



**CITY OF MERRILL  
BOARD OF PUBLIC WORKS**

**MINUTES • WEDNESDAY FEBRUARY 22, 2017**

**Regular Meeting**

**City Hall Council Chambers**

**4:00 PM**

1. Call to Order

Mayor Bialecki called the meeting to order at 4:00 P.M.

Attendee Name	Title	Status	Arrived
Pete Lokemoen	Aldersperson - Second District	Present	
Ryan Schwartzman	Aldersperson - Third District	Present	
Rob Norton	Aldersperson - Seventh District	Present	
Bill Bialecki	Mayor	Present	

Also in attendance: City Administrator Dave Johnson, City Attorney Tom Hayden, Public Works Director/City Engineer Rod Akey, Street Superintendent Dustin Bonack, Alderwoman Kandy Peterson, Alderwoman Mary Ball, John Imhoff, Marge Imhoff, Ruth Dayton, Eric Dayton, Matt Waid, Linda Becker, Duane Wenzelow Jr. and City Clerk Bill Heideman.

2. Preliminary items:

1. Vouchers

Motion (Schwartzman/Lokemoen) to approve.

**RESULT: APPROVED**

3. Other agenda items for consideration:

1. City Band request for temporary parking on band concert nights (Wednesdays). This was originally discussed at the January 25<sup>th</sup>, 2017 Board of Public Works meeting.

The submitter of the request, Linda Becker, was asked whether she had discussed the plan with the Police Chief. She stated that she had not yet had that discussion. She does not think signage alone would be adequate if the plan were approved and implemented.

Motion (Lokemoen/Norton) to approve the parking concept as submitted, subject to the approval of the Police Chief.

**RESULT: APPROVED**

2. Place "No Truck Route" signs on Cottage Street and Taylor Street. This was originally discussed at the January 25<sup>th</sup>, 2017 Board of Public Works meeting.

Alderman Norton reported that more signage has been installed, but there are still violations. Street Superintendent Bonack noted that "No Truck Route" signs have been installed on both Cottage Street and Taylor Street.

Alderman Norton suggested that signage be installed at City entrances to clearly designate the truck routes.

No action was taken.

3. Appeal (verbal) from Eric Dayton of bill (\$300) for snow and ice removal at 701 East Second Street. The Board of Public Works recommends reducing the charge from \$300 to \$100.

Eric Dayton appeared at the meeting. He explained that, although he was given notification, he misunderstood it. Lokemoen stated that it is important to give prior notification, but, in this case, Mr. Dayton did not take any action based on the notification he received.

Mr. Dayton is requesting a one-time forgiveness of the bill (\$300).

Motion (Schwartzman/Norton) to approve a one-time forgiveness of the bill. Mayor Bialecki announced that, by voice vote, the vote was tied 2-2. Therefore, the motion failed.

Motion (Lokemoen/Bialecki) to reduce the bill from \$300 to \$100.

<b>RESULT:</b> <b>APPROVED</b>
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4. Request from Mark Raymer for angle parking on North Pine Street.

City Administrator Johnson provided verbal information on the request and recommended approval.

Alderman Lokemoen stated that he has questions and concerns related to the project. It was noted that, if the request is approved, Mark Raymer would be responsible for paying any work deemed necessary to facilitate the request.

Public Works Director/City Engineer Akey recommends delaying action on this until the March meeting, to allow Mark Raymer the opportunity to address any questions and/or concerns.

No action was taken at this time. Discussion on the request will continue at the March, 2017 Board of Public Works meeting.

5. Jurisdictional transfer agreement (and resolution) of S State Street (County Hwy Q), from Joe Snow Road to Tannery Drive.

Public Works Director/City Engineer reported that this request came from Lincoln County, and is predominantly a “bookkeeping” issue for Lincoln County. He recommends approval of the agreement and the associated resolution.

Motion (Norton/Schwartzman) to approve the agreement and associated resolution, and send them to the Common Council.

<b>RESULT:</b>	<b>APPROVED &amp; SENT TO COUNCIL</b>
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<b>Next: 3/14/2017 7:00 PM</b>
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6. Presentation by Matt Waid on issue off off-street parking on unimproved surfaces.

Matt Waid spoke on the ordinances related to parking on unimproved surfaces. He stated that due to physical and/or financial circumstances, it is impossible for many residents to install improved surfaces on their property. In light of this fact, he suggested that the "Parking on Unimproved Surfaces" ordinance not be enforced whenever winter parking restrictions are in effect.

Alderman Lokemoen remarked that Mr. Waid's suggestion is one of several options worth considering.

No action was taken.

4. Monthly Reports:

1. Bulidng Inspector/Zoning Administator Pagel

The report was in the meeting packet.

2. Public Works Director/City Engineer Akey

The report was in the meeting packet.

3. Consider placing monthly repors on file

Motion (Schwartzman/Norton) to place the monthly reports on file.

<b>RESULT:</b>	<b>PLACED ON FILE</b>
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5. Establish date, time and location of next regular meeting

Wednesday, March 22<sup>nd</sup>, 2017 at 4:00 P.M. in the City Hall Common Council Chambers.

6. Public Comment Period

Bill Heideman urged City leaders to immediately and publically formulate a plan related to the elected Street Commissioner position, in light of the fact that the position was retained as the result of the November 8<sup>th</sup>, 2016 referendum.

7. Adjournment

Motion (Schwartzman/Norton) to adjourn. Carried. Adjourned at 4:40 P.M.