



CITY OF MERRILL
PERSONNEL AND FINANCE COMMITTEE
MINUTES • TUESDAY FEBRUARY 28, 2017

Regular Meeting

City Hall Council Chambers

5:15 PM

I. Call to Order

Alderman Schwartzman called the meeting to order at 5:15 P.M.

Attendee Name	Title	Status	Arrived
Ryan Schwartzman	Aldersperson - Third District	Present	
Tim Meehean	Aldersperson - Eighth District	Present	
Paul Russell	Aldersperson - First District	Present	

Also in attendance: City Administrator Dave Johnson, City Attorney Tom Hayden, Finance Director Kathy Unertl, Fire Chief Dave Savone, Street Superintendent Dustin Bonack, Alderwoman Mary Ball, Kortney Pike and City Clerk Bill Heideman.

II. Vouchers:

1. Vouchers for January, 2017

City Administrator Johnson and Finance Director Unertl answered questions related to the vouchers.

Motion (Meehean/Russell) to place on file.

RESULT: PLACED ON FILE

III. Agenda items for consideration:

1. Request from Fire Chief Savone to sell Fire Department excess equipment through the Wisconsin Surplus Auction Service.

Fire Chief Savone is requesting authorization to dispose of Fire Department items that have been determined to be surplus property. A list of the property was in the meeting packet. The total estimated value of the property is approximately \$6,300.

Historically, proceeds realized from the disposition of Fire Department surplus property have been returned to the City's General Fund.

If the request is approved, Fire Chief Savone will contact other City department prior to disposition, to determine whether other departments have a use for the property.

Motion (Meehean/Schwartzman) to approve the request.

RESULT: APPROVED

2. Discussion of Holiday Double-Time Compensation.

This was originally discussed at the January 24th, 2017 meeting.

City Administrator Johnson reported that the meeting included proposed language to amend Section 12-5-5 of the Nonunion Employee Handbook. The proposed language is as follows:

Non-union employees will be paid double time for hours worked on holidays as listed in section 12-5-1. Employees not eligible to work the holidays listed in section 12-5-1 will be paid double time for hours worked on the observed holiday as described in section 12-5-4.

After discussion, Street Superintendent Bonack was directed to discuss this with all Street Department employees.

Consideration of this item will continue at the March meeting. No action was taken at this time.

IV. Monthly Reports:

1. Municipal Court

The report was in the meeting packet.

2. Finance Director Unertl

The report was in the meeting packet.

Finance Director Unertl noted that there is a business operating downtown that has not paid property taxes since 2008. The City has been urging Lincoln County to take action on this and 15 other tax delinquent properties.

Alderman Russell requested that a list of the properties in question be discussed at the March meeting. It was suggested that the Lincoln County Clerk be invited to the meeting, in order to participate in the discussion.

3. City Attorney Hayden

The report was in the meeting packet.

4. City Clerk Heideman

The report was in the meeting packet. As expected, voter turnout on February 21st was light. The Spring General Election will be held on April 4th.

5. City Administrator Johnson

The report was in the meeting packet.

6. Consider placing monthly reports on file

Motion (Meehean/Russell) to place on file.

RESULT:	PLACED ON FILE
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V. Establish date, time and location of next regular meeting

Tuesday, March 28th, 2017 at 5:15 P.M., in the City Hall Common Council Chambers.

VI. Public Comment Period

None.

VII. Adjournment

Motion (Russell/Meehean) to adjourn. Carried. Adjourned at 5:46 P.M.