



CITY OF MERRILL
PERSONNEL AND FINANCE COMMITTEE
AGENDA • TUESDAY MARCH 28, 2017

Regular Meeting

City Hall Council Chambers

5:15 PM

- I. Call to Order
- II. Vouchers:
 1. Vouchers for February, 2017
- III. Agenda items for consideration:
 1. Building Inspector/Zoning Administrator vacation accrual.
 2. Request from T.B. Scott Library for budget amendment to fund lighting panel project.
 3. Discuss tax delinquent properties.
 4. Discuss honor and service awards for employees.
 5. Discuss policies, procedures and responsibilities for video live-streaming meetings.
 6. Receive input and direction regarding training additional personnel (staff and alderpersons) to use Accela software for agenda items, agendas and minutes.
- IV. Monthly Reports:
 1. Municipal Court
 2. Finance Director Unertl
 3. City Attorney Hayden
 4. City Clerk Heideman
 5. City Administrator Johnson
 6. Consider placing monthly reports on file
- V. Establish date, time and location of next regular meeting
- VI. Public Comment Period
- VII. Closed session(s):
 1. The Committee may convene in closed session pursuant to Wisconsin State Statutes 19.85 (1)(c), to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, to conduct annual performance evaluation of City Administrator Johnson.
- VIII. Adjournment