



**CITY OF MERRILL**  
**HEALTH AND SAFETY COMMITTEE**  
**AGENDA • MONDAY DECEMBER 28, 2015**

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**Regular Meeting**

**City Hall Council Chambers**

**5:00 PM**

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- I. Call to Order
- II. Nuisance Complaints and Vouchers:
  1. Nuisance Complaints
  2. Vouchers
- III. Picnic and/or Liquor License Applications:
  1. Application from Rotary Club of Merrill for a temporary "Class B" (picnic) license to sell fermented malt beverages and wine at an Artisan Showcase at Bell Tower Assisi Hall, 1500 O'Day Street, on Saturday, February 13, 2016.
  2. Application from Rotary Club of Merrill for a temporary "Class B" (picnic) license to sell fermented malt beverages and wine at a St. Patrick's Day event at Bell Tower Assisi Hall, 1500 O'Day Street, on Thursday, March 17, 2016.
  3. Other picnic and/or liquor license applications
- IV. Other agenda items to consider:
  1. Report from Police Chief Neff on recent Alcohol Compliance Checks.
  2. Consider amending Code of Ordinances Chapter 26, Article II, to add Section 26-35, related to trespassing.
- V. Monthly Reports:
  1. Fire Chief Savone
  2. Police Chief Neff
  3. Lincoln County Humane Society
  4. Consider placing monthly reports on file.
- VI. Establish date, time and location of next regular meeting
- VII. Public Comment Period
- VIII. Adjournment

NUISANCE COMPLAINT SUMMARY				
<b><u>TYPE</u></b>	<b><u>TOTAL ACTIVE</u></b>	<b><u>1-30 DAYS</u></b>	<b><u>31-60 DAYS</u></b>	<b><u>over 60 DAYS</u></b>
Dog Waste	0			
Exterior Appearance	0			
Garage-Deteriorating	0			
Garbage - Junk	0			
Lack of Heat	0			
Misc. (Multiple Issues)	3	1		2
Rats	0			
Noise	0			
Unsafe Conditions	0			
Barking/Vicious Dog	0			
Mowing	0			
Plumbing Problems	0			
Junk Vehicle	0			
Unsanitary Conditions	0			
<i>Total on attached reports</i>	3	1	0	2
<b>Status of Nuisance Complaints Over 60 Days</b>				
<b><u>Address</u></b>	<b><u>Type</u></b>	<b><u>Detail</u></b>		
305 East St	misc	doing repair - due 5/30/16		
502 W Riverside Ave	misc	court date extended to 1/4/16		

Attachment: Nuisance Complaints (1424 : Nuisance Complaints)

HEALTH & SAFETY

2.1.a

Packet Pg. 3

D E T A I L

INCIDENT#/DESCRIPTION PROPERTY STATUS ORIG DATE DUE DATE P ASG GRP ASG USR RES CODE RES DATE

1566 INSPECT 505 2ND ST E Active 6/22/07 6/23/07 1 INS No Inspect

1806-MISC 502 W RIVERSIDE AVE ACTIVE 4/15/15 4/16/15 1 brenda-g NORTON, ROBIN & LAUR

\*\*\*\*\* NOTES \*\*\*\*\*  
 4/10/15 ALD ROB NORTON, 1207 LARK ST, FILED A COMPLAINT ON BEHALF OF W RIVERSIDE RESIDENTS. NOLA AND DAN GARNER, 502 W RIVERSIDE AVE, BACK PORCH FELL OFF, GARBAGE, URINE SMELL ON PORCH, MENTALLY CHALLENGED CHILDREN HOME ALONE FOR LONG PERIODS. RATS AND BATS SEEN COMING FROM THE HOUSE/GARBAGE AREA. GIVEN TO BLDG INSP PAGEL, PROP INSP WICKE AND HLTH OFFICER ASHBECK  
 4/15/15  
 5/14/15 more info needed on children. per Shari W. yard is cleaned; porch repairs due 7/21/15  
 7/22/15 PARTIALLY DONE - DUE 9/21/15  
 8/19/15 DUE 9/21/15

*Count 1/4/16*

1885 INSPECT 502 W RIVERSIDE ACTIVE 4/15/15 4/16/15 1 CODE

1815-MISC 305 EAST ST ACTIVE 6/25/15 6/26/15 1 brenda-g WALKER, ALEXANDRA

\*\*\*\*\* NOTES \*\*\*\*\*  
 6/25/15 CHAD & ALEXANDRA WALKER, PO BOX 101, GLEASON, WI (CHAD 715-302-8822 OR ALEX 715-203-6142) FILED A COMPLAINT ON 305 EAST ST OWNED BY WI HOME RECOVERY FUND LLC, 2100 STEWART AVE, STE 160, WAUSAU 54401. CHAD AND ALEX ARE DEALING WITH STAN POPHAL/CREATIVE HOME FINANCE. MOLD THROUGHOUT HOUSE ON FLOORS, MOUSE FECES UNDER KITCHEN CABINET DRAWERS, BASEMENT IS DAMP. STRUCTURLY UNSAFE, HOLES IN FOUNDATION, BROKEN LIGHT BULBS IN LIGHT SOCKETS, HOUSE LEANING ON ANGLE. WASP/BEE NEST ON EVE OF HOUSE. BIRDS NESTING UNDER ROOF. SEE ATTACHED FOR MORE DETAIL  
 . . .  
 7/22/15 DUE 8/10/15

*due 5/30/16*

1894 INSPECT 305 EAST ST Active 6/25/15 6/26/15 1 CODE

1819-UNSAFE CONDITIONS 504 E 3RD ST ACTIVE 8/18/15 8/19/15 1 brenda-g ZASTROW, AMANDA

\*\*\*\*\* NOTES \*\*\*\*\*  
 8/17/15 AMANDA ZASTROW, 504 E 3RD ST, FILED A COMPLAINT ON 504 E 3RD ST OWNED BY DENNIS NASS, 2207 JACKSON (HOWEVER, NOW IN NURSING HOME). KITCHEN FLOOR TORN OUT AND NOT SAFE TO WALK ON. LIVING ROOM TORN OUT AND SO IS UPSTAIRS BATHROOM. GIVEN TO BLDG INSP 8/18/15  
 GUARDIAN FOR DENNIS NASS - JAMIE PASTIKA 715-297-3999.  
 9/23/15 unfit for habitation, have until 10/2 to correct issues  
 10/22/15 per shari, vacant - now working with bank

*new owner? yes  
 got permit  
 close*

2.1.a

Packet Pg. 4

DETAIL

INCIDENT#/DESCRIPTION PROPERTY STATUS ORIG DATE DUE DATE P CREATED BY CONTACT NAME

11/19/15 still vacant - 12/2 hopeful new owner

TASK#/DESCRIPTION PROPERTY STATUS ORIG DATE DUE DATE P ASG GRP ASG USR RES CODE RES DATE

1898 INSPECT 504 E 3RD ST Active 8/18/15 8/19/15 1 CODE

1826-MISC 211 CLEVELAND ST ACTIVE 10/13/15 10/14/15 1 brenda-g

\*\*\*\*\* NOTES \*\*\*\*\*  
 10/12/15 JASON KUNDSON/KATIE LOSKOT OF 211 CLEVELAND ST  
 (715-432-0519 OR 715-203-5019) FILED A COMPLAINT ON, LANDLORD,  
 SCOTT MORRISON, 1205 GRAND AVE, WAUSAU, WI. CEILING LEAKAGE,  
 FLOORING RIPPED UP, MOLD IN BASEMENT, SHORTAGE IN LIGHTS, GARAGE  
 DOOR FELL, CLOSET WALL HAS A HOLE TO THE OUTSIDE. GIVEN TO  
 BLDG INSP 10/13/15.  
 due 10/23/15  
 orders due 12/16/15

*Shari  
 owner complied  
 close*

TASK#/DESCRIPTION PROPERTY STATUS ORIG DATE DUE DATE P ASG GRP ASG USR RES CODE RES DATE

1905 INSPECT 211 CLEVELAND S Active 10/13/15 10/14/15 1 CODE

2.1.a

Packet Pg. 5

2015

INCIDENT

DETAIL

INC CODE: \* - All

USER: \* - All

ORIGINATION: 11/15/2015 THRU 12/15/2015

STATUS: Active

GROUP: \* - All

DUE: 0/00/0000 THRU 99/99/9999

PRIORITY: \* - All

RESOLUTION: 0/00/0000 THRU 99/99/9999

TYPE: \* - All

INCIDENT#/DESCRIPTION PROPERTY STATUS ORIG DATE DUE DATE P CREATED BY CONTACT NAME

1829-MISC 503 1/2 N MILL ST ACTIVE 12/10/15 12/11/15 1 brenda-g  
 \*\*\*\*\* NOTES \*\*\*\*\*  
 12/10/15 MARCY GRUNENWALD, 503 1/2 N MILL ST, FILED A COMPLAINT  
 ON THE OWNER, DIANE SEILER (2400 E 8TH ST, MERRILL) WATER NOT  
 DRINKABLE (HEAVY RUST), MOLD GROWING OUTSIDE ABOVE FRONT DOOR  
 AND INSIDE ON WINDOWS, NEEDS INSULATION AND NEW WINDOWS.  
 ELECTRIC BILLS \$170 AVG FOR 800 SQ FT. NOT FIXED IN 6 YEARS.  
 MARCY HAS ALLERGIES & ASTHMA AND HER HUSBAND HAS BEEN ILL WITH  
 UPPER RESPIRATORY FOR FOUR MONTHS DUE TO BLACK, GREEN AND GOLD  
 MOLD. GIVEN TO BLDG INSP & HLTH OFFICER 12/10/15  
 MARCY GRUNENWALD 715-432-3225  
 per Bldg Insp, the Hlth Officer is taking care of this one  
 unless he sees issues for the bldg insp. Bldg Insp forwarded to

12/23 7:52 emailed

TASK#/DESCRIPTION PROPERTY STATUS ORIG DATE DUE DATE P ASG GRP ASG USR RES CODE RES DATE

1908 INSPECT 503 1/2 N MILL ST Active 12/10/15 12/11/15 1 CODE

2.2.a

Packet Pg. 6

SET:  
OR SET: 01 City of Merrill  
ENCE : ALPHABETIC  
O/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #			
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----		DISTRIBUTION

01-000010 5 ALARM FIRE & SAFETY EQUIPMEN

I-151955-1		REPAIR MSA G1 SCBA	17.28				
12/15/2015	1	DUE: 12/15/2015 DISC: 12/15/2015		1099: N			
		REPAIR MSA G1 SCBA		10	52200-03-40000	Operating Supplies	17.28
I-152390		ALARM REPAIR	17.28				
12/15/2015	1	DUE: 12/15/2015 DISC: 12/15/2015		1099: N			
		ALARM REPAIR		10	52200-03-40000	Operating Supplies	17.28
I-152563-1		ICE RESCUE SUIT/ICE PICK	1,429.16				
12/15/2015	1	DUE: 12/15/2015 DISC: 12/15/2015		1099: N			
		ICE RESCUE SUIT/ICE PICK		26	52200-03-40000	2% Fire Dues Expenses	1,429.16
I-152628-1		DUTY BELT	312.60				
12/15/2015	1	DUE: 12/15/2015 DISC: 12/15/2015		1099: N			
		DUTY BELT		26	52200-03-40000	2% Fire Dues Expenses	312.60
I-152852-1		GASCO CAL GAS	212.39				
12/15/2015	1	DUE: 12/15/2015 DISC: 12/15/2015		1099: N			
		GASCO CAL GAS		10	52200-03-40000	Operating Supplies	212.39
=== VENDOR TOTALS ===			1,988.71				

01-002555 AMERICAN WELDING & GAS INC.

I-03678342		OXYGEN - MEDICAL	75.49				
12/15/2015	1	DUE: 12/15/2015 DISC: 12/15/2015		1099: N			
		OXYGEN - MEDICAL		10	52300-03-40000	Operating Supplies	75.49
I-03698991		OXYGEN	22.75				
12/15/2015	1	DUE: 12/15/2015 DISC: 12/15/2015		1099: N			
		OXYGEN		10	52300-03-40000	Operating Supplies	22.75
=== VENDOR TOTALS ===			98.24				

01-003672 APEX FIRE PROTECTION LLC

I-156793-16		SPRINKLER SYSTEM INSPECTION	200.00				
12/15/2015	1	DUE: 12/15/2015 DISC: 12/15/2015		1099: N			
		SPRINKLER SYSTEM INSPECTION		10	52200-03-40000	Operating Supplies	200.00
=== VENDOR TOTALS ===			200.00				

2.2.a

Attachment: Vouchers (1425 : Vouchers)

Packet Pg. 7

SET:  
 OR SET: 01 City of Merrill  
 ENCE : ALPHABETIC  
 TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
<b>01-002088 BOB'S WEST 64</b>						
I-26556		2009 DODGE OIL SERVICE	24.95			
12/15/2015	1	DUE: 12/15/2015 DISC: 12/15/2015		1099: N		
		2009 DODGE OIL SERVICE		10 52100-03-51000	Vehicle Repair/Maintenan	24.95
<b>I-26785</b>						
12/15/2015	1	DUE: 12/15/2015 DISC: 12/15/2015	22.95	1099: N		
		2008 FORD CROWN OIL		10 52100-03-51000	Vehicle Repair/Maintenan	22.95
		2008 FORD CROWN OIL				
		=== VENDOR TOTALS ===	47.90			
<b>01-000091 BOUND TREE MEDICAL, LLC</b>						
I-81958175		MEDICAL SUPPLIES	867.21			
12/15/2015	1	DUE: 12/15/2015 DISC: 12/15/2015		1099: N		
		MEDICAL SUPPLIES		10 52300-03-40000	Operating Supplies	867.21
<b>I-81975879</b>						
12/15/2015	1	DUE: 12/15/2015 DISC: 12/15/2015	445.29	1099: N		
		MEDICAL SUPPLIES		10 52300-03-40000	Operating Supplies	445.29
		MEDICAL SUPPLIES				
		=== VENDOR TOTALS ===	1,312.50			
<b>01-003793 BRANDENBURG PLBG &amp; HTG INC</b>						
I-13595		PLUMBING REPAIRS	194.00			
12/15/2015	1	DUE: 12/15/2015 DISC: 12/15/2015		1099: N		
		PLUMBING REPAIRS		10 52200-03-40000	Operating Supplies	194.00
		PLUMBING REPAIRS				
		=== VENDOR TOTALS ===	194.00			
<b>01-000069 BRANDT EXTINGUISHERS</b>						
I-8764		12/4/15 - FIRE RECHARGE	35.00			
12/15/2015	1	DUE: 12/15/2015 DISC: 12/15/2015		1099: N		
		12/4/15 - FIRE RECHARGE		10 52200-03-40000	Operating Supplies	35.00
		12/4/15 - FIRE RECHARGE				
		=== VENDOR TOTALS ===	35.00			
<b>01-001623 CARDMEMBER SERVICE</b>						
I-DEC 2015 FIRE		NOV/DEC CHARGES - FIRE	1,547.16			
12/15/2015	1	DUE: 12/15/2015 DISC: 12/15/2015		1099: N		
		RESCUE 1 TEAM		10 52200-03-40000	Operating Supplies	72.24
		UNITED POSTAL SERVICE		10 52200-03-40000	Operating Supplies	5.75
		SKI'S MEAT MARKET		10 52200-03-40000	Operating Supplies	74.63
		SKI'S MEAT MARKET		10 52300-03-40000	Operating Supplies	74.63
		RESCUE 1		10 52200-03-40000	Operating Supplies	166.99
		SUNSET BP		10 52200-03-53000	Gas & Oil - Vehicles	12.37
		SUNSET BP		10 52200-03-53000	Gas & Oil - Vehicles	100.00
		FIRE CAM		26 52200-03-40000	2% Fire Duas Expenses	316.95

Attachment: Vouchers (1425 : Vouchers)

2.2.a

Packet Pg. 8

SET:  
OR SET: 01 City of Merrill  
ENCE : ALPHABETIC  
TO/FROM ACCOUNTS SUPPRESSED

-----ID-----				GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----		DISTRIBUTION
01-001623 CARDMEMBER SERVICE ( ** CONTINUED ** )							
		HOBBY LOBBY		26	52200-08-82000	Fire-Memorial Expenses	723.60
=== VENDOR TOTALS ===			1,547.16				
01-002051 CREATIVE PRODUCT SOURCING, INC							
I-89368		DARE SUPPLIES	245.70				
12/15/2015	1	DUE: 12/15/2015 DISC: 12/15/2015		1099: N			
		DARE SUPPLIES		26	52100-03-40500	DARE-Program Expense	245.70
=== VENDOR TOTALS ===			245.70				
01-000204 DAVE'S COUNTY MARKET							
I-11/12/15 (2)		BAKERY/BRATS/ROLLS/ONIONS	81.28				
12/15/2015	1	DUE: 12/15/2015 DISC: 12/15/2015		1099: N			
		BAKERY/BRATS/ROLLS/ONIONS		26	52200-08-82000	Fire-Memorial Expenses	81.28
=== VENDOR TOTALS ===			81.28				
01-000130 EMERGENCY MEDICAL PRODUCTS INC							
I-778997		MEDICAL SUPPLIES	758.84				
12/15/2015	1	DUE: 12/15/2015 DISC: 12/15/2015		1099: N			
		MEDICAL SUPPLIES		10	52300-03-40000	Operating Supplies	758.84
I-1781602		MEDICAL SUPPLIES	311.90				
12/15/2015	1	DUE: 12/15/2015 DISC: 12/15/2015		1099: N			
		MEDICAL SUPPLIES		10	52300-03-40000	Operating Supplies	311.90
I-1783191		MEDICAL SUPPLIES	361.56				
12/15/2015	1	DUE: 12/15/2015 DISC: 12/15/2015		1099: N			
		MEDICAL SUPPLIES		10	52300-03-40000	Operating Supplies	361.56
=== VENDOR TOTALS ===			1,432.30				
01-000637 GANNETT WISCONSIN MEDIA							
I-0009425381		MER400 - FIREFIGHTER AD	285.60				
12/15/2015	1	DUE: 12/15/2015 DISC: 12/15/2015		1099: N			
		MER400 - FIREFIGHTER AD		10	52200-03-25500	Job Recruitment	285.60
=== VENDOR TOTALS ===			285.60				

2.2.a

Packet Pg. 9

SET:  
OR SET: 01 City of Merrill  
ENCE : ALPHABETIC  
TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
<b>01-002053 GRISA'S EVERGREEN</b>						
I-232944		48" RING SIZE WREATH	80.00			
12/15/2015	1	DUE: 12/15/2015 DISC: 12/15/2015		1099: N		
		48" RING SIZE WREATH		10 52200-03-40000	Operating Supplies	80.00
=== VENDOR TOTALS ===			80.00			
<b>01-001111 HARGRAVE APPLIANCES, INC.</b>						
I-9583		SINGLE FILTER	49.99			
12/15/2015	1	DUE: 12/15/2015 DISC: 12/15/2015		1099: N		
		SINGLE FILTER		10 52200-03-40000	Operating Supplies	49.99
=== VENDOR TOTALS ===			49.99			
<b>01-003164 HEARTLAND COOPERATIVE SERVICES</b>						
I-298471		K - 9 DOG FOOD	37.82			
12/15/2015	1	DUE: 12/15/2015 DISC: 12/15/2015		1099: N		
		K - 9 DOG FOOD		26 52100-03-41575	Dog Unit Expenses	37.82
=== VENDOR TOTALS ===			37.82			
<b>01-003315 IMAGE TREND</b>						
I-36045		INV 36045 MONTHLY FEE	633.34			
12/15/2015	1	DUE: 12/15/2015 DISC: 12/15/2015		1099: N		
		INV 36045 MONTHLY FEE		10 52200-15-92500	CAD-Software Linking	316.67
		INV 36045 MONTHLY FEE		10 52300-15-92500	CAD-Linking Software	316.67
=== VENDOR TOTALS ===			633.34			
<b>01-003858 K. BERENS CONTRACTING LLC</b>						
I-15-1867-01		CONCRETE FLATWORK - POLICE	3,260.00			
12/31/2015	1	DUE: 12/31/2015 DISC: 12/31/2015		1099: N		
		CONCRETE FLATWORK - POLICE		52 57001-08-28255	Police Evidence Building	3,260.00
=== VENDOR TOTALS ===			3,260.00			
<b>01-003727 KWIK TRIP</b>						
I-627136		DEF - FIRE DEPT	7.76			
12/15/2015	1	DUE: 12/15/2015 DISC: 12/15/2015		1099: N		
		DEF - FIRE DEPT		10 52300-03-53000	Gas & Oil - Vehicles	7.76
=== VENDOR TOTALS ===			7.76			

Attachment: Vouchers (1425 : Vouchers)

2.2.a

Packet Pg. 10

SET:  
OR SET: 01 City of Merrill  
ENCE : ALPHABETIC  
TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
<b>01-002161 MED ALLIANCE GROUP, INC</b>						
I-83733		MASK & NEBULIZER	320.08			
12/15/2015	1	DUE: 12/15/2015 DISC: 12/15/2015		1099: N		
		MASK & NEBULIZER		10 52300-03-40000	Operating Supplies	320.08
=== VENDOR TOTALS ===			320.08			
<b>01-000041 MERRILL ACE HARDWARE</b>						
I-144891		BATTERY/WALL CLOCK	11.48			
12/15/2015	1	DUE: 12/15/2015 DISC: 12/15/2015		1099: N		
		BATTERY/WALL CLOCK		10 52300-03-40000	Operating Supplies	11.48
I-145048		SPADE BITS - 12 PC	24.99			
12/15/2015	1	DUE: 12/15/2015 DISC: 12/15/2015		1099: N		
		SPADE BITS - 12 PC		10 52200-03-40000	Operating Supplies	24.99
I-145585		LIGHTS - GREEN CERAMC	8.99			
12/15/2015	1	DUE: 12/15/2015 DISC: 12/15/2015		1099: N		
		LIGHTS - GREEN CERAMC		10 52200-03-40000	Operating Supplies	8.99
I-145694		INSULATED HOT WTR	12.99			
12/15/2015	1	DUE: 12/15/2015 DISC: 12/15/2015		1099: N		
		INSULATED HOT WTR		10 52200-03-40000	Operating Supplies	12.99
I-145760		WIRE 50' 12 PK	6.49			
12/15/2015	1	DUE: 12/15/2015 DISC: 12/15/2015		1099: N		
		WIRE 50' 12 PK		10 52200-03-40000	Operating Supplies	6.49
=== VENDOR TOTALS ===			64.94			
<b>01-003362 MERRILL FOTO NEWS &amp; MERRILL CO</b>						
I-00018956-11-15		FIREFIGHTER ADS	231.00			
12/15/2015	1	DUE: 12/15/2015 DISC: 12/15/2015		1099: N		
		FIREFIGHTER ADS		10 52200-03-25500	Job Recruitment	231.00
=== VENDOR TOTALS ===			231.00			
<b>01-002656 MINISTRY GOOD SAMARITAN HEALTH</b>						
I-1439		NOV 2015LABS - 1439	238.50			
12/15/2015	1	DUE: 12/15/2015 DISC: 12/15/2015		1099: N		
		NOV 2015LABS - 1439		10 52100-02-94000	Jail/Evidence	238.50
=== VENDOR TOTALS ===			238.50			

2.2.a  
 OR SET: 01 City of Merrill  
 SENCE : ALPHABETIC  
 TO/FROM ACCOUNTS SUPPRESSED

Packet Pg. 11

-----ID-----				GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----		DISTRIBUTION
<b>01-000540 NAPA AUTO PARTS</b>							
C-566212		CORE DEPOSIT		5.00CR			
12/15/2015	1	DUE: 11/02/2015 DISC: 11/02/2015			1099: N		
		CORE DEPOSIT		10	52100-03-51000	Vehicle Repair/Maintenan	5.00CR
<b>I-566198 BATTERY/CORE DEPOSIT 173.52</b>							
12/15/2015	1	DUE: 12/15/2015 DISC: 12/15/2015			1099: N		
		BATTERY/CORE DEPOSIT		10	52100-03-51000	Vehicle Repair/Maintenan	173.52
<b>I-570072 EARTH 29.72</b>							
12/15/2015	1	DUE: 12/15/2015 DISC: 12/15/2015			1099: N		
		EARTH		10	52200-03-40000	Operating Supplies	29.72
		=== VENDOR TOTALS ===		198.24			
<b>01-001487 NORTH CENTRAL TECHNICAL COLLEG</b>							
I-MSC-0002641		MSC-002641 AHA CARDS 11/19		36.00			
12/15/2015	1	DUE: 12/15/2015 DISC: 12/15/2015			1099: N		
		MSC-002641 AHA CARDS 11/19		10	52200-03-40000	Operating Supplies	36.00
<b>MSC-002638 AHA CARDS - 11/17 BLS HEALTH 42.00</b>							
12/15/2015	1	DUE: 12/15/2015 DISC: 12/15/2015			1099: N		
		AHA CARDS - 11/17 BLS HEALTH		10	52200-03-40000	Operating Supplies	42.00
		=== VENDOR TOTALS ===		78.00			
<b>01-003632 NORTH STAR EMERGENCY VEHICLE S</b>							
I-993		TANK REPAIR - LEAK		689.91			
12/15/2015	1	DUE: 12/15/2015 DISC: 12/15/2015			1099: N		
		TANK REPAIR - LEAK		10	52200-03-51000	Vehicle Repair/Maintenan	689.91
		=== VENDOR TOTALS ===		689.91			
<b>01-000551 NORTHWAY COMMUNICATIONS</b>							
I-44008		UPGRADED RADIO		1,335.00			
12/15/2015	1	DUE: 12/15/2015 DISC: 12/15/2015			1099: N		
		UPGRADED RADIO		26	52100-03-47725	Police Vehicle/Equip Exp	1,335.00
<b>I-44009 INSTALL POLICE EQUIPMENT 1,998.52</b>							
12/15/2015	1	DUE: 12/15/2015 DISC: 12/15/2015			1099: N		
		INSTALL POLICE EQUIPMENT		26	52100-03-47725	Police Vehicle/Equip Exp	1,998.52
		=== VENDOR TOTALS ===		3,333.52			

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ENCE : ALPHABETIC  
TO/FROM ACCOUNTS SUPPRESSED

-----ID-----	GROSS	P.O. #				
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION

01-002711 O'REILLY AUTO PARTS

I-281345		ANTI-FREEZE	11.98			
12/15/2015	1	DUE: 12/15/2015 DISC: 12/15/2015		1099: N		
		ANTI-FREEZE		10 52200-03-51000	Vehicle Repair/Maintenan	11.98

I-281352		10 G THRDLOCK	9.89			
12/15/2015	1	DUE: 12/15/2015 DISC: 12/15/2015		1099: N		
		10 G THRDLOCK		10 52200-03-51000	Vehicle Repair/Maintenan	9.89

==== VENDOR TOTALS ==== 21.87

01-000576 PHYSIO-CONTROL, INC

I-116057867		ELECTRODE -EDGE	382.45			
12/15/2015	1	DUE: 12/15/2015 DISC: 12/15/2015		1099: N		
		ELECTRODE -EDGE		10 52300-03-40000	Operating Supplies	382.45

==== VENDOR TOTALS ==== 382.45

01-001496 PINE RIDGE CONVENIENCE STORE

11/16/15 FIRE		LP GAS - FIRE	16.99			
12/15/2015	1	DUE: 12/15/2015 DISC: 12/15/2015		1099: N		
		LP GAS - FIRE		10 52200-03-40000	Operating Supplies	16.99

==== VENDOR TOTALS ==== 16.99

01-002778 ROBERTS REPAIR

I-0020549		ENGINE OIL LEAK	242.91			
12/15/2015	1	DUE: 12/15/2015 DISC: 12/15/2015		1099: N		
		ENGINE OIL LEAK		10 52300-03-51000	Amb. Repair/Maintenance	242.91

==== VENDOR TOTALS ==== 242.91

01-003098 SAFECARE DIV. MAGIC MEDIA INC

I-2161		GLOVES - LARGE	210.08			
12/15/2015	1	DUE: 12/15/2015 DISC: 12/15/2015		1099: N		
		GLOVES - LARGE		10 52300-03-40000	Operating Supplies	210.08

==== VENDOR TOTALS ==== 210.08

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Packet Pg. 13

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 OR SET: 01 City of Merrill  
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 TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
<b>01-003066 SAFELITE AUTO GLASS</b>						
I-165856		AUTO GLASS REPAIR	883.03			
12/15/2015	1	DUE: 12/15/2015 DISC: 12/15/2015		1099: N		
		AUTO GLASS REPAIR		10 52200-03-51000	Vehicle Repair/Maintenan	883.03
=== VENDOR TOTALS ===			883.03			
<b>01-000258 STATE INDUSTRIAL PRODUCTS</b>						
I-97565224		MORNING FRESH & TRUCK WASH	348.43			
12/15/2015	1	DUE: 12/15/2015 DISC: 12/15/2015		1099: N		
		MORNING FRESH & TRUCK WASH		10 52200-03-40000	Operating Supplies	348.43
=== VENDOR TOTALS ===			348.43			
<b>01-002348 SYSTEMS TECHNOLOGIES</b>						
I-602214		OUTDOOR BULLET CAMERA	650.00			
12/15/2015	1	DUE: 12/15/2015 DISC: 12/15/2015		1099: N		
		OUTDOOR BULLET CAMERA		26 52100-03-47750	NORDEC Invest. Expenses	650.00
=== VENDOR TOTALS ===			650.00			
<b>01-000278 TRIDENT SUPPLY</b>						
I-H11353		TOWELS/LINER/LAUNDRY	122.70			
12/15/2015	1	DUE: 12/15/2015 DISC: 12/15/2015		1099: N		
		TOWELS/LINER/LAUNDRY		10 52300-03-40000	Operating Supplies	122.70
I-H11693		TOWELS/TISSUE	71.85			
12/15/2015	1	DUE: 12/15/2015 DISC: 12/15/2015		1099: N		
		TOWELS/TISSUE		10 52200-03-40000	Operating Supplies	71.85
=== VENDOR TOTALS ===			194.55			
<b>01-003601 UST - U S TANKER CO</b>						
I-00398		PLUNGER	48.77			
12/15/2015	1	DUE: 12/15/2015 DISC: 12/15/2015		1099: N		
		PLUNGER		10 52200-03-51000	Vehicle Repair/Maintenan	48.77
I-00413		INV 00413M TIRE SAFETY RWTG	130.59			
12/15/2015	1	DUE: 12/15/2015 DISC: 12/15/2015		1099: N		
		INV 00413M TIRE SAFETY RWTG		10 52300-03-51000	Amb. Repair/Maintenance	130.59
I-00418		FIRE SUPPLIES	133.61			
12/15/2015	1	DUE: 12/15/2015 DISC: 12/15/2015		1099: N		
		FIRE SUPPLIES		10 52200-03-51000	Vehicle Repair/Maintenan	133.61
=== VENDOR TOTALS ===			312.97			

Attachment: Vouchers (1425 : Vouchers)

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 SEQUENCE : ALPHABETIC  
 TO/FROM ACCOUNTS SUPPRESSED

Packet Pg. 14

POST DATE	BANK CODE	DESCRIPTION	GROSS DISCOUNT	P.O. # G/L ACCOUNT	ACCOUNT NAME	DISTRIBUTION
01-000284 VIP ALL-VALUE						
I-095317		MARKER,CLIPS, RUBBERBANDS	23.75			
12/15/2015	1	DUE: 12/15/2015 DISC: 12/15/2015		1099: N		
		MARKER,CLIPS, RUBBERBANDS		10 52300-03-10000	Office Supplies	23.75
I-095318		INDEX, CALENDAR	17.28			
12/15/2015	1	DUE: 12/15/2015 DISC: 12/15/2015		1099: N		
		INDEX, CALENDAR		10 52300-03-10000	Office Supplies	17.28
I-095439		UPS TO 5 ALARM	25.59			
12/15/2015	1	DUE: 12/15/2015 DISC: 12/15/2015		1099: N		
		UPS TO 5 ALARM		10 52200-03-40000	Operating Supplies	25.59
I-095448		TONER - FIRE	152.98			
12/15/2015	1	DUE: 12/15/2015 DISC: 12/15/2015		1099: N		
		TONER - FIRE		10 52300-03-10000	Office Supplies	152.98
I-095601		DLB STICK TAPE	5.38			
12/15/2015	1	DUE: 12/15/2015 DISC: 12/15/2015		1099: N		
		DLB STICK TAPE		10 52200-03-40000	Operating Supplies	5.38
I-935359		MARKER - GOLD/WHITE	6.58			
12/15/2015	1	DUE: 12/15/2015 DISC: 12/15/2015		1099: N		
		MARKER - GOLD/WHITE		10 52300-03-10000	Office Supplies	6.58
I-95335		VIEW BINDER	3.99			
12/15/2015	1	DUE: 12/15/2015 DISC: 12/15/2015		1099: N		
		VIEW BINDER		10 52300-03-10000	Office Supplies	3.99
I-95336		SHEET PROTECTORS	10.99			
12/15/2015	1	DUE: 12/15/2015 DISC: 12/15/2015		1099: N		
		SHEET PROTECTORS		10 52300-03-10000	Office Supplies	10.99
I-95385		AKRON BRASS	24.21			
12/15/2015	1	DUE: 12/15/2015 DISC: 12/15/2015		1099: N		
		AKRON BRASS		10 52200-03-40000	Operating Supplies	24.21
--- VENDOR TOTALS ---			270.75			

01-000285 WILLIE'S TIRE CENTER						
I-251102005		2013 FORD/TIRE MTCE	88.00			
12/15/2015	1	DUE: 12/15/2015 DISC: 12/15/2015		1099: N		
		2013 FORD/TIRE MTCE		10 52100-03-51000	Vehicle Repair/Maintenan	88.00
I-251103012		2013 FORD - REAR PADS	182.19			
12/15/2015	1	DUE: 12/15/2015 DISC: 12/15/2015		1099: N		
		2013 FORD - REAR PADS		10 52100-03-51000	Vehicle Repair/Maintenan	182.19

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TO/FROM ACCOUNTS SUPPRESSED

Packet Pg. 15

-----ID-----	GROSS	P.O. #			
POST DATE	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION	

01-000285 WILLIE'S TIRE CENTER ( \*\* CONTINUED \*\* )

I-251103014	2015 FORD - SNOW TIRE MTCE	66.00			
12/15/2015	1 DUE: 12/15/2015 DISC: 12/15/2015		1099: N		
	2015 FORD - SNOW TIRE MTCE		10 52100-03-51000	Vehicle Repair/Maintenan	66.00
I-251104014	2014 FORD SNOW MTCE	88.00			
12/15/2015	1 DUE: 12/15/2015 DISC: 12/15/2015		1099: N		
	2014 FORD SNOW MTCE		10 52100-03-51000	Vehicle Repair/Maintenan	88.00
I-251105002	2013 - SNOW MTCE	66.00			
12/15/2015	1 DUE: 12/15/2015 DISC: 12/15/2015		1099: N		
	2013 - SNOW MTCE		10 52100-03-51000	Vehicle Repair/Maintenan	66.00
==== VENDOR TOTALS ====		490.19			

01-000266 WISCONSIN BUILDING SUPPLY

I-459241	TREATED PINE	63.96			
12/15/2015	1 DUE: 12/15/2015 DISC: 12/15/2015		1099: N		
	TREATED PINE		10 52200-03-40000	Operating Supplies	63.96
==== VENDOR TOTALS ====		63.96			

01-000727 ZIEBELL'S DOOR COMPANY

I-5650	DOOR REPLACEMENT/LABOR	474.16			
12/15/2015	1 DUE: 12/15/2015 DISC: 12/15/2015		1099: N		
	DOOR REPLACEMENT/LABOR		10 52100-03-50000	Equipment Repair	474.16
==== VENDOR TOTALS ====		474.16			
==== PACKET TOTALS ====		21,253.83			

Attachment: Vouchers (1425 : Vouchers)

2.2.a  
PRINT: 01 City of Merrill  
SEQUENCE : ALPHABETIC  
TO/FROM ACCOUNTS SUPPRESSED

Packet Pg. 16

\*\* T O T A L S \*\*

INVOICE TOTALS 21,258.83  
DEBIT MEMO TOTALS 0.00  
CREDIT MEMO TOTALS 5.00CR

BATCH TOTALS 21,253.83

\*\* G/L ACCOUNT TOTALS \*\*

BANK	YEAR	ACCOUNT	NAME	AMOUNT	LINE ITEM		GROUP BUDGET	
					ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
2015	10	-21-0000	Accounts Payable Control	10,863.20-*				
	10	-52100-02-94000	Jail/Evidence	238.50	5,000	1,387.14	2,322,955	202,038.53
	10	-52100-03-50000	Equipment Repair	474.16	1,500	844.39	2,322,955	201,802.87
	10	-52100-03-51000	Vehicle Repair/Maintenan	706.61	9,000	296.64	2,322,955	201,570.42
	10	-52200-03-25500	Job Recruitment	516.60	1,500	3,458.81- Y	1,396,287	83,528.70
	10	-52200-03-40000	Operating Supplies	1,843.14	36,000	9,287.58	1,396,287	82,202.16
	10	-52200-03-51000	Vehicle Repair/Maintenan	1,777.19	10,000	39,180.35- Y	1,396,287	82,268.11
	10	-52200-03-53000	Gas & Oil - Vehicles	112.37	6,500	416.63	1,396,287	83,932.93
	10	-52200-15-92500	CAD-Software Linking	316.67	5,000	1,567.34- Y	1,396,287	83,728.63
	10	-52300-03-10000	Office Supplies	215.57	2,000	196.94	994,500	85,347.29
	10	-52300-03-40000	Operating Supplies	3,964.46	47,500	11,556.18- Y	994,500	81,598.40
	10	-52300-03-51000	Amb. Repair/Maintenance	373.50	7,000	1,821.54	994,500	85,189.36
	10	-52300-03-53000	Gas & Oil - Vehicles	7.76	12,500	5,265.53	994,500	85,555.10
	10	-52300-15-92500	CAD-Linking Software	316.67	2,500	2,321.93- Y	994,500	85,246.19
	26	-21-0000	Accounts Payable Control	7,130.63-*				
	26	-52100-03-40500	DARE-Program Expense	245.70	0	1,684.26- Y	0	35,129.64- Y
	26	-52100-03-41575	Dog Unit Expenses	37.82	0	4,359.91- Y	0	34,921.76- Y
	26	-52100-03-47725	Police Vehicle/Equip Exp	3,333.52	0	19,603.99- Y	0	38,217.46- Y
	26	-52100-03-47750	NORDEC Invest. Expenses	650.00	0	3,748.99- Y	0	35,533.94- Y
	26	-52200-03-40000	2% Fire Dues Expenses	2,058.71	0	59,127.18- Y	0	307,434.38- Y
	26	-52200-08-82000	Fire-Memorial Expenses	804.88	0	2,397.04- Y	0	306,180.55- Y
	52	-21-0000	Accounts Payable Control	3,260.00-*				
	52	-57001-08-28255	Police Evidence Building	3,260.00	27,500	24,240.00	2,179,200	690,388.18
	99	-14-0010	Due from General Fund	10,863.20 *				
	99	-14-0026	Due From Non-Lapsing	7,130.63 *				
	99	-14-0052	Due From Capital Project	3,260.00 *				
			** 2015 YEAR TOTALS	21,253.83				

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H&S file  
SMA  
o PD

Packet Pg. 17

# APPLICATION FOR TEMPORARY CLASS "B"/"CLASS B" RETAILER'S LICENSE

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10-

Application Date: 12/15/15

Town  Village  City of Merrill County of Lincoln

The named organization applies for: (check appropriate box(es).)

- A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.
- A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 2-13-16 and ending 2-13-16 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

### 1. ORGANIZATION (check appropriate box) Bona fide Club Church Lodge/Society Veteran's Organization Fair Association

(a) Name Rotary Club of Merrill

(b) Address \_\_\_\_\_  
(Street)  Town  Village  City

(c) Date organized 1920's

(d) If corporation, give date of incorporation \_\_\_\_\_

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:

#### (f) Names and addresses of all officers:

President Val mindak, Park City Credit Union, 300 E 2nd St

Vice President Clyde Nelson, Lincoln Comm Bank, E Main

Secretary Terril Matten, Merrill Federal S+L 907 E main

Treasurer Brian Richards, CPA, 1027 1/2 E main

(g) Name and address of manager or person in charge of affair: Pat Sherley, Administrator, Bell Tower Residence, 1500 O'Day Street, Merrill

### 2. LOCATION OF PREMISES WHERE BEER AND/OR WINE WILL BE SOLD:

(a) Street number 1500 O'Day Street, Merrill

(b) Lot \_\_\_\_\_ Block \_\_\_\_\_

(c) Do premises occupy all or part of building? Partial. Assisi Hall

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: \_\_\_\_\_

### 3. NAME OF EVENT

(a) List name of the event Artisan Showcase

(b) Dates of event February 13, 2016

### DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Officer [Signature]  
(Signature/date)

Officer [Signature]  
(Signature/date)

Date Filed with Clerk 12/15/15

Date Granted by Council \_\_\_\_\_

Rotary Club of Merrill  
(Name of Organization)

Officer [Signature]  
(Signature/date)

Officer [Signature]  
(Signature/date)

Date Reported to Council or Board \_\_\_\_\_

License No. \_\_\_\_\_

### APPLICATION FOR TEMPORARY CLASS "B"/"CLASS B" RETAILER'S LICENSE

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10-

Application Date: 12/15/15

Town  Village  City of Merrill County of Lincoln

The named organization applies for: (check appropriate box(es).)

A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 3-17-16 and ending 3-17-16 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. ORGANIZATION (check appropriate box)  Bona fide Club  Church  Lodge/Society  Veteran's Organization  Fair Association

(a) Name Rotary Club of Merrill

(b) Address \_\_\_\_\_  
(Street)  Town  Village  City

(c) Date organized 1920's

(d) If corporation, give date of incorporation \_\_\_\_\_

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:

(f) Names and addresses of all officers:  
President Val mindak, Park City Credit Union, 300 E 2nd Street  
Vice President Clyde Nelson, Lincoln Community Bank, E Main St  
Secretary Terri Marten, Merrill Federal S-L, 907 E main  
Treasurer Bryan Richards, CPA, 1027 1/2 E main St

(g) Name and address of manager or person in charge of affair: Pat Sherley, Administrator  
Bell Tower Residence, 1500 O'Day Street, Merrill

2. LOCATION OF PREMISES WHERE BEER AND/OR WINE WILL BE SOLD:

(a) Street number 1500 O'Day Street, Merrill

(b) Lot \_\_\_\_\_ Block \_\_\_\_\_

(c) Do premises occupy all or part of building? Partial, Assisi Hall

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover:

3. NAME OF EVENT

(a) List name of the event St. Patrick's Day

(b) Dates of event march 17, 2016

#### DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Officer [Signature]  
(Signature/date)

Officer [Signature]  
(Signature/date)

(Name of Organization)  
Officer [Signature]  
(Signature/date)

Officer [Signature]  
(Signature/date)

Date Filed with Clerk 12/15/15

Date Reported to Council or Board \_\_\_\_\_

Date Granted by Council \_\_\_\_\_

License No. \_\_\_\_\_



# CITY OF MERRILL

## Police Department

Chief Kenneth J. Neff  
 Captain Corey A. Bennett

1004 East First Street • Merrill, Wisconsin • 54452

Phone (715) 536-2311 • FAX (715) 536-5930

### 2015 Retail Alcohol Compliance Report

To: Health and Safety Committee

Date: December 23, 2015

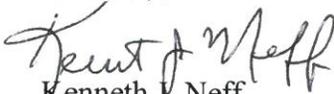
On Saturday, December 19, 2015, the Merrill Police Department conducted alcohol compliance checks with local alcohol retailers. As a result of this operation, 38% of the alcohol retail businesses that were checked, failed by selling alcoholic products to an adult under the age of 21. The establishments checked consisted of convenience stores, grocery stores, and taverns. This non-compliance rate is slightly higher than the average non-compliance of 30% that we have experienced over the past five years.

As a result of the non-compliance incidents, 8 employees of alcohol retail establishments that sold alcohol to the underage person were issued a municipal citation for Sale of Alcohol to Underage Persons. Conversely, 13 of the 21 retailers checked, complied with the law and refused to sell alcohol to the underage person involved in the compliance checks conducted.

As in the past, we will be offering an Alcohol Server Workshop on February 2, 2016 to all alcohol retailers and employees in an effort to curb the sale of alcohol to underage persons in the City of Merrill. This workshop is offered free of charge in conjunction with the Lincoln County Drug-free Coalition and funding provided by the Merrill United Way.

We will continue to conduct alcohol compliance checks with our licensed alcohol retailers and our goal is to see a reduction in the rate of non-compliances by offering our workshops that provide employees and license holders with information that assist them in complying with the law.

Sincerely,

  
 Kenneth J. Neff  
 Chief of Police

*“Serving Merrill With Pride”*

An equal opportunity/affirmative action employer.

**CITY OF MERRILL**  
**1004 EAST FIRST STREET**  
**MERRILL, WI 54452-2586**

AN ORDINANCE: By Health and Safety Committee  
Re: Amending Chapter 26, Article II, Section 26 to  
add 26-35 Remaining or Going on Premises  
after being Ordered to Leave

ORDINANCE NO. 2015-  
Introduced: \_\_\_\_\_  
1st Reading: \_\_\_\_\_  
2nd Reading: \_\_\_\_\_  
3rd Reading: \_\_\_\_\_  
Committee/Commission Action: \_\_\_\_\_

**AN ORDINANCE**

The Common Council of the City of Merrill, Wisconsin, does ordain as follows:

**Section 1.** Chapter 26, Article II, Section 26-35 of the Code of Ordinances for the City of Merrill is created to add the following:

**26-35 REMAINING OR GOING ON PREMISES AFTER BEING ORDERED TO LEAVE**

- (a) It shall be unlawful for any person who enters the premises of another person to remain on such premises after he has been ordered by the owner or his agent or his representative or by any person in charge of such premises to leave such premises.
- (b) It shall be unlawful for any person who enters on upon the premises of another person without the consent of the occupant and after such person has been forbidden or warned by the occupant or person in charge of such premises not to enter upon such premises; provided that the provisions of this section shall not apply to licensees, tenants in common of such premises, landlords, meter readers and other persons who enter on such premises in pursuit of lawful business, not including the persons named in section 26-35 and shall not apply to police officers or other public officers who enter on such premises in discharge of their duties
- (c) Any person who shall violate or fail to comply with the provisions of subsection (a) and (b) of this section shall pay a forfeiture of not less than twenty-five dollars (\$25.00) nor more than two hundred dollars (\$200.00).

Attachment: Ordinance on trespassing (1451 : Ordinance on trespassing)

**Section 2. Severability.** In the event any section, subsection, clause, phrase or portion of this ordinance is for any reason held illegal, invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remainder of this ordinance. It is the legislative intent of the Common Council that this ordinance would have been adopted if such illegal provision had not been included or any illegal application had not been made.

**Section 3. Repeal and Effective Date.** All ordinances or parts of ordinances and resolutions in conflict herewith are hereby repealed. This ordinance shall take effect from and after its passage and publication.

Moved by: \_\_\_\_\_

Adopted: \_\_\_\_\_

Approved: \_\_\_\_\_

Published: \_\_\_\_\_

Approved:

\_\_\_\_\_  
William R. Bialecki,  
Mayor

Attest:

\_\_\_\_\_  
William N. Heideman, City Clerk

Attachment: Ordinance on trespassing (1451 : Ordinance on trespassing)

# MERRILL FIRE DEPARTMENT

## Monthly report November 2015



### Administration

11-5-2015	Citizen Fire Academy Class is Held
11-6-2015	Meeting With Five Alarm Fire Equipment and review the nozzles currently being used on fire apparatus
11-10-2015	Chief Savone attends department head meeting
11-10-2015	Chief Savone Has conference call with the Tomahawk DNR Apparatus Shop Supervisor to discuss brush trucks costs
11-10-2015	Chief Savone attends Committee of the Whole Meeting
11-10-2015	Chief Savone attended Common Council Meeting
11-11-2015	Fire Department attends the Veterans Day Ceremony
11-12-2015	Citizens Fire Academy Graduation of held.
11-13-2015	Officer meeting is conducted
11-16-2015	Chief Savone has meeting with Stainless & Repair Fire Apparatus to discuss Brush Truck
11-17-2015	Chief Savone Conducts Public Safety radio talk on WJMT
11-17-2015	The Fire Department conducts Public Education Turkey Fry Demonstration for Channel 12 and WJMT Radio
11-17-2015	Chief Savone has meeting with Custom Fab and Body to discuss Brush Truck
11-18-2015	Chief Savone attend WSFCA meeting
11-19-2015	Application Period Closes for Firefighter/Paramedic Edibility List
11-20-2015	Truck 63 returns from the repair shops
11-23-2015	Chief Savone has meeting with UST Fire Apparatus and Body to discuss Brush Truck
11-23-2015	Chief Savone has a meeting with Stryker Ambulance Cot to review options form new cot
11-23-2015	Chief Savone has a conference call with the Bierman Family Foundation
11-24-2015	Weinbrenner Shoe Company awards two sets of turnout gear to the MFD
11-30-2015	Chief Savone attends monthly Health and Safety Committee Meeting

## Operations

Month	EMS Incidents	EMS Incidents Motor Vehicle Crash	Structure Fire	Other Fires	Other Hazards & Service Calls	Mutual Aid	Total Incidents for Month
January	148	2	2	1	12	4	169
February	113	1	5	3	9	0	131
March	126	3	0	6	8	0	143
April	129	3	4	3	10	0	149
May	131	3	1	7	9	1	152
June	138	3	0	4	18	0	164
July	140	6	1	7	14	1	169
August	122	7	0	2	9	0	141
September	138	6	0	4	14	0	162
October	154	5	2	1	8	1	171
November	131	5	0	2	9	2	149
December							
Year to Date Total	1470	44	15	46	110	9	1703

## EMS

Month	Total EMS Patients	Transfers	Stand-by	Stand By Tomahawk	Expenses	Total Billing
January	157	14	3	0	\$89,856.97	\$120,976.70
February	123	9	3	0	\$85,162.60	\$90,545.10
March	135	19	1	0	\$70,600.01	\$104,245.10
April	134	13	0	0	\$67,054.90	\$109,589.00
May	133	12	1	1	\$66,280.93	\$103,418.50
June	152	10	3	0	\$68,604.40	\$111,075.10
July	159	17	5	1	\$96,681.04	\$117,349.30
August	135	13	1	0	\$78,058.23	\$91,800.60
September	154	12	0	1	\$72,317.75	\$105,616.30
October	169	16	1	1	\$68,376.58	\$126,585.20
November	140	7	0	1	\$114,257.62	\$107,043.50
December						
Total YTD	1591	142	18	5	\$877,247.04	\$1,188,244.40

## Training

	Number of trainings offered	102	
	Number of Staff attending	296	
	Number of Staff Hours	644.96	

During the month training topics included: Citizen Fire Academy, Certified Driver Operations, Live Fire Training, Pumping/Drafting, Water Rescue,

## Fire Prevention Bureau

	Inspection by Towns		
	City of Merrill	97	
	Town of Merrill	0	
	Town of Scott	0	
	Town of Rock Falls	4	
	Total Inspections	<b>101</b>	
	Number of Violations	28	
	Number of Corrected Violations	7	
	Number of Staff Hours this month	<b>63</b>	

## Public Education & Community Activities

11-1-2015	Blood Pressure Screening for residents of Park Place
11/02/2015	Heartsaver CPR course for 6 students from Corning Fire department
11-2-2015	Blood Pressure Screening for residents of Jenny Tower
11-5-2015	Citizen Fire Academy – Communications
11-12-2015	Citizen Fire Academy- Graduation
11/17/2015	Healthcare Provider CPR course for 7 students from Pine Crest Nursing Home
11/19/2015	Healthcare Provider CPR course for 6 students from Quirt Dentistry.



**MERRILL  
WISCONSIN**  
*City Of Parks*

# CITY OF MERRILL

## Police Department

Chief Kenneth J. Neff  
 Captain Corey A. Bennett  
 1004 East First Street • Merrill, Wisconsin • 54452-2586  
 Phone (715) 536-8311 • FAX (715) 536-5930

### NOVEMBER 2015

	Last Month	This Month	Last Year
Complaints received	589	510	510
Traffic crashes	17	22	24
Juvenile non-traffic arrests	25	12	16
Traffic Citations (adult & juv.)	43	82	95
Adult non-traffic arrests	96	37	57

### CVR Transactions

New applications	39	19	42
New application city revenue	\$507.00	\$247.00	\$546.00
Renewals	27	16	23
Renewal city revenue	\$175.50	\$104.00	\$149.50
CVR Revenue YTD		<b>2015</b> \$7,481.50	<b>2014</b> \$9,997.00

*"Serving Merrill with Pride"*

An equal opportunity/affirmative action employer.

## SPECIAL ASSIGNMENTS AND ACTIVITIES

November 4, **Chief Neff** judged VFW Patriot's Pen essay contest

November 5, **Investigator Wunsch** attended Investigator's meeting

November 5, **Lt. Hamann** and **Investigator Wunsch** attended CWCIA

November 12, **Investigator Wunsch** attended Wisconsin Association of Computer Crimes Investigator's meeting (WACCI)

November 16, **Lt. Hamann** and **Investigator Wunsch** attended Child Death Review

November 19, **Officer Tremaine** attended Stepping Out presentation at FD

November 19, **Lt. Hamann**, **Investigator Wunsch**, and **Officer Cimino** attended Armed Robbery Presentation at RVS

November 23, **Chief Neff** was guest speaker on WJMT Our Town

November 30, **Chief Neff** attended Health and Safety meeting

Kenneth J. Neff  
Chief of Police

# Department Activity Report

First Date: 11/01/2015

Jurisdiction: LINCOLN911

Last Date: 11/30/2015

Department	Complaint Type	Description	All Units	Primary Unit
<b>MRPD</b>				
	911 HANGUP	911 HANGUP	4	2
	911 NUISANCE	911 NUISANCE CALL	8	3
	AGENCY/ASS	AGENCY ASSISTANCE	12	7
	ALARM	ALARM (BANK, FIRE, COMMERCIAL, RESIDENTIAL	9	5
	AMBULANCE	AMBULANCE NEEDED	51	1
	ANIMAL BITE	ANIMAL BITE	3	3
	ANIMAL COMP	ANIMAL COMPLAINT (BARKING DOG, NEGLECT, E	11	10
	ATT LOCATE	ATTEMPT TO LOCATE	2	1
	ATT BURGLAF	ATTEMPTED BURGLARY	1	1
	ATT THEFT	ATTEMPTED THEFT	2	2
	ATV/SNOW CC	ATV/SNOWMOBILE COMPLAINT	1	1
	BATTERY	BATTERY (intentional and unlawful touching or strikin	4	3
	BURGLARY	BURGLARY (unauthorized entry into a building, vehicl	5	3
	CHILD ABUSE	CHILD ABUSE/NEGLECT	2	2
	CHILD PORN	CHILD POROGRAPHY	1	1
	CHLD CUS	INTERFERE W/CHILD CUSTODY	4	2
	CRASH/DEER	CRASH CAR/DEER	3	3
	CRASH/INJUR	CRASH WITH INJURY	8	1
	CRASH/PDO	CRASH PROPERTY DAMAGE ONLY	29	19
	CRIM DAM PR	CRIMINAL DAMAGE TO PROPERTY (VANDALISM)	2	2
	CTZNI/ASSIST	CITIZEN ASSISTANCE	11	8
	CVL	CIVIL	8	5
	DEBRIS SPILL	DEBRIS/SPILL ON ROADWAY	3	2
	DIS CONDUCT	DISORDERLY CONDUCT	35	18
	DISREGARD	DISREGARD	1	1
	DNR VIO	DNR VIOLATION	2	1
	DOMESTIC	DOMESTIC	21	7
	DRUG ACTVIT	DRUG ACTIVITY (POSSESSION, USE, PARAPHERN	8	7
	DRV COMP	DRIVING COMPLAINT (RECKLESS, ROAD RAGE, E	18	11
	ESCAPE	ESCAPE	1	0
	ESCORT	ESCORT/CONVOY	10	5
	EXTRA PATRL	EXTRA PATROL	11	7
	FALSE ALARM	FALSE ALARM (BANK, FIRE, COMMERCIAL, RESID	7	2
	FIGHT	FIGHT IN PROGRESS	6	2
	FIRE STRUC	FIRE STRUCTURE	2	0
	FORGERY/FR,	FORGERY/FRAUD	4	4
	FOUND ITM/AN	FOUND ITEM/ANIMAL	18	15
	GARBAGE DU	ILLEGAL DUMPING OF TRASH OR DEBRIS	5	4
	GAS SKIP	GAS SKIP	5	4
	HARASS CALL	HARASSING PHONE CALLS	4	4
	HARASSMENT	HARASSMENT	5	4
	HAZ SITUATIC	HAZARDOUS SITUATION	3	1
	HIT & RUN	HIT & RUN / F.PI.PD	4	4
	IMP/ILL PARK	IMPROPERLY/ILLEGALLY PARKED VEHICLE	13	13
	INFO COMPL	INFORMATIONAL COMPLAINT	11	11
	INTOX DRIVEF	INTOXICATED DRIVER	14	6
	JUV COMP	JUVENILE COMPLAINT	4	2
	LOCKOUT	VEHICLE LOCKOUT	37	32

# Department Activity Report

**First Date:** 11/01/2015

**Jurisdiction:** LINCOLN911

**Last Date:** 11/30/2015

<i>Department</i>	<i>Complaint</i>	<i>All Units</i>	<i>Primary Unit</i>
<i>Type</i>	<i>Description</i>		
<b>MRPD</b>			
LOITERING	LOITERING	1	1
LOST ITEM/AN	LOST ITEM/ANIMAL	3	2
MENTAL SUB	MENTAL SUBJECT	10	7
MISSING PER	MISSING PERSON	1	1
MOTORIST AS	MOTORIST ASSIST	10	7
NEIGH COMP	NEIGHBOR COMPLAINT	1	1
NOISE COMP	NOISE COMPLAINT	13	7
ODOR INVEST	ODOR INVESTIGATION	8	4
OPEN DR/WIN	OPEN DOOR/WINDOW FOUND	14	6
PROB VIO	PROBATION VIOLATION	6	5
PROP DAM	PROPERTY DAMAGE	2	2
RCKLS CN/DR	RECKLESS CONDUCT/DRIVING	3	2
RD REPR	ROAD REPAIRS NEEDED	2	1
RD SIN COMP	ROAD SIGN COMPLAINT	1	1
RUNAWAY	RUNAWAY	2	2
SEX OFFENSE	SEX OFFENSES	1	1
SHOPLIFTING	SHOPLIFTING	11	8
SMOKE REPO	SMOKE REPORT	2	1
SPECIAL DUT	SPECIAL DUTY REPORT IN PERSON	2	2
STAND BY	STAND-BY	14	9
STOLEN VEH	STOLEN VEHICLE	2	2
SUDDEN DEA	SUDDEN DEATH	3	0
SUICIDE ATT	SUICIDE ATTEMPT	4	0
SUICIDE THRT	SUICIDE THREAT	26	8
SUSP ACTVTY	SUSPICIOUS ACTIVITY	23	19
SUSP PERSON	SUSPICIOUS PERSON	5	3
SUSP VEH	SUSPICIOUS VEHICLE	14	6
THEFT	THEFT	27	19
THREAT	THREATS	8	4
TRAFFIC STOI	TRAFFIC STOP	130	95
TRESPASSINC	TRESPASSING	5	3
VANDALISM	VANDALISM	3	3
VIO CRT ORD	VIOLATION OF COURT ORDER	5	3
WANTED PER	CHECK RECORD FOR WANTS	13	9
WEATHER	WEATHER AND ROAD REPORT	2	1
WELFARE CK	WELFARE CHECK	28	13
WIRE DOWN	WIRE DOWN	1	0
<b>Department:</b>		<b>839</b>	<b>510</b>
<b>Overall:</b>		<b>839</b>	<b>510</b>

12/07/15  
Accrual Basis

## Balance Sheet

As of November 30, 2015

Nov 30, 15

### ASSETS

#### Current Assets

##### Checking/Savings

Expense Checking Account	161,929.32
PayPal Checking (RVB)	8,393.74
Buddy & Tar Savings	259.98
Associated Bank	1,655.92
RVSB - Building Fund	174,244.21
PayPal	1,124.54

Total Checking/Savings 347,607.71

##### Accounts Receivable

Accounts Receivable 1,000.00

Total Accounts Receivable 1,000.00

##### Other Current Assets

CD #700344021	10,000.00
CD #700366339	2,050.00

Total Other Current Assets 12,050.00

Total Current Assets 360,657.71

#### Fixed Assets

Accumulated Depreciation -4,200.03

Equipment 11,082.08

Total Fixed Assets 6,882.05

**TOTAL ASSETS** **367,539.76**

### LIABILITIES & EQUITY

#### Liabilities

##### Current Liabilities

##### Accounts Payable

Sales Tax Payables 471.07

Total Accounts Payable 471.07

##### Other Current Liabilities

##### Payroll Liabilities

Payroll Tax Liabilities 2,712.15

Total Payroll Liabilities 2,712.15

Total Other Current Liabilities 2,712.15

Total Current Liabilities 3,183.22

##### Long Term Liabilities

12/07/15  
Accrual Basis

Lincoln County Humane Society

### Balance Sheet

As of November 30, 2015

	<u>Nov 30, 15</u>
RVSF Mortgage	<u>149,386.03</u>
Total Long Term Liabilities	<u>149,386.03</u>
Total Liabilities	152,569.25
Equity	
Fund Balance	666,964.24
Net Income	<u>-451,993.73</u>
Total Equity	<u>214,970.51</u>
TOTAL LIABILITIES & EQUITY	<u><u>367,539.76</u></u>

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12/07/15  
Cash Basis

## Lincoln County Humane Society Profit & Loss November 2015

Packet Pg. 31

Ordinary Income/Expense	Nov 15	Budget	Jan - Nov 15	YTD Budget	Annual Budget
<b>Income</b>					
<b>LCHS INCOME</b>					
<b>Animal Related Income</b>					
Surrender Fees	321.00	166.67	1,920.00	1,833.33	2,000.00
Spay Me	0.00		5,925.00		
Adoption Fees	5,199.00	3,000.00	37,517.00	33,000.00	36,000.00
Reclamation Fees	55.00	83.33	990.00	916.67	1,000.00
Dog License-Public	75.00	0.00	7,975.00	8,500.00	8,500.00
Dog License-County	0.00	0.00	44,275.20	47,000.00	47,000.00
Red Dingo Tags	15.00	83.33	924.00	916.67	1,000.00
Microchip	0.00		40.00		
Other Animal Related Income	130.00		897.00		
<b>Total Animal Related Income</b>	<b>5,795.00</b>	<b>3,333.33</b>	<b>100,463.20</b>	<b>92,166.67</b>	<b>95,500.00</b>
<b>Fundraising Income</b>					
Aluminum Cans	1,765.96		11,665.73		
Donation Banks	336.87		3,964.56		
Sales/General Event Income	0.00		49,176.20		
Tickets	0.00		860.00		
Event Sponsorships	0.00		425.00		
Raffle	0.00		16,620.59		
Other Fundraising Income	0.00		220.00		
Fundraising Income - Other	0.00	0.00	0.00	49,400.00	49,400.00
<b>Total Fundraising Income</b>	<b>2,102.83</b>	<b>0.00</b>	<b>82,932.08</b>	<b>49,400.00</b>	<b>49,400.00</b>
<b>Donation Income</b>					
Paypal Income	60.00	583.33	860.00	6,416.66	7,000.00
General Donation	7,049.75	1,666.67	35,271.53	18,333.34	20,000.00
Memorial Income	1,225.00	625.00	12,150.00	6,875.00	7,500.00
<b>Total Donation Income</b>	<b>8,334.75</b>	<b>2,875.00</b>	<b>48,281.53</b>	<b>31,625.00</b>	<b>34,500.00</b>
<b>Municipal Funding</b>					
County Installments	0.00	0.00	35,000.00	35,000.00	35,000.00
City of Tomahawk	0.00	0.00	1,500.00	1,500.00	1,500.00
City of Merrill	0.00	0.00	10,000.00	10,000.00	10,000.00
City of Maine	0.00	0.00	2,250.00	1,000.00	1,000.00
<b>Total Municipal Funding</b>	<b>0.00</b>	<b>0.00</b>	<b>48,750.00</b>	<b>47,500.00</b>	<b>47,500.00</b>
<b>Other</b>					
Bank Interest	37.87	16.67	294.20	183.33	200.00
<b>Total Other</b>	<b>37.87</b>	<b>16.67</b>	<b>294.20</b>	<b>183.33</b>	<b>200.00</b>
<b>Total LCHS INCOME</b>	<b>16,270.45</b>	<b>6,225.00</b>	<b>280,721.01</b>	<b>220,875.00</b>	<b>227,100.00</b>

Lincoln County Humane Society  
Profit & Loss

November 2015

	<u>Nov 15</u>	<u>Budget</u>	<u>Jan - Nov 15</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
<b>Total Income</b>	16,270.45	6,225.00	280,721.01	220,875.00	227,100.00
<b>Expense</b>					
<b>EXPENSES</b>					
<b>Animal Related Expenses</b>					
Spay Me	130.00		12,969.13		
Cat litter	293.02	166.67	1,833.65	1,833.33	2,000.00
Food	237.76		744.30		
Medical - Surgeries/ Exams/Euth	3,783.65	2,500.00	16,959.25	27,500.00	30,000.00
Cremation Expense	20.00		500.00		
Medical Supplies	2,261.78	1,250.00	16,334.93	13,750.00	15,000.00
Dog License to County	0.00	0.00	7,460.50	7,900.00	7,900.00
Sales Tax	0.00	250.00	2,537.40	2,750.00	3,000.00
Red Dingo Tags	22.50	41.67	567.50	458.34	500.00
Other Animal Related Expenses	0.00		207.55		
<b>Total Animal Related Expenses</b>	<u>6,748.71</u>	<u>4,208.34</u>	<u>60,114.21</u>	<u>54,191.67</u>	<u>58,400.00</u>
<b>Total EXPENSES</b>	6,748.71	4,208.34	60,114.21	54,191.67	58,400.00
<b>Fundraising Expenses</b>					
Advertising	300.00		511.80		
Food	0.00		2,815.70		
Supplies	0.00		31.65		
Printing	0.00		1,052.04		
Prizes	0.00		3,331.58		
Starting Cash	0.00		600.00		
PayPal Expense	16.02		91.05		
Other Fundraising Expenses	0.00		436.61		
Fundraising Expenses - Other	0.00	935.42	0.00	10,289.58	11,225.00
<b>Total Fundraising Expenses</b>	<u>316.02</u>	<u>935.42</u>	<u>8,870.43</u>	<u>10,289.58</u>	<u>11,225.00</u>
<b>Office Related Expenses</b>					
Bank Fees	18.00		164.00		
Advertising Expenses	0.00		119.96		
Licenses and Permits	0.00	25.00	207.13	275.00	300.00
Domain/QuickBooks/Software	0.00	41.67	1,840.89	458.33	500.00
Professional Fees	0.00	125.00	5,050.00	8,375.00	8,500.00
Office Supplies / Equipment	167.77	168.75	1,412.96	1,856.25	2,025.00
Postage	0.00	41.67	364.02	458.33	500.00
Customer Returned Check	0.00		50.00		
Staff Meetings	0.00	20.84	225.25	229.17	250.00
Uniforms	0.00		338.75		
Other Office Related Expenses	0.00		320.14		
<b>Total Office Related Expenses</b>	<u>185.77</u>	<u>422.93</u>	<u>10,093.10</u>	<u>11,652.08</u>	<u>12,075.00</u>

Lincoln County Humane Society  
Profit & Loss

November 2015

	<u>Nov 15</u>	<u>Budget</u>	<u>Jan - Nov 15</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
<b>Payroll Expenses</b>					
Unemployment Expense	192.53	208.34	3,347.34	2,291.67	2,500.00
Hourly Employees	5,569.65	6,083.33	60,211.88	66,916.67	73,000.00
Manager Salary	2,807.70	2,916.67	33,519.30	32,083.34	35,000.00
Federal Payroll Tax Expense	640.84	666.67	7,170.41	7,333.34	8,000.00
Workers' Compensation	0.00	250.00	1,412.00	2,750.00	3,000.00
<b>Total Payroll Expenses</b>	<b>9,210.72</b>	<b>10,125.01</b>	<b>105,660.93</b>	<b>111,375.02</b>	<b>121,500.00</b>
<b>Shelter Expenses</b>					
Security Services	368.73	125.00	1,474.92	1,375.00	1,500.00
Staff Education	0.00	41.66	39.00	458.33	500.00
Equipment	0.00	125.00	150.00	1,375.00	1,500.00
Repairs	18.97	166.67	881.71	1,833.33	2,000.00
Supplies	107.17	208.33	1,620.57	2,291.67	2,500.00
Electric/Gas	428.86	583.33	4,579.29	6,416.67	7,000.00
Insurance (Gen'l Lia, Vehicle)	-434.00	266.66	5,665.00	2,933.33	3,200.00
Telephone	383.54	225.00	2,469.31	2,475.00	2,700.00
Vehicle	149.47	250.00	1,422.94	2,750.00	3,000.00
Water	0.00	208.33	1,802.97	2,291.66	2,500.00
Waste Removal	812.77	375.00	4,723.78	4,125.00	4,500.00
Mortgage Interest Expense	500.00		500.00		
Other Shelter Expenses	0.00		8.70		
Shelter Expenses - Other	1.13		1.13		
<b>Total Shelter Expenses</b>	<b>2,336.64</b>	<b>2,574.98</b>	<b>25,339.32</b>	<b>28,324.99</b>	<b>30,900.00</b>
<b>Total Expense</b>	<b>18,797.86</b>	<b>18,266.68</b>	<b>210,077.99</b>	<b>215,833.34</b>	<b>234,100.00</b>
<b>Net Ordinary Income</b>	<b>-2,527.41</b>	<b>-12,041.68</b>	<b>70,643.02</b>	<b>5,041.66</b>	<b>-7,000.00</b>
<b>Other Income/Expense</b>					
<b>Other Income</b>					
Building Fund Income	445.00		169,827.93		
<b>Total Other Income</b>	<b>445.00</b>		<b>169,827.93</b>		
<b>Other Expense</b>					
<b>New Shelter Expenses</b>					
<b>Construction Expenses</b>					
Survey & Design	0.00		110.00		
Sewer/Water, Plumbing	0.00		27,931.38		
Construction Expenses - Other	89,547.15		658,479.98		
<b>Total Construction Expenses</b>	<b>89,547.15</b>		<b>686,521.36</b>		
Appliances	5,497.98		5,497.98		
Mortgage Expenses					

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1:18 PM  
12/07/15  
Cash Basis

**Lincoln County Humane Society**  
**Profit & Loss**  
November 2015

Packet Pg. 34

	<u>Nov 15</u>	<u>Budget</u>	<u>Jan - Nov 15</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
Closing Costs	0.00		1,284.00		
Total Mortgage Expenses	0.00		1,284.00		
New Shelter Expenses - Other	171.93		215.27		
Total New Shelter Expenses	95,217.06		693,518.61		
Total Other Expense	95,217.06		693,518.61		
Net Other Income	-94,772.06		-523,690.68		
Net Income	<u>-97,299.47</u>	<u>-12,041.68</u>	<u>-453,047.66</u>	<u>5,041.66</u>	<u>-7,000.00</u>

12/04/15  
Cash Basis

## Expenses by Vendor Summary

November 2015

	<u>Nov 15</u>	
Ace Hardware	18.97	Repairs
Athens Veterinary Service, Inc	97.00	
Cellcom Rhinelander PCS	169.80	
Diane Glaza.	130.00	Spay Me Cancellation
Fleet Farm	293.02	Cat Litter
Frontier Communications	213.74	
Gannett Wisconsin Media	300.00	Banquet Thank-You
Idexx Laboratories	591.86	Snap Tests
Johanna Hoerstman	5,497.98	New Washer/Dryer Sets
Kwik Trip	141.94	
Menards	26.64	Gloves
Merrill Veterinary Clinic	336.75	
Peaceful Pines Pet Memorials, Inc.	20.00	
Per Mar Security Services	368.73	
Red Dingo Inc	22.50	
Shopko	25.62	Folders
The Practice LLC	3,961.00	
Wal-Mart Community	367.75	Supplies
Walgreens	21.60	Supplies
Waste Management of Central Wisconsin	812.77	
Wisconsin Public Service	600.79	
Wisconsin Valley Veterinary Services	1,054.83	
<b>TOTAL</b>	<b><u>15,073.29</u></b>	

### Minutes from the LCHS Board meeting held on Monday November 16th, 2015

**Attendance:**

President:	Pat Hoerstmann	Vice President:	Jim Daenicke
Shelter Manager:	Liz Friedenfels	Treasurer:	Kari Kercher
Secretary:	Mary Moscherosch	Lincoln Cty. Board Rep:	Mike Loka
City Board Rep:			
Board Members:	Sally Thayer, Trina DeLasky		
Public:	Lynn Mai		

The meeting was called to order by President Pat Hoerstmann.  
A motion to approve the minutes from the October meeting was made by Sally, 2<sup>nd</sup> by Jim. Voted on and approved.

**Presidents Report:**

Pat reported our mortgage loan paperwork is complete and the \$150,000.00 was deposited in to the building fund account. Pat said the bank suggested Kari stop in and get a corporate credit card to use in place of our current debit card.

We took a tour of the new shelter building to check on the progress. The floors should be done within the next two weeks. Krueger plumbing will be coming in to finish the plumbing. We purchased one set of washer and dryers from Gruetts and one from Hargraves. They both gave us 5 year warranties.

Pat will be ordering some new sets of cages for the cat rooms later this week. Wes Schoepke who is a volunteer and donor is rebuilding the old cages in to new sets and putting them on casters so we can still use them. He is also working on all of the brackets for the dog kennels. The outside fences in the back are done. The light pole bases are in. The outside cat areas will probably be set up in the spring. We will need to install a property line fence as per agreement with the city. This will also be done in the spring. Dave Nelson from Nelson’s Powerhouse will be giving us a deal on a small lawn tractor with a snow blower that will work in the pens and kennel runs. Jim and Kari will be meeting with Stik Um Graphic Designs to go over signs for the new building.

**Vice President Report:** Jim reported that he and Sally would not be running the deer hunters bake sale this year. The profit is always very little. They are thinking of some different ideas to try next year.

**Treasure Report:**

Kari went over the financial reports which included the 2016 budget. We went over and discussed the budget. A motion to approve the financial reports and the 2016 budget was made by Jim and 2<sup>nd</sup> by Trina. Voted on and approved

**Shelter Manager Report:** Liz recommended we switch over to Pet Point software. Voted on and approved. Liz will work with Derek to set this up. They will also work with Charter to set up the computers and phones in the new building.

Liz will make sure she sends copies of all reports to the City and County Finance Departments. The staff has been moving some of the supplies into the storage areas of the new building.

**Volunteer Coordinator Report:** Trina reported that the Petsmart weekend went well.

**New Business:** Lynn Mai was introduced and nominated by Jim and 2<sup>nd</sup> by Sally for an opening on the LCHS board. Voted on and approved.

A motion to adjourn was made by Trina and 2<sup>nd</sup> by Sally, voted on and approved.

**Upcoming board meeting dates:**                    **Monday    January 11<sup>th</sup>, 2016**  
   **Monday    February 8<sup>th</sup>, 2016 (Annual Meeting)**

November 2015

## Shelter Report

### Animals:

We only have two dogs at this time so we have moved several of the cats into the dog room kennels. The dogs are staying in the side room off of the kitchen and are doing great together. We have continued to treat the cats once a week with lime-sulfur dip in order to prevent a future ringworm outbreak. We have had several cat/kitten adoptions but we will be doing a special on cats as an adoption incentive.

### Staff:

Cassandra Riebe has given her notice due to schedule conflict with her other job. Other employees will pick up her hours so we won't need to hire anyone at this time.

### Events:

Skipper's is hosting the Annual Tree Lot to benefit the shelter. We have taken down most of the outdoor and indoor dog kennels to move into the new building. Staff have been sorting and moving supplies to the new building as well.

**Lincoln County Humane Society  
Animal Statistics  
2015**

INCOMING	Jan.	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
<b>Strays</b>													
Cats	16	8	4	6	15	16	22	31	21	38	30		207
Dogs	8	7	12	14	11	9	16	20	10	12	7		126
Other	0	0	0	10	0	0	0	4	0	0	0		14
<b>Surrendors</b>													
Cats	34	9	4	13	13	5	21	4	15	15	26		159
Dogs	9	6	6	4	12	4	6	14	7	7	7		82
Other	1	0	0	0	0	0	0	0	0	1	10		12
<b>Transfer</b>													
Cats	11	10	35	15	13	0	7	0	9	0	0		100
Dogs	3	2	4	7	2	1	0	0	3	0	0		22
Other	0	0	0	0	0	0	0	0	0	0	0		0
<b>Born at Shelter / Foster</b>													
Kittens	0	0	0	0	5	0	0	0	4	0	0		9
Puppies	0	0	0	0	6	0	0	0	0	0	0		6
<b>Total Incoming</b>	<b>82</b>	<b>42</b>	<b>65</b>	<b>69</b>	<b>77</b>	<b>35</b>	<b>72</b>	<b>73</b>	<b>69</b>	<b>73</b>	<b>80</b>	<b>0</b>	<b>737</b>

OUTGOING	Jan.	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
<b>Redeems</b>													
Cats	2	1	1	2	2	2	3	3	7	2	1		26
Dogs	5	5	9	11	8	9	11	14	6	7	7		92
Other	0	0	0	0	0	0	0	0	0	0	0		0
<b>Adoptions</b>													
Cats	68	25	52	24	30	26	22	31	39	38	60		415
Dogs	14	7	9	8	7	11	48	15	18	10	13		160
Other	2	0	1	0	3	0	0	1	0	2	1		10
<b>Euthanasia</b>													
Cats	1	2	0	0	0	3	0	0	2	1	0		9
Dogs	1	0	1	0	1	0	1	0	3	1	0		8
Other	0	0	0	0	0	0	0	0	0	0	0		0
<b>Rescue</b>													
Cats	0	0	0	0	0	1	1	1	0	0	1		4
Dogs	1	3	0	0	2	0	0	0	2	0	0		8
Other	0	0	0	0	6	0	0	1	0	0	0		7
<b>Natural Death</b>													
Cats	0	0	0	1	2	4	0	3	4	4	1		19
Dogs	0	0	0	0	2	0	0	1	0	0	0		3
Other	0	0	0	0	0	0	0	0	0	4	0		4
<b>Total Outgoing</b>	<b>94</b>	<b>43</b>	<b>73</b>	<b>46</b>	<b>63</b>	<b>56</b>	<b>86</b>	<b>70</b>	<b>81</b>	<b>69</b>	<b>84</b>	<b>0</b>	<b>765</b>

Currently at Shelter													AVG
Cats	20	16	25	25	29	36	34	29	27	39	54		30
Dogs	4	3	8	8	17	11	6	14	8	8	2		8
Other	0	0	10	10	0	0	0	2	2	13	19		5
<b>Total</b>	<b>24</b>	<b>19</b>	<b>43</b>	<b>43</b>	<b>46</b>	<b>47</b>	<b>40</b>	<b>45</b>	<b>37</b>	<b>60</b>	<b>75</b>	<b>0</b>	<b>44</b>

Currently in Foster Care													AVG
Cats	4	1	4	4	5	7	7	13	16	8	7		7
Dogs	0	0	3	3	2	2	7	2	2	1	1		2
Other	0	0	10	0	0	0	0	0	0	0	0		1
<b>Total</b>	<b>4</b>	<b>1</b>	<b>17</b>	<b>7</b>	<b>7</b>	<b>9</b>	<b>14</b>	<b>15</b>	<b>18</b>	<b>9</b>	<b>8</b>	<b>0</b>	<b>10</b>

Spay Me													Total
SpayMe Trips #	1	1	1	0	1	0	1	1	0	0	0		6
SpayMe LCHS Cats	21	21	3	0	15	0	15	18	0	0	0		93
SpayMe Public Cats	6	4	13	0	9	0	8	3	0	0	0		43
SpayMe LCHS Dogs	7	1	2	0	6	0	4	7	0	0	0		27
SpayMe Public Dogs	3	1	5	0	4	0	1	0	0	0	0		14
<b>Total SpayMe</b>	<b>37</b>	<b>27</b>	<b>23</b>	<b>0</b>	<b>34</b>	<b>0</b>	<b>28</b>	<b>28</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>177</b>

Adoption Partners													Total
Petsmart Cat Adoptions	47	0	37	0	22	0	30	0	23	0	38		197
Petco Cat Adoptions	2	2	2	1	2	3	2	2	2	1	1		20

**Lincoln County Humane Society  
Board of Directors Agenda  
5:00pm Monday, December 14th, 2015  
New Shelter Building**

**Discuss and approve the following agenda items:**

- 1. Minutes from previous meeting**
- 2. Reports from Officers**
  - President**
  - Vice President**
  - Secretary**
  - Treasurer**
- 3. Volunteer Coordinator**
- 4. Shelter Manager**
- 5. Old Business:**
- 6. New Business: New Shelter move in date**
- 7. Public Comments**
- 8. Open Discussion**
- 9. Adjourn**
- 10. Next Meeting: January 11<sup>th</sup>, 2016**