

**T. B. Scott Free Library Board of Trustees**  
**REGULAR MEETING**  
**March 16<sup>th</sup>, 2016**  
**Minutes**

**1. Opening**

President Mike Geisler called the Regular Meeting of the Board of Trustees to order at 4:00 p.m. in the Library Board Room. Present: Gene Bebel, Paul Gilk, D'Lacey Haight, Tim Meehan, Jim Wedemeyer and Vickie Yelle. Excused: Katie Breitenmoser and Richard Mamer. Also present: Don Litzer and Tyler H. from MP3.

Several items of correspondence were received, including: 1) a request for contributions to the Hanging Basket Project from the Merrill Area Chamber of Commerce Foundation, to which staff are again donating proceeds from April "Casual Friday" donations; the board approved by consensus to fund the remainder of a pole donation from endowment funds; 2) a letter from a local group thanking the library for the use of the meeting room for their quarterly meeting; 3) a letter from the Merrill Area Community Enrichment Center thanking the library for showing our support through advertising in their newsletter. There was no public comment.

**2. Consent Items**

M Meehan/S Gilk/C to approve the minutes of the February meeting as printed. M Meehan/S Bebel /C to accept the Monthly Revenue and Expense Report for February as printed.

**3. Reports/Discussion Items/Action Items**

A. Return of Library Materials Legislation-Review: Ms. Stevens provided board members with an information sheet provided by the Wisconsin Library Association describing the recently passed Senate Bill 466 and addressing questions potentially arising from it. The library's policy regarding the return of library materials, as addressed in the Fines & Fees Policy, as well as the Check Out Policies brochure all new cardholders receive that outlines our policy, was included for review. Ms. Stevens provided a document reviewing 2015 statistics of patrons sent letters from the City Attorney with a breakdown of outcomes by amount initially owed, which was discussed. Board consensus was to continue current practice.

B. Request for Change in April Meeting Date: The board directed that unless matters arise that necessitate an April meeting, that there be no library board meeting in April.

C. Policy-Mobile Hotspot Internet Use & User Agreement: M Meehan/S Yelle /C to approve the policy as presented and to fund the pilot project as presented for one year with \$2,020 from the Endowment Fund.

D. Request for Bussing for Adult Programming: M Gilk/S Bebel/C to approve up to \$550 from the Endowment Fund for bussing as presented.

E. Strategic Plan Progress-Goals #3: Ms. Stevens presented staff progress on goals and objectives. Mr. Gilk requested that a review of the durability of shingles in regards to the potential solar project be discussed at the next meeting. Mr. Bebel requested an update on the status of tuckpointing and the status of any water accumulation at the base of the elevator shaft—the latter request prompted by the recent high water. These items will be addressed at the next meeting.

F. Trustee Essential #3-Bylaws: Organizing the Board for Effective Action: Ms. Stevens provided copies of Trustee Essential #3 as well as a copy of the current Board Bylaws.

G. Reports from Friends/WVLS Representative: WVLS Director's March report was provided. The Friends of the Library have a book sale coming up in April.

**4. Forthcoming Events & Library Director Report**

- February Monthly Statistical Report was provided.
- Document with completed, scheduled, and pending 2016 Adult Programming Words Worth Hearing programs was provided.
- Issues involving youth behavior after school have necessitated contact with the police.

**5. Adjournment:**

The meeting adjourned at 4:40 p.m. The next regularly scheduled meeting of the Board of Trustees will be held on May 18<sup>th</sup> at 4:00 p.m. in the Library Board Room.

Stacy D. Stevens, Secretary