

Merrill Airport Commission Meeting, Dec. 15, 2015

Members present: Gary Schwartz, Joe Malsack, Gary Schulz, Chris Malm.

Also present: Rich Mccullough, Larry Wenning.

1. Gary Schwartz call the meeting to order at 7:00 PM.
2. The commission reviewed the minutes from November meeting and a motion was made by Gary Schulz to approve the minutes as printed. Chris Malm seconded, motion passed.
3. The commission reviewed the vouchers for November 2015. A motion was made by Chris Malm to approve the vouchers. Joe M. seconded, motion passed.
4. Terminal Project Status: New bathroom doors here just need to be installed. \$1000.00 held will need to be refunded back to contractor. Water leak by windows. Contractor looking at and under warranty. Mantel still being worked on. Counter tops ordered by Gary Schwartz.
5. Property Purchase Status: All paper ready to write a proposal . January should be ready to finalize.
6. Runway 16/34 Project Status and Components. Solicitation for engineering ready to go for summer project for ramp south of the old terminal building.
8. Obstruction ordinance, remove (work done in delineated wetland areas, will be done in winter utilizing best management practices to minimize disturbances of wetland soils and vegetation. Vegetation removed in wetlands will be taken out of wetland areas prior to work being complete. Mechanical methods will not be used for tree cutting or clearing in wetlands. Hand equipment will be utilized, including powered saws.).
7. Conference room rental - Suggestions to check with other airports to see what charges are. Suggestion of \$50.00 for half day and \$80.00-90.00 for full day. Rich will get back to us with recommendations.

9. Minimum Standards Ordinance: Gary visited with Tom Haden and showed state statutes show commission has authority to make decisions. We will move forward on "Obstruction and Approach Maintenance Plan for KRRL" and on the "Minimum Standards Ordinance for The Merrill Municipal Airport" that Gary Schulz wrote and was approved minimum standard policy. Reviewed and approved 20 years ago. October 1995.

10. Airport General Maintenance: Fence repaired by Security fence done but needs stretching, will contact to retighten fence where car damaged. Concrete base is suppose to be on corners. None there right now. The fence is pushing up, poles all heaving up 2-3 feet out of ground pushed on north side of property. Recommended to pound the posts back in next summer. Window in new terminal building is being addressed. Water leaking into old terminal building by furnace northwest corner. T hangers #1, 2, 7 open currently. Rich contacting people on list to try and fill them. Water heater quote from Krueger plumbing \$1089.00 to install an on demand water heater due to low water consumption. Lightning strike protection, Roger Strand stated grounding issues: we will need lightning suppression rod on AWOS, along with new clamps and new ground rod. Fencing will also need new grounding units, approx. \$11,000. Gary Schulz asked is there any state help to prevent damage to equipment from state. Gary Schulz contacted both individuals interested in old rotating beacon. Working on selling to one of them. Grass runway too wet due to rain, will have to wait until spring to finish grading and seed.

11. Chairman's Report: Received airport report card and found errors on. AirNav has wrong information on and Rich is trying to get corrected information onto website. Information is limited on what can be viewed by visitors on the website. Trying to get modern pictures of airport on AirNav. Rich needs to get information update before end of year.

12. Aviation Happenings: Senate 571 out of committee. Lot of requirements and changes on medical. You use your medical physician to keep on top of your health and will sign your log book with you to cover requirement. 18000 ft ceiling

also new change in the ruling. No fail on medical with proper paperwork. Drones with near misses becoming a problem nationwide for aircraft.

13. Public Comment: none.

14. Agenda Items for next meeting: Land use for next year and rental contract.

15. Gary Schulz made a motion to go into closed session, Chris Malm seconded, motion passed.

16. Chris Malm made a motion to go back into open session, Joe M. seconded, motion passed.

17. Adjournment: Chris Malm made a motion to adjourn, Joe M. seconded. Motion Passed.

Minutes submitted by Joe Malsack.