

T. B. Scott Free Library Board of Trustees
REGULAR MEETING
February 15th, 2017
Minutes

1. Opening

President Mike Geisler called the Regular Meeting of the Board of Trustees to order at 4:00 p.m. in the Library Board Room. Present: Gene Bebel, Paul Gilk, Tim Meehean and Jim Wedemeyer. Absent (ex.): Katie Breitenmoser, D'Lacey Haight and Richard Mamer. Also present: Carolyn Forde, Don Litzer and Pa Thao.

There was no correspondence.

There was no public comment. Ms. Stevens introduced Carolyn Forde, the library's new Head of Youth Services, and Pa Thao, a library science masters' student interning at the library.

2. Consent Items

M Meehean/S Bebel/C to approve the minutes of the January meeting as printed. M Meehean/S Wedemeyer/C to accept the Monthly Revenue and Expense Report for January. M Meehean/S Wedemeyer/C to accept the updated Monthly Revenue and Expense Report for December 2016.

3. Reports/Discussion Items/Action Items

A. 2016 Local Annual Report: M Meehean/S Gilk/C to approve the report, with several minor corrections as presented by Ms. Stevens.

B. 2016 State Annual Report System Effectiveness Statement: M Meehean/S Gilk/C to approve the 2016 State Annual Report System Effectiveness Statement as presented.

C. 2016 State Annual Report: M Bebel/S Wedemeyer/C to approve the 2016 State Annual Report as presented.

D. Library Board of Trustees Bylaws Review: M Gilk/S Meehean/C to accept the bylaws as amended.

E. Solar Project Update: Ms. Stevens discussed progress in solar project funding to date, including marketing of solar bonds. A discussion ensued as to the timing, extent and sequence of roof repair/replacement and solar panel installation, given the age of the library's roof. During Mr. Wszalek's meetings with North Winds, they will take the board's concerns into account when developing a plan. In addition, he will schedule an appointment with a roofing contractor.

F. Strategic Plan Progress Goal 2: Ms. Stevens presented staff progress on goals and objectives.

G. Wisconsin Public Library Standards-Chapters 2-4: Ms. Stevens provided copies of Chapters 2-4. Upon review, the library successfully meets the majority of standards presented in Chapter 4. Areas for improvement were identified.

H. Reports from Friends and WVLS Representative: The Friends of the Library have a booksale February 23rd, 24th and 25th. WVLS Directors Report for January was presented.

4. Forthcoming Events & Library Director Report

For the first time, Ms. Stevens provided a written director's report to the board, in the interest of better documenting activities and shortening meeting length. Ms. Stevens received valuable feedback from the board, which will be used to tweak future presentations.

January Monthly Statistical Report was presented.

5. Adjournment

The meeting adjourned at 4:50 p.m. The next regularly scheduled meeting of the Board of Trustees will be held on March 15th at 4:00 p.m. in the Library Board Room.

Stacy D. Stevens, Secretary