

Transit Meeting
June 7, 2016

Present; Mr. Rick Blake –Chairman, Mr. Steve Willis, Mr. Gordon Geiger, Ms. Sue Kunkel, Mr. Tony Kusserow and Rich Grenfell – Transit Administrator.

No Public Comment.

A motion to approve the minutes of the May 16, 2016 meeting was made by Mr. Willis and seconded by Mr. Geiger. C.U.

The Transit Commission was informed that both Eagle Construction and Altmann Construction were allowed by WisDOT review, to submit the missing required FTA documents to complete their bid/offer packages to deem them both responsive bidders. The Transit Commission reviewed the Bid/Offer prepared by Altmann Construction, Wisconsin Rapids as negotiated with alternates;

- Alt (1) – eliminate the perimeter masonry (east, west & south sides of building)
- Alt (2) – add (2) furnaces
- Alt (3) – eliminate pressure washers
- Alt (4) – eliminate concrete approach

Altmann Construction bid /Offer	\$208,785
Total Project funding approved in 2013	\$200,000
Funding Shortfall	\$8,785

It was discussed by the Transit Commission that we do have an approved 2015 FTA Grant in the amount of \$50,000 to supplement this project, however there is a statewide shortfall with limited funding available. WisDOT will inform Merrill of any funds that may become available by percentage sometime mid-summer or early fall.

The Commission was also informed that the City’s thoroughfare between Blaine St. and the City Garage is slated for replacement and will include the concrete approach for the bus storage facility in 2017 if Transit Capital funding is not available.

A motion to accept the Altmann Construction Bid/ Offer of \$208,785 (two hundred eight thousand seven hundred and eighty five dollars) was made by Ms. Kunkel and seconded by Mr. Geiger. Carried unanimously. An amendment to the motion was made by Ms. Kunkel and seconded by Mr. Geiger to present the approved Bid/ Offer from Altmann Construction in the amount of \$208,785 to WisDOT for final review and approval. Carried unanimously.

A motion to utilize the Transit Non-Lapsing account to fund the remaining deficit of the 2016 BSF MERRILL bus storage facility renovation project and continued services of Becher/Hoppe in the amount of \$12,785.00 as presented;

Altmann Construction - * **\$8,785** (project completion).

**\$0.00 contingency allowance in contracted services. Other, unknown “ project site specific” costs to be incurred by Transit.*

Becher/ Hoppe Services –*R.Grenfell estimates 30 hrs* - **\$4,000.**

A motion to approve the proposed expenditures as presented, with the understanding of additional unknown project expenses to be incurred by Transit was made by Ms. Kunkel and seconded by Mr. Willis. Carried Unanimously.

Next Transit Commission meeting; **Monday July 18, 2016**

A motion to adjourn was made by Ms Kunkel and seconded by Mr. Geiger