



**CITY OF MERRILL**  
**HEALTH AND SAFETY COMMITTEE**  
**AGENDA • MONDAY OCTOBER 24, 2016**

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**Regular Meeting**

**City Hall Council Chambers**

**5:00 PM**

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- I. Call to Order
- II. Nuisance Complaints and Vouchers:
  1. Nuisance Complaints
  2. Vouchers
- III. Picnic and/or Liquor License Applications:
  1. Application from B's Club 107 LLC, Brenda Lee Lawrie, Agent, for a Class "B" (beer) and a "Class B" (liquor) license for B's, N2410 Highway 107, effective October 27th, 2016.
  2. Any other license application(s).
- IV. Agenda items related to Mobile Food Vendors:
  1. Ordinance Amending Chapter 8, Article XII, Section 8-330 to add Mobile Food Vendors.
  2. Ordinance Amending Chapter 16, Section 1 to add licensing fees for Mobile Food Vendors.
  3. Ordinance Amending Chapter 28, Article I, Section 28-1(c)(25), related to Mobile Food Vendor operations in City parks.
  4. Mobile Food Vendor permit application form.
- V. Monthly Reports:
  1. Fire Chief Savone
  2. Police Chief Neff
  3. Lincoln County Humane Society
  4. Consider placing monthly reports on file
- VI. Establish date, time and location of next regular meeting
- VII. Public Comment Period
- VIII. Adjournment

NUISANCE COMPLAINT SUMMARY				
<b>TYPE</b>	<b>TOTAL ACTIVE</b>	<b>1-30 DAYS</b>	<b>31-60 DAYS</b>	<b>over 60 DAYS</b>
Dog Waste	0			
Exterior Appearance	1			1
Garage-Deteriorating	0			
Garbage - Junk	0			
Lack of Heat	0			
Misc. (Multiple Issues)	2			2
Rats	0			
Noise	0			
Unsafe Conditions	0			
Barking/Vicious Dog	0			
Mowing	0			
Plumbing Problems	0			
Junk Vehicle	0			
Unsanitary Conditions	0			
<i>Total on attached reports</i>	3	0	0	3
Status of Nuisance Complaints Over 60 Days				
<u>Address</u>	<u>Type</u>	<u>Detail</u>		
502 W Riverside Ave	misc	court 10/31/16		
408 E 6th St	ext appearance	court 11/7/16		
704 N State St	misc	demo almost done-have until 10/31/16		

Attachment: Nuisance Complaints (2027 : Nuisance Complaints)

DETAIL

INCIDENT#/DESCRIPTION	PROPERTY	STATUS	ORIG DATE	DUE DATE	F	ASG GRP	ASG USR	RES CODE	RES DATE
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TASK#/DESCRIPTION	PROPERTY	STATUS	ORIG DATE	DUE DATE	F	ASG GRP	ASG USR	RES CODE	RES DATE
1566 INSPECT	505 2ND ST E	Active	6/22/07	6/23/07	1	INS	No Inspect		

1806-MISC	502 W RIVERSIDE AVE	ACTIVE	4/15/15	4/16/15	1	brenda-g	NORTON, ROBIN & LAUR		
***** NOTES *****	<p>4/10/15 ALD ROB NORTON, 1207 LARK ST, FILED A COMPLAINT ON BEHALF OF W RIVERSIDE RESIDENTS. NOLA AND DAN GARNER, 502 W RIVERSIDE AVE, BACK PORCH FELL OFF, GARBAGE, URINE SMELL ON PORCH, MENTALLY CHALLENGED CHILDREN HOME ALONE FOR LONG PERIODS. RATS AND BATS SEEN COMING FROM THE HOUSE/GARBAGE AREA. GIVEN TO BLDG INSP PAGEL, PROP INSP WICKE AND HLTH OFFICER ASHBECK</p> <p>4/15/15</p> <p>5/14/15 more info needed on children. per Shari W. yard is cleaned; porch repairs due 7/21/15</p> <p>7/22/15 PARTIALLY DONE - DUE 9/21/15</p> <p>8/19/15 DUE 9/21/15</p>								

*Shari -  
Court 10/3/16  
Court 10/31/16 ✓*

TASK#/DESCRIPTION	PROPERTY	STATUS	ORIG DATE	DUE DATE	F	ASG GRP	ASG USR	RES CODE	RES DATE
1885 INSPECT	502 W RIVERSIDE	Active	4/15/15	4/16/15	1	CODE			

1840-EXTERIOR APPEARANCE	HOME ACROSS ALLEY S	ACTIVE	4/19/16	4/20/16	1	brenda-g			
***** NOTES *****	<p>4/15/16 DAWN SCHRODER-SILVELA, 407 E 7TH ST (715-218-2037) FILED A COMPLAINT ON NEIGHBOR ACROSS THE ALLEY TO THE SOUTH FROM 407 E 7TH ST (LOCATED ON 6TH ST). BEGAN TO BUILD PLAYHOUSE 3 YEARS AGO AND IT IS STILL NOT SIDED. GIVEN TO BLDG INSP 4/19/16</p> <p>5/18/16 per Shari W, property address is 408 E 6th St. due 6/1/16</p> <p>6/21/16 due 7/1/16</p> <p>7/20/16 orders due 9/1/16</p>								

*Shari -  
ext 10/1/16  
Court 11/7/16 ✓*

TASK#/DESCRIPTION	PROPERTY	STATUS	ORIG DATE	DUE DATE	F	ASG GRP	ASG USR	RES CODE	RES DATE
1919 Exterior Appearance	HOME ACROSS ALLE	Active	4/19/16	4/20/16	1	CODE			

1847-MISC	704 N STATE ST	ACTIVE	7/13/16	7/14/16	1	brenda-g	BARBER, FRANK		
***** NOTES *****	<p>7/13/16 FRANK BARBER OF 704 N STATE (715-722-0878) FILED A COMPLAINT ON HIS LANDLORD, GERALD KLEINHANS WHO NOW LIVES IN RHINELANDER. LOTS OF RATS, ROTTEN WOOD, MOLD, PARTS OF FOUNDATION MISSING, WALK UP HILL FROM BEDROOMS, STRUCTURE DAMAGE. GIVEN TO BLDG INSP AND HLTH OFFICER 7/13/16</p> <p>7/20/16 condemn orders to be served 7/25/16</p> <p>8/17/16 PER SHARI W. ORDERS TO CONDEMN 9/18/16</p>								

*Shari ✓  
full  
demo yet?  
almost done  
have until  
10/3/16*

TASK#/DESCRIPTION	PROPERTY	STATUS	ORIG DATE	DUE DATE	F	ASG GRP	ASG USR	RES CODE	RES DATE
1926 INSPECT	704 N STATE ST	Active	7/13/16	7/14/16	1	CODE			

DETAIL

INCIDENT#/DESCRIPTION	PROPERTY	STATUS	ORIG DATE	DUE DATE	P	CREATED BY	CONTACT NAME
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1931-MISC	SOUTH OF RIVER (BRA	ACTIVE	8/09/16	8/10/16	1	brenda-g	
***** NOTES *****	<p>8/9/16 BARBARA CRAPSTER-PREGONT, 602 BRAMBLE WAY, 715-536-1672 (OR 1675), CELL 715-409-0698. DEER HAVE CAUSED MUCH MORE VEGETATION DAMAGE THAN USUAL. THEY ARE EATING THINGS THEY DON'T USUALLY EAT. THEY BROKE THROUGH AN 8 FT DEER FENCE TWICE LAST WEEK AND DEVASTATED THE GARDEN. HINDER WAS SPRAYED &amp; THAT DIDN'T DETER THEM. THE DEER SEEM MORE TAME THAN USUAL-THEY ARE HARDER TO SHOO OFF. EVEN HAVING A DOG DOES NOT HELP. 2 YOUNGER BUCKS SEEM THE MOST AGGRESSIVE. JANET BREHM, DNR, CAN ADVISE CITY ON OPTIONS. 715-536-4763. GIVEN TO POLICE CHIEF AND MAYOR 8/9/16</p> <p>8/17/16 waiting for DNR</p>						

*Ken Corey*

*close - as garden declines - less deer seasonal issue - PD to watch for feeding - contact DNR +*

TASK#/DESCRIPTION	PROPERTY	STATUS	ORIG DATE	DUE DATE	P	ASG GRP	ASG USR	RES CODE	RES DATE
1930 INSPECT	SOUTH OF RIVER (BRAM	Active	8/09/16	8/10/16	1	CODE			

INCIDENT

DETAIL

INC CODE: \* - All  
STATUS: Active

USER: \* - All  
GROUP: \* - All  
PRIORITY: \* - All  
TYPE: \* - All

ORIGINATION: 9/15/2016 THRU 10/15/2016  
DUE: 0/00/0000 THRU 99/99/9999  
RESOLUTION: 0/00/0000 THRU 99/99/9999

INCIDENT#/DESCRIPTION PROPERTY STATUS ORIG DATE DUE DATE P CREATED BY CONTACT NAME

1857-GARBAGE-JUNK 603 LIBERTY STREET ACTIVE 9/20/16 9/21/16 1 brenda-g DUVALL, CHARLES

\*\*\*\*\* NOTES \*\*\*\*\*

9/20/16 ANDREW IMMEL(715-571-9935), 508 W 5TH ST, FILED A COMPLAINT ON THE PROPERTY AT 603 LIBERTY ST OWNED BY GLORIA BANNISTER, N586 CORNING ROAD, MERRILL. EXCESSIVE GARBAGE IN BACK YARD. TERRIBLE SMELL. ATTRACTING RODENTS. EMAILED TO PROP INSP 9/20/16

*Shari - street cleaned up. close*

TASK#/DESCRIPTION PROPERTY STATUS ORIG DATE DUE DATE P ASG GRP ASG USR RES CODE RES DATE

1936 INSPECT 603 LIBERTY STR Active 9/20/16 9/21/16 1 CODE

/201  
T:  
R SET: 01 City of Merrill  
NCE : ALPHABETIC  
O/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
<b>01-001339 ALCROPRO INC</b>						
I-0196237-IN		MOUTHPIECE FST	142.00			
10/14/2016	1	DUE: 10/14/2016 DISC: 10/14/2016		1099: N		
		MOUTHPIECE FST		10 52100-02-94000	Jail/Evidence	142.00
=== VENDOR TOTALS ===			142.00			
<b>01-003513 BATTERIES PLUS</b>						
I-069-112172-01		6V LEAD	22.50			
10/14/2016	1	DUE: 10/14/2016 DISC: 10/14/2016		1099: N		
		6V LEAD		10 52300-03-40000	Operating Supplies	22.50
=== VENDOR TOTALS ===			22.50			
<b>01-003359 BLOOMING WISHES</b>						
I-12884		911 WREATH	100.00			
10/14/2016	1	DUE: 10/14/2016 DISC: 10/14/2016		1099: N		
		911 WREATH		26 52200-08-82000	Fire-Memorial Expenses	100.00
=== VENDOR TOTALS ===			100.00			
<b>01-002088 BOB'S WEST 64</b>						
I-30776		MOUNT AND BALANCE TIRE	97.32			
10/14/2016	1	DUE: 10/14/2016 DISC: 10/14/2016		1099: N		
		MOUNT AND BALANCE TIRE		10 52200-03-51000	Vehicle Repair/Maintenan	97.32
I-30779		MOUNT AND BALANCE TIRE	50.88			
10/14/2016	1	DUE: 10/14/2016 DISC: 10/14/2016		1099: N		
		MOUNT AND BALANCE TIRE		10 52300-03-51000	Amb. Repair/Maintenance	50.88
=== VENDOR TOTALS ===			148.20			
<b>01-000091 BOUND TREE MEDICAL, LLC</b>						
I-82278369		ALARIS GEMINI CVALVE	497.97			
10/14/2016	1	DUE: 10/14/2016 DISC: 10/14/2016		1099: N		
		ALARIS GEMINI CVALVE		10 52300-03-40000	Operating Supplies	497.97
=== VENDOR TOTALS ===			497.97			

8/201  
ET:  
DR SET: 01 City of Merrill  
ENCE : ALPHABETIC  
FO/FROM ACCOUNTS SUPPRESSED

POST DATE	BANK CODE	-----ID-----	DESCRIPTION-----	GROSS DISCOUNT	P.O. # G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
<b>01-000069 BRANDT EXTINGUISHERS</b>							
I-9281			EXTINGUISHERS	26.00			
10/14/2016	1		DUE: 10/14/2016 DISC: 10/14/2016		1099: N		
			EXTINGUISHERS		10 52100-03-50000	Equipment Repair	26.00
=== VENDOR TOTALS ===				26.00			
<b>01-000071 BRICKNER PARK CITY</b>							
I-84931			PROGRAM KEY FOB	199.20			
10/14/2016	1		DUE: 10/14/2016 DISC: 10/14/2016		1099: N		
			PROGRAM KEY FOB		10 52100-03-51000	Vehicle Repair/Maintenan	199.20
=== VENDOR TOTALS ===				199.20			
<b>01-003611 CHOICE 1 HEALTH CARE SERVICES,</b>							
I-6031			TEST STRIPS	49.90			
10/14/2016	1		DUE: 10/14/2016 DISC: 10/14/2016		1099: N		
			TEST STRIPS		10 52300-03-40000	Operating Supplies	49.90
=== VENDOR TOTALS ===				49.90			
<b>01-005138</b>							
I-5138			TESTSTRIPS	74.85			
10/14/2016	1		DUE: 10/14/2016 DISC: 10/14/2016		1099: N		
			TESTSTRIPS		10 52300-03-40000	Operating Supplies	74.85
=== VENDOR TOTALS ===				124.75			
<b>01-002051 CREATIVE PRODUCT SOURCING, INC</b>							
I-97802			DARE SHIRTS/PRODUCTS	1,133.46			
10/14/2016	1		DUE: 10/14/2016 DISC: 10/14/2016		1099: N		
			DARE SHIRTS/PRODUCTS		26 52100-03-40500	DARE-Program Expense	1,133.46
=== VENDOR TOTALS ===				1,133.46			
<b>01-000204 DAVE'S COUNTY MARKET</b>							
I-09/05/16			COFFEE/BAKERY	16.15			
10/14/2016	1		DUE: 10/14/2016 DISC: 10/14/2016		1099: N		
			COFFEE/BAKERY		10 52100-03-40000	Operating Supplies	16.15
=== VENDOR TOTALS ===				16.15			

2.2.a

Packet Pg. 8

10/2016 9:06 AM  
 SET: 01 City of Merrill  
 ORDER SET: 01 City of Merrill  
 SORT : ALPHABETIC  
 TO/FROM ACCOUNTS SUPPRESSED

POST DATE	BANK CODE	DESCRIPTION	GROSS DISCOUNT	P.O. # G/L ACCOUNT	ACCOUNT NAME	DISTRIBUTION
<b>01-000130 EMERGENCY MEDICAL PRODUCTS INC</b>						
I-1853126		NEDDLELESS/MATTRESS/VIAL/	1,806.45			
10/14/2016	1	DUE: 10/14/2016 DISC: 10/14/2016		1099: N		
		NEDDLELESS/MATTRESS/VIAL/		10 52300-03-40000	Operating Supplies	1,806.45
<hr/>						
I-1853710		BANDAGE/TUBING/CATHETER	182.51			
10/14/2016	1	DUE: 10/14/2016 DISC: 10/14/2016		1099: N		
		BANDAGE/TUBING/CATHETER		10 52300-03-40000	Operating Supplies	182.51
=== VENDOR TOTALS ===			1,988.96			
<hr/>						
<b>01-001038 ERV'S SALES &amp; SERVICE</b>						
I-202298		ENGINE OILL	10.99			
10/14/2016	1	DUE: 10/14/2016 DISC: 10/14/2016		1099: N		
		ENGINE OILL		10 52200-03-53000	Gas & Oil - Vehicles	10.99
=== VENDOR TOTALS ===			10.99			
<hr/>						
<b>01-000285 GARY'S TIRE SHOP</b>						
I-260926010		PATCH REAR TIRE	28.00			
10/14/2016	1	DUE: 10/14/2016 DISC: 10/14/2016		1099: N		
		PATCH REAR TIRE		10 52100-03-51000	Vehicle Repair/Maintenan	28.00
=== VENDOR TOTALS ===			28.00			
<hr/>						
<b>01-003164 HEARTLAND COOPERATIVE SERVICES</b>						
I-228792		TOW WETLANDS WILD FOWL	39.52			
10/14/2016	1	DUE: 10/14/2016 DISC: 10/14/2016		1099: N		
		TOW WETLANDS WILD FOWL		26 52100-03-41575	Dog Unit Expenses	39.52
=== VENDOR TOTALS ===			39.52			
<hr/>						
<b>01-003727 KWIK TRIP</b>						
I-1290746		KWIK TRIP	10.41			
10/14/2016	1	DUE: 10/14/2016 DISC: 10/14/2016		1099: N		
		KWIK TRIP		10 52200-03-53000	Gas & Oil - Vehicles	10.41
<hr/>						
I-1292848		FUEL	26.59			
10/14/2016	1	DUE: 10/14/2016 DISC: 10/14/2016		1099: N		
		FUEL		10 52200-03-53000	Gas & Oil - Vehicles	26.59
<hr/>						
I-1313911		FUEL	10.40			
10/14/2016	1	DUE: 10/14/2016 DISC: 10/14/2016		1099: N		
		FUEL		10 52200-03-53000	Gas & Oil - Vehicles	10.40
=== VENDOR TOTALS ===			47.40			

2.2.a

Packet Pg. 9

10/14/2016 8:05 AM  
 SET:  
 OR SET: 01 City of Merrill  
 SEQUENCE : ALPHABETIC  
 TO/FROM ACCOUNTS SUPPRESSED

POST DATE	BANK CODE	DESCRIPTION	GROSS DISCOUNT	P.O. # G/L ACCOUNT	ACCOUNT NAME	DISTRIBUTION
<b>01-000041 MERRILL ACE HARDWARE</b>						
I-155059/1		FASTNERS/SNAP BOLT	9.21			
10/14/2016	1	DUE: 10/14/2016 DISC: 10/14/2016		1099: N		
		FASTNERS/SNAP BOLT		10 52200-03-40000	Operating Supplies	9.21
<b>I-155095/1</b>						
I-155095/1		BRASS POLISH	3.79			
10/14/2016	1	DUE: 10/14/2016 DISC: 10/14/2016		1099: N		
		BRASS POLISH		10 52200-03-40000	Operating Supplies	3.79
<b>I-155795/1</b>						
I-155795/1		BULB	4.58			
10/14/2016	1	DUE: 10/14/2016 DISC: 10/14/2016		1099: N		
		BULB		10 52200-03-40000	Operating Supplies	4.58
		=== VENDOR TOTALS ===	17.58			
<b>01-003496 NELSON SYSTEMS INCORPORATED</b>						
I-P100432		NELSON SYSTEMS INCORPORATED	799.31			
10/14/2016	1	DUE: 10/14/2016 DISC: 10/14/2016		1099: N		
		NELSON SYSTEMS INCORPORATED		10 52100-15-31000	Computer Supplies	799.31
		=== VENDOR TOTALS ===	799.31			
<b>01-001487 NORTH CENTRAL TECHNICAL COLLEGE</b>						
I-09/12/16		TREMAINE INSERVICE	150.00			
10/14/2016	1	DUE: 10/14/2016 DISC: 10/14/2016		1099: N		
		TREMAINE INSERVICE		10 52100-03-32000	Education & Conference	150.00
		=== VENDOR TOTALS ===	150.00			
<b>01-000551 NORTHWAY COMMUNICATIONS</b>						
I-102405		REPEATER NOT WORKING	150.00			
10/14/2016	1	DUE: 10/14/2016 DISC: 10/14/2016		1099: N		
		REPEATER NOT WORKING		10 52100-03-50000	Equipment Repair	150.00
<b>I-13129888</b>						
I-13129888		APX6500 VHF MID POWER	6,879.52			
10/14/2016	1	DUE: 10/14/2016 DISC: 10/14/2016		1099: N		
		APX6500 VHF MID POWER		10 52100-08-24000	Equipment - Police	6,879.52
		=== VENDOR TOTALS ===	7,029.52			

2.2.a

Packet Pg. 10

2017  
 SET: 01 City of Merrill  
 INCE : ALPHABETIC  
 O/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
<b>01-002179 OFFICE ENTERPRISES INCORPORATE</b>						
I-384405		OFFICE ENTERPRISES INCORPORAT	1.34			
10/14/2016	1	DUE: 10/14/2016 DISC: 10/14/2016		1099: N		
		OFFICE ENTERPRISES INCORPORATE		10 52100-03-40000	Operating Supplies	1.34
=== VENDOR TOTALS ===			1.34			
<b>01-000377 REINDL PRINTING INC</b>						
I-139428		ENVELOPES	146.50			
10/14/2016	1	DUE: 10/14/2016 DISC: 10/14/2016		1099: N		
		ENVELOPES		10 52200-03-40000	Operating Supplies	73.25
		ENVELOPES		10 52300-03-40000	Operating Supplies	73.25
=== VENDOR TOTALS ===			146.50			
<b>01-000558 SCHMIDT'S SEPTIC SERVICE</b>						
I-57325		FIRE DEPT GREASE TRAP	100.00			
10/14/2016	1	DUE: 10/14/2016 DISC: 10/14/2016		1099: N		
		FIRE DEPT GREASE TRAP		10 52200-03-40000	Operating Supplies	100.00
=== VENDOR TOTALS ===			100.00			
<b>01-003372 TASER INTERNATIONAL</b>						
I-s11454926		CARTRIDGE	97.89			
10/15/2016	1	DUE: 10/15/2016 DISC: 10/15/2016		1099: N		
		CARTRIDGE		10 52100-03-32500	Firearms-Supplies	97.89
=== VENDOR TOTALS ===			97.89			
<b>01-003517 TRANSUNION RISK AND ALTERNATIV</b>						
I-10/01/16		TRANSUNION RISK AND ALTERNATI	25.00			
10/14/2016	1	DUE: 10/14/2016 DISC: 10/14/2016		1099: N		
		TRANSUNION RISK AND ALTERNATIV		10 52100-02-94000	Jail/Evidence	25.00
=== VENDOR TOTALS ===			25.00			
<b>01-000278 TRIDENT SUPPLY</b>						
I-A9059		KITCHEN TOWELS/CLEANER	64.51			
10/14/2016	1	DUE: 10/14/2016 DISC: 10/14/2016		1099: N		
		KITCHEN TOWELS/CLEANER		10 52200-03-40000	Operating Supplies	64.51
=== VENDOR TOTALS ===			64.51			

2.2.a

Attachment: Vouchers (2028 : Vouchers)

Packet Pg. 11

10/14/2016 8:06 AM  
PRINT:  
ORDER SET: 01 City of Merrill  
SEQUENCE : ALPHABETIC  
TO/FROM ACCOUNTS SUPPRESSED

POST DATE	BANK CODE	-----ID----- DESCRIPTION-----	GROSS DISCOUNT	P.O. # G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01-000284 VIP ALL-VALUE						
I-0098539-001		UPS TO IKEY	15.58			
10/14/2016	1	DUE: 10/14/2016 DISC: 10/14/2016		1099: N		
		UPS TO IKEY		10 52200-03-40000	Operating Supplies	15.58
=== VENDOR TOTALS ===			15.58			
=== PACKET TOTALS ===			12,972.33			

2.2.a  
PRINT:  
ORDER SET: 01 City of Merrill  
SEQUENCE : ALPHABETIC  
TO/FROM ACCOUNTS SUPPRESSED

Packet Pg. 12

\*\* T O T A L S \*\*

INVOICE TOTALS 12,972.33  
DEBIT MEMO TOTALS 0.00  
CREDIT MEMO TOTALS 0.00

BATCH TOTALS 12,972.33

\*\* G/L ACCOUNT TOTALS \*\*

BANK	YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
					ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
2016	10	-21-0000	Accounts Payable Control	11,699.35-*				
	10	-52100-02-94000	Jail/Evidence	167.00	5,000	3,220.19	2,349,003	703,549.49
	10	-52100-03-32000	Education & Conference	150.00	7,500	512.79- Y	2,349,003	703,566.49
	10	-52100-03-32500	Firearms-Supplies	97.89	5,000	1,372.40	2,349,003	703,618.60
	10	-52100-03-40000	Operating Supplies	17.49	9,000	3,628.51	2,349,003	703,699.00
	10	-52100-03-50000	Equipment Repair	176.00	1,500	823.29	2,349,003	703,540.49
	10	-52100-03-51000	Vehicle Repair/Maintenan	227.20	9,000	6,035.99	2,349,003	703,489.29
	10	-52100-08-24000	Equipment - Police	6,879.52	11,000	1,132.39	2,349,003	696,836.97
	10	-52100-15-31000	Computer Supplies	799.31	2,000	404.44	2,349,003	702,917.18
	10	-52200-03-40000	Operating Supplies	270.92	36,000	15,580.62	1,445,352	422,459.97
	10	-52200-03-51000	Vehicle Repair/Maintenan	97.32	10,000	6,112.58	1,445,352	422,633.57
	10	-52200-03-53000	Gas & Oil - Vehicles	58.39	6,000	2,998.20	1,445,352	422,672.50
	10	-52300-03-40000	Operating Supplies	2,707.43	50,500	6,399.41	1,003,500	270,341.55
	10	-52300-03-51000	Amb. Repair/Maintenance	50.88	7,168	4,034.34	1,003,500	272,998.10
	26	-21-0000	Accounts Payable Control	1,272.98-*				
	26	-52100-03-40500	DARE-Program Expense	1,133.46	0	1,785.68- Y	0	45,014.16- Y
	26	-52100-03-41575	Dog Unit Expenses	39.52	0	3,519.89- Y	0	43,920.22- Y
	26	-52200-08-82000	Fire-Memorial Expenses	100.00	0	1,111.75- Y	0	65,221.25- Y
	99	-14-0010	Due from General Fund	11,699.35 *				
	99	-14-0026	Due From Non-Lapsing	1,272.98 *				
			** 2016 YEAR TOTALS	12,972.33				

COPIES

orig to PD 10/11/14

ORIGINAL ALCOHOL BEVERAGE RETAIL LICENSE APPLICATION

Submit to municipal clerk.

For the license period beginning 10/27 ending 6/30 2016 2017

TO THE GOVERNING BODY of the: Merrill

County of Lincoln Aldermanic Dist. No.

1. The named INDIVIDUAL PARTNERSHIP LIMITED LIABILITY COMPANY CORPORATION/NONPROFIT ORGANIZATION

hereby makes application for the alcohol beverage license(s) checked above

2. Name (individual/partners give last name, first, middle, corporations/limited liability companies give registered name): B's Club 107 LLC

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company.

President/Member Brenda Lee Lawrie N2570 Champagne Dr Merrill, WI 54452

3. Trade Name B's Business Phone Number (715) 432-6065

4. Address of Premises N 2410 Hwy 107 Post Office & Zip Code

- 5. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period?
6. Is the applicant an employe or agent of, or acting on behalf of anyone except the named applicant?
7. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business?
8. (a) Corporate/limited liability company applicants only: Insert state WI and date 10/2016 of registration.
(b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company?
(c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin?

9. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.) Main bar + Dining Room, exclude upstairs living quarters

- 10. Legal description (omit if street address is given above)
11. (a) Was this premises licensed for the sale of liquor or beer during the past license year?
(b) If yes, under what name was license issued? Fick Bricks LLC
12. Does the applicant understand they must file a Special Occupational Tax return (TTB form 5630.5) before beginning business?
13. Does the applicant understand they must hold a Wisconsin Seller's Permit?
14. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs?

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signers. Signers agree to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another.

SUBSCRIBED AND SWORN TO BEFORE ME this 13 day of Oct, 2016 Brenda Grife (Clerk/Notary Public)

Brenda Lawrie (Officer of Corporation/Member/Manager of Limited Liability Company/Partner/Individual)

My commission expires 4/24/2020

TO BE COMPLETED BY CLERK

Table with 4 columns: Date received and filed with municipal clerk, Date reported to council/board, Date provisional license issued, Signature of Clerk / Deputy Clerk. Includes date 10/13/16 and license number issued.

LICENSE REQUESTED table with columns TYPE and FEE. Includes Class B beer, Class A liquor, Class B liquor, Reserve Class B liquor, Class B (wine only) winery, Publication fee, and TOTAL FEE \$410.00.

Handwritten notes: 450, 400, PD 120 Spec. Council, PD 410 10/13/16, PD 550 10/17

Packet Pg. 13

3.1a

Fick BRICKS LLC

WE SURENDER OUR LIQUOR LICESNE FOR  
CLUB 107 2410 N HWY 107 MERRILL WI  
UPON ISSUING OF LICENSE IN Brenda  
Lawrie .....B”s Club 107

Thank you

*Carl Fick*

*[Signature]*

RECEIVED

OCT 14 2016

BY:

**From:** [Wais, Diane](#)  
**To:** [Heideman, Bill](#)  
**Cc:** [Bialecki, Bill](#); [Hayden, Tom](#)  
**Subject:** Health & Safety  
**Date:** Tuesday, October 04, 2016 2:52:10 PM  
**Attachments:** [1 Ord Mobile Food Vendors to H&S Oct.docx](#)

---

Bill:

The Mayor is requesting that the Mobile Food Ordinance(s) and application be put on the agenda for the October Health and Safety meeting.

Thanks!!

Diane

Attachment: Request from Mayor to reopen Mobile Food Vendor items (2035 : Ordinance to add mobile food vendors)

**CITY OF MERRILL**  
1004 EAST FIRST STREET  
MERRILL, WI 54452-2586

AN ORDINANCE: By Health and Safety Committee  
Re: Amending Chapter 8, Article XII, Section 8-330  
to add Mobile Food Vendors

ORDINANCE NO. 2016-  
Introduced: \_\_\_\_\_  
1st Reading: \_\_\_\_\_  
2nd Reading: \_\_\_\_\_  
3rd Reading: \_\_\_\_\_  
Committee/Commission Action: \_\_\_\_\_

Attachment: Ordinance to add Mobile Food Vendors (2035 : Ordinance to add mobile food vendors)

**AN ORDINANCE**

The Common Council of the City of Merrill, Wisconsin, does ordain as follows:

**Section 1.** Chapter 8, Article XII, Section 8-330 of the Code of Ordinances for the City of Merrill is created to add the following:

**Sec. 8-330 Definitions.**

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

**Mobile Food Vehicle** – a commercially manufactured, self-contained, mobile food unit including trucks, carts and trailers, in which food is prepared or processed and from which food is sold or dispensed to the ultimate consumer.

**Mobile Food Vehicle Vendor** – the owner of a mobile food vehicle or pushcart; hereafter referred to as “vendor”.

**Pushcart** – a non-self-propelled wheeled cart, specifically designed and used for keeping, storing, or warming food or beverage for sale by a mobile food vehicle vendor, which may be moved by one person without the assistance of a motor.

**Sec. 8-331 License Required**

- a. It shall be unlawful for any person to do any of the following within a public right-of-way or on public property in the City of Merrill without first having obtained a State of Wisconsin Mobile Restaurant/Mobile Service Base Permit and a valid food vending license as prescribed in this article:
  - (1) Operate a mobile food vehicle or pushcart;
  - (2) Serve, sell, or distribute food from a mobile food vehicle or pushcart;
  - (3) Cook, wrap, package, or portion food in a mobile food vehicle or pushcart for service, sale, or distribution.

- b. No person shall park, stop, or operate a mobile food vehicle or pushcart, on or within a public right-of-way or on public property in the City of Merrill, without the appropriate permits/licenses. nor shall any mobile food vehicle vendor permit any person to park, stop or operate a mobile food vehicle or pushcart in a location adjacent to or within a one-hundred foot radius of the nearest edge of any building or section of a building comprising a licensed food establishment, excluding any patio, awning, or temporary enclosure attached thereto, the kitchen of which is open for serving food to patrons. This requirement may be waived if the most recent application for a mobile food vending license was submitted together with the written consent of the proprietor of the adjacent licensed food establishment.
- c. All vendors will abide by all parking and traffic laws, ordinances, statutes, rules, and regulations at all times, except that a mobile food vehicle that is of such a length that it occupies all or a portion of two marked parking spaces may park in such spaces so long as it abides by all other parking restrictions, including required payments in both parking meters, when applicable.
- d. Mobile food vehicles are not permitted on public sidewalks.
- e. Vendors are not allowed in City parking lots or on public property, except as part of an approved special event or upon approval by the **Health and Safety Committee.** Vendors are **not** allowed in City parks except where prior approval has been granted by the Parks and Recreation Commission.
- f. The City shall not regulate Vendors in private parking lots so long as the property owner has granted permission and all required health licenses are valid. However, the host parking lot must remain in compliance with the zoning ordinance including off-street parking requirements for the host lot, and the mobile food vehicle or cart shall not block required drive aisles.
- g. In residential areas (such as areas not adjacent to City parks), vendors are not permitted to park and stay in one location; vendors must keep moving and make only short stops to sell products, except as part of an approved special event or upon approval by the **Health and Safety Committee.**
- h. A person with a valid driver's license of such a classification to allow the operation of the mobile food vehicle shall be with the vehicle at all times that any activity is taking place in the mobile food vehicle. The vendor is liable for any violations or this subsection.
- i. No person will park, stop, or operate a mobile food vehicle, nor will any mobile food vehicle vendor permit any person to park, stop or operate a mobile food vehicle in a location within 500 feet of the boundary line of any property upon which a fair, farmer's market, festival, carnival, circus, special event, or civic event licensed or sanctioned by the City is occurring, except when the vendor has obtained a permit or otherwise properly obtained permission to do so.
- j. Appropriate permits or other properly obtained permission must be obtained to park, stop, or operate a mobile food vehicle or push cart in a location within 500 feet of the boundary line of any property upon which a fair, farmer's market, festival, carnival, circus, special event, or civic event licensed or sanctioned by the City is occurring.
- k. All mobile food vehicle vendors are prohibited from connecting to light poles, utility poles, or any public source of electricity, water or sewer, or to any planter or tree or other public amenity.
- l. All signage must be permanently affixed to the mobile food vehicle or pushcart. No accessory signage will be placed outside or around the mobile food vehicle or pushcart.
- m. Mobile food vehicle or pushcart vending hours on public right-of-way are from **8:00 a.m. to 10:00 p.m. (Sunday through Thursday) and from 8:00 a.m. to 11:00 p.m. (Friday and Saturday).** Mobile food vehicle must be closed, the area cleaned and the mobile

food vehicle removed by the time specified. Mobile food vehicle vending hours are not restricted on private property locations.

- n. Nothing in this article shall be deemed to supersede or repeal any ordinance, National Fire Protection Association Codes and Standards, or administrative regulation relating to noise, park closing hours, or parking, except as specifically provided in the article. Vendors will take every precaution to ensure that their operations do not materially affect the peace and welfare of the general public nor cause any unreasonably loud, disturbing and unnecessary noise or any noise of such character, intensity or duration as to be detrimental to the life or health of any individual of which is in the disturbance of public peace and welfare.

### Sec. 8-332 License Application; Regulation

- a. Any person desiring to operate a mobile food vehicle or pushcart will make written application for a mobile food vending licenses to the City Clerk's office. The application for such license shall be on forms provided by the City Clerk's office and will include all of the following:
- (1) The name, signature, and address of each applicant and of each member or officer of a corporate applicant.
  - (2) A description, including make, model, VIN number, and licenses plate, of the mobile food vehicle.
  - ~~(3)~~ (4) A valid copy of all necessary licenses, permits or certificates required by the County of Lincoln, the State of Wisconsin, or any subsidiary enforcement agencies or departments thereof, including but not limited to valid proof of registration for the vehicle and driver's licenses for all operators and documentation of the necessary approvals from the Lincoln County Health Department for operation as a mobile food vendor.
  - ~~(3)~~(4) A copy of general liability insurance with a \$1,000,000 limit, with the City of Merrill listed as additional insured.
  - ~~(4)~~(5) Any additional information deemed necessary by the City Clerk to determine if issuance of a mobile food vending license to a particular applicant would be in the best interest of the public.
- b. Upon receipt of an application for a mobile food vending license, the clerk may conduct a background check and may refer to the Chief of Police or his or her designee who may make and complete an investigation of the statements made in such registration. Any such investigation will be completed as soon as practicable. The City Clerk may refuse to register the applicant if any of the following is determined:
- (1) The application contains any material omission or materially inaccurate statements.
  - (2) The applicant was convicted of a crime, statutory violation or ordinance violation within the last five (5) years, the nature of which is directly related the applicant fitness to engage in direct selling; or
  - (3) The applicant failed to comply with any requirement of §8-302(a)(4).
- c. Each mobile food vending license will expire on March 31<sup>st</sup> of each year.
- d. A mobile food vending license is not transferable from person to person
- e. A mobile food vending license is only valid for one vehicle only and is not transferable
- f. The mobile food vending license will be permanently and prominently affixed to the mobile food vehicle.
- g. Licenses, late fee and renewal fees shall be paid in accordance with the fee schedule as established by the Common Council, from time to time, and as indicated on the schedule of licenses and fees appearing in Chapter 16 of this Code.

**Sec. 8-333 Suspension and Revocation**

A mobile food vending licenses may be suspended or revoked by the City Clerk, ~~or~~ the Chief of Police, or the Fire Chief, if the license holder made any material omission or materially inaccurate statements in the license application, or if the license holder violates any provisions of this article, if there are noise complaints related to the mobile food vehicle or the operation thereof, or if the license holder is convicted of any crime or ordinance or statutory violation directly related to the licensed activity. Notice of suspension or revocation will be personally served on the applicant and will include a statement of the act(s) upon which the denial is based. Appeals are available as set out in §8-302(h).

**Sec. 8-334 Violations and Penalties.**

- a. Any person violating any provisions of this article shall be subject to the forfeitures and penalties contained in §2-19 of this Code. Each day of violation shall constitute a separate offense.
- b. The Police Department, Fire Department, and the Department of Public Works shall have concurrent authority to remove or cause the removal of any vending equipment or merchandise found on the street, sidewalk, terrace or other vending location in violation of any regulations established pursuant hereto. In addition to any forfeiture, the violator shall be liable for any removal, towing and storage charges incurred by either department.

**Section 2 Severability.** In the event any section, subsection, clause, phrase or portion of this ordinance is for any reason held illegal, invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remainder of this ordinance. It is the legislative intent of the Common Council that this ordinance would have been adopted if such illegal provision had not been included or any illegal application had not been made.

**Section 3 Repeal and Effective Date.** All ordinances or parts of ordinances and resolutions in conflict herewith are hereby repealed. This ordinance shall take effect from and after its passage and publication.

Moved by: \_\_\_\_\_  
 Adopted: \_\_\_\_\_  
 Approved: \_\_\_\_\_  
 Published: \_\_\_\_\_

Approved:

\_\_\_\_\_  
 William R. Bialecki,  
 Mayor

Attest:

\_\_\_\_\_  
 William N. Heideman, City Clerk

Attachment: Ordinance to add Mobile Food Vendors (2035 : Ordinance to add mobile food vendors)

**CITY OF MERRILL**  
**1004 EAST FIRST STREET**  
**MERRILL, WI 54452-2586**

AN ORDINANCE: By Health & Safety Committee  
Re: Amending Chapter 16, Section 1 to add  
licensing fees for Mobile Food Vendors

ORDINANCE NO. 2016-  
Introduced: \_\_\_\_\_  
1st Reading: \_\_\_\_\_  
2nd Reading: \_\_\_\_\_  
3rd Reading: \_\_\_\_\_  
Committee/Commission Action: \_\_\_\_\_

**AN ORDINANCE**

The Common Council of the City of Merrill, Wisconsin, does ordain as follows:

**Section 1.** Chapter 16, Section 1 of the Code of Ordinances for the City of Merrill is amended as follows:

<u>CHAPTER 8</u> BUSINESS LICENSING AND REGULATIONS		
<a href="#">8-19(b)(2)</a>	Cigarette and tobacco products retailer license application fee	\$100.00
<a href="#">8-47(c)(1)</a>	Transient merchant registration application fee	\$50.00
<a href="#">8-112(b)(2)</a>	Application fee for application to operate public vehicles, taxicabs or automobiles for hire upon city streets	\$15.00 per vehicle
<a href="#">8-112(c)</a>	License fee for operation of public vehicles, taxicabs or automobiles for hire upon city streets for one cab licensed	\$35.00
	For each additional cab licensed	\$10.00
<a href="#">8-117</a>	Taxicab driver's license annual fee	\$15.00
<a href="#">8-138(a)</a>	Permit to operate amusement arcade—application fee	\$25.00
<a href="#">8-183</a>	License for cleaning, dyeing or pressing of garments and items of all kinds—annual fee	\$20.00
<a href="#">8-210(a)</a>	Sexually oriented business license application and investigation fee	\$100.00

Attachment: Ordinance to add Mobile Food Vendor License Fee (2036 : Ordinance to add mobile food vendor licensing fees)

<a href="#">8-210(b)</a>	Sexually oriented business license fee	\$150.00
<a href="#">8-210(c)</a>	Sexually oriented business employee application, investigation and license fee	\$50.00
<a href="#">8-284</a>	Investigation fee per individual	\$20.00
<a href="#">8-286(g)(4)</a>	Failure to report daily penalty (per day)	\$10.00
<a href="#">8-291</a>	Annual license regulated per Wis. Stats. § 134.71(11)(a)	\$210.00
<a href="#">8-291(b)</a>	Pawn tracking system	\$2.00
<a href="#">8-302(g)</a>	<u>Mobile food vehicle or pushcart license fee</u>	<u>\$200.00</u>

**Section 2. Severability.** In the event any section, subsection, clause, phrase or portion of this ordinance is for any reason held illegal, invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remainder of this ordinance. It is the legislative intent of the Common Council that this ordinance would have been adopted if such illegal provision had not been included or any illegal application had not been made.

**Section 3. Repeal and Effective Date.** All ordinances or parts of ordinances and resolutions in conflict herewith are hereby repealed. This ordinance shall take effect from and after its passage and publication.

Moved by: \_\_\_\_\_  
 Adopted: \_\_\_\_\_  
 Approved: \_\_\_\_\_  
 Published: \_\_\_\_\_

Approved:

\_\_\_\_\_  
 William R. Bialecki,  
 Mayor

Attest:

\_\_\_\_\_  
 William N. Heideman, City Clerk

Attachment: Ordinance to add Mobile Food Vendor License Fee (2036 : Ordinance to add mobile food vendor licensing fees)

**CITY OF MERRILL**  
1004 EAST FIRST STREET  
MERRILL, WI 54452-2586

AN ORDINANCE: By Park and Recreation  
Commission  
Re: Amending Chapter 28, Article I, Section 28-1(c)(25) Commercial Enterprise Approval

ORDINANCE NO. 2016-  
Introduced: \_\_\_\_\_  
1st Reading: \_\_\_\_\_  
2nd Reading: \_\_\_\_\_  
3rd Reading: \_\_\_\_\_  
Committee/Commission Action: \_\_\_\_\_

**AN ORDINANCE**

The Common Council of the City of Merrill, Wisconsin, does ordain as follows:

**Section 1.** Chapter 28, Article I, Section 28-1(c)(25) of the Code of Ordinances for the City of Merrill is amended as follows:

*Commercial enterprise.*

No person shall sell, or offer for sale, any article, thing, privilege or service in any park without prior written permission from the parks and recreation commission

Mobile food vehicle(s) or pushcart(s) shall not operate in any park, unless the appropriate licensing and/or agreements are in place.

**Section 2. Severability.** In the event any section, subsection, clause, phrase or portion of this ordinance is for any reason held illegal, invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remainder of this ordinance. It is the legislative intent of the Common Council that this ordinance would have been adopted if such illegal provision had not been included or any illegal application had not been made.

**Section 3. Repeal and Effective Date.** All ordinances or parts of ordinances and resolutions in conflict herewith are hereby repealed. This ordinance shall take effect from and after its passage and publication.

Approved:

Moved by: \_\_\_\_\_  
Adopted: \_\_\_\_\_  
Approved: \_\_\_\_\_  
Published: \_\_\_\_\_

\_\_\_\_\_  
William R. Bialecki, Mayor

Attest:

William N. Heideman, City Clerk

Attachment: Ordinance related to Mobile Food Vendors in parks (2037 : Ordinance related to mobile food vendor operations in parks)



Fee: \$200.00

Annual License Period

License Expires: (Month day), 20\_\_

## MOBILE FOOD VENDOR PERMIT APPLICATION

### Section 1: Business Information

Business Name			
Business Address			
City	State		Zip
Business Phone			
Business Type	(Check one)	Individual	Partnership
WI Seller's Permit No.	Corporation		

**Please Note:** A Wisconsin Seller's Permit Number is **required** to process application.

### Section 2: Applicant Information

Name	First	Middle Initial	Last
Home Address			
City	State		Zip
Phone			
Date of Birth			

### Section 3: Insurance Information

Liability Insurance Carrier			
Policy #	(Not Less Than \$1,000,000 In Coverage)		

**Please Note:** The City of Merrill **must be named** as an **Additional Insured** & a copy of the Certificate of Liability Insurance must be submitted to the Clerk's Office with the Mobile Food Vendor Permit Application.

### Section 4: Type of Mobile Vending Unit Information

Item(s) to be sold			
Type of Direct Sales	(Check one)	Cart	Stand
Description of Cart, Stand, Trailer	Trailer		

**Please Note:** Attach a photo of Mobile Vending Unit

### List License Plate No. & Registration Information of any vehicle to be used:

Location(s) Where Selling	(Check All That Apply)	Sidewalk	Right-of-way	Private Property
---------------------------	------------------------	----------	--------------	------------------

List Specified Location(s) Where Selling: Street Address, Days of Week at Location(s), Times For Each Location(s)

1)	
2)	
3)	
4)	
5)	

Attachment: Mobile Food Vendor Permit Form (2038 : Mobile Food Vendor permit application form)

Continue to Page 2

**READ CAREFULLY BEFORE SIGNING**

I declare, under penalty of perjury, that the statements in this application, and all attachments to and documents submitted with this application, are true, correct and complete to the best of my knowledge. I understand and acknowledge that any information contained herein or submitted as a part of this application that is found to be false or misleading may result in this application being denied, or any license granted pursuant to this application, suspended or revoked, in addition to possible filing of applicable criminal charges. I also acknowledge that it is my responsibility to become familiar, and comply, with the provisions of Chapter 356: Food and Food Handling Establishments, Article II: Mobile Food Vendors of the City of Merrill.

Signature of Applicant:	Date:
-------------------------	-------

**Application Attachments:**

- Site plan if location is on private property showing the location of all existing and proposed structures, access, equipment and parking.
- Authorization to Utilize Property.
- Photo of Mobile Vending Unit (Truck, Cart, Trailer, etc.)
- Certificate of Liability Insurance: City of Merrill named as additional insured and certificate holder and not less than \$1,000,000 in Coverage.
- Wisconsin Seller’s Permit.

**Applications should be submitted to:**

City of Merrill  
 City Clerk’s Office  
 1004 E. First Street  
 Merrill, WI 54452  
 Phone: 715-536-5595

**Office Use Only**

Date Received:		Control #:	
Receipt #			
Date Processed:		License #	
Date of City Council Action:		City Council Action:	<input type="checkbox"/> Approved <input type="checkbox"/> Denied

Attachment: Mobile Food Vendor Permit Form (2038 : Mobile Food Vendor permit application form)

**CITY OF MERRILL**

*Memorandum*

Date: \_\_\_\_\_  
To: Chief of Police Attn: Records Division  
From: City Clerk  
Subject: **Mobile Food Vendor Permit Application**

The attached application was filed with this office within the preceding forty-eight hours. It is respectfully requested that your recommendation on the granting and issuance of a license be provided to this office.

**CITY OF MERRILL**

*Memorandum*

Date: \_\_\_\_\_ To: City Clerk  
From: Chief of Police  
Subject: **Mobile Food Vendor Permit Application**

I hereby recommend that the application be:

Granted a  
license \_\_\_\_\_ Denied a license \_\_\_\_

Comments:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Attachment: Mobile Food Vendor Permit Form (2038 : Mobile Food Vendor permit applicaiton form)

**CITY OF MERRILL**

*Memorandum*

Date: \_\_\_\_\_  
To: Fire Chief  
From: City Clerk  
Subject: **Mobile Food Vendor Permit Application**

The attached application was filed with this office within the preceding forty-eight hours. It is respectfully requested that your recommendation on the granting and issuance of a license be provided to this office.

**CITY OF MERRILL**

*Memorandum*

Date: \_\_\_\_\_ To: City Clerk  
From: Fire Chief  
Subject: **Mobile Food Vendor Permit Application**

I hereby recommend that the application be:

Granted a  
license \_\_\_\_\_ Denied a license \_\_\_\_

Comments:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Attachment: Mobile Food Vendor Permit Form (2038 : Mobile Food Vendor permit applicaiton form)

# MERRILL FIRE DEPARTMENT

## Monthly report September 2016



### Administration

	The Merrill Fire Department is awarded the <b>2015 Life Safety Achievement Award</b> for Fire Prevention and Education, as one of 160 fire departments nationally, from the National Association of State Fire Marshalls and Grinnell Mutual Reinsurance Company.
	The Merrill Fire Department participated in the Labor Day Parade with stand-by and Public Education at the Festival Grounds after
	Chief Savone and BC Drury attend meeting with Pine Crest Staff for their residents walk to the Fire Department
	Chief Savone and BC Drury attend tabletop exercise at PNC in Tomahawk
	Fire Department hosts a picnic and tours for Pine Crest Residents at the fire station
	Chief Savone attends Committee of the Whole Meeting
	Chief Savone attended Common Council Meeting
	Chief Savone attends the monthly Lincoln County EMS Meeting
	Chief Savone Conducts Public Safety radio talk on WJMT
	Chief Savone attends the monthly Health and Safety Committee Meeting
	Chief Savone attends the monthly Personnel and Finance Committee Meeting
	Merrill Fire Department and Chief Savone hosts North Central Fire Chiefs Meeting
	Chief Savone has a meeting with Sandy Ewan, Opportunity Development Centers, and David Cruz, Wisconsin Department of Work Force Placement, to discuss temporary placement of a Special Needs Worker as a janitor.
	Chief Savone participated as a judge at the annual Pork in the Park event.
	Chief Savone attended the quarterly LEPC Meeting
	Chief Savone and BC Drury meet with Lincoln County Finance Director, IT Director Dave Smith and Billing Clerk Rosemary Schultz to discuss software changes to the EMS billing
	Chief Savone meets with Tomahawk EMS Direct Dana Sampson to discuss EMS subjects
	Chief Savone meets with Dan Wendorf and Riverbend Trail construction committee member Art Lersch to discuss trail mile markers
	Merrill Fire Department is recognized at the Merrill Chamber Of Commerce Business after hours and receives donation from Systems Technologies

Operations

Month	EMS Incidents	EMS Incidents Motor Vehicle Crash	Structure Fire	Other Fires	Other Hazards & Service Calls	Mutual Aid	Total Incidents for Month
January	139	5	4	1	18	0	167
February	127	3	1	1	14	1	147
March	115	4	1	3	9	0	132
April	114	4	0	7	11	1	137
May	137	5	2	3	8	1	156
June	121	4	1	2	21	0	149
July	161	7	0	3	15	0	186
August	119	7	1	1	16	0	144
September	92	6	1	7	16	0	122
October							
November							
December							
Year to Date Total	1125	45	11	28	128	3	1340

EMS

Month	Total EMS Patients	Transfers	Stand-by	Stand By Tomahawk	Expenses	Total Ambulance Billing
January	159	14	2	0	\$91,801.67	\$114,262.40
February	144	13	3	1	\$82,034.47	\$100,941.00
March	123	15	0	0	\$78,982.08	\$87,391.70
April	123	8	0	0	\$68,920.13	\$85,386.40
May	150	10	0	0	\$69,738.10	\$101,079.60
June	132	13	4	0	\$98,744.34	\$97,582.50
July	176	11	3	0	\$72,213.59	\$115,082.70
August	133	15	0	0	\$74,353.21	\$97,082.90
September	105	14	2	1	\$67,234.03	\$75,667.90
October						
November						
December						
Total YTD	1095	103 14	14 2	2	0 \$704,021.62	\$874,476.80

Attachment: Monthly Report - Fire Dept (2029 : Fire Chief Savone)

1,26

**Training**

	Number of trainings offered	82	
	Number of Staff attending	283	
	Number of Staff Hours	472.8	

During the month training topics included: Incident Priorities, Rescue boat portable pump training, Radio Communications, Tree Stand Rescue, 6-wheeler Rescue, Paramedic Ride along

**Fire Prevention Bureau**

	Inspection by Towns		
	City of Merrill	76	
	Town of Merrill	10	
	Town of Scott	0	
	Town of Rock Falls	0	
	<b>Total Inspections</b>	<b>86</b>	

	Number of Violations	53	
	Number of Corrected Violations	40	
	Number of Staff Hours this month	<b>62</b>	

**Public Education & Community Activities**

	Blood Pressure Screening for residents of Park Place
	Blood Pressure Screening for residents at Jenny Towers
	Heartsaver CPR and First Aid class for 7 students from Lincoln County employees.
	Heartsaver CPR course for 6 students from Kindhearted Home Care.



**MERRILL  
WISCONSIN**  
*City Of Parks*

# CITY OF MERRILL

## Police Department

Chief Kenneth J. Neff

Captain Corey A. Bennett

1004 East First Street • Merrill, Wisconsin • 54452-2586

Phone (715) 536-8311 • FAX (715) 536-5930

### September 2016

	Last Month	This Month	Last Year
Complaints received	679	674	644
Traffic crashes	6	12	19
Juvenile non-traffic arrests	17	39	21
Traffic Citations (adult & juv.)	69	120	123
Adult non-traffic arrests	82	90	80

### *CVR Transactions*

New applications	27	26	35
New application city revenue	\$351.00	\$338.00	\$455.00
Renewals	25	15	33
Renewal city revenue	\$162.50	\$97.50	\$214.50
CVR Revenue YTD		<b>2016</b> \$4,797.00	<b>2015</b> \$6,448.00

*“Serving Merrill with Pride”*

An equal opportunity/affirmative action employer.

## SPECIAL ASSIGNMENTS AND ACTIVITIES

September 5, Annual Labor Day parade

September 5, Chief Neff attended Lion's Club Car Show judging

September 8, Chief Neff attended Crime Stoppers Board meeting

September 8, Chief Neff attended MADA Governance board meeting

September 8, Chief Neff attended MAPS Community Conversation Design Team meeting

September 9, Lt. Bacher and Lt. Hartwig attended PCA Dam Failure Functional Exercise

September 13, Chief Neff attended Department Head meeting

September 13, Chief Neff attended Common Council meeting

September 14, Chief Neff and Officer Jaeger met with United Way Reps regarding mid-year Safety Patrol Report

September 20, Chief Neff attended Sex Offender Notification CORE Team meeting

September 20, Captain Bennett, SRO Heckendorf, and Lt. Bacher attended Good Samaritan ALICE/ Active Shooter employee training

September 22, SRO Heckendorf, Officer Mathwich, and Captain Bennett attended Good Samaritan ALICE/ Active Shooter employee training

September 22, Chief Neff attended North Central Chief's meeting in Eagle River

September 23, Chief Neff and Captain Bennett attended Chamber of Commerce 'Business After Hours'

September 26, Chief Neff spoke on WJMT 'Our Town' radio show

September 26, Chief Neff attended Health & Safety Committee meeting

September 27-29, Chief Neff, SRO Heckendorf, and Officer Mathwich participated in the MAPS Community Conversation at the MHS library

September 29, Chief Neff attended Board of Public Works meeting



Kenneth J. Neff  
Chief of Police

# Department Activity Report

First Date: 09/01/2016

Jurisdiction: LINCOLN911

Last Date: 09/30/2016

Department	Complaint Type	Description	All Units	Primary Unit
<b>MRPD</b>				
	911 HANGUP	911 HANGUP	1	0
	911 NUISANCE	911 NUISANCE CALL	9	7
	ABAND VEH	ABANDONED VEHICLE	1	1
	AGENCY/ASS	AGENCY ASSISTANCE	22	11
	ALARM	ALARM (BANK, FIRE, COMMERCIAL, RESIDENTIAL)	20	6
	AMBULANCE	AMBULANCE NEEDED	34	1
	ANIMAL BITE	ANIMAL BITE	1	1
	ANIMAL CARC	ANIMAL CARCASS IN LANE	3	1
	ANIMAL COMF	ANIMAL COMPLAINT (BARKING DOG, NEGLECT, E	29	20
	ATT LOCATE	ATTEMPT TO LOCATE	1	1
	ATV/SNOW CC	ATV/SNOWMOBILE COMPLAINT	2	1
	BATTERY	BATTERY (intentional and unlawful touching or strikin	3	1
	CHILD ABUSE	CHILD ABUSE/NEGLECT	5	3
	CHLD CUS	INTERFERE W/CHILD CUSTODY	4	3
	CO CHECK	CO CHECK	2	1
	CONTLD BRN	CONTROLLED BURN	1	1
	CRASH/DEER	CRASH CAR/DEER	2	2
	CRASH/INJUR	CRASH WITH INJURY	2	0
	CRASH/PDO	CRASH PROPERTY DAMAGE ONLY	8	7
	CRIM DAM PR	CRIMINAL DAMAGE TO PROPERTY (VANDALISM)	8	7
	CTZN/ASSIST	CITIZEN ASSISTANCE	8	7
	CVL	CIVIL	14	10
	DEBRIS SPILL	DEBRIS/SPILL ON ROADWAY	2	2
	DIS CONDUCT	DISORDERLY CONDUCT	100	42
	DISREGARD	DISREGARD	3	1
	DNR VIO	DNR VIOLATION	2	1
	DOMESTIC	DOMESTIC	24	8
	DRUG ACTIVIT	DRUG ACTIVITY (POSSESSION, USE, PARAPHERI	12	9
	DRV COMP	DRIVING COMPLAINT (RECKLESS, ROAD RAGE, E	16	10
	ESCORT	ESCORT/CONVOY	17	6
	EXTRA PATRL	EXTRA PATROL	10	9
	FALSE ALARM	FALSE ALARM (BANK, FIRE, COMMERCIAL, RESID	1	0
	FIRE CAR	FIRE CAR	3	0
	FIRE MISC	FIRE MISCELLANEOUS	3	0
	FIRE STRUC	FIRE STRUCTURE	3	0
	FORGERY/FR	FORGERY/FRAUD	12	10
	FOUND ITM/AI	FOUND ITEM/ANIMAL	36	33
	GARBAGE DU	ILLEGAL DUMPING OF TRASH OR DEBRIS	2	2
	GAS SKIP	GAS SKIP	5	5
	HARASS CALL	HARASSING PHONE CALLS	6	6
	HARASSMENT	HARASSMENT	7	6
	HAZ SITUATIC	HAZARDOUS SITUATION	9	5
	HIT & RUN	HIT & RUN / F.PI.PD	5	5
	IMP/ILL PARK	IMPROPERLY/ILLEGALLY PARKED VEHICLE	12	10
	INFO COMPL	INFORMATIONAL COMPLAINT	18	15
	INTOX PED	INTOXICATED PEDESTRIAN	6	3
	INTOX DRIVEF	INTOXICATED DRIVER	6	3
	J/UA ALC PRT	JUVENILE/UNDERAGE ALCOHOL PARTY	5	2

# Department Activity Report

First Date: 09/01/2016

Jurisdiction: LINCOLN911

Last Date: 09/30/2016

Department	Complaint Type	Description	All Units	Primary Unit
<b>MRPD</b>				
	JUV COMP	JUVENILE COMPLAINT	3	3
	LITTERING	LITTERING (depositing in any manner on public/private)	3	2
	LOCKOUT	VEHICLE LOCKOUT	33	27
	LOITERING	LOITERING	2	2
	LOST ITEM/AN	LOST ITEM/ANIMAL	5	3
	MENTAL SUB	MENTAL SUBJECT	11	5
	MISSING PER	MISSING PERSON	1	0
	MOTORIST AS	MOTORIST ASSIST	2	2
	NEIGH COMP	NEIGHBOR COMPLAINT	2	2
	NOISE COMP	NOISE COMPLAINT	20	11
	ODOR INVEST	ODOR INVESTIGATION	1	0
	OPEN DRWIN	OPEN DOOR/WINDOW FOUND	14	7
	ORD VIOLATE	ORDINANCE VIOLATION	3	2
	OTHER OFF	OTHER OFFENSES	2	1
	PED ROADWA	PEDESTRIAN ROADWAY	1	1
	PICKUP PRISC	PICK UP PRISONER/SUBJECT	1	0
	PROB VIO	PROBATION VIOLATION	13	7
	PROP DAM	PROPERTY DAMAGE	4	4
	RCKLS CN/DR	RECKLESS CONDUCT/DRIVING	13	7
	RD SIN COMP	ROAD SIGN COMPLAINT	2	1
	RUNAWAY	RUNAWAY	5	3
	SEX ASSLT A	SEXUAL ASSAULT ADULT	4	2
	SEX ASSLT J	SEXUAL ASSAULT JUVENILE	1	1
	SEX OFFENSE	SEX OFFENSES	1	1
	SHOPLIFTING	SHOPLIFTING	11	7
	SMOKE REPO	SMOKE REPORT	4	2
	STAND BY	STAND-BY	3	3
	STOLEN VEH	STOLEN VEHICLE	1	0
	STOP ARM VIC	STOP ARM VIOLATION	1	1
	SUDDEN DEAT	SUDDEN DEATH	10	2
	SUICIDE ATT	SUICIDE ATTEMPT	3	1
	SUICIDE THRT	SUICIDE THREAT	5	2
	SUSP ACTVTY	SUSPICIOUS ACTIVITY	53	28
	SUSP PERSON	SUSPICIOUS PERSON	13	7
	SUSP VEH	SUSPICIOUS VEHICLE	7	7
	THEFT	THEFT	22	19
	THREAT	THREATS	5	3
	TOBACCO VIC	TOBACCO VIOLATION	2	2
	TRAFF LIGHT	TRAFFIC LIGHT OUT	2	2
	TRAFFIC STOI	TRAFFIC STOP	203	156
	TRAIN CMP/DI	TRAIN COMPLAINT/DERAIL	1	1
	TRESPASSINC	TRESPASSING	5	3
	TRUANCY	TRUANCY	1	1
	VANDALISM	VANDALISM	5	5
	WANTED PER	CHECK RECORD FOR WANTS	28	15
	WELFARE CK	WELFARE CHECK	54	28
<b>Department:</b>			<b>1091</b>	<b>674</b>

# Department Activity Report

*First Date:* 09/01/2016

*Jurisdiction:* LINCOLN911

*Last Date:* 09/30/2016

<i>Department</i>	<i>Complaint Type</i>	<i>Description</i>	<i>All Units</i>	<i>Primary Unit</i>
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<i>Overall:</i>			1091	675
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Lincoln County Humane Society  
Animal Statistics

2016

INCOMING	Jan.	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
<b>Strays</b>													
Cats	17	6	13	10	24	41	20	37	49				217
Dogs	11	6	10	23	10	6	5	14	11				96
Other	0	0	0	0	3	0	1	2	0				6
<b>Surrendors</b>													
Cats	26	11	19	9	11	38	13	19	19				165
Dogs	4	7	5	8	13	8	4	6	3				58
Other	11	1	0	3	2	0	0	0	0				17
<b>Transfer</b>													
Cats	12	17	19	33	1	1	10	0	9				102
Dogs	3	0	4	4	1	1	1	1	3				18
Other	4	0	0	0	0	0	0	0	0				4
<b>Born at Shelter / Foster</b>													
Kittens	0	0	4	0	5	0	3	0	5				17
Puppies	0	0	0	0	0	0	0	0	0				0
<b>Total Incoming</b>	<b>88</b>	<b>48</b>	<b>74</b>	<b>90</b>	<b>70</b>	<b>95</b>	<b>57</b>	<b>79</b>	<b>99</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>700</b>

OUTGOING	Jan.	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
<b>Redeems</b>													
Cats	3	0	7	0	3	6	4	5	5				33
Dogs	12	5	1	11	11	5	4	7	11				67
Other	0	0	0	0	0	0	1	0	0				1
<b>Adoptions</b>													
Cats	77	30	73	31	45	42	52	34	56				440
Dogs	8	19	11	8	12	16	10	7	8				99
Other	0	5	3	1	0	8	0	0	0				17
<b>Euthanasia</b>													
Cats	0	2	0	1	0	1	1	2	1				8
Dogs	1	0	0	4	0	0	0	0	0				5
Other	0	0	0	0	0	0	0	0	0				0
<b>Rescue</b>													
Cats	12	0	0	0	1	0	7	5	12				37
Dogs	0	1	0	2	2	3	1	2	0				11
Other	0	5	5	0	3	0	0	0	1				14
<b>Natural Death</b>													
Cats	0	0	0	0	0	1	3	1	0				5
Dogs	0	0	0	0	0	0	0	0	0				0
Other	0	0	1	0	1	1	0	0	0				3
<b>Total Outgoing</b>	<b>113</b>	<b>67</b>	<b>101</b>	<b>58</b>	<b>78</b>	<b>83</b>	<b>83</b>	<b>63</b>	<b>94</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>740</b>

<b>Currently at Shelter</b>													<b>AVG</b>
Cats	20	35	14	26	42	58	55	37	62				39
Dogs	13	7	6	16	14	6	2	6	9				9
Other	19	8	5	0	0	0	0	0	0				4
<b>Total</b>	<b>52</b>	<b>50</b>	<b>25</b>	<b>42</b>	<b>56</b>	<b>64</b>	<b>57</b>	<b>43</b>	<b>71</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>51</b>
<b>Currently in Foster Care</b>													<b>AVG</b>
Cats	5	4	7	15	4	19	6	11	13				9
Dogs	2	0	0	1	1	2	1	0	0				1
Other	0	0	1	0	0	0	0	0	0				1
<b>Total</b>	<b>7</b>	<b>4</b>	<b>8</b>	<b>16</b>	<b>5</b>	<b>21</b>	<b>7</b>	<b>11</b>	<b>13</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>11</b>
<b>Spay Me</b>													<b>Total</b>
SpayMe Trips #	1	1	1	0	0	1	0	0	0				4
SpayMe LCHS Cats	26	0	12	0	0	4	0	0	0				42
SpayMe LCHS Dogs	0	7	3	0	0	10	0	0	0				20
<b>Total SpayMe</b>	<b>26</b>	<b>7</b>	<b>15</b>	<b>0</b>	<b>0</b>	<b>14</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>62</b>
<b>Adoption Partners</b>													
Petsmart Cat Adoptions	41	0	56	16	31	0	24	0	30				198
Petco Cat Adoptions	0	2	0	2	3	2	0	0	0				9
<b>The Fix Is In</b>													<b>Total</b>
Public Cats	0	25	12	20	15	5	17	12					106
Public Dogs	0	4	3	5	6	5	4	8					35
LCHS Cats	0	5	0	6	1	10	12	7					41
LCHS Dogs	0	0	1	0	2	0	0	1					4
<b>Total SpayMe</b>	<b>0</b>	<b>34</b>	<b>16</b>	<b>31</b>	<b>24</b>	<b>20</b>	<b>33</b>	<b>28</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>186</b>

### Minutes from the LCHS Board meeting held on Wednesday Sept. 14th, 2016

Attendance:

President:	Pat Hoerstmann	Vice President:	Jim Daenicke
Shelter Manager:	Liz Friedenfels	Treasurer:	Kari Kercher
Secretary:	Mary Moscherosch	County Board Rep:	Mike Loka
City Council Rep:	Kandy Peterson	WTA Rep:	Mike Rick
Board members:	Lynn Mai		
Public:	Jo Hoerstmann		

The meeting was called to order by President Pat Hoerstmann.

A motion to approve the minutes from the August 10th meeting was made by Kandy and 2<sup>nd</sup> by Mike Rick. Voted on and approved.

Presidents Report: The land transfer is on hold for now while we wait for paperwork to be signed by the city attorney. As soon as it is settled we can go ahead with the perimeter fence. Pat and Jo are working on getting a few more corporate sponsors for the banquet. Surgical Associates donated \$1000.00.

Pat received the designs for a new sign from Graphic House. He is waiting for the cost quotes. Pat will be attending a Tomahawk city council budget meeting to present our request for an increase in their annual funding.

Per Mar is done with all of the camera work.

Vice President Report: Jim and Sally were on the radio advertising for the bake sale to be held on Thurs. Sept. 15<sup>th</sup>. Jim, Sally, and Liz will be working the bake sale and promoting the fundraiser Give a Dog a Bone.

Treasurers Report: Kari went over the financial report. A motion to approve her report was made by Jim and 2<sup>nd</sup> by Mike Loka. Voted on and approved.

Shelter Manager Report: Liz reported that she and Janet are working on finalizing the audit. Janet will be looking for someone that would cost less to do the audit next year.

Derek is still working on the online licensing.

Flyers with information about dog license requirements will be included with the townships tax paperwork.

Liz has all of the snow removal plans in order for the coming winter. When we spread salt we need to use the special salt (Urea) that is pet safe and less corrosive.

Josh will be putting sealer on all of the concrete areas around the shelter.

Other Business: Johanna went over how the plans for the banquet are coming. She also discussed Thrivent and how helpful the grants they approved for their members has helped with our fundraising.

A motion to adjourn was made by Kandy and 2<sup>nd</sup> by Mike Loka

Upcoming board meeting dates:

Wed.	October 12, 2016
Wed.	November 16 <sup>th</sup> , 2016

3:13 PM

10/03/16

Cash Basis

**Lincoln County Humane Society**  
**Profit & Loss Expense Detail**  
 September 2016

Type	Date	Num	Name	Memo	Paid Amount
<b>Ordinary Income/Expense</b>					
<b>Expense</b>					
<b>EXPENSES</b>					
<b>Animal Related Expenses</b>					
<b>Cat litter</b>					
Bill	09/02/2016	9/2/16	Colleen Woller.	Cat litter	69.90
Bill	09/07/2016		Colleen Woller.	Litter	83.88
Check	09/08/2016	Debit	Menards	Litter	139.80
Bill	09/09/2016	Litter	Mary Bootz.	Litter	40.00
Bill	09/16/2016	9/16/16	Colleen Woller.	Litter	69.90
<b>Total Cat litter</b>					<b>403.48</b>
<b>Food</b>					
Bill	09/13/2016	7/31/16	Merrill Veterinary Clinic	Pilcher's Food	13.30
Check	09/14/2016	Debit	Petsmart	Food	25.37
Check	09/23/2016	Debit	Petsmart	Milk Supplement, B...	98.45
<b>Total Food</b>					<b>137.12</b>
<b>Medical - Surgeries/ Exams/Euth</b>					
Bill	09/02/2016	Maggie - kitten	Dana Draeger.	Maggie - kitten spay	100.00
Bill	09/06/2016	Leo	Matthew Schull.	Leo - kitten	100.00
Bill	09/06/2016	1277	The Fix Is In, Inc	Rex - dog, 7 kittens	351.00
Bill	09/06/2016	1271	The Fix Is In, Inc	Gus & Gertie (kittens)	70.00
Bill	09/09/2016	Chad & Mar...	Jensen & Jayden Richards.	Chad & Marcus - kit...	200.00
Bill	09/09/2016	44457	Pat Hoerstman	Cat Exam	137.14
Bill	09/19/2016	8/31/16	Merrill Veterinary Clinic	Mangee - cat (emer...	95.00
Bill	09/19/2016	8/31/16	Merrill Veterinary Clinic	Prince - kitten - tail ...	256.75
Bill	09/19/2016	1293	The Fix Is In, Inc	2 kitten neuters	60.00
<b>Total Medical - Surgeries/ Exams/Euth</b>					<b>1,369.89</b>
<b>Cremation Expense</b>					
Bill	09/07/2016	3086	Peaceful Pines Pet Memorials, Inc.	8/9/16	20.00
Bill	09/19/2016	8/31/16	Merrill Veterinary Clinic	Mangee - Cat	20.00
<b>Total Cremation Expense</b>					<b>40.00</b>
<b>Medical Supplies</b>					
Bill	09/06/2016	65871	Wisconsin Valley Veterinary Services	Fel-o-Guard	287.22
Check	09/06/2016	debit	Amazon.com	Lysine	96.50
Bill	09/07/2016	64785	Wisconsin Valley Veterinary Services	foster kitten exam	66.50
Bill	09/07/2016	65014	Wisconsin Valley Veterinary Services	Dogs w/ quills	220.00
Bill	09/07/2016	65455	Wisconsin Valley Veterinary Services	kitten exam	25.00
Bill	09/09/2016	3005597529	Idexx Laboratories	8/1/16	569.07
<b>Total Medical Supplies</b>					<b>1,264.29</b>
<b>Dog License to County</b>					
Bill	09/07/2016	4261-4291	Lincoln County County Treasurer	4261-4291	694.50
<b>Total Dog License to County</b>					<b>694.50</b>
<b>Red Dingo Tags</b>					
Bill	09/07/2016	8/31/16	Red Dingo Inc	5 tags	37.50
Bill	09/21/2016	Tag	Barb Anderson.	Tag Reimbursement	15.00
<b>Total Red Dingo Tags</b>					<b>52.50</b>
<b>Microchip</b>					
Bill	09/13/2016	SIUN8961275	Pethealth Services	Chip Registration	29.10
<b>Total Microchip</b>					<b>29.10</b>
<b>Other Animal Related Expenses</b>					
Bill	09/07/2016	10653	Willow Springs Garden, LLC	5 Pre-paid vouchers	100.00
Bill	09/23/2016	Parker	Michelle Gaeu.	Parker - kitten neuter	100.00
<b>Total Other Animal Related Expenses</b>					<b>200.00</b>
<b>Total Animal Related Expenses</b>					<b>4,190.88</b>
<b>Total EXPENSES</b>					<b>4,190.88</b>

3:13 PM  
10/03/16  
Cash Basis

Lincoln County Humane Society  
Profit & Loss Expense Detail  
September 2016

Type	Date	Num	Name	Memo	Paid Amount
<b>Fundraising Expenses</b>					
<b>Printing</b>					
Bill	09/19/2016	10/5/16	Digicopy	Banquet Tickets	220.00
Total Printing					220.00
<b>Prizes</b>					
Bill	09/13/2016	Raffle	Janet Reiss	Raffle	50.00
Total Prizes					50.00
<b>PayPal Expense</b>					
Deposit	09/30/2016		Paypal	Sep. PayPal fees	7.46
Total PayPal Expense					7.46
Total Fundraising Expenses					277.46
<b>Office Related Expenses</b>					
<b>Licenses and Permits</b>					
Check	09/20/2016	Debit	Department of Regulation & Licensing	2016-2017 Dog Sell...	128.13
Total Licenses and Permits					128.13
<b>Domain/QuickBooks/Software</b>					
Check	09/07/2016	Debit	Carbonite	Computer Back-up	59.99
Total Domain/QuickBooks/Software					59.99
<b>Professional Fees</b>					
Bill	09/23/2016	1420	Janet Kluterman.	September Reconci...	100.00
Total Professional Fees					100.00
<b>Postage</b>					
Check	09/06/2016	Debit	Post Master	Newsletter	9.03
Total Postage					9.03
Total Office Related Expenses					297.15
<b>Payroll Expenses</b>					
<b>Hourly Employees</b>					
Paycheck	09/02/2016	9901	Amber L Nagel		120.00
Paycheck	09/02/2016	9900	Andrea L Nicholson		697.50
Paycheck	09/02/2016	9899	Bonnyjean M Graap		178.88
Paycheck	09/02/2016	9898	Brittany B Graap		43.13
Paycheck	09/02/2016	9897	Kassandra A Boyce		566.44
Paycheck	09/02/2016	9897	Kassandra A Boyce		127.20
Paycheck	09/02/2016	9896	Misty L Wirt		555.13
Paycheck	09/02/2016	9896	Misty L Wirt		71.92
Paycheck	09/02/2016	9895	Tiffany K Tupa		847.50
Paycheck	09/02/2016	9894	Timothy A Becker		151.88
Paycheck	09/16/2016	9928	Amber L Nagel		116.25
Paycheck	09/16/2016	9929	Andrea L Nicholson		577.50
Paycheck	09/16/2016	9930	Bonnyjean M Graap		188.81
Paycheck	09/16/2016	9931	Brittany B Graap		45.00
Paycheck	09/16/2016	9933	Kassandra A Boyce		504.83
Paycheck	09/16/2016	9933	Kassandra A Boyce		71.52
Paycheck	09/16/2016	9934	Misty L Wirt		476.47
Paycheck	09/16/2016	9934	Misty L Wirt		53.92
Paycheck	09/16/2016	9935	Tiffany K Tupa		646.93
Paycheck	09/16/2016	9935	Tiffany K Tupa		29.66
Paycheck	09/16/2016	9936	Timothy A Becker		127.50
Paycheck	09/16/2016	9936	Timothy A Becker		22.50
Paycheck	09/30/2016	9952	Amber L Nagel		157.50
Paycheck	09/30/2016	9953	Andrea L Nicholson		642.50
Paycheck	09/30/2016	9954	Bonnyjean M Graap		200.74
Paycheck	09/30/2016	9955	Kassandra A Boyce		473.03
Paycheck	09/30/2016	9955	Kassandra A Boyce		119.25
Paycheck	09/30/2016	9956	Misty L Wirt		615.82
Paycheck	09/30/2016	9957	Tiffany K Tupa		813.60
Paycheck	09/30/2016	9958	Timothy A Becker		153.75
Total Hourly Employees					9,396.66

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Cash Basis

**Lincoln County Humane Society**  
**Profit & Loss Expense Detail**  
**September 2016**

Type	Date	Num	Name	Memo	Paid Amount
<b>Manager Salary</b>					
Paycheck	09/02/2016	9893	Elizabeth K Friedenfels		1,403.85
Paycheck	09/16/2016	9932	Elizabeth K Friedenfels		1,403.85
Paycheck	09/30/2016	9951	Elizabeth K Friedenfels		1,403.85
<b>Total Manager Salary</b>					<b>4,211.55</b>
<b>Federal Payroll Tax Expense</b>					
Paycheck	09/02/2016	9893	Elizabeth K Friedenfels		86.55
Paycheck	09/02/2016	9893	Elizabeth K Friedenfels		20.23
Paycheck	09/02/2016	9901	Amber L Nagel		7.44
Paycheck	09/02/2016	9901	Amber L Nagel		1.74
Paycheck	09/02/2016	9900	Andrea L Nicholson		43.24
Paycheck	09/02/2016	9900	Andrea L Nicholson		10.12
Paycheck	09/02/2016	9899	Bonnyjean M Graap		11.09
Paycheck	09/02/2016	9899	Bonnyjean M Graap		2.60
Paycheck	09/02/2016	9898	Brittany B Graap		2.68
Paycheck	09/02/2016	9898	Brittany B Graap		0.63
Paycheck	09/02/2016	9897	Kassandra A Boyce		43.01
Paycheck	09/02/2016	9897	Kassandra A Boyce		10.06
Paycheck	09/02/2016	9896	Misty L Wirt		38.88
Paycheck	09/02/2016	9896	Misty L Wirt		9.10
Paycheck	09/02/2016	9895	Tiffany K Tupa		52.54
Paycheck	09/02/2016	9895	Tiffany K Tupa		12.28
Paycheck	09/02/2016	9894	Timothy A Becker		9.42
Paycheck	09/02/2016	9894	Timothy A Becker		2.21
Paycheck	09/16/2016	9928	Amber L Nagel		7.20
Paycheck	09/16/2016	9928	Amber L Nagel		1.68
Paycheck	09/16/2016	9929	Andrea L Nicholson		35.81
Paycheck	09/16/2016	9929	Andrea L Nicholson		8.37
Paycheck	09/16/2016	9930	Bonnyjean M Graap		11.70
Paycheck	09/16/2016	9930	Bonnyjean M Graap		2.74
Paycheck	09/16/2016	9931	Brittany B Graap		2.79
Paycheck	09/16/2016	9931	Brittany B Graap		0.65
Paycheck	09/16/2016	9932	Elizabeth K Friedenfels		86.54
Paycheck	09/16/2016	9932	Elizabeth K Friedenfels		20.24
Paycheck	09/16/2016	9933	Kassandra A Boyce		35.73
Paycheck	09/16/2016	9933	Kassandra A Boyce		8.36
Paycheck	09/16/2016	9934	Misty L Wirt		32.88
Paycheck	09/16/2016	9934	Misty L Wirt		7.69
Paycheck	09/16/2016	9935	Tiffany K Tupa		41.95
Paycheck	09/16/2016	9935	Tiffany K Tupa		9.81
Paycheck	09/16/2016	9936	Timothy A Becker		9.30
Paycheck	09/16/2016	9936	Timothy A Becker		2.17
Paycheck	09/30/2016	9951	Elizabeth K Friedenfels		86.54
Paycheck	09/30/2016	9951	Elizabeth K Friedenfels		20.24
Paycheck	09/30/2016	9952	Amber L Nagel		9.77
Paycheck	09/30/2016	9952	Amber L Nagel		2.29
Paycheck	09/30/2016	9953	Andrea L Nicholson		39.83
Paycheck	09/30/2016	9953	Andrea L Nicholson		9.32
Paycheck	09/30/2016	9954	Bonnyjean M Graap		12.45
Paycheck	09/30/2016	9954	Bonnyjean M Graap		2.91
Paycheck	09/30/2016	9955	Kassandra A Boyce		36.72
Paycheck	09/30/2016	9955	Kassandra A Boyce		8.58
Paycheck	09/30/2016	9956	Misty L Wirt		38.18
Paycheck	09/30/2016	9956	Misty L Wirt		8.93
Paycheck	09/30/2016	9957	Tiffany K Tupa		50.44
Paycheck	09/30/2016	9957	Tiffany K Tupa		11.80
Paycheck	09/30/2016	9958	Timothy A Becker		9.53
Paycheck	09/30/2016	9958	Timothy A Becker		2.23
<b>Total Federal Payroll Tax Expense</b>					<b>1,039.19</b>

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Cash Basis

**Lincoln County Humane Society**  
**Profit & Loss Expense Detail**  
 September 2016

Type	Date	Num	Name	Memo	Paid Amount
<b>Unemployment Expense</b>					
Paycheck	09/02/2016	9893	Elizabeth K Friedenfels		0.00
Paycheck	09/02/2016	9901	Amber L Nagel		0.72
Paycheck	09/02/2016	9901	Amber L Nagel		3.36
Paycheck	09/02/2016	9900	Andrea L Nicholson		19.53
Paycheck	09/02/2016	9899	Bonnyjean M Graap		5.00
Paycheck	09/02/2016	9898	Brittany B Graap		0.26
Paycheck	09/02/2016	9898	Brittany B Graap		1.21
Paycheck	09/02/2016	9897	Kassandra A Boyce		19.42
Paycheck	09/02/2016	9896	Misty L Wirt		17.56
Paycheck	09/02/2016	9895	Tiffany K Tupa		12.08
Paycheck	09/02/2016	9894	Timothy A Becker		4.26
Paycheck	09/16/2016	9928	Amber L Nagel		0.69
Paycheck	09/16/2016	9928	Amber L Nagel		3.26
Paycheck	09/16/2016	9929	Andrea L Nicholson		16.17
Paycheck	09/16/2016	9930	Bonnyjean M Graap		5.29
Paycheck	09/16/2016	9931	Brittany B Graap		0.27
Paycheck	09/16/2016	9931	Brittany B Graap		1.26
Paycheck	09/16/2016	9932	Elizabeth K Friedenfels		0.00
Paycheck	09/16/2016	9933	Kassandra A Boyce		16.14
Paycheck	09/16/2016	9934	Misty L Wirt		14.85
Paycheck	09/16/2016	9935	Tiffany K Tupa		0.00
Paycheck	09/16/2016	9936	Timothy A Becker		4.20
Paycheck	09/30/2016	9951	Elizabeth K Friedenfels		0.00
Paycheck	09/30/2016	9952	Amber L Nagel		0.95
Paycheck	09/30/2016	9952	Amber L Nagel		4.41
Paycheck	09/30/2016	9953	Andrea L Nicholson		17.99
Paycheck	09/30/2016	9954	Bonnyjean M Graap		5.62
Paycheck	09/30/2016	9955	Kassandra A Boyce		16.58
Paycheck	09/30/2016	9956	Misty L Wirt		17.24
Paycheck	09/30/2016	9957	Tiffany K Tupa		0.00
Paycheck	09/30/2016	9958	Timothy A Becker		4.30
<b>Total Unemployment Expense</b>					<b>212.62</b>
<b>Employee Health Insurance</b>					
Check	09/01/2016	debit	SHOP Marketplace		429.55
Paycheck	09/02/2016	9893	Elizabeth K Friedenfels		-8.00
Paycheck	09/16/2016	9932	Elizabeth K Friedenfels		-8.00
Paycheck	09/30/2016	9951	Elizabeth K Friedenfels		-8.00
<b>Total Employee Health Insurance</b>					<b>405.55</b>
<b>Total Payroll Expenses</b>					<b>15,265.57</b>
<b>Shelter Expenses</b>					
<b>Security Services</b>					
Bill	09/06/2016	1569585	Per Mar Security Services	Quarterly	451.06
<b>Total Security Services</b>					<b>451.06</b>
<b>Repairs</b>					
Check	09/07/2016	9/7/16	Menards	Concrete Seal	1,021.28
<b>Total Repairs</b>					<b>1,021.28</b>
<b>Supplies</b>					
Bill	09/02/2016	9/2/16	Colleen Woller.	vinegar	1.98
Check	09/06/2016	Debit	Doterra	Oils	74.78
Check	09/06/2016	debit	Amazon.com	scratchers	139.18
Bill	09/07/2016	Litter Pans	Wes Schoepke	Metal Litter Pans	168.86
Bill	09/07/2016		Colleen Woller.	Supplies	15.96
Check	09/14/2016	Debit	Petsmart	Turtle Tank supplies	231.35
Check	09/23/2016	Debit	Petsmart	Flea Tick Treatment	21.48
Check	09/23/2016	Debit	Menards	Seal for Concrete	516.00
<b>Total Supplies</b>					<b>1,169.59</b>
<b>Electric/Gas</b>					
Bill	09/19/2016	10/3/16	Wisconsin Public Service	Due 10/3/16	463.62
<b>Total Electric/Gas</b>					<b>463.62</b>

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10/03/16  
Cash Basis

**Lincoln County Humane Society**  
**Profit & Loss Expense Detail**  
September 2016

Type	Date	Num	Name	Memo	Paid Amount
<b>Insurance (Gen'l Lia, Vehicle)</b>					
Bill	09/23/2016	10/3/16	West Bend Mutual Insurance Company	Policy # 1396432 8/...	5,954.00
Bill	09/23/2016	10/3/16	West Bend Mutual Insurance Company	Policy #1396433 N...	567.00
Total Insurance (Gen'l Lia, Vehicle)					6,521.00
<b>Telephone</b>					
Bill	09/19/2016	9/13/16	Cellcom Rhinelander PCS	Phone	169.91
Total Telephone					169.91
<b>Vehicle</b>					
Check	09/11/2016	Debit	Kwik Trip	Gasoline	39.60
Bill	09/13/2016	9/20/16	Kwik Trip	Gas	113.55
Total Vehicle					153.15
Total Shelter Expenses					9,949.61
Total Expense					29,980.67
Net Ordinary Income					-29,980.67
<b>Net Income</b>					<b>-29,980.67</b>

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Cash Basis

Lincoln County Humane Society  
Profit & Loss  
September 2016

	Sep 16	Budget	Jan - Sep 16	YTD Budget	Annual Budget
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
<b>LCHS INCOME</b>					
<b>Animal Related Income</b>					
Surrender Fees	110.00	166.67	2,119.00	1,500.00	2,000.00
Adoption Fees	2,760.00	3,500.00	35,627.51	31,500.00	42,000.00
Reclamation Fees	15.00	83.33	838.00	750.01	1,000.00
Dog License-Public	220.00	0.00	8,545.00	6,375.00	8,500.00
Dog License-County	0.00	0.00	42,748.50	44,000.00	44,000.00
Red Dingo Tags	75.00	91.67	692.00	825.00	1,100.00
Microchip	0.00	83.33	714.00	750.00	1,000.00
Other Animal Related Income	227.00		2,485.00		
<b>Total Animal Related Income</b>	<b>3,407.00</b>	<b>3,925.00</b>	<b>93,769.01</b>	<b>85,700.01</b>	<b>99,600.00</b>
<b>Fundraising Income</b>					
Grant Money	886.00		886.00		
Aluminum Cans	2,050.12		7,087.68		
Donation Banks	505.47		3,995.67		
Sales/General Event Income	801.44		17,387.11		
Registration Fee	0.00		2,262.00		
Tickets	1,590.00		2,100.00		
Event Sponsorships	7,705.00		13,965.00		
Raffle	2,463.53		15,621.46		
Passive Fundraisers	698.75		1,869.76		
Other Fundraising Income	0.00		440.00		
Fundraising Income - Other	0.00	0.00	0.00	55,500.00	74,000.00
<b>Total Fundraising Income</b>	<b>16,700.31</b>	<b>0.00</b>	<b>65,614.68</b>	<b>55,500.00</b>	<b>74,000.00</b>
<b>Donation Income</b>					
Pet Honorarium	0.00		20.00		
Paypal Income	110.00		541.00		
General Donation	830.00	2,500.00	20,305.46	22,500.00	30,000.00
Memorial Income	1,440.00	1,000.00	8,925.27	9,000.00	12,000.00
<b>Total Donation Income</b>	<b>2,380.00</b>	<b>3,500.00</b>	<b>29,791.73</b>	<b>31,500.00</b>	<b>42,000.00</b>
<b>Municipal Funding</b>					
County Installments	0.00	0.00	26,250.00	26,250.00	35,000.00
City of Tomahawk	0.00	0.00	1,500.00	1,500.00	1,500.00
City of Merrill	0.00	0.00	15,000.00	15,000.00	15,000.00
City of Maine	0.00	0.00	1,750.00	750.00	1,000.00
<b>Total Municipal Funding</b>	<b>0.00</b>	<b>0.00</b>	<b>44,500.00</b>	<b>43,500.00</b>	<b>52,500.00</b>
<b>Other</b>					
Bank Interest	8.08	16.67	153.97	150.00	200.00
Other Income	0.00		228.18		
<b>Total Other</b>	<b>8.08</b>	<b>16.67</b>	<b>382.15</b>	<b>150.00</b>	<b>200.00</b>
<b>Total LCHS INCOME</b>	<b>22,495.39</b>	<b>7,441.67</b>	<b>234,057.57</b>	<b>216,350.01</b>	<b>268,300.00</b>
<b>Total Income</b>	<b>22,495.39</b>	<b>7,441.67</b>	<b>234,057.57</b>	<b>216,350.01</b>	<b>268,300.00</b>
<b>Expense</b>					
<b>EXPENSES</b>					
<b>Animal Related Expenses</b>					
Spay Me	0.00		4,282.00		
Cat litter	403.48	166.67	1,364.57	1,500.01	2,000.00
Food	137.12	41.66	1,783.81	374.99	500.00
Medical - Surgeries/ Exams/Euth	1,369.89	1,666.67	25,446.20	15,000.00	20,000.00
Cremation Expense	40.00	41.67	420.00	375.00	500.00
Medical Supplies	1,264.29	1,666.67	8,288.31	14,999.99	20,000.00
Dog License to County	694.50	0.00	7,754.50	5,625.00	7,500.00
Sales Tax	0.00	208.34	2,071.40	1,875.01	2,500.00
Red Dingo Tags	52.50	58.33	307.00	525.00	700.00
Microchip	29.10	458.34	3,749.29	4,125.00	5,500.00
Other Animal Related Expenses	200.00		241.49		
<b>Total Animal Related Expenses</b>	<b>4,190.88</b>	<b>4,308.35</b>	<b>55,708.57</b>	<b>44,400.00</b>	<b>59,200.00</b>
<b>Total EXPENSES</b>	<b>4,190.88</b>	<b>4,308.35</b>	<b>55,708.57</b>	<b>44,400.00</b>	<b>59,200.00</b>

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10/03/16

Cash Basis

**Lincoln County Humane Society**  
**Profit & Loss**  
**September 2016**

	Sep 16	Budget	Jan - Sep 16	YTD Budget	Annual Budget
<b>Fundraising Expenses</b>					
Food	0.00		45.34		
Supplies	0.00		1,136.73		
Printing	220.00		1,431.96		
Pavers/Tiles	0.00		553.20		
Prizes	50.00		650.00		
PayPal Expense	7.46		29.31		
Other Fundraising Expenses	0.00		56.67		
Fundraising Expenses - Other	0.00	816.66	0.00	7,349.99	9,800.00
<b>Total Fundraising Expenses</b>	<b>277.46</b>	<b>816.66</b>	<b>3,903.21</b>	<b>7,349.99</b>	<b>9,800.00</b>
<b>Office Related Expenses</b>					
Computer Purchase	0.00		635.58		
Bank Fees	0.00		65.00		
Licenses and Permits	128.13	25.00	227.55	225.00	300.00
Domain/QuickBooks/Software	59.99	83.33	867.34	750.00	1,000.00
Professional Fees	100.00	125.00	900.00	5,125.00	5,500.00
Office Supplies / Equipment	0.00	166.67	2,259.05	1,500.00	2,000.00
Postage	9.03	41.67	372.51	375.00	500.00
Customer Returned Check	0.00		100.00		
Staff Meetings	0.00	41.66	189.28	374.99	500.00
Uniforms	0.00		1,093.24		
Other Office Related Expenses	0.00		26.38		
<b>Total Office Related Expenses</b>	<b>297.15</b>	<b>483.33</b>	<b>6,735.93</b>	<b>8,349.99</b>	<b>9,800.00</b>
<b>Payroll Expenses</b>					
Hourly Employees	9,396.66	6,083.34	60,961.59	54,750.01	73,000.00
Manager Salary	4,211.55	2,916.67	28,077.00	26,250.00	35,000.00
Federal Payroll Tax Expense	1,039.19	666.67	6,807.17	6,000.00	8,000.00
Unemployment Expense	212.62	250.00	2,050.67	2,250.00	3,000.00
Employee Health Insurance	405.55		1,232.65		
Workers' Compensation	0.00	250.00	0.00	2,250.00	3,000.00
<b>Total Payroll Expenses</b>	<b>15,265.57</b>	<b>10,166.68</b>	<b>99,129.28</b>	<b>91,500.01</b>	<b>122,000.00</b>
<b>Shelter Expenses</b>					
Conference Expense	0.00		200.00		
Security Services	451.06	75.00	1,286.62	675.00	900.00
Staff Education	0.00	41.67	105.63	375.00	500.00
Equipment	0.00	125.00	1,041.30	1,125.00	1,500.00
Repairs	1,021.28	166.66	1,875.28	1,499.99	2,000.00
Supplies	1,169.59	83.34	5,434.86	750.01	1,000.00
Electric/Gas	463.62	833.33	5,220.27	7,500.00	10,000.00
Insurance (Gen'l Lia, Vehicle)	6,521.00	425.00	9,922.00	3,825.00	5,100.00
Telephone	169.91	225.00	3,669.81	2,025.00	2,700.00
Vehicle	153.15	208.33	22,425.94	27,875.00	28,500.00
Water	0.00	208.33	1,586.71	1,875.01	2,500.00
Waste Removal	0.00	358.33	3,098.35	3,225.00	4,300.00
Mortgage Interest Expense	0.00		644.21		
Other Shelter Expenses	0.00	0.00	170.00	8,200.00	8,200.00
<b>Total Shelter Expenses</b>	<b>9,949.61</b>	<b>2,749.99</b>	<b>56,680.98</b>	<b>58,950.01</b>	<b>67,200.00</b>
<b>Total Expense</b>	<b>29,980.67</b>	<b>18,525.01</b>	<b>222,157.97</b>	<b>210,550.00</b>	<b>268,000.00</b>
<b>Net Ordinary Income</b>	<b>-7,485.28</b>	<b>-11,083.34</b>	<b>11,899.60</b>	<b>5,800.01</b>	<b>300.00</b>
<b>Other Income/Expense</b>					
Other Income					
Building Fund Income	0.00		153,760.00		
<b>Total Other Income</b>	<b>0.00</b>		<b>153,760.00</b>		
<b>Other Expense</b>					
New Shelter Expenses					
Construction Expenses	0.00		150,638.25		
Appliances/Furnishings	0.00		8,579.69		
New Shelter Expenses - Other	0.00		1,642.92		
<b>Total New Shelter Expenses</b>	<b>0.00</b>		<b>160,860.86</b>		
<b>Total Other Expense</b>	<b>0.00</b>		<b>160,860.86</b>		
<b>Net Other Income</b>	<b>0.00</b>		<b>-7,100.86</b>		
<b>Net Income</b>	<b>-7,485.28</b>	<b>-11,083.34</b>	<b>4,798.74</b>	<b>5,800.01</b>	<b>300.00</b>

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10/03/16  
Accrual Basis

Lincoln County Humane Society  
**Balance Sheet**  
As of September 30, 2016

	<u>Sep 30, 16</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
Expense Checking Account	120,811.89
PayPal Checking (RVB)	425.41
Buddy & Tar Savings	398.37
Associated Bank	1,860.92
RVSB - Building Fund	65,155.78
PayPal	866.69
<b>Total Checking/Savings</b>	<u>189,519.06</u>
<b>Other Current Assets</b>	
CD #700344021	10,000.00
CD #700366339	2,050.00
<b>Total Other Current Assets</b>	<u>12,050.00</u>
<b>Total Current Assets</b>	201,569.06
<b>Fixed Assets</b>	
Accumulated Depreciation	-12,755.19
Equipment	26,498.52
<b>Total Fixed Assets</b>	<u>13,743.33</u>
<b>TOTAL ASSETS</b>	<u><u>215,312.39</u></u>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
Sales Tax Payables	669.70
<b>Total Accounts Payable</b>	669.70
<b>Other Current Liabilities</b>	
Payroll Liabilities	
Payroll Tax Liabilities	4,183.82
<b>Total Payroll Liabilities</b>	<u>4,183.82</u>
<b>Total Other Current Liabilities</b>	<u>4,183.82</u>
<b>Total Current Liabilities</b>	<u>4,853.52</u>
<b>Total Liabilities</b>	4,853.52
<b>Equity</b>	
Fund Balance	202,170.56
Net Income	8,288.31
<b>Total Equity</b>	<u>210,458.87</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>215,312.39</u></u>

3:08 PM  
10/03/16  
Accrual Basis

**Lincoln County Humane Society**  
**Balance Sheet**  
As of September 30, 2016

	Sep 30, 16
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
Expense Checking Account	120,811.89
PayPal Checking (RVB)	425.41
Buddy & Tar Savings	398.37
Associated Bank	1,860.92
RVSB - Building Fund	65,155.78
PayPal	866.69
<b>Total Checking/Savings</b>	189,519.06
<b>Other Current Assets</b>	
CD #700344021	10,000.00
CD #700366339	2,050.00
<b>Total Other Current Assets</b>	12,050.00
<b>Total Current Assets</b>	201,569.06
<b>Fixed Assets</b>	
Accumulated Depreciation	-12,755.19
Equipment	26,498.52
<b>Total Fixed Assets</b>	13,743.33
<b>TOTAL ASSETS</b>	<b>215,312.39</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
Sales Tax Payables	669.70
<b>Total Accounts Payable</b>	669.70
<b>Other Current Liabilities</b>	
Payroll Liabilities	
Payroll Tax Liabilities	4,183.82
<b>Total Payroll Liabilities</b>	4,183.82
<b>Total Other Current Liabilities</b>	4,183.82
<b>Total Current Liabilities</b>	4,853.52
<b>Total Liabilities</b>	4,853.52
<b>Equity</b>	
Fund Balance	202,170.56
Net Income	8,288.31
<b>Total Equity</b>	210,458.87
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>215,312.39</b>

## Shelter Report

### September 2016

#### **Animals:**

The animals are doing well. The two kittens that came in to us with ringworm have been treated successfully and moved into the main area after being cleared by the vet. In the old building, ringworm spread quickly and half our cat population could infect within days. We were able to contain the infection within the two kittens and prevented the spread throughout the rest of the building.

#### **Staff:**

Our staff is doing well. We have modified some of our volunteer activity and are now requesting any minors have an adult with them during their volunteer hours.

#### **Events & Activities:**

The Petsmart Adoption Event went well. Tiff & Misty attended Saturday while Kassie & Amber went on Sunday. On Saturday, 4 cats were adopted. We are still unable to bring as many dogs as Petsmart staff would like due to behavior concerns but we went Diablo on both days and he did very well with the public.

The audit with Schenck Accounting is almost complete. The 990 tax form and financial reports will be provided at the board meeting for final review.

The banquet is fast approaching! Johanna and Renee have solicited almost \$11,000 in event sponsorships. We have also sold over \$4,000 in tickets for the event. We will be doing the set-up the morning of the event this year.

The land swap with the city is almost complete. Pat met with Chad Koehler about the fence. Chad will be sending a quote to be discussed at the meeting.

Lincoln County Humane Society  
Board of Directors Agenda  
5:00 pm – October 12, 2016  
LCHS Building

Discuss and approve the following agenda items:

1. Minutes from previous meeting
2. Reports from Officers:
  - President
  - Vice President
  - Secretary
  - Treasurer
3. Volunteer Coordinator:
4. Shelter Manager:
5. Old Business:
  - Progress with online dog Licensing
  - Fall Ride Bake Sale
  - Banquet
  - Land Transfer progress
6. New Business:
7. Public Comments:
8. Open Discussion:

9. Upcoming Meeting: Wed. November 16, 2016

10. Adjourn: