

**T. B. Scott Free Library Board of Trustees**  
**ANNUAL MEETING**  
**January 18<sup>th</sup>, 2017**

**Minutes**

**1. Opening**

President Mike Geisler called the Annual Meeting of the Board of Trustees to order at 4:00 p.m. in the Library Board Room. Present: Gene Bebel, Katie Breitenmoser (4:07-), Paul Gilk, D'Lacey Haight, Richard Mamer, Tim Meehean and Jim Wedemeyer. Also present: Don Litzer (4:05-) and Cade H. from MP3.

There was no correspondence or public comment.

**2. Election of Officers**

All officers have agreed to serve for another year. There were no nominations from the floor. M Meehean/S Wedemeyer/C to approve the incumbent officers for 2017. Officers include: President, Mike Geisler; Vice-President, Gene Bebel; and Financial Secretary, Richard Mamer.

**3. Consent Items**

M Meehean/S Haight/C to approve the minutes of the December meeting as printed. M Mamer/S Meehean/C to approve the Revenue & Expense Report for December as printed.

**4. Reports/Discussion Items/Action Items**

A. 2016 Endowment Fund Report: Mr. Mamer presented the report. M Bebel/S Meehean/C to approve the report. Mr. Gilk requested that the board consider divesting the fund's fossil fuel holdings and reinvesting in entities compatible with a green vision.

B. Building & Grounds and Solar Project Update: Ms. Stevens reported that the lighting control panel that runs the building's lighting is having issues, specifically with worn relays—however, as the unit is well past its end-of-life and functioning with obsolete technology, its performance is expected to deteriorate and repairs to become increasingly difficult. Mr. Wszalek is obtaining quotes on a replacement and will report back to the board.

Press release for upcoming solar project informational meetings appeared in the paper and local news media. Board members were given a copy of the presentation notes. Staff from North Wind Renewable Energy are scheduled to meet with Mr. Wszalek to review any roofing concerns prior to installation. A reception recognizing donors to the fundraising project was discussed.

C. Strategic Plan Progress Goal #1 & Annual Review: Ms. Stevens presented staff goal & objective progress. The Long Range Planning process will begin again in 2018. Discussion included previous planning process strategies.

D. Trustee Essential #12-Library Standards: Ms. Stevens provided copies of Trustee Essential #12, in addition to the table of contents and chapter one from the Wisconsin Public Library Standards publication. The Standards will be reviewed in further depth at upcoming board meetings.

E. Reports from Friends and WVLS Representative: There was no report from the Friends or the WVLS representative.

**5. Forthcoming Events & Library Director Report**

- December Monthly Statistical Report was presented.
- Annual 1<sup>st</sup> and 3<sup>rd</sup> grade visits are in progress.
- Milwaukee Bucks Reading Challenge for grades 1-10 is underway, through end of February.
- Adult Winter Read-In began on January 3, runs through March 10<sup>th</sup>. Winners will be announced on the radio.
- Ms. Stevens shared two recent news articles of interest discussing library issues.
- Board members were invited to attend a Legislative Listening Session at the Tomahawk Public Library on January 25<sup>th</sup> at 8:15 a.m. State Senator Tiffany and State Representative

Felzkowski will be in attendance and library issues will be discussed from 8:15 to 8:45 a.m. Board members received background information from WLA regarding 2017-2019 State Budget Priorities.

- Ms. Stevens shared that the library assisted with research for a patron writing a book on Red Grange, of NFL fame. The patron was very appreciative and indicated that the library will be acknowledged in the book when published.
- Mrs. Schuster will be retiring on February 3<sup>rd</sup>. She wished to convey her happiness with working with the board through her tenure and thanked board members for being so supportive. Mrs. Schuster's replacement has been hired and will start January 30<sup>th</sup>.

**6. Adjournment:**

The meeting adjourned at 4:55 p.m. The next regularly scheduled meeting of the Board of Trustees will be held on February 15<sup>th</sup> at 4:00 p.m. in the Library Board Room.

Stacy D. Stevens, Secretary