

**REGULAR MONTHLY MEETING OF THE HOUSING AUTHORITY
COMMISSIONERS OF THE CITY OF MERRILL, WISCONSIN**

Wednesday, February 10, 2016, 4:00 P.M., Jenny Towers Library 711 E First Street, Merrill, WI

PRESENT: Chairman Kathy Colclasure, Amanda Kostman, James Erno, Paul Wagner, Rob Norton (Ex-Officio), Wayne Zimmerman, and Kay Tautges.

ABSENT: Denise Humphrey

SECTION-8 HOUSING- JENNY TOWERS and SCATTERED SITES MEETING called to order by Chairman Kathy Colclasure. Motion to excuse Denise Humphrey, Wagner/Kostman. Motion passed unanimously.

Public Comment Period: Lucy Pehlke, #314 asked if the public comment period could be moved further down on the agenda so that tenants can comment on items which are being addressed at the current meeting. She would like to know what is happening with the wiring project and asked if a vending machine could be installed in the laundry room. Mary Peters, #206 would also like to have a vending machine here. Denise Humphrey arrived a meeting. Kay Gruett, #712 wanted to acknowledge that having Wayne Zimmerman here has been good for the Merrill Housing Authority and she expressed gratitude for his work. She feels that board members who voted to purchase the Fire Department property have wasted money and she would like them to explain how it will be of betterment to the people here at Jenny Towers. Mary Peters, #206 and Jim Zellmer, #202 seconded that statement.

Motion to approve minutes of January 13, 2016 meeting and today's agenda. Wagner/Kostman. Motion passed unanimously.

Discussion and motion to approve Checks #17796 thru #17865 and Billings to date for January 2016: Wagner/Humphrey. Motion passed unanimously by roll call vote: Kostman - aye, Erno-aye, Humphrey-aye, Wagner - aye and Colclasure-aye.

Discussion and Approval of Move-ins and Move-outs for January 2016: Wayne reported that there are 3 vacancies but Move-Ins scheduled during February and March. Motion to accept report and place on file. Kostman/Wagner. Motion passed unanimously.

Report on Jenny Tower Investments: Wayne reported that it is a routine report and we continue to earn interest on the account. Wagner/Humphrey. Motion passed unanimously.

For the Good and Betterment of the Section-8 Housing Program:

1. Commissioner Items/Comments – Commissioner Wagner thinks it would be a good idea to get vending machines. The board discussed changing the order of public comment on the agenda. There was no decision made to do so at this time.
2. Executive Director's Report – None.

The next regular meeting of the Commissioners of the Housing Authority will be held on **Wednesday, March 9th, 2016, 4:00 p.m. at Park Place 215 Grand Ave., Merrill, WI.**

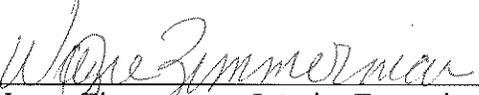
Motion to adjourn meeting at 4:16 p.m. Kostman/Wagner. Motion passed unanimously.



Kathy Colclasure, Chairman



Kay Tautges, Recording Secretary



Wayne Zimmerman, Interim Executive Director

**REGULAR MONTHLY MEETING OF THE HOUSING AUTHORITY
COMMISSIONERS OF THE CITY OF MERRILL, WISCONSIN**

Wednesday, February 10, 2016, 4:16 P.M., Jenny Towers Library 711 East First St. Merrill, WI

PRESENT: Chairman Kathy Colclasure, Amanda Kostman , Denise Humphrey, Rob Norton (Ex-Officio), James Erno, Paul Wagner , Wayne Zimmerman and Kay Tautges.

PUBLIC HOUSING - PARK PLACE and WESTGATE MEETING called to order by Chairman Kathy Colclasure. Motion to approve the minutes of January 13, 2016 meeting and today's agenda. Kostman/Wagner. Motion passed unanimously.

Public Comment Period: None.

Discussion and motion to approve Checks #22561 thru #22609 and Billings to date for January 2016: Kostman/Wagner. Motion passed unanimously by roll call vote: Kostman-aye, Colclasure-aye, Humphrey-aye, Wagner-aye and Erno-aye.

Move-ins and Move-outs for January 2016: Wayne reported that progress continues to be made to fill the vacant apartments. There are now 11 vacancies, with 3 expected move-ins. It is important to note that we are reaching the end of the waiting list. Erno/Wagner. Motion passed unanimously.

Report on Park Place Investments: Wayne reported that interest earned on accounts was normal. Kostman/Wagner. Motion passed unanimously.

Discussion/Evaluation of Executive Director and Interim Position – Closed Session: Motion to go into closed session at 4:23p.m. pursuant to WI State Statutes 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility as it pertains to board/tenant/staff concerns. Erno/Kostman. Motion passed unanimously by roll call vote 4-0: Those attending closed session: Wagner, Erno, Colclasure, Humphrey, Norton, Wayne Zimmerman and Recording Secretary, Kay Tautges.

The minutes from this closed session will be filed separately and confidentially.

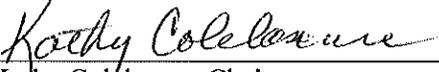
The Committee may reconvene in open session for potential action(s) on closed session issues(s): Motion to reconvene in open session at 5:32 p.m. Wagner/Erno. Motion passed unanimously. Motion to adopt Resolution No. 404, "Executive Director". Kostman/Wagner. Motion passed unanimously by roll call vote: Kostman-aye, Colclasure-aye, Humphrey-aye, Wagner-aye and Erno-aye. Motion to extend the employment contract for Wayne Zimmerman. Kostman/Erno. Motion passed unanimously.

For the Good and Betterment of the Public Housing Program:

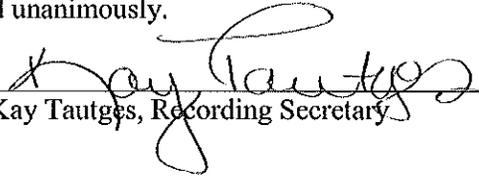
1. Commissioner Items/Comments – Commissioner Wagner asked if we had followed up with the request from the Merrill Police Department for keys/security passes to Park Place and Jenny Towers. Wayne explained that Russ did follow up on that request and discovered that the Police Dept. had been issued 16 security passes which have been lost. New passes have been issued to them.
2. Executive Director's Report – None.

The next regular meeting of the Commissioners of the Housing Authority will be held **Wednesday, March 9th, 2015, 4:00 p.m. at Park Place, 215 Grand Avenue, Merrill, WI.**

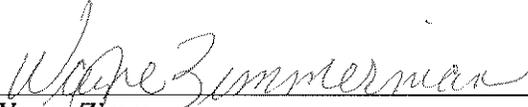
Motion to adjourn at 5:35 P.M. Kostman/Erno. Motion passed unanimously.



Kathy Colclasure, Chairman



Kay Tautges, Recording Secretary



Wayne Zimmerman
Interim Executive Director