

Transit Meeting  
March 21, 2016

Present; Mr. Steve Willis, Mr. Gordon Geiger, Ms. Sue Kunkel, and Rich Grenfell – Transit Administrator.

Absent; Mr. Rick Blake –Chairman, Mr. Tony Kusserow.

Ms. Kunkel acted as Chair-Proxy.

No Public Comment.

A motion to approve the minutes of the February 15, 2016 meeting was made by Mr. Geiger and seconded by Mr. Willis. C.U.

The Transit Commission reviewed the 2016 Substance Abuse Policy. A motion to adopt the Policy was made by Mr. Willis and seconded by Mr. Geiger. C.U.

The Transit Commission reviewed the 2016 Title VI / Civil Rights Policy. A motion to adopt the Policy was made by Mr. Willis and seconded by Mr. Geiger. C.U.

The Transit Commission discussed the Minority Representation Data Collection Form (Title VI Policy), The present members signed and submitted the form to be included in our policy records.

The Transit Commission reviewed the current Child / Student Safety Procedures and discussed the relevance of these policies, to include the MAPS provided electronic I-Pad devices. A motion to ratify the existing policy was made by Mr. Geiger and seconded by Mr. Willis. C.U.

Administrator's Report:

- 1) The Commission reviewed Transit Coordinator - Brad Brummond's (6) month evaluation.
- 2) The Commission was informed of the progress leading to the start of the Bus storage Facility renovation project. The project has been published as required, however, there is still a delay in the process of posting it on the WisDOT Capital Project's website.

A motion to approve the Administrator's report was made by Mr Willis and seconded by Mr. Geiger. C.U.

Next Transit Commission meeting; **Monday April 18, 2016**

A motion to adjourn was made by M Geiger and seconded by Mr. Willis

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