

Transit Meeting  
February 13, 2017

Present: Mr. Steve Willis, Mr. Gordon Geiger, Sue Kunkel, Rick Blake - Chairman and Transit Administrator Rich Grenfell.

Absent; Mr. Tony Kusserow

Public Comment: Ms. Kunkel shared an editorial review on the “Merrill Page” that rated the Merrill-Go-Round as a Grade “A” service for the Community.

A motion to approve the revised Final version of the Transit FTA Title VI procedure policy was made by Ms. Kunkel and seconded by Mr. Willis. C.U.

A motion to approve minutes of the December 19, 2016 meeting was made by Mr. Willis and seconded by Mr. Geiger. C.U.

A motion to approve the 2016 Fourth Quarter stats was made by Ms. Kunkel and seconded by Mr. Willis. C.U.

A motion to approve the 2016 Annual report was made by Ms. Kunkel and seconded by Mr. Geiger. C.U.

Administrator’s Report;

The BSF 2016 renovation project is near completion. There are pending documents required by WisDOT that need to be submitted by Altmann Const. Inc. to close out and finalize the Capital Project.

Mr. John Esser is successfully performing solo. He has experienced all (6) school trippers and general public routing.

A special recognition is given to the Merrill Housing Authority and staff for providing storage for our City buses for the full duration of the renovation project BSF 2016. This courtesy was at no cost to the City or Transit Department and was greatly appreciated by the Transit Commission.

A motion to convene in closed session was made by Ms. Kunkel and seconded by Mr. Willis.

The Commission re-convened into open session to adjourn.

**Next Transit Meeting: Monday March 20, 2017 @ 4:00 p.m.**

A motion to adjourn was made by Ms. Kunkel and seconded by Mr. Geiger. C.U.