



CITY OF MERRILL
CITY PLAN COMMISSION
MINUTES • TUESDAY FEBRUARY 7, 2017

Regular Meeting

City Hall Council Chambers

5:45 PM

I. Call to Order

Mayor Bialecki called the meeting to order at 5:45 P.M.

Attendee Name	Title	Status	Arrived
Tim Meehean	Aldersperson - Eighth District	Present	
Bill Bialecki	Mayor	Present	
Mike Willman	Chairman - Park & Rec	Present	
Ralph Sturm		Present	
Melissa Schroeder		Present	
Ken Maule		Excused	
Robert Reimann		Present	

Also in attendance: City Attorney Tom Hayden, Public Works Director/City Engineer Rod Akey, Building Inspector/Zoning Administrator Darin Pagel, Alderwoman Kandy Peterson, Alderwoman Mary Ball. Randy Wixson and City Clerk Bill Heideman.

II. Minutes of previous meeting(s):

1. Minutes of November 1, 2016 meeting

Motion (Willman/Meehean) to approve.

RESULT: APPROVED

III. Agenda items for consideration:

1. Site Plan for a sign at Tall Pines Community Garden, on the corner of East Sixth Street and Memorial Drive.

Building Inspector/Zoning Administrator Pagel explained that a site plan for the sign is required because the site is in a public zone. He has no concerns with the application as submitted.

Motion (Willman/Sturm) to approve.

RESULT: APPROVED & SENT TO COUNCIL Next: 2/14/2017 7:00 PM

2. Certified Survey Map (extraterritorial) for Natzke Lands, LLC for parcel located in the Northeast 1/4 of the Southwest 1/4, in Section 18, Township 31 North, Range 7 East, Town of Scott.

Building Inspector/Zoning Administrator Pagel provided information on the Certified Survey Map.

If approved by the City Plan Commission, the Certified Survey Map will be considered by resolution at the February 14th, 2017 Common Council meeting.

Motion (Meehean/Schroeder) to approve.

RESULT:	APPROVED
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IV. Public Hearing (will begin at 6:00 P.M.)

At 5:48 P.M., Mayor Bialecki announced a recess until 6:00 P.M., the time scheduled for the public hearing. At 6:00 P.M., Mayor Bialecki called the meeting back to order.

1. Public hearing on a request from Randy Wixon, RC-N-DI Investments, to amend a Conditional Use Permit for the property at 1106 W. Main Street, to create separate lots for the office building and self-storage units.

City Attorney Hayden read the public hearing notice.

Motion (Willman/Meehean) to open the public hearing. Carried.

Randy Wixson provided details on the application and answered a question.

Motion (Meehean/Schroder) to close the public hearing. Carried.

Building Inspector/Zoning Administrator Pagel has no concerns with the application as submitted.

If approved by the City Plan Commission, the Conditional Use Permit amendment application will be considered by resolution at the February 14th, 2017 Common Council meeting.

RESULT:	APPROVED
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V. Public Comment Period

None.

VI. Establish date, time and location of next meeting

Tuesday, March 7th, 2017 in the City Hall Common Council Chambers. The time of the meeting is yet to be determined.

VII. Adjournment

Motion (Sturm/Willman) to adjourn. Carried. Adjourned at 6:03 P.M.