



**CITY OF MERRILL**  
**COMMON COUNCIL**  
**AGENDA • TUESDAY APRIL 11, 2017**

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**Regular Meeting**

**City Hall Council Chambers**

**7:00 PM**

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1. Call to Order
2. Invocation by Pastor William Hohman, New Testament Church
3. Pledge of Allegiance
4. Roll Call
5. Public Comment Period
6. Minutes of previous Common Council meeting(s);
  1. Minutes of March 14, 2017 meeting
7. Revenue & Expense Reports(s):
  1. Revenue & Expense Report for the period ending March 31, 2017
8. Board of Public Works:
  1. Consider bid of \$673,335.63 from American Asphalt on the Center Avenue Reconstruction Project. Mayor Bialecki is bringing this bid directly to the Common Council. City Engineer/Public Works Director Akey recommends approval.
  2. Consider bids for 2017 Recycle Crushing. Mayor Bialecki is bringing these bids directly to the Common Council. City Engineer/Public Works Director Akey recommends approving the bid of \$25,025 from Mitch King and Sons Gravel.
9. Health and Safety Committee:
  1. Application from the Lincoln County Rodeo Association Inc. for three temporary Class "B" (picnic) licenses to sell fermented malt beverages at the Merrill Festival Grounds during the Wisconsin Pro Rodeo, June 9 - June 11, 2017. The Health and Safety Committee recommends approval.
  2. Application from the Merrill Firefighters Charities for three temporary Class "B" (picnic) licenses to sell fermented malt beverages at Ott's Park in conjunction with the Merrill Firefighters Charities Softball Tournament, August 4 - August 6, 2017. The Health and Safety Committee recommends approval.
10. Personnel and Finance Committee:
  1. Request from T.B. Scott Library for budget amendment to fund lighting panel project. The Personnel and Finance Committee recommends approval.

11. Placing Committee Reports on File:
  1. Consider placing the following committee reports on file: Airport Commission, Board of Public Works, Health and Safety Committee, Library Board, Merrill Enrichment Center Committee, Parks and Recreation Commission, Personnel and Finance Committee, Water and Sewage Disposal Committee and Zoning Board of Appeals.
12. Mayor's Appointments:
  - Ralph Sturm to the City Plan Commission, term to expire May 1, 2020
  - Melissa Schroeder to the City Plan Commission, term to expire May 1, 2020
  - Ben Debroux to the Parks and Recreation Commission, term to expire May 1, 2022
  - Dave Sukow to Parks and Recreation Commission, term to expire May 1, 2022
  - Don Heyel to the Police and Fire Commission, term to expire May 1, 2022
  - Audrey Huftel to the Library Board, term to expire June 30, 2018
  - D'Lacy Haight to the Library Board, term to expire June 30, 2020
  - James Wedemeyer to the Library Board, term to expire June 30, 2020
  - James Koebe to the Zoning Board of Appeals, term to expire May 1, 2020
  - Dean Haas to the Zoning Board of Appeals, term to expire May 1, 2020
  - Steve Willis to the Transit Commission, term to expire May 1, 2020
  - Pete Koblitz to the Community Development Committee, term to expire May 1, 2020
  - Nancy Kwiesielewixz to the Community Development Committee, term to expire May 1, 2020
  - Betsy Wiesnewski to the Community Development Committee, term to expire May 1, 2020
  - Bea Lebal to the Historic Preservation Committee, term to expire May 1, 2020
  - Laureen O'Day to the Tourism Commission, term to expire May 1, 2018
  - Jim Arndt to the Tourism Commission, term to expire May 1, 2018
  - Ernie Stender to the Tourism Commission, term to expire May 1, 2018
  - Sister Peggy Jackelen to the Enrichment Center Committee, term to expire May 1, 2018
  - Rose Akey to Enrichment Center Committee, term to expire May 1, 2018
  - Rev. Kyle Carnes to the Enrichment Center Committee, term to expire May 1, 2018
  - Diane Goetsch to Enrichment Center Committee, term to expire May 1, 2018

- Gene Bebel to the Enrichment Center Committee, term to expire May 1, 2018
- Art Lersch to the Enrichment Center Committee, term to expire May 1, 2018
13. Ordinances:
1. An Ordinance amending Chapter 8, Article XII, Section 8-330 to add Mobile Food Vendors. The Health and Safety Committee recommends approval.
  2. Ordinance Amending Chapter 16, Section 1 to add licensing fees for Mobile Food Vendors. The Health and Safety Committee recommends approval.
  3. Ordinance Amending Chapter 28, Article 1, Section 28-1(c) (25), related to Mobile Food Vendor operations in City parks. The Health and Safety Committee recommends approval.
14. Resolutions: (None)
15. Mayor's Communications
16. Adjournment

William N. Heideman, CMC, WCMC  
City Clerk

The Merrill City Hall is accessible to the physically disadvantaged. If special accommodations are needed, please contact the Merrill City Hall at (715) 536-5594.



CITY OF MERRILL  
COMMON COUNCIL  
MINUTES • TUESDAY MARCH 14, 2017

Regular Meeting

City Hall Council Chambers

7:00 PM

1. Call to Order

Mayor Bialecki called the meeting to order at 7:00 P.M.

Attendee Name	Title	Status	Arrived
Paul Russell	Aldersperson - First District	Present	
Pete Lokemoen	Aldersperson - Second District	Excused	
Ryan Schwartzman	Aldersperson - Third District	Present	
Kandy Peterson	Aldersperson - Fourth District	Present	
John Burgener	Aldersperson - Fifth District & President	Present	
Mary Ball	Aldersperson - Sixth District	Present	
Rob Norton	Aldersperson - Seventh District	Present	
Tim Meehean	Aldersperson - Eighth District	Present	
Bill Bialecki	Mayor	Present	

Also in attendance: Public Works Director/City Engineer Rod Akey, Police Chief Corey Bennett, Street Superintendent Dustin Bonack, City Attorney Tom Hayden, City Administrator Dave Johnson, Enrichment Center Director Tammie Mrachek, Building Inspector/Zoning Administrator Darin Pagel, Fire Chief Dave Savone, Utility Operations Manager Gabe Steinagel, Library Director Stacy Stevens, Finance Director Kathy Unertl, Park & Recreation Director Dan Wendorf and City Clerk Bill Heideman.

- 2. Silent Prayer
- 3. Pledge of Allegiance
- 4. Roll Call
- 5. Public Comment Period

None.

6. Minutes of previous Common Council meeting(s):

- 1. Minutes of February 14, 2017 meeting

Motion (Burgener/Ball) to approve.

**RESULT: APPROVED**

7. Revenue & Expense Reports(s):

- 1. Revenue & Expense Report for the period ending February 28, 2017.

Motion (Burgener/Meehean) to place on file.

**RESULT: PLACED ON FILE**

- 2. 2016 Room Tax Reports

Motion (Burgener/Peterson) to approve.

**RESULT: APPROVED**

8. General agenda items:

Employee Years of Service Recognition

Douglas K. Drost, 20 years (Transit Department)

City Clerk Heideman read a certificate of recognition for Douglas Drost.

9. Board of Public Works:

1. M-2-2017 Sidewalk Project Bids. Mayor Bialecki is bringing these bids directly to the Common Council.

Motion (Schwartzman/Norton) to approve the bid of \$102,675 from S. D. Ellenbecker Inc.

**RESULT: APPROVED**

10. Redevelopment Authority:

1. Consider 2017 water and sewer utility improvements (within 1/2 mile of Tax Increment District No. 8 boundary) to facilitate manufacturing expansion at Mitchell Metal Products (905 S. State St.). The Redevelopment Authority recommends approval.

Motion (Schwartzman/Norton) to approve.

11. Placing Committee Reports on File:

1. Consider placing the following committee reports on file: Airport Commission, Board of Public Works, Community Development Committee, Festival Grounds Committee, Health & Safety Committee, Library Board, Parks & Recreation Commission, Personnel & Finance Committee, Police & Fire Commission, Redevelopment Authority and Transit Commission.

Alderman Schwartzman noted an incorrect name in the Board of Public Works minutes. Without objection, those minutes will be corrected.

Motion (Meehean/Norton) to place on file.

**RESULT: PLACED ON FILE**

12. Ordinances:

1. An Ordinance amending Chapter 109, Section 109-2, related to the City Comprehensive Plan (Ordinance #2017-02).

City Attorney Hayden gave the ordinance a first reading by title only.

Motion (Schwartzman/Peterson) to suspend the rules and give the ordinance a second reading and a third reading by title only. Carried.

City Attorney Hayden gave the ordinance a second reading and a third reading by title only.

<b>RESULT:</b>	<b>APPROVED [7 TO 0]</b>
<b>MOVER:</b>	Ryan Schwartzman, Alderperson - Third District
<b>SECONDER:</b>	Rob Norton, Alderperson - Seventh District
<b>AYES:</b>	Russell, Schwartzman, Peterson, Burgener, Ball, Norton, Meehean
<b>EXCUSED:</b>	Lokemoen

13. Resolutions:

1. A Final Resolution of Intent to exercise special assessment powers by police powers under Section 66.0703 of the Wisconsin Statutes (Resolution #2501).

WHEREAS, the Board of Public Works of the City of Merrill, Wisconsin held a Public Hearing in the City Hall, Merrill, Wisconsin, for the purpose of hearing all persons interested in the matters contained in the preliminary resolution of the City of Merrill, of its intent to exercise special assessment powers pursuant to Police Power under Sec. 66.07 Wis. Stats., all as set forth below, and the reports of the City Building Inspector/Zoning Department mentioned therein on the following proposed projects and other matters, to-wit:

Preliminary Resolution of December 13, 2016, a copy of which is attached hereto, on which a hearing was held on the 25<sup>th</sup> day of January, 2017;

NOW THEREFORE BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN this 14<sup>th</sup> day of March, 2017, to complete the following public works projects in the City of Merrill:

1. Sidewalk inspection pursuant to sidewalk inspection program. Sidewalk maintenance area is generally confined to the Fourth District:
  - a) Isolated sidewalk repairs requested or needed.
  - b) Driveway approaches requested or needed.
  - c) Curb and gutter requested or needed.
  - d) New sidewalk extensions as requested and/or approved by Board of Public Works.
2. Resurfacing of Poplar Street from East 5<sup>th</sup> Street north to East 6<sup>th</sup> Street involving:
  - a) Curb and gutter placement and pavement replacement
  - b) Limited sidewalk replacement associated with curb and gutter replacements.
3. Reconstruction of Chestnut Street from East 6<sup>th</sup> Street north to East 8<sup>th</sup> Street involving:
  - a) Replacement of water main and laterals.
  - b) Replacement of sewer main and laterals.

- c) Replacement and upgrade of existing storm sewer.
  - d) Curb and gutter and pavement replacement.
  - e) Limited sidewalk replacement associated with curb and gutter replacements.
4. Paving of Edgewater Drive from Grand Avenue to Highland Drive involving:
    - a) Curb and gutter and pavement placement.
    - b) Storm sewer inlet adjustments.
  5. Paving of Highland Drive, entire length, involving:
    - a) Curb and gutter and pavement placement.
    - b) Storm sewer inlet adjustments.
  6. Paving of Francis Street from East 6th Street to East 8th Street involving:
    - a) Curb and gutter and pavement placement.
    - b) Storm sewer inlet adjustments.
  7. Paving of Hollywood Drive from East 8<sup>th</sup> Street to East 10<sup>th</sup> Street involving:
    - a) Curb and gutter placement and pavement replacement.
    - b) Storm sewer inlet adjustments.

Said public improvements shall include, where appropriate:

1. The grading of said street.
2. The surfacing of said street with asphalt.
3. The installation of curb and gutter on said street.
4. The installation, removal or replacement of sidewalk, driveway and curb and gutter on said street.
5. The installation of water main and water laterals on said street.
6. The installation of sanitary sewer and sewer laterals on said street.
7. The installation of storm sewer on said street.
8. All improvements shall be completed to plans and specifications prepared or approved by the Public Works Director and recorded in the office of the Public Works Director/City Engineer.

NOW THEREFORE, BE IT FURTHER RESOLVED, by the Common Council of the City of Merrill, Wisconsin,

1. That the reports of the City Public Works Director/City Engineer or City Building Inspector pertaining to construction of said improvements, including the plans and specifications are hereby adopted and approved.

2. That the Board of Public Works shall cause the improvements to be made by City employees or it may advertise and let any part or all of the same out on bids.
3. That payment for said improvements be made by assessing the costs to the property benefited as indicated in said report, as an exercise of the Police Power.
4. Those benefits shown on the reports are true and correct, having been determined on a reasonable basis and are hereby confirmed.
5. That the assessments for all projects included in said reports are hereby combined as a single assessment but any interested property owner shall be entitled to object to each assessment separately or any assessment jointly for any purpose or purposes.
6. The assessment against any parcel may be paid in cash not later than November 1 of the year such improvements are made, or in installments as provided by City Ordinance, and if not so paid, shall be extended upon the tax roll as a delinquent tax against said parcel and all proceedings in relation to the collection, return and sale of property for the delinquent real estate taxes shall apply to such assessment except otherwise provided by Statute.
7. The City Clerk is directed to publish this resolution as a Class 1 notice in the official newspaper.
8. The Clerk is further directed to mail a copy of this resolution and a statement of the final assessment against the property to every property owner whose name appears on the assessment roll whose post office address is known or who can with reasonable diligence be ascertained.

Motion (Meehean/Norton) to approve.

**RESULT: APPROVED**

2. A Resolution approving jurisdictional transfer of County Highway Q (from Joe Snow Road to Tannery Drive) from Lincoln County to the City of Merrill (Resolution #2502).

WHEREAS, the functional/jurisdictional relationship of the proposed County Highway and City Street systems have been cooperatively reviewed by the City of Merrill and Lincoln County; and,

WHEREAS, changes in the jurisdiction of these highway systems in the County have been agreed to by the City and the County; and,

WHEREAS, consistent with those agreed changes, the City of Merrill Board of Public Works has reviewed the Transfer Agreement and has recommended approval of said Agreement; and,

WHEREAS, Section 83.025, Wisconsin Statutes, provides that, "Changes may be made in the county trunk system by the County Board if it deems that the public good is best served by making such changes. The County Board in making such changes may order the County Highway Committee to lay out new highways and acquire the interests necessary by the procedures under §83.08. Such systems, however, may be altered or increased only with the consent of the Department of Transportation."

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN this 14<sup>th</sup> day of March, 2017, that the City of Merrill agrees to accept the transfer of that portion of County Highway Q, including right-of-way interest, which lie within the City of Merrill corporate limits as described below:

Beginning at the center line of Joe Snow Road located within the City of Merrill, within the northwest corner of Section 14, Township 31 North, Range 6 East, thence continuing northerly a distance of .55 miles to the intersection of Tannery Drive located within the City of Merrill, within the northwest corner of Section 14, Township 31 North, Range 6 East,

Said effective date of the transfer of jurisdiction of this portion of County Highway Q shall be the date the Jurisdictional Transfer Agreement is approved by the Lincoln County Board of Supervisors.

Motion (Norton/Schwartzman) to approve.

**3. A Resolution honoring Kim Kriewald for his long-time service to the City of Merrill (Resolution #2503).**

WHEREAS, Kim Kriewald has served the City of Merrill Water Utility Department for 29 years, ultimately retiring as Utility Manager; and,

WHEREAS, these years of service have been marked by dedication to the best interests of our community, citizens, and the environment; and

WHEREAS, Kim Kriewald has earned the admiration and respect of his fellow employees by the way in which he has carried out his numerous duties; and

WHEREAS, Kim Kriewald's professional manner, dedication to environmental service and to the City of Merrill and his hard work in virtually every area in which he was involved will be greatly missed by the Utility Department, other departments, and Merrill's citizens; and

WHEREAS, Kim Kriewald's many skills and years of experience will be missed at the City of Merrill Water Utility Department,

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN this 14<sup>th</sup> day of March, 2017, that the Common Council, and the people of Merrill officially acknowledge with deep appreciation the dedicated and faithful service Kim Kriewald has given the City of Merrill Water Utility Department and commends him for those 29 years of service; and

BE IT FURTHER RESOLVED, that we hereby commend the meritorious and dedicated service of Kim Kriewald, congratulate him upon the occasion of his retirement from the City of Merrill Water Utility Department, and extend our warmest wishes for his enjoyment of continued prosperity in the years that lie ahead.

Motion (Common Council/Common Council) to approve.

**RESULT:            APPROVED**

4. A Resolution honoring Kenneth J. Neff for his extended service and great contribution to the City of Merrill (Resolution #2504).

WHEREAS, Kenneth J. Neff has served the City of Merrill as a Patrolman, Officer, School Resource Officer, Lieutenant, Captain, and Police Chief from March, 1982 to March, 2017; and,

WHEREAS, Kenneth J. Neff's cheerful manner, dedication to Police service and to the City of Merrill and his hard work in virtually every area in which he was involved will be greatly missed by the Police Department and Merrill's citizens; and

WHEREAS, the personal commitment and unselfish dedication Kenneth J. Neff has put forth has contributed greatly to the growth, progress, livability and stability of the City of Merrill; and,

WHEREAS, the City of Merrill offers a solid stable community environment for all of its citizens in part because of Kenneth J. Neff's dedicated service; and,

WHEREAS, Kenneth J. Neff's cheerful demeanor and hard work will be missed at the Merrill Police Department and throughout the City;

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN this 14<sup>th</sup> day of March, 2017, that the Common Council, and the people of Merrill officially acknowledge with deep appreciation the dedicated and faithful service Kenneth J. Neff has given the City of Merrill Police Department Department, and the City overall, and commends him for those 35 years of service; and

BE IT FURTHER RESOLVED, that we hereby commend the meritorious and dedicated service of Kenneth J. Neff, congratulate him upon the occasion of his retirement from the City of Merrill Police Department, and extend our warmest wishes for his enjoyment of continued prosperity in the years that lie ahead.

Motion (Common Council/Common Council) to approve.

**RESULT:        APPROVED**

**14.    Mayor's Communications**

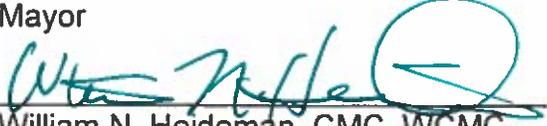
Mayor Bialecki thanked Kim Kriewald and Ken Neff for their years of service.

Mayor Bialecki then thanked the Lincoln County Sheriff's Department, the Merrill Police Department and other area law enforcement agencies for their efforts in addressing and combating the drug problem.

**15.    Adjournment**

Motion (Burgener/Peterson) to adjourn. Carried. Adjourned at 7:23 P.M.

  
 \_\_\_\_\_  
 William R. Bialecki  
 Mayor

  
 \_\_\_\_\_  
 William N. Heideman, CMC, WCMC  
 City Clerk

I, William N. Heideman, City Clerk of the City of Merrill, Wisconsin, do hereby certify that the Mayor approved the above action of the Common Council on March 15, 2017.

  
 \_\_\_\_\_  
 William N. Heideman, CMC, WCMC  
 City Clerk



## City of Merrill

Kathy Unertl, Finance Director

1004 East 1st Street • Merrill, Wisconsin • 54452

Phone: 715.536.5594 • Fax: 715.539.2668

e-mail: Kathy.Unertl@ci.merrill.wi.us

Date: April 4<sup>th</sup>, 2017

To: Mayor Bill Bialecki and Alderpersons

From: Kathy Unertl, Finance Director *Kathy Unertl*

RE: Revenue & Expense Report – March 2017

Following are the Revenue & Expense Reports for March 2017. **Overall City and Utility fiscal is within budgeted levels.**

Due to uncertainty of future Federal ACA, retirees are already choosing to continue as part of the City's group health insurance instead of lump sum sick leave payouts unless they have health insurance coverage through their spouse.

As far as Fund 30 – Debt Service:

- City paid principal and interest on various State Trust Fund loans.
- To facilitate City/TID cash flow, the final draw for Series 2016C was received.

### City of Merrill - Series 2016C Borrowing (NAN)

	Authorized Borrowing	Draw #1 10/11/2016	Draw #2 03/16/2017
TID 7	\$80,000.00	\$0.00	\$80,000.00
TID 10	\$495,000.00	\$445,504.92	\$49,495.08
TID 11	\$505,000.00	\$207,740.84	\$297,259.16
Total	<u>\$1,080,000.00</u>	<u>\$653,245.76</u>	<u>\$426,754.24</u>

## REVENUE &amp; EXPENSE REPORT (UNAUDITED)

AS OF: MARCH 31ST, 2017

7.1.a

Packet Pg. 14

## 30 -Debt Service

## Debt Service

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>REVENUES</b>					
<b>Taxes (or Utility Rev.)</b>					
40000-41027 Transfer from Airport	1,579.86	0.00	0.00	0.00	1,579.86
40000-41041 Transfer from TID	120,898.00	0.00	0.00	0.00	120,898.00
40000-41110 Tax Levy - Debt Service	1,240,403.00	0.00	1,240,403.00	100.00	0.00
<b>TOTAL Taxes (or Utility Rev.)</b>	<b>1,362,880.86</b>	<b>0.00</b>	<b>1,240,403.00</b>	<b>91.01</b>	<b>122,477.86</b>
<b>Miscellaneous Revenues</b>					
40000-48110 Interest - Debt Service Fund	0.00	0.00	0.00	0.00	0.00
40000-48250 Fed Stimulus - BAB	3,708.94	9,556.90	9,556.90	257.67	( 5,847.96)
<b>TOTAL Miscellaneous Revenues</b>	<b>3,708.94</b>	<b>9,556.90</b>	<b>9,556.90</b>	<b>257.67</b>	<b>( 5,847.96)</b>
<b>Other Financing Sources</b>					
40000-49110 Proceeds from LT Debt	524,653.24	0.00	0.00	0.00	524,653.24
40000-49120 Premium on Debt Insurance	0.00	0.00	0.00	0.00	0.00
40000-49200 Transfer-Prior Service DS	11,500.00	0.00	13,173.00	114.55	( 1,673.00)
<b>TOTAL Other Financing Sources</b>	<b>536,153.24</b>	<b>0.00</b>	<b>13,173.00</b>	<b>2.46</b>	<b>522,980.24</b>
<b>TOTAL REVENUES</b>	<b>1,902,743.04</b>	<b>9,556.90</b>	<b>1,263,132.90</b>	<b>66.38</b>	<b>639,610.14</b>

**EXPENDITURES****Debt Service**

50000-06-11750 GO 2006A - Prin. Equip	0.00	0.00	0.00	0.00	0.00
50000-06-11755 STL 2009-2 Equip	13,458.74	13,458.74	13,458.74	100.00	0.00
50000-06-11800 STL 2010-1 Prin BAB	39,000.00	39,000.00	39,000.00	100.00	0.00
50000-06-11900 GO 2013A - Fire Primarily	170,000.00	0.00	0.00	0.00	170,000.00
50000-06-11905 GO 2013B - Various	370,000.00	0.00	0.00	0.00	370,000.00
50000-06-11913 Series GO2016A-Various	75,000.00	0.00	0.00	0.00	75,000.00
50000-06-11916 Series GO2016B-Various	140,049.00	0.00	0.00	0.00	140,049.00
50000-06-12040 GO 2004 Prin- St./Park	0.00	0.00	0.00	0.00	0.00
50000-06-12043 STL 2009-1 -Prin Faciliti	13,470.86	13,470.86	13,470.86	100.00	0.00
50000-06-12045 SIB Prin.-W. Main St.	9,595.05	0.00	2,380.85	24.81	7,214.20
50000-06-12050 STL 2005 Prin.-Streets	15,077.08	15,077.08	15,077.08	100.00	0.00
50000-06-12065 STF 2011-1 BAB-10 Year	39,545.16	39,545.16	39,545.16	100.00	0.00
50000-06-12067 STF 2011-2 BAB-20 Year	504,275.00	0.00	504,275.00	100.00	0.00
50000-06-12075 GO 2006B Prin.-Streets	0.00	0.00	0.00	0.00	0.00
50000-06-12080 GO 2008B Prin.-Streets	35,000.00	0.00	0.00	0.00	35,000.00
50000-06-14067 STF 2011-2-TID #6 Princ	0.00	0.00	0.00	0.00	0.00
50000-06-14075 GO 2006B-TID #3-Prin.	0.00	0.00	0.00	0.00	0.00
50000-06-14080 GO 2008B-TID #4 Prin.	20,000.00	0.00	0.00	0.00	20,000.00
50000-06-14085 GO2013A - TID #5 Prin	1,489.36	0.00	0.00	0.00	1,489.36
50000-06-14090 GO2013A - TID #6 Prin	8,510.64	0.00	0.00	0.00	8,510.64
50000-06-14916 GO 2016B-TID3	52,350.00	0.00	0.00	0.00	52,350.00
50000-06-14917 GO 2016B-TID6	4,151.00	0.00	0.00	0.00	4,151.00
50000-06-14918 GO 2016B-TID8	0.00	0.00	0.00	0.00	0.00

## REVENUE &amp; EXPENSE REPORT (UNAUDITED)

AS OF: MARCH 31ST, 2017

7.1.a

Packet Pg. 15

## 30 -Debt Service

## Debt Service

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
50000-06-18075 STL 2004 Prin.- Pension	23,137.69	23,137.69	23,137.69	100.00	0.00
50000-06-21750 GO 2006A - Int. Equipment	0.00	0.00	0.00	0.00	0.00
50000-06-21755 STL 2009-2 Int Equip	1,899.92	1,899.92	1,899.92	100.00	0.00
50000-06-21800 STL 2010-1 BAB Int.	5,220.00	5,220.00	5,220.00	100.00	0.00
50000-06-21900 GO2013 A - Fire Interest	124,030.00	0.00	0.00	0.00	124,030.00
50000-06-21905 GO 2013B - Various Int.	50,150.00	0.00	0.00	0.00	50,150.00
50000-06-21913 GO 2016A Int - Various	30,573.96	14,850.21	14,850.21	48.57	15,723.75
50000-06-21914 GO 2016B Int-Airport	1,579.86	767.36	767.36	48.57	812.50
50000-06-21916 GO 2016B Int-Various	65,161.80	31,650.02	31,650.02	48.57	33,511.78
50000-06-22040 GO 2004 Int.- St./Park	0.00	0.00	0.00	0.00	0.00
50000-06-22043 STL 2009-1-Int Facilities	1,239.66	1,239.66	1,239.66	100.00	0.00
50000-06-22045 SIB Int.-W. Main St.	719.46	0.00	197.78	27.49	521.68
50000-06-22050 STL 2005 Int.-Streets	8,311.08	8,311.08	8,311.08	100.00	0.00
50000-06-22065 STF 2011-1 Int BAB-10 YR	6,148.17	6,148.17	6,148.17	100.00	0.00
50000-06-22067 STF 2011-2 Int BAB-20 YR	20,378.24	0.00	20,378.24	100.00	0.00
50000-06-22075 GO 2006B Int.-Streets	0.00	0.00	0.00	0.00	0.00
50000-06-22080 GO 2008B Int.-Streets	15,370.00	0.00	0.00	0.00	15,370.00
50000-06-24067 STF 2011-2 Int -TIF #6	0.00	0.00	0.00	0.00	0.00
50000-06-24075 GO 2006B Int.-TIF #3	0.00	0.00	0.00	0.00	0.00
50000-06-24080 GO 2008B Int.-TID #4	11,640.00	0.00	0.00	0.00	11,640.00
50000-06-24085 GO2013A Int. -TID #5	1,066.01	0.00	0.00	0.00	1,066.01
50000-06-24090 GO2013A Int. -TID #6	6,091.49	0.00	0.00	0.00	6,091.49
50000-06-24916 GO 2016B Int-TID 3	10,560.76	5,129.51	5,129.51	48.57	5,431.25
50000-06-24917 GO 2016B Int-TID 6	3,167.21	1,538.36	1,538.36	48.57	1,628.85
50000-06-24918 GO 2016B Int-TID 8	1,871.53	909.03	909.03	48.57	962.50
50000-06-28075 STL 2004 Int.- Pension	9,964.85	9,964.85	9,964.85	100.00	0.00
50000-06-32040 GO 2004 PA- St./Park	0.00	0.00	0.00	0.00	0.00
50000-06-38075 GO 2006B PA-St./TIF/Sewer	0.00	0.00	0.00	0.00	0.00
50000-06-38085 GO 2008B PA -St./TIF	0.00	0.00	0.00	0.00	0.00
50000-06-38087 GO 2013A	0.00	0.00	0.00	0.00	0.00
50000-06-38090 GO 2013B	0.00	0.00	0.00	0.00	0.00
50000-06-38091 GO 2016A	0.00	350.00	350.00	0.00	( 350.00)
50000-06-38092 GO 2016B	0.00	350.00	350.00	0.00	( 350.00)
50000-06-38100 BAB Fed Paperwork	0.00	0.00	0.00	0.00	0.00
50000-06-40000 Debt Costs	0.00	0.00	0.00	0.00	0.00
50000-06-41000 Payment to Escrow	0.00	0.00	0.00	0.00	0.00
<b>TOTAL Debt Service</b>	<b>1,909,253.58</b>	<b>232,017.70</b>	<b>759,249.57</b>	<b>39.77</b>	<b>1,150,004.01</b>

<b>TOTAL EXPENDITURES</b>	<b>1,909,253.58</b>	<b>232,017.70</b>	<b>759,249.57</b>	<b>39.77</b>	<b>1,150,004.01</b>
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<b>REVENUES OVER/(UNDER) EXPENDITURES</b>	<b>( 6,510.54)</b>	<b>( 222,460.80)</b>	<b>503,883.33</b>	<b>0.00</b>	<b>( 510,393.87)</b>
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CITY OF MERRILL

PAGE: 3

## REVENUE &amp; EXPENSE REPORT (UNAUDITED)

AS OF: MARCH 31ST, 2017

30 -Debt Service  
Borrowing

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>EXPENDITURES</b>					
<b>=====</b>					
<u>Debt Service</u>					
58202-06-24000 Bond Costs	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL Debt Service	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<hr/>					
TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00
<hr/>					
FUND TOTAL REVENUES	1,902,743.04	9,556.90	1,263,132.90	66.38	639,610.14
FUND TOTAL EXPENDITURES	<u>1,909,253.58</u>	<u>232,017.70</u>	<u>759,249.57</u>	<u>39.77</u>	<u>1,150,004.01</u>
REVENUES OVER/(UNDER) EXPENDITURES	<u>( 6,510.54)</u>	<u>( 222,460.80)</u>	<u>503,883.33</u>	<u>0.00</u>	<u>( 510,393.87)</u>

\*\*\* END OF REPORT \*\*\*

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: MARCH 31ST, 2017

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>REVENUES</b>					
<u>Non-Departmental</u>					
Taxes (or Utility Rev.)	4,288,131.00	418,695.57	2,474,257.53	57.70	1,813,873.47
Intergovernmental	4,029,394.91	0.00	170,850.54	4.24	3,858,544.37
Licenses and Permits	41,271.00	2,070.00	5,155.00	12.49	36,116.00
Fines, Forfeits, & Pen.	115,500.00	16,629.78	49,846.16	43.16	65,653.84
Public Charges-Services	6,625.00	746.84	1,741.62	26.29	4,883.38
Miscellaneous Revenues	106,175.00	6,751.48	29,384.26	27.68	76,790.74
<b>TOTAL Non-Departmental</b>	<b>8,587,096.91</b>	<b>444,893.67</b>	<b>2,731,235.11</b>	<b>31.81</b>	<b>5,855,861.80</b>
<u>Municipal Court</u>					
Intergov Charges (Misc.)	5,835.00	350.00	575.00	9.85	5,260.00
<b>TOTAL Municipal Court</b>	<b>5,835.00</b>	<b>350.00</b>	<b>575.00</b>	<b>9.85</b>	<b>5,260.00</b>
<u>City Attorney</u>					
Intergov Charges (Misc.)	9,975.00	2,693.25	2,693.25	27.00	7,281.75
Miscellaneous Revenues	11,598.00	0.00	0.00	0.00	11,598.00
<b>TOTAL City Attorney</b>	<b>21,573.00</b>	<b>2,693.25</b>	<b>2,693.25</b>	<b>12.48</b>	<b>18,879.75</b>
<u>Mayor</u>					
Miscellaneous Revenues	1,355.00	0.00	0.00	0.00	1,355.00
<b>TOTAL Mayor</b>	<b>1,355.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,355.00</b>
<u>City Administrator</u>					
Miscellaneous Revenues	22,750.00	0.00	0.00	0.00	22,750.00
<b>TOTAL City Administrator</b>	<b>22,750.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>22,750.00</b>
<u>City Clerk</u>					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
<b>TOTAL City Clerk</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<u>Clerk/Treasurer Staff</u>					
Miscellaneous Revenues	2,509.00	0.00	0.00	0.00	2,509.00
<b>TOTAL Clerk/Treasurer Staff</b>	<b>2,509.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,509.00</b>
<u>Treasurer/Finance Dir.</u>					
Licenses and Permits	500.00	129.02	344.02	68.80	155.98
Miscellaneous Revenues	22,883.00	0.00	0.00	0.00	22,883.00
<b>TOTAL Treasurer/Finance Dir.</b>	<b>23,383.00</b>	<b>129.02</b>	<b>344.02</b>	<b>1.47</b>	<b>23,038.98</b>
<u>City Hall Maintenance</u>					
Intergovernmental	0.00	813.47	813.47	0.00	( 813.47)
Miscellaneous Revenues	0.00	0.00	2,050.00	0.00	( 2,050.00)
<b>TOTAL City Hall Maintenance</b>	<b>0.00</b>	<b>813.47</b>	<b>2,863.47</b>	<b>0.00</b>	<b>( 2,863.47)</b>

## REVENUE &amp; EXPENSE REPORT (UNAUDITED)

AS OF: MARCH 31ST, 2017

## 10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>Over-Collected Taxes</b>					
Miscellaneous Revenues	250.00	0.00	0.00	0.00	250.00
<b>TOTAL Over-Collected Taxes</b>	<b>250.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>250.00</b>
<b>Police</b>					
Intergovernmental	19,000.00	0.00	0.00	0.00	19,000.00
Public Charges-Services	11,500.00	928.29	2,126.15	18.49	9,373.85
Intergov Charges (Misc.)	8,000.00	0.00	5,774.59	72.18	2,225.41
Miscellaneous Revenues	200.00	0.00	15.00	7.50	185.00
<b>TOTAL Police</b>	<b>38,700.00</b>	<b>928.29</b>	<b>7,915.74</b>	<b>20.45</b>	<b>30,784.26</b>
<b>Traffic Control</b>					
Miscellaneous Revenues	0.00	511.00	511.00	0.00	( 511.00)
<b>TOTAL Traffic Control</b>	<b>0.00</b>	<b>511.00</b>	<b>511.00</b>	<b>0.00</b>	<b>( 511.00)</b>
<b>Fire Protection</b>					
Intergovernmental	0.00	0.00	471.12	0.00	( 471.12)
Public Charges-Services	7,050.00	930.00	2,870.00	40.71	4,180.00
Intergov Charges (Misc.)	213,282.00	0.00	106,641.00	50.00	106,641.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
<b>TOTAL Fire Protection</b>	<b>220,332.00</b>	<b>930.00</b>	<b>109,982.12</b>	<b>49.92</b>	<b>110,349.88</b>
<b>Ambulance/EMS</b>					
Intergovernmental	1,023,130.00	75,285.64	177,013.02	17.30	846,116.98
<b>TOTAL Ambulance/EMS</b>	<b>1,023,130.00</b>	<b>75,285.64</b>	<b>177,013.02</b>	<b>17.30</b>	<b>846,116.98</b>
<b>Bldg. Inspection/Zoning</b>					
Licenses and Permits	25,000.00	1,410.00	3,620.00	14.48	21,380.00
Miscellaneous Revenues	11,400.00	0.00	0.00	0.00	11,400.00
<b>TOTAL Bldg. Inspection/Zoning</b>	<b>36,400.00</b>	<b>1,410.00</b>	<b>3,620.00</b>	<b>9.95</b>	<b>32,780.00</b>
<b>Public Works/Engineer</b>					
Miscellaneous Revenues	60,000.00	0.00	0.00	0.00	60,000.00
<b>TOTAL Public Works/Engineer</b>	<b>60,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>60,000.00</b>
<b>Operations Support (M&amp;E)</b>					
Intergovernmental	315,000.00	17,511.29	47,714.06	15.15	267,285.94
<b>TOTAL Operations Support (M&amp;E)</b>	<b>315,000.00</b>	<b>17,511.29</b>	<b>47,714.06</b>	<b>15.15</b>	<b>267,285.94</b>
<b>Roads</b>					
Intergovernmental	31,000.00	4,814.72	8,072.32	26.04	22,927.68
Public Charges-Services	2,500.00	0.00	0.00	0.00	2,500.00
<b>TOTAL Roads</b>	<b>33,500.00</b>	<b>4,814.72</b>	<b>8,072.32</b>	<b>24.10</b>	<b>25,427.68</b>

## REVENUE &amp; EXPENSE REPORT (UNAUDITED)

AS OF: MARCH 31ST, 2017

## 10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Snow and Ice</u>					
Public Charges-Services	12,500.00	0.00	300.00	2.40	12,200.00
TOTAL Snow and Ice	12,500.00	0.00	300.00	2.40	12,200.00
<u>Stormwater Maintenance</u>					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
TOTAL Stormwater Maintenance	0.00	0.00	0.00	0.00	0.00
<u>Street Painting-Marking</u>					
Intergovernmental	2,500.00	0.00	0.00	0.00	2,500.00
TOTAL Street Painting-Marking	2,500.00	0.00	0.00	0.00	2,500.00
<u>Street Lighting</u>					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Street Lighting	0.00	0.00	0.00	0.00	0.00
<u>Stormwater Plan/Const.</u>					
Licenses and Permits	750.00	0.00	0.00	0.00	750.00
TOTAL Stormwater Plan/Const.	750.00	0.00	0.00	0.00	750.00
<u>Airport</u>					
Public Charges-Services	25,000.00	1,725.00	14,110.86	56.44	10,889.14
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Airport	25,000.00	1,725.00	14,110.86	56.44	10,889.14
<u>Transit</u>					
Specials (Utility Rev.)	235,000.00	63,691.00	63,691.00	27.10	171,309.00
Intergovernmental	90,000.00	0.00	0.00	0.00	90,000.00
Public Charges-Services	148,000.00	13,248.45	31,309.75	21.16	116,690.25
Miscellaneous Revenues	20,000.00	0.00	0.00	0.00	20,000.00
TOTAL Transit	493,000.00	76,939.45	95,000.75	19.27	397,999.25
<u>Garbage Collection</u>					
Miscellaneous Revenues	6,000.00	666.00	1,682.00	28.03	4,318.00
TOTAL Garbage Collection	6,000.00	666.00	1,682.00	28.03	4,318.00
<u>Recycling</u>					
Intergovernmental	30,000.00	0.00	0.00	0.00	30,000.00
Miscellaneous Revenues	7,500.00	0.00	447.68	5.97	7,052.32
TOTAL Recycling	37,500.00	0.00	447.68	1.19	37,052.32
<u>Weed &amp; Nuisance Control</u>					
Public Charges-Services	5,000.00	0.00	0.00	0.00	5,000.00
Miscellaneous Revenues	2,500.00	0.00	0.00	0.00	2,500.00
TOTAL Weed & Nuisance Control	7,500.00	0.00	0.00	0.00	7,500.00

## REVENUE &amp; EXPENSE REPORT (UNAUDITED)

AS OF: MARCH 31ST, 2017

## 10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>MACEC - Enrichment</b>					
Public Charges-Services	0.00	0.00	0.00	0.00	0.00
TOTAL MACEC - Enrichment	0.00	0.00	0.00	0.00	0.00
<b>Library</b>					
Intergovernmental	448,400.00	224,200.00	224,200.00	50.00	224,200.00
Public Charges-Services	16,000.00	1,925.53	3,968.77	24.80	12,031.23
Miscellaneous Revenues	0.00	519.80	576.32	0.00	( 576.32)
TOTAL Library	464,400.00	226,645.33	228,745.09	49.26	235,654.91
<b>Parks</b>					
Public Charges-Services	15,250.00	299.09	6,379.98	41.84	8,870.02
Miscellaneous Revenues	1,250.00	250.00	650.00	52.00	600.00
TOTAL Parks	16,500.00	549.09	7,029.98	42.61	9,470.02
<b>River Bend Trail</b>					
Taxes (or Utility Rev.)	1,964.00	0.00	1,858.56	94.63	105.44
Miscellaneous Revenues	8,716.00	0.00	1,000.00	11.47	7,716.00
TOTAL River Bend Trail	10,680.00	0.00	2,858.56	26.77	7,821.44
<b>Recreation Programs</b>					
Public Charges-Services	84,026.00	1,920.00	5,280.00	6.28	78,746.00
TOTAL Recreation Programs	84,026.00	1,920.00	5,280.00	6.28	78,746.00
<b>CATV - MP3</b>					
Licenses and Permits	5,000.00	0.00	0.00	0.00	5,000.00
TOTAL CATV - MP3	5,000.00	0.00	0.00	0.00	5,000.00
<b>MARC - Smith Center</b>					
Taxes (or Utility Rev.)	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	73,400.00	3,481.14	9,271.14	12.63	64,128.86
Miscellaneous Revenues	0.00	0.00	2,050.00	0.00	( 2,050.00)
TOTAL MARC - Smith Center	73,400.00	3,481.14	11,321.14	15.42	62,078.86
<b>Aquatic Center</b>					
Public Charges-Services	105,000.00	0.00	945.00	0.90	104,055.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Aquatic Center	105,000.00	0.00	945.00	0.90	104,055.00
<b>TOTAL REVENUE</b>	<b>11,735,569.91</b>	<b>862,196.36</b>	<b>3,460,260.17</b>	<b>29.49</b>	<b>8,275,309.74</b>
<b>EXPENDITURES</b>					

## REVENUE &amp; EXPENSE REPORT (UNAUDITED)

AS OF: MARCH 31ST, 2017

## 10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Common Council</u>					
Personnel Services	34,100.00	2,093.26	6,279.78	18.42	27,820.22
Contractual Services	6,750.00	0.00	0.00	0.00	6,750.00
Supplies & Expenses	<u>11,150.00</u>	<u>487.29</u>	<u>2,532.21</u>	<u>22.71</u>	<u>8,617.79</u>
TOTAL Common Council	52,000.00	2,580.55	8,811.99	16.95	43,188.01
<u>Municipal Court</u>					
Personnel Services	78,513.00	6,025.41	18,383.92	23.42	60,129.08
Contractual Services	750.00	0.00	0.00	0.00	750.00
Supplies & Expenses	6,500.00	692.66	1,547.88	23.81	4,952.12
Technology	<u>5,300.00</u>	<u>0.00</u>	<u>4,929.00</u>	<u>93.00</u>	<u>371.00</u>
TOTAL Municipal Court	91,063.00	6,718.07	24,860.80	27.30	66,202.20
<u>City Attorney</u>					
Personnel Services	203,248.00	15,531.17	47,354.26	23.30	155,893.74
Contractual Services	3,700.00	210.00	510.00	13.78	3,190.00
Supplies & Expenses	<u>7,375.00</u>	<u>562.97</u>	<u>1,055.44</u>	<u>14.31</u>	<u>6,319.56</u>
TOTAL City Attorney	214,323.00	16,304.14	48,919.70	22.83	165,403.30
<u>Mayor</u>					
Personnel Services	13,780.00	1,043.40	3,130.20	22.72	10,649.80
Supplies & Expenses	<u>1,575.00</u>	<u>0.00</u>	<u>100.00</u>	<u>6.35</u>	<u>1,475.00</u>
TOTAL Mayor	15,355.00	1,043.40	3,230.20	21.04	12,124.80
<u>City Administrator</u>					
Personnel Services	108,379.00	8,198.75	24,815.30	22.90	83,563.70
Contractual Services	700.00	61.58	509.35	72.76	190.65
Supplies & Expenses	<u>850.00</u>	<u>17.98</u>	<u>43.30</u>	<u>5.09</u>	<u>806.70</u>
TOTAL City Administrator	109,929.00	8,278.31	25,367.95	23.08	84,561.05
<u>Personnel - HR</u>					
Contractual Services	5,250.00	300.05	760.10	14.48	4,489.90
Supplies & Expenses	<u>500.00</u>	<u>0.00</u>	<u>176.89</u>	<u>35.38</u>	<u>323.11</u>
TOTAL Personnel - HR	5,750.00	300.05	936.99	16.30	4,813.01
<u>City Clerk</u>					
Personnel Services	74,080.00	5,695.73	17,233.70	23.26	56,846.30
Supplies & Expenses	4,650.00	425.96	570.24	12.26	4,079.76
Technology	<u>5,400.00</u>	<u>0.00</u>	<u>450.00</u>	<u>8.33</u>	<u>4,950.00</u>
TOTAL City Clerk	84,130.00	6,121.69	18,253.94	21.70	65,876.06
<u>Clerk/Treasurer Staff</u>					
Personnel Services	163,677.00	13,736.80	41,974.77	25.64	121,702.23
Supplies & Expenses	<u>1,100.00</u>	<u>85.63</u>	<u>137.35</u>	<u>12.49</u>	<u>962.65</u>
TOTAL Clerk/Treasurer Staff	164,777.00	13,822.43	42,112.12	25.56	122,664.88

4-04-2017 12:32 PM

CITY OF MERRILL

PAGE: 6

## REVENUE &amp; EXPENSE REPORT (UNAUDITED)

AS OF: MARCH 31ST, 2017

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<b><u>Elections - AVERAGED</u></b>					
Personnel Services	24,950.00	280.41	4,907.50	19.67	20,042.50
Contractual Services	12,000.00	0.00	0.00	0.00	12,000.00
Supplies & Expenses	<u>1,550.00</u>	<u>392.98</u>	<u>400.47</u>	<u>25.84</u>	<u>1,149.53</u>
TOTAL Elections - AVERAGED	38,500.00	673.39	5,307.97	13.79	33,192.03
<b><u>Treasurer/Finance Dir.</u></b>					
Personnel Services	98,715.00	7,457.95	22,438.72	22.73	76,276.28
Contractual Services	4,600.00	171.42	453.66	9.86	4,146.34
Supplies & Expenses	<u>25,150.00</u>	<u>( 160.84)</u>	<u>7,023.10</u>	<u>27.92</u>	<u>18,126.90</u>
TOTAL Treasurer/Finance Dir.	128,465.00	7,468.53	29,915.48	23.29	98,549.52
<b><u>Information Technology</u></b>					
Personnel Services	87,205.00	3,607.72	11,528.78	13.22	75,676.22
Technology	<u>112,795.00</u>	<u>4,175.49</u>	<u>25,988.22</u>	<u>23.04</u>	<u>86,806.78</u>
TOTAL Information Technology	200,000.00	7,783.21	37,517.00	18.76	162,483.00
<b><u>Assessment of Property</u></b>					
Contractual Services	27,400.00	6,225.00	6,225.00	22.72	21,175.00
Supplies & Expenses	<u>100.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>
TOTAL Assessment of Property	27,500.00	6,225.00	6,225.00	22.64	21,275.00
<b><u>Independent Auditing</u></b>					
Contractual Services	15,000.00	2,135.54	2,135.54	14.24	12,864.46
Technology	<u>1,850.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,850.00</u>
TOTAL Independent Auditing	16,850.00	2,135.54	2,135.54	12.67	14,714.46
<b><u>City Hall Maintenance</u></b>					
Personnel Services	78,267.00	5,559.48	17,609.49	22.50	60,657.51
Contractual Services	66,000.00	4,209.43	15,082.94	22.85	50,917.06
Supplies & Expenses	14,600.00	1,213.52	2,246.38	15.39	12,353.62
Capital Outlay	<u>7,360.00</u>	<u>813.47</u>	<u>2,863.47</u>	<u>38.91</u>	<u>4,496.53</u>
TOTAL City Hall Maintenance	166,227.00	11,795.90	37,802.28	22.74	128,424.72
<b><u>Over-Collected Taxes</u></b>					
Supplies & Expenses	<u>900.00</u>	<u>0.00</u>	<u>376.31</u>	<u>41.81</u>	<u>523.69</u>
TOTAL Over-Collected Taxes	900.00	0.00	376.31	41.81	523.69
<b><u>Insurance/Employee</u></b>					
Personnel Services	0.00	0.00	0.00	0.00	0.00
Fixed Charges	<u>321,725.00</u>	<u>202,280.04</u>	<u>213,457.60</u>	<u>66.35</u>	<u>108,267.40</u>
TOTAL Insurance/Employee	321,725.00	202,280.04	213,457.60	66.35	108,267.40
<b><u>Police</u></b>					
Personnel Services	2,222,727.00	159,389.62	508,641.84	22.88	1,714,085.16
Contractual Services	52,900.00	976.98	6,012.11	11.37	46,887.89
Supplies & Expenses	58,100.00	3,429.16	11,173.52	19.23	46,926.48
Capital Outlay	11,000.00	0.00	105.49	0.96	10,894.51
Technology	<u>13,500.00</u>	<u>0.00</u>	<u>2,124.46</u>	<u>15.74</u>	<u>11,375.54</u>
TOTAL Police	2,358,227.00	163,795.76	528,057.42	22.39	1,830,169.58

## REVENUE &amp; EXPENSE REPORT (UNAUDITED)

AS OF: MARCH 31ST, 2017

## 10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>Traffic Control</b>					
Personnel Services	7,525.00	943.88	2,802.99	37.25	4,722.01
Supplies & Expenses	18,618.00	553.07	2,392.81	12.85	16,225.19
<b>TOTAL Traffic Control</b>	<b>26,143.00</b>	<b>1,496.95</b>	<b>5,195.80</b>	<b>19.87</b>	<b>20,947.20</b>
<b>Fire Protection</b>					
Personnel Services	1,399,784.00	93,397.58	308,881.15	22.07	1,090,902.85
Contractual Services	26,750.00	2,022.76	6,962.89	26.03	19,787.11
Supplies & Expenses	52,000.00	8,444.79	12,378.82	23.81	39,621.18
Capital Outlay	0.00	0.00	0.00	0.00	0.00
Technology	6,000.00	326.18	2,674.44	44.57	3,325.56
<b>TOTAL Fire Protection</b>	<b>1,484,534.00</b>	<b>104,191.31</b>	<b>330,897.30</b>	<b>22.29</b>	<b>1,153,636.70</b>
<b>Fire Protection-Hydrants</b>					
Contractual Services	121,515.00	0.00	30,378.75	25.00	91,136.25
<b>TOTAL Fire Protection-Hydrants</b>	<b>121,515.00</b>	<b>0.00</b>	<b>30,378.75</b>	<b>25.00</b>	<b>91,136.25</b>
<b>Ambulance/EMS</b>					
Personnel Services	914,730.00	63,403.91	221,801.81	24.25	692,928.19
Contractual Services	28,250.00	2,081.21	7,021.37	24.85	21,228.63
Supplies & Expenses	75,150.00	7,602.39	20,346.90	27.08	54,803.10
Technology	5,000.00	326.17	1,256.62	25.13	3,743.38
<b>TOTAL Ambulance/EMS</b>	<b>1,023,130.00</b>	<b>73,413.68</b>	<b>250,426.70</b>	<b>24.48</b>	<b>772,703.30</b>
<b>Bldg. Inspection/Zoning</b>					
Personnel Services	103,920.00	7,574.45	24,192.50	23.28	79,727.50
Contractual Services	1,650.00	116.36	349.08	21.16	1,300.92
Supplies & Expenses	5,030.00	253.67	721.40	14.34	4,308.60
<b>TOTAL Bldg. Inspection/Zoning</b>	<b>110,600.00</b>	<b>7,944.48</b>	<b>25,262.98</b>	<b>22.84</b>	<b>85,337.02</b>
<b>City Sealer</b>					
Contractual Services	4,800.00	0.00	0.00	0.00	4,800.00
<b>TOTAL City Sealer</b>	<b>4,800.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>4,800.00</b>
<b>Public Works/Engineer</b>					
Personnel Services	97,941.00	5,035.66	15,189.51	15.51	82,751.49
Contractual Services	1,500.00	0.00	1,300.00	86.67	200.00
Supplies & Expenses	2,250.00	165.39	415.39	18.46	1,834.61
Capital Outlay	0.00	0.00	0.00	0.00	0.00
Technology	1,250.00	0.00	17.09	1.37	1,232.91
<b>TOTAL Public Works/Engineer</b>	<b>102,941.00</b>	<b>5,201.05</b>	<b>16,921.99</b>	<b>16.44</b>	<b>86,019.01</b>
<b>Street Commissioner</b>					
Personnel Services	0.00	0.00	0.00	0.00	0.00
<b>TOTAL Street Commissioner</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

4-04-2017 12:32 PM

CITY OF MERRILL

PAGE: 8

## REVENUE &amp; EXPENSE REPORT (UNAUDITED)

AS OF: MARCH 31ST, 2017

10 -General Fund

7.1.a

Packet Pg. 24

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Street Superintendent</u>					
Personnel Services	93,046.00	7,078.31	21,534.96	23.14	71,511.04
Supplies & Expenses	<u>1,600.00</u>	<u>51.44</u>	<u>152.08</u>	<u>9.51</u>	<u>1,447.92</u>
TOTAL Street Superintendent	94,646.00	7,129.75	21,687.04	22.91	72,958.96
<u>Garage Maintenance</u>					
Personnel Services	820.00	0.00	379.45	46.27	440.55
Contractual Services	41,250.00	2,917.93	10,301.69	24.97	30,948.31
Supplies & Expenses	11,500.00	2,637.84	6,168.83	53.64	5,331.17
Capital Outlay	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL Garage Maintenance	53,570.00	5,555.77	16,849.97	31.45	36,720.03
<u>Operations Support (M&amp;E)</u>					
Personnel Services	199,449.00	14,327.52	43,303.43	21.71	156,145.57
Contractual Services	3,000.00	3,036.00	3,036.00	101.20	( 36.00)
Supplies & Expenses	351,700.00	45,189.62	78,020.11	22.18	273,679.89
Technology	<u>1,750.00</u>	<u>0.00</u>	<u>525.00</u>	<u>30.00</u>	<u>1,225.00</u>
TOTAL Operations Support (M&E)	555,899.00	62,553.14	124,884.54	22.47	431,014.46
<u>Roads</u>					
Personnel Services	233,500.00	24,802.14	42,406.84	18.16	191,093.16
Supplies & Expenses	<u>99,250.00</u>	<u>3,516.68</u>	<u>4,085.96</u>	<u>4.12</u>	<u>95,164.04</u>
TOTAL Roads	332,750.00	28,318.82	46,492.80	13.97	286,257.20
<u>Street Cleaning</u>					
Personnel Services	51,275.00	1,246.54	1,246.54	2.43	50,028.46
Supplies & Expenses	<u>1,000.00</u>	<u>173.84</u>	<u>263.84</u>	<u>26.38</u>	<u>736.16</u>
TOTAL Street Cleaning	52,275.00	1,420.38	1,510.38	2.89	50,764.62
<u>Snow and Ice</u>					
Personnel Services	178,700.00	16,286.48	97,158.69	54.37	81,541.31
Contractual Services	1,350.00	0.00	810.00	60.00	540.00
Supplies & Expenses	<u>59,000.00</u>	<u>8,608.75</u>	<u>9,650.67</u>	<u>16.36</u>	<u>49,349.33</u>
TOTAL Snow and Ice	239,050.00	24,895.23	107,619.36	45.02	131,430.64
<u>Stormwater Maintenance</u>					
Personnel Services	32,580.00	401.24	554.45	1.70	32,025.55
Contractual Services	2,500.00	260.00	260.00	10.40	2,240.00
Supplies & Expenses	<u>15,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>15,000.00</u>
TOTAL Stormwater Maintenance	50,080.00	661.24	814.45	1.63	49,265.55
<u>Street Painting-Marking</u>					
Personnel Services	18,100.00	0.00	0.00	0.00	18,100.00
Supplies & Expenses	<u>8,500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>8,500.00</u>
TOTAL Street Painting-Marking	26,600.00	0.00	0.00	0.00	26,600.00

4-04-2017 12:32 PM

CITY OF MERRILL

PAGE: 9

## REVENUE &amp; EXPENSE REPORT (UNAUDITED)

AS OF: MARCH 31ST, 2017

## 10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<b><u>Street Leave Expenses</u></b>					
Personnel Services	71,275.00	3,032.24	6,673.86	9.36	64,601.14
TOTAL Street Leave Expenses	71,275.00	3,032.24	6,673.86	9.36	64,601.14
<b><u>Marking - Ped &amp; Bike</u></b>					
Personnel Services	5,950.00	0.00	0.00	0.00	5,950.00
TOTAL Marking - Ped & Bike	5,950.00	0.00	0.00	0.00	5,950.00
<b><u>Street Lighting</u></b>					
Contractual Services	165,150.00	26,197.15	41,754.00	25.28	123,396.00
Capital Outlay	2,350.00	0.00	0.00	0.00	2,350.00
TOTAL Street Lighting	167,500.00	26,197.15	41,754.00	24.93	125,746.00
<b><u>Stormwater Plan/Const.</u></b>					
Contractual Services	7,250.00	0.00	2,500.00	34.48	4,750.00
TOTAL Stormwater Plan/Const.	7,250.00	0.00	2,500.00	34.48	4,750.00
<b><u>Airport</u></b>					
Personnel Services	925.00	54.40	280.92	30.37	644.08
Contractual Services	114,168.00	11,529.93	28,850.16	25.27	85,317.84
Supplies & Expenses	31,907.00	1,527.26	5,853.96	18.35	26,053.04
TOTAL Airport	147,000.00	13,111.59	34,985.04	23.80	112,014.96
<b><u>Transit</u></b>					
Personnel Services	436,007.00	29,734.54	96,843.65	22.21	339,163.35
Contractual Services	3,750.00	320.44	1,065.89	28.42	2,684.11
Supplies & Expenses	129,450.00	11,406.23	21,261.47	16.42	108,188.53
Fixed Charges	28,907.00	0.00	17,517.66	60.60	11,389.34
Technology	1,500.00	0.00	0.00	0.00	1,500.00
TOTAL Transit	599,614.00	41,461.21	136,688.67	22.80	462,925.33
<b><u>Garbage Collection</u></b>					
Personnel Services	139,600.00	10,637.89	33,012.34	23.65	106,587.66
Supplies & Expenses	97,000.00	6,345.02	13,538.84	13.96	83,461.16
Capital Outlay	27,400.00	1,691.05	4,719.53	17.22	22,680.47
TOTAL Garbage Collection	264,000.00	18,673.96	51,270.71	19.42	212,729.29
<b><u>Recycling</u></b>					
Personnel Services	138,450.00	10,275.29	30,779.57	22.23	107,670.43
Supplies & Expenses	56,050.00	5,014.60	13,231.90	23.61	42,818.10
TOTAL Recycling	194,500.00	15,289.89	44,011.47	22.63	150,488.53
<b><u>Weed &amp; Nuisance Control</u></b>					
Personnel Services	17,825.00	0.00	0.00	0.00	17,825.00
Contractual Services	250.00	0.00	0.00	0.00	250.00
Supplies & Expenses	1,500.00	0.00	0.00	0.00	1,500.00
TOTAL Weed & Nuisance Control	19,575.00	0.00	0.00	0.00	19,575.00

4-04-2017 12:32 PM

CITY OF MERRILL

PAGE: 10

## REVENUE &amp; EXPENSE REPORT (UNAUDITED)

AS OF: MARCH 31ST, 2017

7.1.a

Packet Pg. 26

## 10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Health Officer</u>					
Personnel Services	3,660.00	0.00	0.00	0.00	3,660.00
Supplies & Expenses	100.00	0.00	0.00	0.00	100.00
TOTAL Health Officer	3,760.00	0.00	0.00	0.00	3,760.00
<u>MACEC - Enrichment</u>					
Personnel Services	109,590.00	8,337.10	23,723.18	21.65	85,866.82
Contractual Services	100.00	0.00	0.00	0.00	100.00
Supplies & Expenses	4,585.00	421.42	681.82	14.87	3,903.18
TOTAL MACEC - Enrichment	114,275.00	8,758.52	24,405.00	21.36	89,870.00
<u>Library</u>					
Personnel Services	735,337.00	55,448.41	175,151.28	23.82	560,185.72
Contractual Services	55,550.00	4,200.63	11,862.16	21.35	43,687.84
Supplies & Expenses	40,555.00	2,051.46	4,443.88	10.96	36,111.12
Fixed Charges	8,400.00	1,674.00	1,800.00	21.43	6,600.00
Capital Outlay	0.00	0.00	95.00	0.00	( 95.00)
Print Media - Library	55,650.00	1,426.82	6,774.69	12.17	48,875.31
Non-Print Media-Library	20,350.00	304.64	2,191.06	10.77	18,158.94
Technology	60,329.00	608.91	2,765.48	4.58	57,563.52
TOTAL Library	976,171.00	65,714.87	205,083.55	21.01	771,087.45
<u>Parks</u>					
Personnel Services	215,511.00	13,963.95	41,398.63	19.21	174,112.37
Contractual Services	31,250.00	1,717.92	2,811.95	9.00	28,438.05
Supplies & Expenses	38,100.00	1,185.06	6,879.96	18.06	31,220.04
Capital Outlay	24,000.00	749.50	3,355.15	13.98	20,644.85
TOTAL Parks	308,861.00	17,616.43	54,445.69	17.63	254,415.31
<u>River Bend Trail</u>					
Personnel Services	4,230.00	0.00	0.00	0.00	4,230.00
Contractual Services	1,200.00	77.89	222.75	18.56	977.25
Supplies & Expenses	250.00	0.00	0.00	0.00	250.00
Capital Outlay	5,000.00	0.00	0.00	0.00	5,000.00
TOTAL River Bend Trail	10,680.00	77.89	222.75	2.09	10,457.25
<u>Athletic Park Lights</u>					
Contractual Services	1,800.00	75.33	143.34	7.96	1,656.66
Supplies & Expenses	200.00	0.00	0.00	0.00	200.00
TOTAL Athletic Park Lights	2,000.00	75.33	143.34	7.17	1,856.66
<u>Ott's Park Lights</u>					
Contractual Services	1,400.00	86.82	182.64	13.05	1,217.36
Supplies & Expenses	100.00	0.00	0.00	0.00	100.00
TOTAL Ott's Park Lights	1,500.00	86.82	182.64	12.18	1,317.36

4-04-2017 12:32 PM

CITY OF MERRILL

PAGE: 11

## REVENUE &amp; EXPENSE REPORT (UNAUDITED)

AS OF: MARCH 31ST, 2017

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>Recreation Programs</b>					
Personnel Services	200,530.00	10,283.92	33,797.66	16.85	166,732.34
Contractual Services	2,725.00	215.97	770.91	28.29	1,954.09
Supplies & Expenses	40,500.00	751.53	6,479.36	16.00	34,020.64
TOTAL Recreation Programs	243,755.00	11,251.42	41,047.93	16.84	202,707.07
<b>Marketing - PR</b>					
Personnel Services	2,875.00	0.00	0.00	0.00	2,875.00
Supplies & Expenses	20,625.00	35.00	1,333.64	6.47	19,291.36
TOTAL Marketing - PR	23,500.00	35.00	1,333.64	5.68	22,166.36
<b>Christmas Decorations</b>					
Personnel Services	2,775.00	0.00	597.71	21.54	2,177.29
Contractual Services	300.00	0.00	0.00	0.00	300.00
Supplies & Expenses	1,000.00	0.00	0.00	0.00	1,000.00
Capital Outlay	3,000.00	0.00	0.00	0.00	3,000.00
TOTAL Christmas Decorations	7,075.00	0.00	597.71	8.45	6,477.29
<b>Outside Agencies</b>					
Supplies & Expenses	41,875.00	0.00	35,876.00	85.67	5,999.00
TOTAL Outside Agencies	41,875.00	0.00	35,876.00	85.67	5,999.00
<b>MARC - Smith Center</b>					
Personnel Services	47,050.00	3,014.53	10,130.06	21.53	36,919.94
Contractual Services	59,000.00	6,671.14	18,247.43	30.93	40,752.57
Supplies & Expenses	23,950.00	666.36	3,293.62	13.75	20,656.38
Capital Outlay	6,500.00	0.00	2,657.50	40.88	3,842.50
TOTAL MARC - Smith Center	136,500.00	10,352.03	34,328.61	25.15	102,171.39
<b>Aquatic Center</b>					
Personnel Services	80,475.00	0.00	0.00	0.00	80,475.00
Contractual Services	26,500.00	402.95	1,265.10	4.77	25,234.90
Supplies & Expenses	42,862.00	0.00	0.00	0.00	42,862.00
Technology	3,750.00	0.00	0.00	0.00	3,750.00
TOTAL Aquatic Center	153,587.00	402.95	1,265.10	0.82	152,321.90
<b>Economic Development</b>					
Contractual Services	19,700.00	0.00	19,700.00	100.00	0.00
TOTAL Economic Development	19,700.00	0.00	19,700.00	100.00	0.00
<b>Transfers</b>					
Transfers	0.00	0.00	0.00	0.00	0.00
TOTAL Transfers	0.00	0.00	0.00	0.00	0.00
<b>TOTAL EXPENDITURES</b>	<b>11,794,157.00</b>	<b>1,012,245.11</b>	<b>2,748,746.06</b>	<b>23.31</b>	<b>9,045,410.94</b>
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>	<b>( 58,587.09)</b>	<b>( 150,048.75)</b>	<b>711,514.11</b>	<b>0.00</b>	<b>( 770,101.20)</b>

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: MARCH 31ST, 2017

20 -Remedial Action-Landfill

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>EXPENDITURES</b>					
<u>Remediation Action</u>					
Personnel Services	1,200.00	126.36	1,812.25	151.02	( 612.25)
Contractual Services	18,750.00	1,166.54	1,564.17	8.34	17,185.83
Supplies & Expenses	250.00	0.00	0.00	0.00	250.00
<b>TOTAL Remediation Action</b>	<b>20,200.00</b>	<b>1,292.90</b>	<b>3,376.42</b>	<b>16.71</b>	<b>16,823.58</b>
<b>TOTAL EXPENDITURES</b>	<b>20,200.00</b>	<b>1,292.90</b>	<b>3,376.42</b>	<b>16.71</b>	<b>16,823.58</b>
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>	<b>( 20,200.00)</b>	<b>( 1,292.90)</b>	<b>( 3,376.42)</b>	<b>0.00</b>	<b>( 16,823.58)</b>

\*\*\* END OF REPORT \*\*\*

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: MARCH 31ST, 2017

21 -Police - SRO

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>REVENUES</b>					
<u>Police-SRO</u>					
Taxes (or Utility Rev.)	53,350.00	0.00	53,350.00	100.00	0.00
Intergovernmental	<u>56,600.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>56,600.00</u>
TOTAL Police-SRO	109,950.00	0.00	53,350.00	48.52	56,600.00
<hr/>					
TOTAL REVENUE	<u>109,950.00</u>	<u>0.00</u>	<u>53,350.00</u>	<u>48.52</u>	<u>56,600.00</u>
<b>EXPENDITURES</b>					
<u>Police-SRO</u>					
Personnel Services	107,498.00	8,305.84	25,066.48	23.32	82,431.52
Supplies & Expenses	450.00	0.00	0.00	0.00	450.00
Fixed Charges	<u>2,002.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,002.00</u>
TOTAL Police-SRO	109,950.00	8,305.84	25,066.48	22.80	84,883.52
<hr/>					
TOTAL EXPENDITURES	<u>109,950.00</u>	<u>8,305.84</u>	<u>25,066.48</u>	<u>22.80</u>	<u>84,883.52</u>
<hr/>					
REVENUES OVER/(UNDER) EXPENDITURES	<u>0.00</u>	<u>( 8,305.84)</u>	<u>28,283.52</u>	<u>0.00</u>	<u>( 28,283.52)</u>

\*\*\* END OF REPORT \*\*\*

4-04-2017 12:32 PM

CITY OF MERRILL

PAGE: 1

## REVENUE &amp; EXPENSE REPORT (UNAUDITED)

AS OF: MARCH 31ST, 2017

## 24 -Merrill Festival Grounds

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>REVENUES</b>					
<b>Grandstand</b>					
Intergovernmental	57,500.60	0.00	28,750.30	50.00	28,750.30
TOTAL Grandstand	57,500.60	0.00	28,750.30	50.00	28,750.30
<b>Events/Sponsored</b>					
Public Charges-Services	17,500.00	0.00	0.00	0.00	17,500.00
Miscellaneous Revenues	33,000.00	0.00	0.00	0.00	33,000.00
TOTAL Events/Sponsored	50,500.00	0.00	0.00	0.00	50,500.00
<b>Merrill Festival Grounds</b>					
Taxes (or Utility Rev.)	10,000.00	0.00	10,000.00	100.00	0.00
Fines, Forfeits, & Pen.	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenues	3,000.00	0.00	0.00	0.00	3,000.00
TOTAL Merrill Festival Grounds	13,000.00	0.00	10,000.00	76.92	3,000.00
<b>Room Tax</b>					
Taxes (or Utility Rev.)	82,500.00	16,459.01	17,421.20	21.12	65,078.80
TOTAL Room Tax	82,500.00	16,459.01	17,421.20	21.12	65,078.80
<b>Expo-Enrichment Center</b>					
Public Charges-Services	10,000.00	0.00	0.00	0.00	10,000.00
TOTAL Expo-Enrichment Center	10,000.00	0.00	0.00	0.00	10,000.00
<b>TOTAL REVENUE</b>	<b>213,500.60</b>	<b>16,459.01</b>	<b>56,171.50</b>	<b>26.31</b>	<b>157,329.10</b>
<b>EXPENDITURES</b>					
<b>Grandstand</b>					
Contractual Services	0.00	0.00	0.00	0.00	0.00
Capital Outlay	57,500.60	0.00	28,750.30	50.00	28,750.30
TOTAL Grandstand	57,500.60	0.00	28,750.30	50.00	28,750.30
<b>Events/Sponsored</b>					
Contractual Services	20,500.00	0.00	0.00	0.00	20,500.00
Supplies & Expenses	21,000.00	0.00	0.00	0.00	21,000.00
Fixed Charges	700.00	0.00	0.00	0.00	700.00
Capital Outlay	3,000.00	0.00	0.00	0.00	3,000.00
TOTAL Events/Sponsored	45,200.00	0.00	0.00	0.00	45,200.00

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: MARCH 31ST, 2017

24 -Merrill Festival Grounds

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>Merrill Festival Grounds</b>					
Personnel Services	3,772.00	0.00	0.00	0.00	3,772.00
Contractual Services	30,375.00	1,652.88	4,106.47	13.52	26,268.53
Supplies & Expenses	6,500.00	0.00	0.00	0.00	6,500.00
Capital Outlay	2,200.00	0.00	0.00	0.00	2,200.00
<b>TOTAL Merrill Festival Grounds</b>	<b>42,847.00</b>	<b>1,652.88</b>	<b>4,106.47</b>	<b>9.58</b>	<b>38,740.53</b>
<b>Room Tax</b>					
Supplies & Expenses	64,750.00	13,671.21	13,671.21	21.11	51,078.79
<b>TOTAL Room Tax</b>	<b>64,750.00</b>	<b>13,671.21</b>	<b>13,671.21</b>	<b>21.11</b>	<b>51,078.79</b>
<b>Expo-Enrichment Center</b>					
Personnel Services	8,075.00	0.00	0.00	0.00	8,075.00
Contractual Services	13,750.00	2,943.14	3,083.66	22.43	10,666.34
Supplies & Expenses	2,675.00	0.00	0.00	0.00	2,675.00
Capital Outlay	4,500.00	0.00	0.00	0.00	4,500.00
<b>TOTAL Expo-Enrichment Center</b>	<b>29,000.00</b>	<b>2,943.14</b>	<b>3,083.66</b>	<b>10.63</b>	<b>25,916.34</b>
<b>TOTAL EXPENDITURES</b>	<b>239,297.60</b>	<b>18,267.23</b>	<b>49,611.64</b>	<b>20.73</b>	<b>189,685.96</b>
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>	<b>( 25,797.00)</b>	<b>( 1,808.22)</b>	<b>6,559.86</b>	<b>0.00</b>	<b>( 32,356.86)</b>

\*\*\* END OF REPORT \*\*\*

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: MARCH 31ST, 2017

25 -Community Development

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>REVENUES</b>					
<u>CDBG Grants/Loans</u>					
Miscellaneous Revenues	86,850.00	4,071.61	45,875.15	52.82	40,974.85
TOTAL CDBG Grants/Loans	86,850.00	4,071.61	45,875.15	52.82	40,974.85
<u>Community Development</u>					
Taxes (or Utility Rev.)	41,500.00	0.00	41,500.00	100.00	0.00
Intergov Charges (Misc.)	10,864.00	650.00	650.00	5.98	10,214.00
TOTAL Community Development	52,364.00	650.00	42,150.00	80.49	10,214.00
<b>TOTAL REVENUE</b>	<b>139,214.00</b>	<b>4,721.61</b>	<b>88,025.15</b>	<b>63.23</b>	<b>51,188.85</b>
<b>EXPENDITURES</b>					
<u>CDBG Grants/Loans</u>					
Special Services	100,500.00	2,495.00	22,330.98	22.22	78,169.02
TOTAL CDBG Grants/Loans	100,500.00	2,495.00	22,330.98	22.22	78,169.02
<u>Community Development</u>					
Personnel Services	49,539.00	3,783.63	11,548.86	23.31	37,990.14
Contractual Services	700.00	38.78	714.34	102.05	( 14.34)
Supplies & Expenses	2,125.00	177.39	240.08	11.30	1,884.92
TOTAL Community Development	52,364.00	3,999.80	12,503.28	23.88	39,860.72
<b>TOTAL EXPENDITURES</b>	<b>152,864.00</b>	<b>6,494.80</b>	<b>34,834.26</b>	<b>22.79</b>	<b>118,029.74</b>
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>	<b>( 13,650.00)</b>	<b>( 1,773.19)</b>	<b>53,190.89</b>	<b>0.00</b>	<b>( 66,840.89)</b>

\*\*\* END OF REPORT \*\*\*

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: MARCH 31ST, 2017

27 -Merrill Airport Fuel

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>REVENUES</b> =====					
<u>Aviation Fuel</u>					
Public Charges-Services	107,550.00	1,791.53	5,079.38	4.72	102,470.62
Other Financing Sources	<u>100.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>
TOTAL Aviation Fuel	107,650.00	1,791.53	5,079.38	4.72	102,570.62
<hr/>					
TOTAL REVENUE	<u>107,650.00</u>	<u>1,791.53</u>	<u>5,079.38</u>	<u>4.72</u>	<u>102,570.62</u>
 <b>EXPENDITURES</b> =====					
<u>Aviation Fuel</u>					
Contractual Services	6,200.00	172.00	514.26	8.29	5,685.74
Special Services	84,025.00	50.04	149.05	0.18	83,875.95
Fixed Charges	1,580.00	0.00	0.00	0.00	1,580.00
Capital Outlay	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL Aviation Fuel	91,805.00	222.04	663.31	0.72	91,141.69
<hr/>					
TOTAL EXPENDITURES	<u>91,805.00</u>	<u>222.04</u>	<u>663.31</u>	<u>0.72</u>	<u>91,141.69</u>
 <b>REVENUES OVER/(UNDER) EXPENDITURES</b>					
	<u>15,845.00</u>	<u>1,569.49</u>	<u>4,416.07</u>	<u>0.00</u>	<u>11,428.93</u>

\*\*\* END OF REPORT \*\*\*

\*\*\* END OF REPORT \*\*\*

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: MARCH 31ST, 2017

43 -TID #3 - East Side

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>REVENUES</b>					
=====					
<u>TID #3 - East Side</u>					
Taxes (or Utility Rev.)	666,256.88	68,822.25	618,633.04	92.85	47,623.84
Intergovernmental	16,750.00	0.00	0.00	0.00	16,750.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
<b>TOTAL TID #3 - East Side</b>	<b>683,006.88</b>	<b>68,822.25</b>	<b>618,633.04</b>	<b>90.57</b>	<b>64,373.84</b>
<u>TID #3 - Borrowing</u>					
Taxes (or Utility Rev.)	0.00	0.00	0.00	0.00	0.00
<b>TOTAL TID #3 - Borrowing</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<u>TID #3 -Festival Grounds</u>					
Taxes (or Utility Rev.)	300,000.00	0.00	0.00	0.00	300,000.00
<b>TOTAL TID #3 -Festival Grounds</b>	<b>300,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>300,000.00</b>
<u>TID #3 - Wal-Mart Dev.</u>					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
<b>TOTAL TID #3 - Wal-Mart Dev.</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL REVENUE</b>	<b>983,006.88</b>	<b>68,822.25</b>	<b>618,633.04</b>	<b>62.93</b>	<b>364,373.84</b>
=====					

**EXPENDITURES**

=====

<u>TID #3 - East Side</u>					
Personnel Services	11,225.00	0.00	0.00	0.00	11,225.00
Contractual Services	17,900.00	360.00	1,435.00	8.02	16,465.00
Supplies & Expenses	0.00	0.00	0.00	0.00	0.00
Special Services	230,695.12	0.00	0.00	0.00	230,695.12
Fixed Charges	13,750.00	0.00	0.00	0.00	13,750.00
Capital Outlay	5,000.00	0.00	0.00	0.00	5,000.00
Transfers	0.00	0.00	0.00	0.00	0.00
<b>TOTAL TID #3 - East Side</b>	<b>278,570.12</b>	<b>360.00</b>	<b>1,435.00</b>	<b>0.52</b>	<b>277,135.12</b>
<u>TID #3 -Festival Grounds</u>					
Personnel Services	7,250.00	0.00	0.00	0.00	7,250.00
Contractual Services	0.00	0.00	0.00	0.00	0.00
Capital Outlay	300,000.00	0.00	0.00	0.00	300,000.00
<b>TOTAL TID #3 -Festival Grounds</b>	<b>307,250.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>307,250.00</b>

4-04-2017 12:33 PM

CITY OF MERRILL

PAGE: 2

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: MARCH 31ST, 2017

43 -TID #3 - East Side

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<hr/>					
<u>TID #3 - Wal-Mart Dev.</u>					
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL TID #3 - Wal-Mart Dev.	0.00	0.00	0.00	0.00	0.00
<hr/>					
TOTAL EXPENDITURES	585,820.12	360.00	1,435.00	0.24	584,385.12
<hr/>					
REVENUES OVER/(UNDER) EXPENDITURES	397,186.76	68,462.25	617,198.04	0.00	( 220,011.28)
<hr/>					

\*\*\* END OF REPORT \*\*\*

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: MARCH 31ST, 2017

44 -TID #4 - Thielman/P Ridge

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>REVENUES</b>					
=====					
<u>TID #4 -Thielman/P Ridge</u>					
Taxes (or Utility Rev.)	218,751.84	0.00	0.00	0.00	218,751.84
Intergovernmental	6,000.00	0.00	0.00	0.00	6,000.00
<b>TOTAL TID #4 -Thielman/P Ridge</b>	<b>224,751.84</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>224,751.84</b>
<hr/>					
<b>TOTAL REVENUE</b>	<b>224,751.84</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>224,751.84</b>
<hr/>					
<b>EXPENDITURES</b>					
=====					
<u>TID #4 -Thielman/P Ridge</u>					
Personnel Services	1,300.00	0.00	0.00	0.00	1,300.00
Contractual Services	1,000.00	0.00	500.00	50.00	500.00
Special Services	0.00	0.00	0.00	0.00	0.00
Fixed Charges	31,640.00	0.00	0.00	0.00	31,640.00
Capital Outlay	2,500.00	0.00	0.00	0.00	2,500.00
<b>TOTAL TID #4 -Thielman/P Ridge</b>	<b>36,440.00</b>	<b>0.00</b>	<b>500.00</b>	<b>1.37</b>	<b>35,940.00</b>
<hr/>					
<b>TOTAL EXPENDITURES</b>	<b>36,440.00</b>	<b>0.00</b>	<b>500.00</b>	<b>1.37</b>	<b>35,940.00</b>
<hr/>					
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>	<b>188,311.84</b>	<b>0.00</b>	<b>( 500.00)</b>	<b>0.00</b>	<b>188,811.84</b>
<hr/>					

\*\*\* END OF REPORT \*\*\*

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: MARCH 31ST, 2017

45 -TID #5 - Hwy 107/Taylor

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>REVENUES</b>					
=====					
<u>TID #5 - Hwy 107/Taylor</u>					
Taxes (or Utility Rev.)	17,301.15	0.00	0.00	0.00	17,301.15
Intergovernmental	200.00	0.00	0.00	0.00	200.00
TOTAL TID #5 - Hwy 107/Taylor	17,501.15	0.00	0.00	0.00	17,501.15
<hr/>					
TOTAL REVENUE	17,501.15	0.00	0.00	0.00	17,501.15
<hr/>					
<b>EXPENDITURES</b>					
=====					
<u>TID #5 - Hwy 107/Taylor</u>					
Personnel Services	2,145.00	0.00	0.00	0.00	2,145.00
Contractual Services	400.00	0.00	0.00	0.00	400.00
Special Services	0.00	0.00	0.00	0.00	0.00
Fixed Charges	2,500.00	0.00	0.00	0.00	2,500.00
Capital Outlay	5,000.00	0.00	0.00	0.00	5,000.00
TOTAL TID #5 - Hwy 107/Taylor	10,045.00	0.00	0.00	0.00	10,045.00
<hr/>					
TOTAL EXPENDITURES	10,045.00	0.00	0.00	0.00	10,045.00
<hr/>					
REVENUES OVER/(UNDER) EXPENDITURES	7,456.15	0.00	0.00	0.00	7,456.15
<hr/>					

\*\*\* END OF REPORT \*\*\*

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: MARCH 31ST, 2017

46 -TID #6 - Downtown

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>REVENUES</b>					
<u>TID #6 - Downtown</u>					
Taxes (or Utility Rev.)	0.00	0.00	0.00	0.00	0.00
Specials (Utility Rev.)	0.00	0.00	0.00	0.00	0.00
Intergovernmental	3,000.00	0.00	0.00	0.00	3,000.00
Miscellaneous Revenues	197,730.00	787.66	787.66	0.40	196,942.34
<b>TOTAL TID #6 - Downtown</b>	<b>200,730.00</b>	<b>787.66</b>	<b>787.66</b>	<b>0.39</b>	<b>199,942.34</b>
<u>TID #6 - Borrowing</u>					
Taxes (or Utility Rev.)	0.00	0.00	0.00	0.00	0.00
<b>TOTAL TID #6 - Borrowing</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<u>TID #6 - Lincoln House</u>					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
<b>TOTAL TID #6 - Lincoln House</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL REVENUE</b>	<b>200,730.00</b>	<b>787.66</b>	<b>787.66</b>	<b>0.39</b>	<b>199,942.34</b>
<b>EXPENDITURES</b>					
<u>TID #6 - Downtown</u>					
Personnel Services	5,330.00	0.00	0.00	0.00	5,330.00
Contractual Services	25,900.00	0.00	500.00	1.93	25,400.00
Special Services	81,000.00	0.00	147.70	0.18	80,852.30
Fixed Charges	21,000.00	0.00	0.00	0.00	21,000.00
Capital Outlay	67,500.00	0.00	0.00	0.00	67,500.00
<b>TOTAL TID #6 - Downtown</b>	<b>200,730.00</b>	<b>0.00</b>	<b>647.70</b>	<b>0.32</b>	<b>200,082.30</b>
<u>TID #6 - Lincoln House</u>					
Contractual Services	0.00	0.00	0.00	0.00	0.00
Special Services	0.00	0.00	0.00	0.00	0.00
<b>TOTAL TID #6 - Lincoln House</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL EXPENDITURES</b>	<b>200,730.00</b>	<b>0.00</b>	<b>647.70</b>	<b>0.32</b>	<b>200,082.30</b>
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>	<b>0.00</b>	<b>787.66</b>	<b>139.96</b>	<b>0.00</b>	<b>( 139.96)</b>

\*\*\* END OF REPORT \*\*\*

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: MARCH 31ST, 2017

47 -TID #7 - N Center Ave

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>REVENUES</b>					
<u>TID #7 - N Center Ave</u>					
Taxes (or Utility Rev.)	12,921.93	80,000.00	80,000.00	619.10	( 67,078.07)
Intergovernmental	41,750.00	0.00	0.00	0.00	41,750.00
Miscellaneous Revenues	<u>36,619.00</u>	<u>9,824.00</u>	<u>9,824.00</u>	<u>26.83</u>	<u>26,795.00</u>
TOTAL TID #7 - N Center Ave	91,290.93	89,824.00	89,824.00	98.39	1,466.93
<hr/>					
TOTAL REVENUE	<u>91,290.93</u>	<u>89,824.00</u>	<u>89,824.00</u>	<u>98.39</u>	<u>1,466.93</u>
<b>EXPENDITURES</b>					
<u>TID #7 - N Center Ave</u>					
Personnel Services	6,116.00	2,029.85	2,029.85	33.19	4,086.15
Contractual Services	11,150.00	0.00	1,040.00	9.33	10,110.00
Special Services	60,500.00	10,925.00	10,925.00	18.06	49,575.00
Fixed Charges	3,103.00	0.00	0.00	0.00	3,103.00
Capital Outlay	<u>7,500.00</u>	<u>10,515.50</u>	<u>10,515.50</u>	<u>140.21</u>	<u>( 3,015.50)</u>
TOTAL TID #7 - N Center Ave	88,369.00	23,470.35	24,510.35	27.74	63,858.65
<hr/>					
TOTAL EXPENDITURES	<u>88,369.00</u>	<u>23,470.35</u>	<u>24,510.35</u>	<u>27.74</u>	<u>63,858.65</u>
<hr/>					
REVENUES OVER/(UNDER) EXPENDITURES	<u>2,921.93</u>	<u>66,353.65</u>	<u>65,313.65</u>	<u>0.00</u>	<u>( 62,391.72)</u>

\*\*\* END OF REPORT \*\*\*

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: MARCH 31ST, 2017

48 -TID #8 - West Side

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>REVENUES</b>					
<u>TID #8 - West Side</u>					
Taxes (or Utility Rev.)	0.00	0.00	0.00	0.00	0.00
Intergovernmental	3,250.00	0.00	0.00	0.00	3,250.00
Public Charges-Services	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenues	187,054.00	0.00	0.00	0.00	187,054.00
<b>TOTAL TID #8 - West Side</b>	<b>190,304.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>190,304.00</b>
<u>TID #8 - Borrowing</u>					
Taxes (or Utility Rev.)	0.00	0.00	0.00	0.00	0.00
<b>TOTAL TID #8 - Borrowing</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<u>TID #8 -River Bend Trail</u>					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
<b>TOTAL TID #8 -River Bend Trail</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<u>TID #8 - 201 S Prospect</u>					
Intergovernmental	160,000.00	0.00	0.00	0.00	160,000.00
Miscellaneous Revenues	40,000.00	0.00	0.00	0.00	40,000.00
<b>TOTAL TID #8 - 201 S Prospect</b>	<b>200,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>200,000.00</b>
<b>TOTAL REVENUE</b>	<b>390,304.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>390,304.00</b>
<b>EXPENDITURES</b>					
<u>TID #8 - West Side</u>					
Personnel Services	7,160.00	0.00	0.00	0.00	7,160.00
Contractual Services	31,400.00	745.68	3,171.60	10.10	28,228.40
Special Services	147,372.00	0.00	0.00	0.00	147,372.00
Fixed Charges	1,872.00	0.00	0.00	0.00	1,872.00
Capital Outlay	142,500.00	0.00	0.00	0.00	142,500.00
<b>TOTAL TID #8 - West Side</b>	<b>330,304.00</b>	<b>745.68</b>	<b>3,171.60</b>	<b>0.96</b>	<b>327,132.40</b>
<u>TID #8 -River Bend Trail</u>					
Capital Outlay	0.00	0.00	0.00	0.00	0.00
<b>TOTAL TID #8 -River Bend Trail</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<u>TID #8 - 201 S Prospect</u>					
Contractual Services	0.00	0.00	0.00	0.00	0.00
Special Services	200,000.00	0.00	0.00	0.00	200,000.00
<b>TOTAL TID #8 - 201 S Prospect</b>	<b>200,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>200,000.00</b>
<b>TOTAL EXPENDITURES</b>	<b>530,304.00</b>	<b>745.68</b>	<b>3,171.60</b>	<b>0.60</b>	<b>527,132.40</b>

4-04-2017 12:33 PM

CITY OF MERRILL

PAGE: 2

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: MARCH 31ST, 2017

48 -TID #8 - West Side

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES OVER/(UNDER) EXPENDITURES	( 140,000.00)	( 745.68)	( 3,171.60)	0.00	( 136,828.40)

\*\*\* END OF REPORT \*\*\*

4-04-2017 12:33 PM

CITY OF MERRILL

PAGE: 1

## REVENUE &amp; EXPENSE REPORT (UNAUDITED)

AS OF: MARCH 31ST, 2017

49 -TID#9 -WI River/S Center

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Packet Pg. 42

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>REVENUES</b>					
<b>TID #9-WI River/S Center</b>					
Taxes (or Utility Rev.)	0.00	0.00	0.00	0.00	0.00
Intergovernmental	6,500.00	0.00	0.00	0.00	6,500.00
Miscellaneous Revenues	49,930.00	0.00	0.00	0.00	49,930.00
<b>TOTAL TID #9-WI River/S Center</b>	<b>56,430.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>56,430.00</b>
<b>TID #9-Former D&amp;L</b>					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
<b>TOTAL TID #9-Former D&amp;L</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TID #9-Idle Sites (Page)</b>					
Taxes (or Utility Rev.)	225,000.00	0.00	0.00	0.00	225,000.00
Intergovernmental	30,000.00	0.00	0.00	0.00	30,000.00
Miscellaneous Revenues	356,500.00	0.00	0.00	0.00	356,500.00
<b>TOTAL TID #9-Idle Sites (Page)</b>	<b>611,500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>611,500.00</b>
<b>TOTAL REVENUE</b>	<b>667,930.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>667,930.00</b>
<b>EXPENDITURES</b>					
<b>TID #9-WI River/S Center</b>					
Personnel Services	5,575.00	911.83	911.83	16.36	4,663.17
Contractual Services	15,550.00	30.00	2,870.00	18.46	12,680.00
Special Services	40,000.00	0.00	0.00	0.00	40,000.00
Capital Outlay	2,500.00	0.00	0.00	0.00	2,500.00
<b>TOTAL TID #9-WI River/S Center</b>	<b>63,625.00</b>	<b>941.83</b>	<b>3,781.83</b>	<b>5.94</b>	<b>59,843.17</b>
<b>TID #9-Former D&amp;L</b>					
Personnel Services	0.00	0.00	0.00	0.00	0.00
Contractual Services	0.00	0.00	0.00	0.00	0.00
Supplies & Expenses	0.00	0.00	0.00	0.00	0.00
Special Services	0.00	0.00	0.00	0.00	0.00
Capital Outlay	0.00	0.00	0.00	0.00	0.00
<b>TOTAL TID #9-Former D&amp;L</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TID #9-Idle Sites (Page)</b>					
Contractual Services	0.00	0.00	0.00	0.00	0.00
Special Services	50,000.00	0.00	0.00	0.00	50,000.00
Capital Outlay	550,000.00	29,844.94	29,844.94	5.43	520,155.06
<b>TOTAL TID #9-Idle Sites (Page)</b>	<b>600,000.00</b>	<b>29,844.94</b>	<b>29,844.94</b>	<b>4.97</b>	<b>570,155.06</b>
<b>TOTAL EXPENDITURES</b>	<b>663,625.00</b>	<b>30,786.77</b>	<b>33,626.77</b>	<b>5.07</b>	<b>629,998.23</b>

4-04-2017 12:33 PM

CITY OF MERRILL

PAGE: 2

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: MARCH 31ST, 2017

49 -TID#9 -WI River/S Center

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES OVER/(UNDER) EXPENDITURES	4,305.00	( 30,786.77)	( 33,626.77)	0.00	37,931.77

\*\*\* END OF REPORT \*\*\*

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: MARCH 31ST, 2017

40 -TID No. 10 - Fox Point

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>REVENUES</b>					
<u>TID #10-Fox Point</u>					
Taxes (or Utility Rev.)	19,202.00	49,495.08	49,495.08	257.76	( 30,293.08)
Miscellaneous Revenues	16,950.00	0.00	0.00	0.00	16,950.00
<b>TOTAL TID #10-Fox Point</b>	<b>36,152.00</b>	<b>49,495.08</b>	<b>49,495.08</b>	<b>136.91</b>	<b>( 13,343.08)</b>
<hr/>					
<b>TOTAL REVENUE</b>	<b>36,152.00</b>	<b>49,495.08</b>	<b>49,495.08</b>	<b>136.91</b>	<b>( 13,343.08)</b>
<hr/>					
<b>EXPENDITURES</b>					
<u>TID #10-Fox Point</u>					
Personnel Services	3,050.00	0.00	0.00	0.00	3,050.00
Contractual Services	11,400.00	0.00	0.00	0.00	11,400.00
Special Services	0.00	0.00	0.00	0.00	0.00
Fixed Charges	19,201.88	0.00	0.00	0.00	19,201.88
Capital Outlay	2,500.00	0.00	0.00	0.00	2,500.00
<b>TOTAL TID #10-Fox Point</b>	<b>36,151.88</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>36,151.88</b>
<hr/>					
<b>TOTAL EXPENDITURES</b>	<b>36,151.88</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>36,151.88</b>
<hr/>					
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>	<b>0.12</b>	<b>49,495.08</b>	<b>49,495.08</b>	<b>0.00</b>	<b>( 49,494.96)</b>

\*\*\* END OF REPORT \*\*\*

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: MARCH 31ST, 2017

41 -TID No. 11- Apartments

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>REVENUES</b> =====					
<u>TID #11 - Apartments</u>					
Taxes (or Utility Rev.)	669,590.00	297,259.16	297,259.16	44.39	372,330.84
Specials (Utility Rev.)	100,500.00	0.00	0.00	0.00	100,500.00
Public Charges-Services	50.00	0.00	0.00	0.00	50.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
<b>TOTAL TID #11 - Apartments</b>	<b>770,140.00</b>	<b>297,259.16</b>	<b>297,259.16</b>	<b>38.60</b>	<b>472,880.84</b>
<hr/>					
<b>TOTAL REVENUE</b>	<b>770,140.00</b>	<b>297,259.16</b>	<b>297,259.16</b>	<b>38.60</b>	<b>472,880.84</b>
<hr/>					
<b>EXPENDITURES</b> =====					
<u>TID #11 - Apartments</u>					
Personnel Services	2,230.00	0.00	0.00	0.00	2,230.00
Contractual Services	5,400.00	0.00	1,500.00	27.78	3,900.00
Special Services	500,000.00	0.00	0.00	0.00	500,000.00
Fixed Charges	19,589.79	0.00	0.00	0.00	19,589.79
Capital Outlay	277,500.00	0.00	0.00	0.00	277,500.00
<b>TOTAL TID #11 - Apartments</b>	<b>804,719.79</b>	<b>0.00</b>	<b>1,500.00</b>	<b>0.19</b>	<b>803,219.79</b>
<hr/>					
<b>TOTAL EXPENDITURES</b>	<b>804,719.79</b>	<b>0.00</b>	<b>1,500.00</b>	<b>0.19</b>	<b>803,219.79</b>
<hr/>					
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>	<b>( 34,579.79)</b>	<b>297,259.16</b>	<b>295,759.16</b>	<b>0.00</b>	<b>( 330,338.95)</b>
<hr/>					

\*\*\* END OF REPORT \*\*\*

\*\*\* END OF REPORT \*\*\*

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: MARCH 31ST, 2017

52 -Capital Projects

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>REVENUES</b>					
<u>Non-Departmental</u>					
Taxes (or Utility Rev.)	181,000.00	13.75	181,039.93	100.02	( 39.93)
Specials (Utility Rev.)	30,000.00	0.00	171.54	0.57	29,828.46
Intergovernmental	256,000.00	0.00	0.00	0.00	256,000.00
Public Charges-Services	0.00	75.00	75.00	0.00	( 75.00)
Miscellaneous Revenues	12,500.00	0.00	2,928.00	23.42	9,572.00
Other Financing Sources	0.00	0.00	0.00	0.00	0.00
<b>TOTAL Non-Departmental</b>	<b>479,500.00</b>	<b>88.75</b>	<b>184,214.47</b>	<b>38.42</b>	<b>295,285.53</b>
<u>Streets - Sealcoat</u>					
Taxes (or Utility Rev.)	78,245.00	0.00	0.00	0.00	78,245.00
<b>TOTAL Streets - Sealcoat</b>	<b>78,245.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>78,245.00</b>
<b>TOTAL REVENUE</b>	<b>557,745.00</b>	<b>88.75</b>	<b>184,214.47</b>	<b>33.03</b>	<b>373,530.53</b>
<b>EXPENDITURES</b>					
<u>Streets - Sealcoat</u>					
Personnel Services	19,245.00	0.00	0.00	0.00	19,245.00
Supplies & Expenses	59,000.00	0.00	0.00	0.00	59,000.00
<b>TOTAL Streets - Sealcoat</b>	<b>78,245.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>78,245.00</b>
<u>Capital Outlay/Projects</u>					
Personnel Services	0.00	0.00	0.00	0.00	0.00
Capital Outlay	2,782,028.00	156,000.55	421,729.02	15.16	2,360,298.98
<b>TOTAL Capital Outlay/Projects</b>	<b>2,782,028.00</b>	<b>156,000.55</b>	<b>421,729.02</b>	<b>15.16</b>	<b>2,360,298.98</b>
<u>Financing Costs</u>					
Debt Service	0.00	0.00	0.00	0.00	0.00
<b>TOTAL Financing Costs</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL EXPENDITURES</b>	<b>2,860,273.00</b>	<b>156,000.55</b>	<b>421,729.02</b>	<b>14.74</b>	<b>2,438,543.98</b>
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>	<b>( 2,302,528.00)</b>	<b>( 155,911.80)</b>	<b>( 237,514.55)</b>	<b>0.00</b>	<b>( 2,065,013.45)</b>

\*\*\* END OF REPORT \*\*\*

4-04-2017 12:33 PM

CITY OF MERRILL

PAGE: 1

## REVENUE &amp; EXPENSE REPORT (UNAUDITED)

AS OF: MARCH 31ST, 2017

## 62 -Water Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>REVENUES</b>					
<b>-----</b>					
<u>Non-Departmental</u>					
Taxes (or Utility Rev.)	93,706.00	5,664.53	30,686.09	32.75	63,019.91
Specials (Utility Rev.)	( 1,438.00)	0.00	0.00	0.00	( 1,438.00)
Public Charges-Services	1,443,515.00	124,797.77	356,182.92	24.67	1,087,332.08
Intergov Charges (Misc.)	16,050.00	2,885.62	8,106.25	50.51	7,943.75
Miscellaneous Revenues	2,500.00	942.38	1,218.20	48.73	1,281.80
Other Financing Sources	0.00	0.00	0.00	0.00	0.00
<b>TOTAL Non-Departmental</b>	<b>1,554,333.00</b>	<b>134,290.30</b>	<b>396,193.46</b>	<b>25.49</b>	<b>1,158,139.54</b>
<hr/>					
<b>TOTAL REVENUE</b>	<b>1,554,333.00</b>	<b>134,290.30</b>	<b>396,193.46</b>	<b>25.49</b>	<b>1,158,139.54</b>
<b>=====</b>					
<b>EXPENDITURES</b>					
<b>=====</b>					
<u>Non-Departmental</u>					
Work Orders - Utility	140,000.00	0.00	0.00	0.00	140,000.00
<b>TOTAL Non-Departmental</b>	<b>140,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>140,000.00</b>
<u>Pumping Expenses</u>					
	76,250.00	6,025.67	13,520.73	17.73	62,729.27
<b>TOTAL Pumping Expenses</b>	<b>76,250.00</b>	<b>6,025.67</b>	<b>13,520.73</b>	<b>17.73</b>	<b>62,729.27</b>
<u>Water Treatment Expenses</u>					
	74,000.00	4,083.18	9,433.30	12.75	64,566.70
<b>TOTAL Water Treatment Expenses</b>	<b>74,000.00</b>	<b>4,083.18</b>	<b>9,433.30</b>	<b>12.75</b>	<b>64,566.70</b>
<u>Trans &amp; Distribution Exp</u>					
	236,000.00	20,636.72	52,002.28	22.03	183,997.72
<b>TOTAL Trans &amp; Distribution Exp</b>	<b>236,000.00</b>	<b>20,636.72</b>	<b>52,002.28</b>	<b>22.03</b>	<b>183,997.72</b>
<u>Customer Accts Expenses</u>					
	66,750.00	7,241.92	17,683.97	26.49	49,066.03
<b>TOTAL Customer Accts Expenses</b>	<b>66,750.00</b>	<b>7,241.92</b>	<b>17,683.97</b>	<b>26.49</b>	<b>49,066.03</b>
<u>Admin &amp; General Expenses</u>					
	689,131.00	66,266.48	122,341.08	17.75	566,789.92
<b>TOTAL Admin &amp; General Expenses</b>	<b>689,131.00</b>	<b>66,266.48</b>	<b>122,341.08</b>	<b>17.75</b>	<b>566,789.92</b>
<u>Contract Work</u>					
	3,500.00	193.90	539.71	15.42	2,960.29
<b>TOTAL Contract Work</b>	<b>3,500.00</b>	<b>193.90</b>	<b>539.71</b>	<b>15.42</b>	<b>2,960.29</b>

4-04-2017 12:33 PM

CITY OF MERRILL

PAGE: 2

## REVENUE &amp; EXPENSE REPORT (UNAUDITED)

AS OF: MARCH 31ST, 2017

62 -Water Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Taxes</u>					
TOTAL Taxes	372,373.00	12,332.16	364,813.60	97.97	7,559.40
	372,373.00	12,332.16	364,813.60	97.97	7,559.40
<u>Debt Service</u>					
TOTAL Debt Service	29,159.00	0.00	538.40	1.85	28,620.60
	29,159.00	0.00	538.40	1.85	28,620.60
TOTAL EXPENDITURES	1,687,163.00	116,780.03	580,873.07	34.43	1,106,289.93
REVENUES OVER/(UNDER) EXPENDITURES	( 132,830.00)	17,510.27	( 184,679.61)	0.00	51,849.61

\*\*\* END OF REPORT \*\*\*

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: MARCH 31ST, 2017

63 -Sewer Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>REVENUES</b>					
<b>=====</b>					
<u>Non-Departmental</u>					
Taxes (or Utility Rev.)	4,250.00	247.34	1,183.67	27.85	3,066.33
Specials (Utility Rev.)	0.00	0.00	0.00	0.00	0.00
Intergov Charges (Misc.)	7,500.00	410.29	1,657.20	22.10	5,842.80
Miscellaneous Revenues	479.00	1,262.99	1,262.99	263.67	( 783.99)
Other Financing Sources	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	1,492,250.00	143,564.21	369,763.75	24.78	1,122,486.25
Other Charges-Services	87,500.00	10,177.22	22,255.64	25.44	65,244.36
<b>TOTAL Non-Departmental</b>	<b>1,591,979.00</b>	<b>155,662.05</b>	<b>396,123.25</b>	<b>24.88</b>	<b>1,195,855.75</b>
<hr/>					
<b>TOTAL REVENUE</b>	<b>1,591,979.00</b>	<b>155,662.05</b>	<b>396,123.25</b>	<b>24.88</b>	<b>1,195,855.75</b>
<hr/>					
<b>EXPENDITURES</b>					
<b>=====</b>					
<u>Non-Departmental</u>					
Work Orders - Utility	580,000.00	50,000.00	50,000.00	8.62	530,000.00
<b>TOTAL Non-Departmental</b>	<b>580,000.00</b>	<b>50,000.00</b>	<b>50,000.00</b>	<b>8.62</b>	<b>530,000.00</b>
<u>Contract Work</u>					
	500.00	0.00	441.60	88.32	58.40
<b>TOTAL Contract Work</b>	<b>500.00</b>	<b>0.00</b>	<b>441.60</b>	<b>88.32</b>	<b>58.40</b>
<u>Taxes - SS/Medicare</u>					
	31,250.00	3,487.53	7,936.74	25.40	23,313.26
<b>TOTAL Taxes - SS/Medicare</b>	<b>31,250.00</b>	<b>3,487.53</b>	<b>7,936.74</b>	<b>25.40</b>	<b>23,313.26</b>
<u>Operations</u>					
	277,000.00	25,708.56	65,161.28	23.52	211,838.72
<b>TOTAL Operations</b>	<b>277,000.00</b>	<b>25,708.56</b>	<b>65,161.28</b>	<b>23.52</b>	<b>211,838.72</b>
<u>Maintenance</u>					
	232,572.00	10,990.49	31,773.95	13.66	200,798.05
<b>TOTAL Maintenance</b>	<b>232,572.00</b>	<b>10,990.49</b>	<b>31,773.95</b>	<b>13.66</b>	<b>200,798.05</b>
<u>Customer Accts Expenses</u>					
	71,000.00	8,486.67	18,906.35	26.63	52,093.65
<b>TOTAL Customer Accts Expenses</b>	<b>71,000.00</b>	<b>8,486.67</b>	<b>18,906.35</b>	<b>26.63</b>	<b>52,093.65</b>

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: MARCH 31ST, 2017

63 -Sewer Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>Admin &amp; General Expenses</b>					
	<u>438,300.00</u>	<u>36,501.38</u>	<u>85,890.24</u>	<u>19.60</u>	<u>352,409.76</u>
TOTAL Admin & General Expenses	438,300.00	36,501.38	85,890.24	19.60	352,409.76
<b>Taxes &amp; Depreciation</b>					
	<u>271,500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>271,500.00</u>
TOTAL Taxes & Depreciation	271,500.00	0.00	0.00	0.00	271,500.00
<b>Transfers</b>					
	<u>2,789.00</u>	<u>2,007.11</u>	<u>2,369.71</u>	<u>84.97</u>	<u>419.29</u>
TOTAL Transfers	2,789.00	2,007.11	2,369.71	84.97	419.29
<hr/>					
TOTAL EXPENDITURES	<u>1,904,911.00</u>	<u>137,181.74</u>	<u>262,479.87</u>	<u>13.78</u>	<u>1,642,431.13</u>
<hr/>					
REVENUES OVER/(UNDER) EXPENDITURES	<u>( 312,932.00)</u>	<u>18,480.31</u>	<u>133,643.38</u>	<u>0.00</u>	<u>( 446,575.38)</u>

\*\*\* END OF REPORT \*\*\*

## 2017 Center Ave. Resurfacing Project Bid

Recommendation:

Accept bid submitted from American Asphalt for \$673,333.63

Original estimate of \$550,000 was for milling and paving only.

Additional items are necessary to complete the project effectively and the milling price was higher than estimated.

Respectfully,

Rod Akey

City Engineer/Public Works Director

<b>CITY OF MERRILL</b>							
<b>M2017-04 Center Ave. Resurfacing</b>							
<b>Bid Form Addenda #1</b>							
<b>ITEM</b>		<b>EST.</b>			<b>UNIT</b>		<b>ITEM</b>
<b>NO.</b>	<b>ITEM</b>	<b>QNTY.</b>	<b>UNIT</b>		<b>PRICE</b>		<b>AMOUNT</b>
							<b>AMERICAN ASPHALT</b>
1	Mill existing Pavement	32,480	SY		\$3.67		\$119,201.60
2	Remove Concrete Pavement	1,117	SY		\$10.30		\$11,505.10
3	Curb and Gutter Removal	1,042	LF		\$12.62		\$13,150.04
4	30 Inch Curb and Gutter	1,628	LF		\$28.63		\$46,609.64
5	Crushed Aggregate Base 1 1/4" Dense	240	CY		\$28.84		\$6,921.60
6	Concrete Sidewalk 4"	760	SF		\$6.18		\$4,696.80
7	Warm Mixed Asphalt Binder	4,000	Ton		\$61.37		\$245,480.00
8	Warm Mixed Asphalt Surface	2,903	Ton		\$71.75		\$208,290.25
9	Detectable Warning Fields	152	SF		\$36.05		\$5,479.60
10	Excavation of Utility Adjusted Areas	500	SY		\$15.97		\$7,985.00
11	Traffic Control	1	LS		\$30,000.00		\$30,000.00
					<b>Total=</b>		\$699,319.63
<b>12</b>	Deduct, Haul Millings to Contractors Site	32,480	SY		\$0.80		\$25,984.00
					<b>Total=</b>		\$673,335.63

Attachment: Center Ave Project Bid Tab As Read (2399 : Bid on Center Avenue Project)

## 2017 Recycled Material Crushing

Recommendation:

Accept bid submitted from Mitch King and Sons for \$25,025.00.

Original budget amount of \$20,000 was for an estimate of 5,000 cubic yards.

Updated estimate of existing pile is 6,500 cubic yards.

Respectfully,

Rod Akey

City Engineer/Public Works Director

**City of Merrill**

As-Read Bid Results

**Project:** Recycle Crushing 2017

<u>Bidder</u>	<u>Total Bid Amount</u>
Mitch King and Sons Gravel	\$25,025.00
Merrill Gravel and Const. Co.	\$27,950.00
James Peterson Sons, Inc.	\$40,820.00

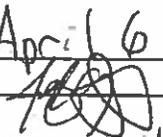
Attachment: Project As Read Bid Results (2400 : Bids on 2017 Recycle Crushing)

**BID FORM**

<u>Item</u>	<u>Amount</u>
Crushing approximately 6,500 cubic yards of recycled material 6,500 CY @ \$ <u>3.85</u> per CY = <u>25,025.00</u>	
<b>Total =</b>	<u>\$25,025.00</u>

This is a unit price bid and will be paid for as described in the bid items. Payment will be upon completion and acceptance of the project by the City of Merrill. All bid items are bid according to the Plan and Bid Item descriptions attached. Any change in the scope of work shall be paid for at a price agreed upon prior to beginning work.

All applicable taxes and fees are included in the price set forth above. Bidder agrees that all work shall be substantially complete by July 14<sup>th</sup>, 2017. The City of Merrill reserves the right to reject any and all bids or to accept any bid deemed to be in the best interest of the City and to waive any informalities in the bidding.

SUBMITTED ON April 6 2017 (date).  
 BIDDER'S SIGNATURE  Jeremy King  
 TYPE/PRINT NAME/COMPANY Mitch King + Sons Gravel

We acknowledge the receipt of addendum # \_\_\_\_\_ 715-571-0927

### Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 30.00 pd

Application Date: 3-10-17

Town  Village  City of Merrill

County of Lincoln

The named organization applies for: (check appropriate box(es).)

- A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.
- A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning JUNE 9-17 and ending JUNE 11-17 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) →
- Bona fide Club  Church  Lodge/Society
  - Chamber of Commerce or similar Civic or Trade Organization
  - Veteran's Organization  Fair Association

(a) Name LINCOLN COUNTY RODEO ASSOC. INC.

(b) Address 906 NORTH CENTRE AVE MERRILL WI  
(Street)  Town  Village  City

(c) Date organized \_\_\_\_\_

(d) If corporation, give date of incorporation 1998

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:

(f) Names and addresses of all officers:

President BRYAN L. BLOCH

Vice President BRYAN MOODIE

Secretary GAIL BLOCH

Treasurer \_\_\_\_\_

(g) Name and address of manager or person in charge of affair: BRYAN L. BLOCH

### 2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number MERRILL FESTIVAL GROUNDS 301 N. SALES.

(b) Lot \_\_\_\_\_ Block \_\_\_\_\_

(c) Do premises occupy all or part of building? YES

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: GRAND STAIRS ALL OF FESTIVAL GROUNDS.

### 3. Name of Event

(a) List name of the event WIS RIVER PRO RODEO

(b) Dates of event JUNE 9, 10, 11 2017

### DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Officer Bryan L Bloch  
(Signature/date)

LINCOLN COUNTY RODEO ASSOC. INC.  
(Name of Organization)

Officer \_\_\_\_\_  
(Signature/date)

Officer \_\_\_\_\_  
(Signature/date)

Officer \_\_\_\_\_  
(Signature/date)

Date Filed with Clerk 3/10/17

Date Reported to Council or Board \_\_\_\_\_

Date Granted by Council \_\_\_\_\_

License No. \_\_\_\_\_

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 30-

Application Date: 03-08-2017  
County of Lincoln

Town  Village  City of Merrill

The named organization applies for: (check appropriate box(es))

- A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.
- A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 08/04/2017 and ending 08/06/2017 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) →
- Bona fide Club
  - Church
  - Lodge/Society
  - Chamber of Commerce or similar Civic or Trade Organization
  - Veteran's Organization
  - Fair Association

(a) Name Merrill Firefighters Charities  
 (b) Address 406 County Rd X Merrill WI 54452  
(Street)  Town  Village  City

(c) Date organized \_\_\_\_\_  
 (d) If corporation, give date of incorporation \_\_\_\_\_  
 (e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:

(f) Names and addresses of all officers:  
 President John Kraegenbrink 406 Cty Rd X Merrill WI  
 Vice President Corey Nowak 910 Pier St. Merrill  
 Secretary Paul Graven  
 Treasurer \_\_\_\_\_

(g) Name and address of manager or person in charge of affair: Corey Nowak 910 Pier St.

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number 075 Park  
 (b) Lot \_\_\_\_\_ Block \_\_\_\_\_  
 (c) Do premises occupy all or part of building? \_\_\_\_\_  
 (d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: \_\_\_\_\_

3. Name of Event

(a) List name of the event Merrill Firefighter Charities Softball Tournament  
 (b) Dates of event 08/04/2017 - 08/06/2017

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Officer John P Kraegenbrink II  
(Signature/date)  
 Officer Corey S.P. Nowak  
(Signature/date)

Merrill Firefighter Charities  
(Name of Organization)  
 Officer \_\_\_\_\_  
(Signature/date)  
 Officer \_\_\_\_\_  
(Signature/date)

Date Filed with Clerk 3/13/17

Date Reported to Council or Board \_\_\_\_\_

Date Granted by Council \_\_\_\_\_

License No. \_\_\_\_\_

**Heideman, Bill**

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**From:** Stacy Stevens <director@tbscottlibrary.org>  
**Sent:** Tuesday, March 21, 2017 9:31 AM  
**To:** Heideman, Bill  
**Subject:** P&F Agenda Item request  
**Attachments:** Quotes for Lighting Panel.pdf

T.B. Scott Library would like to request an agenda item for the March P&F meeting.

The lighting panel that controls the lighting for the entire library is failing and will need to be replaced in the near future. We have gotten quotes from several vendors and therefore estimate the project to be between \$25,000-\$30,000. Due to this amount, we are requesting a 2017 budget amendment and if approved, the project will need to be put out to bid.

Attached are the quotes we've received.

Thank you. Stacy Stevens, Director

640 25th Ave North      804 North 4<sup>th</sup> Avenue      425 Holton Avenue  
 Wisconsin Rapids, WI 54495      Edgar, WI 54426      Sparta, WI 54656  
 (715) 887.4400      (715) 301.1670  
 Fax (715) 887.3330      Fax (715) 352.2370

**Nick Wszalek  
City Of Merrill**

**Date: 12-20-2016  
Revision: 1  
Proposal Number: 1639117**

**Project: TB Scott Library – Gamma Lighting Control**

**Scope of Work** Nick,

Thank you for the opportunity to quote the above mentioned project for you. Our scope is as follows,

- Demo existing lighting control panel and relays as required.
- Provide and install a new Gamma dimmable lighting control system with remote access.
- Reuse all existing breakers as they can be converted
- Provide all line voltage and low voltage wiring as required.
- All programming and training.

**Base Cost: \$28,240.00**

Based upon normal working hours, no overtime or shift premium time included.

This proposal is conditioned on acceptance of the attached Terms and Conditions of Sale, which are incorporated into this agreement by reference in full upon written acceptance by Buyer.

Proposal Accepted:  
Complete Control, Inc. is authorized to proceed.

Proposal Submitted:  
Complete Control, Inc.

**Buyer** \_\_\_\_\_  
**By** \_\_\_\_\_  
**Title** \_\_\_\_\_  
**Date** \_\_\_\_\_

**Seller** Complete Control, Inc.  
**By** Rick Riemer  
**Title** Sales Account Executive  
**Date** 12-20-2016

**Attachment: Quotes for Lighting Panel for Library (2322 : Library request for budget amendment for lighting panel)**



DIVISION OF PIEPER ELECTRIC, INC. ON SITE ELECTRICAL SERVICE AND MANUFACTURING

Attn: Nick Wszalek  
TO: T B Scott Library Merrill

Proposal No. 125541  
Date: March 3, 2017

**RE: Lighting Control Panel Project**

We are pleased to quote the above-mentioned project for you, per discussions and walk thru, with all labor and materials for a complete electrical installation.

**PRICE TOTAL: T&M NOT TO EXCEED \$26,000.00**

**Includes**

Labor: \$10,000.00  
Material: \$16,000.00

- supply and install two lighting control panels
- supply and install all conduit, fittings, boxes and wire for the power supply to these panels
- demo existing panel and relay control cabinets
- includes programming, training and start-up (by Schneider Electric)

**NOTES: 1) THIS PROPOSAL IS A TIME AND MATERIAL NOT TO EXCEED AND IS BASED ON SECOND SHIFT RATE**

TERMS: This proposal is void if not accepted in writing within 30 days after this date. See attached Terms and Conditions of sale. NO work shall commence until this proposal is returned to the Contractor signed below by customer.

Accepted by

\_\_\_\_\_

*Trent M Vollrath*

*Trent M Vollrath*  
\_\_\_\_\_

Customer

Contractor

Date

\_\_\_\_\_

Date March 3, 2017

\_\_\_\_\_

Pieper Electric, Inc.- Corporate Headquarters, 5477 S. Westridge Court, New Berlin, WI 53151, Tel. 262.879.8200  
 Ideal Plumbing - 5477 S. Westridge Court, New Berlin, WI 53151, Tel. 262.879.8200  
 Spring City Electric - 5477 S. Westridge Court, New Berlin, WI 53151, Tel. 262.879.8200  
 Spectrum Electric - 5477 S. Westridge Court, New Berlin, WI 53151, Tel. 262.879.8200  
 Pieper Electric- Kenosha Office, 4716 52nd Avenue, Kenosha, WI 53144, Tel. 262.658.1888  
 Systems Technologies - Merrill Office, W5331 Park Ave, Merrill, WI 54452, Tel. 715.539.2877  
 Pieper Electric - Merrill Office, W5331 Park Ave, Merrill, WI 54452, Tel. 715.539.2877  
 Pieper Electric - Madison Office, 8491 Murphy Drive, Middleton, WI 53562 Tel. 608.836-7072  
 Pieper Electric - Park Falls Office, 1039 4<sup>th</sup> Ave North, PO Box 71, Park Falls, WI 54552 Tel. 715.762.2659  
 Pieper Electric - Fox Valley Office, 2400 Industrial Drive, Neenah, WI 54956, Tel. 920.886.6800

*Pieper Electric, Inc. is an Equal opportunity Employer functioning under an Affirmative Action Plan*  
 See attached page for Wisconsin required Lien Notice along with Terms and Conditions which are bound to this proposal.  
 Symbol, "Pieperpower" and "Certified Electrical Authority" are service marks of Pieper Electric, Inc., Milwaukee, Wisconsin.

Attachment: Quotes for Lighting Panel for Library (2322 : Library request for budget amendment for lighting panel)

Airport Commission minutes March 15, 2017

Members present: Gary Schwartz, Gary Schulz, Joe Malsack.

Also, present: Steve Krueger, Rich McCullough (Airport Manager), Don Kromic and Larry Wenning.

1. Gary called meeting to order at 7 pm.
2. January and February minutes did get published to the members. Joe M made a motion to approve the minutes as printed, seconded by Gary Schulz. Motion passed.
3. Vouchers were discussed and passed around for inspection. A motion was made by Joe M. and seconded by Gary Schulz to approve the vouchers to be paid. Motion passed.
4. Terminal project status. Dan from RTL was on vacation so no update at this time.
5. Brown property status: No report.
6. Runway 16/34 Project: Our Runway Protection Zone (RPZ) is being reviewed at this time. We cannot continue until this is done.
7. Lightning Suppression Project: Joe M. made a motion to use the money from fund 27 to be used to pay for the lightning suppression system. Then possibly go back after the installer for reimbursement. Gary Schulz seconded. Motion passed.
8. Merrill Airport Day: Joe M. working with vendors and organizations to see who is available for the Sept 9th date. Larry W. will need to find replacement to organize the flight line due to being out of town that day.
9. Flight instruction status: We now have a Beech 23 Sundowner for a rental aircraft. It is currently going thru its annual inspection. No major problems found so far. Andy Lot a friend of Rich Lussow brought the plane up from Florida. A social event for future pilots and students should be looked into to help bring in possible students. Asked the airport users to help push this on face book to generate leads for the rental aircraft.
10. Airport Signage: No report.
11. Managers Report: Brush cutting is done due to the weather. A fence by NTC is blocking our brush cutting due to the wet area. We will need a gate installed by NTC to allow us access to cut the brush along the fence. The area along highway 107 was not cut due to water levels. We will have to wait until freezes over to get into these areas. AWOS back up and running, the bill was sent to the State of Wisconsin. Tree cutting is waiting on road limits to come off before they can haul equipment in. Weed control along fence, we do not have the budget to spray the full fence. Steve K will look into cost of bigger containers of chemical. Manual cutting and some spraying is the only way at this time to control the weeds. Air lines for shop are available to be picked up. Rich will get them and start installing.

12. Airport General Maintenance: Window replacement bid on the old FBO building is without the bathroom windows. Discussion was brought up that the bathroom windows need to be added into the bid. What about removing the bay windows to help reduce the costs. Rich will look into these costs and update us. Shawano Airport has someone come in with a gator to spray the fences, our airport is too wet to get in. The booms will not swing out in areas also per Rich.

13. Chairman's report: No report on air cup race. F84 G possibility of moving to the new terminal area. Kathy U. at the city wants to move all the little funds outstanding into the fund 27 account to help with accounting. We have about \$2500 sitting in the F84 account. Prevailing wages is being looked at by the state and will affect how much we pay for projects. This will help us to help reduce costs at the state level on projects should this change.

14. Aviation happenings: Pilot for a day program, introduction of flying to people for private pilots. Social media director needed. Terminal art still looking for.

15. Public comments. None.

16. Agenda items for next meeting. None.

17. A motion was made by Joe M. and seconded by Gary Schulz. to adjourn, motion passed

Minutes by Joe Malsack



**CITY OF MERRILL**  
**BOARD OF PUBLIC WORKS**  
**MINUTES • WEDNESDAY MARCH 22, 2017**

Regular Meeting

City Hall Council Chambers

4:00 PM

## 1. Call to Order

Mayor Bialecki called the meeting to order at 4:00 P.M.

Attendee Name	Title	Status	Arrived
Pete Lokemoen	Alderman - Second District	Present	
Ryan Schwartzman	Alderman - Third District	Present	
Rob Norton	Alderman - Seventh District	Present	
Bill Bialecki	Mayor	Present	

Also in attendance: City Administrator Dave Johnson, Public Works Director/City Engineer Rod Akey, Street Superintendent Dustin Bonack, Building Inspector/Zoning Administrator Darin Pagel, City Attorney Tom Hayden, Ryan Peacock, Tonia Speener and City Clerk Bill Heideman.

## 2. Preliminary items:

## 1. Vouchers

Motion (Schwartzman/Norton) to approve.

<b>RESULT:</b>	<b>APPROVED</b>
----------------	-----------------

## 3. Other agenda items for consideration:

1. Continue consideration of City Band request for temporary parking on band concert nights (Wednesdays). The Police Department & Fire Department did not approve this request.

This item has been discussed at previous meetings. Information was distributed.

It was suggested that the "status quo" might be the best option at this time. If someone representing the band wants to approach the property owners to make a change to the parking setup, it could possibly be changed.

No action was taken at this time.

2. Continue consideration of request from Mark Raymer for angle parking on North Pine Street.

It has been determined that the fire trucks would be able to turn the corner if the request is approved.

Mark Raymer has agreed to do the snow removal at the site.

City Administrator Johnson stated that there was no reason to not approve the request.

Motion (Lokemoen/Norton) to approve, with the stipulation that Mark Raymer would be responsible for costs associated with approving the request.

<b>RESULT:</b>	<b>APPROVED</b>
----------------	-----------------

### 3. Ordinance on street opening restricted dates.

Public Works Director/City Engineer Akey explained that he is asking to remove the dates specified in the ordinance. Instead, he, Street Superintendent Bonack and City Administrator Johnson would use their discretion to approve/disapprove any Street Opening Permit applications.

Alderman Lokemoen responded that he would rather see the dates remain, except for emergency situations.

Alderman Schwartzman suggested that the dates could remain, but the ordinance language could be clarified to allow staff justification to approve projects in certain situations.

No action was taken at this time.

### 4. Petition and resolution authorizing the vacation of a part of an alley between Third Street and Fourth Street, abutting the Prairie River. Petition was submitted by the Merrill Historical Society.

City Attorney Hayden requested that this item be referred to the April meeting. Without objection, it was so ordered.

### 5. Discuss minimum garbage cleanup fee, similar to snow & ice, weed fees.

Building Inspector/Zoning Administrator Pagel is requesting that a minimum fee be established when the City cleans up garage. This fee would be similar to the fee issued for snow, ice and weed removal.

Currently, the fee is at the discretion of City staff. Alderman Lokemoen stated he would like to see fees established at cost plus 20-25%.

City Attorney Hayden will draft an ordinance for consideration at the April meeting. No action was taken at this time.

### 6. Consider request for 15-minute loading zone parking on Scott Street, by 801 East First Street.

Chris Malm has submitted a request that either "15 minute maximum parking" or "No Parking - Loading Zone" signage be placed on Scott Street, adjacent to the west side of 801 East First Street.

There was no objection to the request. The request will be granted.

## 4. Monthly Reports:

### 1. Building Inspector/Zoning Administrator Pagel

The report was in the meeting packet.

The 2017 sidewalk project contract has been awarded.

The Street Department will be doing some grinding this year.

2. Public Works Director/City Engineer Akey

The report was in the meeting packet.

Public Works Director/City Engineer Akey reviewed the status of the 2017 projects. A press release related to the Center Avenue project has been issued.

Next month's agenda will include discussion of the Bicycle Plan.

3. Consider placing monthly reports on file

Motion (Schwartzman/Norton) to place on file.

<b>RESULT:</b> <b>PLACED ON FILE</b>
--------------------------------------

5. Establish date, time and location of next regular meeting

Wednesday, April 26<sup>th</sup>, 2017 at 4:00 P.M. in the City Hall Common Council Chambers.

6. Public Comment Period

None.

7. Adjournment

Motion (Schwartzman/Norton) to adjourn. Carried. Adjourned at 4:30 P.M.





**CITY OF MERRILL**  
**HEALTH AND SAFETY COMMITTEE**  
**MINUTES • MONDAY MARCH 27, 2017**

**Regular Meeting****City Hall Council Chambers****5:00 PM****I. Call to Order**

Alderman Peterson called the meeting to order at 5:00 P.M.

Attendee Name	Title	Status	Arrived
Kandy Peterson	Alderman - Fourth District	Present	
Mary Ball	Alderman - Sixth District	Present	
Paul Russell	Alderman - First District	Present	

Also in attendance: City Administrator Dave Johnson, Fire Chief Dave Savone, Police Chief Corey Bennett, Deputy Health Officer Norbert Ashbeck, City Attorney Tom Hayden, Mike Fick, Jeff Voigt, Erin Deates, Diane Goetsch, John Schewe, Galen Bayne-Allison, Scott Zantow and City Clerk Bill Heideman.

**II. Nuisance Complaints and Vouchers:****1. Nuisance Complaints**

Deputy Health Officer Ashbeck reported that City Attorney Hayden is working on a case on Cleveland Street.

There have been several of the "usual" springtime complaints, and they are being addressed as necessary.

Public Works Director/City Engineer Rod Akey is handling a case on Memorial Drive.

**2. Vouchers**

Fire Chief Savone and Police Chief Bennett answered questions related to the vouchers.

Motion (Russell/Ball) to place on file.

<b>RESULT:</b>	<b>PLACED ON FILE</b>
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**III. Picnic and/or Liquor License Applications:**

- Application from the Lincoln County Rodeo Association Inc. for three temporary Class "B" (picnic) licenses to sell fermented malt beverages at the Merrill Festival Grounds during the Wisconsin Pro Rodeo, June 9 - June 11, 2017.

Motion (Russell/Ball) to approve.

<b>RESULT:</b>	<b>APPROVED &amp; SENT TO COUNCIL</b>	<b>Next: 4/11/2017 7:00 PM</b>
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2. Application from the Merrill Firefighters Charities for three temporary Class "B" (picnic) licenses to sell fermented malt beverages at Ott's Park in conjunction with the Merrill Firefighters Charities Softball Tournament, August 4 - August 6, 2017.

Motion (Ball/Russell) to approve.

<b>RESULT:</b>	<b>APPROVED &amp; SENT TO COUNCIL</b>	<b>Next: 4/11/2017 7:00 PM</b>
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3. Any other license application(s).

None.

IV. Other agenda items to consider:

1. Continued discussion to consider authorization to implement a Community Paramedic Pilot Program between the City of Merrill Fire Department and Ministry Good Samaritan Health Care.

This was initially discussed at the February 27<sup>th</sup>, 2017 meeting.

Alderman Russell reported that he has met with Dr. Robyn Schertz, who adequately answered his questions related to this issue.

Fire Chief Savone and Alderman Russell then addressed questions from Alderwoman Ball.

Alderwoman Peterson then stated that she would accept verbal public input on this issue.

Diane Goetsch stated that she had contacted several people/agencies to discuss this. In her opinion, the provider (hospital) is responsible for providing this service. Alderwoman Ball agreed that the provider should be responsible for this service.

Erin Deates stated that, in this type of follow-up care, patient compliance is a major issue.

Alderwoman Ball questioned how many people would benefit from this service. She would like to see more exact data, rather than just being told a "large number". She thinks that this service might be a better fit in other communities, and at this time she does not consider it a necessity in our community.

Alderman Russell is seeking additional data, so he asked Fire Chief Savone if he could provide that within 30 days. Fire Chief Savone stated that he could, but that he would prefer an "up or down" vote on the project at this time.

Motion (Peterson) to recommend moving forward to implement the program. Motion failed due to lack of a second.

Alderman Russell requested that Fire Chief Savone compile a detailed report of Fire Department costs related to the project, as well as additional details on the grant. This information will then be considered at either the next regular meeting or at a special meeting. No action was taken at this time.

V. Agenda items related to Mobile Food Vendors:

1. Ordinance Amending Chapter 8, Article XII, Section 8-330 to add Mobile Food Vendors.

The issues related to mobile food vendors have been discussed at several previous meetings.

Alderman Ball stated that, based on discussions at previous meetings, Section "J" of the ordinance should state that the boundary line should be 250 feet, rather than 500 feet. This would make it compatible with Section "B".

Alderwoman Peterson asked for verbal public input on this issue.

Mike Fick stated that, based on discussions previous meetings, he thinks that Section "F" should not differentiate between public and private parking lots. City Attorney Hayden respectfully disagreed with this. Mike Fick also stated that he would like to see the boundary lines in Sections "B" and "J" be 500 feet, rather than 250 feet.

Motion (Ball/Russell) to recommend approving the ordinance, with two amendments. The first amendment would be the addition of the words "or private" after first instance of the word "public" in Section "B". The second amendment would be the deletion of the first instance of the word "not" in Section "F".

<b>RESULT:</b>	<b>APPROVED &amp; SENT TO COUNCIL</b>	<b>Next: 4/11/2017 7:00 PM</b>
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2. Ordinance Amending Chapter 16, Section 1 to add licensing fees for Mobile Food Vendors.

Motion (Russell/Ball) to approve, with an amendment to establish the fee for Lincoln County vendors at \$150 and vendors outside of Lincoln County at \$200. The "home base" of the business would be determined by the county in which the health license was obtained.

<b>RESULT:</b>	<b>APPROVED &amp; SENT TO COUNCIL</b>	<b>Next: 4/11/2017 7:00 PM</b>
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3. Ordinance Amending Chapter 28, Article 1, Section 28-1(c) (25), related to Mobile Food Vendor operations in City parks.

Motion (Russell/Ball) to approve, as presented.

**RESULT: APPROVED & SENT TO COUNCIL** **Next: 4/11/2017 7:00 PM**

- 4. Mobile Food Vendor permit application form.  
Motion (Russell/Ball) to approve the form, as presented.

**RESULT: APPROVED**

**VI. Monthly Reports:**

- 1. Fire Chief Savone  
The report was in the meeting packet.
- 2. Police Chief Bennett  
The report was in the meeting packet.

The pending hiring in the Police Department should occur by the end of April.

- 3. Lincoln County Humane Society  
The report was in the meeting packet.

It is possible that a potential Eagle Scout may be building a gazebo in the "dog run" area of the facility.

- 4. Consider placing monthly reports on file  
Motion (Russell/Ball) to place on file.

**RESULT: PLACED ON FILE**

**VII. Establish date, time and location of next regular meeting**

Monday, April 24<sup>th</sup>, 2017 at 5:00 P.M. in the City Hall Common Council Chambers.

**VIII. Public Comment Period**

None.

**IX. PUBLIC HEARING (6:00 P.M.)**

- 1. Public Hearing on application from Eric Maluegge, 900A S Foster Street, to allow one household to have more than four (but six or less) dogs.

Motion (Ball/Peterson) to open the public hearing. Carried.

Erin Deates explained the reasons for the application.

Police Chief Bennett reported that he has conducted an inspection, and that he has no concerns with the application as presented.

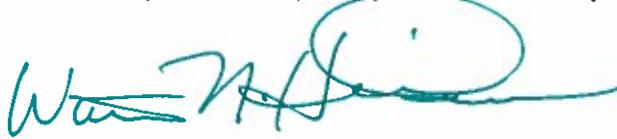
Motion (Russell/Ball) to close the public hearing. Carried.

Motion (Russell/Ball) to approve the permit application.

**RESULT:        APPROVED**

X.     Adjournment

Motion (Russell/Ball) to adjourn. Carried. Adjourned at 6:54 P.M.

A handwritten signature in blue ink, appearing to read "W. Russell", is written below the text of the motion.

**T. B. Scott Free Library Board of Trustees**  
**REGULAR MEETING**  
**March 15<sup>th</sup>, 2017**  
**Minutes**

**1. Opening**

President Mike Geisler called the Regular Meeting of the Board of Trustees to order at 3:00 p.m. in the Library Board Room. Present: Gene Bebel (3:30-), Katie Breitenmoser, Paul Gilk, Tim Meehean, and Jim Wedemeyer. Excused: Richard Mamer. Also present: Doug Stingle, Josh Stolzenburg, Kurt Reinhold (via conference call), Cheryl Schnelle, Don Litzer, Nick Wszalek and Hunter L. from MP3.

Correspondence included a request for contributions to the Hanging Basket Project from the Merrill Area Chamber of Commerce Foundation, to which staff are again donating proceeds from April "Casual Friday" donations; the board approved by consensus to fund the remainder of a pole donation from endowment funds.

There was no public comment.

**2. Consent Items**

M Meehean/S Breitenmoser/C to approve the minutes of the February meeting as printed.  
M Meehean/S Gilk/C to accept the Monthly Revenue and Expense Report for February as printed.

**3. Reports/Discussion Items/Action Items**

A. Request for Room Fee Waiver-Girl Scout Troop: Ms. Stevens provided board members with an email from Ms. Schnelle requesting a waiver of meeting room fees for Troops 7431 and 7426. Ms. Schnelle explained that these two newly-formed groups have no funds in their treasury until their first cookie sale, and requested a waiver until such a time as the troops' cookie sales begin. M Gilk/S Breitenmoser/C to approve the temporary waiver of fees for these two troops (7431 & 7426) for a period of 6 months, with consideration of a service project for the library in appreciation of the waiver if deemed appropriate.

B. Building and Grounds Request-Solar Project Roof Replacement: The board was provided a copy of the minutes from the February 28<sup>th</sup> Building and Grounds Committee meeting. As a result of the direction given at the meeting, Ms. Stevens and Mr. Wszalek met with city staff to discuss the roof replacement phase of the library's solar project. It was determined by city staff that the project be sent out to bid. M Meehean/S Wedemeyer to approve the Building and Grounds Committee's recommendation for the replacement of the roof pending the bid process, and to authorize the Building and Grounds Committee to award the bid, funding the project through the Endowment Fund in an amount not to exceed \$33,837.

C. Solar Project Funding Discussion and Update: M Meehean/S Bebel /C to approve the Energy Savings Contract pending review of language and modifications as discussed, including the extension of warranties on the inverters at a cost not to exceed \$1,500. It was also agreed that the sale of Legacy Solar Co-Op bonds directed towards our project be completed by March 29<sup>th</sup> in order for Legacy Solar Co-op to complete the necessary application process. Mr. Geisler and Ms. Stevens were directed to sign said contract if all appears in order on or about April 3<sup>rd</sup>.

D. Strategic Plan Progress-Goals #3: Ms. Stevens presented staff progress on goals and objectives.

E. Wisconsin Public Library Standards-Chapters 5-8: Ms. Stevens provided copies of Chapters 5-8 as well as Appendixes A-E from the publication Wisconsin Public Library Standards. Upon review, the library successfully meets the standards presented in Chapters 5-8.

F. Reports from Friends/WVLS Representative: There was no report.

**4. Forthcoming Events & Library Director Report**

- February Monthly Statistical Report was provided.
- The lighting panel's functionality continues to deteriorate. Mr. Wszalek has gotten quotes from several vendors for replacement. The estimated project cost based on these quotes indicates that the project will need to be sent out to bid. Ms. Stevens has requested that this item be placed on the City's Personnel and Finance Committee agenda for consideration of a 2017 budget amendment.

T.B. Scott Free Library

Board of Trustees

March 15<sup>th</sup>, 2017

**5. Adjournment:**

The meeting adjourned at 4:10 p.m. The next regularly scheduled meeting of the Board of Trustees will be held on April 19<sup>th</sup> at 4:00 p.m. in the Library Board Room.

Stacy D. Stevens, Secretary

MARCH MEETING MINUTES

**Merrill Enrichment Center Committee**

Meeting was held on Wednesday March 22<sup>nd</sup>, 2017 at 8:00 a.m.  
Lower level of Merrill City Hall

*Present:* Art Lersch, S. Peggy Jackelen, Diane Goetsch, Rev. Kyle Carnes (Chair), Rose Akey, Gene Bebel, Erin Wells (ADRC Representative)

*Absent:* Mary Ball (Aldersperson)

Agenda

1. **Opening**
  - a. Carnes called the meeting to order
2. **Consent Items**
  - a. Motion made by Goetsch, second by Lersch to approve February minutes. Motion carried.
  - b. Motion made by Bebel, second by Jackelen to approve February vouchers. Motion carried.
3. **Renewal of term for Committee Members**
  - a. Goetsch committed to a 2 year term. The remainder of members committed to one year terms.
4. **Public Comment**
  - a. none
5. **Identify Short Term Goals for Enrichment Center move**
  - a. Reviewed mission for purpose of discussion on; SOAR+C Analysis - Strengths, opportunities, aspirations (also visioning), Discussion on what the Enrichment Center stands for (how can the new building assist with this type of vision development?)
  - b. *Please see attached sheets for details of discussion.*
6. **Discussion**
  - a. Results (expected results/community impact), and challenges will be discussed at the April meeting.
7. **Adjournment**
  - a. Motion to adjourn made by Bebel second by Jackelen.

Next meeting will be held on April 26<sup>th</sup> at 8am.

*Vouchers will be available for review 15 minutes prior to meeting time.*

*Respectfully submitted,*

*TMrachek*

Tammie Mrachek - MEC Director

*Enrichment Center Mission Statement: Dedicated to Enhancing Lives and Bringing Generations Together*

Merrill City Hall is handicapped accessible. Take the elevator to the lower level.

**MERRILL ENRICHMENT CENTER**

## Notes from March committee meeting

**Strengths**

- City Support
- Staff
  - Competent
  - Energy
  - creative
- Programming
  - Variety, specific to needs
- Dedicated committee
- Eleven to plan ahead programming takes into account mission
- New facility
- Community Extension support
  - understanding impact of aging population; resources important.
- “Kind” place to come; culture created that was positive, safe place, sense of community, reflected in the mission.
- Strong referral, partner network
- Staying true to mission

**Opportunities**

- More partnerships; education on aging services.
- Interactions – more opportunities to interact with community.
- New facility.
- Interfaith; provide gap services; people who don’t qualify for but still have needs; can center help foster this? Turn to Wausau for examples?
- Advocacy Program (eg. For doctors’ appts; coaching on what questions to ask; how people can retain the information they hear, etc.)

- Center would find/coordinate the advocates; another set of ears; advocates would ask questions/clarify things; get responses in writing.
- Expand intergenerational programming.
- Meals on Wheels; refer people to Enrichment Center (but these people are homebound); active home visits; volunteers interact with clients (already being done); alert authorities of people in homes having difficulties.
- Expand into evening hours (new facility; this will happen).

### Aspirations (in five years)

- Move primary programming even more toward intergenerational (oil painting, essential oils); Change the paradigm-“I am not old enough to come here.”
- More resources; outside funding.
- More extensive needs assessment with community.
- Everyone in the area in the next five years should know what the center is doing.
- “No wrong door system”; network with center included work together to serve all.
- Programs should be rotating out from the center. The center should be a catalyst for programming in other facilities/places.
- People who come to the center for services find opportunities to also contribute to the center.
- All five living generations are being served by the center.
- If lives are being improved in the Merrill area, the center should somehow be recognized as having something to do with that. (Within five years).

PARKS AND RECREATION COMMISSION

April 4, 2017

The Merrill Parks and Recreation Commission met on Tuesday April 4, 2017 at 4:15 p.m. at the Merrill City Hall.

Members Present: John Burgener, Brian Artac, Melissa Schroeder and Mike Willman

Members Excused Absent: Dave Sukow, Jean Ravn and Ben Debroux

Department Staff Present: Dan Wendorf and Dawn Smith

Visitors: City Administrator Dave Johnson, Erik Pfantz, Derek Woellner, Kyle Gulke and Fred Heider NCWRPC and Mary Ball

\*\*\*Motion by Schroeder, seconded by Artac to approve the minutes from the March meeting.

\*\*\*Carried unanimously.

\*\*\*Motion by Burgener, seconded by Artac, to approve the claims.

\*\*\*Carried Unanimously.

Public Comment: Eric Pfantz commented about the shape that the basketball nets are in at both Streeter Square and Stange Park. Eric was also wondering if some line could be painted on the courts so the three point line is visible and also the free throw lines.

Derek Woellner stated that since Heather O'Neil no longer will be working on the skate board park he would like to pick up that "torch" and continue the progress that Heather worked hard on. Derek would also like to see this brought to a public meeting so people can discuss the location of a park. Mike Willman stated that this will be something to look at in the 5 year Outdoor Recreation plan.

Kyle Gulke requested that more permanent trash cans be put in the parks.

The first item on the agenda was to discuss upcoming 5 year Outdoor Recreation Plan. Dan Wendorf stated that Fred Heider was here from NCWRPC to discuss a timeline for the 5 year Outdoor Recreation Plan. Mr. Heider stated having the Recreation Plan done will allow the recreation department to apply for Stewardship funding, give the big picture of what recreation projects need to be done or could be done with proper funding. Mr. Heider stated that in April he will do an overview of the 5 year Recreation plan, May will be a summary of the plans, in June he will do a draft of the Outdoor Recreation Plan and have a public meeting, July will be looking at the feedback from the public meeting and hopefully in August or September it will be the final plan to be okayed by the Park and Recreation Commission and City Council

The next item on the agenda was an update on the Normal Park Restrooms. Wendorf stated that he and Rod Akey have been working on the project and will hopefully be able to approve bids on the project at the May 3 meeting. Wendorf stated that the Street Department will be helping with the project and whoever is awarded the project will be told that the project will need to be completed in a timely matter. Wendorf stated he would like to see the project completed by end of June beginning of July.

The next item on the agenda was an update of River Bend Trail east extension project and Pavilion. Wendorf stated that they met with Agra on where the project stands, since this is year #2 and work has not been started. Agra stated that their engineers is about 2 months behind in their work so the RDDF will be hiring an engineer to get progress going. Agra stated that they would also like to see a few more donations from local businesses. Wendorf stated that the east trail is coming along and it will be fully funded through the Stewardship grant.

The next item on the agenda was monthly board reports. Wendorf asked if anyone had any questions. Wendorf stated that the parks and ball diamonds are getting ready for spring sports and for parks to be open by May 1.

\*\*\*Motion by Artac, seconded by Schroeder to approve the monthly board report given by Wendorf.

\*\*\*Carried unanimously.

The next regular meeting is scheduled for Wednesday, May 3, 2017 at 4:15 p.m. at the Merrill City Hall.

Public comment: Mary Ball said thanks for all the hard work.

\*\*\*Motion by Schroeder, seconded by Burgener to adjourn at 5:00 p.m.

\*\*\*Carried unanimously.

Dawn Smith  
Recording Secretary



**CITY OF MERRILL**  
**PERSONNEL AND FINANCE COMMITTEE**  
**MINUTES • TUESDAY MARCH 28, 2017**

**Regular Meeting****City Hall Council Chambers****5:15 PM****I. Call to Order**

Alderman Schwartzman called the meeting to order at 5:15 P.M.

Attendee Name	Title	Status	Arrived
Ryan Schwartzman	Alderman - Third District	Present	
Tim Meehean	Alderman - Eighth District	Present	
Paul Russell	Alderman - First District	Present	

Also in attendance: City Administrator Dave Johnson, Mayor Bill Bialecki, Finance Director Kathy Unertl, City Attorney Tom Hayden, Building Inspector/Zoning Administrator Darin Pagel, Maintenance Supervisor Nick Wszalek, Library Director Stacy Stevens, Alderwoman Kandy Peterson, Alderwoman Mary Ball, Alderman Pete Lokemoen, Kortney Pike, Brian Ball and City Clerk Bill Heideman.

**II. Vouchers:****1. Vouchers for February, 2017**

Finance Director Unertl answered a question related to the vouchers.

Motion (Meehean/Russell) to place on file.

<b>RESULT:</b>	<b>PLACED ON FILE</b>
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**III. Agenda items for consideration:****1. Building Inspector/Zoning Administrator vacation accrual.**

Alderman Meehean asked Mr. Schwartzman questions related to when the issue of Mr. Pagel's vacation was considered in March of 2013. Specifically, Mr. Meehean wanted to know whether the committee intended to permanently count all Mr. Page's years of service (continuous or non-continuous) when calculating his vacation accrual. Alderman Schwartzman responded that it was indeed the intention of the committee at that time. Based on this information, Mr. Meehean stated that he did not think it would be appropriate to change the prior committee decision.

Motion (Meehean/Schwartzman) to approve Mr. Pagel's request. If the request is approved, all of his years of service will be considered as part of his vacation accrual, as long as Mr. Pagel remains a City employee.

<b>RESULT:</b>	<b>APPROVED</b>
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**2. Request from T.B. Scott Library for budget amendment to fund lighting panel project.**

Library Director Stevens explained that this request is being made because the lighting panel is fading, and could become completely inoperable at any time.

Mayor Bialecki raised the possibility of the Endowment Fund being used to pay for this. Library Director Stevens responded that the Endowment Fund is currently paying for other major projects, including paving of the parking lot.

Motion (Schwartzman/Russell) to approve.

<b>RESULT:</b>	<b>APPROVED &amp; SENT TO COUNCIL</b>	<b>Next: 4/11/2017 7:00 PM</b>
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### 3. Discuss tax delinquent properties.

Alderman Russell reported Lincoln County Clerk Chris Marlowe had called him to inform him that he would be unable to attend the meeting. Therefore, consideration of this item will be delayed until the April meeting. Mayor Bialecki will be inviting additional Lincoln County officials to that meeting.

No action was taken at this time.

### 4. Discuss honor and service awards for employees.

Alderman Russell suggested the possibility of offering additional gifts to employees who are being recognized for years of service and/or retirement. This could also be an incentive for employees to attend the meeting at which they are being honored. Alderman Meehean and Alderman Schwartzman concur with this.

Alderman Russell will work with City Administrator Johnson on this, and discussion will continue at the April meeting.

No action was taken at this time.

### 5. Discuss policies, procedures and responsibilities for video live-streaming meetings.

There was concern that the Parks and Recreation Commission meetings are not being live-streamed and videotaped.

City Clerk Heideman reported that he and Information Technology Manager Turner will ensure that Park and Recreation Department officials and other City staff will be trained in order to facilitate live-streaming and videotaping of all meetings held in the City Hall Common Council Chambers.

### 6. Receive input and direction regarding training additional personnel (staff and alderpersons) to use Accela software for agenda items, agendas and minutes.

A memo from Information Technology Manager Turner and City Clerk Heideman was in the meeting packet.

The memo requested input/direction from the committee on potentially increasing the number of people trained in the use of the Accela Agendas & Minutes software module.

Motion (Meehean/Russell) to begin the process of taking the necessary steps to use Accela software to create all meetings and agendas. If the motion is approved, City Clerk Heideman and Information Technology Manager Turner will prepare an implementation plan, which will be presented at a future meeting.

**RESULT: APPROVED**

IV. Monthly Reports:

1. Municipal Court

The report was in the meeting packet.

2. Finance Director Unertl

The report was in the meeting packet.

Finance Director Unertl reported that, due to a seminar, the date of a special Common Council meeting will be changed from April 25<sup>th</sup>.

3. City Attorney Hayden

The report was in the meeting packet.

City Attorney Hayden noted that he has been working with City Administrator Johnson on updating employee policies.

4. City Clerk Heideman

The report was in the meeting packet.

City Clerk Heideman reported that, during the testing of the election equipment, one issue was encountered. It will be resolved on March 29<sup>th</sup>.

5. City Administrator Johnson

The report was in the meeting packet.

City Administrator Johnson answered questions related to his report.

6. Consider placing monthly reports on file

Motion (Meehean/Russell) to place on file.

**RESULT: PLACED ON FILE**

V. Establish date, time and location of next regular meeting

Monday, April 24<sup>th</sup>, 2017 at 5:45 P.M. in the City Hall Common Council Chambers.

VI. Public Comment Period

None.

VII. Closed session(s):

1. The Committee may convene in closed session pursuant to Wisconsin State Statutes 19.85 (1)(c), to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, to conduct annual performance evaluation of City Administrator Johnson.

Motion (Meehean/Russell) to convene in closed session, per the Wisconsin State Statutes detailed on the meeting agenda. Carried 3-0 on roll call vote.

Convened in closed session at 6:13 P.M. Attending: Schwartzman, Meehean, Russell, Johnson, Hayden, Bialecki, Peterson and Ball.

Led by Alderman Schwartzman, the annual evaluation of City Administrator Johnson was conducted.

VIII. Adjournment

Motion (Meehean/Schwartzman) to adjourn. Carried. Adjourned (from closed session) at 6:43 P.M.





**CITY OF MERRILL**  
**WATER & SEWAGE DISPOSAL COMMITTEE**  
**MINUTES • WEDNESDAY MARCH 22, 2017**

Regular Meeting

City Hall Council Chambers

5:00 PM

## I. Call to Order

Alderman Norton called the meeting to order at 5:00 P.M.

Attendee Name	Title	Status	Arrived
Kandy Peterson	Aldersperson - Fourth District	Present	
John Burgener	Aldersperson - Fifth District & President	Present	
Rob Norton	Aldersperson - Seventh District	Present	

Also in attendance: City Administrator Dave Johnson, Utility Operations Manager Gabe Steinagel, Public Works Director/City Engineer Rod Akey, Tonia Speener and City Clerk Bill Heideman.

## II. Preliminary items:

## 1. Vouchers

Motion (Peterson/Burgener) to approve.

<b>RESULT:</b>	<b>APPROVED</b>
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## III. Agenda items for consideration:

## 1. Bids for Influent Screen for the Wastewater Treatment Plant.

Information on the bids was distributed. Public Works Director/City Engineer Akey and Utility Operations Manager Steinagel reported.

Note: The bid being recommended (\$149,400 from Vulcan Industries, Inc.) is in excess of the budgeted amount for this purchase (\$140,000). However, because of a savings of approximately \$19,000 on a related purchase, City Attorney Hayden has determined that no Common Council action on bid approval is necessary.

Motion (Burgener/Peterson) to approve the bid of \$149,400 from Vulcan Industries, Inc.

<b>RESULT:</b>	<b>APPROVED</b>
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## 2. Operations Report

The report was in the meeting packet.

## IV. Public Comment Period

None.

## V. Establish date, time and location of next meeting

Wednesday, April 25<sup>th</sup>, 2017 at 5:00 P.M. in the City Hall Common Council Chambers.

## VI. Adjournment

Motion (Burgener/Peterson) to adjourn. Carried. Adjourned at 5:06 P.M.

## ZONING BOARD OF APPEALS MINUTES

April 4, 2017, 6:00 p.m.

PRESENT: Bill Schneider, Chairman, Ron Burrows, Jim Koebe, Dean Haas, Adam Rekau, Alderman John Burgener and Zoning Administrator Darin Pagel.  
Absent: Dave Sukow

**Motion to approve December 12, 2017 minutes Mr. Haas, second Mr. Koebe, carried.**

Chairman Schneider read the meeting notice and explained procedure.

First item on agenda is Gary Schwartz, Americinn Lodging and Suites:

**Motion to open hearing Mr. Burrows, second Mr. Burgener, carried.**

The ZA explained the variance request and the minimum commercial and residential accessory setback requirements. Mr. Schwartz's representative spoke in favor stating they wanted to maintain plenty of room for parking, snow removal, and future expansion. The Board asked questions in regard to room for building and maintaining the structure without going on neighboring property.

**Motion to close hearing Mr. Koebe, second Mr. Burgener, carried.**

**Motion to approve variance with a 3' setback by Mr. Koebe, second Mr. Haas, motion carried unanimously.**

Second item on the agenda is Jason Hoffman, 410 W Main St.

**Motion to open hearing Mr. Koebe, second Mr. Burgener, carried.**

The ZA explained the variance request and the need for the variance. Jason Hoffman, owner, spoke in favor and would be making minor renovations in order to turn the rear portion of the building into an apartment. He said there is space for 4 parking stalls. The ZA read into the record an email from Mike Fick, neighboring property owner, with concerns with the downspout not extending to the ground and damaging his building. Mr. Hoffman said he was not aware of the issue.

**Motion to close hearing Mr. Koebe, second Mr. Burgener, carried.**

**Motion to approve variance with the condition the downspout be extended to ground level and not dump on the neighboring property by Mr. Koebe, second Mr. Hass, motion carried unanimously.**

With no other business or public comment, Motion to adjourn Mr. Haas, second Mr. Koebe, carried.

Meeting adjourned 6:25pm

Darin Pagel, Recording Secretary.

**CITY OF MERRILL**  
**1004 EAST FIRST STREET**  
**MERRILL, WI 54452-2586**

AN ORDINANCE: By Health and Safety Committee  
Re: Amending Chapter 8, Article XII, Section 8-330  
to add Mobile Food Vendors

ORDINANCE NO. 2016-  
Introduced: April 11, 2017  
1st Reading: \_\_\_\_\_  
2nd Reading: \_\_\_\_\_  
3rd Reading: \_\_\_\_\_  
Committee/Commission Action:  
**RECOMMENDED FOR PASSAGE**

**AN ORDINANCE**

The Common Council of the City of Merrill, Wisconsin, does ordain as follows:

**Section 1.** Chapter 8, Article XII, Section 8-330 of the Code of Ordinances for the City of Merrill is created to add the following:

**Sec. 8-330 Definitions.**

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

**Mobile Food Vehicle** – a commercially manufactured, self-contained, mobile food unit including trucks, carts and trailers, in which food is prepared or processed and from which food is sold or dispensed to the ultimate consumer.

**Mobile Food Vehicle Vendor** – the owner of a mobile food vehicle or pushcart; hereafter referred to as “vendor”.

**Pushcart** – a non-self-propelled wheeled cart, specifically designed and used for keeping, storing, or warming food or beverage for sale by a mobile food vehicle vendor, which may be moved by one person without the assistance of a motor.

**Sec. 8-331 License Required**

- a. It shall be unlawful for any person to do any of the following within a public right-of-way or on public property in the City of Merrill without first having obtained a State of Wisconsin Mobile Restaurant/Mobile Service Base Permit and a valid food vending license as prescribed in this article:
  - (1) Operate a mobile food vehicle or pushcart;
  - (2) Serve, sell, or distribute food from a mobile food vehicle or pushcart;
  - (3) Cook, wrap, package, or portion food in a mobile food vehicle or pushcart for service, sale, or distribution.

Attachment: Ordinance to Add Mobile Food Vendors (2341 : Ordinance Amending Chapter 8, Article XII)

- b. No person shall park, stop, or operate a mobile food vehicle or pushcart, on or within a public right-of-way or on public property in the City of Merrill, without the appropriate permits/licenses, nor shall any mobile food vehicle vendor permit any person to park, stop or operate a mobile food vehicle or pushcart in a location adjacent to or within a ~~one-hundred~~two hundred, fifty foot radius of the nearest edge of any building or section of a building comprising a licensed food establishment, excluding any patio, awning, or temporary enclosure attached thereto, the kitchen of which is open for serving food to patrons. This requirement may be waived if the most recent application for a mobile food vending license was submitted together with the written consent of the proprietor of the adjacent licensed food establishment.
- c. All vendors will abide by all parking and traffic laws, ordinances, statutes, rules, and regulations at all times, except that a mobile food vehicle that is of such a length that it occupies all or a portion of two marked parking spaces may park in such spaces so long as it abides by all other parking restrictions, including required payments in both parking meters, when applicable.
- d. Mobile food vehicles are not permitted on public sidewalks.
- e. Vendors are not allowed in City parking lots or on public property, except as part of an approved special event or upon approval by the **Health and Safety Committee**. Vendors are **not** allowed in City parks except where prior approval has been granted by the Parks and Recreation Commission.
- f. The City shall not regulate Vendors in private parking lots so long as the property owner has granted permission and all required health licenses are valid. However, the host parking lot must remain in compliance with the zoning ordinance including off-street parking requirements for the host lot, and the mobile food vehicle or cart shall not block required drive aisles.
- g. In residential areas (such as areas not adjacent to City parks), vendors are not permitted to park and stay in one location; vendors must keep moving and make only short stops to sell products, except as part of an approved special event or upon approval by the **Health and Safety Committee**.
- h. A person with a valid driver's license of such a classification to allow the operation of the mobile food vehicle shall be with the vehicle at all times that any activity is taking place in the mobile food vehicle. The vendor is liable for any violations or this subsection.
- i. No person will park, stop, or operate a mobile food vehicle, nor will any mobile food vehicle vendor permit any person to park, stop or operate a mobile food vehicle in a location within 500 feet of the boundary line of any property upon which a fair, farmer's market, festival, carnival, circus, special event, or civic event licensed or sanctioned by the City is occurring, except when the vendor has obtained a permit or otherwise properly obtained permission to do so.
- j. Appropriate permits or other properly obtained permission must be obtained to park, stop, or operate a mobile food vehicle or push cart in a location within 500 feet of the boundary line of any property upon which a fair, farmer's market, festival, carnival, circus, special event, or civic event licensed or sanctioned by the City is occurring.
- k. All mobile food vehicle vendors are prohibited from connecting to light poles, utility poles, or any public source of electricity, water or sewer, or to any planter or tree or other public amenity.
- l. All signage must be permanently affixed to the mobile food vehicle or pushcart. No accessory signage will be placed outside or around the mobile food vehicle or pushcart.
- m. Mobile food vehicle or pushcart vending hours on public right-of-way are from **8:00 a.m. to 10:00 p.m. (Sunday through Thursday) and from 8:00 a.m. to 11:00 p.m. (Friday and Saturday)**. Mobile food vehicle must be closed, the area cleaned and the mobile

food vehicle removed by the time specified. Mobile food vehicle vending hours are not restricted on private property locations.

- n. Nothing in this article shall be deemed to supersede or repeal any ordinance, National Fire Protection Association Codes and Standards, or administrative regulation relating to noise, park closing hours, or parking, except as specifically provided in the article. Vendors will take every precaution to ensure that their operations do not materially affect the peace and welfare of the general public nor cause any unreasonably loud, disturbing and unnecessary noise or any noise of such character, intensity or duration as to be detrimental to the life or health of any individual of which is in the disturbance of public peace and welfare.

### Sec. 8-332 License Application; Regulation

- a. Any person desiring to operate a mobile food vehicle or pushcart will make written application for a mobile food vending licenses to the City Clerk's office. The application for such license shall be on forms provided by the City Clerk's office and will include all of the following:
- (1) The name, signature, and address of each applicant and of each member or officer of a corporate applicant.
  - (2) A description, including make, model, VIN number, and licenses plate, of the mobile food vehicle.
  - (3) A valid copy of all necessary licenses, permits or certificates required by the County of Lincoln, the State of Wisconsin, or any subsidiary enforcement agencies or departments thereof, including but not limited to valid proof of registration for the vehicle and driver's licenses for all operators and documentation of the necessary approvals from the Lincoln County Health Department for operation as a mobile food vendor.
  - ~~(3)~~(4) A copy of general liability insurance with a \$1,000,000 limit, with the City of Merrill listed as additional insured.
  - ~~(4)~~(5) Any additional information deemed necessary by the City Clerk to determine if issuance of a mobile food vending license to a particular applicant would be in the best interest of the public.
- b. Upon receipt of an application for a mobile food vending license, the clerk may conduct a background check and may refer to the Chief of Police or his or her designee who may make and complete an investigation of the statements made in such registration. Any such investigation will be completed as soon as practicable. The City Clerk may refuse to register the applicant if any of the following is determined:
- (1) The application contains any material omission or materially inaccurate statements.
  - (2) The applicant was convicted of a crime, statutory violation or ordinance violation within the last five (5) years, the nature of which is directly related the applicant fitness to engage in direct selling; or
  - (3) The applicant failed to comply with any requirement of §8-302(a)(4).
- c. Each mobile food vending license will expire on March 31<sup>st</sup> of each year.
- d. A mobile food vending license is not transferable from person to person
- e. A mobile food vending license is only valid for one vehicle only and is not transferable
- f. The mobile food vending license will be permanently and prominently affixed to the mobile food vehicle.
- g. Licenses, late fee and renewal fees shall be paid in accordance with the fee schedule as established by the Common Council, from time to time, and as indicated on the schedule of licenses and fees appearing in Chapter 16 of this Code.

**Sec. 8-333 Suspension and Revocation**

A mobile food vending licenses may be suspended or revoked by the City Clerk, ~~or~~ the Chief of Police, or the Fire Chief, if the license holder made any material omission or materially inaccurate statements in the license application, or if the license holder violates any provisions of this article, if there are noise complaints related to the mobile food vehicle or the operation thereof, or if the license holder is convicted of any crime or ordinance or statutory violation directly related to the licensed activity. Notice of suspension or revocation will be personally served on the applicant and will include a statement of the act(s) upon which the denial is based. Appeals are available as set out in §8-302(h).

**Sec. 8-334 Violations and Penalties.**

- a. Any person violating any provisions of this article shall be subject to the forfeitures and penalties contained in §2-19 of this Code. Each day of violation shall constitute a separate offense.
- b. The Police Department, Fire Department, and the Department of Public Works shall have concurrent authority to remove or cause the removal of any vending equipment or merchandise found on the street, sidewalk, terrace or other vending location in violation of any regulations established pursuant hereto. In addition to any forfeiture, the violator shall be liable for any removal, towing and storage charges incurred by either department.

**Section 2 Severability.** In the event any section, subsection, clause, phrase or portion of this ordinance is for any reason held illegal, invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remainder of this ordinance. It is the legislative intent of the Common Council that this ordinance would have been adopted if such illegal provision had not been included or any illegal application had not been made.

**Section 3 Repeal and Effective Date.** All ordinances or parts of ordinances and resolutions in conflict herewith are hereby repealed. This ordinance shall take effect from and after its passage and publication.

Moved by: \_\_\_\_\_  
 Adopted: \_\_\_\_\_  
 Approved: \_\_\_\_\_  
 Published: \_\_\_\_\_

Approved:

\_\_\_\_\_  
 William R. Bialecki,  
 Mayor

Attest:

\_\_\_\_\_  
 William N. Heideman, City Clerk

Attachment: Ordinance to Add Mobile Food Vendors (2341 : Ordinance Amending Chapter 8, Article XII)

# CITY OF MERRILL

1004 EAST FIRST STREET  
MERRILL, WI 54452-2586

AN ORDINANCE: By Health & Safety Committee  
Re: Amending Chapter 16, Section 1 to add  
licensing fees for Mobile Food Vendors

ORDINANCE NO. 2016-  
Introduced: April 11, 2017  
1st Reading: \_\_\_\_\_  
2nd Reading: \_\_\_\_\_  
3rd Reading: \_\_\_\_\_  
Committee/Commission Action:  
**RECOMMENDED FOR PASSAGE**

## AN ORDINANCE

The Common Council of the City of Merrill, Wisconsin, does ordain as follows:

**Section 1.** Chapter 16, Section 1 of the Code of Ordinances for the City of Merrill is amended as follows:

<u>CHAPTER 8</u> BUSINESS LICENSING AND REGULATIONS		
<a href="#">8-19(b)(2)</a>	Cigarette and tobacco products retailer license application fee	\$100.00
<a href="#">8-47(c)(1)</a>	Transient merchant registration application fee	\$50.00
<a href="#">8-112(b)(2)</a>	Application fee for application to operate public vehicles, taxicabs or automobiles for hire upon city streets	\$15.00 per vehicle
<a href="#">8-112(c)</a>	License fee for operation of public vehicles, taxicabs or automobiles for hire upon city streets for one cab licensed	\$35.00
	For each additional cab licensed	\$10.00
<a href="#">8-117</a>	Taxicab driver's license annual fee	\$15.00
<a href="#">8-138(a)</a>	Permit to operate amusement arcade—application fee	\$25.00
<a href="#">8-183</a>	License for cleaning, dyeing or pressing of garments and items of all kinds—annual fee	\$20.00
<a href="#">8-210(a)</a>	Sexually oriented business license application and investigation fee	\$100.00

Attachment: Ordinance to Add Mobile Food Vendor Licensing Fees (2342 : Ordinance Amending Chapter 16, Section 1)

<a href="#">8-210(b)</a>	Sexually oriented business license fee	\$150.00
<a href="#">8-210(c)</a>	Sexually oriented business employee application, investigation and license fee	\$50.00
<a href="#">8-284</a>	Investigation fee per individual	\$20.00
<a href="#">8-286(g)(4)</a>	Failure to report daily penalty (per day)	\$10.00
<a href="#">8-291</a>	Annual license regulated per Wis. Stats. § 134.71(11)(a)	\$210.00
<a href="#">8-291(b)</a>	Pawn tracking system	\$2.00
8-302(g)	Mobile food vehicle or pushcart license fee	\$200.00

**Section 2. Severability.** In the event any section, subsection, clause, phrase or portion of this ordinance is for any reason held illegal, invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remainder of this ordinance. It is the legislative intent of the Common Council that this ordinance would have been adopted if such illegal provision had not been included or any illegal application had not been made.

**Section 3. Repeal and Effective Date.** All ordinances or parts of ordinances and resolutions in conflict herewith are hereby repealed. This ordinance shall take effect from and after its passage and publication.

Moved by: \_\_\_\_\_  
 Adopted: \_\_\_\_\_  
 Approved: \_\_\_\_\_  
 Published: \_\_\_\_\_

Approved:

\_\_\_\_\_  
 William R. Bialecki,  
 Mayor

Attest:

\_\_\_\_\_  
 William N. Heideman, City Clerk

Attachment: Ordinance to Add Mobile Food Vendor Licensing Fees (2342 : Ordinance Amending Chapter 16, Section 1)

**CITY OF MERRILL**  
1004 EAST FIRST STREET  
MERRILL, WI 54452-2586

AN ORDINANCE: By Park and Recreation  
Commission  
Re: Amending Chapter 28, Article I, Section 28-1(c)(25) Commercial Enterprise Approval

ORDINANCE NO. 2016-  
Introduced: April 11, 2017  
1st Reading: \_\_\_\_\_  
2nd Reading: \_\_\_\_\_  
3rd Reading: \_\_\_\_\_  
Committee/Commission Action:  
**RECOMMENDED FOR PASSAGE**

**AN ORDINANCE**

The Common Council of the City of Merrill, Wisconsin, does ordain as follows:

**Section 1.** Chapter 28, Article I, Section 28-1(c)(25) of the Code of Ordinances for the City of Merrill is amended as follows:

*Commercial enterprise.*

No person shall sell, or offer for sale, any article, thing, privilege or service in any park without prior written permission from the parks and recreation commission

Mobile food vehicle(s) or pushcart(s) shall not operate in any park, unless the appropriate licensing and/or agreements are in place.

**Section 2. Severability.** In the event any section, subsection, clause, phrase or portion of this ordinance is for any reason held illegal, invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remainder of this ordinance. It is the legislative intent of the Common Council that this ordinance would have been adopted if such illegal provision had not been included or any illegal application had not been made.

**Section 3. Repeal and Effective Date.** All ordinances or parts of ordinances and resolutions in conflict herewith are hereby repealed. This ordinance shall take effect from and after its passage and publication.

Approved:

Moved by: \_\_\_\_\_

\_\_\_\_\_  
William R. Bialecki, Mayor

Adopted: \_\_\_\_\_

Attest:

Approved: \_\_\_\_\_

William N. Heideman, City Clerk

Published: \_\_\_\_\_

Attachment: Ordinance Related to Mobile Food Vendors in Parks (2343 : Ordinance Amending Chapter 28, Article 1, Section 28-1(c)(25))