

T. B. Scott Free Library Board of Trustees
REGULAR MEETING
February 17th, 2016
Minutes

1. Opening

President Mike Geisler called the Regular Meeting of the Board of Trustees to order at 4:07 p.m. in the Library Board Room. Present: Katie Breitenmoser, Paul Gilk, D'Lacey Haight, Tim Meehean, Jim Wedemeyer and Vickie Yelle. Absent (ex.): Gene Bebel and Richard Mamer. Also present: Don Litzer and Tyler H. from MP3.

There was no correspondence.

There was no public comment.

2. Consent Items

M Breitenmoser/S Yelle/C to approve the minutes of the January meeting as printed. M Meehean/S Breitenmoser/C to accept the Monthly Revenue and Expense Printouts for January, and to accept the updated Monthly Revenue and Expense Report for December 2015.

3. Reports/Discussion Items/Action Items

A. 2015 Local Annual Report: Ms. Stevens presented the report. M Meehean/S Breitenmoser/C to approve the report.

B. 2015 State Annual Report System Effectiveness Statement: M Meehean/S Gilk/C to approve the 2015 State Annual Report System Effectiveness Statement as presented.

C. 2015 State Annual Report: M Breitenmoser/S Yelle/C to approve the 2015 State Annual Report as presented.

D. 125th Anniversary Celebration Update: Ms. Stevens discussed progress on the celebration plans. Staff intend to utilize Endowment Fund annual programming monies previously approved by the Library Board to pay for the purchase of advertising and an iPad for the event. Staff have been in contact with many local businesses during this process. Ms. Stevens brought forward a comment from the Cosmo Theater regarding concerns related to library programming. The board recognized the importance of local business support and emphasized the need to keep open communication with all of our library partners. Ms. Stevens was directed to follow up to address these concerns.

E. Strategic Plan Progress Goal 2: Ms. Stevens presented staff progress on goals and objectives.

F. Trustee Essentials #2—Who Runs the Library: Ms. Stevens provided copies of Trustee Essential #2.

G. Reports from Friends and WVLS Representative: The Friends of the Library approved expending funds to purchase 2 Gift Baskets, one including a Kindle eReader, for the 125th Anniversary Celebration. In addition, the Friends purchased an Ipad and a Kindle eReader for use by the Outreach Department for checkout to homebound, assisted living and other Outreach patrons who might not otherwise have the opportunity to experience this technology. WVLS Directors Report for January was presented. Board members expressed their appreciation to WVLS for providing this document.

4. Forthcoming Events & Library Director Report

- January Monthly Statistical Report was presented.
- Milwaukee Bucks Reading Challenge continues through February 19th.
- Read Across America March 6th.
- Seed Library will be starting soon. Staff is working with local Master Gardeners to present programming in conjunction with Seed Library.
- Painting in the Carnegie has been completed. 3rd floor work is in progress. Mr. Wszalek has scheduled a meeting with the local representative from Focus on Energy to conduct a cost analysis for phasing out fluorescent light fixtures and replacing them with LEDs.

- WLA position statement on Cross County Borrowing was presented. Ms. Stevens informed the board of the status of 2 Wisconsin counties that pursued the option of opting out of these payments.
- Tax assistance programming is underway.
- Staff members were commended for going above and beyond their job requirements to continue providing outstanding service while covering for unexpected staffing issues. The Library Board wished to thank and recognize staff for their hard work and commitment.
- Recent developments indicate that the federal energy credit for solar energy installations may be extended beyond 2015.
- Library Legislative Day was held on February 9th. Representative Czaja was recognized as a Library Champion for demonstrating significant legislative support of measures benefiting Wisconsin libraries.

5. Adjournment

The meeting adjourned at 4:45 p.m. The next regularly scheduled meeting of the Board of Trustees will be held on March 16th at 4:00 p.m. in the Library Board Room.

Stacy D. Stevens, Secretary