : Vouchers for April, 2017)

VENDOR SET: 01 City of Merrill
BANK: 1 LINCOLN CO - GENERAL
DATE RANGE: 4/01/2017 THRU 4/30/2017

2.1.a

** G/L ACCOUNT TOTALS **

G/L ACCOUNT	NAME	AMOUNT
63 22-2120	Bonds & Notes-Sewer	4,386.71
63 50000-07-62500	Loader-Backhoe Replace	32,190.50
63 54080-00-51000	SS/Medicare Taxes	2,305.30
63 56156-00-85010	Computer & Software	386.32
63 56156-00-85025	Fiber - Internet-PRI	1,450.00
63 56156-00-85200	Outside Service Employed	225.35
63 56156-00-85410	Employee Retirement-WRS	2,261.93
63 56156-00-85420	Employee Health Ins.	5,949.38
63 56156-00-85600	Misc General Expense	61.36
63 56172-00-42600	Interest on Debt Service	340.77
*** FUND TOTAL ***		61,856.27

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 01 BANK: 1 TOTALS:	328	1,865,020.15	0.00	1,865,020.15
BANK: 1 TOTALS:	328	1,865,020.15	0.00	1,865,020.15

Attachment: Vouchers (2466 : Vouchers for April, 2017)

VENDOR SET: 01 City of Merrill

BANK: 4 UTILITY A/P

DATE RANGE: 4/01/2017 THRU 4/30/2017

2.1.a

VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
003108	AIRGAS USA, LLC							
I-9942888238	AIRGAS USA, LLC	R	4/07/2017			154558		
63 56152-00-83310	Secondary Maintenance	AIRGAS USA, LLC		20.01				20.01
			*** VENDOR TOTALS ***			1 CHECKS		20.01
003655	JARED BAKER							
I-WRWA LC	JARED BAKER	R	4/07/2017			154559		
62 53716-00-93000	Miscellaneous Expense	JARED BAKER		549.50				
62 53716-00-93300	Transportation Expense	JARED BAKER		96.30				645.80
			*** VENDOR TOTALS ***			1 CHECKS		645.80
001521	BAY TOWEL, INC							
I-033117	BAY TOWEL, INC	R	4/07/2017			154560		
63 56156-00-85200	Outside Service Employed	BAY TOWEL, INC		186.24				
62 53716-00-92300	Outside Serv. Employed	BAY TOWEL, INC		311.54				497.78
			*** VENDOR TOTALS ***			1 CHECKS		497.78
000069	BRANDT EXTINGUISHERS							
I-009707	BRANDT EXTINGUISHERS	R	4/07/2017			154561		
62 53713-00-64110	Warehouse Cost of Operation	BRANDT EXTINGUISHERS		28.00				28.00
			*** VENDOR TOTALS ***			1 CHECKS		28.00
000215	CHEMTRADE CHEMICALS US LLC							
I-92057727	CHEMTRADE CHEMICALS US LLC	R	4/07/2017			154562		
63 56150-00-82400	Phosphorous Removal Chem.	CHEMTRADE CHEMICALS		3,474.90				3,474.90
			*** VENDOR TOTALS ***			1 CHECKS		3,474.90
000381	CITY OF MERRILL							
I-033117	CITY OF MERRILL	R	4/07/2017			154563		
63 11-2650	Capital Rep.-River Valley	CITY OF MERRILL		15,000.00				15,000.00
			*** VENDOR TOTALS ***			1 CHECKS		15,000.00
000199	CUMMINS NPOWER LLC							
I-809-63474	CUMMINS NPOWER LLC	R	4/18/2017			154772		
63 56152-00-83200	Lift Station Maintenance	CUMMINS NPOWER LLC		2,877.81				2,877.81
			*** VENDOR TOTALS ***			1 CHECKS		2,877.81
004146	DAVID WALICZEK							
I-CDL LICENSE	DAVID WALICZEK	R	4/13/2017			154760		
62 53716-00-93000	Miscellaneous Expense	DAVID WALICZEK		180.00				180.00
			*** VENDOR TOTALS ***			1 CHECKS		180.00
001747	DEPT OF NATURAL RESOURCES							
I-WW OPER CERT RENEW	DEPT OF NATURAL RESOURCES	R	4/13/2017			154761		
63 56156-00-85600	Misc General Expense	DEPT OF NATURAL RESO		45.00				45.00
			*** VENDOR TOTALS ***			1 CHECKS		45.00

Attachment: Vouchers (2466 : Vouchers for April, 2017)

VENDOR SET: 01 City of Merrill

BANK: 4 UTILITY A/P

DATE RANGE: 4/01/2017 THRU 4/30/2017

2.1.a

VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
003239	ENVIRONMENTAL SYSTEMS RESEARCH							
I-033117	ENVIRONMENTAL SYSTEMS RESEARCH	R	4/07/2017			154564		
10	51525-15-55500 GIS - City Functions		ENVIRONMENTAL SYSTEM	3,390.41				
62	53716-00-85500 GIS - Water Components		ENVIRONMENTAL SYSTEM	1,800.00				
63	56156-00-85050 GIS - Sewer Components		ENVIRONMENTAL SYSTEM	1,800.00				6,990.41
			*** VENDOR TOTALS ***			1	CHECKS	6,990.41
000212	FASTENAL COMPANY							
I-033117	FASTENAL COMPANY	R	4/07/2017			154565		
62	53713-00-64100 Supplies & Expenses		FASTENAL COMPANY	387.16				
63	56152-00-83310 Secondary Maintenance		FASTENAL COMPANY	18.55				405.71
			*** VENDOR TOTALS ***			1	CHECKS	405.71
000632	FERGUSON ENTERPRISES #1476							
I-033117	FERGUSON ENTERPRISES #1476	R	4/07/2017			154566		
63	56152-00-83320 Digesters Maintenance		FERGUSON ENTERPRISES	1,014.42				
62	15-5000 Materials/Supplies-Const.		FERGUSON ENTERPRISES	6,142.54				7,156.96
			*** VENDOR TOTALS ***			1	CHECKS	7,156.96
002661	FRONTIER							
I-033117	FRONTIER	R	4/07/2017			154567		
62	53713-00-64110 Warehouse Cost of Operation		FRONTIER	133.56				133.56
			*** VENDOR TOTALS ***			1	CHECKS	133.56
000221	GRAINGER							
I-9379883649	GRAINGER	R	4/07/2017			154568		
63	56152-00-83330 Belt Press Maintenance		GRAINGER	47.40				47.40
			*** VENDOR TOTALS ***			1	CHECKS	47.40
001556	HD SUPPLY WATERWORKS, LTD							
I-033117	HD SUPPLY WATERWORKS, LTD	R	4/07/2017			154569		
62	15-5000 Materials/Supplies-Const.		HD SUPPLY WATERWORKS	1,342.10				1,342.10
			*** VENDOR TOTALS ***			1	CHECKS	1,342.10
000491	GERALD HOOK							
I-WRWA CONF LC	GERALD HOOK	R	4/07/2017			154570		
62	53716-00-93000 Miscellaneous Expense		GERALD HOOK	68.43				68.43
000491	GERALD HOOK							
I-WI DNR OPR. CERT	GERALD HOOK	R	4/18/2017			154773		
62	53716-00-93000 Miscellaneous Expense		GERALD HOOK	45.00				45.00
			*** VENDOR TOTALS ***			2	CHECKS	113.43

Attachment: Vouchers (2466 : Vouchers for April, 2017)

VENDOR SET: 01 City of Merrill

BANK: 4 UTILITY A/P

DATE RANGE: 4/01/2017 THRU 4/30/2017

2.1.a

VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
000224	HYDRITE CHEMICAL CO							
I-033117	HYDRITE CHEMICAL CO	R	4/07/2017			154571		
62 53712-00-63100	Chemicals		HYDRITE CHEMICAL CO	1,924.20				
63 56152-00-83310	Secondary Maintenance		HYDRITE CHEMICAL CO	1,339.71				3,263.91
			*** VENDOR TOTALS ***			1 CHECKS		3,263.91
002849	HYDROCORP							
I-0042145-IN	HYDROCORP	R	4/07/2017			154572		
62 53713-00-64500	Cross Connection Inspections		HYDROCORP	1,340.00				1,340.00
			*** VENDOR TOTALS ***			1 CHECKS		1,340.00
001017	JANSSEN HEATING & COOLING							
I-20855	JANSSEN HEATING & COOLING	R	4/07/2017			154573		
62 53711-00-62500	Maint. - Pumping Plant		JANSSEN HEATING & CO	59.36				
62 53713-00-65500	Maint - Other Plant		JANSSEN HEATING & CO	141.65				201.01
			*** VENDOR TOTALS ***			1 CHECKS		201.01
004136	JOSHUA LEE							
I-CDL LICENSE	JOSHUA LEE	R	4/13/2017			154762		
62 53716-00-93000	Miscellaneous Expense		JOSHUA LEE	144.41				144.41
			*** VENDOR TOTALS ***			1 CHECKS		144.41
000313	LINCOLN CO TREASURER'S OFFICE							
I-11020	LINCOLN CO TREASURER'S OFFICE	R	4/07/2017			154574		
63 56150-00-82720	Landfill Tipping Fees		LINCOLN CO TREASURER	247.59				247.59
			*** VENDOR TOTALS ***			1 CHECKS		247.59
000351	LOCAL GOVERNMENT INVESTMENT PO							
I-033117	LOCAL GOVERNMENT INVESTMENT PO	R	4/07/2017			154575		
62 11-2735	SDWLP Bond - LGIP		LOCAL GOVERNMENT INV	8,750.00				8,750.00
			*** VENDOR TOTALS ***			1 CHECKS		8,750.00
000157	LONDERVILLE STEEL							
I-456957	LONDERVILLE STEEL	R	4/07/2017			154576		
63 56150-00-82700	Other Operating Sup/Exp		LONDERVILLE STEEL	171.05				171.05
			*** VENDOR TOTALS ***			1 CHECKS		171.05
000318	MASTERGRAPHICS							
I-INV123176	MASTERGRAPHICS	R	4/07/2017			154577		
10 51525-15-55500	GIS - City Functions		MASTERGRAPHICS	55.99				
62 53716-00-85500	GIS - Water Components		MASTERGRAPHICS	27.99				
63 56156-00-85050	GIS - Sewer Components		MASTERGRAPHICS	27.99				111.97
			*** VENDOR TOTALS ***			1 CHECKS		111.97

Attachment: Vouchers (2466 : Vouchers for April, 2017)

VENDOR SET: 01 City of Merrill

BANK: 4 UTILITY A/P

2.1.a

DATE RANGE: 4/01/2017 THRU 4/30/2017

VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
000041	MERRILL ACE HARDWARE							
I-033117	MERRILL ACE HARDWARE	R	4/07/2017			154578		
62	53712-00-63200 Water Treatment Supplies			MERRILL ACE HARDWARE 6.78				
62	53713-00-64100 Supplies & Expenses			MERRILL ACE HARDWARE 93.90				
62	53713-00-64500 Cross Connection Inspections			MERRILL ACE HARDWARE 1,834.62				1,935.30
				*** VENDOR TOTALS ***		1 CHECKS		1,935.30
000328	MERRILL WATER UTILITY							
I-033117	MERRILL WATER UTILITY	R	4/07/2017			154579		
63	56152-00-83100 Sewer Main Maintenance			MERRILL WATER UTILIT 809.84				
63	56150-00-82700 Other Operating Sup/Exp			MERRILL WATER UTILIT 33.84				843.68
				*** VENDOR TOTALS ***		1 CHECKS		843.68
000540	NAPA AUTO PARTS							
I-033117	NAPA AUTO PARTS	R	4/07/2017			154580		
63	56152-00-83100 Sewer Main Maintenance			NAPA AUTO PARTS 10.68				10.68
				*** VENDOR TOTALS ***		1 CHECKS		10.68
000337	NORTH CENTRAL LABORATORIES							
I-033117	NORTH CENTRAL LABORATORIES	R	4/07/2017			154581		
63	56150-00-82710 Laboratory Supplies			NORTH CENTRAL LABORA 540.97				
62	53712-00-63200 Water Treatment Supplies			NORTH CENTRAL LABORA 815.41				1,356.38
				*** VENDOR TOTALS ***		1 CHECKS		1,356.38
001891	NORTHERN LAKE SERVICE INC							
I-310982	NORTHERN LAKE SERVICE INC	R	4/07/2017			154582		
20	53622-02-22500 Contractor - Sampling			NORTHERN LAKE SERVIC 328.00				328.00
				*** VENDOR TOTALS ***		1 CHECKS		328.00
001979	P B B S EQUIPMENT CORPORATION							
I-172657	P B B S EQUIPMENT CORPORATION	R	4/07/2017			154583		
63	56152-00-83320 Digesters Maintenance			P B B S EQUIPMENT CO 487.00				487.00
				*** VENDOR TOTALS ***		1 CHECKS		487.00
000362	PETERSON BROS. SAND							
I-11333	PETERSON BROS. SAND	R	4/07/2017			154584		
62	53713-00-65100 Maint - Water Mains			PETERSON BROS. SAND 285.00				285.00
				*** VENDOR TOTALS ***		1 CHECKS		285.00
000566	PITNEY BOWES FINANCIAL SERVICE							
I-3302936888	PITNEY BOWES FINANCIAL SERVICE	R	4/07/2017			154585		
62	53714-00-90300 Supplies & Expenses			PITNEY BOWES FINANCI 116.26				
63	56154-00-84000 Billing, Collection, Acct.			PITNEY BOWES FINANCI 116.27				232.53
				*** VENDOR TOTALS ***		1 CHECKS		232.53

Attachment: Vouchers (2466 : Vouchers for April, 2017)

VENDOR SET: 01 City of Merrill

BANK: 4 UTILITY A/P

DATE RANGE: 4/01/2017 THRU 4/30/2017

2.1.a

VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
002154	POLLARD WATER							
I-033117	POLLARD WATER	R	4/07/2017			154586		
62	53712-00-63200	Water Treatment Supplies	#7 PUMP TUBE	228.35				
62	53713-00-65300	Maint - Meters	SEAL WIRE	170.16				
62	53713-00-64100	Supplies & Expenses	GLOVES	54.92				453.43
			*** VENDOR TOTALS ***			1	CHECKS	453.43
000586	QUILL CORPORATION							
I-4917501	QUILL CORPORATION	R	4/07/2017			154587		
62	53716-00-92100	Supplies & Expenses	QUILL CORPORATION	26.12				
63	56156-00-85100	Office Supplies & Expenses	QUILL CORPORATION	26.12				52.24
			*** VENDOR TOTALS ***			1	CHECKS	52.24
002178	RESERVE ACCOUNT							
I-033117	POSTAGE RESERVE ACCOUNT	R	4/07/2017			154588		
62	53714-00-90300	Supplies & Expenses	RESERVE ACCOUNT	500.00				
63	56154-00-84000	Billing, Collection, Acct.	RESERVE ACCOUNT	500.00				1,000.00
			*** VENDOR TOTALS ***			1	CHECKS	1,000.00
004070	SAND CREEK CONSULTANTS INC							
I-6019	SAND CREEK CONSULTANTS INC	R	4/07/2017			154589		
20	53622-02-13250	Engineering Fees	SAND CREEK CONSULTAN	2,147.50				2,147.50
			*** VENDOR TOTALS ***			1	CHECKS	2,147.50
001201	SENSUS USA, INC							
I-ZA17016460	SENSUS USA, INC	R	4/07/2017			154590		
62	53713-00-65300	Maint - Meters	SENSUS USA, INC	946.57				
63	56154-00-84500	Repair/Maintenance-Meters	SENSUS USA, INC	946.58				1,893.15
			*** VENDOR TOTALS ***			1	CHECKS	1,893.15
001811	SGS ENVIRONMENTAL CONTRACTING							
I-033117	SGS ENVIRONMENTAL CONTRACTING	R	4/07/2017			154591		
62	53713-00-65100	Maint - Water Mains	O'DAY STREET WM	1,250.00				
62	53713-00-65100	Maint - Water Mains	KYES & 8TH ST WM	1,440.00				2,690.00
			*** VENDOR TOTALS ***			1	CHECKS	2,690.00
000450	GABRIEL STEINAGEL							
I-WRWA LC	GABRIEL STEINAGEL	R	4/07/2017			154592		
62	53716-00-93000	Miscellaneous Expense	GABRIEL STEINAGEL	35.15				35.15
			*** VENDOR TOTALS ***			1	CHECKS	35.15
000578	USA BLUE BOOK							
I-200167	USA BLUE BOOK	R	4/07/2017			154593		
62	53712-00-63200	Water Treatment Supplies	USA BLUE BOOK	354.81				354.81
			*** VENDOR TOTALS ***			1	CHECKS	354.81

Attachment: Vouchers (2466 : Vouchers for April, 2017)

VENDOR SET: 01 City of Merrill

BANK: 4 UTILITY A/P

DATE RANGE: 4/01/2017 THRU 4/30/2017

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VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
000284	VIP ALL-VALUE							
I-033117	VIP ALL-VALUE	R	4/07/2017			154594		
62	53712-00-63200 Water Treatment Supplies			VIP ALL-VALUE 16.18				
63	56156-00-85220 Outside Lab Services			VIP ALL-VALUE 30.15				46.33
				*** VENDOR TOTALS ***		1 CHECKS		46.33
000299	WAL-MART COMMUNITY/GEMB							
I-033117	WAL-MART COMMUNITY/GEMB	R	4/07/2017			154595		
63	56150-00-82710 Laboratory Supplies			WAL-MART COMMUNITY/G 52.80				52.80
				*** VENDOR TOTALS ***		1 CHECKS		52.80
000587	WI STATE LAB OF HYGIENE							
I-033117	WI STATE LAB OF HYGIENE	R	4/07/2017			154596		
62	53712-00-63210 Outside Services-Testing			WI STATE LAB OF HYGI 25.00				
63	56156-00-85220 Outside Lab Services			WI STATE LAB OF HYGI 50.00				75.00
				*** VENDOR TOTALS ***		1 CHECKS		75.00
000656	WISCONSIN PUBLIC SERVICE							
I-033117	WISCONSIN PUBLIC SERVICE	R	4/07/2017			154597		
63	56150-00-82100 Power & Fuel for Pumping			LIFT STATIONS, WWTP 2,505.23				
63	56150-00-82210 Gas for Heat & Digesters			LIFT STATIONS, WWTP 2,125.53				
63	56150-00-82200 Power & Fuel for Aeration			LIFT STATIONS, WWTP 3,087.49				
63	56150-00-82100 Power & Fuel for Pumping			LIFT STATION - PINE 246.67				
62	53711-00-62200 Operation - Electric Pumping			WELLS, TOWERS, WHSE 3,134.97				
62	53711-00-62210 Gas for Heat			WELLS, TOWERS, WHSE 594.75				
62	53713-00-64110 Warehouse Cost of Operation			WELLS, TOWERS, WHSE 1,527.31				
62	53713-00-65000 Maint-Standpipe/Reserviours			WELLS, TOWERS, WHSE 158.23				13,380.18
				*** VENDOR TOTALS ***		1 CHECKS		13,380.18
000882	WWOA							
I-WWOA	MBRSHIP REN. WWOA	R	4/04/2017			154503		
63	56156-00-85600 Misc General Expense			WWOA 100.00				100.00
000882	WWOA							
I-NC	REGIONAL MTG WWOA	R	4/05/2017			154520		
63	56156-00-85600 Misc General Expense			WWOA 60.00				60.00
				*** VENDOR TOTALS ***		2 CHECKS		160.00

Attachment: Vouchers (2466 : Vouchers for April, 2017)

VENDOR SET: 01 City of Merrill

BANK: 4 UTILITY A/P

2.1.a

DATE RANGE: 4/01/2017 THRU 4/30/2017

VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
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*** * T O T A L S * ***

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	47	81,007.97	0.00	81,007.97
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS 0.00		
		VOID CREDITS 0.00	0.00	0.00

TOTAL ERRORS: 0

**** G/L ACCOUNT TOTALS ****

G/L ACCOUNT	NAME	AMOUNT
10 51525-15-55500	GIS - City Functions	3,446.40
	*** FUND TOTAL ***	3,446.40
20 53622-02-13250	Engineering Fees	2,147.50
20 53622-02-22500	Contractor - Sampling	328.00
	*** FUND TOTAL ***	2,475.50
62 11-2735	SDWLP Bond - LGIP	8,750.00
62 15-5000	Materials/Supplies-Const.	7,484.64
62 53711-00-62200	Operation - Electric Pumping	3,134.97
62 53711-00-62210	Gas for Heat	594.75
62 53711-00-62500	Maint. - Pumping Plant	59.36
62 53712-00-63100	Chemicals	1,924.20
62 53712-00-63200	Water Treatment Supplies	1,421.53
62 53712-00-63210	Outside Services-Testing	25.00
62 53713-00-64100	Supplies & Expenses	535.98
62 53713-00-64110	Warehouse Cost of Operation	1,688.87
62 53713-00-64500	Cross Connection Inspections	3,174.62
62 53713-00-65000	Maint-Standpipe/Reserviors	158.23
62 53713-00-65100	Maint - Water Mains	2,975.00
62 53713-00-65300	Maint - Meters	1,116.73
62 53713-00-65500	Maint - Other Plant	141.65
62 53714-00-90300	Supplies & Expenses	616.26
62 53716-00-85500	GIS - Water Components	1,827.99
62 53716-00-92100	Supplies & Expenses	26.12
62 53716-00-92300	Outside Serv. Employed	311.54
62 53716-00-93000	Miscellaneous Expense	1,022.49
62 53716-00-93300	Transportation Expense	96.30
	*** FUND TOTAL ***	37,086.23

Attachment: Vouchers (2466 : Vouchers for April, 2017)

VENDOR SET: 01 City of Merrill

BANK: 4 UTILITY A/P

DATE RANGE: 4/01/2017 THRU 4/30/2017

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** G/L ACCOUNT TOTALS **

G/L ACCOUNT	NAME	AMOUNT
63 11-2650	Capital Rep.-River Valley	15,000.00
63 56150-00-82100	Power & Fuel for Pumping	2,751.90
63 56150-00-82200	Power & Fuel for Aeration	3,087.49
63 56150-00-82210	Gas for Heat & Digesters	2,125.53
63 56150-00-82400	Phosphorous Removal Chem.	3,474.90
63 56150-00-82700	Other Operating Sup/Exp	204.89
63 56150-00-82710	Laboratory Supplies	593.77
63 56150-00-82720	Landfill Tipping Fees	247.59
63 56152-00-83100	Sewer Main Maintenance	820.52
63 56152-00-83200	Lift Station Maintenance	2,877.81
63 56152-00-83310	Secondary Maintenance	1,378.27
63 56152-00-83320	Digesters Maintenance	1,501.42
63 56152-00-83330	Belt Press Maintenance	47.40
63 56154-00-84000	Billing, Collection, Acct.	616.27
63 56154-00-84500	Repair/Maintenance-Meters	946.58
63 56156-00-85050	GIS - Sewer Components	1,827.99
63 56156-00-85100	Office Supplies & Expenses	26.12
63 56156-00-85200	Outside Service Employed	186.24
63 56156-00-85220	Outside Lab Services	80.15
63 56156-00-85600	Misc General Expense	205.00
	*** FUND TOTAL ***	37,999.84

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 01 BANK: 4 TOTALS:	47	81,007.97	0.00	81,007.97
BANK: 4 TOTALS:	47	81,007.97	0.00	81,007.97
REPORT TOTALS:	375	1,946,028.12	0.00	1,946,028.12

Attachment: Vouchers (2466 : Vouchers for April, 2017)

SELECTION CRITERIA

VENDOR SET: 01-City of Merrill
VENDOR: ALL
BANK CODES: Include: 1, 3, 4
FUNDS: All

CHECK SELECTION

CHECK RANGE: 000000 THRU 999999
DATE RANGE: 4/01/2017 THRU 4/30/2017
CHECK AMOUNT RANGE: 0.00 THRU 999,999,999.99
INCLUDE ALL VOIDS: YES

PRINT OPTIONS

SEQUENCE: VENDOR SORT KEY

PRINT TRANSACTIONS: YES
PRINT G/L: YES
UNPOSTED ONLY: NO
EXCLUDE UNPOSTED: NO
MANUAL ONLY: NO
STUB COMMENTS: NO
REPORT FOOTER: NO
CHECK STATUS: NO
PRINT STATUS: * - All

Attachment: Vouchers (2466 : Vouchers for April, 2017)

REQUEST TO INCLUDE ITEM ON AGENDA

Board or Committee: Personnel & Finance Committee

Date of Meeting: Tuesday – May 23rd, 2017

Request by: Finance Director Kathy Unertl

Describe below the item(s) you wish to have put on the agenda:
(please attach any pertinent information):

Consider writing off 2016 uncollectable personal property tax bill of \$110.40

- Roberts Broadcasting – 1006 W. Main St.

Radio station business sold in January 2017. Owner lives out-of-state and this personal property tax bill is uncollectable.

Will be charged to 10-51910-03-40000 **Over-Collected Taxes** account and City of Merrill will file necessary State paperwork to recover funds from other local units of government.

City Attorney's Office continues collection efforts on delinquent personal property tax bills for two other operating businesses (\$940.15 for 2015 & 2016 and \$235.20 for 2016).

Signed: 

Date: 5/10/2017



CITY OF MERRILL

Office of the City Attorney
Thomas N. Hayden, City Attorney

1004 East First Street • Merrill, Wisconsin • 54452
Phone (715) 539-3510 • FAX (715) 536-0514
e-mail: tom.hayden@ci.merrill.wi.us

M E M O R A N D U M

DATE: May 8, 2017
TO: Finance Director Unertl
FROM: City Attorney Thomas N. Hayden
RE: Personal Property Tax for Roberts Broadcasting

I am requesting that the attached billing statement be written off as this building/business was sold and previous owners live out of state on the west coast.

ROBERTS BROADCASTING \$110.40 w/interest of \$4.42 and Penalty \$2.20 through
May for a total of \$117.02.

Thank you

CITY OF MERRILL TREASURER
CITY HALL
1004 E 1ST ST
MERRILL WI 54452-2560

4/17/17

251-000-000752

ROBERTS BROADCASTING
1106 W MAIN ST
MERRILL WI 54452

Records in the office of the CITY OF MERRILL TREASURER show that personal property taxes have not been paid for the following described property:

ROBERTS BROADCASTING

The tax amount on this property will bear interest at the rate of 1.00% per month and may include an additional penalty of .50% per month retro active to February 1 of the year they were due. The table below shows the amount of tax, interest and penalty due depending on the date you pay.

Make checks payable to CITY OF MERRILL. Address all inquiries and correspondence to:
CITY OF MERRILL TREASURER
CITY HALL
1004 E 1ST ST
MERRILL WI 54452-2560

Please return this notice with your remittance. If you have already made payment, please disregard this notice.

<u>Year of tax</u>	<u>Tax</u>	<u>Interest</u>	<u>Penalty</u>	<u>Total due</u>	<u>On or before</u>
2016	110.40	3.31	1.66	115.37	4/30/17
2016	110.40	4.42	2.20	117.02	5/31/17

REQUEST TO INCLUDE ITEM ON AGENDA

Board or Committee: Personnel & Finance Committee

Date of Meeting: Tuesday - May 23rd, 2017

Request by: Finance Director Kathy Unertl

Describe below the item(s) you wish to have put on the agenda:
(please attach any pertinent information):

Consider writing off 2016 over-collected real estate tax bill of \$852.24

- 1005 Grand Ave. (Owner - Budde Steinbeck – Deceased)

Raze Order had been issued to this abandoned residence. **No City building permit was issued** which is what the City Assessor reviews in making assessment changes.

Will be charged to 10-51910-03-40000 **Over-Collected Taxes account** and City of Merrill will file necessary State paperwork to recover funds from other local units of government.

Signed: 

Date: 4/25/2017

City of Merrill - 1005 Grand Ave. -
Budde Steinbeck - Deceased

**2016 Property Tax
Write-Off (Over-Collected)**

No building permit for 11/2015 demolition was issued (Raze Order). As a result, the 1/1/2016 assessment included \$30,800 Improved Valuation.

PIN 251-3106-112-0073
Parcel Number 34.0040-000-959-00-00

Property Tax Status:
Tax Delinquent beginning with 2013 taxes

	Estimated Fair Market Value		Assessed Valuation	
	2016 Fair Market Value	Corrected Fair Market	2016 Assessment	Corrected Assessment
Land	\$4,900	\$4,900	\$5,400	\$5,400
Improved	\$27,800	\$0	\$30,800	\$0
Total	\$32,700	\$4,900	\$36,200	\$5,400
				(\$27,800)
				(\$30,800)

Property Tax Bill Calculation:

	Tax Rate	2016 Tax Bill	Revised 2016 Tax Bill	Write-off
State	0.000153056	\$5.54	\$0.83	\$4.71
Lincoln County	0.005305144	\$192.05	\$28.65	\$163.40
City of Merrill	0.014314745	\$518.19	\$77.30	\$440.89
School - MAPS	0.006755891	\$244.57	\$36.48	\$208.09
Technical - NTC	0.001141292	\$41.31	\$6.16	\$35.15
First Dollar CR		(\$66.51)		
Lottery CR		(\$115.67)		
Net Tax Rate	0.027670128	\$819.48	\$149.42	\$852.24

School Tax CR (0.001523907) Include in Schools - MAPS Tax Rate

Projected Revenue **\$411.35**
- Other Governmental Units
after the PC-201 Inquiry Related to
Rescinded or Refunded Taxes.

Over-Collected Taxes - 10-51910-03-40000

STATE OF WISCONSIN
 REAL ESTATE PROPERTY TAX BILL FOR 2016
 CITY OF MERRILL
 LINCOLN COUNTY

Bill / Page No. 712

IMPORTANT: Correspondence should refer to tax number
 See reverse side for important information
 Be sure this description covers your property. This description is for
 property tax bill only and may not be a full legal description.

BUDDE STEINBECK
 1005 GRAND AV
 KLEBER BROS ADDN
 LT 3 BLK 5
 *959
 V478 P155

251-3106-112-0073

BUDDE STEINBECK
 1005 GRAND AV
 MERRILL WI 54452

s/b zero 5,400



Assessed Value Land	Ass'd Value Improvements	Total Assessed Value	Avg. Assmt. Ratio	Net Assessed Value Rate (Does NOT reflect Credits)	
5,400	30,800	36,200	110.87%	.027670128	
Est. Far Mkt. Land	Est. Far Mkt. Improvements	Total Est. Far Mkt.	Avg. Assmt. Ratio (Based Upon Year '16 Ass)	School taxes reduced by school levy tax credit	
4,900	27,800	32,700	SEE TREAS	55.16	
Taxing Jurisdiction #01	2015 Est. State Aids Allocated Tax Debt	2016 Est. State Aids Allocated Tax Debt	2015 Net Tax	2016 Net Tax	% Tax Change
STATE OF WISCONSIN			7.77	5.54	28.7
LINCOLN COUNTY	317,740	315,178	264.07	192.05	27.3
CITY OF MERRILL	3,825,755	3,862,287	696.65	518.19	25.6
MERRILL SCHOOL	6,106,744	5,970,322	365.11	244.57	33.0
NORTHCENTRAL TECH	479,614	432,438	57.74	41.31	28.5
Total	10,729,853	10,580,225	1,391.34	1,001.66	28.0
	First Dollar Credit		62.83	61.51	2.1
	Lottery & Gaming Credit		101.50	115.67	14.0
	Net Property Tax		1,227.01	824.48	32.8

Make Check Payable to: CITY OF MERRILL CITY OF MERRILL TREASURER CITY HALL 1004 E 1ST ST MERRILL WI 54452-2560	Full Payment Due On or Before January 31, 2017	Net Property Tax	824.48
	\$ 1,253.05	NOXIOUS WEEDS	211.00
	Or pay this following installments	DELINQUENT WAT	217.57
	1/31/2017		473.05
	2/28/2017		156.00
	3/31/2017		156.00
	4/30/2017		156.00
	5/31/2017		156.00
	6/30/2017		156.00

FOR INFORMATIONAL PURPOSES ONLY - Voter-Approved Temporary Tax Increases			
Taxing Jurisdiction	Total Additional Taxes	Total Additional Taxes Applied To Property	Year Increase Ends
34. 40	.000.959.00.00		

TOTAL DUE FOR FULL PAYMENT
 PAY BY JANUARY 31 2017
 \$ 1,253.05
 Warning: If not paid by due dates, installment option is lost and total tax is delinquent subject to interest and, if applicable, penalty. Failure to pay on time. See reverse.

Return this portion with payment.

BUDDE STEINBECK
 1005 GRAND AV
 MERRILL WI 54452

Total Due for Full Payment: 1,253.05
 Installment Payment: 473.05
 Payment Date: 1/31/2017

Amount Enclosed \$ _____

Check For Billing Address Change

Make check payable and mail payments to:
 MERRILL CITY TREASURER
 1004 E 1ST ST
 MERRILL WI 54452-2560



251-3106-112-0073



REQUEST TO INCLUDE ITEM ON AGENDA

Board or Committee: Personnel & Finance Committee

Date of Meeting: Tuesday – May 23rd, 2017

Request by: Finance Director Kathy Unertl

Describe below the item(s) you wish to have put on the agenda:
(please attach any pertinent information):

Informational update on Lincoln County Delinquent Tax Foreclosure process

Please see following information from May 5th, 2017 Lincoln County Finance & Insurance Committee meeting.

The City of Merrill received the following payment amount from Lincoln County. These are April payments on delinquent specials **before the 2016 tax roll** – much from one property owner.

	Tax Roll Amount	Interest & Penalty	Total
Special Assessments	\$2,580	\$387	\$2,967
Special Charges	\$1,175	\$189	\$1,364
Del Utility Charges	\$13,713	\$3,664	\$17,377
Total City Received	\$17,468	\$4,240	\$21,708

As to Del Utility Charges - 2016 Tax Roll (Through 4/30/2017)

Amount Owed	\$39,005	
Amount Paid	\$27,561	70.7%
Balance Due	\$11,444	

Signed: Kathy Unertl

Date: 5/16/2017

Lincoln County
Finance & Insurance Committee
Lincoln County Service Center, Room 248
Friday May 5, 2017
7:30 a.m.

1. **Call Meeting to Order** – Meeting Called to order Chair Weaver at 7:30 a.m.
Members Present – Allen, Rusch, Saal, and Weaver
Others Present – Leydet, Bergstrom, Bremer, Scholz, Marlowe, Ronsman, Kleinschmidt, and Petruzates
2. **Approval of Minutes of April 7, 2017** – M/S (Motion/Second) by Saal/Rusch to approve minutes as printed – all voting aye.
3. **County Clerk Year-to-Date Budget and Activity Reports** – Reports were included in the packet. No issues or concerns were reported. Reports were placed on file.
4. **Tax Deed Process** – The Lincoln County Tax Deed Procedure was included in the packet. Discussion took place concerning the taking of tax deeds. Issues discussed included the large amount of delinquent properties, the complexity of the process (involving many departments), the timing of taking the properties, County liability, the City of Merrill requests for properties to be taken, payment plans, and the politics involved. The issue will be revisited next month.
5. **Property Evaluation Team** – An ordinance amending the policy for screening tax delinquent properties was presented. These changes as well as changes that Kleinschmidt will take to the Forestry Committee will aid in the taking and selling of tax deeds. Discussion followed. The Committee decided to take this ordinance up at the next meeting in order to bring this change and the anticipated change from the Forestry Committee to County Board at the same time. No action was taken.
6. **County Treasurer's Report** – The monthly reports were in the packet and no significant budget issues were raised. Local Government Investment Pool interest rates were reported at .61 percent. Discussion followed. Reports were placed on file.
7. **Cash Report** - Director Leydet reviewed the cash report. Cash increased 16.79 percent or \$4,950,002.08 over last year at this time due to the funding of the Pine Crest project. Discussion followed. Report was placed on file.
8. **Forestry 2016 Budget Modification** – Leydet presented the 2016 budget modification. The modification increases the overall appropriation. Discussion followed. M/S Allen/Saal to approve the modification as presented – all voting aye.
9. **2016 Carryover Requests** – Leydet presented the 206 carryover requests. A total of \$1,269,580 over the 2017 budgeted amount was requested to be carried over. \$921,701 was committed by County Board mostly for CIP projects that will be completed in 2017. Just over \$300,000 was for funds that are restricted by entities outside the County for specific purposes. Discussion followed. M/S Rusch/Allen to approve the carryover requests as presented – all voting aye.
10. **2018 Budget Issues** – Leydet reported that departmental budgets are being completed at the departmental level and will be completed by the end of June per the 2018 budget timeline. No action taken.

LINCOLN COUNTY TAX DEED PROCEDURE

TREASURER

Issuance of Tax Certificate on September 1st of each year. [74.57 Wis. Stats.]
 For all property with taxes or other assessments unpaid as of August 31st.
 Commences the (2-year) redemption period.
After 2 years, if not redeemed, County can proceed with tax deed procedure

Within 90 days (by November 30th), mail **Notice of Issuance of Tax Certificate** to each owner of record. (Format of Notice is prescribed by Dept. of Revenue).
 Affidavit of Mailing (see [74.59(3)]) = proof Notices were mailed and to whom
 If not mailed within 90 days; they may be mailed later and the 2 year redemption period commences on the date of the mailing. [74.59(2)]
 Failure to receive Notice does not affect ability of county to acquire ownership. [74.59(4)]
 Treasurer to retain Tax Certificate, Affidavit of Mailing, and Tax Roll on which the tax certificate was issued. [74.63]

Correction of Description on Tax Certificate. See 74.61 if treasurer determines that the description of any property in a tax certificate is erroneous.

Redemption & Notices

Redemption Notices/Publication.
 Courtesy letter to those with delinquent taxes, for that year, giving notice of upcoming publication.
Publish list of unredeemed lands and notice 2 times. [Contents of published list at 75.07]
 Timeline = between 6 and 10 months before expiration of time for redeeming lands subject to tax certificate. Class 2 notice requires 2 insertions. [985.07]
 Mistake in published list – see 75.10.

Redemption by paying delinquent tax.

Prior to recording tax deed, based on a tax certificate, any person can redeem the land described in the certificate. (Details re: interest/penalty and partial payment [75.01]) Making partial payments shall not operate to extend the period of redemption. [75.01(4)(a)]

REAL PROPERTY LISTER

Start Tax Deed process in Land Records System: (May/June/July)

Run Option 70 Reports – Option 61 – Real Property Delinquent Tax List
 You can use this list to keep track of parcels that pay before Notice of Application for Tax Deed are sent out in August. (For content of Notice of Application for Tax Deed – see 75.12(2)).
 Report can be run in Name or PIN order depending on preference.

Sample of Real Property Delinquent Tax List screen:

Munic: (SEL TO SELECT OR ALL)	<u>ALL</u>	ALL, SEL, 002, 004, 006...
Balance or Delinquent only	<u>D</u>	B, D
Year or ALL	<u>2010</u>	1960,1961,1962,1963,1964..
Sort by owner Name or Pin	<u>N</u>	N, P
Print Mailing Address	<u>N</u>	Y, N

If 2013 is current year, 2010 is the year of delinquent taxes that would receive Tax Deed Notices.

Run Option 70 Reports – Option 63 – Tax Deed Notice Worksheets

Tax Roll Year is two years delinquent taxes:

Example: Current year 2013 – Delinquent tax from 2010 due in 2011

Enter 2010 for Tax Roll Year, Enter PIN for Print Order

The following worksheet form (See example below) can be loaded into printer and each parcel can be printed on a sheet or after worksheets are run, put them in paper tray of copier and copy worksheet form on bottom of research sheet.

SEARCH:

TAX DEED NOTICE SENT TO:

1
2
3
4
5
6

1
2
3
4
5
6

ADVERTISED

NEWSPAPER

DATE

PHONE CALLS

TO WHOM

DATE

After worksheets are finished, use Laredo and older Register of Deeds records (not in Laredo) to verify ownership and find any recorded (unsatisfied) mortgages or liens on the property. This is a simple title search. You may need to find addresses to send Tax Deed Notices to any interested party. [Where property is improved with a house or building used for business/agriculture and occupied for 30 days immediately preceding date of service of the Notice of Application for Tax Deed OR if property has been occupied and cultivated for agriculture for 30 days within the 6 months prior to date of service of Notice, then Notice MUST ALSO BE SERVED ON OCCUPANT. See 75.12].

Check for Federal or State Tax Liens on Laredo by putting in the owner's name to search. Make a copy of the recorded Federal Tax Lien and send with Tax Deed Notice to the IRS and/or Dept. of Revenue.

About every two weeks, run a Delinquent Tax List (option 61) to check if anyone on the list has paid their taxes in full by comparing with previous list. Pull any research sheets for parcels that have paid.

Finish Tax Deed Notices (July/August)

After all research is done, use Option 15 (Bank Name Maintenance) to enter or update Bank names or other interested parties that will receive a notice. This option enables you to pick a bank when entering

tax deed owner information and fees Option 14 (Tax Deed Certificates) and the mailing information will automatically be entered into the file. This saves time when entering tax deed information.

Use Option 14 – Tax Deed Certificates to enter *Notice Fee* which is the postage to mail all the notices for that parcel (all owners, mortgage holders, lien holders, occupant, other interested parties, etc.)

Create tax deed notices – Option 70 (Reports) – Option 62 (Tax Deed Notice Application)

(For information that must be added to this screen, see example below.)

70 Report – Option 62 Tax Deed Notice of Application

Notice of Tax Deed (LRS206C)

Type choices, press Enter.

Year of Tax	<u>2012</u>	1960,1961,1962,1963,1964..
Certificate Month	<u>09</u>	01, 02, 03, 04, 05, 06, 07...
Certificate Day	<u>01</u>	01, 02, 03, 04, 05, 06, 07...
Certificate Year	<u>2013</u>	1960,1961,1962,1963,1964..
Notice Month	<u>08</u>	01, 02, 03, 04, 05, 06, 07...
Notice Day	<u>15</u>	01, 02, 03, 04, 05, 06, 07...
Notice Year	<u>2015</u>	1960,1961,1962,1963,1964..
Interest %	<u>.010</u>	Number
Penalty %	<u>.000</u>	Number
Interest Through Mo.	<u>12</u>	01, 02, 03, 04, 05, 06, 07...
Interest Through Yr.	<u>2015</u>	1960,1961,1962,1963,1964..
County Clerk	<u>County Clerk's name that will show up on tax deed notice</u>	
Notary Public	<u>Person that will notarize each notice</u>	
Comm Expiration Mo.		01, 02, 03, 04, 05, 06, 07
Comm Expiration Day		01, 02, 03, 04, 05, 06, 07
Comm Expiration Yr.		1960,1961,1962,1963,1964..

Print Notices with form (LIN35P01F) and mailing labels from Land Records. Notices and mailing labels will be created overnight in Land Records.

After Notices are printed sort them so that each interested party receives a notice and there is one copy of each notice for the County Clerk and the County Treasurer. On the notice that is being mailed, highlight the name of whoever is receiving the notice. (All persons and agencies are listed on each notice.) There may be three or more interested parties on a notice. There should be a notice generated for each interested party. If not, make a copy of the original. Keep originals to be mailed with appropriate name highlighted of whoever is receiving the notice. Also, if there are any previous delinquent years, highlight each year in a different color along with the names in that same color. Make a copy of all highlighted notices for County Clerk and County Treasurer.

Give highlighted copies to County Clerk to sign and have notarized. Stress to them to keep copies in order so they correlate with the mailing labels.

After notices are signed, prepare green Return Receipt cards by putting County Clerk address label on back, Owner mailing label on other side along with the Certified Mail number label (from Certified Mail sticker) and checking appropriate boxes for Restricted Delivery and Certified Mail. Do not check Restricted Delivery for banks or companies. RESTRICTED DELIVERY IS ONLY FOR INDIVIDUALS. [75.12(3) = Notice of Application for Tax Deed may be served like a summons or delivered by certified mail with return receipt of the addressee-only demanded.]

Record Certified Mail number from sticker on corresponding Tax Deed Worksheet.

Include a copy of the recorded Federal/state Tax Lien with the Tax Deed Notice for the Internal Revenue Service and/or Dept. of Revenue.

Stuff envelopes with County Clerk's return address. Pay attention to multiple parcels going to the same owner. Send them in one envelope. Use alpha list of delinquent tax owners to find owners with multiple parcels. Place certified mail sticker on front of envelope and Return Receipt card on back of envelope. Borrow "Restricted Delivery" stamp and "Return Receipt Requested" stamp from County Clerk's office. Stamp some extra envelopes before returning stamps to County Clerk.

Take envelopes to mail room. Postage should be coming from a special account created just for mailing the notices.

*****A Notice of Application for a Tax Deed shall not be served earlier than 88 days prior to the earliest date on which the County is entitled to a deed. [75.12(2)]**

COUNTY CLERK

After delinquent tax property research is done and notices and envelopes are prepared by Real Property Lister through Land Information Department, Real Property Lister gives notices to County Clerk for signatures and to be notarized by Deputy Clerk. Real Property Lister gives County Clerk two binders – Cities & Towns.

Notices are mailed out in August using Tax Deed Notice account (10000051-553001)

Property Owners: certified, return receipt, restricted delivery

Lien Holders: certified, return receipt (i.e. banks, other interested parties)

Treasurer has on file proper proof of service/nonservice/publication, if necessary. Attach cover page of Affidavit of Service of Notice to a copy of the Tax Deed Worksheet which contains proof Notices were mailed and to whom.

County Clerk makes a list of delinquent properties for consideration by the Property Evaluation Team to review for taking to December's County Board meeting.

Signed Green Cards: On the worksheets in the binder, highlight in green, the names that come back. File cards in alpha order under the following tabs in small box:

1. Owner
2. Financial Institutions
3. Other lien holders

Unsigned Green Cards:

If forwarding address has expired - try to find latest address and resend.

If deceased – check probate to see who is listed as representative and send to them.

Start Notice of Application for Tax Deed – include the following (See example – page 7):

1. Date of the Tax Certificate
2. Owners name (if multiple years – list under each year)
3. Owners mailing address
4. Property address
5. Legal description (from Land Records System – verify with Real Property Lister)
6. Delinquent amount (verify with County Treasurer) and warning this amount will bear interest and penalty as provided by law.
7. Property identification number (PIN)
8. Notice that after 3 months from the date of service of the notice, the county will apply for a tax deed.
9. Have County Treasurer verify legal notice and place it in Legal Newspaper(s) by the middle of September
10. Legal notice must run for three weeks (check with County Treasurer's office before deadline of newspaper(s) each week to see if any names need to be removed because taxes have been paid in any of the years listed in notice)

Land owners have until the middle of November to pay delinquent taxes or make payment arrangements with the County Clerk.

COUNTY CLERK ACTING AS TREASURER'S AGENT

Treasurer's Affidavit re: Service of Notice of Application for Tax Deed.

Treasurer or treasurer's agent shall make an affidavit setting forth the effort to make service or inability to do so. If no service on taxpayer, then treasurer publishes class 3 notice. Affidavit regarding nonservice and proof of publication shall be deemed completed service of the Notice of Application for Tax Deed. [75.12(3)] (See example – page 6)

Before a tax deed can be issued, proof of service/the returned certified mail receipt or proof of publication of the notice shall be on file and retained by the Treasurer. [75.12(4) – details regarding recovering costs of mailing & publication]

*****No tax deed can be taken upon any Notice of Application for Tax Deed after one year from the last date of service of such notice. [75.12(6)]**

STATE OF WISCONSIN

LINCOLN COUNTY

TREASURER'S AFFIDAVIT

Sec. 75.12(3), Wis. Stats/where service of Notice of Application for Tax Deed cannot be served by personal service or by certified mail/return receipt requested

AFFIDAVIT OF DIANA PETRUZATES

STATE OF WISCONSIN)

) ss

COUNTY OF LINCOLN)

Diana Petruzates, Lincoln County Treasurer being first duly sworn on oath deposes and states as follows:

- 1. That I am Diana Petruzates, Lincoln County Treasurer and in that capacity I have personal knowledge of the facts set forth in this affidavit.
- 2. That in my professional capacity, I collect taxes and maintain the official record of payment of taxes.
- 3. That I have attempted to serve the Notice of Application for Tax Deed on the owner in the manner reflected on the attached "Worksheet".
- 4. That my attempts to serve the Notice of Application for Tax Deed either by personal service or by certified mail/return receipt requested have been unsuccessful.
- 5. That I make this affidavit as a prerequisite to publication.

FURTHER, AFFIANT SAYETH NAUGHT.

Diana Petruzates, Treasurer

Subscribed and sworn to before me
this ____ day of _____, 20__.

Notary Public, State of Wisconsin
My Commission Expires: _____

NOTICE OF APPLICATION FOR ISSUE OF TAX DEED

MARK L VOIGT N6063 STATE RD 107 TOMAHAWK WI 54487
RICHARD H VOIGT

Owner or Mortgagee of the premises hereinafter described:
You are hereby notified that Lincoln County is the owner and holder of tax certificates issued by the County Treasurer of Lincoln County, State of Wisconsin, upon the sale, for the amounts as set forth below, totaling

FOUR HUNDRED THIRTY THREE Dollars and 29 Cents,

for the unpaid taxes on the following described lands, situated in Lincoln County, Wisconsin, to-wit:

Description of Property	Certificate
W2704 STATE RD 64 V306 P142 V378 P343 8.805 A SEC 12-31-07 E 850' OF S 750' OF SE 1/4 SW 1/4 EX V558 P32 & EX OUTLOT 1 OF CSM 1131 V5 P286 & EX OUTLOT 1 OF CSM 1559 D0401716 *PR-12-12B-A	Year of Tax: 2012 Tax Certificate Date: 09/01/2013 Certificate No: 697 PIN: 016-3107-123-9965 Face: \$ 312.15 Plus interest: \$ 109.25 penalty: \$.00 notice fee: \$ 11.89 Total due: \$ 433.29

That such amounts will bear interest as provided by law. That after the expiration of three months from the date of the service of this notice, a tax deed of the lands described in said certificates will be applied for.

Dated at Merrill, Wisconsin, this 14 day of AUGUST, 2015

by Christopher J. Marlowe Lincoln County Clerk

PROOF OF SERVICE

The Lincoln County Clerk, being first duly sworn, on oath says that:

(1) On 08/14/2015 a true copy of this notice, addressed to MARK L VOIGT N6063 STATE RD 107 TOMAHAWK WI 54487 was deposited at the Merrill, Wisconsin post office by certified mail, with a return receipt of the addressee only demanded, and said return receipt is hereby attached, or the certified notice was returned by the post office and is hereby attached.

(2) On a true copy of this notice, addressed to

a mortgagee of an unsatisfied mortgage of said premises was deposited at the Merrill, Wisconsin post office, by certified mail, with a return receipt of the addressee only demanded, and said return receipt is hereby attached, or the certified notice was returned by the post office and is hereby attached.

(3) He/she has been unable to locate any owner of record or occupant of the lands described in said notice upon whom to serve notice, either personally or by certified mail, therefore, the notice has been published 3 successive weeks in the Tomahawk Leader, a newspaper published in the county where said lands are located, and the printer's affidavit of such publication is hereby attached.

Christopher J. Marlowe Lincoln County Clerk

Subscribed and sworn to before me this 14 day of AUGUST, 2015

Deborah A. Rauchle

Notary Public, Lincoln County Wisconsin.

My Commission expires 09/27/2015

TREASURER

Get list from County Clerk of published parcels that did not sign certified mailing. Add publication fee to each parcel for that year on tax bill maintenance.

Send list of properties (only City of Merrill) to City of Merrill Administrator.

Continuously keep list updated for paid taxes.

Work with County Clerk to send letters of intent for payment of delinquent taxes. Seems quite effective if signed by Treasurer and Clerk.

Send final letter to taxpayer and mortgage holders stating Tax Deed will be taken, signed by County Treasurer and County Clerk.

COUNTY CLERK

Property Evaluation Team (See LCC sec. 3.19 for procedure. See statute [75.12]for time deadlines.)

When properties are taken:

Tax Deed Sheet needs to be done-one per property-include the following: (See example - page 9)

1. Legal Description (verify with Real Property Lister)
2. Municipality Name
3. PIN# (Property Identification Number) this number is located in Land Records System
4. Former Owner's name
5. Property Address
6. Land Value – this amount will be listed in Land Records System
7. Improvement Value – this amount will be listed in Land Records System
8. Total Assessed Value – this amount will be combined by formula on spreadsheet
9. EFMV (Estimated Fair Market Value) this amount will be listed in Land Records System
10. Resolution number – date property was taken by the County Board
11. Deed Date – date that Register of Deeds recorded Tax Deed Document (this gets added after the deed is recorded)
12. Deed Recorded – document number that the Register of Deeds assigned to the Tax Deed Document (this gets added after the deed comes back to the County Clerk's Office)
13. Save tax deed sheet by property address (county clerk/deeds/tax deed/year/property address)
This will make it easier to locate the tax sheets moving forward.
14. Email tax deed sheet to Program Assistant in Forestry, Land & Parks Department

TREASURER

Tax Deed Sheet continued: The following information will come from the County Treasurer's Office:

1. Year of Tax
2. Certificate Number
3. Certificate Amount – delinquent amount
4. Specials – (if any are listed)
5. Tax Deed Notice (advertisement cost)
6. Expenses are listed as a separate tab in spreadsheet
7. Recording Fee (price to record a deed) this amount is only listed after Forestry, Land & Parks sells the property.

FINANCE COMMITTEE

Finance Committee approves taking of tax deed properties.

COUNTY BOARD

County Board approves taking of tax deed properties through resolution.

COUNTY CLERK

Tax Deed – includes the following (See example - page 11):

1. County Treasurer's name in "Whereas" paragraph
2. Legal Description (verify with Real Property Lister) – include property address (if known). If the legal is very long; use a second page to keep legal together. Mark in the legal area "Continued on next page."
3. In "Return to" section list Lincoln County Clerk and address
4. PIN # - from Land Records System

5. Tax Certificate Date (verify with County Treasurer)
6. Dollar Amount (verify with County Treasurer)
7. In "Testimony" section County Clerk's name & date the deed will be signed
8. Witness name – have been using County Treasurer as the witness but this could be anyone that is not notarizing the County Clerk's signature.
9. Paragraph below Witness & County Clerk's name - Date the deed will be signed and County Clerk's name
10. Name of Notary and date notary commission expires
11. Drafted by – County Clerk's name
12. Save tax deed by former owner's name (by last name)
13. Print out tax deed
14. Affix County Clerk's seal
15. Affix Notary seal

TAX DEED
SECTION 75.16 WISCONSIN STATUTES

To all to whom these presents shall come, greeting:

WHEREAS Diana Petruzates, treasurer of the county of Lincoln, has deposited in the office of the county clerk of the county of Lincoln, in the state of Wisconsin, a tax certificate of said county, whereby it appears, as the fact is, that the following described piece or parcel of land lying and being situated in the county of Lincoln, to wit:

310 Blaine Street, Merrill, Wisconsin
Lot 7, block 3, Assessor's Plat of V.R. Willard's Addition, City of Merrill, Lincoln County, Wisconsin

Return to: Lincoln County Clerk
Christopher J. Marlowe
801 N Sales Street, Suite 201
Merrill, WI 54452

251-3106-114-0287
PARCEL IDENTIFICATION NUMBER

was included in the tax certificate issued to the county of Lincoln on September 1, 2011, for the nonpayment of real property taxes, special assessments, special charges or special taxes, in the amount of Four Thousand Nine Hundred Eight dollars and thirty cents, in the whole, which sum was the amount assessed and due and unpaid on said tract of land, and whereas it further appears, as the fact is, that the or claimant of said land has not redeemed from said certificate the lands which were included as aforesaid, and said lands continue to remain unredeemed, whereby said described land have become forfeited and the said county is entitled to a conveyance thereof:

Now, therefore, know all by these presents that the county of Lincoln, in said state, and the state of Wisconsin, in conformity to law, have given and hereby do give, grant and convey the tract of land above described, together with the hereditaments and appurtenances, to the said county of Lincoln and its assigns, to their sole use and benefit forever.

In testimony whereof, I, Christopher J. Marlowe, the clerk of the county of Lincoln, have executed this deed pursuant to and in virtue of the authority in me vested by the statutes of the state of Wisconsin, and for and on behalf of said state and the county of Lincoln aforesaid, and have hereunto subscribed my name officially and affixed the seal of the said County Clerk, at Merrill, Wisconsin, in said county of Lincoln, this 26th day of May, 2015.

(Seal)

DONE IN PRESENCE OF

Signature line for Diana Petruzates

Signature line for Christopher J Marlowe
County Clerk, Lincoln County, Wisconsin.

STATE OF WISCONSIN, Lincoln County. ss.

On this 26th day of May, 2015, personally came before me the above named Christopher J Marlowe, to me known to be the person who executed the, foregoing Tax Deed, and to be the County Clerk of the County of Lincoln in said State, and affixed the seal of the said County thereto, and acknowledged that he affixed said seal to and executed said Deed as County Clerk, in and for said County and State, for and in the name of the State of Wisconsin and the County of Lincoln aforesaid, and acknowledged that he so executed the same as the act and deed of said State and County, for the use and purposes in said Deed mentioned, and as by law required.

(Seal)

Signature line for Deborah A Rauchle
Notary Public Lincoln County, Wisconsin.
My Commission Expires September 27, 2015

Drafted by Christopher J Marlowe

16. Do **Interdepartmental Voucher** for recording tax deed in Register of Deed's Office.
(See example - page 13).
In description – "Tax Deed" & property address.
On Expenditure side – date the County Clerk signs voucher.
17. Save voucher as ROD IV - former owner's name (by last name)
18. Print out voucher and have County Clerk sign
19. Coordinate with Register of Deeds – transfer return preparation
20. Take tax deed and interdepartmental voucher to Register of Deeds Office.
21. Register of Deeds will return tax deed with their recording information on it. File in dark gray cabinet in drawer marked tax deeds.

TREASURER

AFTER DEED IS TAKEN

After deed is taken send certified letter to former owner (homestead property only/last 5 years): "Notice" they may be entitled to proceeds of sale [ss75.36(2m)] If former owner does not respond in 60 days after receipt of notice, the former owner forfeits all claim to proceeds. If former owner responds, formula for distribution of proceeds = 75.36(2m), (3), (4) to former homestead owner only.

Get a copy of the deed and tax deed sheet – verify that certificate numbers and amounts are correct on sheet.

Take taxes out of Land Records system and make entries in tax rolls.

Prepare and deliver to Finance, a memo transferring tax certificate amounts by category from tax due account to tax deed account.

FORESTRY

RECEIVED FROM CLERK:

1. Copy of Tax Deed
2. Tax Deed Sheets.
3. All copies of Notice of Application for issue of tax deed.
4. Copy of certified mail card with signatures of owner/s of record, occupant, mortgage holders of record, including parties on land contract, and mineral interest's parties.
5. Copy of page from tax deed information book (with tract info).
6. Class 3 notice.

All descriptions on applications, tax deeds, and tax deed sheets are verified for errors or omissions. Get correct description from Real Property Lister

MAKE FILE FOLDER FOR EACH PIECE OF PROPERTY.

Label needs to include brief description, acreage, township, (former owner)

INDIVIDUAL TAX DEED PROPERTIES
E 100' OF W 1050' OF SW1/4 NE1/4 Sec 29-35-5
3.04 ACRES
TOWNSHIP OF WILSON
(AUGUST/VIVIAN ADAMS)

Folders need to contain: all information received from County Clerk and all information gathered going forward; including maps, copies of correspondence, etc.

WRITE A LETTER TO OWNERS (CC TO MORTGAGE HOLDERS) RE: REPURCHASE.

[See LCC sec. 3.19 and WS 75.35(3) = preference to former owner to repurchase/authority here.]

If the owner wishes to repurchase, the following procedure applies:

1. All back taxes must be paid
2. Penalties/interest and special assessments (if applicable) must be paid

- 3. The following year's taxes must be paid
- 4. Forestry, Land & Parks Committee approval required
- 5. County Board approval by resolution required

IF REPURCHASE, get amount due (by month including interest, penalty, special assessments) from Treasurer.

Sale is by Quit Claim Deed. See "FINAL PAYMENT" and follow from there. Resolution title will be different. Grantee will be the same as on former deed.

IF PREVIOUS OWNER DOES NOT WISH TO REPURCHASE, THE FOLLOWING PROCEDURE APPLIES:

- 1. Three months prior to Tax Deed Sale or as needed, properties deemed of significant value (homes, businesses, lake lots, river lots, etc.) may have a market analysis completed by a realtor. This analysis will be a guide for the Forestry, Land and Parks Committee to use for the establishment of a minimum bid for these parcels. The realty firm chosen for this analysis will be selected in alphabetical order, within close proximity of the parcel at a negotiated cost. It is also recognized that in rare cases a licensed appraisal may be warranted to insure an appropriate minimum bid for a particular parcel.
- 2. Date is set for the Forestry Committee to view the tax deed parcels.
- 3. Minimum bids are set and determined by the following factors:
 - Amount of money the county paid against taxes for the parcel
 - Latest assessed value
 - Market analysis performed by realtor on significant properties
 - Appraisals performed by licensed Appraisers (rare cases)
 - Opinion of Forestry Committee based on recent land sale values
- 4. Date is set for Land Sale
- 5. Create Tax Delinquent Land Sale Listing; which is also used for the ad.
- 6. Using the "GIS Maps Online" program identify adjacent property owners for notification and print maps of properties for inquiries.
- 6. Advertising Procedure is as follows:
 - Advertise three times-Class 3 Legal Ad
 - Ads shall appear 1 month prior to sale in both legal papers, 3 weeks in a row; as decreed per Statutes. Tomahawk Leader and Courier are the "legal papers".
 - Ad will appear on Lincoln County Website.
 - Additional advertising – links will be established between the Lincoln County website and participating realtor, title companies and auction agencies.
- 7. Tax Delinquent Land Sale Listing is mailed to the following with an interest in the properties at least 3 weeks prior to date of sale:

County Board Supervisor for district	Town Chairperson
Mayor & Aldermen--only if property is in city	Clerk of Municipality
Potential bidders (from accumulated lists)	Adjacent landowners

ALL BIDS must be submitted on Bid and Purchase Agreement. (See example below – pages 16-17)

BID AND PURCHASE AGREEMENT

I/We _____ adult(s)

residing at _____
(address and phone)

("Purchaser") hereby agree to purchase Parcel Number _____ from the County of Lincoln subject to the terms and conditions set forth herein.

1. The purchase price (total amount) for the real estate shall be \$_____. Bids must specify a fixed dollar amount as a purchase price. Purchaser agrees to pay the purchase price (less deposit) and deed recording fees in cash, cashier's check or money order within thirty (30) days of acceptance of this Bid and Purchase Agreement by the County of Lincoln.
2. Purchasers' performance may not be dependent on the happening of a contingency (e.g. financing, sale of real estate, etc.).
3. A deposit, in the form of cash, cashier's check or money order payable to the "County of Lincoln", in a sum equal to ten percent (10%) of the total purchase price, must accompany this Bid and Purchase Agreement. If this Bid and Purchase Agreement is accepted by the County of Lincoln and the Purchaser defaults, Purchaser shall forfeit this sum to the County of Lincoln.
4. Conveyance shall be by quit claim deed. A quit claim deed passes any title, interest or claim which the grantor may have in the real estate, but does not profess that such title is valid, nor does it contain any warranty or guaranty of title. Purchaser shall be the grantee.
5. No abstract of title or title insurance will be provided by the County of Lincoln to Purchaser.
6. Any special assessments, judgments or liens shall be the liability of the Purchaser.
7. The real estate (and any improvements) shall be sold "as is – where is", and Purchaser must trust his/her own inspection. Lincoln County makes no representations as to (without limitation by enumeration) zoning and planning laws or regulations, land use, dimensions or actual legal boundaries of the land, acreage, access to the land, topography of the land, drainage patterns of the land and neighboring properties, wetlands on the property, floodplain areas, soil type or quality, water supply or quality, or other natural or man-made features or characteristics of the real estate. Lincoln County makes no representations as to the availability of community services such as sewage disposal, waste disposal, electricity, natural gas/fuel oil/propane gas, road maintenance, snow plowing, police protection, fire protection or other services or conveniences. Lincoln County will not undertake the responsibility for inspection, replacement, repair, remediation and/or clean-up of wells, septic systems, holding tanks, mound systems, structures, environmental hazards or pollution, or hazardous waste or materials located over, beneath, in or on the real estate.
8. If this sale is set aside for any reason in the future, the County of Lincoln's liability to Purchaser is limited to the return of the purchase price. Purchaser shall have no further recourse against the County of Lincoln.

9. The County of Lincoln reserves the right to reject any and all bids or to accept those it deems in good faith to be most advantageous to the County of Lincoln.

Criteria used by the County of Lincoln in determining the acceptance of a bid may include:

- a. Adequacy of the bid price
- b. The proposed use of the real estate
- c. Whether the land will be subject to real estate taxes
- d. The sale which is most advantageous to Lincoln County.

The County of Lincoln may give preferential consideration to bids submitted by former owners or his/her heirs, or adjacent property owners.

10. If Lincoln County determines that two (2) or more of the bids are acceptable, the bids are equal, all criteria is met and either or all sales would be equally advantageous to the County, the sale of said property will be determined by coin flip with the winner being awarded the parcel at the price he/she bid.

11. Any time constraint set forth herein may be extended at the discretion of the County of Lincoln.

12. The County of Lincoln reserves the right to waive irregularities, informalities and technical defects in bid proposals.

13. This Bid and Purchase Agreement (and Invitation to Bid) constitutes the entire agreement between the Purchaser and County of Lincoln, and no oral statements or promises shall be valid or binding.

Dated this _____ day of _____, 20__.

BIDDER(S)/PURCHASER(S):

Signature: _____ Signature: _____

Print Name: _____ Print Name: _____

If you are the successful bidder/purchaser please indicate below how you wish the grantees name(s) and address to appear on the deed:

THIS BID AND PURCHASE AGREEMENT MUST BE FULLY COMPLETED, LEGIBLY WRITTEN OR TYPED, AND MAY NOT BE ALTERED. THIS BID AND PURCHASE AGREEMENT, AND DEPOSIT, MUST BE SEALED IN AN ENVELOPE, LABELED "LAND BID – PARCEL NUMBER: _____" AND DELIVERED TO AND RECEIVED BY THE FORESTRY, LAND & PARKS DEPARTMENT @ 801 N. SALES STREET – SUITE 106, MERRILL, WI 54452 BY THE DATE INDICATED.

BID OPENING: Bids are opened, awarded and approved by the Forestry Committee.

Winning bids: deposit the 10% down payment included with bid in the Land & Timber Bond Acct (62000000-233020).

NOTIFICATION OF BIDDERS: Notify successful and unsuccessful bidders. For unsuccessful bidders: return check with letter. For successful bidders - letter includes amount due in 30 days minus 10% down payment and adding Quit Claim Deed recording fee (\$30.00 for 3 short descriptions or less on one deed) to balance, and exactly how grantee name/s should be written on deed, (this should be included on the Bid and Purchase Agreement but if not, include in letter).

FINAL PAYMENT: Receipt for final payment in Land & Timber Bond Acct (62000000-233020). After final payment is received a resolution for "Approving Conveyance of Real Estate" is prepared for County Board approval. (See example - page 19). Resolution does not include \$30.00 recording fee. Email title of resolution to County Clerk for resolution #. When resolution number is inserted email resolution in word format as an attachment to County Clerk, Deputy County Clerk and cc: Forestry Administrator.

IN SEPTEMBER, new certificate account numbers for the Tax Deed Sheets are produced by treasurer's office. Any properties taken between Jan. 1st and Aug. 31st will have accrued taxes. Email Excel format Tax Deed Sheet for that property to treasurer to enter new certificate number.

COUNTY CLERK

Resolution received from Forestry Department and is prepared for County Board packets.

FORESTRY**AFTER COUNTY BOARD APPROVAL:**

Prepare Request for Quit Claim Deed along with an Inter-Departmental Voucher (IDV) to the Treasurer for purchase amount and an IDV to Register of Deeds for recording fee. (See examples – pages 21-23). Tax deed sheet titled “Tax Deeds Owned by County”, Request for Quit Claim Deed and both IDV’s are sent to County Clerk. County Clerk drafts Quit Claim Deed and sends to Register of Deeds for transfer return preparation and recording along with the IDV; County Clerk also distributes IDV to Treasurer and returns an updated Tax Deed Sheet to Forestry via email. Print Tax Deed Sheet for Quit Claim Deed folder and Tax Deed Sheet binder.

Information to include on Request for Quit Claim Deed:

- 1) Purchase price (do not include recording fee, that will be entered below the legal description)
- 2) Legal description as printed on recorded TAX DEED
- 3) Recording fee
- 4) Grantee/s name and address
- 5) Resolution number and date passed by County Board
- 6) Date passed by Forestry Committee.

REQUEST FOR QUIT CLAIM DEED

BID AMOUNT \$ _____

DESCRIPTION AS FOLLOWS:

LEGAL DESCRIPTION
SECTION-TOWNSHIP-RANGE
ACREAGE (if any)
ADDRESS (if available)
LEGAL PARCEL NUMBER

It is further agreed that the sum of \$30.00 to cover the cost of deed and recording fees will be paid by the grantee.

GRANTEE/S EXACT NAME OF GRANTEE/S

ADDRESS _____

Approved by: Resolution #__ dated _____

LINCOLN COUNTY FORESTRY, LAND & PARKS COMMITTEE

Date (of Request)

Revised 5/2016

LINCOLN COUNTY INTERDEPARTMENTAL VOUCHER

2015 Expense/Expenditure Account	2015 Revenue Account
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Department: FORESTRY, LAND & PARKS DEPARMENT

Department: REGISTER OF DEEDS

Description: Recording fee for Quit Claim Deed-Parcel #(insert parcel#
from Land Sale Listing and name of new owner)

Description: _____

Org	Object	Project	Amount	Credit	Amount	Org	Object	Project
62000000	233020		\$30.00		\$30.00			
Total			\$ 30.00		\$ 30.00			

Departmental Approval:	Month Posted to: SEPTEMBER	Departmental Approval:
Signature	Date	Signature
Date		Date

****Journal entries need approval from both departments involved and source documents to support the entries****

LINCOLN COUNTY INTERDEPARTMENTAL VOUCHER

2015 Expense/Expenditure Account	2015 Revenue Account
---	-----------------------------

Department: FORESTRY, LAND & PARKS DEPARTMENT

Department: LINCOLN COUNTY TREASURER

Description: Parcel #(insert parcel# from Land Sale Listing) sold to (name of new owner)

Description: _____

Debit				Credit			
Org	Object	Project	Amount	Amount	Org	Object	Project
62000000	233020		\$2,600.00	\$2,600.00			
Total			\$ 2,600.00	\$ 2,600.00			

Departmental Approval:	Month Posted to: <u>SEPTEMBER</u>	Departmental Approval:
Signature	Date	Signature
Date		Date

**** Journal entries need approval from both departments involved and source documents to support the entries****

COUNTY CLERK

When properties are sold:

Tax Deed Sheet comes back to County Clerk's Office along with two IDVs (one for ROD & one for County Treasurer), and Request for Quit Claim Deed from the Forestry, Land & Parks Department

Give all the documents to County Treasurer

TREASURER

AFTER TAX DEED PROPERTY IS SOLD:

County Clerk's office gives County Treasurer completed sheets from Forestry Department for receipting purposes in Quit Claim receipt book. Profit/loss is computed (taking into account any former owner's application for proceeds) and after completed, given to County Clerk's office with transfer return attached.

COUNTY CLERK

When County Treasurer has completed his/her portion of the paperwork it will come back to the County Clerk's office.

At this point we do a Quit Claim Deed that needs to include the following (See example – page 25):

1. Name & address of person purchasing the property
2. Legal description – include property address (if known). If legal is very long; use a second page to keep legal together. Mark in legal area "Continued on next page."
3. In "Return to" section list Lincoln County Forestry and address
4. PIN #
5. Below PIN # or in the legal description area; must have following deed exemption listed: "This deed is exempt from the transfer fee pursuant to Section 77.25(2) of Wisconsin Statutes"
6. Below exemption section – This is/is not a homestead property. Date it the day the County Clerk signs deed.
7. County Clerk's Name below where the County Clerk signs his/her name
8. In "ACKNOWLEDGMENT" section include date County Clerk signs and name of County Clerk; name of notary and date commission expires
9. In "this instrument was drafted by" type in County Clerk's name

Save Quit Claim deed under new owner's name (by last name)

Print out and have County Clerk and notary sign.

Affix notary seal

Make copy of Quit Claim deed for our records

File deed in dark gray cabinet in drawer marked Quit Claim deeds

Take Quit Claim Deed & interdepartmental voucher to Register of Deeds Office. After deed is recorded the Register of Deeds gives the original, plus a copy of the transfer return, to Forestry.

QUIT CLAIM DEED

Lincoln County

quit-claims to Donald and Sharon Alsteen
808 S. tomahawk Avenue, Tomahawk, WI 54487

the following described real estate in Lincoln County, State of Wisconsin.

R C Thielman's Second Add'n, E 75' of Lot 2 Blk 3 JC Clarks Add'n *823 V582 P871 (802 S. Tomahawk Ave., Tomahawk)

Return to: Lincoln County Forestry
801 N Sales Street, Suite 106
Merrill, WI 54452

286.3406.041.0019

PARCEL IDENTIFICATION NUMBER

This deed is exempt from the transfer fee pursuant to Section 77.25(2) of Wisconsin Statutes, and is exempt from requirement to file a transfer return pursuant to Section 77.255 of Wisconsin Statutes as Grantor is not a lender for this transaction.

This is not homestead property.
(is) (is not)

Dated this 10th day of October, 20 14 .

(SEAL) * Christopher J Marlowe, Lincoln County Clerk

(SEAL) * AUTHENTICATION

Signature(s)

Authenticated this day of 20

TITLE: MEMBER STATE BAR OF WISCONSIN
(if not, authorized by §706.6, Wis. Stats.)

THIS INSTRUMENT WAS DRAFTED BY

Christopher J Marlowe

(Signatures may be authenticated or acknowledged. Both are not necessary.)

*Names of persons signing in any capacity should be typed or printed below their signatures.

* ACKNOWLEDGMENT

State of Wisconsin, }
Lincoln County. } ss.

Personally came before me this 10th day of October, 20 14, the above named

Christopher J Marlowe

to me known to be the person(s) who executed the foregoing instrument and acknowledge the Same.

*Deborah A Rauchle
Notary Public, Lincoln County, Wis.
My commission expires: September 27, 2015

FORESTRY

Register of Deeds will prepare the transfer return and record the deed/transfer return and return both to the Forestry Dept. Forestry Dept. mails the original deed (and transfer return) with a letter to new owner and keeps a copy for the Quit Claim Deed file folder.

Email copy of deed to Treasurer.

Take all info from individual parcel folder and attach to copy of Request for Quit Claim Deed and copy of IDV's and put in _____ (current year) Quit Claim Deed folder. Include copy of recorded deed and transfer return and a copy of the fully executed "Approving Conveyance of Real Estate" resolution.

Forestry Department will receive a final Tax Deed Sheet from County Clerk. Include with the above documents.

WISCONSIN STATE STATUTES REGARDING TAX
DELINQUENT PROPERTY

75.07(1) = Publication Requirement. The Treasurer shall, at least 6 and not more than 10 months before the expiration of the time for redeeming lands subject to a tax certificate, publish a class 2 notice (2 insertions) of all unredeemed lands (see statute for contents of notice).

75.10 = Mistake in Published List or Failure to Publish a List (above). Extends the time for making redemption. (see statute for details)

“Whenever, by mistake or otherwise, such treasurer neglects or fails to include in the treasurer’s published list any such tract or tracts of land or to publish such list in accordance with the requirements of law, the same may be published at any time within 2 years after the expiration of the period of redemption.

Such publication shall be made in the same manner and for the same time as prescribed in the preceding sections, and such treasurer shall specify in the treasurer’s notice accompanying such published list when the time for making redemption of such lands from such sale will expire, which time shall not be less than 6 nor more than 10 months from the expiration of the full 2 weeks required for the aforesaid publication.

All tax deeds made upon such tracts of land after the expiration of the regular period of redemption shall, after the expiration of such extended period of redemption, be as valid and effectual as if such publication had been made at the time required in such section.”

Do the publications beyond the original 2-year redemption period comply with and satisfy the requirements of Wis. Stats. Sec. 75.10?

- Within 2 years after expiration of original 2 year redemption period
- Publish class 2 notice in same manner as otherwise required
- EXCEPT
- From Wis. Stat. sec. 75.07, Redemption notices; publication:
- Publish as a class 2 notice under Ch. 985 in the county in which the lands are located,
- A list of all unredeemed lands, specifying each tract or lot, the name of the person to whom assessed, if any, and the amount of taxes, charges and interest, calculated to the last day of redemption, due on each parcel, together with a
- Notice that unless such lands are redeemed on or before the last day of redemption, which shall be specified, they will be conveyed to the county.
- and notice states that the redemption period will expire between 6 and 10 months from the last due date of the class 2 notice.

DEFINITIONS

Definitions

- 1 ANNIVERSARY DATE.** The date a fulltime employee begins City Employment (as may be modified by personnel actions).
- 2 APPOINTING AUTHORITY.** A City Official or Committee, Commission or Board who has the authority to appoint and remove individuals to and from positions in the City service.
- 3 CLASS.** One or more positions which are sufficiently alike in duties and responsibilities to warrant using the same title, similar qualifications, selection procedures and the same pay range.
- 4 CLASS SPECIFICATIONS.** A written description of a class containing the class title, a general statement of the duties and responsibilities, examples of typical duties performed and minimum qualifications required.
- 5 CLASS TITLE.** The official designation or name of the class as stated in the class specification. The class title is used on all personnel records and other official personnel files.
- 6 CLASSIFICATION PLAN.** The sum total of all job class specifications in the City service and a system showing salary and classification relationships.
- 7 COMMON COUNCIL.** The Common Council is the governing and policy making body of the City of Merrill and is composed of the eight Alderpersons and Mayor. Its powers and composition is defined in Wis. Stat. Sec. 62.11, as amended from time to time, which section is incorporated into this definition by reference.
- 8 COMPLAINT.** A formal written complaint of a regular City employee regarding working conditions, applications of discipline, any application or violation of the personnel rules and regulations of the City or the department for which the employee works.
- 9 DEMOTION.** The assignment of an employee from one class to another class with a lower pay range.
- 10 DEPARTMENT HEAD.** A City Officer with the responsibility for the operation of a City Department.
- 11 DISCIPLINARY ACTION.** The action taken to discipline an employee, including any action from a verbal reprimand, written reprimand, suspension with pay, suspension without pay, demotion, up to and including discharge.

12 EMERGENCY APPOINTMENTS. An appointment which may be made in case of unforeseen emergency and when necessary to prevent impairment of City service.

13 EMPLOYEE. An individual who is legally employed by the City.

14 ENTRANCE ENTRY LEVEL PAY RATE. The rate at which an individual not currently on the payroll is **generally** to be employed.

15 EXEMPT EMPLOYEE An employee of the City who is not subject to the overtime rules and regulations of the Fair Labor Standards Act (the FLSA), as amended from time to time. It shall also ~~intended to~~ include non-covered employees as defined in the FLSA.

16 LAYOFF. The involuntary separation of an employee because of reasons unrelated to an employee's performance.

17 LIMITED TERM EMPLOYEE. An employee not occupying a positions established by Common Council action. Limited Term Employees are seasonal and temporary employees that have a clear start and end date. Limited Term Employees are not eligible for any fringe benefits as specified in this manual unless required by federal or state law.

18 NON-EXEMPT EMPLOYEE A City employee subject to the overtime rules and regulations of the FLSA.

19 PAY PLAN. A schedule of pay ranges for all classes of positions in the City services.

20 PAY RANGE. The minimum through maximum rates of pay established for each class of positions.

21 CITY ADMINISTRATOR The City Administrator or other City official designated by the Common Council by ordinance to manage personnel issues for the City.

22 POSITION. A grouping of duties and responsibilities to be performed by an employees. A position may be filled or vacant, full-time or part-time, regular, seasonal or temporary.

23 POSITION DESCRIPTION. A written description of all the major duties and responsibilities of a specific position within a class.

24 PROMOTION. The assignment of an employee from one class to another class with a higher pay range.

25 RECLASSIFICATION. The reassignment of a position from one class to another to recognize a change in the duties and responsibilities of a position or to correct an error in the original assignment.

26 REINSTATEMENT. The action by which a former employee may be reinstated to a position with pay and/or fringe benefits comparable to that received at the time of separation or as may be appropriate at the time.

27 SUPERVISOR. The person responsible for the assignment, direction and the work of another employee, usually a full-time City employee.

28 TERMINATION. The removal of an employee from the payroll for voluntary or involuntary reasons, including dismissal, resignation, retirement, or death.

29 TRANSFER. The assignment of an employee from one position to another in the same class or to a class with the same pay range.

INTRODUCTORY MATTERS

GENERAL POLICY STATEMENT

It is the policy of the City of Merrill to provide equal opportunity in employment to all qualified employees and applicants for employment. Positive action is required from all employees to help ensure that the City of Merrill complies with its obligations under state and federal law.

This Handbook is not a contract of employment; the Handbook supersedes and replaces provisions previously found in collective bargaining agreements that have expired and/or found in personnel policies and procedures that require modification due to the recent legislative enactments. The Handbook applies to non-represented employees as well as general municipal employees previously covered under collective bargaining agreement. For employees who remain covered under a collective bargaining agreement, the terms of the bargaining agreement supersede the terms of the Handbook. **Those policies not covered under the terms of the collective bargaining agreement are covered under the Employee Handbook.**

This **Employee Handbook** acquaints employees with the City of Merrill and its policies and benefits provided to all employees. Although supervisors and City administration may also provide such information, it is hoped that this Handbook will be a ready reference to assist from time to time as the need arises. It does not and is not intended to cover these matters in detail or serve as a contract between any employee and the City.

The contents of this Handbook are presented as a matter of information only. While the City believes in the plans, policies, and procedures described herein, they are not intended to be, nor do they constitute, contracts of employment with individual employees. The City reserves the right to modify, revoke, suspend, terminate, or change any or all of such plans, policies, or procedures, in whole or in part, at any time. **The language used in this Handbook is not intended to create, nor is it to be construed to constitute a contract between the City and any one or all of its employees.**

No person other than the Common Council, Library Board, Police and Fire Commission, Transit Commission, Parks and Recreation Commission, and Airport Commission has authority to make any agreement for employment for any specified period of time or to make any agreement contrary to this Handbook. Non-represented employees of the City of Merrill are employees-at-will; that is, employment may be terminated for any reason and with or without notice at any time by the employee or by the City of Merrill. Nothing in the employee Handbook or any other document or statement limits the right to terminate employment at-will. No express or implied agreement to the contrary may be made unless **it is** made by the Common Council either through the Ordinances or by an express written agreement signed by the employee and appropriate officials authorized by action of the Common Council, Library Board, Police and Fire Commission, Transit Commission, Parks and Recreation Commission, and Airport Commission.

This Handbook does not supersede the rights granted by State Statutes or City Ordinances to the Common Council, Library Board, Police and Fire Commission Transit Commission, Parks and Recreation Commission, and Airport Commission, or any employee covered by this Handbook.

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INTRODUCTORY MATTERS

INTRODUCTION

1-1 City of Merrill Employee Team Values

As employees of the City of Merrill, we are dedicated and hard working. We strive to perform in a high quality manner. We seek to do a good job, make positive contributions, and grow as public servants. Most importantly, we must treat each other and the citizens with mutual respect, trust and dignity.

To support this philosophy, it is necessary for us to enhance Merrill's quality of life by effectively managing its resources today and in the future. It is also necessary to provide a work environment that is conducive to learning, to improving one's skills and abilities, to promoting teamwork, and encouraging the use of creativity and innovation.

1-2 City of Merrill Employee Team Principles

As public employees, we foster the belief that each of us must treat each employee and citizen with the same respect, trust and dignity that we personally desire.

City employees want to do a good job, are hard-working, and can improve the services and programs provided by the City of Merrill.

We never compromise our personal and organizational integrity, while acknowledging that the public interest is always paramount to personal or private interests.

Working together as a team is essential to our success as a City. Teamwork requires full participation and collaboration of all employees.

Everyone in the City organization is an important member of the City of Merrill team.

1-3 City of Merrill Employee Nine Tools of Civility

1-3-1. **Pay Attention.** Be aware and attend to the work and the people around you.

1-3-2. **Listen.** Focus on others in order to better understand their points of view.

1-3-3. **Be Inclusive.** Welcome all groups of citizens working for the greater good of the community.

1-3-4. **Don't Gossip.** And don't accept when others choose to do so.

1-3-5 **Show Respect.** Honor other people and their opinions, especially in the midst of a disagreement.

1-3-6. **Be Agreeable.** Look for opportunities to agree; don't contradict just to do so.

1-3-7 **Apologize.** Be sincere and repair damaged relationships.

1-3-8 **Give Constructive Criticism.** When disagreeing, stick to the issues and don't make a personal attack.

1-3-9 **Take Responsibility.** Don't shift responsibility and blame onto others; share disagreements publicly.

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INTRODUCTORY MATTERS

PURPOSE AND SCOPE

2-1 PURPOSE. This handbook represents the formal documentation of an orderly system of personnel administration that has been developed to meet the organizational needs of the City of Merrill and the employment needs of its personnel. The system set forth herein is consistent with the following principles:

- 2-1-1 Recruitment, selection, placement, and advancement of employees is based upon their relative ability, knowledge, and skills as determined through open competition.
- 2-1-2 Recognition of employee performance which exceeds normal performance.
- 2-1-3 Marginal and/or substandard employee performance is discouraged and corrective action will be taken to ensure its discontinuation.
- 2-1-4 Fair treatment of job applicants and employees in all aspects of personnel administration shall be provided and is based solely upon a consideration of factors except where physical requirements constitute a bona fide occupational qualification.

2-2 EQUAL OPPORTUNITY: Qualified applicants are considered for all positions, and neither the City, nor its agents discriminates against any employee on the basis of race, color, religion, gender, sexual preference, age or national origin. The City only hires individuals who are legally authorized to work with proper documentation.

2-3 POLITICAL ACTIVITY: No person while employed by the City, during duty hours, may engage in any form of political activity calculated to favor or improve the chances of any political party or any person seeking or attempting to hold public political office or public election referenda. Any violations of this section may result in disciplinary action, up to and including termination.

- 2-3-1 Definition of "Employer Resources": employees may not use employer resources for political activities. Employer resources include office supplies, electronic equipment including e-mail, facsimile and photocopying machines, bulletin boards, and other public spaces.
- 2-3-2 Definition of "Political" Activities: Partisan "political" activities must be conducted independent of your role as an employee. The following guidelines are not exhaustive, but are intended to help in differentiating between those activities that may be viewed as harmful to workplace functioning and those activities that

generally fall outside the “political” activities subject to employer restrictions and intervention. Employees are expected to avoid the following political activities:

- a) Using working hours or employer resources to solicit money or signatures, or to make political contributions;
- b) Using non-working hours to solicit contributions, signatures or services from other employees who are on work time;
- c) Posting political materials in areas open to the public (generally, individual work stations that are not available to the public are exempt from this restriction);
- d) Using the employer’s mailing address as the return address for political solicitations;
- e) Providing employee mailing lists to any individual or organization for political solicitations if this information is not generally available to the public. (Note; the use and distribution of employer mailing lists to outside parties always requires prior authorization including an assessment of whether fees should be charged to cover production costs);
- f) Providing a forum for an individual candidate to promote his or her campaign without giving an equal opportunity to other candidates, for the same office, to participate in the forum;
- g) Political advocacy in the form of clothing items, armbands and buttons that cause a disruption in operations and/or violates the rights of others including the right to be free from discrimination, harassment and intimidation in the workplace.

2-4 EMPLOYEES COVERED: Unless excluded from coverage, in one of the categories listed and described below, all non-represented employees of the City of Merrill are covered under the policies of this handbook, **as are those employees covered by a collective bargaining agreement for those items not specifically covered by the collective bargaining agreement.**

2-5 EXCLUSIONS: ~~In addition to persons represented by collective bargaining units,~~ persons in other employment or quasi-employment positions within the City organization may also be excluded from one or more of the provisions of this

handbook. Persons in the following capacities are excluded from these provisions:

- 2-5-1 Members of the City of Merrill Common Council.
- 2-5-2 Elected City officers.
- 2-5-3 Non-City employee members of committees, boards or commissions.
- 2-5-4 Independent contractors providing services with City facilities.
- 2-5-5 Volunteer workers.
- 2-5-6 Persons providing services on a per diem basis.
- 2-5-7 Work relief participants.
- 2-5-8 Employees of another unit of government.
- 2-5-9 Consultants.
- 2-5-10 Students engaged in field training.

2-6 EXCEPTIONS: The Mayor or Common Council may make exceptions to any of these policies (e.g. employment situations, or where specific Federal or other funding requirements must be met) when it is assured that granting such exceptions is not detrimental to the system or in conflict with Wisconsin Statutes or Federal laws or regulations.

INTRODUCTORY MATTERS

ORGANIZATION AND ADMINISTRATION

3-1 PURPOSE. This chapter sets forth the delineation of authority and responsibilities in the administration of the City of Merrill personnel system and program. Effective and efficient delivery of City services requires appropriate organization and assignment of responsibilities.

3-2 CITY ADMINISTRATOR: The Administrator is responsible for carrying out the directives and policies of the Mayor and Common Council, subject to statutory limits which may apply. The Administrator shall have clear authority to coordinate and administer the day-to-day operations of municipal government. **The City Administrator serves as the City's Personnel Director.**

3-3 CITY OF MERRILL MAYOR: The Mayor is the Chief Executive of the City of Merrill. As Chief Executive, the Mayor exercises day to day responsibility for the operation of City Government. The Mayor is responsible to ensure that the ordinances and policies adopted by the Common Council are carried out by the Departments, officials and employees of the City of Merrill. The Mayor also serves as the chair of the Common Council.

3-4 CITY OF MERRILL COMMON COUNCIL. *The Common Council:*

3-4-1 Acts to approve the Departmental Organization as set forth in the adopted version of the Annual City Budget.

3-4-2 Authorizes the creation of any new classified positions.

3-4-3 Confirms department head appointments, promotions and terminations, except as otherwise provided for by Ordinance or State Statute.

3-4-4 Approves the compensation policy for non-represented employees and all labor agreements.

3-4-5 Reviews and approves City personnel policies, including amendment of this handbook. Any changes to this handbook may be done by resolution.

3-4-6 Delegates such duties and responsibilities as necessary.

~~**3-5 ROLE OF MANAGEMENT – Department Heads**~~

~~Certain rights and responsibilities are imposed by State and Federal laws and regulations. Many of these rights and responsibilities have implications for policies and~~

~~procedures governing employment. For this reason, the Employer reserves and all management rights regarding employees' employment status.~~

~~Management rights include, but are not limited to, the right to:~~

- ~~3-5-1 Enforce the personnel policies, rules and regulations in their respective departments, and establish reasonable work rules, regulations and schedules of work.~~
- ~~3-5-2 Keep employees informed of current personnel policies.~~
- ~~3-5-3 Manage and direct the employees, and conduct complaint investigations/resolutions.~~
- ~~3-5-4 Hire, promote, schedule, transfer and assign employees.~~
- ~~3-5-5 Immediately notify the Personnel Director of any proposed changes in personnel and participate in selection of replacements.~~
- ~~3-5-6 Appoint or remove employees from positions.~~
- ~~3-5-7 Evaluate the performance of employees on a regular basis.~~
- ~~3-5-8 Lay off and recall employees.~~
- ~~3-5-9 Immediately notify the Personnel Director of any proposed changes in personnel and participate in selection of replacements.~~
- ~~3-5-9 Discharge employees or take disciplinary action.~~
- ~~3-5-10 Schedule overtime as required.~~
- ~~3-5-11 Develop job descriptions.~~
- ~~3-5-12 Assign work duties.~~
- ~~3-5-13 Introduce new or improved methods or facilities or change existing methods or facilities.~~
- ~~3-5-14 Contract out for goods and services.~~
- ~~3-5-15 Discontinue operations.~~
- ~~3-5-16 Direct all operations, assign duties and related work as may be necessary to fulfill the responsibilities and the needs of the City.~~

~~3-6 — SUPERVISORY PERSONNEL. To the extent that department heads delegate authority to them, supervisors may:~~

- ~~3-6-1 — Implement the personnel policies, rules and regulations in their unit.~~
- ~~3-6-2 — Assign duties and related work as may be necessary to fulfill the responsibilities and the needs of the City.~~
- ~~3-6-3 — Administer discipline to employees.~~
- ~~3-6-4 — Participate in the selection of new employees.~~

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OPERATIONS

POSITION AND ADMINISTRATION

4-1 PURPOSE. This chapter sets forth the policies governing the creation, abolition, classification, and funding of positions within the City organization and delineation of administrative responsibilities therein.

4-2 ORGANIZATION CHARTS. The ~~Personnel Director~~ City Administrator maintains Organization Charts listing the authorized positions, and the functional relationship of positions with the City organizational structure. The ~~Personnel Director~~ City Administrator presents the Organization Charts to the City's Personnel and Finance Committee for approval on an annual basis and inclusion in the City Budget.

4-3 POSITION CREATION, DELETION, and MODIFICATION. The Common Council adds to, deletes, or modifies the Organization Charts List in the Annual City Budget.

The Common Council may add/delete/modify positions at any time, but considers the recommendation of the affected Department head prior to acting.

4-4 RESIDENCY.

(a) Residency requirements apply to all law enforcement personnel, fire personnel and the Utilities ~~Superintendent~~ **Manager**, hired after July 1, 2013. Such personnel shall reside within 15 miles of the jurisdictional boundaries of the City of Merrill no later than the end of their probationary period.

(b) Any change in residence for any law enforcement personnel, fire personnel and the Utilities Superintendent shall be in conformity with the above residency requirements. (Res. #2329 9-10-2013)

4-5 PROBATIONARY PERIODS.

(a) ***Probationary Period Required.***

(1) The employee is required to serve a 6-month probationary period commencing on his/her date of employment or promotion, except that new department heads, by transfer, promotion or newly hired, and law and fire personnel shall serve a twelve (12) month probationary period. The employee shall have employment-at-will status during the probationary period.

These probationary periods may be extended up to an additional six (6) months by ~~the Common Council~~, its Personnel and Finance Committee, **or the City Administrator** by written notice to the employee.

(b) **Reduction of Probationary Period.** At any time during the probationary period, ~~the Common Council,~~ the Personnel and Finance Committee or **City Administrator** may reduce the probationary period.

(c) **Dismissal During Probationary Period.** During the Performance Probationary Period, the employee has the obligation to demonstrate proper attitudes and abilities for the position for which employed. The employee may be dismissed by ~~the Common Council,~~ the Personnel and Finance Committee, or the **City Administrator** without prior notice, hearing, or cause during the Performance Probationary Period. ~~Within thirty (30) days after the expiration of the probationary period, the Common Council, its Personnel and Finance Committee or the City Administrator shall make a determination as to retaining the probationary employee.~~ (New Probation Periods Res. #2329 09-10-13)

Note: Completion of the probationary period does not change the employees "at-will" employment status.

4-6 PHYSICAL EXAMINATIONS. New full-time and part-time employees are required to undergo a pre-employment physical and drug testing at City expense after the position is offered but before the employee begins work as a condition of employment. ~~If available, the City's Health Officer or his or her designee will administer the physical~~

4-7 BACKGROUND CHECK. A background check is conducted by the City of Merrill Police Department prior to employment for all new full-time and part-time employees as a condition of employment. The information resulting from the background check is reported to the ~~Department Head~~ **City Administrator** prior to hiring, and placed in the personnel file.

4-8 REGULAR FULL-TIME. Persons employed full-time (~~forty~~ thirty or more hours per week), as established by the Common Council action and defined in City ordinances. These persons receive full fringe benefits as specified in this manual.

4-9 REGULAR PART-TIME. Persons employed less than full-time, in positions established by Common Council action. Those persons receive either pro-rata or no fringe benefits as specified in this manual.

~~Personnel and Finance Committee authorization is required for all employees working thirty (30) or more hours per week on a regular basis.~~

4-10 LIMITED TERM EMPLOYEES (LTE). A Limited Term Employee is defined as an employee not occupying positions established by Common Council action. Limited Term Employees are seasonal and temporary employees that have a clear start and end date.

Limited Term Employees are not eligible for any fringe benefits as specified in this manual unless required by federal or state law.

No such employee may be employed in violation of Section ~~13-4~~ 11-4 (Nepotism) of this manual.

4-11 FILLING VACANCIES. ~~The Common Council is empowered to authorize or deny the filling of positions as they become vacant. The City Administrator is empowered to authorize or deny the filling of any budgeted position as they become vacant.~~ (12-9-14 CC Minutes)

Upon occasion it is necessary that a City Department shall be in need of an employee to perform certain services for the City, not to exceed 1200 hours per year, and assuming there are sufficient funds in the department's budget to pay for the same, no Common Council and Committee authorization shall be required.

The following process will be followed for hiring of persons to fill existing Authorized Positions and newly created positions:

4-11-1 Existing Authorized Position

The first step in the process when a vacancy occurs in an existing Authorized Position is for the Department Head to report the vacancy to the ~~Personnel Director~~ City Administrator.

When the ~~Personnel Director~~ City Administrator determines that a vacancy exists, ~~the matter shall be referred to a Committee of the Whole meeting for consideration and that committee shall make a recommendation to the Common Council.~~ City Administrator shall determine the need for filling the vacancy and act accordingly.

4-11-2 Newly Created Position/Hire

The ~~Personnel Director~~ City Administrator shall take a request for a new position/hire to a Committee of the Whole meeting for consideration. That Committee shall make a recommendation to the Common Council.

The authorization of the new position automatically includes ~~lifting of the hiring freeze and~~ authorization to recruit to fill the position;

4-12 POSITION DESCRIPTIONS. The ~~Personnel Director~~ City Administrator oversees the development and modification of position descriptions for all positions within the City organization. Department Heads may modify position descriptions or job titles subject to the approval of the ~~Personnel Director~~ City Administrator. The ~~Personnel Director~~ City Administrator maintains current position descriptions for all positions within the City organization.

4-13 ADDITIONAL HIRING INFORMATION. For additional information and hiring practices and procedures, please see Merrill Municipal Code #2-191 and Policies and Procedures chapters *Hiring* and *Hiring Police and Fire with Questionnaire*.

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OPERATIONS

RECRUITMENT AND SELECTION

5-1 PURPOSE. This chapter sets forth the policy and practices of the City of Merrill governing the recruitment and selection of persons for placement in employment positions.

5-2 POLICY. It is the policy of the City of Merrill to recruit and select the most qualified persons for the positions in city services in accordance with the City's Equal Opportunity Policy. Recruitment and selection activities reflect the affirmative action goals of the City of Merrill. Promotional and internal transfer opportunities for existing personnel are actively encouraged.

5-3 RECRUITMENT. The City Administrator coordinates and supervises the recruitment of candidates for all City positions for which no immediate internal promotion or transfer is authorized. The City Administrator is notified of vacancies in City positions prior to any steps taken to fill the position. The recruitment program is designed to meet the current and projected personnel needs of the City, is tailored to each individual position to be filled, and is directed to sources likely to yield applicants. The City Administrator authorizes newspaper and other media advertisements. For a limited number of positions requiring a level of skill and experience not readily found locally, including, but not limited to department heads, **use of statewide/national** publications and professional journals may be authorized.

5-4 JOB VACANCIES AND INTERNAL NOTIFICATIONS. When the Employer determines that a vacancy or new position shall be filled, the Employer shall post a notice, in a prominent location throughout the City facilities, of such vacancy or new position, for a minimum of five (5) working days. The notice shall include the date the position is to be filled, title of position, requirements, rate of pay and benefits. The Employer retains the right to determine whether and when to recruit outside applicants.

~~All employees who meet the minimum qualifications for the position, will be given the opportunity to interview for the opening. All employees who interview for a position will be notified of selection results.~~

5-5 APPLICATION. All applications for employment are made on forms meeting State and Federal Requirements. Applicants may be required to provide proof in verification of **employment** applications statements made.

~~**5-6 REJECTION OF APPLICATION.** The City of Merrill may reject any application for employment. The basis may include but is not limited to the following:~~

~~5-6-1 Improperly completed or falsified the application.~~

- ~~5-6-2~~ Has been convicted Conviction of a crime which renders him/her unsuitable for the position. (Determination of this basis is contingent upon the nature of the offense, date of occurrence, eligibility for surety bond, and other legally relevant considerations).
- ~~5-6-3~~ Does Not meeting, or will not meet at the time of placement, the required minimum age for the position.
- ~~5-6-4~~ Has An unsatisfactory employment record which indicates unsuitability for the position.
- ~~5-6-5~~ Applied after the published deadline for application submission.
- ~~5-6-6~~ Is a Membership of in an organization which advocates the violent overthrow of the government of the United States.
- ~~5-6-7~~ Is Physically or mentally unable to perform the duties of the position, and such inability cannot be reasonably accommodated by the city.
- ~~5-6-8~~ Does not meet the minimum skill or experience requirements of the position.
- ~~5-6-9~~ Does not pass drug screen evaluation.
- ~~5-6-10~~ Does not pass employment physical as required by the City.

~~5-7~~ **NOTICE OF REJECTION.** Whenever an applicant has applied for a current vacancy and is rejected, notice of the rejection is will be mailed to the applicant.

5-7 INTERVIEW. Only the best qualified applicants are selected for interviews and final consideration. The City Administrator will develop policies **procedures** for conducting interviews with applicants for City positions.

5-8 INTERVIEW EXPENSE. Applicants who are called in to interview will normally do so at their expense. The City may elect to reimburse an applicant for all or part of reasonable expense incurred in conjunction with interviews including travel, meals, and overnight accommodations. Payment for such expense must be approved in advance by the Personnel and Finance Committee.

5-9 SELECTION DEVICES. The City Administrator is responsible for determining methods to be used to screen applicants for job vacancies, except to the extent reserved to other bodies of the City by ordinance or State Statute (e.g., the Police & Fire Commission). In developing the selection devices, the **Committee City Administrator** confers with department heads and others familiar with the knowledge, skills and abilities required and devices to best

measure these factors. Such methods or devices may include, but need not be limited to, one or more the following;

- 5-9-1 Review of education, training, and experience as shown on the application and resume.
- 5-9-2 Practical written or oral tests, work samples or performance test if job related.
- 5-9-3 Physical tests of strength, stamina, or dexterity, and pre-employment health examination when job related.
- 5-9-4 Background and reference inquiries.
- 5-9-5 Personal interviews.
- 5-9-6 Drug screening for new employment.

5-10 CONFIDENTIALITY. All persons participating in the development and maintenance of selection materials must exercise every precaution to ensure the highest level of confidentiality and security.

5-11 NEW EMPLOYEE ORIENTATION. The orientation of a new employee is the final step in the hiring process. Without a planned orientation program, employees would be compelled to ask their co-workers for the information they need, and might be misinformed. A well-organized orientation program enables new employees to be sure that they are getting all the facts firsthand, increases morale, and contributes to a more positive attitude toward the City.

The City has devised a formal Orientation Program for all new employees. It consists of two (2) phases:

- Phase I -- Personnel Department
- Phase II -- Immediate Supervisor

It is important that each phase of the two (2) phases of the Orientation Program be completed (see attached checklists). If you do not receive the proper forms, contact the City Administrator at once to secure them. The orientation of new employees is very important and should be carried out conscientiously. Every effort should be made to make them feel comfortable and welcome. The checklists on the following pages, or a version as modified to match existing policies, is used by the City Administrator and the employee's immediate supervisor. Please note that the attached forms are intended to provide a template of the issues to be covered in orientation. Actual orientation checklists may vary depending on specific departmental and/or personnel department practices and procedures.

PERSONNEL ORIENTATION CHECKLIST
(COMPLETED BY: CITY ADMINISTRATOR OR DESIGNEE)

Employee Name _____

Department _____ Hire Date _____

The following items are to be discussed with the new employee upon his/her successful completion of physical exam and drug test.

✓ = Done
Discussed

✓ = Done
Sign up
Employee

- 1. W-4 Withholding Tax Form (Federal). _____
- 2. WT-4 Withholding Tax Form (State). _____
- 3. Form I-9 Employment Eligibility Verification.
**Copy of Passport or Drivers License & another form of ID _____
- 4. Direct Deposit of Payroll Check – Voided Check Required
** Savings, Checking, Loans as direct deductions – ACH _____
- 5. Emergency Contact Form. _____
- 6. Medical Report. _____
- 7. Life Insurance Application w/booklet.
** Advise of Coverage for Spouse/Dependents _____
** Additional Employee Coverage _____
- 8. Retirement Form w/booklet.
** Application for Variable Participation _____
** Additional Contributions Booklet _____
** Beneficiary Designation _____
** Benefit Information Request Form. _____
- 9. Notice of Change of Standard Sequence _____
- 10. Health Insurance Application w/booklet.
** Creditable Coverage Notice _____
** Health Benefit Exchange – ACA Notice _____
- 11. Children’s Health Insurance Program Notice(CHIPS)

	✓ = Done <u>Discussed</u>	✓ = Done <u>Sign up Employee</u>
12. Health Insurance Incentive Plan.	_____	
13. HSA – Health Savings Account (with High-deductible Insurance)	_____	_____
14. Market Place Coverage Options	_____	
15. Wisconsin Deferred Compensation Program.	_____	
16. VOYA 457(b) Deferred Compensation Program	_____	
17. Best Flex – Employee Benefits Cooperative.	_____	_____
18. Dental Insurance	_____	_____
19. Disability Insurance (1200 hrs & over are eligible).	_____	
Madison National	_____	
AFLAC Info. And Waiver	_____	
Advantage Group Inc. (short-term disability, accident, critical illness, etc)	_____	
** Illinois Mutual	_____	
** Transamerica	_____	
20. Employee Assistance Program.	_____	
21. Personnel Policy Booklet – Non-Union Pers. Only.	_____	_____
22. General Computer Usage Guidelines.	_____	_____
23. First Aid Policy.	_____	
24. United Way Contribution	_____	
25. Post Employment Health Plan – Police Union Officers & Fire Union (only)		_____
26. Department Head/Supervisor Orientation Check List		_____

QUESTIONS

I have been advised and I understand all information covered above. I have also been issued copies of the Personnel Policies and Insurance booklets, and General Safety Rules checklist.

Signature of Employee

Date

Personnel Representative: _____
Signature

Date

Place Completed form in Employee's Permanent File.

(08-11-16 changes made)

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DEPARTMENT ORIENTATION CHECKLIST
(COMPLETED BY: DEPARTMENT HEAD OR SUPERVISOR)

Employee Name _____

Department: _____

Department Supervisor: _____

Date: _____

This checklist is to insure that all necessary supplies, tools, information, and safety equipment have been given to your new employee.

Welcome new employee and put him/her at ease.

Discuss:

✓ = Done

- | | | |
|-----|---|-----|
| 1. | Hours of work | [] |
| 2. | Lunch/Break provisions - time and place | [] |
| 3. | Overtime policy. | [] |
| 4. | Attendance – Proper Reporting | [] |
| 5. | Pay procedures: when, where, how. | [] |
| 6. | Vacation/Holiday/Sick leave eligibility | [] |
| 7. | Bulletin boards & restrooms: where located | [] |
| 8. | Parking | [] |
| 9. | Telephone Call – Emergency or Other | [] |
| 10. | Department rules and regulations. | [] |
| 11. | How to get tools and supplies. | [] |
| 12. | City Safety Policy: | |
| | a. Review department safety rules and record. | [] |
| | b. Inquire about employee's past safety record. | [] |
| | c. Explain procedures to follow in case on-the-job injury occurs. | [] |
| 13. | Importance of good housekeeping and elimination of scrap. | [] |

Provide employee with:

✓ = Done

- 1. Employee's job classification (title). []
- 2. Initial assignment and necessary training. []
- 3. Explain/show new employee his/her job. []
- 4. Goals of the first few months - what he/she should learn. []
- 5. Introduce employee to department head. []
- 6. Introduce employee to his/her training instructor. []
- 7. Required Uniforms/Safety Shoe requirements. []
- 8. Provide lock with key, where applicable. []
- 9. Required tools. []
- 10. Required safety equipment. []
- 11. Type of on-the-job training/possible promotional opportunities he/she will be given. []
- 12. Introduce employee to Steward(if applicable). []

Employee questions, if any:

Employee Signature

Date

Signature of Department Head/Supervisor

Date

Return completed and signed form to the Personnel Department.

OPERATIONS

COMPENSATION ADMINISTRATION

6-1 PURPOSE. This chapter sets forth the basis of authority and the delineation of responsibilities in the City Administrative Compensation Plan.

6-2 ADMINISTRATIVE COMPENSATION PLAN. The Administrative Compensation Plan covers all regular positions not covered by a collective bargaining agreement, professional services agreement, or grant agreement. The principal objectives of the plan are the following:

6-2-1 To provide for a competitive compensation structure and practice in order to enhance the recruitment and retention of a fully competent work force.

6-2-2 To provide for a high level of internal equity in compensation administration in order to foster the purpose of rewarding and encouraging job performance of a superior or exceptional quality.

6-2-3 To be sensitive to the local economy and budget.

6-2-4 To recognize the contributions of part-time employees who provide essential City services on a long-term basis often with the same professional qualifications and performance standards as Regular Full-Time Employees

6-3 POLICY. The City of Merrill's Personnel and Finance Committee establishes the general policy governing the administration of the plan and through the Budget and Tax Levy Ordinance, or by resolution confirmed by the Common Council, and establishes the amount of pay increase (if any) employees receive.

6-4 ADMINISTRATION. The Personnel and Finance Committee establishes specific rules and procedures governing the overall administration of the plan. The Committee determines the specific wage rates individual employees receive, consistent with the rules and procedures established. The City Administrator and Finance Director oversee the day-to-day administration of the plan, implement compensation adjustments approved by the Common Council, and ~~certifies~~ certify the compliance of any such adjustments with the established rules and procedures.

6-5 COMPENSATION RANGE ASSIGNMENT. Compensation ranges may be assigned to individual positions, on an annual basis, by the Personnel and Finance Committee with confirmation by the Common Council. The Personnel and Finance Committee may establish a compensation scale to ease the administration of compensation changes.

6-6 INITIAL COMPENSATION ASSIGNMENT. Upon hire, an employee is advised, in writing, as to their beginning compensation. The beginning compensation is within the compensation range established for the position and is normally the minimum rate in the range. A Department Head may request that a particular appointment be made above the entrance pay rate. Such requests must be made in writing and approved by the ~~Personnel & Finance Committee, with Common Council confirmation~~ City Administrator.

6-7 REGULAR PART-TIME EMPLOYEE COMPENSATION ADJUSTMENTS. Regular Part-Time Employees routinely working ten or more hours per week in a position that has been classified in the Non-Union Compensation Schedule, are eligible for pro-rated step adjustments based upon percentage of position (e.g. twenty hours would be 50%) and length of service.

6-8 ANNUAL COMPENSATION REVIEW AND ADJUSTMENTS. Following the annual revision of the plan, the Personnel and Finance Committee may authorize compensation adjustments to employees in accordance with the rules established in the plan. ~~In so doing, the Personnel and Finance Committee takes into consideration the recommendation of the Department Head regarding the demonstrated job performance of the employee.~~

6-9 OTHER ADJUSTMENTS. The following personnel actions may require a compensation adjustment for an affected employee:

6-9-1 **TRANSFER.** When an employee is transferred from one department to another having the same ~~job content~~ assigned compensation range, the compensation range in effect for the employee prior to the transfer remains in effect.

6-9-2 **PROMOTION.** When an employee is promoted to a position having a higher ~~job classification~~ assigned compensation range, the employee is eligible for a compensation adjustment upon promotion. The terms, conditions, and amounts of any such adjustment are approved by the Personnel and Finance Committee. Such adjustment is usually to the closest step in the pay grade of the new position above the employee's compensation before the promotion.

6-9-3 **DEMOTION.** When an employee is demoted to a position having a lower ~~job content~~ assigned compensation range, the employee ~~assumes~~ moves to the ~~compensation step~~ in the new ~~position~~ assigned compensation range ~~based on~~ commensurate with the number of years of employment with the City, subject to review and adjustment by the supervising committee of the position.

6-9-4

TEMPORARY CLASSIFICATION. When a Supervisory Employee is absent from his/her position for a period exceeding 20 working days for medical or other reasons (excluding vacations), and if a department employee, as designated by the City Administrator, assumes those duties during that absence, that employee shall be paid at a rate equal to one compensation grade higher than their normal compensation. Such additional compensation shall be retroactive to the first day of assumption of additional duties. This adjustment shall cease upon the return to work by the Supervisory Employee. Such temporary classifications will be reviewed by the Personnel and Finance Committee prior to payment.

6-10 LONGEVITY. All full time employees hired prior to January 1, 1998, except elected officials, who are under the Wisconsin Retirement System with five or more years of continuous paid service with the City receives a longevity payment of two dollars and twenty-five cents (\$2.25) per month of paid service retroactive to the first day of employment. The longevity payment is based on the employee's anniversary date plus any additional months from such date to the end of December of the current year. The check for longevity pay is issued on or about the Friday before Thanksgiving. Retiring employees receive such payment for longevity prorated on the basis of percentage of the calendar year served (figured to the end of the month in which they retire) at the time of retirement. Persons who terminate service with the City do not receive any pro-rated longevity payment, except in the case of death. Police Supervisory employees who entered City service on or after January 1, 1994 under the contract between the City and the Merrill Professional Police Association shall not be eligible for longevity pay under this paragraph.

Employees whom previously received a longevity payment, who are working less than full-time, such as under an ADA work accommodation or whose position is reduced from full-time due to fiscal constraints, will receive pro-rated longevity pay.

Pursuant to Common Council action January 10, 2012, no additional employees will be added to the list of those eligible for longevity and all future longevity payments will be frozen at the 2011 dollar amount for those employees who received longevity payments in 2011.

Former Fire Captains removed from the Fire Union **after** October 1, 2012 will receive Longevity compensation frozen at the 2012 amounts. Former Fire Captain removed from the Fire Union **prior** to October 1, 2012 will receive Longevity compensation frozen at the 2011 amounts. (Res. #2330 09-10-13)

6-11 GARNISHMENTS. Definition: A garnishment is a court order to an employer to withhold a sum of money from an employee's wages or compensation. A federal levy, which takes precedence over all other garnishments, can take 100 percent of

all money due to an employee as of that date. It is quite common for the employee to be allowed to work out an arrangement for paying in installments. Child support orders take precedence over garnishments due to debts, judgments, or other attachment orders.

- 6-11-1 POLICY: The City conforms to applicable federal or state laws and regulations relating to garnishments.
- 6-11-2 PROCEDURE:
- (a) All garnishments are handled by the Finance Director. An employee's department head is notified of any garnishment orders in order to promptly notify the affected employee.
- (b) The Finance Director consults with the Mayor or City Attorney before action is taken.
- (c) The Finance Director immediately notes the date when withholding is to begin and ensures that the garnishment begins by that date.
- 6-11-3 RESPONSIBILITY: The Finance Director and department heads implement the policy after consultation with the City Attorney.

OPERATIONS

SCHEDULED HOURS AND OVERTIME

7-1 PURPOSE. This chapter sets forth the policy and practice governing the establishment of work schedules, the scheduling of overtime, and forms of overtime compensation.

7-2 SCHEDULED HOURS. The normal scheduled hours for each full-time position is forty hours per week in accordance with City policy. Part-time employees work a normal schedule of hours averaging less than those established for full-time position within the department.

7-2-1 Normal operating hours for City Hall and other City administrative offices is from 8:00 a.m. until 4:30 p.m. Offices in City Hall are generally open during these hours. Offices may be closed during lunch, with the exception of the Police and Fire Departments; and City Clerk/Director of Finance Offices.

7-2-2 Notwithstanding the foregoing, regular full-time employees may arrange an alternative schedule with the approval of the department head and City Administrator provided that the schedule allows for forty hours of work per week and service to the public is not diminished.

7-2-3 *Library*, hours and work schedules for library staff members is established by the Library Board.

7-2-4 *Parks and Recreation Department*, hours will be 7:00 A.M. to 3:30 P.M. Monday through Friday. Arena Specialists position will work on as needed basis with primary hours scheduled for evenings (i.e. after 3:30 P.M.) and weekends.

7-2-5 *Garbage and Recycling Department*, Pickup Crew Only: 6:00 A.M. to 2:30 P.M., Monday through Friday.

7-2-6 *Street Department*, the regular schedule hours shall be from 7:00 A.M to 3:30 P.M. Monday through Friday.

7-2-7 *Utilities Department*, from 7:00 A.M. to 3:30 P.M. and one (1) employee on call from 3:30 P.M. on Friday to 7:00 A.M. the following Monday.

There will be one person from the water and sewage department on call from 3:30 P.M. Friday until 7:00 A.M the following Monday. There will be assigned scheduled work on Saturday morning starting at 7:00 A.M. for the on-call person. Once the assigned

work for that day has been completed the employee may punch out for the day without further pay. The on-call employee shall be given a cellular telephone for use and if contacted regular overtime and call time provisions would apply. In recognition of the employee's weekend call time service, the City will provide a paid day off on the following Friday.

- 7-2-8 *Wastewater Treatment Plant*, there will be a rotating schedule regarding the water and sewer department work on weekends. For payroll purposes their work week will be, Friday at 12:00 midnight through Friday at 11:59 P.M. work week, with scheduling set up by the Department Head.

For Parks and Recreation Department and Street Department (except Garbage and Recycling) employees, an alternative four (4) day, ten (10) hour per day schedule may be established by the Parks & Recreation Director and Street Commissioner Superintendent for their department upon approval of the City Administrator/City Administrator.

7-3 LUNCH PERIODS. A non-paid one-half hour lunch period is normally provided midway through an employee's shift. A different time for lunch break is permitted provided that it is approved by the employee's department head, service to citizens is not harmed, and the employee's schedule is such to accommodate a 40-hour work week. This section does not apply to police and fire personnel who are required to remain on duty and respond to calls during any lunch break.

7-4 OVERTIME/COMPENSATORY. Each position is designated as either "Non-Exempt" or "Exempt" from the Federal Fair Labor Standards Act and state wage and hour laws. Employees in "non-exempt" jobs are paid on an hourly basis and are entitled to overtime pay for hours worked in excess of 40 hours per week. Employees in "exempt" positions are generally paid on a salary basis and are excluded from specific provisions of federal and state wage and hour laws and are not eligible for overtime pay. Employees should contact their supervisor if they are unsure of their position's designation.

Any paid leave time shall be counted as hours worked for overtime purposes.

All overtime must be approved in advance by management.

All City employees, unless exempt, are paid at time and one-half the regular rate of pay for all time worked in excess of their regular work week. For purposes of this manual, a work week begins at 12:01 a.m. on Monday and run through 11:59 p.m. the following Sunday, except Wastewater Treatment plant employees.

City employees, upon the approval and in the discretion of their department head, may receive overtime pay in the form of compensatory time at the rate of time and one-half. Compensatory time may be accumulated up to a maximum of 80 hours and a

maximum of 40 hours annually may be paid out by December 15th, if requested by the employee prior to October 15th. In addition a maximum of 24 hours of compensatory time may be carried over into the following calendar year.

7-5 POLICE SUPERVISORY PERSONNEL. Police Supervisory Personnel, not covered by the collective bargaining agreement, have the following work hours:

7-5-1 *Police Supervisory Personnel.* The following rules apply to non-union police supervisory personnel except for the Police Chief, Captain, and Investigative Lieutenant.

- (a) Except for changes necessitated by training and departmental manpower needs, the normal work day consists of a twelve hour shift. The normal work schedule shall be 2 days on duty, followed by 2 days off duty followed by 3 days on duty, followed by 2 days off duty, followed by 2 days on duty followed by 3 days off duty on a continuing 2-2, 3-2, 2-3 schedule. In the event that this schedule differs from the schedule under the contract between the City and the Merrill Professional Police Association (the Union Schedule), it shall be adjusted to match the Union Schedule.
- (b) The schedule shall provide an additional 12 hours off per month and 48 additional hours per year, when circumstances permit, as determined and administered by the Chief of Police. Non-union supervisory personnel receive an additional 16 hours off per year. After eighteen (18) years of service, all non-union supervisory personnel receive an additional 8 hours each year in addition to the above described days off.

7-5-2 *Fire Department Supervisory Personnel.* Fire department supervisory personnel (**Battalion Chief**) not covered by the collective bargaining agreement work a ~~40-hour~~ **a 56 hour week, except the Operations Battalion Chief who works a 45 hour week**

- (b) All Fire department employees not covered by union contract are entitled to one (1) Kelly day per year. Employees must have at least one (1) full year of service to be eligible for a Kelly Day. In addition, employees with eighteen (18) years of service receive one (1) additional Kelly Day each.

- 7-6 **DEPARTMENT HEADS.** Department heads and other exempt employees, as executive or professional staff, work such hours and times as necessary to complete their duties.

DRAFT

OPERATIONS

EMPLOYMENT CONVERSION TO PART-TIME STATUS CONTINUANCE, LAYOFF, RECALL FROM LAYOFF

8-1 PURPOSE. The purpose of this chapter is setting forth the policies and practices regarding employment conversion to part-time, continuance, layoff, and the recall of laid off employees.

8-2 CONVERSION TO PART-TIME STATUS. Employees in regular full-time positions, who convert to part-time status, retain sick leave and vacation benefits previously earned, per the fringe benefit policy for part time employees.

8-3 LAYOFF. The Employer retains the right to lay off employees, in whole or in part, and to retain those employees who are most qualified to perform the available work, regardless of their previous length of employment.

In the event of lack of work or lack of funds, employees may be laid off based upon the nature of the duties to be consolidated or eliminated, funding levels and the past performance of the individual employees involved. Under certain circumstances, as determined by each Department Head, workweek reductions may be imposed in lieu of layoff. Part-time, and other Limited-Term Employees in the same classification are laid off before any regular, full-time employee.

The rehiring of employees that have been laid off shall be determined by the Employer based on the need for the most qualified person to perform the available work.

- 8-3-1 Employees laid off are eligible for continuation of their participation in the Group Health Insurance Programs in accordance with State and Federal Laws, provided that they submit a written request, and pay the full premium to the Treasurer starting the first month following the month in which the layoff occurs. Employee premium payments must be made on a monthly basis. Failure to pay premium within 30 calendar days will result in group health insurance program cancellation.
- 8-3-2 Laid off employees may not accrue sick leave or vacation credits during any time of layoff, but retain all past sick leave accumulations for possible use following recall from layoff, and retain seniority for vacation calculation purposes following recall.
- 8-3-3 Laid off employees may continue their participation in other insurance programs at their expense for up to eighteen months

following the first day of the month following the date of layoff, in accordance with the terms established under the various insurance programs.

8-3-4 Laid off employees may continue on the payroll beyond the date of layoff until all earned and accrued vacation and floating holidays benefits are exhausted.

8-3-5 Laid off employees may be given preferential treatment in recall and/or placement in other appropriate vacancies based upon their demonstrated abilities and past performance.

8-3-6 Laid off employees who have not been recalled to their former positions or placed in another appropriate position within 6 months from their date of layoff, are considered terminated from City Employment.

8-3-7 It is the responsibility of laid off employees to notify the Personnel Director as to their current address and telephone number so that recall may be effectively handled. Any employee failing to do so may be considered to have forfeited his/her recall or other placement rights.

8-3-8 Persons assigned to reduced work weeks in lieu of layoff have their salaries and benefits eligibility administered on a prorated basis effective from the date of work week reduction.

8-4 RECALL FROM LAYOFF. Any employee recalled from layoff shall report for work as soon as possible following the date of recall notice but no later than seven calendar days therefrom. An employee who fails to report for work within the recall period shall be considered to have voluntarily terminated his/her employment. Exceptions to the work return requirement may be made at the discretion of the Personnel Director for medical or other compelling circumstances. In the event that other appropriate employment is offered by the City to a laid off employee, the employee is obligated to accept such employment in order to retain his/her employment status with the City. Refusal of such employment shall be considered to constitute a voluntary termination of employment

OPERATIONS

EMPLOYMENT TERMINATION

9-1 PURPOSE. The purpose of this chapter is that of setting forth policies governing employment termination of all types.

9-2 NOTIFICATION. Employees planning to voluntarily terminate their employment with the City of Merrill are requested to notify their department head as far in advance as possible, but not less than two (2) weeks prior to their last day on the job. Department Heads, and others holding top administrative positions, are requested to provide an advance notice of three months.

9-2-1 Once a resignation has been submitted, it cannot be withdrawn except upon mutual agreement by the employee and the Department Head.

9-2-2 Persons dismissed or involuntarily terminated from employment do not normally receive advance notice of termination.

9-2-3 Terminating employees must turn in all keys and other City properties in their possession immediately to their supervisor or other designated personnel as directed.

9-3 RETIREMENT. For the purpose of establishing eligibility for annuity payment under the Wisconsin Retirement System and/or Social Security persons retiring are eligible for a payment of all earned and accrued benefits, such as vacation and sick leave, which shall be pro-rated to the date of retirement. ~~No employee may carry over more than 40 hours per year. Sick leave payouts shall be calculated as per Section 12-3-7 of the Personnel Policies, Nonunion Employee Manual.~~

9-4 RESIGNATION. After a minimum of one (1) year of continuous employment, employees voluntarily terminating their employment for purposes other than retirement and who provide proper notice in accordance notice provisions of this article are eligible for a payout of all vacation time accumulated up to the employee's last day on the job. No other benefits are paid out.

9-5 DISMISSAL. Persons involuntarily terminated (dismissed) from City employment for misconduct are ineligible for any form of termination pay other than payment for regular time worked.

9-6 HEALTH INSURANCE CONTINUATION. Persons terminating their employment for any reason are eligible to continue their participation in the City's group health insurance program in accordance with State and Federal Laws.

OPERATIONS

RECORDS MANAGEMENT

10-1 PURPOSE. Written personnel records are essential to the establishment of formal data regarding the employment history of all personnel. In addition, for the purpose of meeting a variety of legal requirements, the establishment and maintenance of records relative to all personnel department activities is essential. This chapter sets forth the basic personnel record keeping requirements and identifies procedures governing accessibility to such records.

10-2 INDIVIDUAL PERSONNEL FILES. An individual personnel file is maintained for each person employed by the City of Merrill **in compliance with Wisconsin state law.**

10-2-1

The active files consist of the individual files of all persons currently on the City payroll. The inactive files consist of the individual files of all persons formerly employed by the City.

10-2-2

Individual records relative to employee discipline, complaints, physical fitness, occupational injury, and job performance should be maintained for each employee. Any such records, including individuals files, should be considered confidential to the extent permitted by the Wisconsin Open Records Law and should be provided only the employee or his/her authorized representative, the City Administrator, the individual's department head and immediate supervisors and authorized Federal and State representatives who have reason to review such official records for official reasons.

~~**10-3 ACCESS TO INDIVIDUAL FILES.** Reasonable access to individual personnel files will be authorized in accordance with State Laws. Any/all personal medical information will be secured in an area separate from the personnel record, with strictly controlled and limited access, in order to protect confidentiality. No documents may be removed from individual personnel files without the express written permission of the City Administrator. Copies of documents contained within an individual's personnel file should be provided to the individual or his/her authorized representative upon written request.~~

~~10-3-1 The requesting party is assessed a reasonable fee for the cost of reproducing any such document. Such access may be granted under certain conditions in accordance with procedures established by the City Attorney.~~

~~10-3-2 Employees, and other authorized viewers of records, shall have the authority to review and copy, but not remove or alter, personnel records. If an employee disagrees with any information in his/her~~

~~personnel file, the employee may submit a written statement explaining his/her position which shall be included in the file.~~

~~10-3-2 — The Office of the Director of Finance is accountable for the generation and maintenance of all City payroll records and related reports. In addition, all required employer records such as those relating to group safety and equal opportunity are maintained by the Director of Finance.~~

10-4 PUBLIC INSPECTION. Public inspection of personnel records is permitted in accordance with State Law. The requesting party is assessed a reasonable fee for the cost of reproducing the requested documents.

DRAFT

CONFLICT OF INTEREST

CONFLICT OF INTEREST

11-1 PURPOSE. Democratic government requires that employees be independent, impartial and responsible to the people they serve. It is important that the public have confidence in the integrity of its government. The policies outlined in this chapter are intended to be in addition to, supplement and elaborate on, the requirements of the City's Ethics Code.

11-2 CONFLICT OF INTEREST. No City employee may use his/her office or position for personal financial gain or the financial gain of his/her family. No employee may engage in his/her own business activity, accept private employment or render services for private interests which such employment, business activity or service is incompatible with the proper discharge of his/her official duties or would impair his/her independence of judgment or action in the performance of his/her official duties. No employee may use or disclose "privileged information" gained in the course of or by reason of his/her official position or activities.

11-3 POLITICAL ACTIVITY. No employee is precluded from engaging in political activity provided that such activity does not interfere with normal work performance and is not conducted during normal working hours and does not involve the use of City equipment or property.

11-3-1 Any City employee declaring their intention to seek a political office is expected to take an administrative leave of absence and/or use accumulated vacation if the time and effort required to conduct an election campaign is likely to affect the performance of their duties as a City employee. In any case, City employees seeking either partisan or nonpartisan political office may not engage in any kind of political activity while on City property or engaged in work as a City employee.

11-3-2 A City employee elected to a full-time partisan or non-partisan political office, except Mayor, Alderperson, and Clerk, ~~and Street Commissioner~~, is expected to either terminate their employment with the City or request an administrative leave of absence, not to exceed two years. If serving in the office is expected to benefit the employee's performance upon their return from leave, department heads may recommend a leave of absence for Council approval. Furthermore, it is inconsistent to hold the office of Mayor or Alderperson and any other City employment position. Upon election to the office of Mayor or Alderperson, any person presently holding a position as a City employee must resign that position.

11-3-3 A City employee elected to a part time political office may continue their employment with the City, but are expected not to conduct business related to their elective position while on City property or engaged in work as a City employee.

11-4 **NEPOTISM.** Members of immediate families may not be employed in a direct superior-subordinate relationship. When applicants who are relatives of the selecting official, are reached for appointment in the conventional manner, the selection should be deferred to the next higher administrative level. This policy is not for the purpose of depriving any citizen of an equal opportunity to City employment. It is solely to eliminate the possibility of preferential treatment in favor of relatives or to subject the employing authority to possible criticism. Nothing in this policy affects persons so employed prior to the effective date of this policy.

DRAFT

PAID LEAVES

VACATIONS AND PAID LEAVES

12-1 ELIGIBILITY. Regular full-time employees are eligible for full leave benefits. Regular part-time employees, working twenty (20) or more hours per week (excluding summer recreation employees) are eligible for pro-rated leave benefits.

12-2 VACATION. The City accrues vacation on a monthly basis based upon anniversary date of hire. New employees are not allowed to take vacation time during their first six (6) months of employment.

The City believes that adequate time must be provided to employees annually for rest and relaxation. For this reason, all employees are encouraged to take their full allotment of vacation days each year.

Additional vacation time is not generally granted if the employee is sick during the vacation period. If, however, the employee becomes seriously ill and requires hospitalization, the Personnel & Finance Committee, upon recommendation of the department head or the City Administrator/City Administrator may consider this as sick time and not vacation time.

12-2-1 Non-union personnel including Police and Fire Support Positions.

The following vacation schedule applies to all non-union City personnel (except for Administrative, Professional, Supervisory, Technical Personnel and police and fire non-union personnel working other than a standard 40 hour per week Monday through Friday schedule). A work week is defined as five working days.

1st year of continuous service	40 hours
2nd to 8th years of continuous service	80 hours
9th to 13th years of continuous service	120 hours
14th to 17th years of continuous service	160 hours
18th and after years of continuous service	208 hours

After 1 year of continuous service	40 hours
After 2 years of continuous service	80 hours
After 7 years of continuous service	120 hours
After 12 years of continuous service	160 hours
After 18 years of continuous service	208 hours

12-2-2 Administrative, Professional, Supervisory and Technical Personnel.

The following vacation schedule applies to all Administrative, Professional, Supervisory and Technical Personnel (except for police and fire non-union personnel working other than a standard 40 hour per week Monday through Friday schedule). A work week is defined as five working days.

1st year of continuous service	40 hours
2nd to 6th years of continuous service	80 hours
7th to 13th years of continuous service	120 hours
14th to 17th years of continuous service	160 hours
18th and after years of continuous service	208 hours

After 1 year of continuous service	40 hours
After 2 years of continuous service	80 hours
After 7 years of continuous service	120 hours
After 12 years of continuous service	160 hours
After 18 years of continuous service	208 hours

12-2-3

Non-union police personnel (except Support Positions).

The Chief of Police reserves the right to determine the number of personnel on vacation at any one time in order to insure maximum protection and safety of the City. A work week for Police Department Supervisors working the same shift as union police personnel shall be defined consistent with the definition of the work week in the police union contract and this policy shall be applied consistent with the police union contract. Police supervisors, on a Monday-Friday, 40 hours schedule, have a five (5) day work week, said work week being defined as 40 hours. The vacation policy for the Police Department Supervisors is as follows:

1st year of continuous service	40 hours
2nd to 6th years of continuous service	80 hours
7th to 13th years of continuous service	120 hours
14th to 17th years of continuous service	160 hours
18th and after years of continuous service	208 hours

After 1 year of continuous service	40 hours
After 2 years of continuous service	80 hours
After 7 years of continuous service	120 hours
After 12 years of continuous service	160 hours
After 18 years of continuous service	208 hours

12-2-4

Non-union fire personnel.

The Fire Chief reserves the right to determine the number of personnel on vacation at any one time in order to insure maximum protection and safety of the City.

Chief and **Battalion Chiefs Captains** - Administration:

1 st year of continuous service	5	Days
2 nd to 6 th years of continuous service	10	Days
7 th to 13 th years of continuous service	15	Days
14 th to 17 th years of continuous service	20	Days
18 th and after years of continuous service	25	Days

Battalion Chief Captains - Operations:

1 st year of continuous service	72	Hours
2 nd to 6 th years of continuous service	120	Hours
7 th to 13 th years of continuous service	192	Hours
14 th to 17 th years of continuous service	240	Hours
18 th and after years of continuous service	312	Hours

(Res #2332 09-10-2013) Res. # 2373 06-10-2014)

12-2-5 When a holiday falls during an employee's vacation, he/she receives an additional day of vacation. This subsection does not apply to non-union police and fire personnel eligible for holiday pay.

12-2-6 In the event an employee is on authorized sick leave and has insufficient sick leave credits to cover the period of his/her absence, earned vacation time may be used for this purpose if the employee so elects.

12-2-7 An employee who moves from one position to another in the City service, is credited with his/her accumulated vacation leave in his/her new position.

12-2-8 Vacation credits are not earned by an employee during their leave of absence without pay, a suspension without pay, or when an employee is otherwise in a non-compensable status, should such period without pay exceed ten working days in any calendar year.

12-2-9 Use of vacation time must be approved in advance by the department head in accordance with Department policy.

~~12-2-10 Regular employees may bank up to 40 hours of unused vacation from one calendar year to the next. Employees wishing to bank vacation under this policy must first receive written approval from the Department Head. Department heads wishing to bank vacation under this policy must first receive approval from the City~~

~~Administrator/City Administrator. Copies of the written approval of banked vacation is given to the City Administrator/City Administrator and Payroll Clerk.~~

12-3 SICK LEAVE. Sick leave for all regular employees is accumulated at a rate of one work day for each month of continuous service. Upon termination of an employee, any accumulated sick leave, except for retirement or employee death as provided below, is forfeited and not paid.

12-3-1 Sick leave is intended for the use of employees in the event of personal illness, bodily injury, exposure to a contagious disease, or in the event of an unexpected serious illness or accident involving a member of the employee's immediate family.

Unpaid leave must be granted for any of the following reasons: to care for the employee's child after birth, or placement for adoption or foster care; to care for the employee's spouse, son or daughter or parent who has a serious health condition; or for a serious health condition that makes the employee unable to perform the employee's job.

Sick leave can be used for doctor or dental appointments which cannot be scheduled during an employee's regular time off.

12-3-2 Newly hired employees are not eligible to use any sick leave until they have completed six months of service.

12-3-3 A Department head may require the employee to submit a medical statement, stating the specific illness, period of treatment, and date that the employee may return to work from sick leave when it occurs before or after a holiday or other scheduled days off, for sick leave in excess of three days or when an employee has a record of repetitious usage of short amounts of sick leave over an extended period of time. The department head may require an employee to take a medical examination upon returning from sick leave or on such occasions that it is in the best interest of the City. The medical examination is ~~given by the City's Health Officer and~~ paid for by the City.

12-3-4 Employees who are going to be absent from duty for reasons which entitle them to sick leave must notify their department head or supervisor one hour before the start of scheduled work hours when possible.

12-3-5 The Department head may investigate the alleged illness of an employee absent from work on sick leave. False or fraudulent use

of sick leave may result in disciplinary action against the employee, up to and including dismissal.

- 12-3-6 Sick leave may be used in no less than one half hour units.
- 12-3-7 A regular employee who moves from one department to another by transfer, promotion, or demotion may have his/her total sick leave credits transferred to the new department. Upon retirement employees eligible for a pension under the Wisconsin Retirement System and the employee's spouse may remain a member of the City's Group Health Insurance until the employee or the employee's spouse is eligible for Medicare, whichever occurs later. Said employee is responsible for the entire premium as deducted from the total amount due the employee from the funds available from the converted sick leave accumulation. In the event that the retired employee exhausts the converted sick leave benefit, the retired employee shall pay any premiums which come due within 30 calendar days. Failure to pay premium within 30 calendar days will result in group health insurance program cancellation.
- For purposes of this section, "retire" is defined as drawing a monthly pension or a lump sum payment check from the Wisconsin Retirement System. (Said payments do not include any separation benefits).
- 12-3-8 Sick leave accumulation upon retirement is set at a maximum of the employee's total accumulated sick leave hours or 1,300 hours, whichever is less. Accumulated sick leave may be converted to a sick leave cash equivalent based on the employee's hourly rate at the time of retirement times the sick leave accumulation. The sick leave cash equivalent may only be used to purchase health insurance coverage under the City's health insurance plan, or as a cash payout.
- 12-3-9 Sick leave accumulation upon employee death before retirement is set at a maximum of the employee's total accumulated sick leave hours or 1,300 hours, whichever is less. Accumulated sick leave may be converted to a sick leave cash equivalent based on the employee's hourly rate at the time of death times the sick leave accumulation. The sick leave cash equivalent may only be paid as a cash payout to the estate of the deceased employee. The effective date of this provision is April 1, 2013. (Resol 2289 dated 2-12-13)
- 12-3-10 **An FMLA leave request form must be completed upon the fourth consecutive sick leave day taken.**

Employees who retire for medical/disability reasons or when the WRS allows for early window period retirements shall not be subject to this restriction. Employees eligible for a cash payout must make an irrevocable election prior to retiring to accept either extended health insurance coverage or the cash payout. The sick leave cash equivalent is taxed in accordance with State and Federal law, as applicable. In the event that the retired employee leaves the City's health plan before exhausting the sick leave cash equivalent, or chooses not to remain a part of the City's health care plan after retirement, any amount in the retired employee's sick leave cash equivalent is forfeited to the City, provided that the employee was not eligible for a cash payout as provided above. Failure by the retired employee to notify the Personnel Department in writing of the employee's desire to remain a part of the City's health insurance plan before the retired employee's coverage lapses shall result in the forfeiture of the retired employee's sick leave cash equivalent.

12-4 FUNERAL LEAVE. Funeral leave is granted to all regular full-time and, to regular part-time employees in accordance with the following provisions.

12-4-1 Immediate Family. In the event of a death in an employee's immediate family, an employee may be excused from work for up to three working days without loss of pay to attend the funeral and to attend to matters of the estate.

- (a) Immediate family is defined as spouse, child/step-child, spouses of children/step-children, parent, brother, sister, mother-in-law, father-in-law, or any person who has resided with the employee immediately preceding the person's death.

12-4-2 Extended Family. In the event of the death in the extended family of an employee, the employee may request funeral leave from the department head, or if the employee is a department head, the Mayor, and upon such request be granted funeral leave of up to one working day for attending the funeral.

- (a) Extended family includes the aunt, uncle, niece, nephew, brother-in-law, sister in law, grandchildren, and grandparents.

12-4-3 Attendance other than Family. Employees wishing to attend the funeral of a friend must use earned vacation.

12-5 PAID HOLIDAYS; PERSONAL DAYS. Employees in regular positions and working a Monday through Friday schedule except sworn Police and Fire non-union personnel, receive paid time off for recognized holidays which occur after their first full day on the job. No employee is eligible for holiday pay for a holiday which

occurs after his/her last day on the job. Sworn Police and Fire non-union personnel are governed by the terms of Section 15-5 below.

- 12-5-1 The following holidays are granted to full-time employees in regular positions, at eight hours wages, and to regular part-time employees, on a pro rata basis:

New Year's Day
 Friday before Easter Sunday
 Memorial Day
 Independence Day
 Labor Day
 Thanksgiving Day
 The Day after Thanksgiving
 Christmas Eve
 Christmas Day

In addition, Easter Sunday shall be considered a holiday for purposes of overtime compensation (i.e. non-union sworn Police and Fire employees whom work shall be paid double-time for hours worked).

- 12-5-2 After six (6) months of service, in addition to the above holidays, each regular full time employee receives two (2) additional personal days off during the year. Regular part-time employees receive personal days off on a pro rata basis.

- 12-5-3 Each employee qualifies for holiday pay, if that employee has reported for work on the last scheduled workday before, and the first scheduled workday after the holiday. This provision is waived if the employee is on authorized vacation or sick leave.

- 12-5-4 If a paid holiday falls on a Saturday, it is observed on the Friday before. If a holiday falls on a Sunday, it is observed on the Monday following the holiday.

For Wastewater Treatment Plant Operators: If the City Holiday falls on a scheduled off-day, the employee shall have the last regularly scheduled work-day prior to the City Holiday as paid day off.

- 12-5-5 Double time - Nonunion Employees. Non-Union employees, except for police and fire management whom receive Holiday Pay under Section 12-6, required to work on a holiday as listed in this section are paid double time.

12-6 HOLIDAY COMPENSATION-NON UNION POLICE AND FIRE PERSONNEL. Holiday pay compensation for police and fire employees not covered by a collective bargaining agreement is as follows:

- 12-6-1 Police personnel. All sworn police personnel receive holiday pay on the same basis as provided for under the union contract with the Merrill Professional Police Association.
- 12-6-2 Firefighters. All sworn fire department personnel receive holiday pay on the same basis as provided for under the union contract with the Merrill Firefighters, International Associations of Professional Firefighters Local 847.

12-7 DISABILITY LEAVE. Disability is defined as a temporary physical or mental disability impacting the employee's ability to fully perform their duties. An employee who becomes disabled must notify his/her supervisor at the earliest date possible. Such notification must be completed by the employee's physician and must include any temporary physical limitations placed upon the employee relative to the performance of his/her job. Follow-up reports may be required from time to time by the City.

12-8 FAMILY & MEDICAL LEAVE ACT. Sick leave and disability leave as provided for under this manual is administered by the City in compliance with the Federal and State Family and Medical Leave Acts. (See UNPAID LEAVE section for additional information and forms.)

12-9 JURY DUTY. Employees covered by this chapter who serve on a jury or are subpoenaed to appear as a witness before a court or administrative tribunal are paid the difference between the jury or witness duty fees and their regular earnings up to a maximum of ten (10) work days per calendar year, if scheduled to work, provided that the employee remits all compensation received for such duty (exclusive of travel pay or actual expenses) within three (3) days of receipt thereof. Employees when released from jury or witness duties must immediately return to their job and complete the scheduled work day. Employees are not entitled to overtime or shift differential under this provision.

12-10 MILITARY SERVICE PROVISIONS.

- 12-10-1 While on active military duty or training of 6-months or less, the Employer shall make up the difference between the military compensation received and the employees current salary.
- 12-10-2 In addition to the above, employees requesting an unpaid leave of absence for military service are covered consistent with Federal Law.

12-11 DONATION OF TIME. Employees will be allowed to donate vacation time to another employee who may have exhausted their sick leave and is in need of additional sick leave as follows:

- 12-11-1 All requests to donate vacation time or receive time to be credited to sick leave must be submitted on the attached form and be pre-approved by the City Administrator/City Administrator or his/her designee.
- 12-11-2 Donation of time can only be accepted if the receiving employee has 40 or less hours of sick time remaining and employee will be in need of additional sick leave hours in the foreseeable future.
- 12-11-3 An Employee cannot receive an amount of donated time greater than the number of hours worked during a normal payroll pay period.
- 12-11-4 All donated time must be calculated in complete hours (no fractions of an hour).
- 12-11-5 An employee's sick leave balance must be depleted before donated leave time can be utilized.

12-12 VACATION DONATION POLICY

The donation of vacation time by employees to other employees who are off work for periods of time due to serious illness or injury of a family member (as defined in the Federal Family and Medical Leave Act (FMLA)) is authorized under the following conditions:

- 12-12-1 The employee receiving the donated vacation time would have exhausted all of their accrued vacation benefits, personal days, compensatory time and sick leave time.
- 12-12-2 The employee donating vacation time would sign a Waiver relinquishing all rights and claims to donated vacation. This form can be obtained at the Clerk-Treasurer office. Participation is done on a strictly voluntary basis.
- 12-12-3 During the use of donated vacation time, other benefits would continue to accrue to the employee (i.e. sick leave, vacation, health and dental insurance benefits, etc.).
- 12-12-4 This policy shall be administered by the City Administrator/ City Administrator.

VACATION DONATION WAIVER FORM

I, (*donating employee*) _____ hereby donate
_____ hours of vacation time to (*receiving employee*)

_____ in the Department of _____

I relinquish all rights and claims to this donated time.

I authorize these hours to be deducted from my eligible vacation balance and used to increase the sick leave balance of:

_____ (*employee receiving donation*).

Signed _____ Date _____

Please return this completed form to the City Administrator/City Administrator.

UNPAID LEAVES

UNPAID LEAVE OF ABSENCE

13-1 PURPOSE AND POLICY. The City of Merrill **considers and City Administrator permit** unpaid leaves of absence of defined duration when required by law; otherwise it is considered a privilege granted by the City, not a right of the employee.

13-2 GENERAL PROVISIONS. The following relates to requests for, and the granting of, all unpaid leaves of absence. Except as required by law, no unpaid leave of absence in excess of one year is granted.

- 13-2-1 Any request for an unpaid leave of absence is submitted in writing by the requesting employee to his/her department head as far in advance of the anticipated leave dates as possible. Except in unavoidable situations, no unpaid leave of absence is granted retroactively.
- 13-2-2 Except for military leave or disability insurance coverage, no unpaid leave of absence is granted unless the employee has first used all available vacation, floating holidays.
- 13-2-3 An employee granted an unpaid leave of absence City Administrator not be employed elsewhere during the leave period. (This provision does not apply to military service).
- 13-2-4 A return to work on an earlier date than scheduled City Administrator be arranged between the employee and the department head.
- 13-2-5 Employees seeking a disability annuity under the Wisconsin Retirement System are automatically placed on an unpaid leave of absence upon the exhaustion of all paid time off benefits and until a final determination is issued by Wisconsin Retirement System.

13-3 FAMILY AND MEDICAL LEAVE. The terms and requirements of the State and Federal Family and Medical Leave Acts apply to requests for unpaid leave for situations covered by those acts.

The City of Merrill complies with all applicable state and federal laws relating to family and medical leave, and will not discriminate against or interfere with the rights of an employee to take such leave. Employees should work with the Department Head and/or City Administrator/Personnel Director to coordinate FMLA leave.

13-3-1 **Eligibility** Any employee who has been employed by the City of Merrill for at least 12 months and who has worked at least 1,250 hours within the previous 12-month period is eligible for federal FMLA. Any employee who has been on the payroll for 52 consecutive weeks, and has worked at least 1,000 hours in the preceding 52-week period is eligible for Wisconsin FMLA.

Employees eligible for federal FMLA City Administrator take up to 12 weeks of leave in a 12-month period for the employee's own serious health condition; the serious health condition of an employee's spouse, dependent child, or parent; the birth, adoption or foster placement of a child with the employee; or for a qualifying exigency related to a spouse, child, or parent's active duty or call to active duty in the Armed Forces. If both parents work for City of Merrill, leave for the birth or adoption or to care for a sick parent will be limited to 12 weeks total between the 2 employees. Up to 26 weeks of leave (inclusive of the 12 weeks noted above) in a 12-month period are available to care for a spouse, child, parent, or next of kin in connection with a serious injury or illness incurred while on active duty.

Employees eligible for Wisconsin leave City Administrator take up to 2 weeks of leave for the employee's own serious health condition; 2 weeks for the serious health condition of an employee's spouse, dependent child, parent or parent-in-law; and 3 weeks for the birth or adoption of the employee's child.

A "serious health condition" is any condition requiring inpatient care in a hospital or residential care facility; a condition lasting more than three calendar days with either: two or more treatments either by or under the supervision of a health care provider, or one treatment by a health care provider with a continuing regiment of treatment (e.g. prescription meds); condition involving pregnancy or prenatal care; a chronic, permanent, or long-term condition under the supervision of a health care provider; or a condition that would likely result in incapacity for more than three days if left untreated. In order to take military-related leave to care for an injured family member, the serviceperson must be undergoing medical treatment, recuperation, or therapy, otherwise in outpatient status, or on the temporary disability retired list, for a serious injury or illness as defined by the Department of Defense.

The employee City Administrator be eligible to take intermittent or reduced-schedule leave in the event of his/her serious health condition or that of the employee's family member; contact the Department Head and/or City Administrator/Personnel Director for

more information. Employees taking intermittent or reduced-schedule leave must consult with their supervisor to schedule the leave so as not to unduly disrupt City of Merrill's business operations. City of Merrill City Administrator transfer an employee on intermittent or reduced-schedule leave to a different position (keeping the same rate of pay and benefits) that would better accommodate the employee's leave.

13-3-2

Notice of Certification City of Merrill administers its 12-month period for purposes of both laws on a calendar year basis. Leave that qualifies under both the federal and state FMLA is to be used simultaneously. An employee needing to take FMLA leave must notify the Department Head and/or City Administrator/Personnel Director, who will determine the employee's eligibility and provide the employee with the necessary paperwork. If the need for FMLA leave is foreseeable, it must be requested by the employee in advance at least 30 days prior to a federal FMLA leave unless it is not practicable to do so. If the need for leave is unforeseeable, the employee must notify the Department Head and/or City Administrator/Personnel Director as soon as practicable. Specifics should be worked out with the employee's immediate supervisor in advance of the leave, wherever possible.

Any employee requesting leave for the serious health condition of the employee or the employee's family will be required to have the serious health condition certified by the affected individual's health care provider. The form will be provided by the Department Head and/or City Administrator/Personnel Director, and must be returned within 15 days of the request, or the employee's leave City Administrator be delayed. Second or third opinions City Administrator be required in certain circumstances, and the employee City Administrator be asked to have his or her health care provider recertify the original condition from time to time during the leave. Any employee taking leave because of the employee's serious health condition will also be required to provide a "Fitness for Duty" certification filled out by the employee's health care provider prior to returning to work.

Any employee requesting leave to care for an injured or ill serviceperson will be required to present certification from the Armed Forces of the individual's serious illness or injury.

13-3-3

Paid Leave and Benefits FMLA leave is unpaid leave. Any employee using Wisconsin FMLA leave City Administrator choose to substitute any of the employee's accrued paid leave for unpaid FMLA leave. Once the period of Wisconsin leave has

expired, any employee using federal FMLA leave will be required to substitute any remaining accrued paid leave for unpaid FMLA leave. During FMLA leave, an employee's group health benefits will be maintained, provided that the employee continues to pay required employee premium contributions during the leave. If a required employee contribution is more than 30 days late, the employee's health care coverage will terminate. Additional information regarding premium payments will be provided by the Department Head and/or City Administrator/Personnel Director upon an employee's request for leave.

- 13-3-4 ***Reinstatement*** An employee returning from FMLA leave will be reinstated to the employee's prior position, or if that position is no longer available, an equivalent position with the same pay, benefits, and other terms and conditions of employment. Employees' benefits will be reinstated after FMLA leave as though a leave had not been taken. If an employee wishes to return to work before the leave was to end, the employee must notify the Department Head and/or City Administrator/Personnel Director at least two days prior to the desired return date.
- 13-3-5 ***Failure to Return After FMLA Leave*** If an employee, without approval from the Department Head and/or City Administrator/Personnel Director, does not return from FMLA leave on the day indicated on the original application (or any approved change of that date), or within three days of release by the employee's health care provider if such release is required **and the employee does not submit a request to extend the leave**, the employee **City Administrator** be considered to have voluntarily resigned from employment with City of Merrill as of the day on which the employee's FMLA was to end. In the event this occurs, City of Merrill reserves the right to collect from the employee any employer-paid benefits payments made while employee was on leave, unless the employee's failure to return to work is due to circumstances outside of the employee's control (e.g., the continued serious health condition prevents returning to work).
- 13-3-6 ***Failure to Meet Policy Requirements*** If an employee fails to meet the requirements laid out in this policy, the request for family or medical leave City Administrator be denied or delayed until the requirements are met.

CITY OF MERRILL

EMPLOYEE REQUEST FOR FAMILY/MEDICAL LEAVE

Employee Name (Print): _____

Department/Position: _____

Date Leave Request Submitted: _____

I am requesting family/medical leave pursuant to the federal Family and Medical Leave Act of 1993 and state law. The purpose of the leave is:

The birth of a child, adoption, or the placement of a child for adoption or foster care;

Expected date of event: _____

Employee medical leave as a result of a serious health condition which has rendered me unable to perform my job functions;

State condition: _____

A serious health condition affecting my spouse; child; parent; parent-in-law (maximum of 2 weeks in calendar year); for which I am needed to provide care.

State medical condition and care required: _____

To provide care for a recovering military service member who is my: spouse; child; parent; nearest blood relative; and who suffered an injury or illness while on active duty that rendered the member unable to perform the duties of the member's office, grade, rank, or rating.

State medical condition and care required: _____

As a result of a qualifying exigency of a service member who is my: spouse; child; parent; and who has been called to active duty or has been notified of an impending call or order to active duty in the Armed Forces.

State nature of qualifying exigency: _____

I understand that each time I need FMLA leave that I should advise the City as soon as possible of the need for that leave. I would like to commence my leave on _____, 20__ and expect the leave to continue through _____, 20___. While I am on leave, I would like to use the following paid time off provided by the City that I have accrued (e.g., vacation): _____

Other Comments With Regard to Leave:

Approved Denied

Employee's Signature

By: _____
(Signature/Title)

Date: _____

CITY OF MERRILL

RESPONSE TO EMPLOYEE REQUEST FOR LEAVE UNDER THE
FEDERAL FAMILY AND MEDICAL LEAVE ACT OF 1993

To be completed by Department Head

TO: _____
(Employee's Name)

Department/Position: _____

FROM: _____
(Name of Employer Representative)SUBJECT: Request for Family/Medical Leave Under Federal Family and Medical Leave Act
of 1993

On _____, 20____, you notified us of your need to take family/medical leave. Except as explained below, you have a right under the federal Family and Medical Leave Act (FMLA) of 1993 to take up to twelve (12) weeks and, with military FMLA leave to care for certain service members who is a relative, possibly up to twenty-six (26) weeks, of unpaid leave the calendar year. While on leave under the FMLA, your coverage under our health plan must be maintained during any period of unpaid leave under the same conditions as if you continued to work and, in general, you must be reinstated to the same or an equivalent job with the same pay, benefits, and terms and conditions of employment on your return from leave.

If you do not return to work following FMLA leave for a reason other than: (1) the continuation, reoccurrence, or onset of a serious health condition which would entitle you to FMLA leave; or (2) other circumstances beyond your control, you City Administrator be required to reimburse us for our share of health insurance premiums paid on your behalf during your FMLA leave.

The following sets forth our expectations, and your obligations, with respect to your leave under the federal law. If a provision does not apply to you, it has been marked as "N/A".

1. You are eligible for leave under the federal law for the following purpose:

- Birth of a child, or placement of a child for adoption or foster care;
- A serious health condition affecting your spouse; child; parent; parent in-law (total of two [2] weeks in calendar year) for which you are needed to provide care;
- Employee medical leave as a result of a serious health condition which has rendered you unable to perform your job duties.
- To provide care for a recovering military service member who is your: spouse; child; parent; nearest blood relative; and who suffered an injury or illness while on active duty that rendered the member unable to perform the duties of the member's office, grade, rank, or rating.

- As a result of a qualifying exigency of a service member who is your:
 spouse; child; parent; and who was called to active duty or has been notified of an impending call or order to active duty in the Armed Forces.
2. Your leave will commence on _____, 20__, and terminate on _____, 20__. You are expected to return to work on _____, 20__.
- Intermittent Leave Dates: _____
- If you decide to return early from your leave, you are to provide us with two (2) business days' advance notice of your early return date.
3. Your leave will will not be counted against your annual federal FMLA leave annual Wisconsin FMLA leave entitlement.
4. You City Administrator elect to substitute (i.e., use) certain accrued paid leave we provide for unpaid FMLA leave. You have requested to substitute _____. That request is granted denied for the following dates: _____.
5. Under the federal FMLA, we have the right to require you to substitute (i.e., use) certain leaves we provide such as vacation. We are requiring that you utilize your accrued _____ while solely on the leave under the federal law.
6. Based upon Items 4 and 5 above, the following leaves or benefits will run concurrently with the leave you are taking under the federal law:
- a. Leave provided for Family and Medical Act purposes under state law: _____ of employee medical (maximum of two [2] weeks in calendar year); _____ of family illness leave (maximum of two [2] weeks in calendar year); or _____ of child rearing leave (maximum of six [6] weeks in calendar year).
- b. Employer Leave: _____
7. You will will not be required to furnish medical certification of the serious health condition entitling you to the leave you have requested. If certification is required, a form is attached for that purpose. If required, you must furnish the certification within fifteen (15) days of the date of this Notification. Failure to provide a properly completed certification City Administrator result in the delay or denial of your leave.
8. Under certain circumstances, we City Administrator request recertification of any serious health condition. You will will not be required to furnish recertification every thirty (30) days relating to a serious health condition.
9. While you are on leave, your health insurance coverage will be maintained on the same monetary basis that existed prior to your leave. If you normally pay a portion of the

monthly premiums for your health and dental insurance, these payments will continue during the period of the FMLA leave. You will make premium payments as follows:

Monthly Amount to be Paid: \$ _____
 Dates to be Paid: _____

You have a thirty (30) day grace period in which to make payment. If payment has not been timely made, your group health insurance City Administrator be canceled or, at our option, we City Administrator pay your share of the premiums during the FMLA leave and recover these payments from you upon your return to work or failure to return from leave. We will provide fifteen (15) days' notice prior to termination of your health insurance benefits. We will will not pay your share of the premiums for your health insurance while you are on leave if you fail to do so.

10. We will will not pay the monthly premium costs for other insurance benefits (e.g., life insurance, if applicable) while you are on FMLA leave. If we do so, when you return from leave or if you fail to return from leave, you will be expected to reimburse us for the payments made on your behalf.
11. Under the federal FMLA, an employer can request a "return-to-work" certificate from a health care provider when an employee has been absent from work due to a serious health condition which has caused the employee's absence. You will will not be required to present a return-to-work certificate prior to being restored to employment. If required, the return-to-work certificate will be related solely to the particular "serious health condition" which entitled you to the leave. If the certification is required but not received, your return to work City Administrator be denied until such certification is provided.
12. You will will not be required to furnish us with periodic reports of your status and intent to return to work every thirty (30) days while on FMLA leave.

Should you have any questions in regard to the above or your rights and responsibilities under the law, you should contact the City Administrator/Personnel Director at Merrill City Hall.

By: _____
 (Signature/Title)

Date: _____

- Copy to Employee
- Copy to Payroll Personnel

2017 MERRILL and TOMAHAWK MUNICIPAL COURT

	JANUARY	FEBRUARY	MARCH	APRIL	May	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	YTD
INITIAL APPEARANCES-Merrill (Docket)													
1. Total Citations	160	92	96	83									431
2. Adult Citations	148	86	93	76									403
3. Juvenile Citations	12	6	3	7									28
4. Not Guilty Pleas (potential trials)	10	2	3	6									21

INITIAL APPEARANCES-Tomahawk													
1. Total Citations	9	14	16	12									51
2. Not Guilty Pleas (potential trials)	1	0	1	0									

TRIALS													
1. Scheduled	0	0	0	1									1
2. Held	0	0	0	0									0
3. Rescheduled	0	0	0	1									1
4. Settled	0	0	0	0									0

CASES DISPOSED													
1. # Citations	169	116	116	91									

WRITS ISSUED													
1. # Citations	Tax Intercept	Tax Intercept	Tax Intercept	Tax Intercept									

FINANCIALS													
1. Amount Collected (Reported to State)	\$9,861.49	\$22,198.73	\$25,557.28	\$9,030.64									
2. Amount Paid to County & State	(\$3,143.35)	(\$8,134.92)	(\$9,570.70)	(\$3,311.22)									
3. Forf & Cost Retained by City	\$6,718.14	\$14,063.81	\$15,986.58	\$5,719.42									
4. Add. Misc. fees collected	\$0.00	\$0.00	\$0.00	\$0.00									
5. Add. Forf. Receipts from LCCC	\$0.00	\$0.00	\$85.78	\$63.27									
6. Total Revenue to the City	\$6,718.14	\$14,063.81	\$16,072.36	\$5,782.69									
7. Municipal Court Expenses	(\$11,026.71)	(\$7,116.02)	(\$6,718.07)	(\$6,179.20)									
8. Net Revenue to the City of Tomahawk **	(\$248.00)	(\$484.00)	(\$912.68)	(\$160.00)									
9. Net Revenue to the City of Merrill	(\$4,556.57)	\$6,463.79	\$8,441.71	(\$556.51)									
10. Restitution Collected	\$67.35	\$653.29	\$1,333.88	\$136.51									

adj for LCCC
forf rec'ts

**positive revenue to Tomahawk shows as negative cash flow to Merrill (in parenthesis)



City of Merrill

Kathy Unertl, Finance Director

1004 East 1st Street • Merrill, Wisconsin • 54452

Phone: 715.536.5594 • Fax: 715.539.2668

e-mail: Kathy.Unertl@ci.merrill.wi.us

Date: May 16th, 2017

To: Personnel & Finance Committee

From: Kathy Unertl, Finance Director *Kathy Unertl*

RE: Activities – April - May 2017

TID Assessment Review: I reviewed 2017 personal property assessments in detail. Kitt Koski from Bowmar is doing an excellent job with these personal property assessments.

I also reviewed TID real estate assessment totals for consistency, as well as spot reviewed some specific real estate properties. I also responded to questions from Wisconsin Department of Revenue assessor related to several manufacturing properties.

Audit – 2016 and Follow-up: Schenck auditors continue finalizing the 2016 audit process and financial reports. Form C report submitted to Wisconsin Department of Revenue on 5/15/2017.

I need the 2016 audit reports in order to complete the new State of Wisconsin Tax Increment District annual financial reporting requirements. This TID report will be reviewed and discussed at future Joint Review Board meeting.

Tentatively planning on 2016 audit presentation at the regular June 13th Merrill Common Council meeting.

Capital Plan and 2017 Borrowing: I continue to slowly enter information into PlanIt software for the updated ten-year capital plan.

I am working with Ehlers representatives on the upcoming 2017 borrowing process.

Economic Development: City staff and consultant team continue to facilitate various projects.

By 9/30/2017, a new Tax Increment District for Weinbrenner factory area needs to be created. Since the factory is now City-owned (i.e. tax exempt), it will be possible to capture 1/1/2018 real estate assessment valuation of about \$1 million. The resulting tax increment cash flow will facilitate potential TID borrowing to support a future TIF cash development incentive for Weinbrenner (such as for future factory expansion) and potential infrastructure improvements.

CITY ATTORNEY

REPORT FOR MAY 17, 2017

DEVELOPMENT PROJECTS: Continue to work on several projects “simmering” with high hopes for all of them. Property acquisition from Russ Davis is closed and working on the transfer to NTC. Working on Development Agreements for Gateway North LLC., NTC, Cooper. Other projects under consideration. An exciting time in the City.

BUILDING INSPECTION/ZONING: Continue to work with Darin on several ongoing matters. No shortage of buildings that need our attention. One “problem Property” scheduled for demolition.

JOINT MUNICIPAL COURT: All going well. Contested OWI trial set for July.

FESTIVAL GROUNDS: Three leases have been sent out with two of the bookings into 2018. Calendar is being updated as events are booked.

DELINQUENT PROPERTY TAX: Seventeen delinquent tax letters, totaling \$3,605.12 were mailed on March 24, 2017 with payment due by April 30th. Two remain unpaid, one for \$870.10 possibly a long term workout, second letter sent with payment request by May 30th. The other unpaid invoice is for \$235.20, and it was discovered that the property was sold mid-year. A letter was sent to the new owners with payment due by May 30th.

Other tasks as assigned.

“Don’t spend all of your money on a safe” - Unknown

City Attorney					
MONTHLY REPORT					
May 17, 2017					
		May	April		
MUNICIPAL COURT		2 weeks	2 weeks		
TOTAL ADULT		87	78		
Adult Ordinance		22	15		
Adult Traffic		65	63		
Total Adult Defendants		66	56		
Adult Closed		9	44		
Other Jurisdictions		0	0		
TOTAL JUVENILE		1	7		
Juvenile Ordinance		1	7		
Juvenile Traffic		0	0		
Total Juvenile Defendants		1	6		
Juvenile Closed		0	1		
TRIALS		3	3		
Pending Municipal Trials		3	3		
Pending Circuit Court Trials		0	0		
Pending Other Jurisdictions		0	0		
Other Court Matters		Beginning	New	Closed	Ending
Deferred Prosecution Agree.					
MERRILL DPA'S	April	11	1	1	11
	May	11	0	2	9
TOMAHAWK DPA'S	April	3	0	0	3
	May	3	0	1	2
TOMAHAWK		May	April	March	
Total Adult & Juvenile		17	12	16	
Total Adult Defendants		17	10	16	
Ordinance Violation		7	3	7	
Traffic Violations		10	7	9	
Total Juvenile Defendants		0	2	0	
Closed since last Report		0	2	3	



**MERRILL
WISCONSIN**
City Of Parks

City Clerk Report – May 23th, 2017

1. Working with Information Technology Manager Ron Turner on issues related to training and using the Accela software for all meeting agendas and minutes. I will provide a verbal update at the meeting.
2. I have met the qualifications and filed the affidavit to recertify myself as a trained member of the Board of Review, per Wisconsin State Statutes 70.46(4). In order for the Board of Review to conduct meetings, at least one member must have met the training qualifications.
3. The Assessment Roll for City of Merrill Taxpayers was open for public inspection beginning Wednesday, May 10th. The Board of Review is scheduled to meet at 4:00 P.M. on Thursday, May 25th, in the City Hall Basement Conference Room. Per state statute, that meeting will last a minimum of two hours. To date, one objection form has been filed and several other people have indicated they are considering filing objections.
4. Returned liquor license applications are scheduled for review at the May 22nd Health and Safety Committee meeting. Final approvals/disapprovals will take place at the June Common Council meeting. Existing licenses expire June 30th. As always, licensees will be required to comply with all related City ordinances before a new license is actually issued, even if it has been approved.
5. Other duties as assigned and/or requested

A handwritten signature in blue ink that reads "Bill".

City Clerk Bill Heideman, CMC, WCMC

"Focusing on the Future"

An equal opportunity/affirmative action employer.

Administrator's Monthly Report 5/19/17

New Development and Blight elimination

On April 24, I met with Northstar Environmental for the asbestos survey on the former Merrill Pavers property.

On May 2, we met with Ken Maule, and representatives from the DNR and Gordy Renn of Merrill Renew properties concerning the former Hurd property. We discussed the status of the environmental remediation project and I expressed our concern about the mounds of alfalfa on the property. We will be meeting again in June.

On May 11, Darin Pagel and I met with Val Mindak, CEO of Park City Credit Union, to discuss signage for their new building.

On May 12, Mayor Bialecki and I attended the ground breaking for the AmericInn expansion.

Festival Grounds

Work continues on the new Enrichment Center/Expo Hall. The remainder of the metal roof is finally completed and the four cupolas have been installed. The faux hayloft doors still need to be installed.

Tammie Mracheck and I met with Lakeland Sign & Graphic to get prices for Enrichment Center/Expo Hall building exterior signage on May 16.

The Rodeo Association will be installing underground conduit and wiring for additional outlets and lights to the east of the grandstand for their use, at their expense.

On May 15, I met a group at the Expo Hall who want to put on a state-wide gaming convention. They have booked the Expo Hall for a gaming convention for the same weekend as the rodeo in 2018.

Personnel

On May 2 we held interviews for the custodian position City Hall and selected a candidate. Our new City Hall Custodian (Lisa Casper) began work on Monday May 15.

The position of Transit Director has been advertised nationally now that Rich Grenfell has announced his pending retirement.

Miscellaneous

On April 20, the Mayor, Art Lersch, Mary Rajek and I met with three active and one retired realtor to get their input on housing in Merrill. One interesting piece of information was that on that date there were only a total of 50 homes for sale in Merrill and 15 of those had pending offers. There was consensus that housing units at all prices are needed for renters and owners. ???????

On April 25, a group of us attended a Ruder Ware seminar in Wausau concerning legislative changes that may impact cities and counties.

The Enrichment Center held a tag sale and bake sale May 17 and 18 to raise funds.

On April 28, I met with Kit Koski of Bowmar Appraisals to discuss some property values in Merrill, especially the Super Walmart. Walmart is contesting the assessments on their properties across the state and is doing so in Merrill. They are looking to have their \$10 million assessment reduced to \$6-7 million. If successful in court, which is where this will end up, this will have a significant impact on our tax base.

On May 1, I attended the United Way Board Meeting.

On May 9, I attended the United Way Executive Board Meeting

After some discussions with Pat Miner, Weinbrenner CEO, I received a letter from Pat expressing their desire to take ownership of the present City-owned facility under the terms of our existing contract. The City would receive \$234,000, minus any documented maintenance expenses (maintenance is not defined in the existing 1993 contract). This means that Weinbrenner would remain at their present location, with the potential for future expansion on the site. This also means that Weinbrenner will begin paying property taxes on the land and buildings once the City no longer owns the property.

We will need to have the property surveyed and divided prior to conveyance as the property is presently two parcels, one of which includes the northwest parking lot, the skate park, Kitchenette Park and the Street Department property. Rod has arranged for this survey.

On May 15, Mayor Bialecki, Ken Maule, and I met with one of Sean Duffy's staff in Wausau to see if they could help obtain a release of the federal tax lien against the DC Motors at the former Page Milk property so that the property can be sold and developed. There is a buyer for the property as soon as a release can be obtained.

On May 16, Rod Akey, Gabe Steinagl, Steve Landwehr, and I met with Dan Miller to discuss the Lincoln County Landfill leachate. The City is under contract to take leachate from the landfill at our wastewater treatment plant. It is Steve and Gabe's contention that the high levels of ammonia in the leachate are playing havoc with our treatment process. The contract allows us to refuse to accept leachate if it is "demonstrable" that the leachate adversely impacts our process. We are attempting to work through this issue.

On May 17, I attended the Chamber of Commerce Board meeting.

On May 18, I attended a Historical Society Executive Board meeting.

Department Head Meeting

No Department Head Meeting was held in May.