

**T. B. Scott Free Library Board of Trustees**  
**REGULAR MEETING**  
**May 17<sup>th</sup>, 2017**  
**Minutes**

**1. Opening**

President Mike Geisler called the Regular Meeting of the Board of Trustees to order at 4:00 p.m. in the Library Board Room. Present: Katie Breitenmoser, Paul Gilk, D'Lacey Haight, Audrey Huftel, Tim Meehean, and Jim Wedemeyer. Excused: Gene Bebel and Richard Mamer. Also present: Mary Ball, Don Litzer (4:05-), Nick Wszalek and Drako F. from MP3.

There was no correspondence. There was no public comment.

**2. Consent Items**

M Meehean/S Haight/C to approve the minutes of the April meeting as printed. M Meehean/S Breitenmoser/C to accept the Monthly Revenue and Expense Report for April as printed.

**3. Reports/Discussion Items/Action Items**

A. Solar Project Update: Ms. Stevens and Mr. Wszalek gave an update on the solar progress. The majority of the solar installation has been completed and the system is functioning. North Wind Renewable Energy and Kulp's of Stratford are working on final completion details. Board members reviewed and discussed the copy of the email discussing consideration of change in the wording of the contract. M Meehean/S Haight/C to follow the recommendation of the City Attorney and leave the statement as it is written. A recognition event is planned for June 1<sup>st</sup> and a copy of the press release was presented. Board members directed Ms. Stevens to ensure Church Mutual was recognized as a significant donor to the project. The large monitor is in place to provide the public real-time access to the project and will soon be displaying content.

B. Donation request-Historical Marker/Bench: M Wedemeyer/S Breitenmoser/C to proceed with plans to place a historical marker donated by Mrs. Van Slate as discussed. Ms. Stevens will work with the family and Mr. Wendorf, Park and Recreation Director.

C. Policy: Skateboard: M Meehean/S Breitenmoser/C to approve policy as revised.

D. Policy: Death of a Board Member or Staff Member: M Meehean/S Gilk/C to approve policy as revised.

E. Policy: Wireless Internet: M Meehean/S Huftel/C to approve policy as revised.

F. Document for the Endowment Fund of the T.B. Scott Free Library: M Meehean/S Breitenmoser/C to approve document as revised.

G. Request for Change in June Board Meeting Date: M Wedemeyer/S Meehean/C that unless matters arise that necessitate a June meeting, that there be no library board meeting in June.

H. Strategic Plan Progress-Goals #5: Ms. Stevens presented progress on goals & objectives.

I. Wisconsin Trustee Essential #14-The Library Board and Open Meetings Law: Ms. Stevens provided copies of copies of Trustee Essential #14.

J. Reports from Friends/WVLS Representative: At the May Friends of the Library meeting, the Friends purchased Chamber of Commerce gift certificates for use as prizes for the Adult Summer Read-In. A copy of the WVLS Directors report for May was provided.

**4. Forthcoming Events & Library Director Report**

- April Monthly Statistical Report was provided.
- Mr. Litzer's retirement party invitation was shared with board members.
- A copy of statistics from Annual Food for Fines from 2005 to present was provided.

**5. Adjournment:**

The meeting adjourned at 4:40 p.m. The next regularly scheduled meeting of the Board of Trustees will be held on July 19<sup>th</sup> at 4:00 p.m. in the Library Board Room.

Stacy D. Stevens, Secretary