



CITY OF MERRILL

WATER & SEWAGE DISPOSAL COMMITTEE

MINUTES • WEDNESDAY NOVEMBER 30, 2016

Regular Meeting

City Hall Council Chambers

5:00 PM

I. Call to Order

Alderman Norton called the meeting to order at 5:00 P.M.

Attendee Name	Title	Status	Arrived
Kandy Peterson	Aldersperson - Fourth District	Excused	
John Burgener	Aldersperson - Fifth District & President	Present	
Rob Norton	Aldersperson - Seventh District	Present	

Also in attendance: City Administrator Dave Johnson, Utility Superintendent Kim Kriewald, Public Works Director/City Engineer Rod Akey, Gabe Steinagel and City Clerk Heideman. A representative from the Cable Access Channel was present to videotape the meeting.

II. Preliminary items:

1. Vouchers

Motion (Burgener/Norton) to approve.

RESULT: APPROVED

III. Agenda items for consideration

1. Consider 3% adjustment to Water & Sewer Fees for 2017.

A list of the proposed adjustments was in the meeting packet.

Utility Superintendent Kriewald clarified that these increases are no an increase in utility rates, but rather an increase to various service fees. This is typically done annually.

Motion (Burgener/Norton) to approve.

RESULT: APPROVED & SENT TO COUNCIL **Next: 12/13/2016 7:00 PM**

2. Operations Report

The report was in the meeting packet.

Utility Superintendent Kriewald reported that the utility hopes to receive a grant (approximately \$29,000) from Focus on Energy.

The ongoing project to install radio boxes was discussed. It is hoped that all will be installed by the end of 2017.

Public Works Director/City Engineer Akey mentioned that quotes have been received for the project related to the Thickener Tank cover at the Wastewater Treatment Plant.

IV. Public Comment Period

Alderman Norton extended a welcome to Gabe Steinagel, who will be assuming the Utility Superintendent position upon the upcoming retirement of Utility Superintendent Kriewald.

V. Establish date, time and location of next meeting

The next meeting will be held in January, 2017, on the same day that the Board of Public Works meeting. No meeting will be held in December, unless a change in circumstances dictates that a meeting is necessary.

VI. Adjournment

Motion (Burgener/Norton) to adjourn. Carried. Adjourned at 5:06 P.M.