

Airport Commission minutes December 21, 2016

Members present: Gary Schwartz, Gary Schulz, Joe Malsack, Lyle Banser, and Ryan Schwartzman (Alderman).

Also present: Steve Krueger, Rich McCullough (Airport Manager), and Larry Wenning.

1. Gary called meeting to order at 7 pm.
2. A motion was made by Joe M. and seconded by Ryan S. to approve the minutes as printed. Motion passed.
3. Vouchers were discussed and passed around for inspection. A motion was made by Joe M. and seconded by Lyle B. to approve the vouchers to be paid. Motion passed. Budget at 83% but we just paid for the crack filling. This may push us over budget but the extra money will come out of the fuel profits to cover the expenses if needed.
4. Terminal project status. RTL has been in and looked at lighting in the lobby. They are working on a quote and suggestions on how to fix. Wing coffee table the consensus is send back, it just does not fit the rest of the building. Lyle B. made a motion not to purchase table, seconded by Joe M. Motion passed.
5. Brown property the State is in the process and should have it closed by February 2017. Diane Danielson at the State is updating Gary Schwartz.
6. Runway 16/34 Project status: 16/34 project and the 60% RPZ (Runway Protection Zone) plan is in draft form. The State and Becker Hoppe gave an approximate cost of \$90,000 for the ALP (Airport Layout Plan). Gary will review the RPZ further, but has already found errors to be corrected. This will help us get the bidding process for the project done by the end of 2017 and the project started in spring of 2018.
7. Flight instruction status: Rich Lussow has his instructors permit and is looking for students. Need an airplane to fly now.
8. Airport Signage: Rich M. spoke with Rod Akey to replace signs on Airport road and Hillside road. He also talked with Todd Schmeltzer from Lincoln County to replace the sign on Highway K. As long as it is replaced with the green airports sign approved by the State for highways. Rich M. has a few new signs to replace some of the faded signs. Rich M. showed samples of material for new signs on airport terminals. Tom O'neal cut a sample to show how it works.
9. Managers Report: Brush cutting is still progressing on the west side of runway 16 and north to Hillside road. Snow plow large truck waiting on parts, can still plow but cannot lift the blades. The garage is raised but waiting on permits to move. TBM will be off the field for maintenance until the end of January. Crack filling sealer on 7/25 is pulling out. Jerry the owner will stand behind the product and will repair in spring. Too cold to do any work at this time. We need to get this repair agreement in

writing. Rich M. will work on. We have a bear living on the airport property. They found the den when cutting brush. We hope by removal of the brush the bear will move out.

10. Airport General Maintenance: Air lines in shop to be replaced by Rich M. Lyle made a motion to pay for the parts Rich M. will supply labor to install. Seconded by Ryan S. Motion passed.

11. Chairman's report: We are very close to the best pricing of fuel in the extended area. We will be needing Jet A very soon. Becker Hoppe is making up drawings for the new hanger area so prospective people understand the layout.

12. Aviation happenings, Medical reform act, the FAA is still working on. July looking as the time frame of when it will possibly go into effect.

13. Public comments. We are currently looking at a Sundowner in Maine. Rich M will keep it in the main hanger or #1 T hanger which he rented for overflow. Ken Whith ask if they could have the finish line for Air Venture Cup race in Merrill. We stated we were very interested. Ken will take back to the committee and see if they will consider us. Publicity would be great for City of Merrill and the airport.

14. Agenda items for next meeting. Signage, flight instruction, lightning suppression system, air cup race for Air Venture.

15. A motion was made by Lyle B. and seconded by Gary Schulz to adjourn, motion passed