



CITY OF MERRILL
COMMITTEE OF THE WHOLE
AGENDA • TUESDAY NOVEMBER 10, 2015

Regular Meeting

City Hall Council Chambers

5:30 PM

- I. Call to Order
- II. Agenda items for consideration:
 1. Request to eliminate requirement of \$200,000 escrow or bond from Merrill Area Development Corporation (MADC) related to 201 S. Prospect Street former "dip tank" environmental remediation project.
 2. A Resolution ratifying the January 1, 2016 to December 31, 2017 contract between the City of Merrill and the Merrill Professional Police Association.
 3. A Charter Ordinance eliminating the Street Commissioner as an elected officer.
 4. Continued discussion of 2016 Budget, including new Public Works positions.
 5. An Ordinance adopting the 2016 City of Merrill Budget and establishing the Tax Levy for year 2015.
- III. Public Comment Period
- IV. Adjournment

REQUEST TO INCLUDE ITEM ON AGENDA

Board or Committee: Committee of Whole and Common Council

Date of Meeting: Tuesday, November 10th, 2015

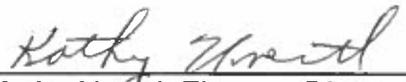
Request by: Mayor Bill Bialecki for MADC

Describe below the item(s) you wish to have put on the agenda:
(please attach any pertinent information):

Consider elimination of requirement for \$200,000 escrow or bond from Merrill Area Development Corp. (MADC) related to 201 S. Prospect Street former "dip tank" environmental remediation project

Contingency per 9/22/2015 Common Council meeting action.

Wisconsin Department of Natural Resources will be providing "comfort" letter related to liability. Wisconsin DNR staff supports the proposed project and grant application.

Signed: 
Kathy Unertl, Finance Director/RDA Secretary

Date: 11/3/2015



CITY OF MERRILL
COMMON COUNCIL

MINUTES • TUESDAY SEPTEMBER 22, 2015

Special Meeting

City Hall Council Chambers

6:00 PM

- 1. Call to Order
- 2. Silent Prayer
- 3. Roll Call

Attendee Name	Title	Status	Arrived
Chris Malm	Aldersperson - First District	Present	
Pete Lokemoen	Aldersperson - Second District	Present	
Ryan Schwartzman	Aldersperson - Third District	Present	
Kandy Peterson	Aldersperson - Fourth District	Present	
John Burgener	Aldersperson - Fifth District & President	Present	
Dave Sukow	Aldersperson - Sixth District	Present	
Rob Norton	Aldersperson - Seventh District	Present	
Tim Meehean	Aldersperson - Eighth District	Present	
Bill Bialecki	Mayor	Present	

Mayor Bialecki noted that other attendees included City Attorney Tom Hayden, City Clerk Bill Heideman, City Administrator Dave Johnson and Finance Director Kathy Unertl.

4. Public Comment Period

There was no public comment.

5. Preliminary Items:

1. Discussion and decision on future City involvement in 201 S. Prospect Street Redevelopment Project (Former Hurd)

City Administrator Johnson reported on the status of the cleanup/redevelopment project at the former Hurd property at 201 North Prospect Street. He reported that the Merrill Area Development Corporation (MADC) missed an opportunity to obtain a grant for the cleanup in the vicinity of a "dip tank" at the project site.

Although MADC cannot apply for a grant at this time, the City could apply and secure a grant if the City assumed ownership of the property. Based on that, MADC is requesting that the City assume ownership.

Representing the Wisconsin Department of Natural Resources (DNR), John Robinson reported that the DNR would work with the City to secure the grant, if the City assumes ownership.

Motion (Meehean/Schwartzman) to approve the request, with the following contingencies:

- 1. MADC will guarantee \$200,000 in contingency funds, via escrow or bond.

2. The City of Merrill will receive, from the DNR, a "comfort" letter related to the cleanup project.

RESULT:	APPROVED BY ROLL CALL VOTE [6 TO 2]
AYES:	Lokemoen, Schwartzman, Peterson, Burgener, Sukow, Meehean
NAYS:	Malm, Norton

2. **Review and recommendation on soccer concession stand financing (information will be provided via e-mail prior to meeting and distributed at meeting).**

Merrill Soccer Association Inc. currently owes approximately \$30,000 on two loans related to funding for the construction of the soccer concession stand at the Merrill Area Recreation Complex (MARC). They are currently seeking the consolidation of those loans, and have discussed that possibility with River Valley Bank.

Mayor Bialecki and City Administrator Johnson have met with officials from the Merrill Soccer Association and River Valley Bank to discuss this prospective loan. River Valley Bank has agreed to approve the loan if the City of Merrill is named as guarantor on the loan. Therefore, the Merrill Soccer Association and River Valley Bank are requesting that the City be included as a guarantor on the loan.

Representing River Valley Bank, Susan Ryman distributed a copy of the proposal loan document, a \$30,000 promissory note. She stated that the Merrill Soccer Association is financially sound at this time. Representing the Merrill Soccer Association, Lisa Beckman Hass provided additional details and answered questions.

It was noted that the request is not for any funding, it is only a request that the City be a guarantor on the loan.

Motion (Lokemoen/Peterson) to approve the request.

RESULT:	APPROVED
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3. **Overview presentation on proposed TID Amendments and Creation by representatives from Ehlers & Associates.**

Patrick Mallory, Ehlers & Associates, distributed a handout on the Tax Increment Finance (TIF) and the details on the project plan being considered. He then gave an overview of the handout and answered questions.

6. **Resolutions:**

Motion (Meehean/Lokemoen) to suspend the rules and allow City Attorney Hayden to read all resolutions by title only. Carried.

1. **A Resolution approving an amendment to the Project Plan of Tax Incremental District No. 3 in order to share tax increment with Tax Incremental Districts No. 6, 7, and 8, City of Merrill, Wisconsin (Resolution #2423).**

Motion (Schwartzman/Meehean) to approve.

RESOLUTION NO. _____

**A RESOLUTION RATIFYING THE JANUARY 1, 2016 to DECEMBER 31, 2017
CONTRACT BETWEEN THE CITY OF MERRILL AND THE MERRILL
PROFESSIONAL POLICE ASSOCIATION**

WHEREAS, negotiations between the City of Merrill and the Merrill Professional Police Association have culminated a tentative contract agreement;

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN this 10th day of November, 2015, that the City of Merrill accept the terms and conditions for the January 1, 2016 to December 31, 2017 employment years according to the terms of the contract between the City of Merrill and the Merrill Professional Police Association on file in the City Clerk's office. Said changes and amendments in the terms and conditions to the January 1, 2016 to December 31, 2017 contract shall be effective January 1, 2016. The existing agreement shall be modified accordingly.

Recommended by: CITY OF MERRILL, WISCONSIN

Moved: _____

William R. Bialecki
Mayor

Passed: _____

William N. Heideman
City Clerk

Attachment: Resolution Ratifying 2016-2017 Police Union Contract (1391 : Resolution - Police Union Contract)

City of Merrill - Merrill Professional Police Association (MPPA) - 2016 - 2017 Contract Fiscal

	2015 - June 29th 1.00%	2015 - Dec. 28th 2.60%	2016 - June 27th 1.00%	Annual 2016	2016 - Dec. 26th 1.00%	2017 - June 26th 1.00%	Annual 2017
Police Officer	\$54,053.26	\$55,458.64	\$56,013.23	\$55,735.94	\$56,573.37	\$57,139.11	\$56,856.24
Police Officer 1	\$55,563.88	\$57,008.54	\$57,578.63	\$57,293.58	\$58,154.41	\$58,735.96	\$58,445.18
Police Officer 2	\$57,381.13	\$58,873.04	\$59,461.77	\$59,167.40	\$60,056.39	\$60,656.95	\$60,356.67
Investigator 1	\$58,520.05	\$60,041.57	\$60,641.99	\$60,341.78	\$61,248.41	\$61,860.89	\$61,554.65
SRO/Investigator	\$58,520.05	\$60,041.57	\$60,641.99	\$60,341.78	\$61,248.41	\$61,860.89	\$61,554.65

<u>Wage Adjustments</u>	2015 - Dec. 28th 2.60%	2016 - June 27th 1.00%	Annual 2016	2016 - Dec. 26th 1.00%	2017 - June 26th 1.00%	Annual 2017
Police Officer	\$1,405.38	\$554.59	\$979.99	\$560.14	\$565.73	\$562.94
Police Officer 1	\$1,444.66	\$570.09	\$1,007.37	\$575.79	\$581.54	\$578.67
Police Officer 2	\$1,491.91	\$588.73	\$1,040.32	\$594.62	\$600.56	\$597.59
Investigator 1	\$1,521.52	\$600.42	\$1,060.97	\$606.42	\$612.48	\$609.45
SRO/Investigator	\$1,521.52	\$600.42	\$1,060.97	\$606.42	\$612.48	\$609.45

<u>Fiscal Impact - Wages & Related Benefits</u>		Annualized 2016	Annualized 2017
	# in 2016		
Police Officer	6 Two new hires are anticipated	\$5,879.91	\$3,377.63
Police Officer 1	5	\$5,036.87	\$2,893.33
Police Officer 2	4 One PO2 based upon >10 years	\$4,161.28	\$2,390.36
Investigator 1	1	\$1,060.97	\$609.45
SRO/Investigator	1	\$1,060.97	\$609.45
	<u>17</u>	<u>\$17,200.00</u>	<u>\$9,880.22</u>
Social Security/Medicare - 7.65%		\$1,315.80	\$755.84
WRS - Retirement 16.18% in 2016		\$2,782.96	\$1,598.62

Fiscal Impact - Wages & Benefits \$21,298.75 \$12,234.68

<u>WRS - Additional Employee Contributions</u>		Total WRS	Total WRS
	# in 2016		
Police Officer	6 Two new hires are anticipated	(\$388.07)	(\$1,337.54)
Police Officer 1	5	(\$4,848.06)	(\$954.80)
Police Officer 2	4	(\$3,938.71)	(\$631.06)
Investigator 1	1	(\$953.30)	(\$40.22)
SRO/Investigator	1	(\$953.30)	(\$40.22)
	<u>17</u>	<u>(\$11,081.44)</u>	<u>(\$3,003.84)</u>

<u>Longevity</u>	Paid in 2015	Anticipates 2 promotions - LT	\$2,740.50	Same as 2016	\$2,740.50
Longevity	\$4,785.75		(\$2,045.25)		\$0.00

Total **\$8,172.06** Total **\$9,230.84**

Note: Also impacts Non-Union Police Management WRS employee contributions **2016** **2017**

Attachment: Fiscal Impact of Police Union Contract (1391 : Resolution - Police Union Contract)

**AGREEMENT BETWEEN THE
CITY OF MERRILL
AND THE
MERRILL PROFESSIONAL POLICE ASSOCIATION**

2016-2017~~2014-2015~~

T.A. DRAFT

Attachment: 2016-2017 Proposed Police Union Contract (1391 : Resolution - Police Union Contract)

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Attachment: 2016-2017 Proposed Police Union Contract (1391 : Resolution - Police Union Contract)

ARTICLE 1 – PURPOSE OF AGREEMENT

It is the intent and purpose of the parties hereto that this agreement shall promote and improve working relations between the City of Merrill Professional Police Association, hereinafter referred to as the Association, and to set forth herein rates of pay, hours of work, and other terms and conditions of the employment to be observed by the parties hereto.

ARTICLE 2 – RECOGNITION

This agreement made and entered into at Merrill, Wisconsin, pursuant to the provision of the Code of Ordinances of the City of Merrill and Wisconsin Statutes between the City of Merrill, Wisconsin, a municipal corporation as municipal employer with the Chief of Police as its agent, thereafter referred to as the City, and the Merrill Professional Police Association as sole bargaining agent for the police officers of the Association, excluding the Chief of Police, Captain, and Lieutenants, who shall be considered supervisory personnel

ARTICLE 3 – RESERVATION OF RIGHTS

The Association recognizes the right of the City and Chief of Police to operate and manage its affairs in all respects. The Association recognizes the exclusive right of the Chief of Police to establish departmental rules and procedures.

The City and the Chief of Police have the exclusive right and the authority to schedule overtime work as required in the manner most advantageous to the City commensurate with the applicable ordinances or resolutions providing for overtime compensation as outlined in this Agreement to members of the bargaining unit.

It is understood by the parties that every duty connected with operations enumerated in job descriptions is not always specifically described and it is intended that all such duties shall be performed by the employees.

The Chief of Police, and the Police and Fire Commission reserve the right to discipline or discharge for cause. The City reserves the right to lay off personnel of the department. The City and the Chief of Police shall determine work schedules consistent with the Agreement and establish methods and processes by which such work is performed. The City and the Chief of Police shall have the right to transfer employees within the Police Department in a manner most advantageous to the City.

The City, the Chief of Police and the Police and Fire Commission shall retain all rights and authority to which by law they are entitled.

The City shall have the exclusive authority to transfer any governmental operation now conducted by it to another unit of government, providing it meets with the approval of the

Common Council upon transfer, all agreements are terminated including this Agreement as pertaining to personnel of the Department affected by the transfer.

The Association recognizes that the City has statutory and charter rights and obligations in contracting for matters relating to municipal operations. The right of contracting or subcontracting is vested in the City.

All full-time employees hired during the term of this contract, shall reside within a 15-mile radius of the City of Merrill jurisdictional limits (boundaries), no later than 60 days after the completion of their probationary period.

The powers, rights, and/or authority claimed by the City, are not to be exercised in a manner that will undermine the Association or as an attempt to evade the provision of this Agreement or to violate the spirit, intent or purpose of this Agreement.

ARTICLE 4 - HOURS

The work schedule shall be 2 days on duty, followed by 2 days off duty followed by 3 days on duty, followed by 2 days off duty, followed by 2 days on duty, followed by 3 days off duty, on a continuing 2-2, 3-2, 2-3 schedule. The schedule allows **no less than 12 patrol officers on** alternating weekends, Friday, Saturday and Sunday off. The work day shall be 12 hours in length. Overtime shall be paid or compensatory time be given for all hours which are worked in excess of the regular 12 hour day or the regular 2-2, 3-2, 2-3 schedule. Since officers will be scheduled to work an average total of 2190 hours per year, City will provide each officer working this schedule an additional 110 hours of Kelly time. Additionally, all Patrol Officers will receive 16 hours of Kelly time and in cases where an officer has 18 years of service, he/she will receive 8 additional hours of Kelly time, for a total of 24 hours after 18 years. All Kelly time shall be used within the calendar year received.

INVESTIGATOR/SRO: The SRO and Investigator's work week will be 5 days on followed by 2 days off. Each shift will be 8 hours in length. Additionally the SRO and Investigators will receive 32 hours of Kelly time and in cases where an officer has 18 years of service, he/she will receive 48 hours of Kelly time for a total of 48 hours after 18 years. All Kelly time shall be used with the calendar year received.

Officers will be entitled to a 30 minute lunch break and two 15 minutes breaks during their 12 hour shift. Officers will remain available for calls during their lunch/breaks.

ARTICLE 5 – DELEGATES

The City agrees to allow two (2) delegates of the **Merrill Professional Police Association** ~~Police Department~~ to attend the Wisconsin Professional Police Association

annual convention with pay. The Merrill Professional Police Association shall provide sufficient notice of convention dates and delegate attendees to the Captain and/or Chief of Police. No overtime shall be created to allow for delegates to attend the convention.

ARTICLE 6 – SALARIES

Salaries shall be paid in accordance with the salary schedule set forth in Appendix attached hereto and made a part thereof by reference.

Individual salaries for new positions or substantially changed positions will be established by special negotiation at any time during the term of this Agreement, insofar as this does not conflict with paragraphs 2 and 3 of Article 3 - Reservation of Rights.

NIGHT SHIFT DIFFERENTIAL. Shall be as follows:

Officers working the 6:00 am shift to 6:00 pm shift will be paid a shift differential of \$200.00 yearly.

Officers working the 3:00 pm shift to 3:00 am shift will be paid a shift differential of \$700.00 yearly.

Officers working the 6:00 pm shift to 6:00 am shift will be paid a shift differential of \$800.00 yearly.

CERTIFICATION PAY: In recognition that police officers are required to maintain proficiency or certifications in work related fields, each officer shall receive \$600.00 annually. ~~Certification pay shall be paid by January 31st for 2014. Beginning the first pay period of 2014~~ Certification pay shall be paid at the rate of \$.2884 per hour (\$600 annually).

OVERTIME PAY: All hours authorized by the Chief or officer in charge which are worked in excess of the regular eight (8) twelve hour (12) hour shift shall be deemed overtime and compensated at time and one-half of the officer's normal hourly rate.

The parties by mutual agreement may agree that compensatory time be given in lieu of payment as provided by this section. If compensatory time is given, the same shall be at the rate of time and one-half.

Overtime shall be rounded up or down to the nearest quarter hour.

COMPENSATORY TIME: The Chief shall grant compensatory time to be scheduled where sufficient staffing exists so that the City incurs no overtime obligation. It is understood that this scheduled compensatory time cannot be withdrawn when unforeseen staffing shortages due to sick time requests or similar requests occur.

Officers may not carry a balance in excess of 84 hours of compensatory time with a maximum of 48 hours paid out by December 15th. In addition, a maximum of 48 hours may be carried over into the following year.

CALL-IN-PAY: Any officer called to work in addition to their normal schedule of hours shall be paid two hours pay for the call, plus time and one half for the time spent with no minimum. Call-in pay shall not be paid if an Officer is held over from a prior shift, or is called in at least 48 hours in advance of the starting time of the overtime, or for voluntary shift changes between officers.

OVERTIME SELECTION: In the event that the number of patrol officers on duty drops below the minimum staffing levels to support daily patrol operations, a manpower shortage has occurred. Also if the Supervisor or Officer in Charge determines that additional sworn officers are needed for work duties to support daily patrol operations and no special training, or skills are needed to perform the duties, a manpower shortage has occurred. Overtime in which special training or skills are needed, or overtime worked as part of a continuing investigation involving the officers working the overtime is not a manpower shortage and the city may assign overtime in a manner most advantageous to the city. Special enforcement activity overtime (i.e: Click-it, Fall Ride mutual aid, grant funded traffic enforcement) is not an essential component of daily patrol operations and may therefore be offered department-wide based on seniority.

Overtime will first be offered to Union Patrol Officers on a seniority basis by the considerations prescribed below (Appendix B):

1. A full shift of overtime is considered anything greater than 4 hours. Full shifts of overtime shall initially be offered as the entire shift. If the full shift is not accepted by an officer in whole then the shift may be split or the shift may be assigned to the least senior patrol officer available.
2. A partial shift of overtime is a shift of 4 hours or less. In the event a partial shift needs to be filled, a hold-over may be assigned for the first 4 hours of a shift from the previous shift personnel. An early call-in may be assigned for the last 4 hours of a shift to those officers who are scheduled to work the next contiguous shift. Those assignments shall be offered to the applicable officers by seniority. If there are no volunteers or if a shift remains vacant the shift shall be filled according to the full shift selection process previously described.
3. Officers known to be unavailable for the overtime opportunity may be omitted from the call-in process. (i.e: vacation time, Kelly time, compensation time, sick leave, or family leave during the overtime opportunity)
4. In the event an emergency timely response to the available overtime is needed, a general exception to the seniority based call in process is recognized, as proximity and availability are overriding factors.
5. Officers shall not work beyond ~~48~~ 16 hours of duty in a 24 hour period, consecutive or otherwise, unless the exception is authorized by an Officer in Charge, Lieutenant, Captain, or the Chief of Police. Additionally, Officers should have at least ~~6~~ 8 hours of rest between assigned shifts.

If no Union Patrol Officers accept the overtime opportunity according to the previously referenced seniority-based call-in process, then the overtime may be offered to Patrol Lieutenants prior to ordering a Union Patrol Officer to accept overtime

COURT TIME: Any officer reporting to duty for Court outside of their normal shift will be compensated at their overtime rate with a minimum of 2 hours. Any officer, whose court appearance is canceled after 5 p.m. of the business day before the court appearance, shall be compensated 2 hours at their overtime rate.

EDUCATION PAY: Officers who have obtained at least an Associate Degree in Criminal Justice, a related field, or 60 college credit hours in lieu of a degree, shall receive an annual education benefit of \$360.00, ~~to be paid by January 31st of 2013. Beginning the first pay period of 2014 education pay shall~~ Education Pay shall be paid at the rate of \$.1731 per hour (\$360 annually).

ARTICLE 7 – WORKER’S COMPENSATION

Worker's compensation shall be governed in accordance with the Wisconsin Statutes and shall be the exclusive remedy of an injured employee against the City of Merrill.

Provided that and for so long as an employee has accumulated sick leave time and is receiving worker's compensation, that employee shall receive full salary. The difference between the worker's compensation and the employee's full salary shall be paid by the City and deducted from his sick leave time according to the percentage that the amount of money contributed by the City of Merrill bears to that employee's full salary.

ARTICLE 8 – VACATION

The Chief of Police shall administer the vacation schedule according to the terms of this agreement. The Chief of Police shall reserve the right to determine the number of personnel to be on vacation at any one time in order to insure maximum protection and safety of the City.

This agreement acknowledges a change in vacation accrual methods from the pro-rated method stated in previous agreements with the MPPA to the method whereby the employee accrues vacation on a monthly basis based upon anniversary date of hire. It is understood that the change in accrual methods will begin on 1-1-14. The starting balance of vacation hours at that time will reflect the balance normally expected on 1-1-14 under the previous MPPA contracts. Employees will not forfeit their previous accruals.

In conjunction with the change in accrual methods, some employees may possess a “bank” or balance of vacation time beyond the amount of vacation time that will be accrued in the following year.

The vacation policy for the Police Department shall be as follows:

48 hours after 1 year of service

96 hours after 2 years of service

144 hours after 7 years of service

192 hours after 12 years of service

240 hours after 18 years of service

Vacation picks shall be completed by January 1st and shall be made on the basis of seniority by rotation. Officers will be allowed to select and lock in up to 50% of the vacation hours they will accrue that year on each turn of the rotation.

Officers who will accrue 96 or more hours of vacation shall be required to select a minimum of 24 hours .

Officers who will accrue 144 or more hours of vacation shall be required to select a minimum of 36 hours.

Officers who will accrue 192 or more hours of vacation shall be required to select a minimum of 48 hours.

Officers who will accrue 240 hours of vacation shall be required to select a minimum of 60 hours.

Officers shall be allowed to select single vacation days, subject to the following rule; Vacation selections in blocks of multiple consecutive days will have precedence over selections of lesser consecutive days. Vacation selection during the selection process shall be in the form of whole shifts or working days. In the event an officer does not schedule his vacation by January 1, the officer will take it on an "as available" basis after all other vacation has been scheduled. When taken on an "as available" basis, Vacation time, Compensatory time, or Kelly time may be used in ½ hour increments.

ARTICLE 9 – SENIORITY

The Department will have a seniority list to include all bargaining unit members of the Department by length of service (Appendix B). Permanent shifts will be selected on an annual basis. The selection process shall be completed by November 1st of each year unless an alternate date is mutually agreed upon. Seniority shall prevail in the selection of the positions available on each shift.

Shifts for bargaining unit members who have yet to complete two calendar years of employment with the City of Merrill Police Department will be assigned in the following manner; During their field training program, shifts can be assigned on a weekly basis. Upon completion of field training the Chief of Police will assign a **vacant** shift to be worked for the remainder of the calendar year. ~~During the first two full calendar years of employment with the department, each new employee will be required to complete one full year on each of the afternoon and midnight shifts. Those shift assignments will be made by the Chief of Police for a full calendar year in the manner most advantageous to the City and the Officers.~~

ARTICLE 10 – LONGEVITY

Longevity payments shall be made to all officers according to the following plan: After ~~ten (10)~~**five (5)** years of continuous service, \$2.25 per month paid service retroactive to the first day of employment ~~up to a maximum of \$540.00 at 20 years of service.~~

~~Beginning in 2015, L~~ongevity will be computed and paid once a year ~~on or about December 1. the Friday before Thanksgiving.~~

~~(Officer Heckendorf is frozen at the current level of \$756.00)~~

ARTICLE 11 – PAID HOLIDAYS

All officers will receive eight and one-half holidays paid at their double time rate of pay (8 1/2 X 17 = 140.25 total hours of pay). Holiday pay shall be paid once a year on ~~December 1. the Friday before Thanksgiving.~~ **or about December 1.**

ARTICLE 12 – LEAVES

SICK LEAVE: Sick leave shall be administered by the Chief of Police as per City Personnel Policies for Sick Leave, except that notwithstanding any other provision contrary thereto in said City Personnel Policies, sick leave shall accumulate at the rate of one 12 hour day for each month of service worked in the calendar year based on the 12 hour schedule and at the rate of one 8 hour day for each month for all others. Sick leave shall not accrue if an employee is on an unpaid leave during an entire calendar month.

FUNERAL LEAVE: Funeral leave shall be administered by the Chief of Police as per City Personnel Policies for Death in Family. The City Policies on Funeral Leave shall be incorporated into this Agreement language.

LEAVE OF ABSENCE WITHOUT PAY: Requests for leave of absence without pay for justifiable reasons shall be made by written application on a form provided by the Clerk-Treasurer's Office and be submitted at least two (2) weeks prior to the anticipated leave. Emergency leave requests would be the exception.

1. For a leave not to exceed three (3) consecutive days, the request shall be submitted for approval to the Chief of Police.
2. For a leave in excess of three (3) consecutive days, the officer shall make a request to the Personnel Director after securing the approval of the Chief of Police.

ACCRUED SICK LEAVE CREDIT: All officers covered by the agreement who actually retire from the City Service and apply within sixty (60) days of the last day paid for a retirement annuity from the Wisconsin Retirement Fund shall have their sick leave credits from the time of retirement converted to a monetary value (allowable hours of accumulated sick leave times normal hourly rate of pay received immediately prior to retirement), which the City shall deposit in Post Employment Health Plan (PEHP).

If an officer retires before their 62nd birthday, but after their 50th birthday, the officer may then remain a member of the City's insurance group until age sixty-five (65). Retired is defined for purposes of this section, as drawing a pension check from the Wisconsin Retirement Fund. The officer shall be responsible for the entire premium as charged to the City for such insurance, paid by the 10th of the month prior to the month for which coverage is desired.

The maximum number of hours an officer will be entitled to so convert is a total of 1300 hours.

ACCRUED SICK LEAVE CREDIT: Officers shall receive one personal (kelly) day off when the officer does not use sick leave during a calendar year. Said kelly day will be granted in the year following the year in which it was earned.

MILITARY SERVICE LEAVE:

While on active military duty or training of 6-months or less, the Employer shall make up the difference between the military compensation received and the employees current salary.

In addition to the above, employees requesting an unpaid leave of absence for military service are covered consistent with Federal Law.

DONATION OF TIME: Officers will be allowed to donate vacation time, kelly hours, and/or compensatory time to other officers who have exhausted their sick leave and are in need of additional time off.

ARTICLE 13 - INSURANCE

HEALTH INSURANCE: For ~~2016,2014~~ Officers shall ~~continue to~~ pay ~~10.00%8.98%~~ of the health insurance premiums as an employee contribution. For 2017, ~~E~~effective December 28, ~~2016,29, 2014~~, the Officers shall pay ~~10.5%9.5%~~ of the health insurance premium if the

premium to the City increases by 6% or less, ~~for 2015, and 11.00%~~10% if the premium increase to the City is greater than 6% and up to 12%, and ~~11.50%~~10.5% if the increase in premiums to the City is greater than 12%. If the premium for non-union employees remains at ~~10.00%~~8.98% in ~~2017~~2015, the same rate shall apply to union personnel.

The Employee shall be responsible for the single or family annual deductible.

The City shall contribute the same amount to HSA accounts for Police Union personnel, single and family plans, as that contributed for non-union employees or other union employees.

~~In 2014, the City shall contribute \$760.83 for a single plan and \$1,521.66 for a family plan as seed money for the HSA enrollees, half to be paid Dec. 30, 2013 and half to be paid June 30, 2014. In 2015, the City shall contribute \$400 for a single plan and \$800 for a family plan paid in two installments, half on December 29, 2014 and half on June 29, 2015.~~

Notwithstanding Article 13 – Insurance (portions of which the parties acknowledge is a prohibited subject of bargaining), the design and selection of the health care coverage plan will be determined by the City in accordance with the provisions of 2011 Wisconsin Acts 10 and 32 and the statutory language it created in Wis. Stat. 111.70(4)(mc)(6). In the event this statutory language is amended, repealed or otherwise declared invalid such that the issues addressed in Article 13 are no longer prohibited subjects of bargaining prior to the expiration of this agreement, the design and selection of the health care coverage plan shall be made in accordance with the language of this article.

LIFE INSURANCE: The City agrees to pay its share of the costs, and in addition, one hundred percent (100%) of the officer's contribution in the State Life Insurance Program based on annual earnings. An officer not wishing to participate in the Life insurance Programs must sign a waiver of insurance form available in the Clerk-Treasurer's Office. The City shall double the amount of coverage.

WISCONSIN RETIREMENT FUND:

~~For employees hired before July 1, 2011, in addition to the City's share, the City agrees to pay the employees share of Wisconsin Retirement Fund contributions, except:~~

For 2014

~~— 12/30/2013 Same 4.0% WRS as 2013 (except for employees hired after 6/30/2011)~~

~~— 06/30/2014 Increase to 4.5% WRS (except for employees hired after 6/30/2011)~~

For 2015

~~12/29/2014 Increase to 5.0% WRS (except for employees hired after 6/30/2011)~~

~~All~~For employees ~~hired after June 30, 2011, the employee~~ shall pay the entire employee required share to the Wisconsin Retirement Fund, ~~equal to general municipal employees.~~

ARTICLE 14 – CLOTHING ALLOWANCE

Clothing allowance shall be administered by the Chief of Police. Officers shall be compensated \$600.00 annually. Probationary officers will receive an additional \$100.00 for the first year. However, in the Probationary officer's 2nd year the amount received will be pro-rated based on length of service during their first year of employment with the City of Merrill Police Department. It is hereby agreed that the clothing allowance shall be paid to the officers ~~each year by the second pay period~~ in January.

The City will furnish badges, holsters, ~~handcuffs, handcuff cases, whistles, flashlights and service pistols, and primary use body armor to each officer.~~

If, during a new police officer's probationary period or any extensions thereof, the police officer is terminated or resigns, said police officer shall return to the department all equipment purchased pursuant to the uniform allowance.

If a police officer's uniform (including prescription eyewear) is damaged in the line of duty, excluding damages due to, or resulting from, ordinary wear, the employer shall bear the cost of repair or replacement thereof on the following basis. The Chief shall determine whether repair or replacement is necessary. If the Chief decides that repair is to be undertaken, the Chief shall pay to the officer the reasonable cost of repairing. If the Chief determines that repair is not feasible, he/she shall direct that the officer be paid one hundred percent (100%) of the cost of replacing the article and the officer shall surrender the damaged item to the Chief.

ARTICLE 15 - COMPENSATION FOR TRAINING

All training programs shall be administered by the Chief of Police and the Police Department Training Officer.

In-House Training The City, in the normal course of business, conducts in-house training of its officers. In-house training is defined as instructions given by staff employees of the City Of Merrill. The City agrees to conduct in-house training of any specific subject more than one time. That is, the City agrees to offer the training on at least two (2) separate occasions. Any officer who cannot attend the in-house training on his or her regularly scheduled hours shall receive compensation for alternating on-off hours at a rate of time and one-half for hourly pay.

Off duty officers shall receive a minimum of two hours of compensation at time and one half for any training session.

Out-of-House Training The City will pay for training anytime an employee is required to attend a class, training session or conference off City Hall premises. Officers who complete their training and the training is within 50 miles from Merrill (including travel and breaks) prior to the end of their normal work day, will be expected to complete the shift's regular total hours by one of the following methods:

1. Officers may continue to work upon their return until the time commitment is met.
2. Officers may request the amount of time not worked to be deducted from their comp/Kelly time bank.

If the training is outside of the 50 mile radius, the officer will be compensated and credited as if they worked their normal 8 or 12 hour shift, provided that the hours credited in addition to the actual hours do not count towards incurring overtime compensation.

In order to facilitate the attendance of an officer at a training session, it is permissible for the officer and the Captain to agree upon switching time off on a straight time basis so that overtime will not be incurred.

If an officer is assigned to attend training, and said training site is more than 50 miles from the Merrill Police Department and lodging is necessary the costs will be the responsibility of the City.

ARTICLE 16 - RULES AND REGULATIONS

The rules and regulations of the Merrill Police Department including those approved by the Common Council of the City of Merrill, as revised from time to time are hereby made a part, of the Agreement.

ARTICLE 17 - GRIEVANCE PROCEDURE

The procedure under this article provides an orderly method to present and settle grievances which may arise between the Association and the City, as to the meaning of application of or compliance with provisions of this agreement. It is a further purpose of this grievance procedure to assure observance of the terms and work relationships set forth in this agreement. The grievance procedure is available to the Association and is limited to matters covered by the Agreement.

Grievances shall be settled by steps as follows:

A. Any officer covered by this agreement who has a grievance shall within ten (10) days after the officer is aware of cause for a grievance, report such grievance in writing individually or with an Association Representative to a Lieutenant, Captain or Chief of Police, who shall investigate the grievance thoroughly. The Lieutenant, Captain or Chief of Police shall furnish the grievant(s) and the Association with a written answer to the grievance. In the event no satisfactory agreement has been reached within ten (10) days between the grievant(s) and the Department Head, the grievance will advance to step 2.

B. If the grievance is not settled at the first step, the grievance shall be presented in writing within ten (10) days of the answer to the Personnel and Finance Committee or Police and Fire Commission, whichever authority has jurisdiction on any particular grievance.

1. If the grievance shall be deemed under the jurisdiction of the Police and Fire Commission, the grievance shall therefore be governed by Section 62.13 of the Wisconsin Statutes. The Police and Fire Commission shall within ten (10) days set up an informal meeting with all parties involved up to this point. Within ten (10) days, (Saturdays, Sundays and Holidays excluded), after this meeting a determination shall be made and reduced to writing and copies submitted to all parties involved.
2. All other grievances relating to wages, hours and working conditions or any other matter under jurisdiction of the Personnel and Finance Committee shall be directed to same. The Personnel and Finance Committee shall within ten (10) days set up an informal meeting with all parties involved up to this point. Within ten (10) days, (Saturdays, Sundays and Holidays excluded) after this meeting a determination shall be made and reduced to writing and copies submitted to all parties involved.

C. If the grievance is not settled with the Committee or the Police and Fire Commission the aggrieved party may within thirty (30) days of the answer from either commission or committee, submit the grievance to the Wisconsin Employment Relations Commission for its staff to appoint an arbitrator. The decision of the arbitrator will be final and binding on all parties, except for judicial review, pursuant to statute.

D. The Association may appoint representatives of the Association and shall inform the City of the names of the individuals so appointed and of any change thereafter made in such appointments. The City shall allow the representative the necessary time to process grievances during the course of the duty day, as long as it does not interfere with their regular work responsibilities.

ARTICLE 18 - SUSPENSION, DISMISSAL AND REDUCTION IN RANK

Suspension, dismissal and reduction in rank of employees from the Police Department shall be governed by Section 62.13 of the Wisconsin Statutes.

All newly hired permanent employees shall be considered probationary for a period of one year from their date of employment with the Merrill Police Department. Probationary employees may be discharged without recourse to the grievance procedure.

Continued employment beyond the probationary period above noted is hereby defined as evidence of satisfactory completion of probation.

A permanent employee is hereby defined as a person hired to fill a full time position in the Table of Organization. The seniority of a permanent employee who has satisfactorily completed probation shall date from their date of employment.

Proper records indicating status of the officer shall be maintained. Seniority shall be established for each officer, and shall consist of the total calendar time elapsed since the date of their employment. Seniority rights terminate upon discharge or quitting.

ARTICLE 19 - DEFENSE OF OFFICERS BY THE CITY ATTORNEY

The City or its authorized agent shall defend actions brought against any officer growing out of any acts done in the course of his/her employment or out of any alleged breach of duty as such officer.

Any judgment obtained against such officer shall be paid by the City, provided the officer acted in good faith.

ARTICLE 20 - AMENDMENT PROVISION

This Agreement is subject to amendment, alteration or addition only by a subsequent written agreement between and executed by the City and the Association where mutually agreeable.

The waiver of any breach, term or condition of the agreement by either party shall not constitute a precedent in the future enforcement of all its terms and conditions.

ARTICLE 21- SAVINGS CLAUSE

If any Article or Section of this Agreement or any addendum thereto should be held invalid by operation of law or by any tribunal of competent jurisdiction, or if compliance with or enforcement of any Article or Section should be restrained by such or be affected thereby, and the parties shall enter into immediate collective bargaining negotiations for the purpose of arriving at a mutually satisfactory replacement of such Article or Section.

ARTICLE 22 - NO OTHER AGREEMENT

The employer agrees not to enter into any other Agreement, written or verbal, with any individual covered by the agreement, individually or collectively, which in any way conflicts with the provisions of this agreement.

ARTICLE 23 - CHANGES IN THE TERMS OF THIS AGREEMENT

If either party desires to negotiate any changes in this Agreement to become effective after the end of the term of this Agreement or any extension thereof, it shall notify the other party in writing of its desire to enter into such negotiations, on or before July 1, ~~2017~~²⁰¹⁵ following such notification and specifically within the next 120 days, the parties hereto shall meet and engage in negotiations.

ARTICLE 24 - TERM OF AGREEMENT

This Agreement shall become effective as of January 1, ~~2016~~²⁰¹⁴, and remain in full force and effect to and including December 31, ~~2017~~²⁰¹⁵ and shall renew itself for additional one year periods thereafter unless either party pursuant to Article 23 has notified the other party in writing that it desires to alter or amend this Agreement at the end of the contract period.

It is agreed by and between the parties that the terms and conditions of the Employment Agreement as contained herein shall be binding on both parties. The Agreement may be reopened by mutual agreement of the parties hereto.

ARTICLE 25 - GENDER

Any and all references to the genders of "he" or "she" in this contract or the reference to "employee" shall be synonymous with the term of the police officer.

ARTICLE 26 - FAIR SHARE AGREEMENT

Membership in the Association is not compulsory. An officer may join the Association and maintain membership therein consistent with its constitution and bylaws. No employee shall be denied membership because of race, color, creed or sex. This Article is subject to the duty of the Wisconsin Employment Relations Commission to suspend the application of this Article wherever the Commission finds the Association has denied an employee membership because of race, color, creed or sex.

The Association will represent all of the officers in the bargaining unit, members and non-members, fairly and equally, and therefore all officers shall pay their proportionate share of the costs of the collective bargaining process and contract administration by paying an amount to the Association equivalent to the uniform dues required of members of the Association.

The Employer agrees that on the first paycheck of every month it will deduct from the earnings of all officers in the collective bargaining unit covered by this agreement, the amount of money certified by the Association as being the monthly dues uniformly required of all officers. Changes in the amount of dues to be deducted shall be certified by the Association 30 days before the effective date of the change. Deductions shall be made each month, and the total of such deductions shall be paid to the Association.

The Employer shall not be liable to the Association, officers or any party by reason of the requirement of this Article for the remittance or payment of any sum other than that constituting actual deduction from officer's wages earned.

The collective bargaining representative shall indemnify and hold the Employer harmless against any and all claims, demands, suits, orders, judgments or other forms of liability against the Employer that arise out of the Employer's compliance with this fair share agreement.

The Association agrees to certify to the employer only such fair share costs as are allowed by law, and further agrees to abide by the decisions of the Wisconsin Employment Relations Commission and/or courts of competent jurisdiction in the regard. The Association agrees to inform the Employer of any change in the amount of such fair share costs thirty (30) days before the effective date of the change. The Association shall provide officers who are not members of the Association with an internal mechanism within the Association which will allow those officers to challenge the fair share amount certified by the Association as the costs of representation and receive, where appropriate, a rebate of any monies determined to have been improperly collected by the Association.

ARTICLE 27 - SCHEDULING

The City agrees that once a request for an off day(s) has been granted, said off day(s) cannot be canceled unless said cancellation is done at least fourteen days prior to the scheduled off day(s). Officers will be given at least fourteen day notice prior to any type of mandatory shift change, except in an emergency. Any officer whose scheduled shift is changed without the minimum fourteen day notice will receive 2 hours of call time pay. In addition, the City will not change an officer's shift to allow for the purpose of granting time off. This shall not apply to voluntary switches among the officers.

For off days requested outside of the posted schedule, the Chief or designee shall review that request and either approve or deny it within the seven days of receipt. Once approved, those days will be entered on the twelve-month work schedule and are no longer subject to cancellation because of seniority. Off day requests within the posted schedule will continue to be addressed by the first line supervisors.

ARTICLE 28 – STAFFING

In consideration of implementation of combined dispatch service between the City of Merrill and Lincoln County, the Captain, the Investigative Lieutenant, and Investigator(s) will not count toward patrol minimum staffing requirements.

Nothing in this Agreement constitutes the establishment of a minimum staffing requirement for the Police Department and any decision regarding the filling of vacancy on a shift shall be determined by the Police Chief or designee for each specific shift, in accordance with the collective bargaining agreement.

Despite the language in Article 3 of this agreement, there shall be no layoffs during the term of this contract, and the City shall maintain current staffing levels during this contract term.

ARTICLE 29 - PROMOTIONS

A promoted officer is required to complete a trial period of six (6) months, during which time the officer shall receive pay compatible with that of the promoted position. If the officer is not retained in the new position or if the officer does not wish to remain in said position, the officer may return to his/her former position at the former rate without loss of previous rights. Such return shall not be considered a demotion. This Section applies to all promotions within the Police Department.

ARTICLE 30- PEHP PLAN

The City of Merrill agrees to participation the Life Insurance and Health Plan for Collectively Bargained Public Employee (variable employee benefit agreement - "Plan"); the City will contribute the following into each bargaining unit employee's account:

\$37.00 Per Pay Period, plus an additional annual contribution of \$370.

CITY OF MERRILL

MERRILL PROFESSIONAL POLICE ASSOCIATION

Dated _____

Dated _____

Mayor

Union President

City Administrator

Union Officer

WPPA/LEER Representative

T.A. DRAFT

Attachment: 2016-2017 Proposed Police Union Contract (1391 : Resolution - Police Union Contract)

Appendix A

Appendix A of the prior Labor Agreement shall be amended to reflect the following increase for Police Officer, Police Officer 1, Police Officer 2, Investigator 1 and SRO/Investigator. **The hourly wage is based on 2080 hours**

Effective December 28, 201530, 2013 – 2.601%

Police Officer	\$55,458.64 52,463.56	\$26.66 2807
Police Officer 1 – After fivesix (56) years of service	\$57,008.54 53,929.79	\$27.40 7951
Police Officer 2 – After tentwelve (1012) years of service	\$58,873.04 55,693.56	\$28.30 4346
Investigator 1	\$60,041.57 56,798.99	\$28.86 6139
SRO/Investigator	\$60,041.57 56,798.99	\$28.86 6139

Effective June 27, 201630, 2014 – 1%

Police Officer	\$56,013.23 52,988.19	\$26.92 9437
Police Officer 1 – After fivesix (56) years of service	\$57,578.63 54,469.06	\$27.68 2033
Police Officer 2 – After tentwelve (1012) years of service	\$59,461.77 56,250.50	\$28.58 7389
Investigator 1	\$60,641.99 57,366.97	\$29.15 4802
SRO/Investigator	\$60,641.99 57,366.97	\$29.15 4802

Effective December 26, 201629, 2014 – 1%

Police Officer	\$56,573.36 53,518.08	\$27.19 8730
Police Officer 1 – After fivesix (56) years of service	\$58,154.41 55,013.75	\$27.95 8850
Police Officer 2 – After tentwelve (1012) years of service	\$60,056.39 56,813.00	\$28.87 3264
Investigator 1	\$61,248.41 57,940.64	\$29.44 6350
SRO/Investigator	\$61,248.41 57,940.64	\$29.44 6350

Attachment: 2016-2017 Proposed Police Union Contract (1391 : Resolution - Police Union Contract)

Effective June ~~26, 2017~~^{29, 2015} – 1%

Police Officer	\$57,139.10 ^{\$54,053.26}	\$27.47 ^{\$27.16}
Police Officer 1 – After five ^{six (5)} years of service	\$58,735.96 ^{\$55,563.88}	\$28.23 ^{\$28.44}
Police Officer 2 – After ten ^{twelve (10)} years of service	\$60,656.95 ^{\$57,381.13}	\$29.16 ^{\$29.19}
Investigator 1	\$61,860.89 ^{\$58,520.05}	\$29.74 ^{\$29.81}
SRO/Investigator	\$61,860.89 ^{\$58,520.05}	\$29.74 ^{\$29.81}

Entry level pay schedules for all officers hired by the City of Merrill shall be as follows:

First year officers will receive 85% of the police officer's rate.

After one year, officers will receive 90% of the police officer's rate.

After two years, officers will receive 95% of the police officer's rate.

After three years, officers will receive 100% of the police officer's rate, provided all certifications required in the Agreement have been accomplished.

- A. The City shall make every reasonable effort to keep certification courses available for all officers.
- B. There shall be one Investigator 1 position at all times. This position shall be held by promotion.

Attachment: 2016-2017 Proposed Police Union Contract (1391 : Resolution - Police Union Contract)

Appendix B
MPPA seniority list

Employee	Rank	Date of Hire
Patrol Officers		
Don P. Seubert	1	06/05/1995
Jamie A. Jaeger	2	07/10/1995
Brad J. Becker	3	06/03/1996
Kurt J. Perra	4	07/06/1998
Peter A. Borchardt	5	05/03/1999
Nicole M. Steppert	6	07/11/2005
Tyler J. Tesch	7	04/02/2007
Matthew J. Drabek	8	06/11/2007
Dane L. Mathwich	9	02/04/2008
Melissa K.L. Tremaine	10	10/06/2008
Matthew P. Waid	11	02/09/2009
Joshua W. McCaskill	12	08/22/2011
Robert F. Caylor	13	08/27/2012
Eric S Soberg	14	02/11/2013
Investigators		
Mark J. Heckendorf	1	01/05/1987
Patrick R. Wunsch	2	07/06/1998

CITY OF MERRILL
1004 EAST FIRST STREET
MERRILL, WI 54452-2586

A CHARTER ORDINANCE:

Re: Eliminating the Street Commissioner as an elected officer

CHARTER ORDINANCE NO. 2015-
Introduced: _____
1st Reading: _____
2nd Reading: _____
3rd Reading: _____
Committee/Commission Action: _____

A CHARTER ORDINANCE

The Common Council of the City of Merrill, Wisconsin, does ordain as follows:

Section 1. Pursuant to Sec. 62.09(1)(b), Wis. Stats., the Common Council of the City of Merrill hereby elects to amend the Municipal Code, by removing the Street Commissioner as an elected Officer, and that Office is eliminated. All duties previously performed by the Street Commissioner shall be performed by a Public Works Director/City Engineer, or Street Superintendent, as directed by the Board of Public Works.

Section 2. This charter ordinance shall become effective upon the retirement of the current Street Commissioner, on December 31, 2015.

Section 3. Severability. In the event any section, subsection, clause, phrase or portion of this ordinance is for any reason held illegal, invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remainder of this ordinance. It is the legislative intent of the Common Council that this ordinance would have been adopted if such illegal provision had not been included or any illegal application had not been made.

Section 4. Repeal and Effective Date. All ordinances or parts of ordinances and resolutions in conflict herewith are hereby repealed. This ordinance shall take effect from and after its passage and publication.

Moved by: _____

Adopted: _____

Approved: _____

Published: _____

Attachment: Charter Ordinance Eliminating elected Street Commissioner (1401 : Charter Ordinance eliminating Street Commissioner)

Approved:

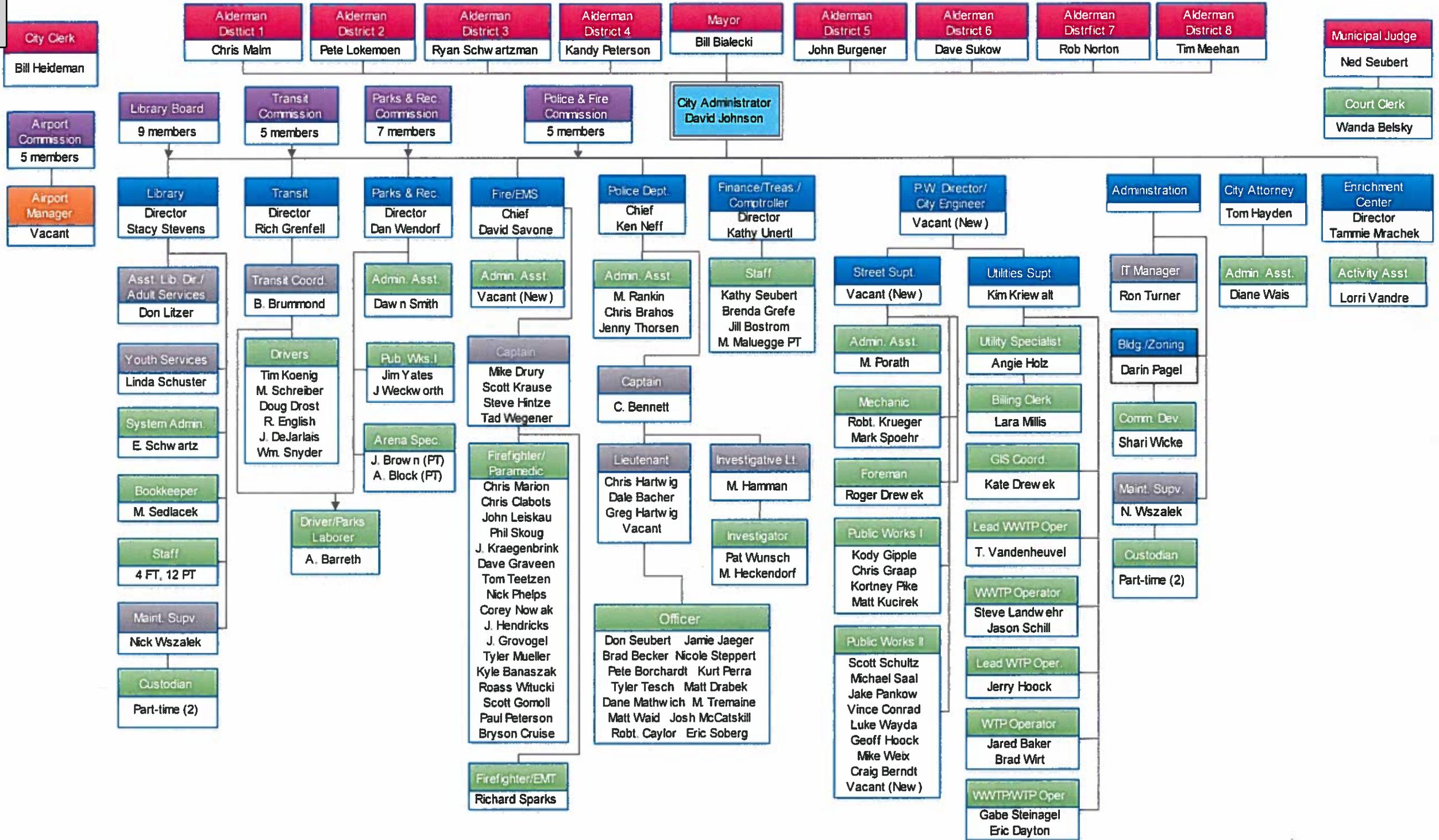
William R. Bialecki, Mayor

Attest:

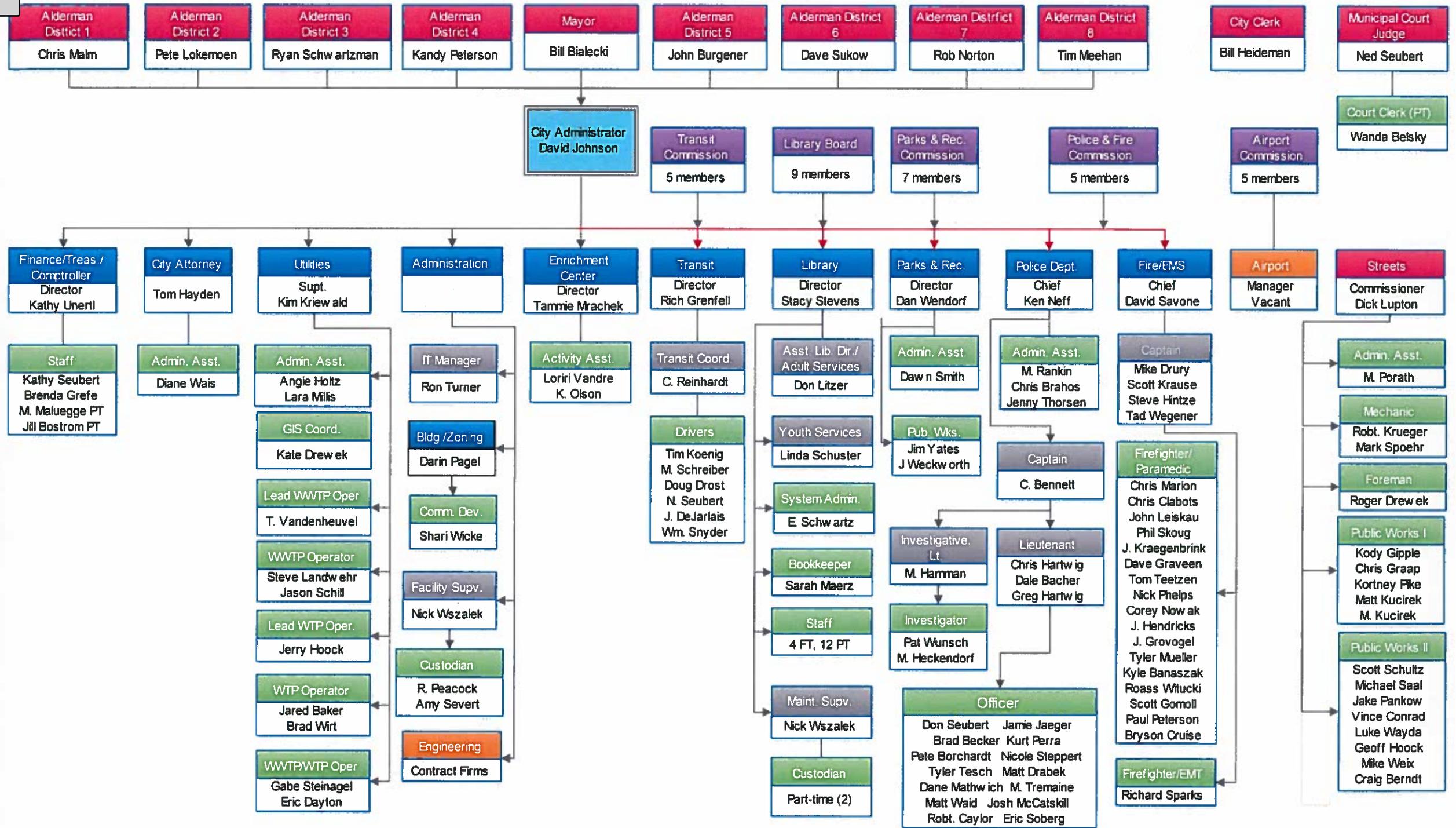
William N. Heideman, City Clerk

DRAFT

Attachment: Charter Ordinance Eliminating elected Street Commissioner (1401 : Charter Ordinance eliminating Street Commissioner)



CITY OF MEMPHIS ORGANIZATION CHART 2015



City of Merrill - Public Works/Streets Positions

2016 Budget (Incorporating Carlson-Dettman Rates)

Public Works Director		Proposed PW/ Engineer	25% to Water Fund	25% to Water Fund	General 15% - Tax Levy	TIF 10% - Tax Levy	Capital 25% - Projects*
Salaries		\$89,783	\$22,446	\$22,446	\$13,467	\$8,978	\$22,446
SS/Medicare	7.65%	\$6,868	\$1,717	\$1,717	\$1,030	\$687	\$1,717
Retirement WRS	6.60%	\$5,926	\$1,481	\$1,481	\$889	\$593	\$1,481
Health Insurance	Family	\$16,847	\$4,212	\$4,212	\$2,527	\$1,685	\$4,212
Life Insurance		\$576	\$144	\$144	\$86	\$58	\$144
Total Personnel		\$120,000	\$30,000	\$30,000	\$18,000	\$12,000	\$30,000

Note: Anticipated hiring/start date of **about February 1st**, 2016.
(Annual salary would be about \$96,740)

*Would be included in borrowing

Streets Superintendent		Street Commissioner	Proposed Street Superintendent	Difference
Salaries		\$73,340	\$71,074	(\$2,266)
SS/Medicare	7.65%	\$5,610	\$5,437	(\$173)
Retirement WRS	6.60%	\$4,987	\$4,691	(\$296)
Health Insurance	Family	\$3,000	\$16,847	\$13,847
Life Insurance		\$745	\$634	(\$111)
Total Personnel		\$87,682	\$98,682	\$11,000

Public Works - New Hire		Proposed Street New Hire
Wages		\$34,095
SS/Medicare	7.65%	\$2,608
Retirement WRS	6.60%	\$2,250
Health Insurance	Individual	\$8,498
Life Insurance		\$73
Total Personnel		\$47,525

CITY OF MERRILL
1004 EAST FIRST STREET
MERRILL, WI 54452

AN ORDINANCE:

Re: Adopting the 2016 City of Merrill Budget and
Establishing the Tax Levy for Year 2015.

ORDINANCE NO.
Introduced: November 10, 2015
1st Reading: _____
2nd Reading: _____
3rd Reading: _____
Committee/Commission Action:

AN ORDINANCE

The Common Council of the City of Merrill, Wisconsin, does ordain as follows:

Section 1. 2016 Budget. That the proposed 2016 budget of the City of Merrill, a summary of which is attached hereto as Exhibit A, and dated November 10, 2015, be and is hereby adopted.

Section 2. Non-Union Compensation. Included within said budget is implementation of the new Carlson-Dettman non-union compensation schedule effective December 28, 2015. Except for red-circled positions, employees are to be slotted at the nearest step that provides a compensation increase above their 2015 compensation rate. Said non-union wage increases are hereby approved per the attached Exhibit B. Except for red-circled positions, a 1.0% wage increase effective June 27, 2016 is also authorized.

Except for seasonal Limited Term Employees (LTEs) and Election Officials, non-union employees not slotted on the new compensation schedule will receive 1.0% wage increases effective December 28, 2015 and June 27, 2016.

Section 3. Tax Levy. There is hereby levied a tax of \$_____ upon all taxable property within the City of Merrill as returned by the City Assessor in the year 2015 for the uses and purposes set for in said budget, plus the tax incremental levies associated with the City of Merrill's Tax Increment Finance Districts No. 3 through No. 10.

Section 4. Tax Roll. That the City Clerk shall be, and hereby is, authorized to prepare a tax roll for the City of Merrill for 2015 and spread the above stated tax upon said tax roll together with the tax levy amounts approved by other governmental units authorized to impose said tax levies on taxable properties within the City of Merrill. The City Clerk is further directed to sign a warrant for the collection of said tax.

Attachment: Ordinance for Budget (1390 : 2016 Budget Ordinance)

Section 5. Expenditures. There is hereby appropriated out of the receipts of the City of Merrill for the year 2015 including monies received from the property tax levy, to the various funds and purposes set up in said 2016 budget, the sum of \$_____ as more fully set forth in said budget, exclusive of amounts budgeted for Tax Increment Finance Districts No. 3 through No. 10 and the Landfill, Water, and Sewer Utility Funds.

Section 6. Severability. In the event any section, subsection, clause, phrase or portion of this ordinance is for any reason held illegal, invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remainder of this ordinance. It is the legislative intent of the Common Council that this ordinance would have been adopted if such illegal provision had not been included or any illegal application had not been made.

Section 7. Repeal and Effective Date. All ordinances or parts of ordinances and resolutions in conflict herewith are hereby repealed. This ordinance shall take effect from and after its passage and publication.

Moved by: _____
Adopted: _____
Approved: _____
Published: _____

Approved:

William R. Bialecki,
Mayor

Attest:

William N. Heideman,
City Clerk

Attachment: Ordinance for Budget (1390 : 2016 Budget Ordinance)

APPENDIX A				
CITY OF MERRILL				
2016 PROPOSED BUDGET AND TAX LEVY				
Budget Category - General Fund	2014 Budget	2015 Budget	2016 Budget	Difference
Expenditures:				
General Government	\$1,588,183	\$1,669,347	\$1,703,498	\$34,151
Public Safety	\$4,923,568	\$4,911,332	\$4,977,454	\$66,122
Public Works	\$2,828,171	\$2,863,797	\$2,961,982	\$98,185
Health and Human Service	\$8,760	\$8,760	\$8,760	\$0
Culture and Recreation	\$1,949,490	\$1,967,775	\$1,935,301	(\$32,474)
Conservation and Development	\$58,444	\$58,444	\$59,700	\$1,256
Capital Outlay/Projects	\$1,120,650	\$2,453,400	\$2,868,500	\$415,100
Debt Service Payments	\$1,454,946	\$1,320,333	\$1,320,333	\$0
Total Expenditures	\$13,932,212	\$15,253,188	\$15,835,528	\$582,340 3.8%
Revenue:				
Property Tax - General Purposes	\$3,865,860	\$3,998,456	\$4,030,428	\$31,972
Property Tax - SRO	\$51,225	\$49,950	\$51,916	\$1,966
Property Tax - Community Dev.	\$38,744	\$38,744	\$40,000	\$1,256
General Fund Offset	\$408,018	\$0	\$0	\$0
Property Tax - Debt Service	\$921,619	\$1,222,234	\$1,222,234	\$0
Other Funding - Debt Service	\$103,434	\$98,099	\$98,099	\$0
Other Funding - Grant, N/L, or TIDs	\$215,290	\$399,921	\$430,320	\$30,399
Other Tax Revenue	\$419,151	\$385,250	\$438,236	\$52,986
Special Assessments	\$47,500	\$95,000	\$35,000	(\$60,000)
Intergovernmental Revenue	\$6,255,320	\$6,303,063	\$6,408,265	\$105,202
Licenses and Permits	\$71,771	\$72,471	\$72,021	(\$450)
Law and Ordinance Violations	\$137,225	\$133,500	\$122,000	(\$11,500)
Public Charges for Services	\$511,880	\$520,950	\$466,584	(\$54,366)
Miscellaneous Revenue	\$111,850	\$102,400	\$113,425	\$11,025
Prior Year or Future Borrowing	\$21,875	\$0	\$0	\$0
New Borrowing	\$751,450	\$1,833,150	\$2,307,000	\$473,850
Total Revenue	\$13,932,212	\$15,253,188	\$15,835,528	\$582,340 3.8%
			\$0 Difference	
City of Merrill Tax Levy				
General Purpose	\$3,865,860	\$3,998,456	\$4,030,428	\$31,972 0.80%
SRO - School Resource Officer	\$51,225	\$49,950	\$51,916	\$1,966 3.94%
Community Development	\$38,744	\$38,744	\$40,000	\$1,256 3.24%
Debt Service	\$921,619	\$1,222,234	\$1,222,234	\$0 0.00%
Total City of Merrill Tax Levy	\$4,877,448	\$5,309,384	\$5,344,578	\$35,194 0.66%
		\$3,787,256	\$3,849,428	General (Fund 10)
		\$211,200	\$181,000	Capital (Fund 52)
		\$4,087,150	\$4,122,344	\$35,194
<p>The above categorical amounts are based on the line item budget document as adopted by the Common Council on November 10, 2015 and incorporated by reference.</p>				
<p>Katherine G. Unertl, Finance Director/Treasurer</p>				
<p>See also Tax Increment Districts (TIDs) and Utility budget summaries.</p>				

CITY OF MERRILL 2016 PROPOSED BUDGET AND TAX LEVY				
Tax Increment Districts (TIDs)				
Expenditures:	2014 Actual	2015 Budget	2016 Budget	Difference
TID No. 3 - East Side	\$173,546	\$1,227,249	\$1,311,369	\$84,120
TID No. 4 - Thielman/Pine Ridge Area	\$451,623	\$270,628	\$104,425	(\$166,203)
TID No. 5 - State Hwy 107 Area	\$4,850	\$149,279	\$150,310	\$1,031
TID No. 6 - Downtown Area	\$238,495	\$424,066	\$333,762	(\$90,304)
TID No. 7 - N. Center Ave. Area	\$24,164	\$334,043	\$449,043	\$115,000
TID No. 8 - West Side Area	\$619,675	\$370,521	\$637,491	\$266,970
TID No. 9 - WI River/S. Center Ave.	\$128,659	\$327,361	\$1,211,925	\$884,564
TID No. 10 - Highway G/Fox Point	\$0	\$15,000	\$55,900	\$40,900
Total TID Expenditures	\$1,641,012	\$3,118,147	\$4,254,225	\$1,136,078
Revenue:	2014 Actual	2015 Budget	2016 Budget	Difference
TID No. 3 - East Side	\$296,794	\$575,217	\$1,607,500	\$1,032,283
TID No. 4 - Thielman/Pine Ridge Area	\$55,675	\$125,087	\$36,000	(\$89,087)
TID No. 5 - State Hwy 107 Area	\$13,194	\$113,043	\$113,300	\$257
TID No. 6 - Downtown Area	\$4,905	\$4,251	\$99,001	\$94,750
TID No. 7 - N. Center Ave. Area	\$1,391	\$46,750	\$197,500	\$150,750
TID No. 8 - West Side Area	\$594,438	\$391,250	\$327,500	(\$63,750)
TID No. 9 - WI River/S. Center Ave.	\$84,699	\$4,500	\$1,470,750	\$1,466,250
TID No. 10 - Highway G/Fox Point	\$0	\$0	\$0	\$0
Total TID Revenues	\$1,051,096	\$1,260,098	\$3,851,551	\$2,591,453
Note: General Fund Advances will cover deficits for Tax Increment Districts (TIDs) pending future tax increment generation. Tax increment transfers from TID No. 3 to TID No. 6, 7, and 8 will begin in 2015. Major TID borrowing is also being planned for early 2016.				
Landfill Remediation Fund - Operations				
	2014 Actual	2015 Budget	2016 Budget	Difference
Revenues	\$9,063	\$0	\$0	\$0
Expenditures	\$17,012	\$22,500	\$27,150	\$4,650
Net (Revenue) or Cost	\$7,949	\$22,500	\$27,150	\$4,650
Note: Landfill Fund balance as of 12/31/2014 was \$475,437. City General Fund (Pension) loan of \$278,513 will have principal payments made beginning in 2021.				
Water and Sewer Utility Funds				
There are separate summaries for the Water Fund and the Sewer Fund. These are Enterprise Funds entirely funded by utility customers.				

City of Merrill - Water Utility Budget Summary		Enterprise Fund		
Finance Director has included Depreciation Adjustment to better reflect Water Utility cash flow.				
	2014	2015	2016	Difference
	Actual	Budget	Budget	
Revenues				
Utility Revenue - Cellular Towers/Jobbing	\$102,369	\$87,306	\$87,331	\$25
Utility Revenue - Specials/Amortized	\$9,000	(\$438)	(\$1,438)	(\$1,000)
Public Charges - Services	\$1,378,740	\$1,367,169	\$1,440,500	\$73,331
Miscellaneous Revenues	\$19,537	\$22,125	\$15,625	(\$6,500)
Miscellaneous Revenues - Interest	\$2,699	\$2,750	\$2,500	(\$250)
Total Revenues	\$1,512,345	\$1,478,912	\$1,544,518	\$65,606
Expenditures				
Capital Projects** & Work Orders - Utility	\$384,934	\$335,000	\$622,500	\$287,500
Pumping	\$81,205	\$76,250	\$76,250	\$0
Water Treatment	\$74,841	\$107,500	\$107,500	\$0
Transportation & Distribution (Including Water Towers)	\$356,555	\$208,500	\$213,000	\$4,500
Customer Accounts (Collection)	\$57,106	\$55,500	\$59,250	\$3,750
Administration, General, & Depreciation	\$604,785	\$645,042	\$684,881	\$39,839
Depreciation Adjustment	(\$369,698)	(\$370,500)	(\$370,500)	\$0
Contract Work	\$3,600	\$3,500	\$3,500	\$0
Taxes (Including PILOT to City)	\$474,241	\$347,379	\$380,611	\$33,232
Debt Service - Interest	\$34,269	\$34,050	\$30,000	(\$4,050)
Total Expenditures	\$1,701,838	\$1,442,221	\$1,806,992	\$364,771
Net Revenues minus Expenditures	(\$189,493)	\$36,691	(\$262,474)	(\$299,165)
	2014	2015	2016	Difference
Debt Service - Principal (Balance Sheet)	\$98,609	\$100,529	\$101,981 ***	\$1,452
***New debt service for Water Treatment Improvements - Safe Drinking Water Loan Program beginning in 2013.				
**Capital projects are reclassified as Assets during the year-end audit process. Shown in this analysis for informational purposes.				

City of Merrill - Sewer Utility Budget Summary			Enterprise Fund	
Annual 2.0% rate increases for 2012 through 2016 were approved by Merrill Common Council on 10/12/2010.				
Finance Director has included Depreciation Adjustment to better reflect Sewer Utility cash flow.				
There is designated a Sewer Replacement Fund which will be used for some capital equipment and facility improvements.				
	2014	2015	2016	Difference
Revenues	Actual	Budget	Budget	
New Borrowing	\$0	\$0	\$0	\$0
Sewage Replacement Fund	\$279,490	\$335,000	\$0	(\$335,000)
Utility Revenue - Contracts/Interest	\$4,467	\$3,250	\$3,750	\$500
Utility Revenue - Specials	\$5,500	\$125	\$0	(\$125)
Utility Revenue - Interest	\$10,894	\$7,500	\$7,500	\$0
Utility Revenue - Interest (Investments)	\$1,006	\$750	\$986	\$236
Public Charges - Services	\$1,463,712	\$1,440,000	\$1,510,250	\$70,250
Other Charges - Services	\$164,988	\$122,500	\$122,500	\$0
Total Revenues	\$1,930,057	\$1,909,125	\$1,644,986	(\$264,139)
Expenditures				
Capital Projects** & Work Orders - Utility	\$813,620	\$592,500	\$393,500	(\$199,000)
Contract Work	\$358	\$500	\$500	\$0
Taxes - Social Security/Medicare	\$23,352	\$27,129	\$29,000	\$1,871
Operations	\$251,698	\$254,000	\$290,000	\$36,000
Maintenance	\$195,023	\$234,250	\$235,250	\$1,000
Customer Accounts (Collection)	\$67,394	\$65,000	\$67,750	\$2,750
Administration, General, & Depreciation	\$339,121	\$370,236	\$404,000	\$33,764
Taxes & Depreciation on Plant	\$252,016	\$235,500	\$240,500	\$5,000
Depreciation Adjustment	(\$324,759)	(\$309,500)	(\$314,500)	(\$5,000)
Transfers (Amortization/Debt Service Interest)	\$6,723	\$6,117	\$6,117	\$0
Total Expenditures	\$1,624,546	\$1,475,732	\$1,352,117	(\$123,615)
Net Revenues minus Expenditures	\$305,511	\$433,393	\$292,869	(\$140,524)
	2014	2015	2016	Difference
Debt Service - Principal (Balance Sheet)	\$30,445	\$30,972	\$31,003	\$31
**Capital projects are reclassified as Assets during the year-end audit process. Shown in this analysis for informational purposes.				

City of Merrill - Non-Union Compensation

Effective: 12/28/2015

Grade	87.5% Minimum	90.0% Step 2	92.5% Step 3	95.0% Step 4	97.5% Step 5	100.0% Step 6	102.5% Step 7	105.0% Step 8	107.5% Step 9	110.0% Step 10	112.5% Step 11	Grade
21	\$42.31	\$43.52	\$44.72	\$45.93	\$47.14	\$48.35	\$49.56	\$50.77	\$51.98	\$53.19	\$54.39	21
20	\$39.71	\$40.84	\$41.98	\$43.11	\$44.25	\$45.38	\$46.51	\$47.65	\$48.78	\$49.92	\$51.05	20
19	\$37.27	\$38.33	\$39.40	\$40.46	\$41.53	\$42.59	\$43.65	\$44.72	\$45.78	\$46.85	\$47.91	19
18	\$34.84	\$35.84	\$36.83	\$37.83	\$38.81	\$39.82	\$40.82	\$41.81	\$42.81	\$43.80	\$44.80	18
17	\$32.59	\$33.53	\$34.46	\$35.39	\$36.32	\$37.25	\$38.18	\$39.11	\$40.04	\$40.98	\$41.91	17
16	\$30.51	\$31.38	\$32.25	\$33.13	\$34.00	\$34.87	\$35.74	\$36.61	\$37.49	\$38.36	\$39.23	16
15	\$28.60	\$29.41	\$30.23	\$31.05	\$31.86	\$32.68	\$33.50	\$34.31	\$35.13	\$35.95	\$36.77	15
14	\$26.85	\$27.61	\$28.38	\$29.15	\$29.91	\$30.68	\$31.45	\$32.21	\$32.98	\$33.75	\$34.51	14
13	\$25.18	\$25.90	\$26.62	\$27.34	\$28.06	\$28.78	\$29.50	\$30.22	\$30.94	\$31.56	\$32.38	13
12	\$23.60	\$24.27	\$24.95	\$25.52	\$26.30	\$26.97	\$27.54	\$28.32	\$28.99	\$29.67	\$30.34	12
11	\$22.18	\$22.74	\$23.45	\$24.08	\$24.72	\$25.35	\$25.98	\$26.62	\$27.25	\$27.89	\$28.51	11
10	\$20.84	\$21.44	\$22.03	\$22.53	\$23.22	\$23.81	\$24.42	\$25.01	\$25.51	\$26.20	\$26.80	10
9	\$19.59	\$20.15	\$20.71	\$21.27	\$21.83	\$22.39	\$21.95	\$23.51	\$24.07	\$24.53	\$25.19	9
8	\$18.43	\$18.95	\$19.48	\$20.01	\$20.53	\$21.06	\$21.59	\$22.11	\$21.64	\$23.17	\$23.59	8
7	\$17.34	\$17.84	\$18.33	\$18.83	\$19.32	\$19.81	\$20.32	\$20.81	\$21.31	\$21.80	\$22.30	7
6	\$16.35	\$16.81	\$17.28	\$17.75	\$18.21	\$18.68	\$19.15	\$19.61	\$20.08	\$20.55	\$21.02	6
5	\$15.43	\$15.87	\$16.31	\$16.75	\$17.19	\$17.63	\$18.07	\$18.51	\$18.95	\$19.39	\$19.83	5
4	\$14.60	\$15.01	\$15.43	\$15.85	\$16.26	\$16.68	\$17.10	\$17.51	\$17.93	\$18.35	\$18.77	4
3	\$13.51	\$13.90	\$14.28	\$14.57	\$15.05	\$15.44	\$15.83	\$16.21	\$16.60	\$16.98	\$17.37	3
2	\$12.51	\$11.87	\$13.23	\$13.59	\$13.94	\$14.30	\$14.66	\$15.02	\$15.37	\$15.73	\$16.09	2
1	\$11.59	\$11.92	\$12.25	\$12.58	\$11.91	\$13.24	\$13.57	\$13.90	\$14.23	\$14.56	\$14.90	1

Attachment: Budget 2016 Ordinance - Appendix (1390 : 2016 Budget Ordinance)

City of Merrill - Non-Union Compensation

Effective: 12/28/2015

Grade	Minimum	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Grade
21	\$88,004.80	\$90,521.60	\$93,017.60	\$95,534.40	\$98,051.20	\$100,568.00	\$103,084.80	\$105,601.60	\$108,118.40	\$110,635.20	\$113,131.20	21
20	\$82,596.80	\$84,947.20	\$87,318.40	\$89,668.80	\$92,040.00	\$94,390.40	\$96,740.80	\$99,112.00	\$101,462.40	\$103,833.60	\$106,184.00	20
19	\$77,521.60	\$79,726.40	\$81,952.00	\$84,156.80	\$86,382.40	\$88,587.20	\$90,792.00	\$93,017.60	\$95,222.40	\$97,448.00	\$99,652.80	19
18	\$72,467.20	\$74,547.20	\$76,606.40	\$78,686.40	\$80,724.80	\$82,825.60	\$84,905.60	\$86,964.80	\$89,044.80	\$91,104.00	\$93,184.00	18
17	\$67,787.20	\$69,742.40	\$71,676.80	\$73,611.20	\$75,545.60	\$77,480.00	\$79,414.40	\$81,348.80	\$83,283.20	\$85,238.40	\$87,172.80	17
16	\$63,460.80	\$65,270.40	\$67,080.00	\$68,910.40	\$70,720.00	\$72,529.60	\$74,339.20	\$76,148.80	\$77,979.20	\$79,788.80	\$81,598.40	16
15	\$59,488.00	\$61,172.80	\$62,878.40	\$64,584.00	\$66,268.80	\$67,974.40	\$69,680.00	\$71,364.80	\$73,070.40	\$74,776.00	\$76,481.60	15
14	\$55,848.00	\$57,428.80	\$59,030.40	\$60,632.00	\$62,212.80	\$63,814.40	\$65,416.00	\$66,996.80	\$68,598.40	\$70,200.00	\$71,780.80	14
13	\$52,374.40	\$53,872.00	\$55,369.60	\$56,867.20	\$58,364.80	\$59,862.40	\$61,360.00	\$62,857.60	\$64,355.20	\$65,844.80	\$67,350.40	13
12	\$49,088.00	\$50,481.60	\$51,896.00	\$53,081.60	\$54,704.00	\$56,097.60	\$57,283.20	\$58,905.60	\$60,299.20	\$61,713.60	\$63,107.20	12
11	\$46,134.40	\$47,299.20	\$48,776.00	\$50,086.40	\$51,417.60	\$52,728.00	\$54,038.40	\$55,369.60	\$56,680.00	\$58,011.20	\$59,300.80	11
10	\$43,347.20	\$44,595.20	\$45,822.40	\$46,862.40	\$48,297.60	\$49,524.80	\$50,793.60	\$52,020.80	\$53,060.80	\$54,496.00	\$55,744.00	10
9	\$40,747.20	\$41,912.00	\$43,076.80	\$44,241.60	\$45,406.40	\$46,571.20	\$47,736.00	\$48,900.80	\$50,065.60	\$51,222.40	\$52,395.20	9
8	\$38,334.40	\$39,416.00	\$40,518.40	\$41,620.80	\$42,702.40	\$43,804.80	\$44,907.20	\$45,988.80	\$47,011.20	\$48,193.60	\$49,067.20	8
7	\$36,067.20	\$37,107.20	\$38,126.40	\$39,166.40	\$40,185.60	\$41,204.80	\$42,265.60	\$43,284.80	\$44,324.80	\$45,344.00	\$46,384.00	7
6	\$34,008.00	\$34,964.80	\$35,942.40	\$36,920.00	\$37,876.80	\$38,854.40	\$39,832.00	\$40,788.80	\$41,766.40	\$42,744.00	\$43,721.60	6
5	\$32,094.40	\$33,009.60	\$33,924.80	\$34,840.00	\$35,755.20	\$36,670.40	\$37,585.60	\$38,500.80	\$39,416.00	\$40,331.20	\$41,246.40	5
4	\$30,368.00	\$31,220.80	\$32,094.40	\$32,968.00	\$33,820.80	\$34,694.40	\$35,568.00	\$36,420.80	\$37,294.40	\$38,168.00	\$39,041.60	4
3	\$28,100.80	\$28,912.00	\$29,702.40	\$30,305.60	\$31,304.00	\$32,115.20	\$32,926.40	\$33,716.80	\$34,528.00	\$35,318.40	\$36,129.60	3
2	\$26,020.80	\$24,689.60	\$27,518.40	\$28,267.20	\$28,995.20	\$29,744.00	\$30,492.80	\$31,241.60	\$31,969.60	\$32,718.40	\$33,467.20	2
1	\$24,107.20	\$24,793.60	\$25,480.00	\$26,166.40	\$24,772.80	\$27,539.20	\$28,225.60	\$28,912.00	\$29,598.40	\$30,284.80	\$30,992.00	1

Attachment: Budget 2016 Ordinance - Appendix (1390 : 2016 Budget Ordinance)

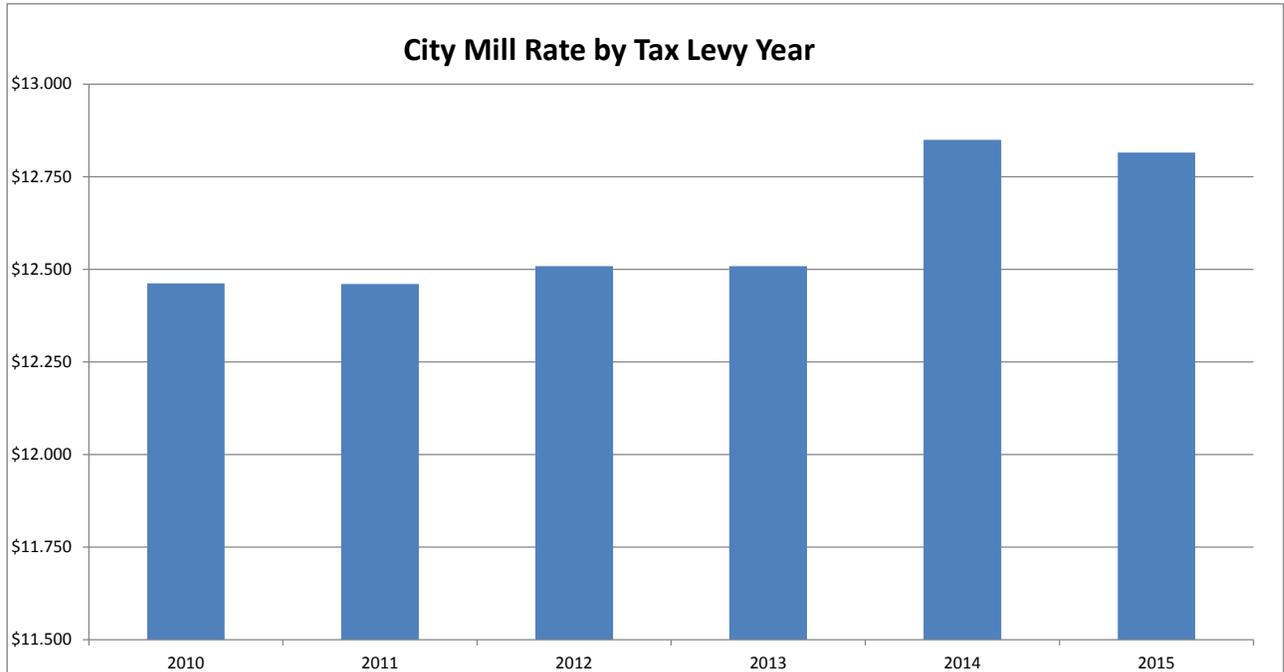
City of Merrill - Tax Rate Summary

2015 Tax Levy - For 2016 Budget

Levy Year	Budget Year	City Tax Rate without TIF	Change in Tax Rate	% Tax Rate Change	Per \$75,000 Assessment	Difference Per \$75,000	Tax Levy Increase	Tax Levy Amount
2010	2011	\$12.462	\$0.340	2.8%	\$935	\$26	3.24%	\$152,254
2011	2012	\$12.460	(\$0.002)	0.0%	\$935	\$0	0.86%	\$25,600
2012	2013	\$12.508	\$0.048	0.4%	\$938	\$4	0.02%	\$860
2013	2014	\$12.508	\$0.000	0.0%	\$938	\$4	None City *	\$0
2014	2015	\$12.849	\$0.341	2.7%	\$964	\$26	8.86% **	\$431,936
Proposed Tax Levy of \$5,344,578								
2015	2016	\$12.815	(\$0.034)	-0.3%	\$961	(\$3)	0.66%	\$35,194

* General Fund Offset of \$408,018 for increased Debt Service for new fire station.

** Included Debt service tax levy increase of \$300,615.



Attachment: Tax Rate Summary - 2016 (1390 : 2016 Budget Ordinance)



City of Merrill

Kathy Unertl, Finance Director

1004 East 1st Street • Merrill, Wisconsin • 54452

Phone: 715.536.5594 • Fax: 715.539.2668

e-mail: Kathy.Unertl@ci.merrill.wi.us

Date: November 6th, 2015

To: Mayor Bill Bialecki and Alderpersons

From: Kathy Unertl, Finance Director *Kathy Unertl*

RE: 2016 Budget - Fiscal Overview of Changes Made

Although I calculated and moved around lots of dollar amounts, the following are the major impacts of the changes:

- Tax levy allocations for Community Development (due to Carlson-Dettman compensation) and Police/SRO (due to Police Union contract) were increased.
- Two new positions budgeted – Public Works Director/City Engineer and Public Works II in Street Department. Family health insurance included for proposed Streets Superintendent position.
- Health insurance contingency of \$15,500 was included in Insurance/Employee Department to cover any switches from Individual to Family Health Insurance.

What is the fiscal impact of implementing Carlson-Dettman Non-Union Compensation Schedule?

The fiscal ballpark of about \$65,000 might have been correct if the preliminary 2016 budget had no dollars budgeted for compensation and related benefit adjustments. However,

- The estimate did not include already budgeted and implemented 2015 steps occurring after June 29th, 2015 or planned in 2016.
- The estimate did not separate tax-levy funded vs. utility funded. Nor, were any offsetting revenues included.
- The estimate did not reflect that the preliminary 2016 budget which included 1% wage adjustments on December 28th, 2015 and another 1% on June 27th, 2016.

Further, the fiscal impacts for Police and Fire Union contracts needed to be included. The increased WRS retirement contributions from 5.0% to 6.6% from Police management employees are about \$7,250 which partially offset wage adjustments.

CITY OF MERRILL 2016 BUDGET				
Net Cost (Changes since 10/16th meeting)				
	2016	2016		
	Original	Revised	Difference	Comment
Non-Departmental Revenue				
Taxes	4,258,088	4,287,664	29,576	Shifted from tax levy Capital budget
Intergovernmental	4,008,970	4,008,970	0	
Licenses & Permits	41,271	41,271	0	
Fines, Forfeits, & Penalties	122,000	122,000	0	
Public Services - Charges	6,625	6,625	0	
Miscellaneous Revenues	95,425	95,425	0	
Revenues	8,532,379	8,561,955	29,576	
Departmental Net Cost				
Common Council	53,055	53,055	0	
Municipal Court	83,630	83,603	(27)	
City Attorney	189,165	189,628	463	
Mayor	14,333	14,333	0	
City Administrator	84,163	85,225	1,062	
Personnel - HR	73,536	6,250	(67,286)	With Carlson-Dettman amount distributed
City Clerk	78,125	78,125	0	
Clerk/Treasurer Staff	141,775	144,655	2,880	
Elections (Averaged)	38,500	38,500	0	
Treasurer/Finance Director	102,850	104,432	1,582	
Information Technology	195,000	199,500	4,500	
Assessment of Property	27,000	27,000	0	
Independent Auditing	15,000	15,000	0	
Over-Collected Taxes	650	650	0	
Insurance/Employee	302,500	318,000	15,500	Health Insurance contingency
City Sealer	4,800	4,800	0	
Building Inspector/Zoning	62,925	62,720	(205)	
Community Development	39,500	40,000	500	Tax Levy allocation increased
Economic Development	19,700	19,700	0	
Public Works/City Engineer	7,500	40,000	32,500	Public Works Director/City Engineer
Storm Water Plan/Const.	6,500	6,500	0	
Former Fire Station	0	0	0	
City Hall Maintenance	164,275	166,227	1,952	
Police	2,290,425	2,295,253	4,828	
Police SRO (Tax Levy)	51,792	51,916	124	Tax Levy allocation increased
Traffic Control	25,550	26,143	593	
Hydrant Rental	114,150	114,540	390	
Fire Protection	1,225,012	1,229,202	4,190	
Ambulance	0	0	0	
NET CHANGES - PAGE 1				

CITY OF MERRILL 2016 BUDGET				
Net Cost (Changes since 10/16th meeting)				
	2016	2016		
	Original	Revised	Difference	Comment
Street Commissioner	89,096	0	(89,096)	Retirement as of 12/31/2015
Street Superintendent	0	100,183	100,183	Proposed appointed management position
Garage Maintenance	53,275	53,297	22	
Operations Support (M&E)	252,451	254,018	1,567	
Roads	272,699	290,441	17,742	Please see Streets total at bottom
Street Cleaning	48,063	52,270	4,207	
Snow & Ice	235,767	249,920	14,153	
Sealcoat	132,500	143,076	10,576	
Storm Water Maintenance	39,679	41,656	1,977	
Street Painting	22,775	23,974	1,199	
Street Leave Expenses	70,590	71,023	433	
Garbage Collection	267,837	261,527	(6,310)	
Recycling	154,263	152,960	(1,303)	
Weed and Nuisance Control	8,002	7,016	(986)	
Christmas Decoration	7,296	7,567	271	
Street Lighting	180,000	180,000	0	
Airport	119,750	119,750	0	
Transit	93,244	94,097	853	
Health Officer	3,760	3,760	0	
Enrichment Center	99,505	100,388	883	
Library	518,002	518,002	0	
Parks	302,492	304,203	1,711	
River Bend Trail	0	0	0	
Athletic Park Lights	2,000	2,000	0	
Ott's Field Lights	1,500	1,500	0	
Lion's Park Lights	1,500	1,500	0	
Recreation Programs	157,012	157,662	650	
MARC - Smith Center	53,825	53,325	(500)	
Aquatic Center	45,000	45,000	0	
Marketing - PR	23,500	23,500	0	
Merrill Festival Grounds	10,000	10,000	0	
Outside Agencies	41,875	41,875	0	
CATV - MP3	(5,000)	(5,000)	0	
Total Expenditures	8,713,669	8,775,447	61,778	
Street Department	1,654,293	1,708,928	54,635	New position & family health
NET CHANGES - PAGE 2				

City of Merrill, Wisconsin

Capital Plan

2016 thru 2020

PROJECTS BY FUNDING SOURCE

Source	Project#	Priority	2016	2017	2018	2019	2020	Total
Borrowing 5-Years City Tax Levy)								
Fire Radio Replacements	F-17-003	2		180,000				180,000
Replace Street Sweeper	STR-12-001	2			170,000			170,000
Garbage Truck Replacement	STR-16-005	1	160,000					160,000
Borrowing 5-Years City Tax Levy) Total			160,000	180,000	170,000			510,000
Borrowing-10-Years (City Tax Levy)								
Transit Communication/Software	BUS-16-010	2	24,000					24,000
Parking Lot Repaving	CH-16-005	1	25,000		55,000			80,000
AC Chiller Replacement	CH-16-007	2	25,000	25,000				50,000
Police Addition - Roof Replacement	CH-17-001	2		50,000				50,000
City Hall - Front Entryway (SW)	CH-19-010	2				50,000		50,000
Brush Truck (Wildland Engine)	F-16-001	1	200,000					200,000
Rescue Boat & Trailer	F-16-004	2	25,000					25,000
Fire Engine Type 1 Replacement	F-17-001	2		375,000				375,000
Fire - Utility Vehicle	F-17-005	1		60,000				60,000
Fiber Community Area Network	IT-17-002	2		150,000				150,000
Smith Center HVAC Replacements	P&R-14-002	1	43,000	43,000				86,000
Tractor - 50-60 hp	P&R-16-016	2	70,000					70,000
Park Front Deck Mower	P&R-17-006	2		18,000				18,000
Prairie Trails Pit Toilet	P&R-17-013	2		25,000				25,000
Park Dump Truck Replacement	P&R-18-004	2			30,000			30,000
Stange Park Lagoon Bridges	P&R-18-009	2			30,000			30,000
Sno-Go WK800 Snowblower	STR-16-003	2	130,000					130,000
Tracked Skid Steer Loader	STR-16-007	2	110,000					110,000
Loader Replacements	STR-17-001	2		180,000	180,000			360,000
Streets Plow Trucks	STR-17-009	2		320,000				320,000
Street Grader Replacement	STR-19-005	5				225,000		225,000
Streets Plow Truck	STR-20-004	5					180,000	180,000
Street Sealcoat	TCAP-14-005	1	135,000	135,000	135,000	137,500	137,500	680,000
Borrowing-10-Years (City Tax Levy) Total			787,000	1,381,000	430,000	412,500	317,500	3,328,000
Borrowing-20-Years (City Tax Levy)								
Transit - Garage Rehab	BUS-16-001	2	40,000					40,000
Transit Bus Replacement	BUS-18-001	5				430,000		430,000
Ladder Tower (Aerial Ladder Truck)	F-17-004	2		350,000	650,000			1,000,000
Airport Runway 16/34	MAR-16-003	2	75,000					75,000
Airport Snow Plow Truck	MAR-17-001	5		60,000				60,000
Airport T-Hangar - Champagne	MAR-19-001	5				300,000		300,000
Champagne - FBO Hangar	MAR-20-003	5					750,000	750,000
Parks Maintenance Facility	P&R-16-001	1	150,000					150,000

Source	Project#	Priority	2016	2017	2018	2019	2020	Total
Parks - ADA Improvements	P&R-16-002	1	80,000					80,000
Normal Park - New Restrooms	P&R-16-004	2	80,000					80,000
Stange Park - Restroom	P&R-17-003	2		175,000				175,000
Stange Park - Parking Lot	P&R-17-015	2		50,000				50,000
Athletic Park Field Lights	P&R-18-003	2			180,000			180,000
Ott's Park Field Lights	P&R-19-005	2				90,000		90,000
Replace Blacktop - St. Dept. Lot	STR-16-002	2	50,000					50,000
Sidewalk Maintenance - M-2 Project	TCAP-15-001	2	65,000	65,000	65,000	65,000	65,000	325,000
Crushing - Street Materials/Black Dirt	TCAP-15-010	2					95,000	95,000
Bridges - Inspection/Decks	TCAP-19-010	4					150,000	150,000
Borrowing-20-Years (City Tax Levy)			540,000	700,000	895,000	885,000	1,060,000	4,080,000
Total								

Federal Grant								
Transit - Garage Rehab	BUS-16-001	2	160,000					160,000
Transit Communication/Software	BUS-16-010	2	96,000					96,000
Transit Bus Replacement	BUS-18-001	5				1,720,000		1,720,000
Federal Grant Total			256,000			1,720,000		1,976,000

Library Endowment Fund								
Fiber Community Area Network	IT-17-002	2		50,000				50,000
Library Endowment Fund Total				50,000				50,000

Non-Lapsing Fund								
Revaluation (1/1/2016)	AS-16-001	1	31,500					31,500
New MACEC	E-17-001	5	5,000					5,000
Normal Park - New Restrooms	P&R-16-004	2	20,000					20,000
Skate Park Expansion	P&R-17-008	2		15,000				15,000
Athletic Park Field Lights	P&R-18-003	2			20,000			20,000
Ott's Park Field Lights	P&R-19-005	2				10,000		10,000
Police Vehicles & Equipment	POL-15-001	1	10,000					10,000
Non-Lapsing Fund Total			66,500	15,000	20,000	10,000		111,500

Non-Lapsing Fund - Fire 2%								
Firefighter Boots	F-16-003	2	10,000					10,000
Fire Hose Replacement	F-17-002	2		3,500				3,500
Fire - Gas Monitors (4)	F-18-003	2			3,000			3,000
Washing Machine - Turnout Gear	F-18-004	2			5,000			5,000
Non-Lapsing Fund - Fire 2% Total			10,000	3,500	8,000			21,500

Park Improvement Fund - Donations								
Skate Park Expansion	P&R-17-008	2		20,000				20,000
MARC Ballfield Improvements	P&R-17-020	2		15,000	15,000	15,000		45,000
Park Improvement Fund - Donations Total				35,000	15,000	15,000		65,000

Parks - Timber Sale Non-Lapsing

Source	Project#	Priority	2016	2017	2018	2019	2020	Total
Flower Watering Pickup Truck	P&R-16-010	1	5,000					5,000
Broom - Lawn Tractor	P&R-16-015	2	5,000					5,000
Tandem Axle Trailer	P&R-16-019	2	8,000					8,000
Parks - Timber Sale Non-Lapsing Total			18,000					18,000

Special Assessments

Sidewalk Maintenance - M-2 Project	TCAP-15-001	2	30,000	30,000	30,000	30,000	30,000	150,000
Edgewater Dr./Highland Dr.	TCAP-17-009	5		150,000				150,000
Special Assessments Total			30,000	180,000	30,000	30,000	30,000	300,000

Tax Levy

Comprehensive Plan Update	A-15-001	2	10,000					10,000
Pool Vehicle(s)	A-15-002	2				17,000		17,000
Revaluation (1/1/2016)	AS-16-001	1	35,000					35,000
Building Inspection Vehicle	BI-17-001	2	25,000					25,000
AC - Computer & City Clerk	CH-16-009	2	12,500					12,500
Carpeting Replacement - City Hall	CH-16-012	2	3,500	3,500	3,500	3,500	3,500	17,500
Fire Hose Replacement	F-17-002	2		3,500				3,500
Fire - Gas Monitors (4)	F-18-003	2			3,000			3,000
Washing Machine - Tumout Gear	F-18-004	2			5,000			5,000
Computer Room AC Replacement	IT-20-003	2					5,000	5,000
Airport Rd Terminal Furnace	MAR-16-002	2	5,000					5,000
Airport T-Hangar Metal	MAR-17-004	2		17,000				17,000
Parks Infield Dragger	P&R-16-007	2	15,000					15,000
Existing Trail Improvements	P&R-16-009	2	25,000					25,000
Flower Watering Pickup Truck	P&R-16-010	1		1,250	1,250	1,250	1,250	5,000
Skate Park Expansion	P&R-17-008	2		15,000				15,000
Parks - Pickup Truck	P&R-17-009	2		15,500			16,500	32,000
Riverside Park Disc Golf	P&R-17-011	2		10,000				10,000
Stange Park Basketball Court	P&R-18-011	5			15,000			15,000
Police Vehicles & Equipment	POL-15-001	1	50,000	60,000	60,000	60,000	60,000	290,000
Police AED's Replacement	POL-17-003	2		14,000				14,000
Police Handheld Radios	POL-18-001	2			37,500			37,500
Streets - Pickup Truck	STR-18-007	2			20,000			20,000
Tax Levy Total			181,000	139,750	145,250	81,750	86,250	634,000

U - Sewer Fund

Pool Vehicle(s)	A-15-002	2				1,500		1,500
Fiber Community Area Network	IT-17-002	2		50,000				50,000
Computer Room AC Replacement	IT-20-003	2					2,500	2,500
U - Sewer Fund Total				50,000		1,500	2,500	54,000

U - Water Fund

Pool Vehicle(s)	A-15-002	2				1,500		1,500
Fiber Community Area Network	IT-17-002	2		50,000				50,000
Computer Room AC Replacement	IT-20-003	2					2,500	2,500
U - Water Fund Total				50,000		1,500	2,500	54,000

Source	Project#	Priority	2016	2017	2018	2019	2020	Total
GRAND TOTAL			2,048,500	2,784,250	1,713,250	3,157,250	1,498,750	11,202,000

City of Merrill, Wisconsin

Capital Plan

2016 thru 2020

PROJECTS BY FUNDING SOURCE

Source	Project#	Priority	2016	2017	2018	2019	2020	Total
Borrowing-20-Years (City Tax Levy)								
Sewer - E. 7th St. (Elm to Lake)	UT-SEW15-02	1	85,000					85,000
Water - Van Rensselaer St.	UT-WAT16-03	1	30,000					30,000
E. 6th St. (Blaine St. to Mill St.)	UT-WAT16-04	1	625,000					625,000
Blaine St. (E. 5th St. - Dead End)	UT-WAT16-05	1	80,000					80,000
Borrowing-20-Years (City Tax Levy) Total			820,000					820,000
U - Sewer Fund								
Sewer - E. 7th St. (Elm to Lake)	UT-SEW15-02	1	55,000					55,000
E. 6th St. (Blaine St. to Mill St.)	UT-WAT16-04	1	160,000					160,000
Blaine St. (E. 5th St. - Dead End)	UT-WAT16-05	1	80,000					80,000
Replace Utility Trucks	UT-WAT16-08	1	31,000					31,000
Radio Read Meter System	UT-WAT16-09	2	82,500	78,000	78,000			238,500
Replace WWT Garage Doors	UT-WWT16-03	1	16,000					16,000
Laboratory Update - WWT Plant	UT-WWT17-10	2		50,000				50,000
U - Sewer Fund Total			424,500	128,000	78,000			630,500
U - Water Fund								
Water Main - Grand/Parkway/Stange	UT-WAT15-01	1	250,000					250,000
Water - Van Rensselaer St.	UT-WAT16-03	1	40,000					40,000
E. 6th St. (Blaine St. to Mill St.)	UT-WAT16-04	1	175,000					175,000
Blaine St. (E. 5th St. - Dead End)	UT-WAT16-05	1	70,000					70,000
Replace Utility Trucks	UT-WAT16-08	1	31,000					31,000
Radio Read Meter System	UT-WAT16-09	2	82,500	78,000	78,000			238,500
U - Water Fund Total			648,500	78,000	78,000			804,500
GRAND TOTAL			1,893,000	206,000	156,000			2,255,000

CITY OF MERRILL 2016 BUDGET				OPERATING BUDGET HIGHLIGHTS			
With Public Works/Streets Positions				Net Cost (Expenditures minus Revenues)			
	2015	2015	2015	2016	2016	Difference	
	Budget	Projected	Difference	Request	Council	15 to '16	Comment
Non-Departmental Revenue							
Taxes	4,196,006	4,226,405	30,399	4,287,664	4,287,664	91,658	In 2016. includes from \$30,200 Capital tax levy
Intergovernmental	3,946,163	3,952,223	6,060	4,008,970	4,008,970	62,807	Increased State Aids
Licenses & Permits	41,471	48,636	7,165	41,271	41,271	(200)	
Fines, Forfeits, & Penalties	133,500	106,500	(27,000)	122,000	122,000	(11,500)	
Public Services - Charges	6,450	6,865	415	6,625	6,625	175	
Miscellaneous Revenues	88,900	93,272	4,372	95,425	95,425	6,525	
Revenues	8,412,490	8,433,901	21,411	8,561,955	8,561,955	149,465	
Departmental Net Cost (Expenditures minus Revenues)							
Common Council	53,055	53,055	0	53,055	53,055	0	
Municipal Court	73,450	67,945	(5,505)	83,603	83,603	10,153	Court Clerk transition 4/2015
City Attorney	186,698	210,615	23,917	189,628	189,628	2,930	
Mayor	14,333	14,333	0	14,333	14,333	0	
City Administrator	81,026	81,026	0	85,225	85,225	4,199	
Personnel - HR	21,250	21,250	0	6,250	6,250	(15,000)	Carlson-Dettman study in 2015
City Clerk	77,492	77,486	(6)	78,125	78,125	633	
Clerk/Treasurer Staff	137,582	129,350	(8,232)	144,655	144,655	7,073	
Elections (Averaged)	35,000	17,650	(17,350)	38,500	38,500	3,500	Presidential Election in 2016
Treasurer/Finance Director	101,600	101,900	300	104,432	104,432	2,832	
Information Technology	187,000	209,975	22,975	199,500	199,500	12,500	
Assessment of Property	32,125	32,125	0	27,000	27,000	(5,125)	Back to Information Technology
Independent Auditing	15,000	15,625	625	15,000	15,000	0	
Over-Collected Taxes	900	288	(612)	650	650	(250)	
Insurance/Employee	291,754	402,809	111,055	318,000	318,000	26,246	Retirement sick leave payouts in 2015
City Sealer	4,000	4,000	0	4,800	4,800	800	
Building Inspector/Zoning	56,930	59,781	2,851	62,720	62,720	5,790	
Community Development	38,744	38,744	0	40,000	40,000	1,256	
Economic Development	19,700	19,700	0	19,700	19,700	0	
Public Works/City Engineer	12,500	8,500	(4,000)	40,000	40,000	27,500	
Storm Water Plan/Const.	6,500	6,000	(500)	6,500	6,500	0	
Former Fire Station	5,775	4,496	(1,279)	0	0	(5,775)	
City Hall Maintenance	197,066	195,154	(1,912)	166,227	166,227	(30,839)	Joint City-Library Maintenance Supervisor
			NET - 1				

Attachment: Finance Director Changes - Summary (1390 : 2016 Budget Ordinance)

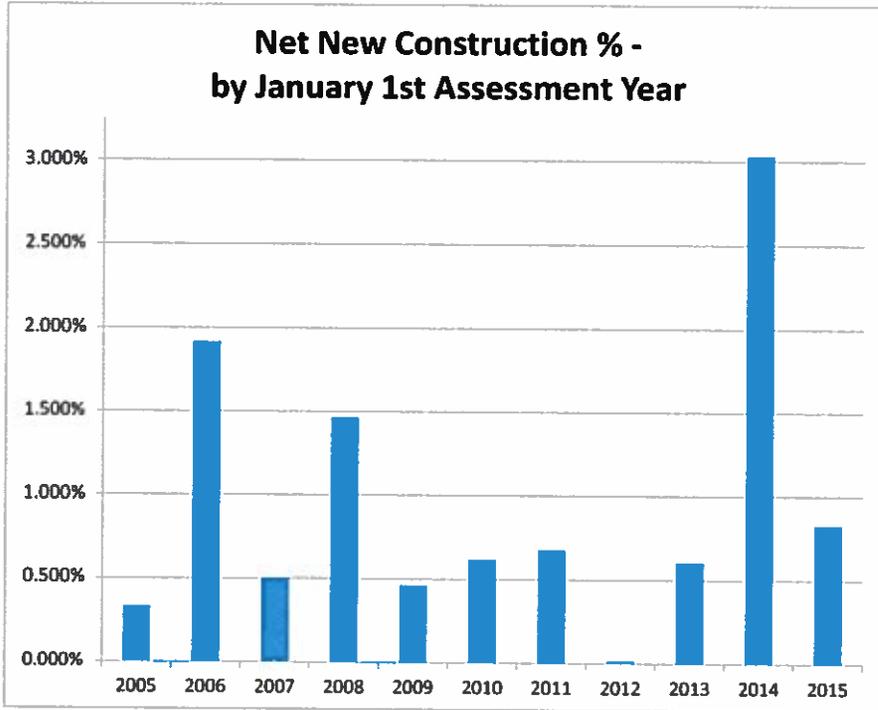
CITY OF MERRILL 2016 BUDGET				OPERATING BUDGET HIGHLIGHTS			
With Public Works/Streets Positions				Net Cost (Expenditures minus Revenues)			
	2015	2015	2015	2016	2016	Difference	
	Budget	Projected	Difference	Request	Council	15 to '16	Comment
Police	2,281,705	2,245,638	(36,067)	2,295,253	2,295,253	13,548	In 2016, 4th Patrol Lieutenant position
Police SRO (Tax Levy)	49,950	49,950	0	51,916	51,916	1,966	
Traffic Control	33,100	33,558	458	26,143	26,143	(6,957)	
Hydrant Rental	114,500	114,540	40	114,540	114,540	40	
Fire Protection	1,186,737	1,196,387	9,650	1,229,202	1,229,202	42,465	New 1/2 time Administrative Assistant \$16,000
Ambulance	0	0	0	0	0	0	Lincoln County reimbursement
Street Commissioner	88,141	88,216	75	0	0	(88,141)	Retirement as of 12/31/2015
Street Superintendent	0	0	0	100,183	100,183	100,183	Appointed Streets management position
Garage Maintenance	54,533	51,598	(2,935)	53,297	53,297	(1,236)	
Operations Support (M&E)	270,129	264,183	(5,946)	254,018	254,018	(16,111)	In 2015, Adm Assistant instead of Lead Mechanic
Roads	288,148	236,383	(51,765)	290,441	290,441	2,293	
Street Cleaning	47,961	47,475	(486)	52,270	52,270	4,309	
Snow & Ice	223,860	224,189	329	249,920	249,920	26,060	
Sealcoat	130,651	18,472	18,472	143,076	143,076	12,425	Borrowing beginning in 2013
Storm Water Maintenance	30,830	41,055	10,225	41,656	41,656	10,826	
Street Painting	22,417	21,611	(806)	23,974	23,974	1,557	
Street Leave Expenses	60,090	66,536	6,446	71,023	71,023	10,933	
Garbage Collection	275,543	266,613	(8,930)	261,527	261,527	(14,016)	
Recycling	153,541	150,183	(3,358)	152,960	152,960	(581)	
Weed and Nuisance Control	3,617	9,597	5,980	7,016	7,016	3,399	
Christmas Decoration	7,148	7,148	0	7,567	7,567	419	
Street Lighting	190,500	200,756	10,256	180,000	180,000	(10,500)	LEDs & Meters/Time of Use
Airport	106,750	117,363	10,613	119,750	119,750	13,000	
Transit	89,952	82,952	(7,000)	94,097	94,097	4,145	Major fuel savings in 2015
Health Officer	3,760	3,760	0	3,760	3,760	0	
Enrichment Center	99,505	99,505	0	100,388	100,388	883	
Library	529,018	529,018	0	518,002	518,002	(11,016)	
			NET - 2				

Attachment: Finance Director Changes - Summary (1390 : 2016 Budget Ordinance)

City of Merrill Budget Index - 2016					
Department	Page No.	Department	Page No.	Department	Page No.
Revenues - Non-Departmental	1-4	Police	43-47	Street Lighting	82
		Police - SRO (Fund 21)	48		
Common Council	5	Traffic Control	49	Airport	83-87
Municipal Court	6-7			Transit	88-93
City Attorney	8	Fire Protection - Hydrants	50		
Mayor	9-10	Fire Protection	51-57	Health Officer	94
City Administrator	11	Ambulance/EMS	58-59	MACEC - Enrichment (Senior)	95-96
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City Clerk	13	Street Department Summary	60		
Clerk/Treasurer Staff	14	Street Commissioner	61	Parks & Rec Summary	101
Elections (AVERAGED)	15	Street Superintendent	62	Parks	102-103
Treasurer/Finance Director	16-17	Garage Maintenance	63	River Bend Trail	104-105
Information Technology	18	Operations Support (Formerly M&E)	64	Athletic Park Lights	106
Assessment of Property	19-20	Roads	65	Ott's Field Lights	107
Independent Auditing	21	Street Cleaning	66	Lion's Park Field Lights	108
Over-Collected Taxes	22	Snow and Ice	67	Recreation Programs	109-110
Insurance/Employee	23	Sealcoat (Borrowing - Capital)	68	MARC - Smith Center	111-112
City Sealer	24	Stormwater Maintenance	69	Aquatic Center	113-114
Building Inspection/Sidewalk	25-27A	Street Painting (Marking)	70	Parks & Rec Capital	115-127
Community Development (Fund 25)	28-30	Street Leave Expenses	71		
Economic Development	31	Garbage Collection	72-73	Marketing - PR	128
Public Works Director/City Engineer	32-33	Recycling	74	Merrill Festival Grounds	129
Stormwater Plan/Construction	34	Weed and Nuisance Control	75	CATV - MP3 (Fund 10)	130
City Hall Maintenance	35-41	Christmas Decorations	76	CATV - MP3 (Fund 26)	131
Former Fire Station	42	Street Capital	77-81	Outside Agencies	132-141

Attachment: Budget 2016 - General Fund (1390 : 2016 Budget Ordinance)

City of Merrill Net New Construction - Historical



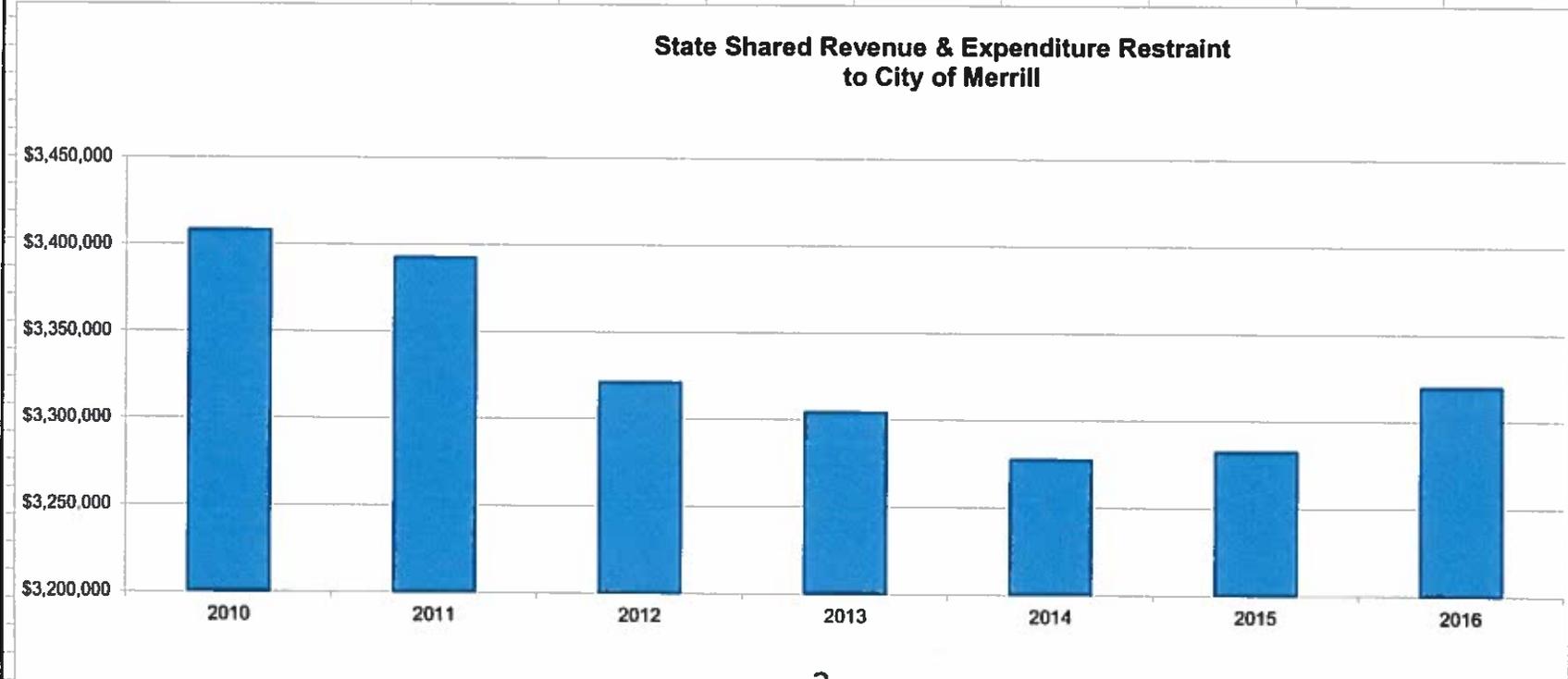
Levy Year	City Budget Year	Net New Construction	State Levy Limit*	New Tax Amount
2005	2006	0.334%	2.00%	
2006	2007	1.913%	2.00%	
2007	2008	0.500%	3.86%	City 2.5%
2008	2009	1.463%	3.00%	City 2.0%
2009	2010	0.463%	3.00%	
2010	2011	0.620%	3.00%	
2011	2012	0.680%	Net New Growth	\$25,600
2012	2013	0.019%	Net New Growth	\$860
2013	2014	0.608%	Net New Growth	\$27,637
2014	2015	3.028%	Net New Growth	\$131,321
2015	2016	0.830%	Net New Growth	\$35,194

* Plus adjustments for debt service increases and annexations.

Notes: 2006 reflected Church Mutual Insurance addition
2014 reflected new Wal-Mart (S. Pine Ridge Ave.)

Net New Construction - 2016

City of Merrill	Intergovernmental Revenue From State of Wisconsin								Change	
	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Projected	2016 Projected			
Expenditure Restraint Program	\$290,873	\$277,814	\$262,504	\$241,684	\$220,081	\$218,468	\$256,479	\$38,011	17.4%	
State Shared Revenue	3,117,317	3,114,868	3,058,511	3,062,657	3,057,443	3,064,087	3,063,331	(\$756)		
State Computer Exemption Aid	59,835	58,324	55,715	50,833	61,114	59,982	60,000	\$18		
State Aid - General Transportation	462,238	481,098	432,988	446,513	459,028	486,981	505,945	\$18,964	3.9%	
State Aid - Connecting Highway	84,615	85,987	91,588	105,868	86,034	94,879	95,565	\$686		
State Aid - State Facilities	18,412	16,714	14,546	14,102	14,295	22,660	22,500	(\$160)		
State Aid - Conservation	4,529	4,680	4,660	4,647	4,695	5,166	5,150	(\$16)		
Total	\$4,037,820	\$4,038,486	\$3,920,512	\$3,926,304	\$3,902,689	\$3,952,223	\$4,008,970	\$56,747	1.4%	
Change From Previous Year	(\$43,857)	\$1,666	(\$118,974)	\$5,792	(\$23,615)	\$49,534	\$56,747			
Shared Revenue/Expenditure Restraint	\$3,408,191	\$3,392,682	\$3,321,014	\$3,304,341	\$3,277,524	\$3,282,555	\$3,319,810			
Change in Shared Revenue/Expenditure	(\$52,632)	(\$15,508)	(\$71,668)	(\$16,674)	(\$26,816)	\$5,031	\$37,255			



Attachment: Budget 2016 - General Fund (1390 : 2016 Budget Ordinance)

CITY OF MERRILL
 PROPOSED BUDGET WORKSHEET
 AS OF: OCTOBER 31ST, 2015

10 -General Fund
 Non-Departmental

	2013 ACTUAL	2014 ACTUAL	2015			2016		
			CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	BUDGET CHANGE	PROPOSED BUDGET
REVENUES								
<u>Taxes (or Utility Rev.)</u>								
40000-41110 General Property Taxes	3,669,055	3,681,259	3,787,256	3,787,256	3,787,256	3,849,428	62,172	
40000-41140 Mobile Home Parking Fees	20,869	22,284	21,000	18,728	22,000	22,000	1,000	
40000-41310 PILOT - Utility	326,026	354,736	323,500	354,736	354,736	354,736	31,236	
40000-41320 PILOT-Housing Authority	84,469	54,179	55,000	51,894	51,894	52,000	(3,000)	
40000-41800 Interest on Del. Taxes	9,917	9,269	9,250	10,519	10,519	9,500	250	
TOTAL Taxes (or Utility Rev.)	4,110,336	4,121,726	4,196,006	4,223,133	4,226,405	4,287,664	91,658	
40000-41110 General Property Taxes								
PERMANENT NOTES: State Levy Limit for 2016 budget of \$35,194 with some allocation to Fund 21 - Police-SRO and Fund 25 - Community Development.								
<u>Intergovernmental</u>								
40000-43400 Expend. Restraint	241,684	220,081	220,411	0	218,468	256,479	36,068	
40000-43410 Shared Revenue	3,057,954	3,064,464	3,063,692	679,966	3,064,087	3,063,331	(361)	
40000-43430 Exempt. Computer Aid	50,833	61,114	61,000	59,982	59,982	60,000	(1,000)	
40000-43531 Gen. Transportation Aids	446,513	459,028	486,981	486,039	486,039	505,945	18,964	
40000-43533 Connecting Highway Aids	105,868	86,034	94,879	94,879	94,879	95,565	686	
40000-43610 Mun. Services Aid	14,102	14,295	14,500	22,660	22,660	22,500	8,000	
40000-43620 PILOT-ST. Conservation	4,647	4,695	4,700	5,166	5,166	5,150	450	
TOTAL Intergovernmental	3,921,601	3,909,710	3,946,163	1,348,691	3,951,281	4,008,970	62,807	
<u>Licenses and Permits</u>								
40000-44100 Liquor & Malt Licenses	32,950	23,500	24,000	24,645	25,000	24,000	0	
40000-44110 Bartenders Licenses-AVE.	12,010	3,270	6,500	12,270	12,250	6,500	0	
40000-44120 Cigarette Licenses	1,800	1,900	2,000	1,900	1,900	1,900	(100)	
40000-44125 Liquor License - Pub. Fees	358	285	375	320	325	300	(75)	
40000-44150 Misc. Bus./Occ. Licenses	1,185	1,115	1,250	1,340	1,340	1,250	0	
40000-44200 Dog Licenses	225	163	250	(2,013)	250	250	0	
40000-44250 Bicycle Licenses	18	0	50	0	25	25	(25)	
40000-44350 Excavation Permits	4,705	6,085	5,000	6,130	6,130	5,000	0	
40000-44400 Zoning & Plan Fees	1,745	2,485	1,750	1,745	1,750	1,750	0	
40000-44910 Mobile Home Park License	296	296	296	296	296	296	0	
TOTAL Licenses and Permits	55,292	39,099	41,471	46,633	49,266	41,271	(200)	
<u>Fines, Forfeits, & Pen.</u>								
40000-45100 Municipal Court Revenue	108,181	101,835	117,500	72,011	90,000	105,500	(12,000)	
40000-45150 Parking Violations Tickets	17,140	21,434	16,000	12,990	16,500	16,500	500	
TOTAL Fines, Forfeits, & Pen.	125,321	123,270	133,500	85,001	106,500	122,000	(11,500)	
40000-45100 Municipal Court Revenue								
PERMANENT NOTES: Municipal Court Clerk transition in April 2015.								

Attachment: Budget 2016 - General Fund (1390 : 2016 Budget Ordinance)

CITY OF MERRILL
 PROPOSED BUDGET WORKSHEET
 AS OF: OCTOBER 31ST, 2015

10 -General Fund
 Non-Departmental

	2013 ACTUAL	2014 ACTUAL	(----- 2015 -----)			(----- 2016 -----)		
			CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDEGT	BUDGET CHANGE	PROPOSED BUDGET
Public Charges-Services								
40000-46100 Copiar Revenue	60	204	100	37	50	50	(50)	
40000-46115 NSF Ck.-Processing Fee	100	170	100	80	75	75	(25)	
40000-46130 SA Research - Title Co.	2,533	3,287	3,250	3,690	3,650	3,500	250	
40000-46215 Service/Writ Fee-POLICE	552	1,038	0	90	90	0	0	
40000-46330 Parking Lot Permits	3,324	3,183	3,000	1,521	3,000	3,000	0	
TOTAL Public Charges-Services	6,569	7,882	6,450	5,418	6,865	6,625	175	
Miscellaneous Revenues								
40000-48110 Interest - Investments	9,023	10,860	10,000	7,440	10,000	10,000	0	
40000-48120 Int. - Delinquent PP	41	93	100	0	0	50	(50)	
40000-48130 Int. - Special Assmts/Charge	570	910	1,000	1,062	1,000	750	(250)	
40000-48200 City Hall Rentals	75,285	62,227	72,500	61,162	77,650	80,000	7,500	
40000-48250 Misc. Rentals	47	142	250	22	50	50	(200)	
40000-48275 Right of Way Leases	3,051	3,416	3,500	3,672	3,672	3,575	75	
40000-48310 Sale of City Land	0	49,317	0	0	0	0	0	
40000-48925 City Hall Lounge Rev.	23	0	50	0	0	0	(50)	
40000-48950 Other Misc. Revenues	1,500	1,076	1,500	226	1,000	1,000	(500)	
TOTAL Miscellaneous Revenues	89,541	128,041	88,900	73,583	93,372	95,425	6,525	
40000-48200 City Hall Rentals			PERMANENT NOTES: In 2014 - credit to State of WI related to 2nd floor lease and much lower cost for stair tread improvements.					
TOTAL REVENUES	8,308,660	8,329,727	8,412,490	5,782,458	8,433,689	8,561,955	149,465	
REVENUE OVER/(UNDER) EXPENDITURES	8,308,660	8,329,727	8,412,490	5,782,458	8,433,689	8,561,955	149,465	

Attachment: Budget 2016 - General Fund (1390 : 2016 Budget Ordinance)

CITY OF MERRILL
 PROPOSED BUDGET WORKSHEET
 AS OF: OCTOBER 31ST, 2015

10 -General Fund
 Municipal Court

	2013 ACTUAL	2014 ACTUAL	(----- 2015 -----) CURRENT BUDGET	(----- 2015 -----) Y-T-D ACTUAL	PROJECTED YEAR END	(----- 2016 -----) REQUESTED BUDGET	(----- 2016 -----) BUDGET CHANGE	PROPOSED BUDGET
REVENUES								
<u>Intergov Charges (Misc.)</u>								
41200-47125 Joint Court-Tomahawk	0	2,925	5,225	4,625	5,225	5,225	0	
41200-47500 Tomahawk IT Reimb.	0	1,650	1,000	413	413	500	(500)	
TOTAL Intergov Charges (Misc.)	0	4,575	6,225	5,038	5,638	5,725	(500)	
TOTAL REVENUES	0	4,575	6,225	5,038	5,638	5,725	(500)	
EXPENDITURES								
<u>Personnel Services</u>								
51200-01-11000 Salaries - Regular	12,721	15,460	16,000	13,043	16,120	16,000	0	
51200-01-21000 Wages - Perm - Regular	27,930	34,652	41,961	29,474	36,413	36,248	(5,713)	
51200-01-51000 Social Security	3,000	3,843	4,434	3,904	3,975	4,006	(428)	
51200-01-52000 Retirement (WRS)	1,793	2,433	2,853	1,130	1,550	2,392	(461)	
51200-01-54000 Health Insurance	0	0	0	0	1,000	16,847	16,847	
51200-01-55000 Life Insurance	560	543	592	187	212	100	(492)	
TOTAL Personnel Services	46,004	56,931	65,840	47,739	59,270	75,593	9,753	
51200-01-1100Salaries - Regular								PERMANENT NOTES: Salary increase to \$16,000 effective 5/1/2014.
51200-01-2100Wages - Perm - Regular								PERMANENT NOTES: For 2016 - 40 hours/week (instead of 45 hours between two positions as of 5/1/2015).
<u>Contractual Services</u>								
51200-02-25000 Telephone	30	0	100	0	100	100	0	
51200-02-27500 LexisNexis	927	882	885	297	885	885	0	
51200-02-33000 Substitute Judge	0	200	500	500	500	500	0	
51200-02-35000 Interpreter Services	75	0	100	678	678	250	150	
TOTAL Contractual Services	1,032	1,082	1,585	1,475	2,163	1,735	150	
<u>Supplies & Expenses</u>								
51200-03-10000 Office Supplies	692	2,043	1,000	738	1,000	1,000	0	
51200-03-11000 Postage	1,514	1,509	1,500	920	1,500	1,500	0	
51200-03-13000 Copier	135	184	350	349	350	350	0	
51200-03-30000 Mileage	73	252	300	289	350	300	0	
51200-03-32000 Education & Conference	2,424	2,576	3,350	2,504	3,350	3,350	0	
51200-03-50000 Judicial Robe	0	467	0	0	0	0	0	
51200-03-65000 Surety Bond	0	325	0	0	0	0	0	
TOTAL Supplies & Expenses	4,838	7,357	6,500	4,800	6,550	6,500	0	

Attachment: Budget 2016 - General Fund (1390 : 2016 Budget Ordinance)

CITY OF MERRILL
 PROPOSED BUDGET WORKSHEET
 AS OF: OCTOBER 31ST, 2015

10 -General Fund
 Municipal Court

	2013 ACTUAL	2014 ACTUAL	(----- 2015 -----)			(----- 2016 -----)		
			CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDEGT	BUDGET CHANGE	PROPOSED BUDGET
Technology								
51200-15-35000 Tomahawk IT Expenses	0	1,650	1,000	413	500	500	(500)	
51200-15-40000 Computer Maintenance	319	264	350	0	350	250	(100)	
51200-15-42500 Computer Hardware/Upgrade	450	292	150	174	250	250	100	
51200-15-91000 TIPSS Program/Support	3,703	3,814	4,250	4,228	4,500	4,500	250	
TOTAL Technology	4,472	6,020	5,750	4,815	5,600	5,500	(250)	
TOTAL EXPENDITURES	56,345	71,390	79,675	58,829	73,583	89,328	9,653	
REVENUE OVER/(UNDER) EXPENDITURES	(56,345)	(66,815)	(73,450)	(53,791)	(67,945)	(83,603)	(10,153)	

Attachment: Budget 2016 - General Fund (1390 : 2016 Budget Ordinance)

CITY OF MERRILL
 PROPOSED BUDGET WORKSHEET
 AS OF: OCTOBER 31ST, 2015

10 -General Fund
 City Attorney

	2013 ACTUAL	2014 ACTUAL	2015 (-----)			2016 (-----)		PROPOSED BUDGET
			CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDEGT	BUDGET CHANGE	
REVENUES								
<u>Intergov Charges (Misc.)</u>								
41300-47300 Tomahawk Legal Services	10,287	6,237	8,500	6,370	8,500	8,500	0	
TOTAL Intergov Charges (Misc.)	10,287	6,237	8,500	6,370	8,500	8,500	0	
<u>Miscellaneous Revenues</u>								
41300-48111 Various TIDs	0	0	8,757	0	5,370	9,753	996	
TOTAL Miscellaneous Revenues	0	0	8,757	0	5,370	9,753	996	
41300-48111 Various TIDs			PERMANENT NOTES: Offsetting 7.5% from various Tax Increment Districts (TIDs).					
TOTAL REVENUES	10,287	6,237	17,257	6,370	13,870	18,253	996	
<u>EXPENDITURES</u>								
<u>Personnel Services</u>								
51300-01-11000 Salaries - Regular	82,377	85,802	93,965	75,805	93,965	98,054	4,089	
51300-01-21000 Wages - Perm - Regular	39,270	39,932	42,723	32,853	42,723	42,123	(600)	
51300-01-51000 Social Security	8,632	8,316	10,457	8,102	10,457	10,724	267	
51300-01-52000 Retirement (WRS)	7,793	8,741	9,295	7,730	9,295	9,252	(43)	
51300-01-54000 Health Insurance	27,411	27,230	33,070	27,475	33,070	33,693	623	
51300-01-55000 Life Insurance	1,407	1,489	1,570	1,303	1,575	1,635	65	
TOTAL Personnel Services	166,890	172,510	191,080	153,268	191,085	195,481	4,401	
<u>Contractual Services</u>								
51300-02-11500 Outside Legal Counsel	0	3,358	2,500	20,576	23,500	2,500	0	
51300-02-25000 Telephone	30	0	250	0	250	250	0	
51300-02-27500 E-Time - WI DOT	1,200	1,200	1,200	600	1,200	1,200	0	
TOTAL Contractual Services	1,230	4,558	3,950	21,176	24,950	3,950	0	
<u>Supplies & Expenses</u>								
51300-03-10000 Office Supplies	465	1,157	1,250	822	1,250	1,250	0	
51300-03-11000 Postage	355	329	375	178	350	350	(25)	
51300-03-13000 Copier	749	1,284	1,250	1,300	1,250	1,250	0	
51300-03-13500 L. Filing Fees/Court Cost	90	322	300	60	250	250	(50)	
51300-03-30000 Mileage - Tomahawk	0	85	0	288	350	350	350	
51300-03-32000 Education & Conference	1,135	1,579	2,750	1,148	2,250	2,250	(500)	
51300-03-33000 Library/West Law On-Line	813	1,515	2,000	822	1,750	1,750	(250)	
51300-03-40000 Operating Supplies	486	636	1,000	622	1,000	1,000	0	
TOTAL Supplies & Expenses	4,092	6,908	8,925	5,239	8,450	8,450	(475)	
TOTAL EXPENDITURES	172,212	183,975	203,955	179,683	224,485	207,881	3,926	
REVENUE OVER/(UNDER) EXPENDITURES	(161,926)	(177,739)	(186,698)	(173,313)	(210,615)	(189,628)	(2,930)	

Attachment: Budget 2016 - General Fund (1390 : 2016 Budget Ordinance)

CITY OF MERRILL
 PROPOSED BUDGET WORKSHEET
 AS OF: OCTOBER 31ST, 2015

10 -General Fund
 Mayor

	2013 ACTUAL	2014 ACTUAL	(----- 2015 -----) CURRENT BUDGET	(----- 2015 -----) Y-T-D ACTUAL	PROJECTED YEAR END	(----- 2016 -----) REQUESTED BUDEGT	BUDGET CHANGE	PROPOSED BUDGET
REVENUES								
<u>Miscellaneous Revenues</u>								
41410-48111 Various TIDs	0	0	1,722	0	1,722	1,722	0	
TOTAL Miscellaneous Revenues	0	0	1,722	0	1,722	1,722	0	
41410-48111 Various TIDs	PERMANENT NOTES: 12.5% of Personel Services to various TIDs.							
TOTAL REVENUES	0	0	1,722	0	1,722	1,722	0	
EXPENDITURES								
<u>Personnel Services</u>								
51410-01-11000 Salaries - Regular	10,101	11,005	12,800	10,177	12,800	12,800	0	
51410-01-51000 Social Security	927	964	980	816	980	980	0	
TOTAL Personnel Services	11,028	11,969	13,780	10,993	13,780	13,780	0	
51410-01-1100 Salaries - Regular	PERMANENT NOTES: Mayor salary of \$12,800 with part allocated to various TIDs.							
<u>Supplies & Expenses</u>								
51410-03-10000 Office Supplies	29	188	250	268	250	250	0	
51410-03-30000 Mileage	623	673	775	214	775	775	0	
51410-03-31000 Business/Misc. Expense	308	633	500	240	500	500	0	
51410-03-32000 Education & Conference	120	254	750	235	750	750	0	
TOTAL Supplies & Expenses	1,079	1,748	2,275	956	2,275	2,275	0	
TOTAL EXPENDITURES	12,107	13,718	16,055	11,949	16,055	16,055	0	
REVENUE OVER/(UNDER) EXPENDITURES	(12,107)	(13,718)	(14,333)	(11,949)	(14,333)	(14,333)	0	

Attachment: Budget 2016 - General Fund (1390 : 2016 Budget Ordinance)

CITY OF MERRILL
 PROPOSED BUDGET WORKSHEET
 AS OF: OCTOBER 31ST, 2015

10 -General Fund
 City Administrator

	2013 ACTUAL	2014 ACTUAL	2015 (-----)			2016 (-----)		PROPOSED BUDGET
			CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDEGT	BUDGET CHANGE	
REVENUES								
<u>Miscellaneous Revenues</u>								
41415-48111 Various TIDs	0	0	19,676	0	19,676	20,819	1,143	
TOTAL Miscellaneous Revenues	0	0	19,676	0	19,676	20,819	1,143	
41415-48111 Various TIDs								
PERMANENT NOTES: Projected at 15.0% TID offsetting revenue.								
TOTAL REVENUES	0	0	19,676	0	19,676	20,819	1,143	
EXPENDITURES								
<u>Personnel Services</u>								
51415-01-11000 Salaries - Regular	55,775	52,154	74,666	60,859	74,666	79,234	4,568	
51415-01-51000 Social Security	3,993	3,733	5,712	4,542	5,712	6,061	349	
51415-01-52000 Retirement (WRS)	3,546	3,437	5,077	4,330	5,077	5,229	152	
51415-01-54000 Health Insurance	11,324	9,885	12,401	10,428	12,401	12,635	234	
51415-01-55000 Life Insurance	720	648	896	760	896	935	39	
TOTAL Personnel Services	75,359	69,857	98,752	80,919	98,752	104,094	5,342	
51415-01-11000 Salaries - Regular								
PERMANENT NOTES: Position directly budgeted with 25% to Water/Sewer Funds.								
<u>Contractual Services</u>								
51415-02-25000 Telephone-Cell/Smart	649	677	650	578	650	650	0	
TOTAL Contractual Services	649	677	650	578	650	650	0	
<u>Supplies & Expenses</u>								
51415-03-10000 Office Supplies	87	0	450	36	450	450	0	
51415-03-25000 Job Recruitment-CA	0	0	0	0	0	0	0	
51415-03-25500 Moving Expenses	0	0	0	0	0	0	0	
51415-03-30000 Mileage	145	25	250	91	250	250	0	
51415-03-32000 Education & Conference	204	75	600	47	600	600	0	
TOTAL Supplies & Expenses	436	100	1,300	174	1,300	1,300	0	
TOTAL EXPENDITURES	76,444	70,634	100,702	81,671	100,702	106,044	5,342	
REVENUE OVER/(UNDER) EXPENDITURES	(76,444)	(70,634)	(81,026)	(81,671)	(81,026)	(85,225)	(4,199)	

Attachment: Budget 2016 - General Fund (1390 : 2016 Budget Ordinance)

CITY OF MERRILL
 PROPOSED BUDGET WORKSHEET
 AS OF: OCTOBER 31ST, 2015

10 -General Fund
 Personnel - HR

	2013 ACTUAL	2014 ACTUAL	(----- 2015 -----) CURRENT BUDGET	(----- 2015 -----) Y-T-D ACTUAL	PROJECTED YEAR END	(----- 2016 -----) REQUESTED BUDEGT	(----- 2016 -----) BUDGET CHANGE	PROPOSED BUDGET
EXPENDITURES								
Contractual Services								
51417-02-18000 Drug Testing (CDL)	898	482	1,000	722	1,000	1,000	0	
51417-02-19000 HR Consulting	70	0	15,500	9,183	15,500	500	(15,000)	
51417-02-20000 Non-Union Comp Continguen	0	0	0	0	0	0	0	
51417-02-50000 EAP-Employee Assistance	3,132	3,132	3,500	2,472	3,500	3,500	0	
51417-02-75000 Training Support	102	0	1,000	0	1,000	1,000	0	
TOTAL Contractual Services	4,201	3,614	21,000	12,377	21,000	6,000	(15,000)	
51417-02-20000 Non-Union Comp Continguen								
PERMANENT NOTES: Finance Director allocated Carlson-Dettman compensation/ benefit adjustments to departments and utility.								
Supplies & Expenses								
51417-03-40000 Operating Supplies	0	58	250	98	250	250	0	
TOTAL Supplies & Expenses	0	58	250	98	250	250	0	
TOTAL EXPENDITURES	4,201	3,672	21,250	12,475	21,250	6,250	(15,000)	

Attachment: Budget 2016 - General Fund (1390 : 2016 Budget Ordinance)

CITY OF MERRILL
 PROPOSED BUDGET WORKSHEET
 AS OF: OCTOBER 31ST, 2015

10 -General Fund
 City Clerk

	2013 ACTUAL	2014 ACTUAL	2015 (-----)			2016 (-----)		
			CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDEGT	BUDGET CHANGE	PROPOSED BUDGET
REVENUES								
<u>Miscellaneous Revenues</u>								
41420-48500 City Clerk Donation	0	144	0	184	184	0	0	
TOTAL Miscellaneous Revenues	0	144	0	184	184	0	0	
TOTAL REVENUES	0	144	0	184	184	0	0	
EXPENDITURES								
<u>Personnel Services</u>								
51420-01-11000 Salaries - Regular	52,845	53,650	54,873	44,268	54,873	55,976	1,103	
51420-01-51000 Social Security	3,636	3,890	4,198	3,338	4,198	4,282	84	
51420-01-52000 Retirement (WRS)	3,554	4,152	4,225	3,569	4,225	3,694	(531)	
51420-01-54000 Health Insurance	9,189	8,868	8,217	6,770	8,217	8,371	154	
51420-01-55000 Life Insurance	550	548	557	520	557	702	145	
TOTAL Personnel Services	69,775	71,107	72,070	58,464	72,070	73,025	955	
51420-01-11000 Salaries - Regular								PERMANENT NOTES: Same % increases as Non-Union employees.
51420-01-55000 Life Insurance								PERMANENT NOTES: Utility funds covering 1.5% of Personnel Service costs - support for Water & Sewage Committee and insurance programs.
<u>Supplies & Expenses</u>								
51420-03-10000 Office Supplies	620	1,155	750	891	1,000	750	0	
51420-03-13000 Copier	3,553	3,500	3,500	1,039	3,500	3,250	(250)	
51420-03-30000 Mileage	578	565	650	450	600	600	(50)	
51420-03-32000 Education & Conference	649	347	522	187	500	500	(22)	
TOTAL Supplies & Expenses	5,400	5,567	5,422	2,566	5,600	5,100	(322)	
TOTAL EXPENDITURES	75,175	76,674	77,492	61,030	77,670	78,125	633	
REVENUE OVER/(UNDER) EXPENDITURES	(75,175)	(76,529)	(77,492)	(60,846)	(77,486)	(78,125)	(633)	

Attachment: Budget 2016 - General Fund (1390 : 2016 Budget Ordinance)

CITY OF MERRILL
 PROPOSED BUDGET WORKSHEET
 AS OF: OCTOBER 31ST, 2015

10 -General Fund
 Clerk/Treasurer Staff

	2013 ACTUAL	2014 ACTUAL	2015 (-----)			2016 (-----)		
			CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDEGT	BUDGET CHANGE	PROPOSED BUDGET
REVENUES								
<u>Miscellaneous Revenues</u>								
41430-48111 Various TIDs	0	0	2,339	0	2,250	2,500	161	
TOTAL Miscellaneous Revenues	0	0	2,339	0	2,250	2,500	161	
TOTAL REVENUES	0	0	2,339	0	2,250	2,500	161	
EXPENDITURES								
<u>Personnel Services</u>								
51430-01-21000 Wages - Perm - Regular	96,885	96,351	93,072	87,403	95,500	101,857	8,785	
51430-01-22000 Overtime	1,463	796	2,500	590	1,500	1,250	(1,250)	
51430-01-23000 Longevity	1,053	1,053	1,053	0	1,053	1,053	0	
51430-01-25000 Wages - Temp - Regular	1,947	267	500	(1,500)	0	0	(500)	
51430-01-51000 Social Security	7,049	7,573	7,650	6,550	7,750	8,057	407	
51430-01-52000 Retirement (WRS)	6,406	7,518	6,750	6,263	7,375	6,951	201	
51430-01-54000 Health Insurance	29,998	27,872	26,456	11,131	16,500	26,227	(229)	
51430-01-55000 Life Insurance	647	665	690	566	672	625	(65)	
TOTAL Personnel Services	145,449	142,095	138,671	111,003	130,350	146,020	7,349	
51430-01-2100Wages - Perm - Regular			PERMANENT NOTES: Parts of four positions directly charged to Utility Funds.					
51430-01-2100Wages - Perm - Regular			CURRENT YEAR NOTES: Effective 2016, Administrative Assistant - Elections full-time. Some wages/benefits allocated to Elections Department.					
<u>Supplies & Expenses</u>								
51430-03-10000 Office Supplies	1,331	1,055	1,100	738	1,100	1,000	(100)	
51430-03-32000 Education & Conference	45	72	150	24	150	135	(15)	
TOTAL Supplies & Expenses	1,376	1,127	1,250	762	1,250	1,135	(115)	
TOTAL EXPENDITURES	146,825	143,222	139,921	111,766	131,600	147,155	7,234	
REVENUE OVER/(UNDER) EXPENDITURES	(146,825)	(143,222)	(137,582)	(111,766)	(129,350)	(144,655)	(7,073)	

Attachment: Budget 2016 - General Fund (1390 : 2016 Budget Ordinance)

CITY OF MERRILL
 PROPOSED BUDGET WORKSHEET
 AS OF: OCTOBER 31ST, 2015

10 -General Fund
 Elections - AVERAGED

	2013 ACTUAL	2014 ACTUAL	(----- CURRENT BUDGET	2015 Y-T-D ACTUAL	PROJECTED YEAR END	(----- REQUESTED BUDEGT	2016 BUDGET CHANGE	PROPOSED BUDGET
REVENUES								
<u>Intergovernmental</u>								
41440-43600 GAB-190 Incentive	105	0	0	0	0	0	0	
TOTAL Intergovernmental	105	0	0	0	0	0	0	
TOTAL REVENUES	105	0	0	0	0	0	0	
EXPENDITURES								
<u>Personnel Services</u>								
51440-01-21000 Wages - Street Dept.	406	1,035	850	379	379	850	0	
51440-01-21500 Clerk-Treasurer Staff	1,500	5,000	2,300	1,500	1,500	5,500	3,200	
51440-01-22000 Overtime-Elections	0	98	325	0	0	115	(210)	
51440-01-25000 Wages-Election Off. AVE	7,760	15,262	17,490	5,010	5,010	17,300	(190)	
51440-01-25500 Wages-Temp-Additional	2,698	0	0	0	0	0	0	
51440-01-51000 Social Security	145	85	150	29	29	150	0	
51440-01-52000 Retirement (WRS)	122	79	125	26	26	125	0	
51440-01-54000 Health Insurance	0	117	400	68	68	900	500	
51440-01-55000 Life Insurance	4	4	10	0	0	10	0	
TOTAL Personnel Services	12,636	21,681	21,650	7,012	7,012	24,950	3,300	
51440-01-25000 Wages-Election Off. AVE								PERMANENT NOTES: Election officials compensation history: Effective 2016 - Poll Workers \$10.00, Assistant Chairpersons \$10.50, and Chairpersons \$11.00. [COW 10/16/2015 action]
<u>Contractual Services</u>								
51440-02-47500 Equipment-Counting/Voting	0	2,045	5,000	0	5,000	5,000	0	
51440-02-49500 Election Fees-County	5,823	6,648	5,000	3,264	3,264	5,500	500	
51440-02-50000 Election Machine Maint.	0	1,253	1,500	2,304	2,104	1,500	0	
TOTAL Contractual Services	5,823	9,946	11,500	5,568	10,368	12,000	500	
51440-02-47500 Equipment-Counting/Voting								PERMANENT NOTES: Beginning in 2013, reserving unexpended for future equipment replacement (Non-Lapsing).
<u>Supplies & Expenses</u>								
51440-03-11000 Postage & Envelopes	0	3	0	0	0	0	0	
51440-03-20000 Publish Legal Notices	303	0	300	0	0	300	0	
51440-03-23000 Poll Room Charges	900	300	0	100	100	200	200	
51440-03-30000 Mileage-Elections	0	35	50	0	0	50	0	
51440-03-40000 Operating Supplies	441	1,359	1,500	34	170	1,000	(500)	
TOTAL Supplies & Expenses	1,644	1,697	1,850	134	270	1,550	(300)	
TOTAL EXPENDITURES	20,103	33,323	35,000	12,713	17,650	38,500	3,500	
REVENUE OVER/(UNDER) EXPENDITURES	(19,998)	(33,323)	(35,000)	(12,713)	(17,650)	(38,500)	(3,500)	

Attachment: Budget 2016 - General Fund (1390 : 2016 Budget Ordinance)

CITY OF MERRILL
 PROPOSED BUDGET WORKSHEET
 AS OF: OCTOBER 31ST, 2015

10 -General Fund
 Treasurer/Finance Dir.

	2013 ACTUAL	2014 ACTUAL	(----- 2015 -----) CURRENT BUDGET	(----- 2015 -----) Y-T-D ACTUAL	(----- 2015 -----) PROJECTED YEAR END	(----- 2016 -----) REQUESTED BUDEGT	(----- 2016 -----) BUDGET CHANGE	PROPOSED BUDGET
REVENUES								
<u>Miscellaneous Revenues</u>								
41520-48111 Various TIDs	0	0	18,115	0	18,115	18,886	771	
TOTAL Miscellaneous Revenues	0	0	18,115	0	18,115	18,886	771	
41520-48111 Various TIDs	PERMANENT NOTES: 17.5% of Finance Director/RDA Secretary to TIDs.							
TOTAL REVENUES	0	0	18,115	0	18,115	18,886	771	
EXPENDITURES								
<u>Personnel Services</u>								
51520-01-11000 Salaries - Regular	60,714	65,581	72,300	58,327	72,300	75,476	3,176	
51520-01-51000 Social Security	4,300	4,715	5,531	4,349	5,531	5,774	243	
51520-01-52000 Retirement (WRS)	4,032	4,529	4,916	4,152	4,916	4,981	65	
51520-01-54000 Health Insurance	7,786	7,718	7,320	6,042	7,320	7,436	116	
51520-01-55000 Life Insurance	486	684	748	616	748	751	3	
TOTAL Personnel Services	77,318	83,227	90,815	73,486	90,815	94,418	3,603	
51520-01-1100Salaries - Regular	PERMANENT NOTES: 12.5% salary & benefits direct to Utility Funds.							
<u>Contractual Services</u>								
51520-02-12500 Financial Advisor Service	2,497	1,225	1,000	1,550	1,550	1,500	500	
51520-02-25000 Telephone	1,957	1,549	2,250	1,352	2,000	2,000	(250)	
TOTAL Contractual Services	4,454	2,774	3,250	2,902	3,550	3,500	250	
51520-02-1250Financial Advisor Services	PERMANENT NOTES: Ehlers & Associates - continuing disclosure reporting.							
<u>Supplies & Expenses</u>								
51520-03-10000 Office Supplies	2,624	1,909	2,500	2,394	2,500	2,500	0	
51520-03-11000 Postage	11,053	13,626	11,000	8,502	11,000	11,000	0	
51520-03-13000 Copier	5,903	5,755	6,000	6,882	6,000	6,000	0	
51520-03-18000 Checks and Supplies	2,899	2,981	3,500	2,722	3,500	3,250	(250)	
51520-03-20000 Publish Legal Notices	0	172	150	456	150	150	0	
51520-03-32000 Education & Conference	849	938	1,000	565	1,000	1,000	0	
51520-03-40000 Operating Supplies	832	1,104	1,000	484	1,000	1,000	0	
51520-03-51000 Vehicle Repair/Maint-Pool	75	140	500	107	500	500	0	
TOTAL Supplies & Expenses	24,235	26,625	25,650	22,112	25,650	25,400	(250)	

Attachment: Budget 2016 - General Fund (1390 : 2016 Budget Ordinance)

CITY OF MERRILL
 PROPOSED BUDGET WORKSHEET
 AS OF: OCTOBER 31ST, 2015

10 -General Fund
 Treasurer/Finance Dir.

	2013 ACTUAL	2014 ACTUAL	(----- 2015 -----) CURRENT BUDGET	(----- 2015 -----) Y-T-D ACTUAL	(----- 2015 -----) PROJECTED YEAR END	(----- 2016 -----) REQUESTED BUDEGT	(----- 2016 -----) BUDGET CHANGE	(----- 2016 -----) PROPOSED BUDGET
<u>Capital Outlay</u>								
51520-08-50000 Festival Grounds-Temp	0	0	0	5,150	0	0	0	
TOTAL Capital Outlay	0	0	0	5,150	0	0	0	
51520-08-50000 Festival Grounds-Temp								
	PERMANENT NOTES: Pending journal entries to transfer to new fund.							
TOTAL EXPENDITURES	106,007	112,626	119,715	103,650	120,015	123,318	3,603	
REVENUE OVER/(UNDER) EXPENDITURES	(106,007)	(112,626)	(101,600)	(103,650)	(101,900)	(104,432)	(2,832)	

Attachment: Budget 2016 - General Fund (1390 : 2016 Budget Ordinance)

CITY OF MERRILL
 PROPOSED BUDGET WORKSHEET
 AS OF: OCTOBER 31ST, 2015

10 -General Fund
 Information Technology

	2013 ACTUAL	2014 ACTUAL	2015			2016		
			CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDEGT	BUDGET CHANGE	PROPOSED BUDGET
EXPENDITURES								
Personnel Services								
51525-01-21000 Wages - IT Manager	30,155	32,091	47,068	27,020	33,500	34,817	(12,251)	
51525-01-21500 Wages - GIS Specialist	0	0	0	17,816	21,500	31,442	31,442	
51525-01-23000 Longevity	295	295	295	0	295	295	0	
51525-01-51000 Social Security	2,366	2,596	3,601	3,356	3,775	5,076	1,475	
51525-01-52000 Retirement (WRS)	1,954	2,261	3,201	3,134	3,500	4,379	1,178	
51525-01-54000 Health Insurance	1,500	1,500	5,509	5,497	6,000	5,775	266	
51525-01-55000 Life Insurance	95	94	125	137	134	100	(25)	
TOTAL Personnel Services	36,365	38,837	59,799	56,961	68,704	81,884	22,085	
51525-01-2100Wages - IT Manager			PERMANENT NOTES: 50% directly allocated to Utility Funds.					
51525-01-2150Wages - GIS Specialist			PERMANENT NOTES: City cost based upon GIS work performed for non-Utility. Employee moving through steps. Pending 2015 TID allocations.					
Technology								
51525-15-31000 Computer Supplies	846	56	400	468	500	500	100	
51525-15-31500 Computer Insurance	520	520	525	520	520	525	0	
51525-15-32000 Technology Training	348	577	600	71	500	500	(100)	
51525-15-32750 Internet & Spam Filter	1,404	1,583	1,425	1,259	1,500	1,500	75	
51525-15-32900 Fiber & PRI - Charter	25,254	22,353	23,500	17,298	21,500	21,500	(2,000)	
51525-15-40000 Computer/Network Maint.	5,540	2,583	6,000	705	1,000	3,500	(2,500)	
51525-15-41000 Systems Eng.-Tech.	6,473	3,913	6,500	10,124	10,000	6,500	0	
51525-15-42500 Computer Hardware/Upgrade	59,123	50,303	42,500	35,136	57,000	40,500	(2,000)	
51525-15-42525 Backup-Unitrends	0	0	0	10,535	10,535	0	0	
51525-15-42550 Council iPads	2,742	2,276	2,500	2,365	2,750	2,500	0	
51525-15-45000 Software Maintenance	29,460	39,401	35,000	23,785	35,000	35,000	0	
51525-15-47500 Add. Software/Upgrades	148	9,467	2,500	16,869	17,000	2,500	0	
51525-15-47566 AC Repair - Computer RM	0	0	0	582	582	500	500	
51525-15-55500 GIS - City Functions	3,125	3,211	5,751	2,884	2,884	2,091	(3,660)	
TOTAL Technology	134,984	136,243	127,201	122,602	161,271	117,616	(9,585)	
51525-15-4250Computer Hardware/Upgrades			PERMANENT NOTES: NetApp IT storage replacement project underway in 2015.					
TOTAL EXPENDITURES	171,348	175,079	187,000	179,563	229,975	199,500	12,500	

Attachment: Budget 2016 - General Fund (1390 : 2016 Budget Ordinance)

CITY OF MERRILL
 PROPOSED BUDGET WORKSHEET
 AS OF: OCTOBER 31ST, 2015

10 -General Fund
 Assessment of Property

	2013 ACTUAL	2014 ACTUAL	(----- 2015 -----) CURRENT BUDGET	(----- 2015 -----) Y-T-D ACTUAL	PROJECTED YEAR END	(----- 2016 -----) REQUESTED BUDEGT	(----- 2016 -----) BUDGET CHANGE	PROPOSED BUDGET
EXPENDITURES								
<u>Contractual Services</u>								
51530-02-12000 Assessment Contract	23,200	23,600	24,000	24,000	24,000	24,500	500	
51530-02-12250 Assmt Automation	5,800	5,800	5,800	5,800	5,800	0	(5,800)	
51530-02-12500 Manuf. Assmts.-State	2,075	2,098	2,225	2,278	2,225	2,400	175	
TOTAL Contractual Services	31,075	31,498	32,025	32,078	32,025	26,900	(5,125)	
51530-02-1200Assessment Contract								PERMANENT NOTES: Contract with Bowmar Appraisal - 1/1/2016 revaluation funding in Capital Budget.
51530-02-1200Assessment Contract								CURRENT YEAR NOTES: Assessment contract for 2017 - \$24,900.
51530-02-1250Manuf. Assmts.-State								PERMANENT NOTES: State fee - 50% of manufacturing assessment costs.
<u>Supplies & Expenses</u>								
51530-03-10000 Office Supplies	68	134	100	0	100	100	0	
TOTAL Supplies & Expenses	68	134	100	0	100	100	0	
TOTAL EXPENDITURES	31,143	31,632	32,125	32,078	32,125	27,000	(5,125)	

Attachment: Budget 2016 - General Fund (1390 : 2016 Budget Ordinance)

Project # AS-16-001
Project Name Revaluation (1/1/2016)

Type Assessments **Department** Administration
Useful Life 7+ years **Contact** Finance Director
Category Assessments - Property Values **Priority** 1 Critical

Description **Total Project Cost:** \$233,000
 Last City reassessment was 1/1/2000. Revaluation contract with Bowmar Appraisal. Total assessment maintenance and revaluation cost of \$158,000.
 Reassessment valuation as of 1/1/2016 with field work in 2015 and 2016. Board of Review would be held in October 2016.

Justification
 Last reassessment was 1/1/2000. There has been increasing variance between sale price and assessments the last several years.

Prior	Expenditures	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	Total
66,500	Other	66,500								50,000	50,000	166,500
Total	Total	66,500								50,000	50,000	166,500

Prior	Funding Sources	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	Total
66,500	Non-Lapsing Fund	31,500										31,500
Total	Tax Levy	35,000								50,000	50,000	135,000
	Total	66,500								50,000	50,000	166,500

Budget Impact/Other
 Finance Director suggestion to establish Non-Lapsing account with annual tax levy amount being reserved for future revaluations.

Prior	Budget Items	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	Total
29,800	Maintenance	25,000	24,900	25,500	26,000	26,500	26,000	26,500	27,000	27,500	28,000	262,900
Total	Total	25,000	24,900	25,500	26,000	26,500	26,000	26,500	27,000	27,500	28,000	262,900

Attachment: Budget 2016 - General Fund (1390 : 2016 Budget Ordinance)

CITY OF MERRILL
 PROPOSED BUDGET WORKSHEET
 AS OF: OCTOBER 31ST, 2015

10 -General Fund
 Independent Auditing

	2013 ACTUAL	2014 ACTUAL	(----- 2015 -----) CURRENT BUDGET	(----- 2015 -----) Y-T-D ACTUAL	(----- 2015 -----) PROJECTED YEAR END	(----- 2016 -----) REQUESTED BUDEGT	(----- 2016 -----) BUDGET CHANGE	(----- 2016 -----) PROPOSED BUDGET
EXPENDITURES								
<u>Contractual Services</u>								
51580-02-13000 Auditing Contract	15,186	14,950	15,000	15,625	15,625	15,000	0	
TOTAL Contractual Services	15,186	14,950	15,000	15,625	15,625	15,000	0	
51580-02-1300 Auditing Contract								
PERMANENT NOTES: Contract with Schenck for 2013 - 2017 audit years.								
TOTAL EXPENDITURES	15,186	14,950	15,000	15,625	15,625	15,000	0	

Attachment: Budget 2016 - General Fund (1390 : 2016 Budget Ordinance)

CITY OF MERRILL
 PROPOSED BUDGET WORKSHEET
 AS OF: OCTOBER 31ST, 2015

10 -General Fund
 Over-Collected Taxes

	2013 ACTUAL	2014 ACTUAL	(----- 2015 -----) CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	(----- 2016 -----) REQUESTED BUDGET	BUDGET CHANGE	PROPOSED BUDGET
REVENUES								
<u>Miscellaneous Revenues</u>								
41910-48950 Other Taxing-Reimbursement	935	0	250	0	0	250	0	
TOTAL Miscellaneous Revenues	935	0	250	0	0	250	0	
TOTAL REVENUES	935	0	250	0	0	250	0	
EXPENDITURES								
<u>Supplies & Expenses</u>								
51910-03-13500 Small Claims-Filing Fees	0	0	150	0	0	100	(50)	
51910-03-40000 Over-Collected Taxes	0	380	1,000	288	288	800	(200)	
TOTAL Supplies & Expenses	0	380	1,150	288	288	900	(250)	
TOTAL EXPENDITURES	0	380	1,150	288	288	900	(250)	
REVENUE OVER/ (UNDER) EXPENDITURES	935	(380)	(900)	(288)	(288)	(650)	250	

Attachment: Budget 2016 - General Fund (1390 : 2016 Budget Ordinance)

CITY OF MERRILL
 PROPOSED BUDGET WORKSHEET
 AS OF: OCTOBER 31ST, 2015

10 -General Fund
 City Sealer

	2013 ACTUAL	2014 ACTUAL	(----- 2015 -----) CURRENT BUDGET	(----- 2015 -----) Y-T-D ACTUAL	(----- 2015 -----) PROJECTED YEAR END	(----- 2016 -----) REQUESTED BUDEGT	(----- 2016 -----) BUDGET CHANGE	(----- 2016 -----) PROPOSED BUDGET
EXPENDITURES								
<u>Contractual Services</u>								
52401-02-17500 City Sealer Contract	4,000	4,000	4,000	4,000	4,000	4,800	800	
TOTAL Contractual Services	4,000	4,000	4,000	4,000	4,000	4,800	800	
52401-02-1750City Sealer Contract								
PERMANENT NOTES: Contract service - State of Wisconsin. State notice of increase by two days beginning in 2016 - 12 days at \$400. Based upon number of devices and businesses inspected.								
TOTAL EXPENDITURES	4,000	4,000	4,000	4,000	4,000	4,800	800	

Attachment: Budget 2016 - General Fund (1390 : 2016 Budget Ordinance)

CITY OF MERRILL
 PROPOSED BUDGET WORKSHEET
 AS OF: OCTOBER 31ST, 2015

10 -General Fund
 Bldg. Inspection/Zoning

	2013 ACTUAL	2014 ACTUAL	2015 (-----)			2016 (-----)		
			CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	BUDGET CHANGE	PROPOSED BUDGET
REVENUES								
<u>Licenses and Permits</u>								
42400-44300 Building/Zoning Permit Fees	19,745	19,035	25,000	16,438	22,500	25,000	0	
TOTAL Licenses and Permits	19,745	19,035	25,000	16,438	22,500	25,000	0	
<u>Miscellaneous Revenues</u>								
42400-48111 Various TIDs-Blight	0	0	15,262	0	12,500	13,640	(1,622)	
42400-48750 Sidewalk Program	0	0	5,000	0	7,500	5,000	0	
TOTAL Miscellaneous Revenues	0	0	20,262	0	20,000	18,640	(1,622)	
42400-48111 Various TIDs-Blight			PERMANENT NOTES: Offsetting 15% from various TIDs.					
TOTAL REVENUES	19,745	19,035	45,262	16,438	42,500	43,640	(1,622)	
EXPENDITURES								
<u>Personnel Services</u>								
52400-01-11000 Salaries-Bldg Inspector	0	44,043	63,872	50,249	63,872	66,211	2,339	
52400-01-21000 Wages-Regular CD	11,401	12,204	12,817	10,343	12,817	13,373	556	
52400-01-23000 Longevity	116	116	116	0	116	116	0	
52400-01-51000 Social Security	790	4,191	5,876	4,787	5,876	6,097	221	
52400-01-52000 Retirement (WRS)	737	3,758	5,223	4,314	5,223	5,260	37	
52400-01-54000 Health Insurance	5,164	7,401	7,961	4,221	7,961	8,054	93	
52400-01-55000 Life Insurance	42	179	248	194	248	249	1	
TOTAL Personnel Services	18,249	71,891	96,113	74,108	96,113	99,360	3,247	
52400-01-1100Salaries-Bldg Inspector			PERMANENT NOTES: Full-time position effective 4/1/2014.					
52400-01-2100Wages-Regular CD			PERMANENT NOTES: Includes 30% of Community Development Adm. Assistant.					
<u>Contractual Services</u>								
52400-02-17000 Inspection Contract	40,921	11,097	0	0	0	0	0	
52400-02-17550 Condemn-Title Research	195	150	150	96	250	250	100	
52400-02-17575 Condemn-Engineering	0	0	325	0	0	250	(75)	
52400-02-17588 Condemn - Legal Notices	0	0	0	65	250	150	150	
52400-02-25000 Telephone	554	1,096	650	590	650	650	0	
52400-02-25500 iPad - Bldg Inspector	480	591	754	850	600	600	(154)	
TOTAL Contractual Services	42,150	12,934	1,879	1,601	1,750	1,900	21	

Attachment: Budget 2016 - General Fund (1390 : 2016 Budget Ordinance)

CITY OF MERRILL
 PROPOSED BUDGET WORKSHEET
 AS OF: OCTOBER 31ST, 2015

10 -General Fund
 Bldg. Inspection/Zoning

	2013 ACTUAL	2014 ACTUAL	2015 (-----)			2016 (-----)		
			CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDEGT	BUDGET CHANGE	PROPOSED BUDGET
52400-02-1700 Inspection Contract	PERMANENT NOTES: Contract with Northwinds Inspection 11/2011 to 3/2014.							
<u>Supplies & Expenses</u>								
52400-03-10000 Office Supplies	1,542	1,416	2,000	605	1,000	1,100	(900)	_____
52400-03-11000 Postage	0	686	0	624	900	900	900	_____
52400-03-20000 Publications & Notices	56	185	250	138	250	250	0	_____
52400-03-32000 Education & Conference	0	0	1,000	1,318	1,318	1,250	250	_____
52400-03-40000 Operating Supplies	264	140	500	192	500	500	0	_____
52400-03-51000 Vehicle Repair/Maintenanc	0	0	0	0	0	250	250	_____
52400-03-53000 Mileage & Gas	558	178	450	230	450	850	400	_____
TOTAL Supplies & Expenses	2,420	2,605	4,200	3,107	4,418	5,100	900	_____
52400-03-5300 Mileage & Gas	PERMANENT NOTES: There is Capital request for inspection vehicle.							
TOTAL EXPENDITURES	62,819	87,430	102,192	78,815	102,281	106,360	4,168	
REVENUE OVER/(UNDER) EXPENDITURES	(43,074)	(68,395)	(56,930)	(62,377)	(59,781)	(62,720)	(5,790)	

Attachment: Budget 2016 - General Fund (1390 : 2016 Budget Ordinance)

CITY OF MERRILL
 PROPOSED BUDGET WORKSHEET
 AS OF: OCTOBER 31ST, 2015

25 -Community Development
 CDBG Grants/Loans

	2013	2014	(----- 2015 -----)			(----- 2016 -----)		
	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDEGT	BUDGET CHANGE	PROPOSED BUDGET
REVENUES								
Miscellaneous Revenues								
40000-48114 Int CK/PCCU - CDBG	95	43	75	14	25	75	0	
40000-48115 Int CK- LCB HCRI	1	0	0	0	0	0	0	
40000-48116 Int CK/PCCU HOME	47	22	50	5	10	50	0	
40000-48118 Int SBA - LCB & PCCU	79	93	100	72	85	100	0	
40000-48610 Housing Paybacks- Prin.	43,346	49,179	50,000	47,453	50,000	50,000	0	
40000-48615 Housing Paybacks- Interest	0	0	0	0	0	0	0	
40000-48650 SBA Paybacks- Prin.	40,697	30,823	32,500	30,637	33,000	34,500	2,000	
40000-48655 SBA Paybacks- Interest	1,948	1,514	1,250	1,328	1,500	1,500	250	
40000-48660 HCRI Paybacks- Prin.	567	0	0	40	0	0	0	
40000-48670 HOME Paybacks- Prin.	0	0	0	0	0	0	0	
40000-48750 Donation/Sale Paybacks	0	0	0	0	0	0	0	
40000-48759 Sale of Donated Property	0	0	0	8,000	8,000	0	0	
TOTAL Miscellaneous Revenues	86,780	81,674	83,975	87,549	92,620	86,225	2,250	
TOTAL REVENUES	86,780	81,674	83,975	87,549	92,620	86,225	2,250	
EXPENDITURES								
Special Services								
50000-04-35000 CDBG RLF Payouts	87,728	47,558	75,000	50,860	75,000	75,000	0	
50000-04-37000 HCRI RLF Payouts	398	136	1,000	0	0	0	(1,000)	
50000-04-38100 HCRI Grant Payouts	0	0	0	0	0	0	0	
50000-04-38200 HOME Grant Payouts	0	0	0	0	0	0	0	
50000-04-38500 HOME RLF Payouts	0	0	0	13,041	13,041	0	0	
50000-04-50000 Donation/Sale Payouts	0	0	0	0	0	0	0	
50000-04-62500 SBA Loans to Business	0	0	25,000	6,122	25,000	25,000	0	
50000-04-70000 RLF Administration	0	0	500	0	500	500	0	
TOTAL Special Services	88,126	47,694	101,500	70,023	113,541	100,500	(1,000)	
TOTAL EXPENDITURES	88,126	47,694	101,500	70,023	113,541	100,500	(1,000)	
REVENUE OVER/(UNDER) EXPENDITURES	(1,345)	33,980	(17,525)	17,526	(20,921)	(14,275)	3,250	

Attachment: Budget 2016 - General Fund (1390 : 2016 Budget Ordinance)

CITY OF MERRILL
 PROPOSED BUDGET WORKSHEET
 AS OF: OCTOBER 31ST, 2015

25 -Community Development
 Community Development

	2013	2014	2015			2016		
	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDEGT	BUDGET CHANGE	PROPOSED BUDGET
56900-03-40000 Operating Supplies	63	105	221	481	500	250	29	
56900-03-41000 Advertising/PR	0	210	250	129	250	250	0	
56900-03-53000 Mileage - Fuel	98	30	125	79	125	125	0	
TOTAL Supplies & Expenses	1,399	1,557	2,867	1,533	3,075	2,675	(192)	
TOTAL EXPENDITURES	47,903	49,924	49,950	39,122	50,308	51,250	1,300	
REVENUE OVER/(UNDER) EXPENDITURES	(8,059)	(9,880)	0	597	(364)	0	0	
FUND TOTAL REVENUES	126,624	121,718	133,925	127,268	142,564	137,475	3,550	
FUND TOTAL EXPENDITURES	136,029	97,617	151,450	109,144	163,849	151,750	300	
REVENUE OVER/(UNDER) EXPENDITURES	(9,405)	24,101	(17,525)	18,123	(21,285)	(14,275)	3,250	

*** END OF REPORT ***

Attachment: Budget 2016 - General Fund (1390 : 2016 Budget Ordinance)

CITY OF MERRILL
 PROPOSED BUDGET WORKSHEET
 AS OF: OCTOBER 31ST, 2015

10 -General Fund
 Economic Development

	2013 ACTUAL	2014 ACTUAL	(----- 2015 -----) CURRENT BUDGET	(----- 2015 -----) Y-T-D ACTUAL	(----- 2015 -----) PROJECTED YEAR END	(----- 2016 -----) REQUESTED BUDEGT	(----- 2016 -----) BUDGET CHANGE	PROPOSED BUDGET
EXPENDITURES								
<u>Contractual Services</u>								
56700-02-13500 Merrill Area Dev. Corp.	3,200	3,200	3,200	3,200	3,200	3,200	0	
56700-02-13750 Lincoln County EDC	14,000	16,500	16,500	16,500	16,500	16,500	0	
TOTAL Contractual Services	17,200	19,700	19,700	19,700	19,700	19,700	0	
56700-02-13750 Lincoln County EDC								
			PERMANENT NOTES:					
			Totals for LCEDC - with balance from various TIDS:					
			2014 \$20,000 (TIDS \$3,500)					
			2015 \$21,400 (TIDS \$4,900)					
			2016 \$22,470 (TIDS \$5,970)					
TOTAL EXPENDITURES	17,200	19,700	19,700	19,700	19,700	19,700	0	

Attachment: Budget 2016 - General Fund (1390 : 2016 Budget Ordinance)

CITY OF MERRILL
 PROPOSED BUDGET WORKSHEET
 AS OF: OCTOBER 31ST, 2015

10 -General Fund
 Public Works/Emgineer

	2013 ACTUAL	2014 ACTUAL	(----- 2015 -----) CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	(----- 2016 -----) REQUESTED BUDEGT	BUDGET CHANGE	PROPOSED BUDGET
Technology								
53100-15-80000 CAD - Engineering	0	0	500	0	0	1,250	750	
TOTAL Technology	0	0	500	0	0	1,250	750	
TOTAL EXPENDITURES	11,654	12,815	12,500	4,730	8,500	50,000	37,500	
REVENUE OVER/(UNDER) EXPENDITURES	(11,654)	(12,815)	(12,500)	(4,730)	(8,500)	(38,000)	(25,500)	

Attachment: Budget 2016 - General Fund (1390 : 2016 Budget Ordinance)

CITY OF MERRILL
 PROPOSED BUDGET WORKSHEET
 AS OF: OCTOBER 31ST, 2015

10 -General Fund
 Stormwater Plan/Const.

	2013 ACTUAL	2014 ACTUAL	(-----) 2015 CURRENT BUDGET	(-----) 2015 Y-T-D ACTUAL	(-----) 2015 PROJECTED YEAR END	(-----) 2016 REQUESTED BUDEGT	(-----) 2016 BUDGET CHANGE	(-----) 2016 PROPOSED BUDGET
REVENUES								
<u>Licenses and Permits</u>								
43442-44400 Stormwater Permit Fees	0	0	1,000	0	750	750	(250)	
TOTAL Licenses and Permits	0	0	1,000	0	750	750	(250)	
TOTAL REVENUES	0	0	1,000	0	750	750	(250)	
EXPENDITURES								
<u>Contractual Services</u>								
53442-02-30000 DNR Stormwater Fee	1,500	1,500	1,500	1,000	1,000	1,000	(500)	
53442-02-35000 Stormwater-Plan/Engineer	2,138	2,612	1,000	3,625	1,500	1,500	500	
53442-02-35025 Stormwater Utility Planni	0	0	0	0	0	0	0	
53442-02-35100 Ord. & Public Outreach	0	1,375	0	0	0	0	0	
53442-02-35150 Public Involvement	0	1,000	1,500	1,500	1,000	1,500	0	
53442-02-35200 Illicit Discharge Detect	0	0	0	0	0	0	0	
53442-02-35300 SLAMM Modeling	0	0	0	0	0	0	0	
53442-02-35500 Storm Sewer Map & GIS	0	2,000	2,000	0	2,500	2,500	500	
53442-02-37500 Retrofit Exist. Facilitie	0	0	0	0	0	0	0	
53442-02-45000 Stormwater Review >Acre	0	0	1,000	0	750	750	(250)	
TOTAL Contractual Services	3,638	8,487	7,000	6,125	6,750	7,250	250	
53442-02-35025 Stormwater Utility Plannin								
PERMANENT NOTES: Due to 2013 WI Legislature action related to fees, City management didn't pursue potential review of developing Stormwater Utility.								
<u>Supplies & Expenses</u>								
53442-03-30000 Mileage & Training	0	0	500	0	0	0	(500)	
TOTAL Supplies & Expenses	0	0	500	0	0	0	(500)	
TOTAL EXPENDITURES	3,638	8,487	7,500	6,125	6,750	7,250	(250)	
REVENUE OVER/(UNDER) EXPENDITURES	(3,638)	(8,487)	(6,500)	(6,125)	(6,000)	(6,500)	0	

Attachment: Budget 2016 - General Fund (1390 : 2016 Budget Ordinance)

CITY OF MERRILL
 PROPOSED BUDGET WORKSHEET
 AS OF: OCTOBER 31ST, 2015

10 -General Fund
 City Hall Maintenance

	2013 ACTUAL	2014 ACTUAL	(----- 2015 -----) CURRENT BUDGET	(----- 2015 -----) Y-T-D ACTUAL	(----- 2015 -----) PROJECTED YEAR END	(----- 2016 -----) REQUESTED BUDEGT	(----- 2016 -----) BUDGET CHANGE	PROPOSED BUDGET
REVENUES								
<u>Miscellaneous Revenues</u>								
41600-48575 Sale of Equipment/Doors	120	15	0	0	0	0	0	
41600-48999 Focus on Energy Grants	0	0	0	0	0	0	0	
TOTAL Miscellaneous Revenues	120	15	0	0	0	0	0	
TOTAL REVENUES	120	15	0	0	0	0	0	
<u>EXPENDITURES</u>								
<u>Personnel Services</u>								
51600-01-21000 Wages - Perm - Regular	65,054	67,708	62,737	36,215	41,000	23,477	(39,260)	
51600-01-22000 Overtime	209	0	0	45	0	0	0	
51600-01-23000 Longevity	1,141	1,141	1,141	255	255	0	(1,141)	
51600-01-25000 Wages - PT- Regular	18,634	20,029	21,159	27,031	34,500	41,660	20,501	
51600-01-51000 Social Security	5,609	6,208	6,505	5,933	5,735	4,983	(1,522)	
51600-01-52000 Retirement (WRS)	5,352	6,072	5,621	4,362	5,100	4,009	(1,612)	
51600-01-52500 Prior Service-Debt Servic	556	548	571	571	571	413	(158)	
51600-01-54000 Health Insurance	13,260	20,241	18,658	6,141	7,125	1,500	(17,158)	
51600-01-55000 Life Insurance	420	550	680	277	425	585	(2, 95)	
TOTAL Personnel Services	110,234	122,497	117,072	80,830	94,711	76,627	(40,445)	
51600-01-2100Wages - Perm - Regular								
PERMANENT NOTES: Maintenance Supervisor shared 50% with Library.								
<u>Contractual Services</u>								
51600-02-16000 Elevator Contract	2,944	2,650	3,000	2,864	3,000	3,000	0	
51600-02-16250 HVAC Service Contractor	2,773	5,139	2,500	5,446	4,500	3,000	500	
51600-02-21000 Water and Sewer	3,256	3,464	3,350	2,590	3,500	3,500	150	
51600-02-22000 Electric and Natural Gas	50,040	49,867	52,000	37,716	47,000	52,000	0	
51600-02-23000 Outside Services	840	707	869	2,244	1,000	1,000	131	
51600-02-23250 Mats, Rugs, Etc.	0	0	0	0	750	1,500	1,500	
51600-02-95000 Fire/Security Monitoring	0	0	0	1,769	2,500	2,500	2,500	
TOTAL Contractual Services	59,853	61,827	61,719	52,629	62,250	66,500	4,781	
<u>Supplies & Expenses</u>								
51600-03-44000 Janitor Supplies	8,298	7,681	7,775	4,617	8,000	8,000	225	
51600-03-50000 Repair/Maintenance Supply	8,649	6,091	6,000	5,148	6,000	6,000	0	
TOTAL Supplies & Expenses	16,946	13,771	13,775	9,765	14,000	14,000	225	

Attachment: Budget 2016 - General Fund (1390 : 2016 Budget Ordinance)

CITY OF MERRILL
 PROPOSED BUDGET WORKSHEET
 AS OF: OCTOBER 31ST, 2015

10 -General Fund
 City Hall Maintenance

	2013 ACTUAL	2014 ACTUAL	(----- 2015 -----) CURRENT BUDGET	2015 Y-T-D ACTUAL	PROJECTED YEAR END	(----- 2016 -----) REQUESTED BUDEGT	BUDGET CHANGE	PROPOSED BUDGET
<u>Capital Outlay</u>								
51600-08-82000 Bldg/Grounds Improvements	4,696	8,562	4,500	13,278	13,278	8,500	4,000	
51600-08-82750 Fire Alarm System	0	0	0	10,915	10,915	600	600	
TOTAL Capital Outlay	4,696	8,562	4,500	24,193	24,193	9,100	4,600	
51600-08-8200Bldg/Grounds Improvements PERMANENT NOTES: For 2016, landscaping/grass replacement - \$5,000.								
TOTAL EXPENDITURES	191,729	206,657	197,066	167,417	195,154	166,227	(30,839)	
REVENUE OVER/(UNDER) EXPENDITURES	(191,609)	(206,642)	(197,066)	(167,417)	(195,154)	(166,227)	30,839	

Attachment: Budget 2016 - General Fund (1390 : 2016 Budget Ordinance)

City of Merrill, Wisconsin
Capital Plan
 2016 thru 2025

PROJECTS BY FUNDING SOURCE

Source	#	Priority	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	Total
Borrowing-10-Years (City Tax Levy)													
Parking Lot Repaving	CH-16-005	1	25,000		55,000								80,000
AC Chiller Replacement	CH-16-007	2	25,000	25,000									50,000
Police Addition - Roof Replacement	CH-17-001	2		50,000									50,000
City Hall - Front Entryway (SW)	CH-19-010	2				50,000							50,000
City Hall Spinkler Retrofit	CH-22-005	5								200,000			200,000
City Hall Parking Expansion	CH-23-005	2										210,000	210,000
Borrowing-10-Years (City Tax Levy) Total			50,000	75,000	55,000	50,000					200,000	210,000	640,000
Tax Levy													
AC - Computer & City Clerk	CH-16-009	2	12,500										12,500
Carpeting Replacement - City Hall	CH-16-012	2	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	35,000
Tax Levy Total			16,000	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	47,500
GRAND TOTAL			66,000	78,500	58,500	53,500	3,500	3,500	3,500	3,500	203,500	213,500	687,500

Attachment: Budget 2016 - General Fund (1390 : 2016 Budget Ordinance)

Project # CH-16-005
Project Name Parking Lot Repaving

Type Improvement **Department** City Hall
Useful Life 20 years **Contact** Maintenance Supervisor
Category City Hall **Priority** 1 Critical

Description **Total Project Cost:** \$80,000
 In 2016, remove and repave front access and parking lot. There are increasing numbers of pavement breaks and potholes.
 In future year, remove and repave back and west side parking lots and connecting alley.

Justification
 Pavement is reaching maximum lifespan with increasing numbers of cracks and potholes.

Expenditures	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	Total
Construction/Maintenance			55,000								55,000
Construction - Parking Lot	25,000										25,000
Total	25,000		55,000								80,000

Funding Sources	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	Total
Borrowing-10-Years (City Tax Levy)	25,000		55,000								80,000
Total	25,000		55,000								80,000

Budget Impact/Other
 The 2016 project would be bid with the Street/Transit Garage asphalt removal/replacement project.

CITY OF MERRILL
 PROPOSED BUDGET WORKSHEET
 AS OF: OCTOBER 31ST, 2015

10 -General Fund
 Former Fire Station

	2013 ACTUAL	2014 ACTUAL	(----- 2015 -----) CURRENT BUDGET	(----- 2015 -----) Y-T-D ACTUAL	PROJECTED YEAR END	(----- 2016 -----) REQUESTED BUDEGT	(----- 2016 -----) BUDGET CHANGE	PROPOSED BUDGET
EXPENDITURES								
<u>Personnel Services</u>								
51610-01-25000 Wages - Temp - Regular	0	135	500	0	0	0	(500)	
51610-01-51000 Social Security	0	10	50	0	0	0	(50)	
TOTAL Personnel Services	0	146	550	0	0	0	(550)	
<u>Contractual Services</u>								
51610-02-21000 Water and Sewer	0	130	225	154	154	0	(225)	
51610-02-22000 Electric and Natural Gas	0	2,011	5,000	4,342	4,342	0	(5,000)	
TOTAL Contractual Services	0	2,141	5,225	4,496	4,496	0	(5,225)	
51610-02-22000 Electric and Natural Gas								
PERMANENT NOTES: Property sold to Merrill Housing Authority in June 2015.								
TOTAL EXPENDITURES	0	2,287	5,775	4,496	4,496	0	(5,775)	

Attachment: Budget 2016 - General Fund (1390 : 2016 Budget Ordinance)

CITY OF MERRILL
 PROPOSED BUDGET WORKSHEET
 AS OF: OCTOBER 31ST, 2015

10 -General Fund
 Police

	2013 ACTUAL	2014 ACTUAL	(----- 2015 -----) CURRENT BUDGET	(----- 2015 -----) Y-T-D ACTUAL	(----- 2015 -----) PROJECTED YEAR END	(----- 2016 -----) REQUESTED BUDEGT	(----- 2016 -----) BUDGET CHANGE	PROPOSED BUDGET
REVENUES								
<u>Intergovernmental</u>								
42100-43219 Fed. Hwy. Safety Enforcement	16,373	7,500	7,500	5,763	7,500	7,500	0	
42100-43521 State DOJ-LE Training	3,360	3,520	3,500	3,520	3,520	3,500	0	
42100-43790 Other Gov. Grants	7,000	12,739	8,000	121	8,000	8,000	0	
TOTAL Intergovernmental	26,733	23,759	19,000	9,405	19,020	19,000	0	
<u>Public Charges-Services</u>								
42100-46150 Copier-Police Fees	1,864	2,277	2,000	1,126	2,000	2,000	0	
42100-46210 Vehicle Registration-Police	9,656	9,994	10,500	6,429	9,500	10,000	(500)	
42100-46215 Suspension Fees-Citation	615	435	500	270	500	500	0	
42100-46250 Employment App-Reimburse	0	282	0	640	640	0	0	
42100-46300 Blood Draw Reimbursement	0	135	0	307	307	0	0	
42100-46350 Alcohol Server Workshop	0	1,100	500	300	500	500	0	
42100-46390 Police Towing Revenue	1,269	0	500	420	500	500	0	
TOTAL Public Charges-Services	13,403	14,223	14,000	9,492	13,947	13,500	(500)	
<u>Intergov Charges (Misc.)</u>								
42100-47121 OT Reimb.-Federal (NORDEG)	2,783	2,310	2,500	2,510	2,510	2,500	0	
42100-47321 MAPS Crossing Guard Reimb.	5,268	5,418	5,500	5,434	5,434	5,500	0	
42100-47322 OT Reimb.-Local Govt./MAPS	147	0	0	0	0	0	0	
TOTAL Intergov Charges (Misc.)	8,198	7,728	8,000	7,943	7,944	8,000	0	
42100-47321 MAPS Crossing Guard Reimb. PERMANENT NOTES: MAPS reimburses the City for 50%.								
<u>Miscellaneous Revenues</u>								
42100-48210 Court Ordered or Related	121	642	150	35	150	150	0	
42100-48220 Other Reimburse-Non-Court	30	0	100	20	100	100	0	
42100-48301 Sale LE Equip/Property	38	68	0	0	0	0	0	
42100-48420 Ins Recovery-Police Damage	0	0	0	2,051	2,051	0	0	
TOTAL Miscellaneous Revenues	188	710	250	2,106	2,301	250	0	
TOTAL REVENUES	48,523	46,420	41,250	28,946	43,212	40,750	(500)	

EXPENDITURES

Attachment: Budget 2016 - General Fund (1390 : 2016 Budget Ordinance)

CITY OF MERRILL
 PROPOSED BUDGET WORKSHEET
 AS OF: OCTOBER 31ST, 2015

10 -General Fund
 Police

	2013 ACTUAL	2014 ACTUAL	2015 (-----)			2016 (-----)		PROPOSED BUDGET
			CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDEGT	BUDGET CHANGE	
Personnel Services								
52100-01-11000 Salaries - Regular	145,197	150,558	153,910	123,856	153,910	159,192	5,282	_____
52100-01-21000 Wages-Perm-Sworn	1,034,843	1,078,963	1,094,550	896,953	1,094,550	1,131,624	37,074	_____
52100-01-21250 Wages-Perm-Non-Sworn	120,056	121,743	116,707	88,031	113,390	118,869	2,162	_____
52100-01-22000 Overtime	18,072	21,841	30,000	22,339	30,000	30,000	0	_____
52100-01-22500 Overtime-Offsetting Rev.	3,579	15,310	5,000	2,510	5,000	5,000	0	_____
52100-01-23000 Longevity	4,250	4,250	7,626	74	7,641	5,000	(2,626)	_____
52100-01-24000 Holiday Pay	79,122	81,847	84,181	0	84,181	87,030	2,849	_____
52100-01-25000 Wages-Temp-Crossing Guard	10,066	10,095	10,560	7,811	10,525	10,277	(283)	_____
52100-01-26000 Certification/Educ Pay	20,590	23,820	19,740	5,240	19,740	19,740	0	_____
52100-01-26500 Shift Differential	8,908	9,000	9,000	8,600	8,600	8,750	(250)	_____
52100-01-50000 Clothing Allowance	12,307	12,531	13,200	12,600	13,000	13,000	(200)	_____
52100-01-51000 Social Security	103,894	111,377	119,079	89,410	118,826	126,331	7,252	_____
52100-01-52000 Retirement (WRS)	216,035	188,323	167,991	135,957	167,767	146,485	(21,506)	_____
52100-01-54000 Health Insurance	343,085	346,580	318,125	251,580	305,540	310,041	(8,084)	_____
52100-01-55000 Life Insurance	3,879	4,299	4,556	3,836	4,250	4,684	128	_____
52100-01-56000 PEHP - City Portion	19,955	19,980	19,980	17,776	19,980	19,980	0	_____
TOTAL Personnel Services	2,143,837	2,200,516	2,174,205	1,666,572	2,156,900	2,196,003	21,798	_____
52100-01-1100Salaries - Regular								
PERMANENT NOTES: Includes - Police Chief and Captain.								
52100-01-2100Wages-Perm-Sworn								
PERMANENT NOTES: For 2016, 4th Patrol Lieutenant position.								
Contractual Services								
52100-02-19000 Animal Control	50	215	300	0	200	250	(50)	_____
52100-02-20000 Marathon Cty Bomb Squad	0	0	0	540	0	0	0	_____
52100-02-25000 Telephone	8,756	8,037	8,500	6,126	8,500	8,500	0	_____
52100-02-27000 Teletype/Badger-Net	5,244	5,244	5,500	1,143	5,250	5,500	0	_____
52100-02-41000 Towing Charges	1,453	1,478	500	785	1,000	1,500	1,000	_____
52100-02-52115 DOT-Suspension Fee	480	515	500	330	500	500	0	_____
52100-02-75000 Dispatch-Lincoln Cty.	28,182	28,136	28,150	28,107	28,150	28,150	0	_____
52100-02-90000 Radio Contract	2,808	2,568	3,000	2,568	2,750	3,000	0	_____
52100-02-94000 Jail/Evidence	5,465	4,946	5,000	3,277	5,000	5,000	0	_____
52100-02-95000 Fobs Annual Mainteance	930	1,700	1,700	671	1,500	1,500	(200)	_____
TOTAL Contractual Services	53,368	52,837	53,150	43,547	52,850	53,900	750	_____
Supplies & Expenses								
52100-03-11000 Postage	983	1,074	1,000	780	1,000	1,000	0	_____
52100-03-20000 Publish Legal Notices	605	745	350	0	350	350	0	_____
52100-03-25000 Job Recruitment	500	0	1,250	470	1,250	1,250	0	_____
52100-03-32000 Education & Conference	7,848	6,933	7,500	6,236	7,500	7,500	0	_____
52100-03-32500 Firearms-Supplies	4,789	4,971	5,000	4,741	5,000	5,000	0	_____
52100-03-40000 Operating Supplies	9,589	8,993	9,000	6,532	9,000	9,000	0	_____
52100-03-50000 Equipment Repair	1,916	1,052	1,500	181	1,500	1,500	0	_____
52100-03-51000 Vehicle Repair/Maintenanc	6,881	8,737	9,000	5,694	8,000	9,000	0	_____

Attachment: Budget 2016 - General Fund (1390 : 2016 Budget Ordinance)

CITY OF MERRILL
 PROPOSED BUDGET WORKSHEET
 AS OF: OCTOBER 31ST, 2015

10 -General Fund
 Police

	2013 ACTUAL	2014 ACTUAL	(----- 2015 -----)			(----- 2016 -----)		
			CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDEGT	BUDGET CHANGE	PROPOSED BUDGET
52100-03-53000 Gas & Oil - Vehicles	35,190	33,218	37,000	17,221	21,500	27,500	(9,500)	
TOTAL Supplies & Expenses	68,302	65,723	71,600	41,856	55,100	62,100	(9,500)	
Capital Outlay								
52100-08-24000 Equipment - Police	5,351	10,213	11,000	9,498	11,000	11,000	0	
TOTAL Capital Outlay	5,351	10,213	11,000	9,498	11,000	11,000	0	
Technology								
52100-15-31000 Computer Supplies	2,088	2,649	2,000	767	2,000	2,000	0	
52100-15-91000 Mobile Data Comp/TraCS	0	0	0	0	0	0	0	
52100-15-91500 MDC-Data & Tech Support	501	0	1,000	0	1,000	1,000	0	
52100-15-92500 VisionAIR/InCode Support	10,281	9,880	10,000	1,859	10,000	10,000	0	
TOTAL Technology	12,870	12,529	13,000	2,625	13,000	13,000	0	
TOTAL EXPENDITURES	2,283,727	2,341,819	2,322,955	1,764,098	2,288,850	2,336,003	13,048	
REVENUE OVER/(UNDER) EXPENDITURES	(2,235,203)	(2,295,399)	(2,281,705)	(1,735,152)	(2,245,638)	(2,295,253)	(13,548)	

Attachment: Budget 2016 - General Fund (1390 : 2016 Budget Ordinance)

City of Merrill, Wisconsin
Capital Plan
 2016 thru 2025

PROJECTS BY FUNDING SOURCE

Source	#	Priority	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	Total
Non-Lapsing Fund													
Police Vehicles & Equipment	POL-15-001	1	10,000										10,000
Non-Lapsing Fund Total			10,000										10,000
Tax Levy													
Police Vehicles & Equipment	POL-15-001	1	50,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	590,000
Police AED's Replacement	POL-17-003	2		14,000									14,000
Police Handheld Radios	POL-18-001	2			37,500							40,000	77,500
Tax Levy Total			50,000	74,000	97,500	60,000	60,000	60,000	60,000	60,000	60,000	100,000	681,500
GRAND TOTAL			60,000	74,000	97,500	60,000	60,000	60,000	60,000	60,000	60,000	100,000	691,500

Attachment: Budget 2016 - General Fund (1390 : 2016 Budget Ordinance)

CITY OF MERRILL
 PROPOSED BUDGET WORKSHEET
 AS OF: OCTOBER 31ST, 2015

10 -General Fund
 Traffic Control

	2013 ACTUAL	2014 ACTUAL	2015			2016		PROPOSED BUDGET
			CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDEGT	BUDGET CHANGE	
REVENUES								
<u>Miscellaneous Revenues</u>								
42110-48435 Ins/Other-Traffic Controls (643)	439	0	72	72	0	0	
42110-48500 Donations-Signs ATV/Snow	0	0	0	1,215	1,500	0	0	
TOTAL Miscellaneous Revenues	(643)	439	0	1,287	1,572	0	0	
TOTAL REVENUES	(643)	439	0	1,287	1,572	0	0	
EXPENDITURES								
<u>Personnel Services</u>								
52110-01-21000 Wages - Perm - Regular	3,544	5,229	4,506	5,668	4,500	5,250	744	
52110-01-22000 Overtime	0	0	250	0	0	250	0	
52110-01-25000 Wages - Temp - Regular	0	0	125	0	0	125	0	
52110-01-51000 Social Security	262	355	175	447	170	430	255	
52110-01-52000 Retirement (WRS)	236	331	150	413	145	371	221	
52110-01-54000 Health Insurance	383	788	981	595	800	1,108	127	
52110-01-55000 Life Insurance	36	15	10	38	15	22	12	
TOTAL Personnel Services	4,460	6,718	6,197	7,162	5,630	7,556	1,359	
<u>Supplies & Expenses</u>								
52110-03-22000 Electric-Traffic Controls	6,297	6,691	6,750	4,387	6,750	6,750	0	
52110-03-22075 Traffic Controls-Repairs	0	2,390	0	75	250	250	250	
52110-03-22500 Electric-Hwy64/Pine Ridge	0	0	1,000	1,677	2,750	2,750	1,750	
52110-03-25000 Repairs-Hwy 64/Pine Ridge	0	0	1,000	0	250	250	(750)	
52110-03-40000 Operating Supplies	268	16	1,000	3,654	2,500	1,000	0	
52110-03-57000 Traffic Signs	7,223	3,769	17,153	7,172	17,000	7,587	(9,566)	
52110-03-91000 Equipment Rental	0	0	0	0	0	0	0	
TOTAL Supplies & Expenses	13,788	12,866	26,903	16,964	29,500	18,587	(8,316)	
52110-03-5700Traffic Signs								
PERMANENT NOTES: For 2015, truck route signage and ATV/UTV route signage.								
TOTAL EXPENDITURES	18,248	19,584	33,100	24,126	35,130	26,143	(6,957)	
REVENUE OVER/(UNDER) EXPENDITURES	(18,890)	(19,145)	(33,100)	(22,838)	(33,558)	(26,143)	6,957	

Attachment: Budget 2016 - General Fund (1390 : 2016 Budget Ordinance)

CITY OF MERRILL
 PROPOSED BUDGET WORKSHEET
 AS OF: OCTOBER 31ST, 2015

10 -General Fund
 Fire Protection-Hydrants

	2013 ACTUAL	2014 ACTUAL	(----- 2015 -----) CURRENT BUDGET	(----- 2015 -----) Y-T-D ACTUAL	(----- 2015 -----) PROJECTED YEAR END	(----- 2016 -----) REQUESTED BUDEGT	(----- 2016 -----) BUDGET CHANGE	(----- 2016 -----) PROPOSED BUDGET
EXPENDITURES								
<u>Contractual Services</u>								
52250-02-21250 Hydrant Rental	138,488	114,540	114,540	114,540	114,540	114,540	0	
TOTAL Contractual Services	138,488	114,540	114,540	114,540	114,540	114,540	0	
TOTAL EXPENDITURES	138,488	114,540	114,540	114,540	114,540	114,540	0	

Attachment: Budget 2016 - General Fund (1390 : 2016 Budget Ordinance)

CITY OF MERRILL
 PROPOSED BUDGET WORKSHEET
 AS OF: OCTOBER 31ST, 2015

10 -General Fund
 Fire Protection

	2013 ACTUAL	2014 ACTUAL	(----- 2015 -----)			(----- 2016 -----)		
			CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDEGT	BUDGET CHANGE	PROPOSED BUDGET
REVENUES								
<u>Public Charges-Services</u>								
42200-46100 Fire Reinspection Fees	150	0	0	0	0	0	0	
42200-46150 Copy Fees-Fire	10	5	25	5	25	25	0	
42200-46230 CPR/First Aid Training	5,646	5,777	4,500	6,181	7,000	7,000	2,500	
42200-46300 CPR Mask Sales	11	12	25	0	25	25	0	
TOTAL Public Charges-Services	5,817	5,794	4,550	6,186	7,050	7,050	2,500	
<u>Intergov Charges (Misc.)</u>								
42200-47323 Fire Protection - Towns	225,101	225,101	205,000	205,000	205,000	209,100	4,100	
TOTAL Intergov Charges (Misc.)	225,101	225,101	205,000	205,000	205,000	209,100	4,100	
<u>Miscellaneous Revenues</u>								
42200-48301 Sale/Auction - Fire Equip	0	3,337	0	0	0	0	0	
42200-48305 Sale of Fire Equip/Vehicles	0	17,000	0	0	0	0	0	
42200-48460 Ins. Recovery-Fire	1,920	0	0	21,319	19,395	0	0	
TOTAL Miscellaneous Revenues	1,920	20,337	0	21,319	19,395	0	0	
TOTAL REVENUES	232,839	251,232	209,550	232,505	231,445	216,150	6,600	
EXPENDITURES								
<u>Personnel Services</u>								
52200-01-11000 Salaries - Regular	75,134	81,009	82,628	66,696	82,628	84,751	2,123	
52200-01-21000 Wages - Perm - Regular	705,627	749,349	753,771	609,459	743,015	780,809	27,038	
52200-01-22000 Overtime	24,431	33,495	27,500	18,849	27,500	27,500	0	
52200-01-22500 Overtime-Offsetting Rev.	0	0	0	0	0	0	0	
52200-01-23000 Longevity	5,380	5,244	4,007	99	3,488	3,296	(711)	
52200-01-24000 Holiday Pay	47,719	51,973	53,142	141	52,622	54,988	1,846	
52200-01-25000 Wages - Adm. Assistant	0	0	0	0	0	15,961	15,961	
52200-01-26000 Certification/Educ. Pay	8,560	6,927	10,000	7,977	7,977	9,500	(500)	
52200-01-50000 Clothing Allowance	5,575	6,083	6,350	6,633	6,633	6,500	150	
52200-01-51000 Medicare 1.45%	10,008	11,082	12,792	9,414	12,331	14,188	1,396	
52200-01-52000 Retirement (WRS)	155,275	147,340	132,939	104,966	134,076	135,448	2,509	
52200-01-54000 Health Insurance	180,576	163,106	165,000	108,044	156,725	160,525	(4,475)	
52200-01-55000 Life Insurance	3,159	3,543	2,811	2,319	2,725	3,175	364	
52200-01-56000 PEHP - City Portion	5,733	7,261	6,722	7,162	7,450	8,411	1,689	
52200-01-57000 Workers Comp Ins.	42,580	47,500	47,500	47,500	55,200	47,500	0	
TOTAL Personnel Services	1,269,758	1,313,913	1,305,162	989,260	1,292,370	1,352,552	47,390	

52200-01-11000Salaries - Regular PERMANENT NOTES:
 Effective 10/22/2012, only Fire Chief is salaried.

Attachment: Budget 2016 - General Fund (1390 : 2016 Budget Ordinance)

CITY OF MERRILL
 PROPOSED BUDGET WORKSHEET
 AS OF: OCTOBER 31ST, 2015

10 -General Fund
 Fire Protection

	2013 ACTUAL	2014 ACTUAL	(----- 2015 -----) CURRENT BUDGET	(----- 2015 -----) Y-T-D ACTUAL	PROJECTED YEAR END	(----- 2016 -----) REQUESTED BUDEGT	BUDGET CHANGE	PROPOSED BUDGET
52200-01-5700 Workers Comp Ins.								
PERMANENT NOTES: WC insurance premium for Fire and Paramedic personnel.								
<u>Contractual Services</u>								
52200-02-21000 Water and Sewer	801	2,041	1,250	1,522	2,250	2,250	1,000	
52200-02-22000 Electric and Natural Gas	9,438	20,848	15,000	10,180	15,000	15,000	0	
52200-02-25500 Fiber - Internet & VOIP	5,868	7,218	9,875	8,426	10,000	10,000	125	
52200-02-90000 Radio Contract	2,750	0	1,500	0	1,500	1,500	0	
52200-02-95000 FOBS-Security Monitoring	0	0	0	485	485	550	550	
TOTAL Contractual Services	18,857	30,107	27,625	20,613	29,235	29,300	1,675	
<u>Supplies & Expenses</u>								
52200-03-25500 Job Recruitment	5,007	2,617	1,500	3,221	3,221	1,500	0	
52200-03-32000 Eduation & Conference	4,316	6,976	4,500	6,313	6,500	5,000	500	
52200-03-40000 Operating Supplies	29,913	21,242	36,000	23,064	36,000	36,000	0	
52200-03-51000 Vehicle Repair/Maintenanc	17,501	11,202	10,000	8,311	50,000	10,000	0	
52200-03-53000 Gas & Oil - Vehicles	7,318	7,675	6,500	4,927	5,500	6,000	(500)	
52200-03-55000 Haz Mat Equipment	0	0	0	6	6	0	0	
TOTAL Supplies & Expenses	64,055	49,712	58,500	45,843	101,227	58,500	0	
52200-03-5100 Vehicle Repair/Maintenance								
PERMANENT NOTES: In 2015, major repairs to fire ladder truck with some rehabilitation covered by insurance.								
<u>Capital Outlay</u>								
52200-08-24000 Equipment - Fire	0	30,635	0	75	0	0	0	
TOTAL Capital Outlay	0	30,635	0	75	0	0	0	
<u>Technology</u>								
52200-15-92500 CAD-Software Linking	14,430	5,579	5,000	5,209	5,000	5,000	0	
52200-15-92533 IT Storage Array	0	0	0	0	0	0	0	
TOTAL Technology	14,430	5,579	5,000	5,209	5,000	5,000	0	
TOTAL EXPENDITURES	1,367,101	1,429,946	1,396,287	1,060,999	1,427,832	1,445,352	49,065	
REVENUE OVER/(UNDER) EXPENDITURES	(1,134,262)	(1,178,714)	(1,186,737)	(828,494)	(1,196,387)	(1,229,202)	(42,465)	

Attachment: Budget 2016 - General Fund (1390 : 2016 Budget Ordinance)

City of Merrill, Wisconsin
Capital Plan
 2016 thru 2025

PROJECTS BY FUNDING SOURCE

Source	#	Priority	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	Total
Borrowing 5-Years City Tax Levy)													
Fire Radio Replacements	F-17-003	2		180,000									180,000
Fire - Cardiac Monitors	F-23-001	1								35,000			35,000
Borrowing 5-Years City Tax Levy) Total				180,000						35,000			215,000
Borrowing-10-Years (City Tax Levy)													
Brush Truck (Wildland Engine)	F-16-001	1	200,000										200,000
Rescue Boat & Trailer	F-16-004	2	25,000										25,000
Fire Engine Type 1 Replacement	F-17-001	2		375,000					350,000				725,000
Fire - Utility Vehicle	F-17-005	1		60,000									60,000
Self-Contained Breathing Apparatus	F-25-001	1										200,000	200,000
Borrowing-10-Years (City Tax Levy) Total			225,000	435,000					350,000			200,000	1,210,000
Borrowing-20-Years (City Tax Levy)													
Ladder Tower (Aerial Ladder Truck)	F-17-004	2		350,000	650,000								1,000,000
Borrowing-20-Years (City Tax Levy) Total				350,000	650,000								1,000,000
EMS - WI Act 10													
Fire - Cardiac Monitors	F-23-001	1								15,000			15,000
EMS - WI Act 10 Total										15,000			15,000
Fire 2% Dues													
Self-Contained Breathing Apparatus	F-25-001	1										50,000	50,000
Fire 2% Dues Total												50,000	50,000
Non-Lapsing Fund													
Fire - Block Wall Sealing	F-21-005	1							6,000				6,000

Attachment: Budget 2016 - General Fund (1390 : 2016 Budget Ordinance)

Source	#	Priority	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	Total
Non-Lapsing Fund Total								6,000					6,000
Non-Lapsing Fund - Fire 2%													
Firefighter Boots	F-16-003	2	10,000										10,000
Fire Hose Replacement	F-17-002	2		3,500					3,500				7,000
Fire - Gas Monitors (4)	F-18-003	2			3,000								3,000
Washing Machine - Turnout Gear	F-18-004	2			5,000								5,000
Incident Command Vehicle 60	F-21-001	2						10,000					10,000
Turnout Firefighting Gear	F-24-001	1									25,000		25,000
Fire - Extraction Tools	F-24-002	2									12,500		12,500
Non-Lapsing Fund - Fire 2% Total			10,000	3,500	8,000			10,000	3,500		37,500		72,500
Tax Levy													
Fire Hose Replacement	F-17-002	2		3,500					3,500				7,000
Fire - Gas Monitors (4)	F-18-003	2			3,000								3,000
Washing Machine - Turnout Gear	F-18-004	2			5,000								5,000
Incident Command Vehicle 60	F-21-001	2						25,000					25,000
Fire - Cardiac Monitors	F-23-001	1								50,000			50,000
Turnout Firefighting Gear	F-24-001	1									25,000		25,000
Fire - Extraction Tools	F-24-002	2									12,500		12,500
Tax Levy Total				3,500	8,000			25,000	3,500	50,000	37,500		127,500
GRAND TOTAL			235,000	972,000	666,000			41,000	357,000	100,000	75,000	250,000	2,696,000

Attachment: Budget 2016 - General Fund (1390 : 2016 Budget Ordinance)

CITY OF MERRILL
 PROPOSED BUDGET WORKSHEET
 AS OF: OCTOBER 31ST, 2015

10 -General Fund
 Ambulance/EMS

	2013 ACTUAL	2014 ACTUAL	2015			2016		
			CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDEGT	BUDGET CHANGE	PROPOSED BUDGET
Supplies & Expenses								
52300-03-10000 Office Supplies	2,330	1,874	2,000	1,385	2,000	2,000	0	
52300-03-32000 Education & Conference	6,768	4,464	7,000	3,947	7,000	7,000	0	
52300-03-40000 Operating Supplies	50,625	54,240	47,500	48,953	50,500	50,500	3,000	
52300-03-40250 Linens & Laundry	82	0	150	0	150	150	0	
52300-03-51000 Amb. Repair/Maintenance	15,174	14,460	7,000	4,740	7,000	7,168	168	
52300-03-53000 Gas & Oil - Vehicles	12,076	12,500	12,500	6,724	10,000	12,000	(500)	
TOTAL Supplies & Expenses	87,055	87,537	76,150	65,748	76,650	78,818	2,668	
Technology								
52300-15-92500 CAD-Linking Software	0	1,145	2,500	3,872	3,000	3,000	500	
TOTAL Technology	0	1,145	2,500	3,872	3,000	3,000	500	
TOTAL EXPENDITURES	967,079	1,017,402	994,500	762,989	977,539	1,003,500	9,000	
REVENUE OVER/(UNDER) EXPENDITURES	0	0	0	(68,377)	0	0	0	

Attachment: Budget 2016 - General Fund (1390 : 2016 Budget Ordinance)

City of Merrill - Street Department Proposed Budget for 2016													
EXPENSES	Personnel			Supplies			Contract/Utilities/Capital Outlay			Total - All Categories			
	Budget	Actual	Difference	Budget	Actual	Difference	Budget	Actual	Difference	Budget	Actual	Difference	
Street Superintendent	\$98,683		\$98,683	\$1,500		\$1,500			\$0	\$100,183	\$0	\$100,183	Street Superintendent
Garage Maintenance	\$297		\$297	\$11,000		\$11,000	\$42,000		\$42,000	\$53,297	\$0	\$53,297	Garage Maintenance
Operations Support (M&E)	\$209,468		\$209,468	\$356,550		\$356,550	\$3,000		\$3,000	\$569,018	\$0	\$569,018	Operations Support (M&E)
Roads	\$209,691		\$209,691	\$100,750		\$100,750			\$0	\$310,441	\$0	\$310,441	Roads
Street Cleaning	\$50,770		\$50,770	\$1,500		\$1,500			\$0	\$52,270	\$0	\$52,270	Street Cleaning
Snow and Ice	\$199,520		\$199,520	\$59,000		\$59,000	\$1,500		\$1,500	\$260,020	\$0	\$260,020	Snow and Ice
Sealcoat (BORROW)	\$38,006		\$38,006	\$105,070		\$105,070			\$0	\$143,076	\$0	\$143,076	Sealcoat
Stormwater Maintenance	\$24,156		\$24,156	\$15,000		\$15,000	\$2,500		\$2,500	\$41,656	\$0	\$41,656	Stormwater Maintenance
Street Painting (Marking)	\$14,374		\$14,374	\$12,100		\$12,100			\$0	\$26,474	\$0	\$26,474	Street Painting (Marking)
Street Leave Expenses	\$71,023		\$71,023							\$71,023	\$0	\$71,023	Street Leave Expenses
Garbage Collection	\$137,027		\$137,027	\$97,000		\$97,000	\$32,000		\$32,000	\$266,027	\$0	\$266,027	Garbage Collection
Recycling	\$141,610		\$141,610	\$56,350		\$56,350			\$0	\$197,960	\$0	\$197,960	Recycling
Weed & Nuisance Control	\$11,766		\$11,766	\$250		\$250			\$0	\$12,016	\$0	\$12,016	Weed & Nuisance Control
Christmas Decorations	\$3,267		\$3,267	\$1,300		\$1,300				\$4,567	\$0	\$4,567	Christmas Decorations
Traffic Control	\$7,556		\$7,556							\$7,556	\$0	\$7,556	Traffic Control
Marketing - PR	\$2,875		\$2,875							\$2,875	\$0	\$2,875	Music and Celebrations
Elections	\$1,131		\$1,131							\$1,131	\$0	\$1,131	Elections
Total - Street	\$1,221,220	\$0	\$1,221,220	\$817,370	\$0	\$817,370	\$81,000	\$0	\$81,000	\$2,119,590	\$0	\$2,119,590	
Offsetting Revenues										Budget	Actual	Difference	
M&E - Revenue										\$315,000		(\$315,000)	M&E - Revenue
Roads - Revenue										\$20,000		(\$20,000)	Roads - Various
Snow & Ice - Revenue										\$10,100		(\$10,100)	Snow & Ice - Revenue
Sealcoat Borrowing										\$143,076		(\$143,076)	Sealcoat Borrowing
Street Painting (Marking)										\$2,500		(\$2,500)	Street Painting (Marking)
Garbage										\$4,500		(\$4,500)	Garbage
Recycling										\$45,000		(\$45,000)	Recycling
Weed Revenue & TID										\$5,000		(\$5,000)	Weed Revenue
										\$545,176	\$0	\$545,176	Total Revenue
										\$1,574,414	\$0	\$1,574,414	Net Street Department
										Budget	Actual		
										Net 2015 Budget		\$1,540,848	
										Increase for 2016		\$33,566	

Attachment: Budget 2016 - General Fund (1390 : 2016 Budget Ordinance)

CITY OF MERRILL
 PROPOSED BUDGET WORKSHEET
 AS OF: OCTOBER 31ST, 2015

10 -General Fund
 Street Commissioner

	2013 ACTUAL	2014 ACTUAL	(----- 2015 -----) CURRENT BUDGET	(----- 2015 -----) Y-T-D ACTUAL	PROJECTED YEAR END	(----- 2016 -----) REQUESTED BUDEGT	BUDGET CHANGE	PROPOSED BUDGET
EXPENDITURES								
Personnel Services								
53101-01-11000 Salaries - Regular	69,242	70,278	71,895	58,000	71,895	0 (71,895)	
53101-01-51000 Social Security	4,938	5,211	5,500	4,645	5,500	0 (5,500)	
53101-01-52000 Retirement (WRS)	4,656	5,440	5,536	4,676	5,536	0 (5,536)	
53101-01-54000 Health Insurance	18,658	16,681	3,000	0	3,000	0 (3,000)	
53101-01-55000 Life Insurance	562	771	710	605	735	0 (710)	
TOTAL Personnel Services	98,056	98,381	86,641	67,926	86,666	0 (86,641)	
53101-01-1100Salaries - Regular								PERMANENT NOTES: Current elected incumbent retiring 12/31/2015.
53101-01-5200Retirement (WRS)								PERMANENT NOTES: Effective 2016, WRS % same as General employees.
Supplies & Expenses								
53101-03-10000 Office Supplies	1,409	1,817	1,000	1,211	1,250	0 (1,000)	
53101-03-13000 Copier	30	54	50	60	75	0 (50)	
53101-03-32000 Education & Conference	0	0	200	0	100	0 (200)	
53101-03-40000 Operating Supplies	244	104	250	0	125	0 (250)	
TOTAL Supplies & Expenses	1,683	1,975	1,500	1,271	1,550	0 (1,500)	
TOTAL EXPENDITURES	99,739	100,356	88,141	69,197	88,216	0 (88,141)	

Attachment: Budget 2016 - General Fund (1390 : 2016 Budget Ordinance)

CITY OF MERRILL
 PROPOSED BUDGET WORKSHEET
 AS OF: OCTOBER 31ST, 2015

10 -General Fund
 Garage Maintenance

	2013 ACTUAL	2014 ACTUAL	2015			2016		PROPOSED BUDGET
			CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDEGT	BUDGET CHANGE	
EXPENDITURES								
Personnel Services								
53230-01-21000 Wages - Perm - Regular	68	0	939	0	200	219	(720)	
53230-01-22000 Overtime	0	0	0	0	0	0	0	
53230-01-25000 Wages-Temp-Regular	0	0	0	332	332	0	0	
53230-01-51000 Social Security	5	0	72	0	15	17	(55)	
53230-01-52000 Retirement (WRS)	5	0	64	0	14	14	(50)	
53230-01-54000 Health Insurance	0	0	205	0	40	46	(159)	
53230-01-55000 Life Insurance	0	0	3	0	1	1	(2)	
TOTAL Personnel Services	78	0	1,283	332	602	297	(986)	
Contractual Services								
53230-02-21000 Water and Sewer	1,635	1,770	2,000	1,495	2,000	2,000	0	
53230-02-22000 Electric and Natural Gas	26,604	33,253	33,000	19,726	26,000	32,000	(1,000)	
53230-02-25000 Telephone & Fiber	8,424	6,822	8,250	5,985	8,000	8,000	(250)	
TOTAL Contractual Services	36,663	41,845	43,250	27,206	36,000	42,000	(1,250)	
Supplies & Expenses								
53230-03-40000 Operating Supplies	13,042	8,922	10,000	15,534	13,500	11,000	1,000	
53230-03-91000 Equipment Rental	85	344	0	0	0	0	0	
TOTAL Supplies & Expenses	13,126	9,266	10,000	15,534	13,500	11,000	1,000	
Capital Outlay								
53230-08-91000 Bldg/Door Maintenance	0	0	0	1,496	1,496	0	0	
TOTAL Capital Outlay	0	0	0	1,496	1,496	0	0	
TOTAL EXPENDITURES	49,868	51,111	54,533	44,567	51,598	53,297	(1,236)	

Attachment: Budget 2016 - General Fund (1390 : 2016 Budget Ordinance)

CITY OF MERRILL
 PROPOSED BUDGET WORKSHEET
 AS OF: OCTOBER 31ST, 2015

10 -General Fund
 Operations Support (M&E)

	2013 ACTUAL	2014 ACTUAL	2015			2016		
			CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDEGT	BUDGET CHANGE	PROPOSED BUDGET
REVENUES								
<u>Intergovernmental</u>								
43240-43110 M&E Billings-Equipment	292,372	284,855	315,000	200,704	315,000	315,000	0	
43240-43500 State Motor Fuel Refund	0	0	0	0	0	0	0	
TOTAL Intergovernmental	292,372	284,855	315,000	200,704	315,000	315,000	0	
43240-43110 M&E Billings-Equipment			PERMANENT NOTES: Billings for fuel, supplies, & mechanic work orders.					
TOTAL REVENUES	292,372	284,855	315,000	200,704	315,000	315,000	0	
<u>EXPENDITURES</u>								
<u>Personnel Services</u>								
53240-01-21000 Wages - Perm - Regular	133,256	135,221	148,784	114,183	142,500	135,683	(13,101)	
53240-01-22000 Overtime	2,983	3,424	3,250	668	3,000	2,750	(500)	
53240-01-23000 Longevity	1,094	1,094	1,094	381	561	180	(914)	
53240-01-51000 Social Security	9,554	9,785	11,714	10,900	11,250	10,604	(1,110)	
53240-01-52000 Retirement (WRS)	8,801	9,762	10,413	7,925	10,500	9,148	(1,265)	
53240-01-54000 Health Insurance	43,010	50,134	49,605	38,464	49,605	50,540	935	
53240-01-55000 Life Insurance	552	744	819	487	700	563	(256)	
TOTAL Personnel Services	199,249	210,163	225,679	173,008	218,116	209,468	(16,211)	
53240-01-21000 Wages - Perm - Regular			PERMANENT NOTES: One mechanic position filled 7/5/2011 - funded Transit 75%. In mid-2015, Administrative Assistant replaced Lead Mechanic position (after retirement).					
<u>Contractual Services</u>								
53240-02-90000 Radio Contract	2,971	2,992	2,750	3,817	3,817	3,000	250	
TOTAL Contractual Services	2,971	2,992	2,750	3,817	3,817	3,000	250	
<u>Supplies & Expenses</u>								
53240-03-32000 Safety Educ/Materials	353	781	500	985	985	500	0	
53240-03-40000 Operating Supplies	403,043	429,562	355,000	243,071	355,000	355,000	0	
53240-03-46000 Uniform Services	131	1,263	750	719	750	750	0	
53240-03-46500 Safety Toe Boots	299	450	450	450	515	300	(150)	
53240-03-91000 Equipment Rental/Purchase	0	75	0	0	0	0	0	
TOTAL Supplies & Expenses	403,826	432,131	356,700	245,225	357,250	356,550	(150)	
TOTAL EXPENDITURES	606,045	645,287	585,129	422,050	579,183	569,018	(16,111)	
REVENUE OVER/(UNDER) EXPENDITURES	(313,673)	(360,432)	(270,129)	(221,345)	(264,183)	(254,018)	16,111	

CITY OF MERRILL
 PROPOSED BUDGET WORKSHEET
 AS OF: OCTOBER 31ST, 2015

10 -General Fund
 Roads

	2013 ACTUAL	2014 ACTUAL	(-----) 2015 CURRENT BUDGET	(-----) 2015 Y-T-D ACTUAL	(-----) 2015 PROJECTED YEAR END	(-----) 2016 REQUESTED BUDEGT	(-----) 2016 BUDGET CHANGE	(-----) PROPOSED BUDGET
REVENUES								
<u>Intergovernmental</u>								
43300-43650 Services-City Facilities	23,360	32,137	5,000	39,103	34,904	15,000	10,000	
43300-43657 TIDs-Non-Labor Reimb	0	0	0	6,985	6,985	0	0	
43300-43710 Services for Townships	441	445	2,500	18,524	17,774	2,500	0	
43300-43910 Services for LC Highway	0	0	0	652	0	0	0	
TOTAL Intergovernmental	23,801	32,582	7,500	65,264	59,663	17,500	10,000	
<u>Public Charges-Services</u>								
43300-46250 St. Labor - Sidewalks	0	2,509	0	0	0	0	0	
43300-46390 Street Wood Rev. AVE.	0	0	2,500	0	2,500	2,500	0	
43300-46395 St Labor/Contractor-Trees	425	0	0	0	0	0	0	
TOTAL Public Charges-Services	425	2,509	2,500	0	2,500	2,500	0	
TOTAL REVENUES	24,226	35,091	10,000	65,264	62,163	20,000	10,000	
EXPENDITURES								
<u>Personnel Services</u>								
53300-01-21000 Wages - Perm - Regular	125,731	152,359	133,290	137,444	135,000	147,651	14,361	
53300-01-22000 Overtime	1,855	1,269	7,600	1,836	2,000	2,035	(5,565)	
53300-01-25000 Wages - Temp - Regular	8,147	19	5,575	7,262	7,262	4,575	(1,000)	
53300-01-51000 Social Security	10,944	11,678	11,205	11,235	11,750	12,055	850	
53300-01-52000 Retirement (WRS)	8,478	10,446	9,194	9,757	9,250	10,197	1,003	
53300-01-54000 Health Insurance	39,784	41,379	31,777	31,131	32,000	32,553	776	
53300-01-55000 Life Insurance	251	532	507	486	525	625	118	
TOTAL Personnel Services	195,189	217,682	199,148	199,150	197,787	209,691	10,543	
<u>Supplies & Expenses</u>								
53300-03-32000 Safety Educ/Materials	4,007	4,125	3,500	3,759	3,759	4,000	500	
53300-03-40000 Operating Supplies	12,613	15,884	7,000	5,563	8,500	8,500	1,500	
53300-03-46000 Uniform Services	3,107	2,839	3,250	1,337	3,000	3,000	(250)	
53300-03-46500 Safety Toe Boots	1,735	1,385	1,500	1,300	1,500	1,500	0	
53300-03-74000 County Hwy. Charges	0	126	500	0	500	500	0	
53300-03-75000 Patching Materials	23,962	37,826	45,000	22,466	45,000	45,000	0	
53300-03-76000 Sand/Gravel	3,819	3,000	4,000	0	4,000	4,000	0	
53300-03-77000 Stump Removal	1,179	1,737	2,500	1,674	2,500	2,500	0	
53300-03-78000 Dust Control	4,763	0	4,750	0	5,000	4,750	0	
53300-03-79000 Crack Sealing	22,125	23,804	25,000	388	25,000	25,000	0	
53300-03-91000 Equipment Rental	0	0	2,000	0	2,000	2,000	0	
TOTAL Supplies & Expenses	77,308	90,726	99,000	36,488	100,759	100,750	1,750	
TOTAL EXPENDITURES	272,498	308,408	298,148	235,638	298,546	310,441	12,293	
REVENUE OVER/(UNDER) EXPENDITURES	(248,272)	(273,317)	(288,148)	(170,374)	(236,383)	(290,441)	(2,293)	

Attachment: Budget 2016 - General Fund (1390 : 2016 Budget Ordinance)

CITY OF MERRILL
 PROPOSED BUDGET WORKSHEET
 AS OF: OCTOBER 31ST, 2015

10 -General Fund
 Street Cleaning

	2013 ACTUAL	2014 ACTUAL	2015			2016		
			CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	BUDGET CHANGE	PROPOSED BUDGET
EXPENDITURES								
Personnel Services								
53310-01-21000 Wages - Perm - Regular	30,683	31,751	33,792	26,688	33,500	37,186	3,394	
53310-01-22000 Overtime	0	35	250	0	50	250	0	
53310-01-51000 Social Security	2,227	2,288	2,604	1,953	2,575	2,864	260	
53310-01-52000 Retirement (WRS)	2,039	2,225	2,315	1,815	2,275	2,471	156	
53310-01-54000 Health Insurance	10,499	11,078	7,381	8,900	7,500	7,845	464	
53310-01-55000 Life Insurance	105	77	119	55	75	154	35	
TOTAL Personnel Services	45,554	47,453	46,461	39,411	45,975	50,770	4,309	
Supplies & Expenses								
53310-03-40000 Operating Supplies	138	372	1,000	177	1,000	1,000	0	
53310-03-46000 Uniform Services	249	267	350	183	350	350	0	
53310-03-46500 Safety Toe Boots	154	0	150	0	150	150	0	
53310-03-91000 Equipment Rental	0	0	0	0	0	0	0	
TOTAL Supplies & Expenses	540	639	1,500	360	1,500	1,500	0	
TOTAL EXPENDITURES	46,094	48,093	47,961	39,771	47,475	52,270	4,309	

Attachment: Budget 2016 - General Fund (1390 : 2016 Budget Ordinance)

CITY OF MERRILL
 PROPOSED BUDGET WORKSHEET
 AS OF: OCTOBER 31ST, 2015

10 -General Fund
 Snow and Ice

	2013 ACTUAL	2014 ACTUAL	(----- 2015 -----)			(----- 2016 -----)		
			CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDEGT	BUDGET CHANGE	PROPOSED BUDGET
REVENUES								
<u>Public Charges-Services</u>								
43312-46390 Snow Towing Revenue	0	0	100	0	100	100	0	
43312-46395 St. Labor-Snow & Ice	15,045	15,385	10,000	6,900	10,000	10,000	0	
TOTAL Public Charges-Services	15,045	15,385	10,100	6,900	10,100	10,100	0	
TOTAL REVENUES	15,045	15,385	10,100	6,900	10,100	10,100	0	
<u>EXPENDITURES</u>								
<u>Personnel Services</u>								
53312-01-21000 Wages - Perm - Regular	111,136	113,293	115,420	68,574	115,000	129,371	13,951	
53312-01-22000 Overtime	27,399	41,729	17,000	5,109	17,000	20,600	3,600	
53312-01-25000 Wages - Temp	233	0	0	0	0	0	0	
53312-01-51000 Social Security	8,958	11,621	9,568	6,264	9,500	11,360	1,792	
53312-01-52000 Retirement (WRS)	8,144	11,191	8,805	5,892	8,800	9,898	1,093	
53312-01-54000 Health Insurance	28,965	25,174	23,783	11,318	23,750	27,767	3,984	
53312-01-55000 Life Insurance	369	299	384	292	350	524	140	
TOTAL Personnel Services	185,203	203,307	174,960	97,449	174,400	199,520	24,560	
<u>Contractual Services</u>								
53312-02-15550 Pine River-Big Eddy Rd.	1,035	2,205	1,000	810	1,000	1,000	0	
53312-02-41000 Towing Charges-Snow	0	250	500	0	500	500	0	
TOTAL Contractual Services	1,035	2,455	1,500	810	1,500	1,500	0	
<u>Supplies & Expenses</u>								
53312-03-32000 Safety Educ/Materials	980	1,564	1,500	1,389	1,389	1,500	0	
53312-03-40000 Operating Supplies	56,521	74,014	55,000	22,903	56,000	56,500	1,500	
53312-03-46000 Uniform Services	932	884	1,000	554	1,000	1,000	0	
53312-03-91000 Equipment Rental	0	0	0	0	0	0	0	
TOTAL Supplies & Expenses	58,433	76,462	57,500	24,845	58,389	59,000	1,500	
TOTAL EXPENDITURES	244,671	282,223	233,960	123,104	234,289	260,020	26,060	
REVENUE OVER/(UNDER) EXPENDITURES	(229,626)	(266,838)	(223,860)	(116,204)	(224,189)	(249,920)	(26,060)	

Attachment: Budget 2016 - General Fund (1390 : 2016 Budget Ordinance)

CITY OF MERRILL
 PROPOSED BUDGET WORKSHEET
 AS OF: OCTOBER 31ST, 2015

52 -Capital Projects
 Streets - Sealcoat

	2013 ACTUAL	2014 ACTUAL	(----- 2015 -----) CURRENT BUDGET	(----- 2015 -----) Y-T-D ACTUAL	(----- 2015 -----) PROJECTED YEAR END	(----- 2016 -----) REQUESTED BUDEGT	(----- 2016 -----) BUDGET CHANGE	PROPOSED BUDGET
EXPENDITURES								
<u>Personnel Services</u>								
53313-01-21000 Wages - Perm - Regular	34,029	22,128	18,508	12,819	12,820	27,691	9,183	
53313-01-22000 Overtime	874	302	0	271	271	1,250	1,250	
53313-01-25000 Wages - Temp - Regular	1,834	0	0	973	973	0	0	
53313-01-51000 Social Security	2,710	1,663	1,340	1,034	1,034	2,214	874	
53313-01-52000 Retirement (WRS)	2,321	1,457	1,259	890	890	1,910	651	
53313-01-54000 Health Insurance	4,837	2,461	4,101	1,368	1,368	4,846	745	
53313-01-55000 Life Insurance	143	69	68	80	80	95	27	
TOTAL Personnel Services	46,748	28,080	25,276	17,436	17,436	38,006	12,730	
<u>Supplies & Expenses</u>								
53313-03-40000 Operating Supplies	6,080	0	1,000	0	0	1,000	0	
53313-03-70000 Hot Mix for Overlay	46,131	14,423	27,375	10,848	10,848	27,070	(305)	
53313-03-71000 Buckshot Stone	4,369	4,437	6,000	0	0	6,000	0	
53313-03-72000 Seal Coat Oil	41,399	53,585	68,000	0	0	68,000	0	
53313-03-74000 County Hwy. Charges	3,728	8,125	3,000	0	0	3,000	0	
53313-03-91000 Equipment Rental	0	0	0	0	0	0	0	
TOTAL Supplies & Expenses	101,707	80,570	105,375	10,848	10,848	105,070	(305)	
TOTAL EXPENDITURES	148,455	108,650	130,651	28,284	28,284	143,076	12,425	

Attachment: Budget 2016 - General Fund (1390 : 2016 Budget Ordinance)

CITY OF MERRILL
 PROPOSED BUDGET WORKSHEET
 AS OF: OCTOBER 31ST, 2015

10 -General Fund
 Stormwater Maintenance

	2013 ACTUAL	2014 ACTUAL	(----- CURRENT BUDGET	2015 Y-T-D ACTUAL	PROJECTED YEAR END	(----- REQUESTED BUDEGT	2016 BUDGET CHANGE	PROPOSED BUDGET
REVENUES								
Intergovernmental								
43314-43650 Services for City Utility	0	940	0	304	0	0	0	
TOTAL Intergovernmental	0	940	0	304	0	0	0	
TOTAL REVENUES	0	940	0	304	0	0	0	
EXPENDITURES								
Personnel Services								
53314-01-21000 Wages - Perm - Regular	14,232	18,670	9,462	13,216	16,000	17,499	8,037	
53314-01-22000 Overtime	8	3,065	250	123	250	250	0	
53314-01-25000 Wages - Temp - Regular	36	0	100	2,621	2,621	100	0	
53314-01-51000 Social Security	1,048	1,586	751	1,178	1,750	1,365	614	
53314-01-52000 Retirement (WRS)	947	1,472	667	907	1,375	1,178	511	
53314-01-54000 Health Insurance	3,458	3,782	2,067	2,530	3,500	3,692	1,625	
53314-01-55000 Life Insurance	24	66	33	37	70	72	39	
TOTAL Personnel Services	19,752	28,639	13,330	20,611	25,566	24,156	10,826	
Contractual Services								
53314-02-21500 Water Department Jetter	2,118	2,261	750	2,239	2,239	750	0	
53314-02-21750 Water Department Digging	0	0	750	0	750	750	0	
53314-02-26100 Television - Storm Sewer	141	0	1,000	0	2,000	1,000	0	
TOTAL Contractual Services	2,259	2,261	2,500	2,239	4,989	2,500	0	
Supplies & Expenses								
53314-03-40000 Operating Supplies	7,162	6,888	5,000	1,933	5,000	5,000	0	
53314-03-73000 Manhole Castings	7,124	0	10,000	0	5,500	10,000	0	
53314-03-91000 Equipment Rental	0	0	0	309	0	0	0	
TOTAL Supplies & Expenses	14,285	6,888	15,000	2,242	10,500	15,000	0	
TOTAL EXPENDITURES	36,296	37,788	30,830	25,092	41,055	41,656	10,826	
REVENUE OVER/ (UNDER) EXPENDITURES	(36,296)	(36,849)	(30,830)	(24,788)	(41,055)	(41,656)	(10,826)	

Attachment: Budget 2016 - General Fund (1390 : 2016 Budget Ordinance)

CITY OF MERRILL
 PROPOSED BUDGET WORKSHEET
 AS OF: OCTOBER 31ST, 2015

10 -General Fund
 Street Painting-Marking

	2013 ACTUAL	2014 ACTUAL	(-----) 2015 CURRENT BUDGET	(-----) 2015 Y-T-D ACTUAL	(-----) 2015 PROJECTED YEAR END	(-----) 2016 REQUESTED BUDEGT	(-----) 2016 BUDGET CHANGE	(-----) PROPOSED BUDGET
REVENUES								
<u>Intergovernmental</u>								
43315-43650 Services-City Facilities	4,273	0	0	0	5,000	2,500	2,500	
43315-43910 Services for LC Highway	0	0	0	0	0	0	0	
TOTAL Intergovernmental	4,273	0	0	0	5,000	2,500	2,500	
TOTAL REVENUES	4,273	0	0	0	5,000	2,500	2,500	
<u>EXPENDITURES</u>								
<u>Personnel Services</u>								
53315-01-21000 Wages - Perm - Regular	4,165	10,388	9,086	11,198	9,500	10,587	1,501	
53315-01-22000 Overtime	16	23	0	0	0	0	0	
53315-01-25000 Wages - Temp - Regular	1,530	0	0	1,669	1,669	0	0	
53315-01-51000 Social Security	426	762	695	941	725	810	115	
53315-01-52000 Retirement (WRS)	276	725	618	760	700	699	81	
53315-01-54000 Health Insurance	782	2,126	1,985	1,037	2,000	2,234	249	
53315-01-55000 Life Insurance	10	16	33	33	17	44	11	
TOTAL Personnel Services	7,205	14,040	12,417	15,638	14,611	14,374	1,957	
<u>Supplies & Expenses</u>								
53315-03-54000 Street Painting Supplies	3,994	2,964	5,500	6,033	7,500	7,600	2,100	
53315-03-74000 County Hwy. Charges	4,950	0	4,500	0	4,500	4,500	0	
53315-03-91000 Equipment Rental	0	0	0	0	0	0	0	
TOTAL Supplies & Expenses	8,944	2,964	10,000	6,033	12,000	12,100	2,100	
TOTAL EXPENDITURES	16,149	17,004	22,417	21,671	26,611	26,474	4,057	
REVENUE OVER/(UNDER) EXPENDITURES	(11,877)	(17,004)	(22,417)	(21,671)	(21,611)	(23,974)	(1,557)	

Attachment: Budget 2016 - General Fund (1390 : 2016 Budget Ordinance)

CITY OF MERRILL
 PROPOSED BUDGET WORKSHEET
 AS OF: OCTOBER 31ST, 2015

10 -General Fund
 Street Leave Expenses

	2013 ACTUAL	2014 ACTUAL	2015			2016			
			CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDEGT	BUDGET CHANGE	PROPOSED BUDGET	
EXPENDITURES									
<u>Personnel Services</u>									
53316-01-21000 Wages - Perm - Regular	52,326	47,217	43,769	45,452	48,000	52,500	8,731		
53316-01-23000 Longevity	1,812	1,296	1,296	0	1,296	1,296	0		
53316-01-25000 Wages - Temp - Regular	499	0	250	660	660	250	0		
53316-01-51000 Social Security	5,071	3,432	3,448	3,826	4,250	3,774	326		
53316-01-52000 Retirement (WRS)	3,314	3,230	2,976	3,489	3,600	2,750	(226)		
53316-01-54000 Health Insurance	9,856	8,775	8,218	8,478	8,500	10,253	2,035		
53316-01-55000 Life Insurance	468	186	133	252	230	200	67		
TOTAL Personnel Services	73,347	64,137	60,090	62,157	66,536	71,023	10,933		
53316-01-2100Wages - Perm - Regular			PERMANENT NOTES: For the employees NOT assigned to specific function.						
TOTAL EXPENDITURES	73,347	64,137	60,090	62,157	66,536	71,023	10,933		

Attachment: Budget 2016 - General Fund (1390 : 2016 Budget Ordinance)

CITY OF MERRILL
 PROPOSED BUDGET WORKSHEET
 AS OF: OCTOBER 31ST, 2015

10 -General Fund
 Garbage Collection

	2013 ACTUAL	2014 ACTUAL	2015			2016		
			CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDEGT	BUDGET CHANGE	PROPOSED BUDGET
REVENUES								
<u>Miscellaneous Revenues</u>								
43620-48305 Garbage Sticker Rev	0	4,168	1,000	4,858	4,500	4,500	3,500	
43620-48400 Yard Clean-up/Garbage Fees	0	2,426	0	0	0	0	0	
TOTAL Miscellaneous Revenues	0	6,594	1,000	4,858	4,500	4,500	3,500	
TOTAL REVENUES	0	6,594	1,000	4,858	4,500	4,500	3,500	
EXPENDITURES								
<u>Personnel Services</u>								
53620-01-21000 Wages - Perm - Regular	89,116	92,534	102,579	79,575	100,500	94,492	(8,087)	
53620-01-21400 Labor - Large Item Pickup	170	0	2,000	0	1,000	1,000	(1,000)	
53620-01-22000 Overtime	307	725	1,500	608	1,500	1,500	0	
53620-01-23000 Longevity	1,193	578	1,193	0	1,193	1,193	0	
53620-01-25000 Wages - Temp - Regular	5,359	2,269	1,500	1,832	1,832	2,000	500	
53620-01-51000 Social Security	7,035	6,938	8,359	6,354	8,000	7,664	(695)	
53620-01-52000 Retirement (WRS)	5,781	6,486	7,294	5,807	6,750	6,480	(814)	
53620-01-54000 Health Insurance	24,781	25,670	21,580	21,549	21,580	22,122	542	
53620-01-55000 Life Insurance	413	332	438	285	400	576	138	
TOTAL Personnel Services	134,156	135,532	146,443	116,010	142,755	137,027	(9,416)	
<u>Supplies & Expenses</u>								
53620-03-20000 Publish Legal Notices	1,924	2,334	2,500	1,409	2,500	2,500	0	
53620-03-32000 Safety Educ/Materials	442	431	500	858	858	500	0	
53620-03-40000 Operating Supplies	0	735	500	0	500	500	0	
53620-03-46000 Uniform Services	819	628	850	477	850	850	0	
53620-03-46500 Safety Toe Boots	152	298	150	150	300	300	150	
53620-03-53500 Garbage-Supplies/Maint.	0	0	100	0	100	100	0	
53620-03-91000 Equipment Rental	454	0	0	0	0	0	0	
53620-03-91500 Equip-Large Item Pick-Up	0	0	0	0	0	0	0	
53620-03-91577 Tire Disposal	0	0	0	205	250	250	250	
53620-03-94000 Tipping Fees	103,103	94,625	93,500	67,495	90,000	91,500	(2,000)	
53620-03-95000 Tipping Fees- Large Item	0	619	500	0	500	500	0	
TOTAL Supplies & Expenses	106,893	99,670	98,600	70,593	95,858	97,000	(1,600)	

53620-03-9400Tipping Fees

PERMANENT NOTES:

Reduced garbage due to new single stream recycling program.

Attachment: Budget 2016 - General Fund (1390 : 2016 Budget Ordinance)

CITY OF MERRILL
 PROPOSED BUDGET WORKSHEET
 AS OF: OCTOBER 31ST, 2015

10 -General Fund
 Garbage Collection

	2013 ACTUAL	2014 ACTUAL	(----- 2015 -----) CURRENT BUDGET	(----- 2015 -----) Y-T-D ACTUAL	(----- 2015 -----) PROJECTED YEAR END	(----- 2016 -----) REQUESTED BUDEGT	(----- 2016 -----) BUDGET CHANGE	(----- 2016 -----) PROPOSED BUDGET
<u>Capital Outlay</u>								
53620-08-77000 Capital Outlay - Garbage	31,789	32,739	31,500	20,160	32,500	32,000	500	
TOTAL Capital Outlay	31,789	32,739	31,500	20,160	32,500	32,000	500	
TOTAL EXPENDITURES	272,838	267,941	276,543	206,762	271,113	266,027	(10,516)	
REVENUE OVER/(UNDER) EXPENDITURES	(272,838)	(261,347)	(275,543)	(201,904)	(266,613)	(261,527)	14,016	

Attachment: Budget 2016 - General Fund (1390 : 2016 Budget Ordinance)

CITY OF MERRILL
 PROPOSED BUDGET WORKSHEET
 AS OF: OCTOBER 31ST, 2015

10 -General Fund
 Recycling

	2013 ACTUAL	2014 ACTUAL	(----- 2015 -----) CURRENT BUDGET	(----- 2015 -----) Y-T-D ACTUAL	(----- 2015 -----) PROJECTED YEAR END	(----- 2016 -----) REQUESTED BUDEGT	(----- 2016 -----) BUDGET CHANGE	PROPOSED BUDGET
REVENUES								
<u>Intergovernmental</u>								
43635-43549 Recycle Grant - DNR	32,689	32,653	32,650	32,646	32,646	30,000	(2,650)	
TOTAL Intergovernmental	32,689	32,653	32,650	32,646	32,646	30,000	(2,650)	
<u>Miscellaneous Revenues</u>								
43635-48250 Eagle Waste - Revenue	0	5,572	10,000	8,717	12,000	12,000	2,000	
43635-48307 Recycle Revenue	12,448	13,185	500	4,480	3,000	3,000	2,500	
TOTAL Miscellaneous Revenues	12,448	18,757	10,500	13,197	15,000	15,000	4,500	
TOTAL REVENUES	45,137	51,409	43,150	45,843	47,646	45,000	1,850	
<u>EXPENDITURES</u>								
<u>Personnel Services</u>								
53635-01-21000 Wages - Perm - Regular	96,128	92,202	105,641	72,145	97,000	96,596	(9,045)	
53635-01-22000 Overtime	708	1,380	1,500	2,101	2,500	1,500	0	
53635-01-23000 Longevity	765	614	0	0	0	0	0	
53635-01-25000 Wages - Temp - Regular	2,200	0	2,000	1,047	1,047	2,000	0	
53635-01-51000 Social Security	6,840	8,906	8,349	5,775	8,250	7,772	(577)	
53635-01-52000 Retirement (WRS)	6,148	6,498	7,286	5,277	7,000	6,573	(713)	
53635-01-54000 Health Insurance	40,518	21,503	26,949	15,719	25,225	26,952	3	
53635-01-55000 Life Insurance	310	202	191	208	200	217	26	
TOTAL Personnel Services	153,616	131,305	151,916	102,271	141,222	141,610	(10,306)	
<u>Supplies & Expenses</u>								
53635-03-20000 Publish Legal Notices	1,853	3,630	2,250	1,389	2,500	2,250	0	
53635-03-32000 Safety Educ/Materials	442	431	425	507	507	500	75	
53635-03-40000 Operating Supplies	447	1,867	1,000	176	1,000	1,000	0	
53635-03-46000 Uniform Services	814	474	800	335	800	800	0	
53635-03-46500 Safety Toe Boots	272	130	300	150	300	300	0	
53635-03-91000 Equip Rental-Fuel/Repairs	20,361	41,346	40,000	41,510	51,500	51,500	11,500	
53635-03-93000 Tipping Fees - Recycle	10,433	3,326	0	0	0	0	0	
53635-03-93500 Clean Sweep - Oneida	0	0	0	0	0	0	0	
TOTAL Supplies & Expenses	34,620	51,204	44,775	44,067	56,607	56,350	11,575	
TOTAL EXPENDITURES	188,236	182,509	196,691	146,338	197,829	197,960	1,269	
REVENUE OVER/(UNDER) EXPENDITURES	(143,099)	(131,099)	(153,541)	(100,495)	(150,183)	(152,960)	581	

Attachment: Budget 2016 - General Fund (1390 : 2016 Budget Ordinance)

CITY OF MERRILL
 PROPOSED BUDGET WORKSHEET
 AS OF: OCTOBER 31ST, 2015

10 -General Fund
 Weed & Nuisance Control

	2013 ACTUAL	2014 ACTUAL	(----- 2015 -----)			(----- 2016 -----)		
			CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDEGT	BUDGET CHANGE	PROPOSED BUDGET
REVENUES								
<u>Public Charges-Services</u>								
43640-46440 Weed Revenue	9,690	8,413	2,500	260	5,000	5,000	2,500	
TOTAL Public Charges-Services	9,690	8,413	2,500	260	5,000	5,000	2,500	
TOTAL REVENUES	9,690	8,413	2,500	260	5,000	5,000	2,500	
EXPENDITURES								
<u>Personnel Services</u>								
53640-01-21000 Wages - Perm - Regular	792	3,153	1,877	5,447	8,250	4,375	2,498	
53640-01-22000 Overtime	0	0	285	66	100	1,500	1,215	
53640-01-25000 Wages - Temp - Regular	742	0	2,600	3,957	3,957	3,600	1,000	
53640-01-51000 Social Security	113	235	364	707	650	725	361	
53640-01-52000 Retirement (WRS)	53	79	324	370	350	625	301	
53640-01-54000 Health Insurance	423	233	410	1,337	1,000	923	513	
53640-01-55000 Life Insurance	1	3	7	37	40	18	11	
TOTAL Personnel Services	2,124	3,703	5,867	11,921	14,347	11,766	5,899	
<u>Supplies & Expenses</u>								
53640-03-40000 Operating Supplies	121	133	250	140	250	250	0	
53640-03-91000 Equipment Rental	0	0	0	0	0	0	0	
TOTAL Supplies & Expenses	121	133	250	140	250	250	0	
TOTAL EXPENDITURES	2,245	3,835	6,117	12,061	14,597	12,016	5,899	
REVENUE OVER/(UNDER) EXPENDITURES	7,445	4,577	(3,617)	(11,801)	(9,597)	(7,016)	(3,399)	

Attachment: Budget 2016 - General Fund (1390 : 2016 Budget Ordinance)

CITY OF MERRILL
 PROPOSED BUDGET WORKSHEET
 AS OF: OCTOBER 31ST, 2015

10 -General Fund
 Christmas Decorations

	2013 ACTUAL	2014 ACTUAL	(----- 2015 -----) CURRENT BUDGET	(----- 2015 -----) Y-T-D ACTUAL	PROJECTED YEAR END	(----- 2016 -----) REQUESTED BUDEGT	BUDGET CHANGE	PROPOSED BUDGET
EXPENDITURES								
<u>Personnel Services</u>								
55302-01-21000 Wages - Perm - Regular	1,526	1,893	2,065	619	2,065	2,406	341	
55302-01-22000 Overtime	32	0	0	0	0	0	0	
55302-01-51000 Social Security	116	136	158	47	158	184	26	
55302-01-52000 Retirement (WRS)	104	132	140	42	140	159	19	
55302-01-54000 Health Insurance	336	459	478	0	478	508	30	
55302-01-55000 Life Insurance	10	4	7	0	7	10	3	
TOTAL Personnel Services	2,123	2,624	2,848	708	2,848	3,267	419	
<u>Contractual Services</u>								
55302-02-22000 Electric Charges	64	0	300	0	300	300	0	
TOTAL Contractual Services	64	0	300	0	300	300	0	
<u>Supplies & Expenses</u>								
55302-03-40000 Operating Supplies	644	1,374	1,000	0	1,000	1,000	0	
TOTAL Supplies & Expenses	644	1,374	1,000	0	1,000	1,000	0	
<u>Capital Outlay</u>								
55302-08-91000 Decorations-Holiday	9,000	7,634	3,000	0	3,000	3,000	0	
TOTAL Capital Outlay	9,000	7,634	3,000	0	3,000	3,000	0	
55302-08-9100Decorations-Holiday								
PERMANENT NOTES: Beginning in 2015, tax levy allocation transferred to Non-Lapsing account for future holiday light replacements.								
TOTAL EXPENDITURES	11,831	11,632	7,148	708	7,148	7,567	419	

Attachment: Budget 2016 - General Fund (1390 : 2016 Budget Ordinance)

City of Merrill, Wisconsin
 Capital Plan
 2016 thru 2025

PROJECTS BY FUNDING SOURCE

Source	#	Priority	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	Total
Borrowing 5-Years City Tax Levy													
Replace Street Sweeper	STR-12-001	2			170,000						170,000		340,000
Garbage Truck Replacement	STR-16-005	1	160,000						160,000				320,000
Borrowing 5-Years City Tax Levy) Total			160,000		170,000				160,000		170,000		660,000
Borrowing-10-Years (City Tax Levy)													
Sno-Go WK800 Snowblower	STR-16-003	2	130,000										130,000
Tracked Skid Steer Loader	STR-16-007	2	110,000										110,000
Loader Replacements	STR-17-001	2		180,000	180,000								360,000
Streets Plow Trucks	STR-17-009	2		320,000									320,000
Street Grader Replacement	STR-19-005	5				225,000							225,000
Streets Plow Truck	STR-20-004	5					180,000						180,000
Replace Dump Truck	STR-21-002	5						150,000					150,000
Borrowing-10-Years (City Tax Levy) Total			240,000	500,000	180,000	225,000	180,000	150,000					1,475,000
Borrowing-20-Years (City Tax Levy)													
Replace Blacktop - St. Dept. Lot	STR-16-002	2	50,000										50,000
Borrowing-20-Years (City Tax Levy) Total			50,000										50,000
Tax Levy													
Water Blast/Paint City Garage	STR-12-002	2								13,000			13,000
Streets - Pickup Truck	STR-18-007	2			20,000					20,500			40,500
Tax Levy Total					20,000					33,500			53,500
GRAND TOTAL			450,000	500,000	370,000	225,000	180,000	150,000	160,000	33,500	170,000		2,238,500

Attachment: Budget 2016 - General Fund (1390 : 2016 Budget Ordinance)

Project # STR-16-003
Project Name Sno-Go WK800 Snowblower

Type Equipment **Department** Streets
Useful Life 10+ years **Contact** Street Commissioner
Category Equipment: PW Equip **Priority** 2 Important

Description **Total Project Cost:** \$130,000
 Replace 2004 Sno-Go WK800 Snowblower.

Justification
 Equipment is reaching end of lifecycle.

Expenditures	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	Total
Equipment/Vehicles	130,000										130,000
Total	130,000										130,000

Funding Sources	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	Total
Borrowing-10-Years (City Tax Levy)	130,000										130,000
Total	130,000										130,000

Budget Impact/Other

Project # STR-16-002
Project Name Replace Blacktop - St. Dept. Lot

Type Improvement **Department** Streets
Useful Life 20 years **Contact** Street Commissioner
Category Street Department **Priority** 2 Important

Description **Total Project Cost:** \$50,000
 Replace blacktop at west 1/2 of the parking lot at the Street Department and by Transit Garage.
 Rest of parking lot was replaced in 2008.

Justification
 Blacktop already broke up and needs replacing.

Expenditures	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	Total
Construction/Maintenance	50,000										50,000
Total	50,000										50,000

Funding Sources	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	Total
Borrowing-20-Years (City Tax Levy)	50,000										50,000
Total	50,000										50,000

Budget Impact/Other

CITY OF MERRILL
 PROPOSED BUDGET WORKSHEET
 AS OF: OCTOBER 31ST, 2015

10 -General Fund
 Street Lighting

	2013 ACTUAL	2014 ACTUAL	(-----2015-----) CURRENT BUDGET	(-----2015-----) Y-T-D ACTUAL	(-----2015-----) PROJECTED YEAR END	(-----2016-----) REQUESTED BUDEGT	(-----2016-----) BUDGET CHANGE	PROPOSED BUDGET
REVENUES								
<u>Miscellaneous Revenues</u>								
43420-48435 Ins/Other-St Lights	0	10,879	0	(2,756)	(2,756)	0	0	
TOTAL Miscellaneous Revenues	0	10,879	0	(2,756)	(2,756)	0	0	
43420-48435 Ins/Other-St Lights				PERMANENT NOTES: In 2015, voided prior-year uncollectible.				
TOTAL REVENUES	0	10,879	0	(2,756)	(2,756)	0	0	
<u>EXPENDITURES</u>								
<u>Contractual Services</u>								
53420-02-22000 Electric - St. Lights	193,004	173,622	180,000	132,196	178,750	175,000	(5,000)	
53420-02-22500 Streetlight Repairs/Maint	1,790	4,672	2,000	827	2,000	2,000	0	
53420-02-23000 Sirens - Electric Service	289	412	500	527	500	500	0	
TOTAL Contractual Services	195,084	178,706	182,500	133,550	181,250	177,500	(5,000)	
53420-02-2200Electric - St. Lights				PERMANENT NOTES: Various projects reduced costs by installation of time-of-use/metered service and LEDs.				
<u>Capital Outlay</u>								
53420-08-75500 Poles/Lights/LED Labor	0	4,139	8,000	15,020	16,750	2,500	(5,500)	
TOTAL Capital Outlay	0	4,139	8,000	15,020	16,750	2,500	(5,500)	
TOTAL EXPENDITURES	195,084	182,845	190,500	148,570	198,000	180,000	(10,500)	
REVENUE OVER/(UNDER) EXPENDITURES	(195,084)	(171,967)	(190,500)	(151,325)	(200,756)	(180,000)	10,500	

Attachment: Budget 2016 - General Fund (1390 : 2016 Budget Ordinance)

CITY OF MERRILL
 PROPOSED BUDGET WORKSHEET
 AS OF: OCTOBER 31ST, 2015

10 -General Fund
 Airport

	2015			2016				
	2013 ACTUAL	2014 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDEGT	BUDGET CHANGE	PROPOSED BUDGET
REVENUES								
<u>Public Charges-Services</u>								
43510-46340 Airport Revenue	22,539	24,782	26,500	18,487	25,000	25,000	(1,500)	
43510-46400 Aviation Fuel-Net Profit	5,152	4,439	6,250	0	12,500	15,000	8,750	
TOTAL Public Charges-Services	27,691	29,221	32,750	18,487	37,500	40,000	7,250	
43510-46400 Aviation Fuel-Net Profit	PERMANENT NOTES: Fuel flow fee prior to 2015. Estimated fuel profit.							
<u>Miscellaneous Revenues</u>								
43510-48445 Ins Recovery-Damages	8,697	0	0	750	2,000	0	0	
TOTAL Miscellaneous Revenues	8,697	0	0	750	2,000	0	0	
TOTAL REVENUES	36,388	29,221	32,750	19,237	39,500	40,000	7,250	
EXPENDITURES								
<u>Personnel Services</u>								
53510-01-51000 Social Security	0	0	0	424	575	625	625	
TOTAL Personnel Services	0	0	0	424	575	625	625	
53510-01-51000 Social Security	PERMANENT NOTES: For part-time employees hired for snow removal and mowing.							
<u>Contractual Services</u>								
53510-02-13400 FBO/Airport Man. Contract	55,375	56,690	60,525	30,960	42,500	60,500	(25)	
53510-02-15500 Snow Removal Services	6,100	8,887	6,000	1,877	6,000	6,000	0	
53510-02-15550 Mowing Services	5,847	6,618	6,000	5,737	6,000	6,000	0	
53510-02-15600 Brush Cutting/Tree Grub	4,031	270	5,000	4,950	5,000	5,000	0	
53510-02-21000 Water and Sewer	2,310	1,030	3,500	1,282	1,355	1,750	(1,750)	
53510-02-21017 Water-Sewer-FBO House	0	0	0	184	184	0	0	
53510-02-22000 Electric and Natural Gas	10,749	13,142	13,125	11,946	16,750	15,750	2,625	
53510-02-22016 Electric/Gas-FBO Hangar	0	0	0	4,156	4,750	4,750	4,750	
53510-02-24000 Crack Filling	4,950	0	8,500	8,853	8,840	8,500	0	
53510-02-24250 Electrical Maint/Repair	11,510	3,581	3,000	7,120	5,750	4,000	1,000	
53510-02-24500 Fuel System Maintenance	3,920	3,724	2,000	1,642	3,500	3,500	1,500	
53510-02-24600 T-Hangar Repair/Maint.	339	324	750	534	750	750	0	
53510-02-24700 Terminal Maint/Repair	3,195	1,996	1,250	1,009	1,250	1,250	0	
53510-02-24733 New Terminal - Maint	0	0	0	12,172	12,500	2,500	2,500	
53510-02-24750 House Maintenance/Repair	440	253	750	735	750	750	0	
53510-02-25000 Telephone	2,516	2,500	2,006	2,244	2,500	2,500	494	
53510-02-25028 Telephone-Former FBO	0	0	0	1,194	887	0	0	

Attachment: Budget 2016 - General Fund (1390 : 2016 Budget Ordinance)

CITY OF MERRILL
 PROPOSED BUDGET WORKSHEET
 AS OF: OCTOBER 31ST, 2015

10 -General Fund
 Airport

	2015			2016				
	2013 ACTUAL	2014 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDEGT	BUDGET CHANGE	PROPOSED BUDGET
53510-02-30000 Regulatory Fees/Permits	130	165	165	130	130	165	0	
53510-02-90000 Weather Computer	0	0	0	0	0	0	0	
53510-02-91100 NDB Inspection	0	0	0	0	0	0	0	
TOTAL Contractual Services	111,412	99,179	112,571	96,726	119,396	123,665	11,094	
53510-02-1340FBO/Airport Man. ContractoPERMANENT NOTES: Pending determination of operational model.								
53510-02-2475House Maintenance/Repair PERMANENT NOTES: For 2015, Capital of \$30,000 for interior/exterior improvements.								
Supplies & Expenses								
53510-03-10000 Office Supplies	0	0	0	997	1,750	1,000	1,000	
53510-03-32000 Education & Conference	357	225	350	0	350	350	0	
53510-03-40000 Operating Supplies	241	655	150	1,325	2,000	1,000	850	
53510-03-41000 Promotion - Airport Day	3,647	3,752	2,500	1,995	3,000	3,000	500	
53510-03-41500 Airport Promotion	0	860	0	0	0	0	0	
53510-03-42500 Support - Gates/Cameras	1,223	1,522	1,554	2,267	2,267	1,500	(54)	
53510-03-42575 Fiber - Charter	5,730	5,225	11,275	9,245	11,275	11,500	225	
53510-03-50000 Repair/Maint Supplies	22	169	100	1,101	1,750	610	510	
53510-03-50750 Equipment Maint/Repair	3,542	7,283	3,500	1,662	2,500	3,500	0	
53510-03-51000 Vehicle Repair/Maint	588	4,132	2,000	1,473	2,500	3,000	1,000	
53510-03-53000 Fuel & Oil-For Equipment	5,564	8,056	4,500	4,647	5,500	5,500	1,000	
53510-03-54000 Land Purchases	0	0	0	0	0	0	0	
TOTAL Supplies & Expenses	20,915	31,879	25,929	24,711	32,892	30,960	5,031	
53510-03-4257Fiber - Charter PERMANENT NOTES: Effective 2015, two fiber connections - Airport Road and Champagne Street.								
Special Services								
53510-04-51000 Jet-A-Truck Repair/Maint	1,111	0	1,000	0	1,000	1,000	0	
53510-04-52666 Fuel Credit Card Fees	0	0	0	1,877	3,000	3,500	3,500	
53510-04-53477 Oil - For Aircraft Sales	0	0	0	370	0	0	0	
53510-04-53500 Fuel - Unsellable-Bottom	0	5,597	0	0	0	0	0	
53510-04-53550 Fuel - MASC Default	0	893	0	0	0	0	0	
TOTAL Special Services	1,111	6,490	1,000	2,247	4,000	4,500	3,500	
TOTAL EXPENDITURES	133,437	137,549	139,500	124,109	156,863	159,750	20,250	
REVENUE OVER/(UNDER) EXPENDITURES	(97,049)	(108,328)	(106,750)	(104,872)	(117,363)	(119,750)	(13,000)	

Attachment: Budget 2016 - General Fund (1390 : 2016 Budget Ordinance)

City of Merrill, Wisconsin
Capital Plan
 2016 thru 2025

PROJECTS BY FUNDING SOURCE

Source	#	Priority	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	Total
Borrowing-10-Years (City Tax Levy)													
Airport One-Ton Plow Truck	MAR-21-001	2						32,000					32,000
Airport Tractor/Mower Deck	MAR-22-001	2							15,000				15,000
Airport Large Mower	MAR-23-001	2								15,000			15,000
Runway 7/25 Resurfacing	MAR-24-001	2									25,000		25,000
Borrowing-10-Years (City Tax Levy) Total								32,000	15,000	15,000	25,000		87,000
Borrowing-20-Years (City Tax Levy)													
Airport Runway 16/34	MAR-16-003	2	75,000										75,000
Airport Snow Plow Truck	MAR-17-001	5		60,000									60,000
Airport T-Hangar - Champagne	MAR-19-001	5				300,000							300,000
Champagne - FBO Hangar	MAR-20-003	5					750,000						750,000
Champagne Terminal Taxiways	MAR-25-001	n/a										12,500	12,500
Borrowing-20-Years (City Tax Levy) Total			75,000	60,000		300,000	750,000					12,500	1,197,500
Federal Grant													
Runway 7/25 Resurfacing	MAR-24-001	2									975,000		975,000
Champagne Terminal Taxiways	MAR-25-001	n/a										487,500	487,500
Federal Grant Total											975,000	487,500	1,462,500
Tax Levy													
Airport Rd Terminal Furnace	MAR-16-002	2	5,000										5,000
Airport T-Hangar Metal	MAR-17-004	2		17,000									17,000
Tax Levy Total			5,000	17,000									22,000
GRAND TOTAL			80,000	77,000		300,000	750,000	32,000	15,000	15,000	1,000,000	500,000	2,769,000

Attachment: Budget 2016 - General Fund (1390 : 2016 Budget Ordinance)

Project # MAR-16-003
Project Name Airport Runway 16/34

Type Improvement **Department** Merrill Municipal Airport
Useful Life 20 years **Contact** Airport Manager
Category Infrastructure Improvements **Priority** 2 Important

Description **Total Project Cost:** \$75,000
 Re-building, lengthening and re-lighting of runway 16/34. We would also be re-building the old ramp in front of the present FBO (Fixed Base Operator) building, adding a parallel taxiway and provide a proper safety over run area at the end of Runway 34.

Justification
 On-going improvements of airport runway and ramp infrastructure.

Expenditures	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	Total
Construction/Maintenance	75,000										75,000
Total	75,000										75,000

Funding Sources	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	Total
Borrowing-20-Years (City Tax Levy)	75,000										75,000
Total	75,000										75,000

Budget Impact/Other
 City cost share of 2.5%.

CITY OF MERRILL
 PROPOSED BUDGET WORKSHEET
 AS OF: OCTOBER 31ST, 2015

10 -General Fund
 Transit

	2013 ACTUAL	2014 ACTUAL	(----- 2015 -----)			(----- 2016 -----)		PROPOSED BUDGET
			CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDEGT	BUDGET CHANGE	
REVENUES								
Specials (Utility Rev.)								
43520-42227 Federal Transit Sect. 5311	239,295	223,636	238,250	53,042	229,500	242,500	4,250	
TOTAL Specials (Utility Rev.)	239,295	223,636	238,250	53,042	229,500	242,500	4,250	
Intergovernmental								
43520-43537 State Urban Mass Transit Aid	97,740	86,272	97,500	70,122	93,000	100,000	2,500	
TOTAL Intergovernmental	97,740	86,272	97,500	70,122	93,000	100,000	2,500	
Public Charges-Services								
43520-46350 Mass Transit Fares	95,299	88,007	95,000	65,064	92,500	95,500	500	
43520-46500 Lincoln Ind. - Cleaner Reimb	1,108	2,282	3,500	0	3,500	3,500	0	
43520-46525 Lincoln Ind. - Adm. Fees	123	254	500	0	500	500	0	
43520-46550 CCCW - Local Share	42,097	42,097	46,000	34,443	43,000	42,500	(3,500)	
43520-46575 IRIS - Local Share	7,247	5,792	9,000	6,308	5,758	6,000	(3,000)	
TOTAL Public Charges-Services	145,874	138,432	154,000	105,815	145,258	148,000	(6,000)	
Miscellaneous Revenues								
43520-48440 Ins.-Damages Reimbursement	0	0	0	1,790	1,790	0	0	
43520-48500 Non-Lapsing - Major Repairs	0	0	20,000	0	20,000	20,000	0	
TOTAL Miscellaneous Revenues	0	0	20,000	1,790	21,790	20,000	0	
TOTAL REVENUES	482,909	448,340	509,750	230,769	489,548	510,500	750	
EXPENDITURES								
Personnel Services								
53520-01-11000 Salaries - Regular	58,314	59,691	60,877	49,111	60,877	64,907	4,030	
53520-01-21000 Wages - Perm - Regular	41,066	41,901	42,723	35,673	42,723	41,741	(982)	
53520-01-21500 Wages - Perm - Drivers	117,795	119,193	122,169	102,668	137,000	142,043	19,874	
53520-01-22000 Overtime	848	1,504	1,500	446	2,000	2,500	1,000	
53520-01-23000 Longevity	1,989	1,989	1,989	276	1,900	1,575	(414)	
53520-01-25000 Wages - Temp - Regular	3,699	4,412	4,350	3,331	4,350	4,350	0	
53520-01-25250 Wages - Temp - Cleaner	1,102	2,006	3,263	843	3,263	3,263	0	
53520-01-25500 Wages - Temp - Drivers	48,849	40,362	56,617	42,098	48,500	56,048	(569)	
53520-01-51000 Social Security	18,957	19,557	22,593	19,551	23,115	24,207	1,614	
53520-01-52000 Retirement (WRS)	14,133	15,764	15,681	13,252	16,700	16,683	1,002	
53520-01-52500 Prior Service-Debt Serv	1,547	1,574	1,607	1,607	1,607	1,752	145	
53520-01-54000 Health Insurance	74,778	70,920	66,290	41,213	50,000	55,200	(11,090)	
53520-01-55000 Life Insurance	1,479	1,481	1,503	1,204	1,425	1,403	(200)	
TOTAL Personnel Services	384,556	380,355	401,162	311,271	393,460	415,672	14,510	

CITY OF MERRILL
 PROPOSED BUDGET WORKSHEET
 AS OF: OCTOBER 31ST, 2015

10 -General Fund
 Transit

	2013 ACTUAL	2014 ACTUAL	(-----) 2015 CURRENT BUDGET	(-----) 2015 Y-T-D ACTUAL	(-----) 2015 PROJECTED YEAR END	(-----) 2016 REQUESTED BUDEGT	(-----) 2016 BUDGET CHANGE	PROPOSED BUDGET
53520-01-2150Wages - Perm - Drivers								
PERMANENT NOTES: Effective June 2015 - includes 50% of Transit/Park shared position.								
Contractual Services								
53520-02-20000 Utility Charges	3,543	4,514	5,500	2,902	4,500	4,500	(1,000)	
TOTAL Contractual Services	3,543	4,514	5,500	2,902	4,500	4,500	(1,000)	
Supplies & Expenses								
53520-03-10000 Office Supplies	1,023	369	1,000	699	987	1,000	0	
53520-03-11000 Postage	123	87	150	80	150	150	0	
53520-03-13000 Copier	319	288	400	237	350	350	(50)	
53520-03-20000 Publish Legal Notices	746	975	900	1,256	1,350	1,000	100	
53520-03-21000 Membership Dues	900	950	900	1,075	1,075	1,075	175	
53520-03-32000 Education & Conference	1,701	1,531	1,500	511	1,500	2,000	500	
53520-03-40000 Operating Supplies	988	1,535	1,000	256	1,000	1,000	0	
53520-03-41000 Public Relations/Publicit	1,460	1,868	1,500	956	1,500	1,500	0	
53520-03-53000 Fuel and Lube	57,936	45,493	52,500	25,705	33,600	43,000	(9,500)	
53520-03-64000 Street Dept. Charges	34,964	18,383	45,000	18,723	43,000	42,500	(2,500)	
53520-03-64010 Fuel Station Charges	847	714	850	616	775	850	0	
53520-03-66000 Other Services	18,774	4,348	30,000	15,035	30,000	30,000	0	
53520-03-67000 Bus Supplies and Parts	19,167	15,918	25,000	27,824	27,500	27,500	2,500	
53520-03-67750 Tires and Tubes	3,533	3,179	3,500	1,782	3,500	3,500	0	
53520-03-67900 Air Conditioner Reclaimer	4,212	0	0	0	0	0	0	
TOTAL Supplies & Expenses	146,693	95,640	164,200	94,757	146,287	155,425	(8,775)	
53520-03-5300Fuel and Lube								
PERMANENT NOTES: One-hour headway instead of half-hour headway effective January 2014. Increase of 500 gallons of fuel for 2016.								
53520-03-5300Fuel and Lube								
CURRENT YEAR NOTES: Fuel 2013 - Averaged \$3.17/Gallon Fuel 2014 - Averaged \$3.04/Gallon Fuel 2015 - Budgeted at \$3.55/Gallon - likely under \$2.40 Fuel 2016 - Estimated at \$2.85 x 15,000 gallons								
53520-03-66000Other Services								
PERMANENT NOTES: Includes \$20,000 - potential engine replacement. City funding will be through Non-Lapsing account.								
Fixed Charges								
53520-05-10000 Property & Liability Ins	8,637	11,598	11,750	8,608	11,750	12,250	500	
53520-05-10500 Workers Comp. Insurance	10,516	8,150	9,500	8,913	8,913	9,000	(500)	
53520-05-53000 Office Lease	5,740	5,912	6,090	6,090	6,090	6,250	160	
TOTAL Fixed Charges	24,893	25,660	27,340	23,611	26,753	27,500	160	

Attachment: Budget 2016 - General Fund (1390 : 2016 Budget Ordinance)

CITY OF MERRILL
 PROPOSED BUDGET WORKSHEET
 AS OF: OCTOBER 31ST, 2015

10 -General Fund
 Transit

	2013 ACTUAL	2014 ACTUAL	(----- 2015 -----) CURRENT BUDGET	(----- 2015 -----) Y-T-D ACTUAL	(----- 2015 -----) PROJECTED YEAR END	(----- 2016 -----) REQUESTED BUDEGT	(----- 2016 -----) BUDGET CHANGE	(----- 2016 -----) PROPOSED BUDGET
Technology								
53520-15-42500 Computer Hardware/Upgrade	895	0	1,000	211	1,000	1,000	0	
53520-15-42575 Software & Maintenance	0	0	500	0	500	500	0	
TOTAL Technology	895	0	1,500	211	1,500	1,500	0	
TOTAL EXPENDITURES	560,580	506,169	599,702	432,753	572,500	604,597	4,895	
REVENUE OVER/ (UNDER) EXPENDITURES	(77,670)	(57,829)	(89,952)	(201,984)	(82,952)	(94,097)	(4,145)	

Attachment: Budget 2016 - General Fund (1390 : 2016 Budget Ordinance)

City of Merrill, Wisconsin
Capital Plan
 2016 thru 2025

PROJECTS BY FUNDING SOURCE

Source	#	Priority	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	Total
Borrowing-10-Years (City Tax Levy)													
Transit Communication/Software	BUS-16-010	2	24,000										24,000
Borrowing-10-Years (City Tax Levy) Total			24,000										24,000
Borrowing-20-Years (City Tax Levy)													
Transit - Garage Rehab	BUS-16-001	2	40,000										40,000
Transit Bus Replacement	BUS-18-001	5				430,000							430,000
Borrowing-20-Years (City Tax Levy) Total			40,000			430,000							470,000
Federal Grant													
Transit - Garage Rehab	BUS-16-001	2	160,000										160,000
Transit Communication/Software	BUS-16-010	2	96,000										96,000
Transit Bus Replacement	BUS-18-001	5				1,720,000							1,720,000
Federal Grant Total			256,000			1,720,000							1,976,000
GRAND TOTAL			320,000			2,150,000							2,470,000

Attachment: Budget 2016 - General Fund (1390 : 2016 Budget Ordinance)

Project # BUS-16-001
Project Name Transit - Garage Rehab

Type Improvement **Department** Transit
Useful Life 20 years **Contact** Transit Administrator
Category Transit **Priority** 2 Important

Description **Total Project Cost:** \$200,000
 Improvements to the existing Transit garage west of the Street Garage. Replacement of bottom-4 feet with block, replacement of deteriorating metal siding, new roof, re-insulation, and installation of automatic garage openers. Also, new concrete approaches.
 City is committed to use the facility for Transit purposes for next twenty-years.

Justification
 Existing Transit garage needs rehab and energy efficiency improvements.
 Eligible for Federal grant of 80% and City local match of 20%.

Expenditures	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	Total
Construction/Maintenance	200,000										200,000
Total	200,000										200,000

Funding Sources	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	Total
Borrowing-20-Years (City Tax Levy)	40,000										40,000
Federal Grant	160,000										160,000
Total	200,000										200,000

Budget Impact/Other
 Expansion of existing Transit Garage rejected as 2010 Federal Stimulus project due to environmental issues (former landfill).

CITY OF MERRILL
 PROPOSED BUDGET WORKSHEET
 AS OF: OCTOBER 31ST, 2015

10 -General Fund
 Health Officer

	2013 ACTUAL	2014 ACTUAL	(----- 2015 -----) CURRENT BUDGET	(----- 2015 -----) Y-T-D ACTUAL	PROJECTED YEAR END	(----- 2016 -----) REQUESTED BUDEGT	BUDGET CHANGE	PROPOSED BUDGET
EXPENDITURES								
Personnel Services								
54100-01-11000 Salaries - Regular	3,400	3,400	3,400	3,400	3,400	3,400	0	
54100-01-51000 Social Security	260	260	260	260	260	260	0	
TOTAL Personnel Services	3,660	3,660	3,660	3,660	3,660	3,660	0	
Supplies & Expenses								
54100-03-30000 Mileage	110	97	100	0	100	100	0	
TOTAL Supplies & Expenses	110	97	100	0	100	100	0	
TOTAL EXPENDITURES	3,770	3,757	3,760	3,660	3,760	3,760	0	

Attachment: Budget 2016 - General Fund (1390 : 2016 Budget Ordinance)

CITY OF MERRILL
 PROPOSED BUDGET WORKSHEET
 AS OF: OCTOBER 31ST, 2015

10 -General Fund
 MACEC - Enrichment

	2015			2016				
	2013 ACTUAL	2014 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDEGT	BUDGET CHANGE	PROPOSED BUDGET
REVENUES								
<u>Public Charges-Services</u>								
44600-46574 Senior Activities-Fees	4,629	0	0	0	0	2,459	2,459	
44600-46600 Senior Center Revenue	0	0	0	0	0	0	0	
TOTAL Public Charges-Services	4,629	0	0	0	0	2,459	2,459	
44600-46574 Senior Activities-Fees								
PERMANENT NOTES: From Non-Lapsing Fund - revenues from Center activities.								
TOTAL REVENUES	4,629	0	0	0	0	2,459	2,459	
EXPENDITURES								
<u>Personnel Services</u>								
54600-01-11000 Salaries - Regular	50,021	52,509	39,966	32,823	40,104	42,528	2,562	
54600-01-21000 Wages - Perm - Regular	28,482	28,670	28,790	23,162	28,790	29,546	756	
54600-01-23000 Longevity	673	449	0	0	0	0	0	
54600-01-51000 Social Security	5,444	5,938	5,260	4,100	5,270	5,514	254	
54600-01-52000 Retirement (WRS)	5,078	5,387	4,675	3,982	4,685	4,757	82	
54600-01-54000 Health Insurance	9,329	6,674	13,250	12,734	15,000	15,339	2,089	
54600-01-55000 Life Insurance	822	781	632	354	430	438	(194)	
TOTAL Personnel Services	99,849	100,407	92,573	77,155	94,279	98,122	5,549	
54600-01-1100Salaries - Regular								
PERMANENT NOTES: Mid-August 2014 - Director at 80% position (32 hours/week.								
<u>Contractual Services</u>								
54600-02-25000 Telephone	582	381	500	0	100	100	(400)	
TOTAL Contractual Services	582	381	500	0	100	100	(400)	
<u>Supplies & Expenses</u>								
54600-03-10000 Office Supplies	892	609	1,000	182	901	750	(250)	
54600-03-11000 Postage	228	122	250	124	250	250	0	
54600-03-13000 Copier	207	221	300	127	175	300	0	
54600-03-30000 Mileage	829	738	750	191	300	325	(425)	
54600-03-32000 Education & Conference	1,046	439	1,000	203	1,000	750	(250)	
54600-03-40000 Operating Supplies	2,500	2,871	3,132	531	2,500	2,250	(882)	
TOTAL Supplies & Expenses	5,703	5,001	6,432	1,359	5,126	4,625	(1,807)	
TOTAL EXPENDITURES	106,134	105,789	99,505	78,514	99,505	102,847	3,342	
REVENUE OVER/(UNDER) EXPENDITURES	(101,505)	(105,789)	(99,505)	(78,514)	(99,505)	(100,388)	(883)	

Attachment: Budget 2016 - General Fund (1390 : 2016 Budget Ordinance)

CITY OF MERRILL
 PROPOSED BUDGET WORKSHEET
 AS OF: OCTOBER 31ST, 2015

10 -General Fund
 Library

	2013 ACTUAL	2014 ACTUAL	(----- 2015 -----)			(----- 2016 -----)		PROPOSED BUDGET
			CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDEGT	BUDGET CHANGE	
REVENUES								

Intergovernmental								
45110-43790 County Library Aid	424,775	424,775	424,775	424,775	424,775	437,720	12,945	
TOTAL Intergovernmental	424,775	424,775	424,775	424,775	424,775	437,720	12,945	
Public Charges-Services								
45110-46710 Library Revenue	19,400	18,116	20,500	13,780	18,500	18,500	(2,000)	
TOTAL Public Charges-Services	19,400	18,116	20,500	13,780	18,500	18,500	(2,000)	
Miscellaneous Revenues								
45110-48400 Library Endowment Reimb.	3,086	718	0	2,435	0	0	0	
45110-48450 Ins. - Sprinkler Damage	0	0	0	0	0	0	0	
45110-48455 Friends of Lib. Reimb.	2,643	3,184	0	1,500	0	0	0	
45110-48475 Library Programs Revenue	2,130	2,530	0	2,203	0	0	0	
45110-48500 Grant - Mead Witter	0	0	0	0	0	0	0	
45110-48555 Grant - WVLS System Aid	0	0	0	0	0	0	0	
45110-48750 Grant - Walmart	0	1,000	0	0	0	0	0	
TOTAL Miscellaneous Revenues	7,859	7,432	0	6,138	0	0	0	
TOTAL REVENUES	452,034	450,323	445,275	444,693	443,275	456,220	10,945	

EXPENDITURES

Personnel Services

55110-01-11000 Salaries - Regular	163,393	165,899	170,664	137,665	170,664	174,094	3,430	
55110-01-21000 Wages - Perm - Regular	347,022	355,060	368,031	286,415	360,000	359,274	(8,757)	
55110-01-22000 Overtime	1,002	692	0	92	500	0	0	
55110-01-23000 Longevity	1,845	1,656	1,656	432	1,646	1,008	(648)	
55110-01-51000 Social Security	38,585	37,318	41,337	33,320	35,000	40,880	(457)	
55110-01-52000 Retirement (WRS)	31,302	34,768	33,817	28,478	33,000	32,896	(921)	
55110-01-52500 Prior Service-Debt Serv.	3,467	3,378	3,481	3,481	3,481	3,489	8	
55110-01-54000 Health Insurance	144,363	146,112	136,565	99,490	120,000	132,302	(4,263)	
55110-01-55000 Life Insurance	3,608	4,009	3,869	3,680	3,775	4,162	293	
TOTAL Personnel Services	734,587	748,893	759,420	593,052	728,066	748,105	(11,315)	

55110-01-1100Salaries - Regular

PERMANENT NOTES:

Salaried include Library Director, Assistant Library Director, and a Department Head.

55110-01-5400Health Insurance

PERMANENT NOTES:

Finance Director preliminary projection of \$26,400 for Library Director and Library Board to reallocate in 2016.

CITY OF MERRILL
 PROPOSED BUDGET WORKSHEET
 AS OF: OCTOBER 31ST, 2015

10 -General Fund
 Library

	2013 ACTUAL	2014 ACTUAL	(-----) 2015 CURRENT BUDGET	(-----) 2015 Y-T-D ACTUAL	(-----) 2015 PROJECTED YEAR END	(-----) 2016 REQUESTED BUDEGT	(-----) 2016 BUDGET CHANGE	PROPOSED BUDGET
Contractual Services								
55110-02-15000 Contract Services	65	0	0	70	0	0	0	
55110-02-15500 Snow Removal Services	583	908	750	674	900	750	0	
55110-02-16000 Elevator Contract/Inspect	2,472	2,557	2,600	2,553	2,600	2,650	50	
55110-02-16250 HVAC Service	0	0	0	0	0	0	0	
55110-02-16500 Fire/Security System Cont	1,659	2,080	1,700	651	1,700	2,000	300	
55110-02-21000 Water and Sewer	1,394	1,596	1,300	1,109	1,300	1,600	300	
55110-02-22000 Electric	27,419	26,004	28,500	22,751	28,000	27,000	(1,500)	
55110-02-22500 Fuel - Natural Gas	10,259	14,021	11,000	6,575	13,000	14,000	3,000	
55110-02-23100 Janitorial Services Contr	0	0	0	0	0	0	0	
55110-02-23250 Facility Cleaning Service	6,117	6,134	6,300	5,449	6,300	7,200	900	
55110-02-23500 Misc Facility/Equip Servi	225	383	0	225	250	0	0	
55110-02-25000 Telephone	2,691	1,660	1,500	729	1,500	1,428	(72)	
55110-02-26000 Office Equipment Service	698	629	1,250	1,242	1,250	1,000	(250)	
TOTAL Contractual Services	53,583	55,973	54,900	42,026	56,800	57,628	2,728	
Supplies & Expenses								
55110-03-10000 Office Supplies	2,061	1,875	1,800	2,087	1,800	1,800	0	
55110-03-10500 Library Supplies	6,924	5,986	7,150	5,825	7,150	7,150	0	
55110-03-11000 Postage	3,823	3,272	4,500	1,604	5,000	3,500	(1,000)	
55110-03-13000 Copier/Printing	644	1,216	1,000	229	1,000	1,000	0	
55110-03-21000 Membership Dues	200	250	250	50	250	250	0	
55110-03-30500 Mileage	1,992	1,325	1,600	634	1,600	1,600	0	
55110-03-31000 Misc. - Petty Cash	21	0	75	(174)	75	0	(75)	
55110-03-31001 Misc Rev-Petty Cash	0	0	0	100	0	0	0	
55110-03-32000 Education & Conference	2,686	1,061	2,000	965	2,000	2,000	0	
55110-03-41000 Public Relations/Publicit	2,167	1,023	2,500	2,035	2,500	2,500	0	
55110-03-41250 Programming - Adult	300	606	250	1,114	250	500	250	
55110-03-41251 Misc Rev-Programming Adul	620	315	0	1,517	0	0	0	
55110-03-41500 Progammng - Youth	2,298	1,000	1,000	820	1,000	1,000	0	
55110-03-41501 Misc Rev-Programming-Yout	3,721	3,875	0	4,366	0	0	0	
55110-03-41750 Hospitality	429	213	300	342	1,000	300	0	
55110-03-41751 Misc Rev-Hospitality	0	0	0	311	0	0	0	
55110-03-44000 Janitor Supplies	3,897	3,757	3,750	3,459	3,750	3,800	50	
55110-03-50000 M/R-General Repair/Maint.	7,878	6,863	5,850	5,131	5,850	5,980	130	
55110-03-50001 Mis Rev-M/R General/Cont	1,477	0	0	0	0	0	0	
55110-03-50275 M/R - Contingency	2,424	2,275	1,400	5,260	3,000	2,200	800	
55110-03-50750 M/R- Equipment Maint.	0	0	0	0	0	0	0	
TOTAL Supplies & Expenses	43,563	34,912	33,425	35,675	36,225	33,580	155	
Fixed Charges								
55110-05-10000 Ins.-Property, Liability,	7,794	8,358	7,400	7,939	8,358	8,400	1,000	
TOTAL Fixed Charges	7,794	8,358	7,400	7,939	8,358	8,400	1,000	

Attachment: Budget 2016 - General Fund (1390 : 2016 Budget Ordinance)

CITY OF MERRILL
 PROPOSED BUDGET WORKSHEET
 AS OF: OCTOBER 31ST, 2015

10 -General Fund
 Library

	2013 ACTUAL	2014 ACTUAL	(-----) 2015 CURRENT BUDGET	(-----) 2015 Y-T-D ACTUAL	(-----) 2015 PROJECTED YEAR END	(-----) 2016 REQUESTED BUDEGT	(-----) 2016 BUDGET CHANGE	PROPOSED BUDGET
Capital Outlay								
55110-08-50000 Special/Major Projects	0	0	0	0	0	0	0	
55110-08-50001 Misc Rev-Special/Major Pr	903	917	0	0	0	0	0	
55110-08-50500 Capital Equipment/Outlay	0	293	0	1,421	0	0	0	
55110-08-50501 Misc Rev-Capital Equip/Ou	676	1,170	0	0	0	0	0	
55110-08-57500 Sprinkler Damages	0	0	0	0	0	0	0	
TOTAL Capital Outlay	1,579	2,380	0	1,421	0	0	0	
Print Media - Library								
55110-13-10000 Adult Dept Fiction	9,818	7,152	9,700	8,580	9,700	9,700	0	
55110-13-10100 Adult Dept Non-Fiction	12,167	8,434	10,150	8,857	10,150	10,150	0	
55110-13-10200 Adult Dept Paperbacks	1,634	1,168	1,800	1,110	1,800	1,800	0	
55110-13-10300 Adult Dept Reference	1,300	1,340	500	1,166	500	500	0	
55110-13-10400 Adult Dept Large Print	4,162	2,417	3,800	3,537	3,800	3,800	0	
55110-13-20000 Youth Children's Books	15,378	9,259	15,700	11,049	15,700	15,700	0	
55110-13-20100 Young Adult Books	2,799	1,139	2,600	1,534	2,600	2,600	0	
55110-13-20200 Youth Services Reference	694	431	500	765	500	500	0	
55110-13-30000 Standing Orders	1,658	308	1,300	1,331	1,300	1,300	0	
55110-13-40000 Professional Books	24	0	0	0	0	0	0	
55110-13-50000 Magazines/Periodicals	9,188	8,046	9,000	1,155	9,000	9,000	0	
55110-13-60000 Pamphlets	0	0	0	0	0	0	0	
55110-13-75000 Misc Rev-Grant Print	0	261	0	0	0	0	0	
TOTAL Print Media - Library	58,820	39,955	55,050	39,085	55,050	55,050	0	
Non-Print Media-Library								
55110-14-10000 Adult Dept Audio Books	0	0	0	0	0	0	0	
55110-14-10100 Adult Dept Books on CD	3,476	3,425	4,865	2,246	4,865	4,865	0	
55110-14-10200 Adult Dept CDs	2,117	1,350	2,150	1,539	2,150	2,150	0	
55110-14-10300 Adult Dept CD-ROMs Circ.	0	149	0	0	0	0	0	
55110-14-10301 Misc Rev-Adult Software	0	0	0	0	0	0	0	
55110-14-10400 Adult Dept DVDs	4,227	2,679	4,250	3,377	4,250	4,250	0	
55110-14-10500 Adult Dept Videos	0	0	0	0	0	0	0	
55110-14-20000 Youth Audiobooks & CDs	2,878	2,750	2,800	2,302	2,800	2,800	0	
55110-14-20100 Youth Videos, DVDs & CD-R	2,954	1,178	2,800	1,516	2,800	2,800	0	
55110-14-30000 Microfilm	435	150	500	0	500	500	0	
55110-14-40000 Learning Games/Story Boxe	260	135	300	26	300	300	0	
55110-14-45000 Ebooks/Digital Content	6,213	4,040	5,000	3,859	5,000	5,000	0	
55110-14-45001 Misc Rev-Ebooks/Digital	0	0	0	0	0	0	0	
55110-14-45900 Misc Rev-Grant Non-Print	0	739	0	0	0	0	0	
TOTAL Non-Print Media-Library	22,561	16,593	22,665	14,865	22,665	22,665	0	
Technology								
55110-15-31000 Computer Supplies	4,434	2,256	3,350	2,619	3,350	3,350	0	
55110-15-32750 T1/Internet Access	3,748	3,850	4,530	4,530	4,530	4,530	0	
55110-15-32900 Charter Fiber-VOIP	0	0	0	2,016	4,860	6,480	6,480	
55110-15-40000 Computer/Network Maintena	9,250	9,000	9,000	4,500	9,000	9,000	0	
55110-15-42500 Computer Equipment	9,278	0	0	5,120	0	0	0	

Attachment: Budget 2016 - General Fund (1390 : 2016 Budget Ordinance)

CITY OF MERRILL
 PROPOSED BUDGET WORKSHEET
 AS OF: OCTOBER 31ST, 2015

10 -General Fund
 Library

	2013 ACTUAL	2014 ACTUAL	(----- 2015 -----) CURRENT BUDGET	2015 Y-T-D ACTUAL	PROJECTED YEAR END	(----- 2016 -----) REQUESTED BUDEGT	BUDGET CHANGE	PROPOSED BUDGET
55110-15-47500 Software/Upgrades	2,648	2,307	986	1,795	2,350	2,437	1,451	
55110-15-70000 V-Cat Shared Automation	14,708	15,062	16,071	15,119	16,071	16,997	926	
55110-15-71000 Computer Contingency	475	26,463	7,496	5,012	7,496	6,000	(1,496)	
TOTAL Technology	44,540	58,939	41,433	40,711	47,657	48,794	7,361	
TOTAL EXPENDITURES	967,027	966,003	974,293	774,773	954,821	974,222	(71)	
REVENUE OVER/(UNDER) EXPENDITURES	(514,993)	(515,680)	(529,018)	(330,080)	(511,546)	(518,002)	11,016	

Attachment: Budget 2016 - General Fund (1390 : 2016 Budget Ordinance)

City of Merrill Parks & Recreation Department											
Net Cost (Expenses - Revenues) - 2016 Budget Proposal											
Department		2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Budget	2015 Oct-15	2015 Projected	2016 Request	Budget Change
5200	Parks	\$268,347	\$292,005	\$279,291	\$281,658	\$276,326	\$292,179	\$233,506	\$290,825	\$304,203	\$12,024
5207	River Bend Trail						Funded by Anson-Gilkey cellular revenue			\$0	\$0
5201	Athletic Park Lights	\$1,240	\$1,473	\$1,261	\$1,797	\$1,056	\$2,000	\$1,284	\$2,000	\$2,000	\$0
5202	Ott's - Field Lights	\$1,112	\$1,299	\$1,798	\$1,315	\$676	\$1,500	\$1,029	\$1,500	\$1,500	\$0
5203	Lion's - Field Lights								If installed - estimate \$1,500 with offsetting donations		
5300	Recreation	\$181,244	\$164,965	\$168,569	\$166,077	\$140,481	\$157,896	\$119,196	\$155,594	\$157,662	(\$234)
5400	MARC - Smith Center	\$32,193	\$62,555 Tornado*	\$64,726	\$47,308	\$56,222	\$55,654	\$54,439	\$56,190	\$53,325	(\$2,329)
									PR-Marketing of \$6,500 from Room Tax to separate Fund		
5420	Pool - Aquatic Center	\$44,612	\$44,612	\$44,612	\$22,067	\$22,067	\$45,000	\$0	\$45,000	\$45,000	\$0
				Non-Lapsing	\$22,933	\$22,933	Will be transferred to Non-Lapsing			Plus \$50,500 from Non-Lapsing	
Total Summary		\$528,748	\$566,909	\$560,257	\$543,155	\$519,761	\$554,229	\$409,454	\$550,909	\$563,690	\$9,461
*Smith Center closed for six months in 2011 - tornado damages/repair process.											

Attachment: Budget 2016 - General Fund (1390 : 2016 Budget Ordinance)

CITY OF MERRILL
 PROPOSED BUDGET WORKSHEET
 AS OF: OCTOBER 31ST, 2015

10 -General Fund
 Parks

	2013 ACTUAL	2014 ACTUAL	(----- 2015 -----) CURRENT BUDGET	(----- 2015 -----) Y-T-D ACTUAL	(----- 2015 -----) PROJECTED YEAR END	(----- 2016 -----) REQUESTED BUDEGT	(----- 2016 -----) BUDGET CHANGE	PROPOSED BUDGET
REVENUES								
Public Charges-Services								
45200-46720 Park Revenue	4,021	8,698	7,750	1,909	7,750	7,750	0	
45200-46721 Memorial Forest Revenue	125	125	250	125	250	250	0	
45200-46722 Park Shelter Reservation Rev	6,164	6,819	6,500	6,831	6,831	6,750	250	
TOTAL Public Charges-Services	10,310	15,642	14,500	8,865	14,831	14,750	250	
Miscellaneous Revenues								
45200-48339 MADC Snow Plowing	991	1,601	1,000	0	1,000	1,250	250	
45200-48500 Park Donations-No Carryover	850	1,789	0	2,729	2,729	0	0	
45200-48550 Teee Planting Donations	0	0	0	250	250	0	0	
TOTAL Miscellaneous Revenues	1,841	3,390	1,000	2,979	3,979	1,250	250	
TOTAL REVENUES	12,151	19,032	15,500	11,844	18,810	16,000	500	
EXPENDITURES								
Personnel Services								
55200-01-11000 Salaries - Regular	29,150	31,485	32,919	26,557	32,919	34,405	1,486	
55200-01-21000 Wages - Perm - Regular	89,067	90,266	91,842	80,456	102,500	109,016	17,174	
55200-01-22000 Overtime	6,859	5,784	4,500	5,173	5,250	4,500	0	
55200-01-23000 Longevity	315	315	315	0	315	315	0	
55200-01-25000 Wages - Temp - Regular	24,874	23,679	28,000	23,529	25,500	26,000	(2,000)	
55200-01-51000 Social Security	10,548	11,104	12,177	10,382	12,000	11,424	(753)	
55200-01-52000 Retirement (WRS)	8,710	9,524	9,918	8,499	10,250	8,845	(1,073)	
55200-01-54000 Health Insurance	37,316	35,348	33,145	20,606	28,000	29,770	(3,375)	
55200-01-55000 Life Insurance	240	245	225	223	250	290	65	
TOTAL Personnel Services	207,080	207,751	213,041	175,426	216,984	224,565	11,524	
55200-01-1100Salaries - Regular								PERMANENT NOTES: Includes 50% of Parks & Recreation Director position.
55200-01-2100Wages - Perm - Regular								PERMANENT NOTES: Shared Transit/Parks Laborer position as of June 2015.
55200-01-2500Wages - Temp - Regular								PERMANENT NOTES: LTE wage rate of \$11.00/hour as of summer 2015. Includes Flower Watering.

Attachment: Budget 2016 - General Fund (1390 : 2016 Budget Ordinance)

CITY OF MERRILL
 PROPOSED BUDGET WORKSHEET
 AS OF: OCTOBER 31ST, 2015

10 -General Fund
 Parks

	(----- 2015 -----) (----- 2016 -----)							
	2013 ACTUAL	2014 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDEGT	BUDGET CHANGE	PROPOSED BUDGET
Contractual Services								
55200-02-15000 Contract Services	9,365	11,946	10,500	4,018	10,500	10,500	0	
55200-02-21000 Water and Sewer	8,039	7,706	8,000	8,447	8,000	9,000	1,000	
55200-02-22000 Electric and Natural Gas	6,666	7,450	12,500	6,433	7,500	12,500	0	
55200-02-24100 Forest Road Repairs	0	0	500	0	500	500	0	
55200-02-25000 Telephone	956	1,089	1,000	1,861	2,000	1,000	0	
TOTAL Contractual Services	25,026	28,192	32,500	20,760	28,500	33,500	1,000	
55200-02-2100Water and Sewer	PERMANENT NOTES: Includes \$1,000 for new Parks Maintenance Facility.							
55200-02-2200Electric and Natural Gas	PERMANENT NOTES: Includes \$5,000 for new Parks Maintenance Facility.							
Supplies & Expenses								
55200-03-10000 Office Supplies	304	11	250	90	250	250	0	
55200-03-32000 Education & Conference	315	1,185	1,000	405	1,000	1,000	0	
55200-03-40000 Operating Supplies	5,899	7,943	10,000	8,798	10,000	10,000	0	
55200-03-43000 Vandalism Repair/Maintena	1,218	302	1,388	54	1,388	1,388	0	
55200-03-46000 Uniform Services	2,401	2,965	2,250	2,901	3,000	3,000	750	
55200-03-46500 Safety Toe Boots	153	195	250	313	313	500	250	
55200-03-50000 Repair/Maint. Supplies	15,226	14,986	11,500	12,161	13,000	11,500	0	
55200-03-53000 Gas & Oil-Vehicles/Equip.	10,782	11,180	9,500	6,848	9,000	9,500	0	
55200-03-77000 Stump Removal	0	0	500	0	500	500	0	
TOTAL Supplies & Expenses	36,297	38,766	36,638	31,570	38,451	37,638	1,000	
Capital Outlay								
55200-08-90500 Park Equipment Outlay	628	426	2,000	546	2,000	1,000	(1,000)	
55200-08-91000 Park Improvements	15,531	11,675	13,000	11,437	13,000	13,000	0	
55200-08-91225 Weed Control	2,813	2,950	3,000	92	3,000	3,000	0	
55200-08-91500 Picnic Tables	0	545	1,000	619	1,000	1,000	0	
55200-08-92000 Trees & Beautification	6,436	5,053	6,500	4,900	6,500	6,500	0	
TOTAL Capital Outlay	25,407	20,649	25,500	17,594	25,500	24,500	(1,000)	
TOTAL EXPENDITURES	293,809	295,358	307,679	245,350	309,435	320,203	12,524	
REVENUE OVER/ (UNDER) EXPENDITURES	(281,658)	(276,326)	(292,179)	(233,506)	(290,625)	(304,203)	(12,024)	

Attachment: Budget 2016 - General Fund (1390 : 2016 Budget Ordinance)

CITY OF MERRILL
 PROPOSED BUDGET WORKSHEET
 AS OF: OCTOBER 31ST, 2015

10 -General Fund
 River Bend Trail

	2013 ACTUAL	2014 ACTUAL	(-----) 2015 CURRENT BUDGET	(-----) 2015 Y-T-D ACTUAL	(-----) 2015 PROJECTED YEAR END	(-----) 2016 REQUESTED BUDEGT	(-----) 2016 BUDGET CHANGE	(-----) 2016 PROPOSED BUDGET
REVENUES								
<u>Taxes (or Utility Rev.)</u>								
45273-41355 Cellular Lease-Anson-Gilkey	0	0	0	6,780	8,039	8,038	8,038	
TOTAL Taxes (or Utility Rev.)	0	0	0	6,780	8,039	8,038	8,038	
45273-41355 Cellular Lease-Anson-Gilke PERMANENT NOTES: Unexpended will be transferred to Non-Lapsing account.								
<u>Miscellaneous Revenues</u>								
45273-48957 Trail Donations-Benches ETC	0	0	0	1,550	1,550	0	0	
TOTAL Miscellaneous Revenues	0	0	0	1,550	1,550	0	0	
TOTAL REVENUES	0	0	0	8,330	9,589	8,038	8,038	
EXPENDITURES								
<u>Personnel Services</u>								
55273-01-21000 Wages - Perm - Regular	0	0	0	0	0	3,000	3,000	
55273-01-22000 Overtime	0	0	0	0	0	0	0	
55273-01-25000 Wages - Temp - Regular	0	0	0	0	0	1,225	1,225	
55273-01-51000 Social Security	0	0	0	0	0	323	323	
55273-01-52000 Retirement (WRS)	0	0	0	0	0	198	198	
55273-01-54000 Health Insurance	0	0	0	0	0	244	244	
55273-01-55000 Life Insurance	0	0	0	0	0	10	10	
TOTAL Personnel Services	0	0	0	0	0	5,000	5,000	
<u>Contractual Services</u>								
55273-02-15000 Contract Services	0	0	0	0	0	0	0	
55273-02-21000 Water and Sewer	0	0	0	0	0	0	0	
55273-02-22000 Electric and Natural Gas	0	0	0	131	200	0	0	
TOTAL Contractual Services	0	0	0	131	200	0	0	
55273-02-1500 Contract Services PERMANENT NOTES: Potential additional Streets Department labor, materials, and equipment will be charged based upon work performed.								
<u>Supplies & Expenses</u>								
55273-03-40000 Operating Supplies	0	0	0	0	0	0	0	
55273-03-50000 Repair/Maint Supplies	0	0	0	0	0	0	0	
55273-03-91225 Weed Control	0	0	0	0	0	0	0	
TOTAL Supplies & Expenses	0	0	0	0	0	0	0	

Attachment: Budget 2016 - General Fund (1390 : 2016 Budget Ordinance)

CITY OF MERRILL
 PROPOSED BUDGET WORKSHEET
 AS OF: OCTOBER 31ST, 2015

10 -General Fund
 River Bend Trail

	2013 ACTUAL	2014 ACTUAL	(----- 2015 -----) CURRENT BUDGET	(----- 2015 -----) Y-T-D ACTUAL	(----- 2015 -----) PROJECTED YEAR END	(----- 2016 -----) REQUESTED BUDEGT	(----- 2016 -----) BUDGET CHANGE	(----- 2016 -----) PROPOSED BUDGET
Capital Outlay								
55273-08-52525 WI DNR Wetlands Permit	0	0	0	513	513	0	0	
55273-08-53533 River Bend Trail-Amenitie	0	0	0	574	1,550	0	0	
TOTAL Capital Outlay	0	0	0	1,087	2,063	0	0	
TOTAL EXPENDITURES	0	0	0	1,218	2,263	5,000	5,000	
REVENUE OVER/ (UNDER) EXPENDITURES	0	0	0	7,112	7,326	3,038	3,038	

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CITY OF MERRILL
 PROPOSED BUDGET WORKSHEET
 AS OF: OCTOBER 31ST, 2015

10 -General Fund
 Athletic Park Lights

	2013 ACTUAL	2014 ACTUAL	(----- 2015 -----) CURRENT BUDGET	(----- 2015 -----) Y-T-D ACTUAL	PROJECTED YEAR END	(----- 2016 -----) REQUESTED BUDEGT	BUDGET CHANGE	PROPOSED BUDGET
EXPENDITURES								
Contractual Services								
55201-02-22000 Electric - Field Lights	1,797	1,056	1,800	1,356	1,800	1,800	0	
TOTAL Contractual Services	1,797	1,056	1,800	1,356	1,800	1,800	0	
Supplies & Expenses								
55201-03-50500 Field Light Replacement	0	0	200	0	200	200	0	
TOTAL Supplies & Expenses	0	0	200	0	200	200	0	
TOTAL EXPENDITURES	1,797	1,056	2,000	1,356	2,000	2,000	0	

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CITY OF MERRILL
 PROPOSED BUDGET WORKSHEET
 AS OF: OCTOBER 31ST, 2015

10 -General Fund
 Ott's Park Lights

	2013 ACTUAL	2014 ACTUAL	(----- 2015 -----) CURRENT BUDGET	(----- 2015 -----) Y-T-D ACTUAL	(----- 2015 -----) PROJECTED YEAR END	(----- 2016 -----) REQUESTED BUDEGT	(----- 2016 -----) BUDGET CHANGE	(----- 2016 -----) PROPOSED BUDGET
EXPENDITURES								
<u>Contractual Services</u>								
55202-02-22000 Electric - Field Lights	1,315	676	1,400	1,121	1,400	1,400	0	
TOTAL Contractual Services	1,315	676	1,400	1,121	1,400	1,400	0	
<u>Supplies & Expenses</u>								
55202-03-50500 Field Light Replacement	0	0	100	0	100	100	0	
TOTAL Supplies & Expenses	0	0	100	0	100	100	0	
TOTAL EXPENDITURES	1,315	676	1,500	1,121	1,500	1,500	0	

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CITY OF MERRILL
 PROPOSED BUDGET WORKSHEET
 AS OF: OCTOBER 31ST, 2015

10 -General Fund
 Lion's Park Lights

	2013 ACTUAL	2014 ACTUAL	(----- 2015 -----) CURRENT BUDGET	(----- 2015 -----) Y-T-D ACTUAL	(----- 2015 -----) PROJECTED YEAR END	(----- 2016 -----) REQUESTED BUDEGT	(----- 2016 -----) BUDGET CHANGE	(----- 2016 -----) PROPOSED BUDGET
REVENUES								
<u>Miscellaneous Revenues</u>								
45203-48500 Donations - Lion's Users	0	0	1,500	0	0	1,500	0	
TOTAL Miscellaneous Revenues	0	0	1,500	0	0	1,500	0	
TOTAL REVENUES	0	0	1,500	0	0	1,500	0	
EXPENDITURES								
<u>Contractual Services</u>								
55203-02-22000 Electric - Field Lights	0	0	1,400	0	0	1,400	0	
TOTAL Contractual Services	0	0	1,400	0	0	1,400	0	
55203-02-22000 Electric - Field Lights								
PERMANENT NOTES: If new field lights are purchased/installed, costs would be offset by user group donations.								
<u>Supplies & Expenses</u>								
55203-03-50500 Field Light Replacement	0	0	100	0	0	100	0	
TOTAL Supplies & Expenses	0	0	100	0	0	100	0	
TOTAL EXPENDITURES	0	0	1,500	0	0	1,500	0	
REVENUE OVER/ (UNDER) EXPENDITURES	0	0	0	0	0	0	0	

Attachment: Budget 2016 - General Fund (1390 : 2016 Budget Ordinance)

CITY OF MERRILL
 PROPOSED BUDGET WORKSHEET
 AS OF: OCTOBER 31ST, 2015

10 -General Fund
 Recreation Programs

	2015			2016				
	2013 ACTUAL	2014 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDEGT	BUDGET CHANGE	PROPOSED BUDGET
REVENUES								
Public Charges-Services								
45300-46745 WPRA Ticket Sales	150	1,241	700	884	884	700	0	
45300-46750 Recreation Revenue	71,495	70,817	75,000	74,882	74,500	75,500	500	
TOTAL Public Charges-Services	71,645	72,059	75,700	75,766	75,384	76,200	500	
TOTAL REVENUES	71,645	72,059	75,700	75,766	75,384	76,200	500	
EXPENDITURES								
Personnel Services								
55300-01-11000 Salaries - Regular	29,145	31,483	32,919	26,557	32,919	34,405	1,486	
55300-01-21000 Wages - Perm - Regular	45,914	39,941	42,724	32,853	40,926	41,432	(1,292)	
55300-01-22000 Overtime	260	311	750	1,244	750	750	0	
55300-01-25000 Wages - Temp - Regular	74,210	59,937	70,500	56,992	72,500	71,000	500	
55300-01-51000 Social Security	10,729	10,059	11,218	9,123	11,500	11,425	207	
55300-01-52000 Retirement (WRS)	6,034	5,595	6,503	4,774	6,250	6,325	(178)	
55300-01-54000 Health Insurance	27,987	27,007	24,803	20,606	24,803	25,270	467	
55300-01-55000 Life Insurance	277	293	229	250	300	280	51	
TOTAL Personnel Services	194,555	174,626	189,646	152,399	189,948	190,887	1,241	
55300-01-1100Salaries - Regular								PERMANENT NOTES: Includes 50% of Parks & Recreation Director position.
55300-01-2500Wages - Temp - Regular								PERMANENT NOTES: Limited Term Employees and Regular Part-Time Employees. LTE wage of \$11.00 per hour as of summer 2015.
Contractual Services								
55300-02-22000 Electric and Natural Gas	1,151	1,610	1,200	1,594	1,225	1,250	50	
55300-02-22750 Fuel Oil	375	0	250	330	330	300	50	
55300-02-25000 Telephone	977	529	1,000	565	550	600	(400)	
TOTAL Contractual Services	2,503	2,139	2,450	2,489	2,105	2,150	(300)	
Supplies & Expenses								
55300-03-10000 Office Supplies	541	0	500	372	500	500	0	
55300-03-11000 Postage	970	968	950	664	950	950	0	
55300-03-13000 Copier	447	368	500	227	500	500	0	
55300-03-30000 Mileage	0	72	150	26	75	75	(75)	
55300-03-32000 Education & Conference	0	0	300	0	300	0	(300)	
55300-03-40000 Operating Supplies	0	20	400	0	400	100	(300)	
55300-03-40200 WPRA Discount Tickets	138	682	700	892	700	700	0	

Attachment: Budget 2016 - General Fund (1390 : 2016 Budget Ordinance)

CITY OF MERRILL
 PROPOSED BUDGET WORKSHEET
 AS OF: OCTOBER 31ST, 2015

10 -General Fund
 Recreation Programs

	2013 ACTUAL	2014 ACTUAL	(----- 2015 -----) CURRENT BUDGET	(----- 2015 -----) Y-T-D ACTUAL	(----- 2015 -----) PROJECTED YEAR END	(----- 2016 -----) REQUESTED BUDEGT	(----- 2016 -----) BUDGET CHANGE	(----- 2016 -----) PROPOSED BUDGET
55300-03-41000 Self & Non-Support-Wages	2,685	3,975	3,000	2,885	3,000	3,000	0	
55300-03-41500 Self & Non-Support-Expens	35,883	29,690	35,000	35,009	32,500	35,000	0	
TOTAL Supplies & Expenses	40,664	35,775	41,500	40,074	38,925	40,825	(675)	
55300-03-4020WPRA Discount Tickets	PERMANENT NOTES: There is an offsetting Revenue account.							
55300-03-4100Self & Non-Support-Wages	PERMANENT NOTES: Wages paid to Per-Game Limited Term Employees (such as referees/scorekeepers) or sports camp instructors.							
TOTAL EXPENDITURES	237,722	212,540	233,596	194,962	230,978	233,862	266	
REVENUE OVER/(UNDER) EXPENDITURES	(166,077)	(140,481)	(157,896)	(119,196)	(155,594)	(157,662)	234	

Attachment: Budget 2016 - General Fund (1390 : 2016 Budget Ordinance)

CITY OF MERRILL
 PROPOSED BUDGET WORKSHEET
 AS OF: OCTOBER 31ST, 2015

10 -General Fund
 MARC - Smith Center

	2013 ACTUAL	2014 ACTUAL	(-----2015 CURRENT BUDGET	(-----2015 Y-T-D ACTUAL	(-----2015 PROJECTED YEAR END	(-----2016 REQUESTED BUDEGT	(-----2016 BUDGET CHANGE	(-----2016 PROPOSED BUDGET
REVENUES								
<u>Taxes (or Utility Rev.)</u>								
45400-41210 Room Tax - Tourism %	5,577	6,799	6,500	4,614	0	0	(6,500)	
TOTAL Taxes (or Utility Rev.)	5,577	6,799	6,500	4,614	0	0	(6,500)	
45400-41210 Room Tax - Tourism %								
PERMANENT NOTES: Pending Finance Director transfer into Merrill Festival Grounds Fund.								
<u>Public Charges-Services</u>								
45400-46735 Multi-Purpose (Smith Ctr.)	78,556	69,364	85,000	41,136	80,000	85,000	0	
45400-46736 MARC Concession Rev.	3,050	3,883	2,400	2,000	2,400	2,400	0	
TOTAL Public Charges-Services	81,606	73,247	87,400	43,136	82,400	87,400	0	
TOTAL REVENUES	87,183	80,046	93,900	47,750	82,400	87,400	(6,500)	
<u>EXPENDITURES</u>								
<u>Personnel Services</u>								
55400-01-22000 Overtime	85	0	250	0	250	250	0	
55400-01-25000 Wages - Temp - Regular	41,481	37,076	41,000	33,701	41,000	42,000	1,000	
55400-01-51000 Social Security	3,050	2,862	3,250	2,682	3,100	3,250	0	
55400-01-52000 Retirement (WRS)	2,174	1,712	1,250	1,048	1,725	1,700	450	
55400-01-55000 Life Insurance	183	216	185	123	215	225	40	
TOTAL Personnel Services	46,973	41,866	45,935	37,554	46,290	47,425	1,490	
55400-01-2500Wages - Temp - Regular								
PERMANENT NOTES: Two part-time employees moving through compensation steps.								
<u>Contractual Services</u>								
55400-02-16250 HVAC Service Contract	1,002	3,221	3,000	1,486	3,000	3,000	0	
55400-02-16500 Fire/Security Service Con	721	1,402	750	415	750	750	0	
55400-02-16700 Electrical Service Contra	0	0	500	0	500	500	0	
55400-02-16800 Door/Window Service	0	701	250	150	250	250	0	
55400-02-21000 Water and Sewer	2,788	3,188	3,250	2,390	3,250	3,250	0	
55400-02-22000 Electric and Natural Gas	38,872	42,654	44,069	30,457	44,000	44,000	(69)	
55400-02-23250 Cleaning - Mats/Rugs, Etc	2,739	2,722	2,750	2,210	2,750	2,750	0	
55400-02-23600 Waste Removal Services	754	1,101	750	747	750	750	0	
55400-02-25500 Fiber-Internet-Wireless	5,730	5,225	5,750	4,750	5,750	5,750	0	
TOTAL Contractual Services	52,606	60,215	61,069	42,606	61,000	61,000	(69)	
55400-02-2200Electric and Natural Gas								
PERMANENT NOTES:								

Attachment: Budget 2016 - General Fund (1390 : 2016 Budget Ordinance)

CITY OF MERRILL
 PROPOSED BUDGET WORKSHEET
 AS OF: OCTOBER 31ST, 2015

10 -General Fund
 MARC - Smith Center

	2013 ACTUAL	2014 ACTUAL	(----- 2015 -----) CURRENT BUDGET	(----- 2015 -----) Y-T-D ACTUAL	PROJECTED YEAR END	(----- 2016 -----) REQUESTED BUDEGT	BUDGET CHANGE	PROPOSED BUDGET
Any remaining budgeted funds for Electric & Natural Gas is transferred into Non-Lapsing Account - future Smith Center Roof Replacement.								
Supplies & Expenses								
55400-03-10000 Office Supplies	270	606	500	71	500	500	0	
55400-03-20000 Business Tax Reg.-DOR	0	0	0	0	0	0	0	
55400-03-32000 Education & Conference	100	200	200	180	200	200	0	
55400-03-40000 Operating Supplies	1,949	1,489	3,000	731	2,000	3,000	0	
55400-03-41000 Public Relations/Marketin	12,950	11,981	17,000	12,856	8,500	8,500	(8,500)	
55400-03-44000 Janitor Supplies	26	839	1,250	123	1,000	1,000	(250)	
55400-03-46500 Safety Toe Boots	0	0	100	0	100	100	0	
55400-03-50000 Repair/Maint. Supplies	5,659	8,460	10,000	4,889	8,500	8,500	(1,500)	
55400-03-51500 Ice Machine Supplies	3,011	2,818	4,000	893	4,000	4,000	0	
TOTAL Supplies & Expenses	23,967	26,393	36,050	19,744	24,800	25,800	(10,250)	
55400-03-4100Public Relations/MarketingPERMANENT NOTES: In 2015, pending Finance Director transfer of up to \$6,500 into Merrill Festival Grounds Fund - paid from Room Tax.								
Capital Outlay								
55400-08-79000 MARC Crack Sealing	0	0	2,500	0	2,500	2,500	0	
55400-08-82000 MARC/Smith Improvements	10,946	7,794	4,000	2,285	4,000	4,000	0	
TOTAL Capital Outlay	10,946	7,794	6,500	2,285	6,500	6,500	0	
TOTAL EXPENDITURES	134,491	136,268	149,554	102,189	138,590	140,725	(8,829)	
REVENUE OVER/(UNDER) EXPENDITURES	(47,308)	(56,222)	(55,654)	(54,439)	(56,190)	(53,325)	2,329	

Attachment: Budget 2016 - General Fund (1390 : 2016 Budget Ordinance)

CITY OF MERRILL
 PROPOSED BUDGET WORKSHEET
 AS OF: OCTOBER 31ST, 2015

10 -General Fund
 Aquatic Center

	2013	2014	(----- 2015 -----)			(----- 2016 -----)		
	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDEGT	BUDGET CHANGE	PROPOSED BUDGET
Supplies & Expenses								
55420-03-40000 Operating Supplies	0	0	0	0	0	10,000	10,000	_____
55420-03-40100 Pool Concession Supplies	0	0	0	0	0	3,250	3,250	_____
55420-03-40500 License Fee(s)	0	0	0	0	0	350	350	_____
55420-03-50000 Repair/Maint. Supplies	0	0	0	0	0	5,025	5,025	_____
TOTAL Supplies & Expenses	0	0	0	0	0	18,625	18,625	_____
TOTAL EXPENDITURES	22,067	30,465	45,000	0	0	75,500	30,500	
REVENUE OVER/(UNDER) EXPENDITURES	(22,067)	(30,465)	(45,000)	0	0	0	45,000	

Attachment: Budget 2016 - General Fund (1390 : 2016 Budget Ordinance)

City of Merrill, Wisconsin
Capital Plan
 2016 thru 2025

PROJECTS BY FUNDING SOURCE

Source	#	Priority	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	Total
Borrowing-10-Years (City Tax Levy)													
Smith Center HVAC Replacements	P&R-14-002	1	43,000	43,000									86,000
Tractor - 50-60 hp	P&R-16-016	2	70,000										70,000
Park Front Deck Mower	P&R-17-006	2		18,000						20,000			38,000
Prairie Trails Pit Toilet	P&R-17-013	2		25,000									25,000
Park Dump Truck Replacement	P&R-18-004	2			30,000								30,000
Stange Park Lagoon Bridges	P&R-18-009	2			30,000								30,000
Borrowing-10-Years (City Tax Levy) Total			113,000	86,000	60,000					20,000			279,000
Borrowing-20-Years (City Tax Levy)													
Parks Maintenance Facility	P&R-16-001	1	150,000										150,000
Parks - ADA Improvements	P&R-16-002	1	80,000										80,000
Normal Park - New Restrooms	P&R-16-004	2	80,000										80,000
Stange Park - Restroom	P&R-17-003	2		175,000									175,000
Stange Park - Parking Lot	P&R-17-015	2		50,000									50,000
MARC Ballfield Improvements	P&R-17-020	2						75,000			75,000		150,000
Athletic Park Field Lights	P&R-18-003	2			180,000								180,000
Ott's Park Field Lights	P&R-19-005	2				90,000							90,000
Athletic Park Parking Lot	P&R-22-007	5						50,000					50,000
Borrowing-20-Years (City Tax Levy) Total			310,000	225,000	180,000	90,000			125,000		75,000		1,005,000
Non-Lapsing Fund													
Normal Park - New Restrooms	P&R-16-004	2	20,000										20,000
Skate Park Expansion	P&R-17-008	2		15,000									15,000
Athletic Park Field Lights	P&R-18-003	2			20,000								20,000
Ott's Park Field Lights	P&R-19-005	2				10,000							10,000
Non-Lapsing Fund Total			20,000	15,000	20,000	10,000							65,000

Attachment: Budget 2016 - General Fund (1390 : 2016 Budget Ordinance)

Source	#	Priority	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	Total
Park Improvement Fund - Donations													
Skate Park Expansion	P&R-17-008	2		20,000									20,000
MARC Ballfield Improvements	P&R-17-020	2		15,000	15,000	15,000			25,000		25,000		95,000
Park Improvement Fund - Donations Total				35,000	15,000	15,000			25,000		25,000		115,000
Parks - Timber Sale Non-Lapsing													
Flower Watering Pickup Truck	P&R-16-010	1	5,000										5,000
Broom - Lawn Tractor	P&R-16-015	2	5,000										5,000
Tandem Axle Trailer	P&R-16-019	2	8,000										8,000
Parks - Timber Sale Non-Lapsing Total			18,000										18,000
Tax Levy													
Parks Infield Dragger	P&R-16-007	2	15,000										15,000
Existing Trail Improvements	P&R-16-009	2	25,000										25,000
Flower Watering Pickup Truck	P&R-16-010	1		1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	11,250
Skate Park Expansion	P&R-17-008	2		15,000									15,000
Parks - Pickup Truck	P&R-17-009	2		15,500			16,500						32,000
Riverside Park Disc Golf	P&R-17-011	2		10,000									10,000
Stange Park Basketball Court	P&R-18-011	5			15,000								15,000
Tax Levy Total			40,000	41,750	16,250	1,250	17,750	1,250	1,250	1,250	1,250	1,250	123,250
GRAND TOTAL			501,000	402,750	291,250	116,250	17,750	1,250	151,250	21,250	101,250	1,250	1,605,250

Stange Park (Pool Demo/
new Restroom)
#175,000

11/4/2015 Parks & Recreation Commission

Project # P&R-16-001
Project Name Parks Maintenance Facility

Type Improvement **Department** Parks and Recreation
Useful Life 25+ years **Contact** Park & Rec. Director
Category Parks & Recreation **Priority** 1 Critical

Description **Total Project Cost:** \$150,000
 New Parks Maintenance building at the Merrill Area Recreation Complex (MARC).

Justification
 A separate Parks Maintenance facility is needed to allow relocation of stored items from building that will become Police Evidence Storage Building. Street Department needs the space in the Streets Warehouse.

Expenditures	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	Total
Construction/Maintenance	150,000										150,000
Total	150,000										150,000

Funding Sources	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	Total
Borrowing-20-Years (City Tax Levy)	150,000										150,000
Total	150,000										150,000

Budget Impact/Other
 City sold the former fire station which was proposed in 2015 budget for Parks Maintenance.

Attachment: Budget 2016 - General Fund (1390 : 2016 Budget Ordinance)

Project # P&R-17-003
Project Name Stange Park - Restroom

Type Improvement **Department** Parks and Recreation
Useful Life 20+ years **Contact** Park & Rec. Director
Category Parks & Recreation **Priority** 2 Important

Description **Total Project Cost:** \$175,000
 Existing restrooms are not ADA compliant. In addition, the old pool restroom/bathhouse is becoming an "attractive nuisance" for kids. Would require demo of the existing facility first.
 Replace with Huffcutt pre-cast restroom building comparable to that at Riverside Park.

Justification
 Current exterior restrooms are non-ADA compliant.

Expenditures	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	Total
Construction/Maintenance		175,000									175,000
Total		175,000									175,000

Funding Sources	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	Total
Borrowing-20-Years (City Tax Levy)		175,000									175,000
Total		175,000									175,000

Budget Impact/Other

CITY OF MERRILL
 PROPOSED BUDGET WORKSHEET
 AS OF: OCTOBER 31ST, 2015

10 -General Fund
 Marketing - PR

	2013 ACTUAL	2014 ACTUAL	(----- 2015 -----) CURRENT BUDGET	(----- 2015 -----) Y-T-D ACTUAL	(----- 2015 -----) PROJECTED YEAR END	(----- 2016 -----) REQUESTED BUDEGT	(----- 2016 -----) BUDGET CHANGE	(----- 2016 -----) PROPOSED BUDGET
EXPENDITURES								
Personnel Services								
55301-01-21000 Wages - Perm - Regular	2,270	2,959	2,000	1,088	2,000	2,000	0	
55301-01-22000 Overtime	0	0	115	0	0	115	0	
55301-01-25000 Wages - Temp - Regular	259	0	100	0	0	100	0	
55301-01-51000 Social Security	185	217	175	80	175	175	0	
55301-01-52000 Retirement (WRS)	151	197	150	74	150	150	0	
55301-01-54000 Health Insurance	536	927	325	426	325	325	0	
55301-01-55000 Life Insurance	8	3	10	1	7	10	0	
TOTAL Personnel Services	3,410	4,304	2,875	1,669	2,657	2,875	0	
Supplies & Expenses								
55301-03-22000 Merrill Marketing	2,525	0	2,500	269	2,500	2,500	0	
55301-03-39100 Labor Day Celebration	8,304	8,053	7,500	7,670	7,500	7,500	0	
55301-03-39200 Fireworks-July 4th	5,340	6,289	8,550	8,555	8,555	8,550	0	
55301-03-39550 Historical Preservation	0	500	500	0	500	500	0	
55301-03-40000 Operating Supplies	0	0	150	0	150	150	0	
55301-03-41000 Council Public Relations	628	354	500	0	500	500	0	
55301-03-45000 Promoting Govt Services	703	2,480	925	620	925	925	0	
TOTAL Supplies & Expenses	17,500	17,675	20,625	17,114	20,630	20,625	0	
55301-03-39200 Fireworks-July 4th								PERMANENT NOTES: For 2014, another \$2,250 from Non-Lapsing account for total of \$8,539.
55301-03-39550 Historical Preservation								PERMANENT NOTES: Unexpended amount transferred to Non-Lapsing account.
55301-03-45000 Promoting Govt Services								PERMANENT NOTES: Promotion of cross-departmental/organizational programs, projects, and positions.
TOTAL EXPENDITURES	20,910	21,979	23,500	18,784	23,287	23,500	0	

Attachment: Budget 2016 - General Fund (1390 : 2016 Budget Ordinance)

MERRILL FESTIVAL GROUNDS

Projected Revenues

Property Tax Levy		\$10,000
Room Tax	About	\$18,000
	Total	<u>\$28,000</u>

Projected Expenditures

About \$28,000

Plus Capital - Grandstands/Arena

CITY OF MERRILL
 PROPOSED BUDGET WORKSHEET
 AS OF: OCTOBER 31ST, 2015

10 -General Fund
 CATV - MP3

	2013 ACTUAL	2014 ACTUAL	(----- 2015 -----) CURRENT BUDGET	(----- 2015 -----) Y-T-D ACTUAL	(----- 2015 -----) PROJECTED YEAR END	(----- 2016 -----) REQUESTED BUDGET	(----- 2016 -----) BUDGET CHANGE	PROPOSED BUDGET
REVENUES								
<u>Licenses and Permits</u>								
45305-44900 Cable Franchise Fee	87,161	34,625	95,000	54,236	95,000	0	(95,000)	
45305-44950 Cable City Adm. Allocation	4,989	5,406	5,000	0	5,000	5,000	0	
TOTAL Licenses and Permits	92,151	40,030	100,000	54,236	100,000	5,000	(95,000)	
45305-44900 Cable Franchise Fee								PERMANENT NOTES: Effective 2016, Franchise Revenues and Expenses from Non-Lapsing Fund.
45305-44950 Cable City Adm. Allocation								PERMANENT NOTES: City retains 5% to offset administrative expenses - will be transferred from Non-Lapsing Fund to General Fund.
TOTAL REVENUES	92,151	40,030	100,000	54,236	100,000	5,000	(95,000)	
EXPENDITURES								
<u>Supplies & Expenses</u>								
55305-03-40000 MP3 - Operating Supplies	79,095	32,157	92,000	48,196	67,672	0	(92,000)	
55305-03-45000 Audio-Chambers/Conference	8,067	2,468	3,000	5,028	5,028	0	(3,000)	
55305-03-45325 City Hall Antenna-TV	0	0	0	70	0	0	0	
55305-03-46333 Downtown WiFi	0	0	0	19,624	23,500	0	0	
55305-03-47500 Accela Live Streaming	0	0	0	2,373	3,800	0	0	
TOTAL Supplies & Expenses	87,161	34,625	95,000	75,291	100,000	0	(95,000)	
TOTAL EXPENDITURES	87,161	34,625	95,000	75,291	100,000	0	(95,000)	
REVENUE OVER/(UNDER) EXPENDITURES	4,989	5,406	5,000	(21,056)	0	5,000	0	

Attachment: Budget 2016 - General Fund (1390 : 2016 Budget Ordinance)

CITY OF MERRILL
 PROPOSED BUDGET WORKSHEET
 AS OF: OCTOBER 31ST, 2015

26 -Reserved - Non-Lapsing
 Cable Franchise

	2013 ACTUAL	2014 ACTUAL	(----- 2015 -----) CURRENT BUDGET	(----- 2015 -----) Y-T-D ACTUAL	(----- 2015 -----) PROJECTED YEAR END	(----- 2016 -----) REQUESTED BUDEGT	(----- 2016 -----) BUDGET CHANGE	(----- 2016 -----) PROPOSED BUDGET
REVENUES								
<u>Licenses and Permits</u>								
45305-44900 Cable Franchise (Less Adm)	7,637	68,080	0	0	0	95,000	95,000	
TOTAL Licenses and Permits	7,637	68,080	0	0	0	95,000	95,000	
45305-44900 Cable Franchise (Less Adm)	PERMANENT NOTES: Effective total revenue less City 5% Administrative Fee which will be transferred to General Fund.							
TOTAL REVENUES	7,637	68,080	0	0	0	95,000	95,000	
EXPENDITURES								
<u>Supplies & Expenses</u>								
55305-03-40000 M-3-Operating Reimburseme	45,775	29,844	0	17,892	17,892	86,000	86,000	
55305-03-45000 Audio-Chambers/Conference	0	0	0	0	0	3,000	3,000	
55305-03-47500 Accela Live Streaming	0	0	0	0	0	6,000	6,000	
TOTAL Supplies & Expenses	45,775	29,844	0	17,892	17,892	95,000	95,000	
55305-03-4000M-3-Operating Reimbursemen	PERMANENT NOTES: Any additional MP-3 reimbursements from Non-Lapsing Fund account balance.							
TOTAL EXPENDITURES	45,775	29,844	0	17,892	17,892	95,000	95,000	
REVENUE OVER/ (UNDER) EXPENDITURES	(38,138)	38,236	0	(17,892)	(17,892)	0	0	

Attachment: Budget 2016 - General Fund (1390 : 2016 Budget Ordinance)

CITY OF MERRILL
 PROPOSED BUDGET WORKSHEET
 AS OF: OCTOBER 31ST, 2015

10 -General Fund
 Outside Agencies

	2013 ACTUAL	2014 ACTUAL	(----- 2015 -----) CURRENT BUDGET	(----- 2015 -----) Y-T-D ACTUAL	(----- 2015 -----) PROJECTED YEAR END	(----- 2016 -----) REQUESTED BUDGET	(----- 2016 -----) BUDGET CHANGE	(----- 2016 -----) PROPOSED BUDGET
EXPENDITURES								
<u>Supplies & Expenses</u>								
55304-03-39300 City Band	12,000	12,000	12,000	12,000	12,000	13,875	1,875	_____
55304-03-39500 Historical Society	4,000	4,000	4,000	4,000	4,000	5,500	1,500	_____
55304-03-39600 Humane Society	10,000	10,000	10,000	10,000	10,000	15,000	5,000	_____
55304-03-45000 HAVEN (Shelter)	5,000	6,000	6,000	6,000	6,000	6,000	0	_____
55304-03-50000 Chamber (Membership)	500	500	500	500	500	1,500	1,000	_____
TOTAL Supplies & Expenses	31,500	32,500	32,500	32,500	32,500	41,875	9,375	_____
55304-03-39300 City Band								PERMANENT NOTES: From 10/16/2015 COW - one-time \$875 in 2016 for cabinet.
55304-03-39500 Historical Society								PERMANENT NOTES: Historical Society request for \$6,000.
55304-03-39600 Humane Society								PERMANENT NOTES: In 2004, City reduced contribution from \$15,000.
55304-03-50000 Chamber (Membership)								PERMANENT NOTES: New Chamber membership rate for Government.
TOTAL EXPENDITURES	31,500	32,500	32,500	32,500	32,500	41,875	9,375	

Attachment: Budget 2016 - General Fund (1390 : 2016 Budget Ordinance)

MERRILL CITY BAND

2016 Concert Season Proposal

Administrative

Director	\$1,500.00	
President	125.00	
Guest Soloists	400.00	
Guest Directors	50.00	
Secretary / Treasurer	100.00	
Librarian	325.00	
Publicity	75.00	
Custodial	100.00	
Substitute Musicians	400.00	
Sound Engineer	200.00	
Banner and Flag Carrier	80.00	
Equipment Technicians / Transportation / Set-Up / Storage	<u>320.00</u>	
Total Administrative	\$3,675.00	\$3,675.00

Musicians (see attached rehearsal and concert schedule):

Event	No.	Stipend	Members	TOTAL
Concerts	7	\$15	82	8,610.00
Holidays	3	\$20	50	<u>3,000.00</u>
Sub-Total Member Mileage / Expense Stipends				\$11,610.00
- Deduction for projected absences				<u>\$3,400.00</u>
Total Member Mileage / Expense Stipends				\$8,210.00
				\$8,210.00

Expenses Some postponed from previous years):

Uniform Cleaning	45.00	
Equipment Cases (postponed from 2013)	360.00	
Photo-Copying and Miscellaneous (Paper, Tape, etc.)	50.00	
Percussion Accessory Replacement	45.00	
Opening Concert Special Expenses	1,250.00	
Advertising	100.00	
School Instrument Loan, Music Replacement, and Maintenance Fees	200.00	
Music	900.00	
Storage Cabinet	800.00	
PO Box and Postage	<u>90.00</u>	
Total Expenses	\$3,840.00	\$3,840.00

Anticipated, but not guaranteed, income

50/50 Raffle and Donations	1,500.00	
Pow Wow Days Parade	<u>350.00</u>	
	1,850.00	<u>1,850.00</u>

TOTAL 2016 MERRILL CITY BAND BUDGET NEEDS = \$13,875.00

MERRILL CITY BAND**2015 EXPENDITURES****Stipends and Officers:**

Director	1,500.00
President	125.00
Guest Directors	50.00
Guest Soloists	300.00
Secretary/Treasurer	100.00
Substitute musicians	360.00
Librarian	325.00
Publicity	50.00
Custodial	100.00
Sound Engineer	200.00
Equipment Technicians/Transportation	150.00
Banner and Flag Carrier Stipends	80.00
Member mileage / expense stipends	<u>8,680.00</u>

Total Office / Stpend Expenses	\$12,020.00	\$12,020.00
---------------------------------------	--------------------	--------------------

Expenses:

Uniform Cleaning	11.12
Printing	62.77
Storage Bins	89.21
Temple Blocks	145.00
Polo Shirts	100.00
Postage	35.51
Hanging Flower Basket	60.00
Post Office Box	60.00
Music	485.95
Hoedown Concert Expenses (face paint, balloons, prizes, etc.)	261.16
Miscellaneous (water, tape, labels, etc.)	<u>15.52</u>

Total Other Expenses	\$1,326.24	\$1,326.24
-----------------------------	-------------------	-------------------

Total Expenses		\$13,346.24
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Income / Donations

50/50 Raffle and Donations	1,876.15
Tomahawk Lions Club Pow Wow Days	<u>350.00</u>

Total Additional Income	\$2,226.15
--------------------------------	-------------------

Estimated Expenses Remaining

Uniform Cleaning	22.24
Labor Day	<u>880.00</u>

Total Estimated Remaining Expenses	\$902.24	\$902.24
---	-----------------	-----------------

Total Expenditures	14,248.48
---------------------------	------------------

2014 Balance	\$57.32
---------------------	----------------

Total Income	\$2,226.15
---------------------	-------------------

2015 Funds from City	<u>12,000.00</u>
-----------------------------	-------------------------

2015 Projected Balance	\$34.99
-------------------------------	----------------

MERRILL CITY BAND - 2016 - TENTATIVE

Monday	May 29	Memorial Day Rehearsal at MHS: 9:00 – 10:00 A.M. Service – 11:00 A.M. (Band begins about 10:30 A.M.)

Wednesday	June 15	Rehearsal at MHS: 6:00 – 8:00 P.M. (TENTATIVE)
Wednesday	June 22	“Olympic Theme” Rehearsal at MHS – 5:15 P.M. Concert at Normal Park – 7:00 P.M.
Wednesday	June 29	“Patriotic Theme” Rehearsal at MHS – 5:30 P.M. Concert at Normal Park – 7:00 P.M.

Monday	July 4	Pow Wow Days Parade: Tomahawk – 1:00 P.M No Rehearsal
Wednesday	July 6	“Theme TBA” Olympic Raindate Rehearsal at MHS – 5:30 P.M. Concert at Normal Park – 7:00 P.M.
Wednesday	July 13	“Theme TBA” Rehearsal at MHS – 5:30 P.M. Concert at Normal Park – 7:00 P.M.
Wednesday	July 20	“Theme TBA” Rehearsal at MHS – 5:30 P.M. Concert at Normal Park – 7:00 P.M.
Wednesday	July 27	“Theme TBA” Rehearsal at MHS – 5:30 P.M. Concert at Normal Park – 7:00 P.M.

Wednesday	August 3	“Theme TBA” Rehearsal at MHS – 5:30 P.M. Concert at Normal Park – 7:00 P.M.
Wednesday	August 10	Encore Concert IF Two or More Concerts Rained Out Rehearsal at MHS – 5:30 P.M. Concert at Normal Park – 7:00 P.M.

Monday	Sep 7	Labor Day Parade – 10:00 A.M. No Rehearsal



Merrill Historical Society, Inc.

100 East Third Street, Merrill, WI 54452
715-536-5652 • merrillhs@frontier.com

August 5, 2015

Ms. Katherine Unertl, Finance Director and
Ryan Schwarzman, Chair, Personnel & Finance Committee
Common Council, City of Merrill
City Hall
Merrill, WI 54452

RECEIVED
BY: AUG 10 2015

Dear Ms. Unertl:

On behalf of the Merrill Historical Society, I would like to thank the City for its ongoing support and generosity. The Society understands and appreciates the continued constraints of the city budget, and we appreciate your past commitment to our organization.

The membership of the Society remains at more than 500; the strength of this number shows the dedication of members of the community and across the United States. By educating the public about our heritage using the unique historical and cultural resources the Society collects and preserves, we have developed a solid reputation as an attraction and a resource.

Our History and Culture Center has begun to have a steady stream of visitors. Among our visitors this summer have been MAPS third, fourth, and fifth graders who were celebrating the end of their school year and—at the other end of the spectrum--members of the Merrill High School Class of 1965 who were celebrating their 50th class reunion. Several school children have returned this summer with their parents in tow wanting to come and show them the museum.

We recently opened the Ebert-Sykes Native American Exhibit and have received many compliments on this high-quality exhibit that took more than a year of planning and development. Work on exterior landscaping and a memorial paver patio will begin this month, thanks to a generous donation in memory of George and Nancy Russell. The project design incorporates a new sign donated by Mitchell Metal Products and a flag pole donated by Church Mutual.

The Merrill Historical Society is a community resource and a growing marketing attraction for the City of Merrill. We are partners, and to continue and grow this resource, your support is needed. We ask your approval of our grant request for 2016 in the amount of \$6,000.

Sincerely,

Patricia Burg

Treasurer, Merrill Historical Society

cc: Ryan Schwarzman, Chairperson, Personnel & Finance Committee



October 4, 2015

City of Merrill
 Kathy Unertl, Finance Director
 1004 East First St
 Merrill, WI 54452

Dear Ms. Unertl,

Please consider this a formal request from the board of the Lincoln County Humane Society to be included in the City of Merrill 2016 budget in the amount of \$15,000.00, in exchange for animal control services provided to the City of Merrill by the Humane Society.

We are asking for the increase in fees from the City for the following reasons:

1. The amount the City has paid for animal control services provide by the Humane Society has not increased in more than 10 years.
2. The Humane Society has made a substantial investment in a new shelter so that it is able to continue to provide animal control services to the city well in to the future.
3. The expense to the City to provide the animal control services which the City is legally required to provide would exceed \$15,000 annually. The animal control services provided to the City at the rate requested is a cost savings to the City.

We hope that this proposal is acceptable to the City of Merrill, and that we can continue our mutually beneficial relationship in 2016.

If would like to discuss this request further or need additional information please contact me.

Again, thank you for your consideration.

Sincerely,

Patrick Hoerstmann
 Board of Directors, President
 Lincoln County Humane Society
phoerstmann@aol.com
 715-370-0116

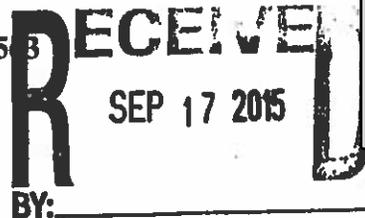
Lincoln County Humane Society
 200 North Memorial Drive, Merrill, WI. 54452
 (715)536-3459 - www.furrypets.com
 Email: Manager@furrypets.com

HAVEN, INC

2.5.e

PO Box 32, Merrill, WI 54452
executivedirector@haveninc.org

Business 715/536-9563
 FAX 715/536-1801



Packet Pg. 193

Kathy Unertl
 City Finance Director
 City of Merrill
 1004 E.1st. St.
 Merrill, WI 54452

September 15, 2015

Dear Ms. Unertl,

I am requesting the set aside for HAVEN, Inc. in the amount of \$6,000 be released. I want to thank you for your financial support of HAVEN, INC. in the past years in the amount of \$6,000. With your support, we were able to continue to provide the following services for Lincoln County residents; 24 hour crisis line, emergency shelter, emergency transportation, advocacy and legal advocacy, busing for school aged children, support groups, peer counseling and community education for domestic abuse and sexual assault victims and their children. We provide the Batterer's Treatment Program, also. We address the victim, offender and children issues in an effort to stop the violent behaviors within families.

Domestic violence touches every community in Wisconsin. We all know someone who has needed help. In Wisconsin, one in four women is beaten, raped or stalked by a current or former intimate partner at some point in her life. Domestic violence victim services are cost-effective. They are life-saving. Because of DV programs, nine out of ten victims (91%) know more ways to plan for their safety after working with a DV program and report that they know more about community resources because of the help they have received.

Have you heard about the "Wisconsin ACE Brief: 2011 and 2012 Data" report? This report informs us of the impact childhood trauma has had on Wisconsin residents. Lincoln County is one of the thirteen counties with the most ACEs (Adverse Childhood Experiences) which was indicated when 20% of the residents surveyed have ACE scores of four or more. Haven has been working with children and adults to recognize and to lessen the impact of adverse childhood experiences. We work with them long after they leave the shelter. They continue to benefit from this focus of our work when they access one on one counseling and support groups. Our programming provides an opportunity for clients to take life changing steps to ensure a violence free life.

Another indicator of the prevalence of domestic abuse within our county is the number of animals that have been abused. The local Humane Society's number of abuse cases correlates to the increase in the number of domestic abuse incidents in our homes. The children living in these violent homes will have an increased risk of becoming victims or perpetrators as adults.

Your financial support is used as a match as we submit State and Federal grant proposals. It is important! If you have any questions or concerns regarding this letter of request, please feel free to contact me at 536-9563. Thank you again for your continued support.

Sincerely,

Enc: 2014 Annual Report
 2014 Certified Audit

H.A.V.E.N. Client Statistics

2014

Total Unduplicated # of Adult Clients: 157 (153 women, 4 men)

Total Unduplicated # of Child Clients: 70

Total # of Clients Served: 227

Lincoln Co.: 164 persons

Merrill: 132 persons

Tomahawk: 28 persons

Irma: 3 persons

Gleason: 1 person

Marathon Co.: 19 persons

Portage Co.: 3 persons

Wood Co.: 1 person

Waukesha Co.: 1 person

Eau Claire Co.: 2 persons

Langlade Co.: 10 persons

Price Co.: 2 persons

LaCrosse Co.: 1 person

Milwaukee Co.: 1 person

Vilas Co.: 4 persons

Taylor Co.: 4 persons

Shawano Co.: 2 persons

Columbia Co.: 1 person

Fond du Lac Co.: 1 person

Oneida Co.: 3 persons

Menominee Co.: 1 person

Out of State: 7 persons

Services Provided:

Crisis Calls: 4,779 calls, 1,840.50 hrs.

Law Enforcement Referrals: 34

Individual Counseling: 2,646.25 hrs. 173 persons

Information & Referrals: 2,141 hrs. 188 persons

Legal Advocacy: 252.50 hrs. 79 persons

Criminal Justice Support: 77.25 hrs. 43 persons

Cultural Advocacy: 32.25 hrs. 6 persons

Housing Advocacy: 456.50 hrs. 89 persons

Other Advocacy: 3,306.75 hrs. 148 persons

Support Groups (Women): 820.25 hrs. 47 women

Support Groups (Children): 2,036.50 hrs. 47 children

Transportation: 106 hrs. 48 persons

Shelter Bed-nights: 2,572, 76 women and children

Batterers' Group: 24

Women Who Use Violence: 1 person

Domestic Violence Clients: 134 persons

Sexual Assault Clients: 28 persons

Dual Issues (both DV & SA): 65 persons



Merrill

Area

Chamber

of Commerce & Information Center

705 North Center Avenue • Merrill, WI 54452 • 715-536-9474 • Fax 715-539-2043 • Toll Free 877-907-2757 • www.merrillchamber.org

September 22, 2015

Board Officers

Chairman 2015
Marty Heyne
Church Mutual Insurance

Chairman Elect 2016
Tonia Speener
Clark Dietz

Vice Chair
Randy Wixson
Lighthouse Storage

Finance Officer
Noel Bushor
Courtside Furniture

Immediate Past Chairman
Kurt Rust
Lincoln Community Bank

Chief Executive Officer
Debbe Kinsey

Board Members

Dan Frick
Mitchell Metal Products

Pat Hinner
AGRA Industries

Nancy Kwiesielewicz
Ministry Good Samaritan Health Care

Jim Medley
WJMT The Patriot

Val Mindak
Park City Credit Union

Shelly Mondeik
NorthCentral Technical College

Kent Reinhardt
Wisconsin Public Service

Craig Rezin
Rezin Optical

Brian Richards
Richard Mamer CPA

Kurt Wendt
Merrill Sheet Metal

Ex-Officio's

Mayor William Bialecki
City of Merrill

Dave Johnson
City of Merrill Administrator

Mayor William Bialecki
City of Merrill
1004 East First Street
Merrill, WI 54452

Dear Mayor Bialecki:

Thank you for meeting with Debbe and me on Saturday. As you know, the cost of doing business increases annually and to help you with your budget, the Chamber has not raised our membership investment fees for more than 10 years. Yet we have continually increased our services, programs and events all to better serve our businesses members and our community.

In preparation for our 2016 budget, the Board of Directors has decided to update our investment structure and by doing so, the rate of annual membership investments will be increasing slightly. In the past, the government membership was 'negotiable', meaning that governmental members were all paying different investment amounts. Following an in depth discussion, the board felt that negotiable investments were not in keeping with the fair share value that was being requested of our other members. Therefore governmental investment will be a flat fee of \$1,500 beginning in 2016.

I have enclosed an updated investment schedule along with an offer for you. When you receive your annual invoice in January and you pay it in-full within 30 days, we will deduct 5% from your dues for 2016. We will continue to offer a payment plan for those of you who request it, however there will be a \$5 service fee added.

Like you, all of our costs have increased also from property tax to events. We have kept so many of our costs to our members for services and events to a minimum with most offered at no additional costs over the years. It is our hope to continue to do this, but in order for it to occur, it is time for a small increase in our investment structure. As a reminder, I have also enclosed a brochure that outlines many of our member services and programs.

Being a Chamber member business tells the world that you are a quality business that offers outstanding customer service and products and services. It also suggests that your business is a good community steward that supports activities, events, educational and community investment.

Together as a chamber organization, we can accomplish so much more than any one person or business can alone. We have proven that over and over again for the past 104 years, thanks to members like you.

The Board of Directors and staff look forward to working with you in 2016 and deeply appreciate your continued trust and support. Your membership investment is a small price to pay for the marketing exposure and services that are available to you each year. Your investment is not only an investment into your membership organization it is an investment in your business and the community.

Once again on behalf of the Board of Directors and staff, thank you so much for your continued investment into the Merrill Chamber of Commerce and our community.

Sincerely,

Marty F. Heyne

Marty Heyne
Chairman

140



Merrill Area Chamber of Commerce

Membership Investment Schedule

GENERAL BUSINESS CATEGORY

MISCELLANEOUS CATEGORIES

Full Time Equivalent

Financial Institutions

\$500 base dues, plus \$40 per \$1,000,000 on deposits as of September 30 of the year prior to the year dues are assessed for.

Government

\$1,500

Out of Town Businesses

\$250

Non-profits

Same as 0-3 Employees

Individual-Retired (Associate Member)**

\$50 **

Home-Based Businesses (Associate Member) **

\$50 **

Seasonal Membership (Associate Member) **

\$100 ** businesses open 4 months or less per calendar year.

** Associate Member receives limited benefits.

*Full Time Equivalent includes Owners, Managers, Employees, Brokers and Contract Employees. Regarding Part Time Employees, use the number of combined Part Time Employees to equal one Full Time Employee's average working day.

The General Business Category includes all Business Categories specifically addressed except those under Miscellaneous Categories.

If you are paying DUES FOR MULTIPLE BUSINESSES, you are eligible to receive a 50% discount for the additional business that becomes a Member. The 50% discount is applied to the investment of the business that is charged the lesser amount or the minimum base rate amount of 0-3 Employees, whichever is greater.

The Board of Directors of the Merrill area Chamber of Commerce developed the above categories to assure fair and equitable financial participation by all members. Areas not covered in these categories will be reviewed on a case-by-case basis by the Chamber Board of Directors.

Chamber Membership Investments amounts are not tax deductible as charitable contributions for income tax purposes. The investment is deductible as ordinary and necessary expenses. Under the 1993 Federal Tax Act, the portion of such investment allocable to certain Chamber lobbying activities will be non-deductible. The Chamber estimates described in the new law. Members are encouraged to discuss these tax matters with their tax advisors.

THANK YOU FOR YOUR CHAMBER MEMBERSHIP AND INVESTMENT IN THE MERRILL COMMUNITY

CITY OF MERRILL
 PROPOSED BUDGET WORKSHEET
 AS OF: OCTOBER 31ST, 2015

20 -Remedial Action-Landfill
 Remediation Action

	2013 ACTUAL	2014 ACTUAL	(----- 2015 CURRENT BUDGET	(----- 2015 Y-T-D ACTUAL	(----- 2015 PROJECTED YEAR END	(----- 2016 REQUESTED BUDEGT	(----- 2016 BUDGET CHANGE	(----- PROPOSED BUDGET
REVENUES								
<u>Other Financing Sources</u>								
43622-50500 I. Repayment-Prior Service	9,750	9,063	0	0	0	0	0	
TOTAL Other Financing Sources	9,750	9,063	0	0	0	0	0	
43622-50500 I. Repayment-Prior Service PERMANENT NOTES: Future Principal payments deferred until 2021.								
TOTAL REVENUES	9,750	9,063	0	0	0	0	0	
EXPENDITURES								
<u>Personnel Services</u>								
53622-01-41610 Landfill Samples	2,192	2,681	1,410	541	1,410	1,410	0	
53622-01-51000 Social Security	70	94	55	38	55	55	0	
53622-01-52000 Retirement (WRS)	65	97	50	35	50	50	0	
53622-01-54000 Health Insurance	201	577	130	50	130	130	0	
53622-01-55000 Life Insurance	6	7	5	2	5	5	0	
TOTAL Personnel Services	2,534	3,455	1,650	665	1,650	1,650	0	
<u>Contractual Services</u>								
53622-02-13250 Engineering Fees	0	0	2,000	0	0	12,500	10,500	
53622-02-21800 Observation Wells	0	0	2,500	0	0	2,000	(500)	
53622-02-21875 Repairs to Landfill	0	0	2,500	10,093	10,093	2,500	0	
53622-02-22000 Gas Monitoring	1,178	1,352	1,100	984	1,250	1,250	150	
53622-02-22500 Contractor - Sampling	5,924	12,204	12,500	6,158	7,000	7,000	(5,500)	
TOTAL Contractual Services	7,101	13,556	20,600	17,235	18,343	25,250	4,650	
53622-02-13250 Engineering Fees								PERMANENT NOTES: Proposed 2016 review of conditions & regulary requirements.
53622-02-22500 Contractor - Sampling								PERMANENT NOTES: Shift from Utility personnel to contractor in 2013. Lightening damages in 2014.
<u>Supplies & Expenses</u>								
53622-03-40000 Operating Supplies	0	0	250	0	0	250	0	
TOTAL Supplies & Expenses	0	0	250	0	0	250	0	
TOTAL EXPENDITURES	9,635	17,012	22,500	17,900	19,993	27,150	4,650	
REVENUE OVER/(UNDER) EXPENDITURES	115	(7,949)	(22,500)	(17,900)	(19,993)	(27,150)	(4,650)	
L-1								
FUND TOTAL REVENUES	9,750	9,063	0	0	0	0	0	
FUND TOTAL EXPENDITURES	9,635	17,012	22,500	17,900	19,993	27,150	4,650	
REVENUE OVER/(UNDER) EXPENDITURES	115	(7,949)	(22,500)	(17,900)	(19,993)	(27,150)	(4,650)	

Attachment: Utility - 2016 Landfill (1390 : 2016 Budget Ordinance)

CITY OF MERRILL
 PROPOSED BUDGET WORKSHEET
 AS OF: OCTOBER 31ST, 2015

63 -Sewer Fund
 Non-Departmental

	2013 ACTUAL	2014 ACTUAL	(----- 2015 -----)		(----- 2016 -----)			
			CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDEGT	BUDGET CHANGE	PROPOSED BUDGET
REVENUES								
Taxes (or Utility Rev.)								
40000-41150 M.J.C. Work Revenue	794	1,844	1,750	5,648	1,750	1,750	0	
40000-41195 Interest-Capital Replacement	2,596	2,623	1,500	1,850	2,000	2,000	500	
TOTAL Taxes (or Utility Rev.)	3,390	4,467	3,250	7,498	3,750	3,750	500	
Specials (Utility Rev.)								
40000-42110 Special Assmt Rev.	0	0	125	0	0	0	(125)	
40000-42225 Sale of Equipment	0	5,500	0	0	0	0	0	
TOTAL Specials (Utility Rev.)	0	5,500	125	0	0	0	(125)	
Intergov Charges (Misc.)								
40000-47500 GIS Map-Sewer Rev.	13	0	0	7	25	0	0	
40000-47700 Interest - Sewer Bills	8,416	10,894	7,500	6,302	7,500	7,500	0	
40000-47720 Interest - Special Assmts	24	12	0	0	0	0	0	
TOTAL Intergov Charges (Misc.)	8,452	10,906	7,500	6,309	7,525	7,500	0	
Miscellaneous Revenues								
40000-48100 Interest - Investments	0	20	0	0	0	0	0	
40000-48250 Fed Stimulus-BAB	986	986	750	986	986	986	236	
40000-48422 Ins Recovery-Sewer	5,697	0	0	0	0	0	0	
TOTAL Miscellaneous Revenues	6,682	1,006	750	986	986	986	236	
Public Charges-Services								
40000-62221 Metered - Residential	927,567	960,947	941,500	785,493	975,000	990,000	48,500	
40000-62222 Metered - Commercial	320,508	304,774	301,500	242,617	305,000	315,000	13,500	
40000-62223 Metered - Industrial	88,985	90,719	90,000	71,843	92,000	94,000	4,000	
40000-62224 Metered - Municipal	90,418	89,831	92,500	73,922	91,000	93,000	500	
40000-62225 Metered - Multi-Family Res	0	3,217	0	48,500	3,275	3,500	3,500	
40000-62275 Industrial Monitoring Rev.	14,300	14,225	14,500	10,650	14,500	14,750	250	
TOTAL Public Charges-Services	1,441,778	1,463,712	1,440,000	1,233,025	1,480,775	1,510,250	70,250	
40000-62221 Metered - Residential								
PERMANENT NOTES: Common Council action of 10/12/2010 annual Sanitary Sewer rate increase of 2.0% (2012 through 2016).								
Other Charges-Services								
40000-63350 Other Operating Revenues	130,789	148,449	122,500	77,242	122,500	122,500	0	
40000-63500 Sewer - Other Rev.	0	16,539	0	0	0	0	0	
TOTAL Other Charges-Services	130,789	164,988	122,500	77,242	122,500	122,500	0	
TOTAL REVENUES	1,591,091	1,650,579	1,574,125	1,325,060	1,615,536	1,644,986	70,861	

Attachment: Utility - 2016 Sewer Fund (1390 : 2016 Budget Ordinance)

CITY OF MERRILL
 PROPOSED BUDGET WORKSHEET
 AS OF: OCTOBER 31ST, 2015

63 -Sewer Fund
 Non-Departmental

	(----- 2015 -----)			(----- 2016 -----)				
	2013 ACTUAL	2014 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDEGT	BUDGET CHANGE	PROPOSED BUDGET
EXPENDITURES								
<u>Work Orders - Utility</u>								
50000-07-00700 WO-Tap Service	0	0	0	(77)	0	0	0	
50000-07-55600 E 6th St-Blaine to Mill	0	0	0	0	0	160,000	160,000	
50000-07-55610 Blaine St-E 5th to North	0	0	0	0	0	80,000	80,000	
50000-07-55647 E 7th St Project -Sewer	0	0	55,000	4,260	4,260	55,000	0	
50000-07-55700 Radio Read Meter System	0	0	0	0	0	82,500	82,500	
50000-07-55756 WWT Plant-Roofs/Doors	0	0	290,000	9,585	0	16,000	(274,000)	
50000-07-55757 Sewer-Superior/10th St.	0	0	87,500	77,308	82,500	0	(87,500)	
50000-07-55780 Camera Replacement	0	0	60,000	59,915	59,915	0	(60,000)	
50000-07-55790 WWT - Lab Update	0	0	50,000	0	0	0	(50,000)	
50000-07-55795 ONR Operations & Needs	0	0	30,000	13,514	30,000	0	(30,000)	
50000-07-55797 Smoke Testing-Mains	0	0	20,000	0	0	0	(20,000)	
TOTAL Work Orders - Utility	0	0	592,500	164,505	176,675	393,500	(199,000)	
TOTAL EXPENDITURES	0	0	592,500	164,505	176,675	393,500	(199,000)	
REVENUE OVER/(UNDER) EXPENDITURES	1,591,091	1,650,579	981,625	1,160,554	1,438,861	1,251,486	269,861	

Attachment: Utility - 2016 Sewer Fund (1390 : 2016 Budget Ordinance)

CITY OF MERRILL
 PROPOSED BUDGET WORKSHEET
 AS OF: OCTOBER 31ST, 2015

63 -Sewer Fund
 Contract Work

	2013 ACTUAL	2014 ACTUAL	(-----) 2015 CURRENT BUDGET	(-----) 2015 Y-T-D ACTUAL	(-----) 2015 PROJECTED YEAR END	(-----) 2016 REQUESTED BUDEGT	(-----) 2016 BUDGET CHANGE	(-----) PROPOSED BUDGET
EXPENDITURES								
53717-00-41600 Merc., Job., & Contract Work	23	358	500	0	500	500	0	
TOTAL	23	358	500	0	500	500	0	
TOTAL EXPENDITURES	23	358	500	0	500	500	0	

Attachment: Utility - 2016 Sewer Fund (1390 : 2016 Budget Ordinance)

CITY OF MERRILL
 PROPOSED BUDGET WORKSHEET
 AS OF: OCTOBER 31ST, 2015

63 -Sewer Fund
 Taxes - SS/Medicare

	2013 ACTUAL	2014 ACTUAL	(----- 2015 -----) CURRENT BUDGET	(----- 2015 -----) Y-T-D ACTUAL	(----- 2015 -----) PROJECTED YEAR END	(----- 2016 -----) REQUESTED BUDEGT	(----- 2016 -----) BUDGET CHANGE	(----- 2016 -----) PROPOSED BUDGET
EXPENDITURES								
54080-00-51000 SS/Medicare Taxes	<u>23,352</u>	<u>23,310</u>	<u>27,129</u>	<u>22,459</u>	<u>25,000</u>	<u>29,000</u>	<u>1,871</u>	
TOTAL	23,352	23,310	27,129	22,459	25,000	29,000	1,871	
TOTAL EXPENDITURES	23,352	23,310	27,129	22,459	25,000	29,000	1,871	

Attachment: Utility - 2016 Sewer Fund (1390 : 2016 Budget Ordinance)

CITY OF MERRILL
 PROPOSED BUDGET WORKSHEET
 AS OF: OCTOBER 31ST, 2015

63 -Sewer Fund
 Maintenance

	2013	2014	(----- 2015 -----)			(----- 2016 -----)		
	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDEGT	BUDGET CHANGE	PROPOSED BUDGET
EXPENDITURES								
56152-00-83100 Sewer Main Maintenance	66,096	34,899	55,000	38,268	40,000	55,000	0	
56152-00-83110 Repair of Sewers	530	0	500	0	500	500	0	
56152-00-83200 Lift Station Maintenance	28,967	17,400	25,000	19,702	25,000	25,000	0	
56152-00-83300 Primary Maintenance	34,644	37,652	50,000	16,791	50,000	50,000	0	
56152-00-83301 PSC Amortization Expense	5,072	5,072	0	0	0	0	0	
56152-00-83310 Secondary Maintenance	22,829	23,242	22,500	58,051	55,000	23,500	1,000	
56152-00-83320 Digesters Maintenance	17,553	17,689	20,000	14,158	20,000	20,000	0	
56152-00-83330 Belt Press Maintenance	14,058	18,090	15,000	8,753	15,000	15,000	0	
56152-00-83340 Sludge Disposal	4,521	5,249	5,000	14,251	15,000	5,000	0	
56152-00-83400 Bldg./Grounds Maintenance	41,160	31,653	40,000	36,066	40,000	40,000	0	
56152-00-83500 Maint of SCADA System	590	4,078	1,250	5,858	5,858	1,250	0	
TOTAL	236,019	195,023	234,250	211,898	266,358	235,250	1,000	
TOTAL EXPENDITURES	236,019	195,023	234,250	211,898	266,358	235,250	1,000	

Attachment: Utility - 2016 Sewer Fund (1390 : 2016 Budget Ordinance)

CITY OF MERRILL
 PROPOSED BUDGET WORKSHEET
 AS OF: OCTOBER 31ST, 2015

63 -Sewer Fund
 Customer Accts Expenses

	2013 ACTUAL	2014 ACTUAL	(----- 2015 -----) CURRENT BUDGET	(----- 2015 -----) Y-T-D ACTUAL	(----- 2015 -----) PROJECTED YEAR END	(----- 2016 -----) REQUESTED BUDEGT	(----- 2016 -----) BUDGET CHANGE	(----- 2016 -----) PROPOSED BUDGET
EXPENDITURES								
56154-00-84000 Billing, Collection, Acct	52,319	49,891	46,500	45,629	46,000	48,500	2,000	
56154-00-84200 Meter Reading	6,438	6,294	5,500	6,097	6,250	6,250	750	
56154-00-84500 Repair/Maintenance-Meters	15,105	11,208	13,000	11,030	13,000	13,000	0	
TOTAL	73,862	67,394	65,000	62,757	65,250	67,750	2,750	
TOTAL EXPENDITURES	73,862	67,394	65,000	62,757	65,250	67,750	2,750	

Attachment: Utility - 2016 Sewer Fund (1390 : 2016 Budget Ordinance)

CITY OF MERRILL
 PROPOSED BUDGET WORKSHEET
 AS OF: OCTOBER 31ST, 2015

63 -Sewer Fund
 Admin & General Expenses

	(----- 2015 -----)				(----- 2016 -----)			
	2013 ACTUAL	2014 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDEGT	BUDGET CHANGE	PROPOSED BUDGET
EXPENDITURES								
56156-00-85000 Admin & General Salaries	33,429	35,264	35,500	29,344	35,500	59,000	23,500	
56156-00-85010 Computer & Software	27,070	11,035	27,500	38,956	27,500	27,500	0	
56156-00-85025 Fiber - Internet-PRI	19,660	15,253	16,500	16,249	16,500	16,500	0	
56156-00-85045 GIS - Sewer Design	0	0	21,298	9,759	5,000	23,000	1,702	
56156-00-85050 GIS - Sewer Components	6,848	8,571	7,500	1,485	21,500	7,500	0	
56156-00-85100 Office Supplies & Expense	2,997	2,505	5,000	2,207	7,500	5,000	0	
56156-00-85200 Outside Service Employed	12,709	14,699	20,000	14,469	20,000	20,000	0	
56156-00-85220 Outside Lab Services	6,547	4,723	5,000	2,948	5,000	5,000	0	
56156-00-85230 Treatment Plant Mntc Agre	0	0	1,500	0	31,121	1,500	0	
56156-00-85300 Insurance-Liability & Pro	29,773	31,284	32,750	31,121	32,500	32,750	0	
56156-00-85400 WC Insurance	6,628	7,400	7,000	6,780	6,780	7,000	0	
56156-00-85410 Employee Retirement-WRS	20,363	21,912	25,250	20,207	23,500	26,750	1,500	
56156-00-85420 Employee Health Ins.	95,794	79,314	62,500	61,084	63,500	69,250	6,750	
56156-00-85430 Employee Life Ins.	1,739	1,810	1,688	1,662	1,688	2,000	312	
56156-00-85435 Sick Leave Lump Sum	14,087	3,154	0	0	0	0	0	
56156-00-85500 Regulatory Com. Expense	14,033	13,972	14,250	12,670	14,250	14,250	0	
56156-00-85600 Misc General Expense	14,100	8,916	7,500	4,287	7,500	7,500	0	
56156-00-92640 Unemployment Comp.	0	0	0	0	0	0	0	
56156-00-93426 Contributed Plant Depreci	79,307	79,307	79,500	0	79,500	79,500	0	
TOTAL	385,083	339,121	370,236	253,229	398,839	404,000	33,764	
56156-00-85000 Admin & General Salaries	PERMANENT NOTES: Includes 12.5% of City Administrator, 12.5% of IT Manager, 25% of Public Works Director/City Engineer, and Utility Superintendent.							
56156-00-85045 GIS - Sewer Design	PERMANENT NOTES: GIS position with 37.5% to Water, 37.5% to Sewer, and 25.0% to General Fund.							
TOTAL EXPENDITURES	385,083	339,121	370,236	253,229	398,839	404,000	33,764	

Attachment: Utility - 2016 Sewer Fund (1390 : 2016 Budget Ordinance)

CITY OF MERRILL
 PROPOSED BUDGET WORKSHEET
 AS OF: OCTOBER 31ST, 2015

63 -Sewer Fund
 Taxes & Depreciation

	2013	2014	(----- 2015 -----)			(----- 2016 -----)		
	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDEGT	BUDGET CHANGE	PROPOSED BUDGET
EXPENDITURES								
56170-00-40300 Depreciation on Plant	236,583	245,452	230,000	0	240,000	235,000	5,000	
56170-00-40800 Tax Equiv. - Meter Portio	5,451	6,564	5,500	0	5,500	5,500	0	
TOTAL	242,034	252,016	235,500	0	245,500	240,500	5,000	
56170-00-40300 Depreciation on Plant	PERMANENT NOTES: Depreciation amounts from Schenck year-end audit entries.							
TOTAL EXPENDITURES	242,034	252,016	235,500	0	245,500	240,500	5,000	

Attachment: Utility - 2016 Sewer Fund (1390 : 2016 Budget Ordinance)

CITY OF MERRILL
 PROPOSED BUDGET WORKSHEET
 AS OF: OCTOBER 31ST, 2015

63 -Sewer Fund
 Transfers

	2013 ACTUAL	2014 ACTUAL	(----- 2015 -----) CURRENT BUDGET	(----- 2015 -----) Y-T-D ACTUAL	(----- 2015 -----) PROJECTED YEAR END	(----- 2016 -----) REQUESTED BUDEGT	(----- 2016 -----) BUDGET CHANGE	(----- 2016 -----) PROPOSED BUDGET
EXPENDITURES								
56172-00-42500 Amortize Bond Debt Discou	1	0	910	0	910	910	0	
56172-00-42600 Interest on Debt Service	8,207	7,377	5,207	5,491	5,813	5,000	(207)	
TOTAL	8,208	7,377	6,117	5,491	6,723	5,910	(207)	
TOTAL EXPENDITURES	8,208	7,377	6,117	5,491	6,723	5,910	(207)	
FUND TOTAL REVENUES	1,591,091	1,650,579	1,574,125	1,325,060	1,615,536	1,644,986	70,861	
FUND TOTAL EXPENDITURES	1,228,958	1,136,297	1,785,232	925,738	1,440,345	1,666,410	(118,822)	
REVENUE OVER/(UNDER) EXPENDITURES	362,133	514,282	(211,107)	399,322	175,191	(21,424)	189,683	

*** END OF REPORT ***

Attachment: Utility - 2016 Sewer Fund (1390 : 2016 Budget Ordinance)

CITY OF MERRILL
 PROPOSED BUDGET WORKSHEET
 AS OF: OCTOBER 31ST, 2015

62 -Water Fund
 Non-Departmental

	2013 ACTUAL	2014 ACTUAL	(----- 2015 -----)	(----- 2016 -----)				
			CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDEGT	BUDGET CHANGE	PROPOSED BUDGET
REVENUES								
<u>Taxes (or Utility Rev.)</u>								
40000-41150 Rev-Merch-Jobbing-Contract	9,401	18,398	6,000	4,214	6,000	6,000	0	
40000-41180 Alamosa (Sprint) Rev.	20,631	20,631	20,631	15,473	20,631	20,631	0	
40000-41181 at&t - American Cellular Rev	22,800	23,405	22,800	20,895	22,800	22,800	0	
40000-41182 Nsighting Cellular Rev.	18,000	18,000	18,000	16,600	18,000	18,000	0	
40000-41183 Alltel Cellular (Verizon)	19,800	22,000	19,800	17,500	19,800	19,800	0	
40000-41197 Interest-SDWLP Reserve	78	(65)	75	75	100	100	25	
TOTAL Taxes (or Utility Rev.)	90,709	102,369	87,306	74,757	87,331	87,331	25	
40000-41150 Rev-Merch-Jobbing-Contract	PERMANENT NOTES: The 2014 increase - thawing of frozen water services.							
<u>Specials (Utility Rev.)</u>								
40000-42100 Misc.-Non-Operating	0	9,000	0	0	0	0	0	
40000-42110 Special Assmt Rev.	0	0	1,000	0	0	0	(1,000)	
40000-42800 Amortized Debt Cost	0	0	(1,438)	0	(1,438)	(1,438)	0	
TOTAL Specials (Utility Rev.)	0	9,000	(438)	0	(1,438)	(1,438)	(1,000)	
<u>Public Charges-Services</u>								
40000-46020 Unmetered Sales-Commercial	1,273	932	1,500	1,105	1,500	1,500	0	
40000-46110 Metered Sales-Gen Customers	586,356	670,951	650,000	545,220	680,000	695,000	45,000	
40000-46120 Metered Sales-Commercial	194,239	174,181	220,000	164,661	177,000	180,000	(40,000)	
40000-46130 Metered Sales-Industrial	58,288	66,604	65,000	54,207	67,000	70,000	5,000	
40000-46150 Metered - Multi-Family Res	0	43,818	0	32,571	40,000	42,500	42,500	
40000-46200 Fire Protection-Private	35,240	34,650	35,000	34,418	44,500	35,500	500	
40000-46220 Fire Protection-Municipal	0	(48,874)	0	0	0	0	0	
40000-46300 Fire Protection - Public	138,488	143,175	114,500	114,540	114,500	114,500	0	
40000-46350 PFP Fee-Water Bills	204,278	228,978	221,169	189,484	232,000	235,000	13,831	
40000-46400 Other Sales-Public Author.	52,312	64,325	60,000	50,657	65,000	66,500	6,500	
40000-46500 Cross Connection Fees	0	0	0	0	0	0	0	
TOTAL Public Charges-Services	1,270,474	1,378,740	1,367,169	1,186,864	1,421,500	1,440,500	73,331	
40000-46110 Metered Sales-Gen Customer	PERMANENT NOTES: In 2015, Water Simplified Rate adjustment (3.0%) authorized by Wisconsin PSC effective July 1st.							
<u>Intergov Charges (Misc.)</u>								
40000-47100 Misc Service & Revenue	14,450	6,902	12,500	3,192	7,500	7,500	(5,000)	
40000-47150 Water Turn on Chg/Delinquent	2,945	1,945	2,500	2,295	2,500	2,500	0	
40000-47200 Interest -Special Assessment	19	0	0	0	0	0	0	
40000-47400 Other Miscellaneous Revenue (203)	1,719	100	3,238	3,500	100	0	
40000-47500 GIS Map-Water Rev.	13	0	25	37	25	25	0	
40000-47700 Interest - Delinquent Water	7,633	8,970	7,000	4,802	6,000	5,500	(1,500)	
TOTAL Intergov Charges (Misc.)	24,856	19,537	22,125	13,564	19,525	15,625	(6,500)	

Attachment: Utility - 2016 Water Fund (1390 : 2016 Budget Ordinance)

CITY OF MERRILL
 PROPOSED BUDGET WORKSHEET
 AS OF: OCTOBER 31ST, 2015

62 -Water Fund
 Non-Departmental

	2013 ACTUAL	2014 ACTUAL	(-----2015-----) CURRENT BUDGET	(-----2015-----) Y-T-D ACTUAL	PROJECTED YEAR END	(-----2016-----) REQUESTED BUDEGT	(-----2016-----) BUDGET CHANGE	PROPOSED BUDGET
Miscellaneous Revenues								
40000-48100 Interest - Investments	2,610	2,699	2,750	1,422	2,500	2,500	(250)	
TOTAL Miscellaneous Revenues	2,610	2,699	2,750	1,422	2,500	2,500	(250)	
TOTAL REVENUES	1,388,650	1,512,345	1,478,912	1,276,606	1,529,418	1,544,518	65,606	
EXPENDITURES								
<u>Work Orders - Utility</u>								
50000-07-00700 WO - Tap Service	0	0	0	(340)	0	0	0	
50000-07-55500 Watermain-Van Rensselaer	0	0	0	0	0	40,000	40,000	
50000-07-55600 E 6th St-Blaine to Mill	0	0	0	0	9	175,000	175,000	
50000-07-55610 Blaine St-E 5th - North	0	0	0	0	0	70,000	70,000	
50000-07-55700 Radio Read Meter System	0	0	0	0	0	82,500	82,500	
50000-07-55757 Water-Grand/Parkway/Stang	0	0	215,000	10,355	10,355	255,000	40,000	
50000-07-55758 Water-Superior/10th St.	0	0	100,000	94,879	100,000	0	(100,000)	
50000-07-55775 Well #3 Rehab	0	0	20,000	20,383	20,383	0	(20,000)	
TOTAL Work Orders - Utility	0	0	335,000	125,277	130,747	622,500	287,500	
50000-07-5575Water-Grand/Parkway/StangePERMANENT NOTES: Project carryover from 2015 - rebidding.								
TOTAL EXPENDITURES	0	0	335,000	125,277	130,747	622,500	287,500	
REVENUE OVER/(UNDER) EXPENDITURES	1,388,650	1,512,345	1,143,912	1,151,329	1,398,671	922,018	(221,894)	

Attachment: Utility - 2016 Water Fund (1390 : 2016 Budget Ordinance)

CITY OF MERRILL
 PROPOSED BUDGET WORKSHEET
 AS OF: OCTOBER 31ST, 2015

62 -Water Fund
 Pumping Expenses

	2013 ACTUAL	2014 ACTUAL	2015			2016		PROPOSED BUDGET
			CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDEGT	BUDGET CHANGE	
EXPENDITURES								
53711-00-62000 Operation Labor - Pumping	17,281	13,864	17,000	9,688	16,000	17,000	0	
53711-00-62200 Operation - Electric Pump	35,368	47,339	37,500	28,602	37,500	37,500	0	
53711-00-62210 Gas for Heat	5,623	7,634	6,250	3,009	6,250	6,250	0	
53711-00-62300 Supplies & Expenses	0	0	500	0	500	500	0	
53711-00-62500 Maint. - Pumping Plant	21,403	12,369	15,000	14,005	15,000	15,000	0	
TOTAL	79,675	81,205	76,250	55,304	75,250	76,250	0	
TOTAL EXPENDITURES	79,675	81,205	76,250	55,304	75,250	76,250	0	

Attachment: Utility - 2016 Water Fund (1390 : 2016 Budget Ordinance)

CITY OF MERRILL
 PROPOSED BUDGET WORKSHEET
 AS OF: OCTOBER 31ST, 2015

62 -Water Fund
 Water Treatment Expenses

	2013 ACTUAL	2014 ACTUAL	(----- 2015 -----)			(----- 2016 -----)		
			CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDEGT	BUDGET CHANGE	PROPOSED BUDGET
EXPENDITURES								
53712-00-63000 Operation Labor-Treatment	18,418	15,292	18,500	9,857	17,500	18,500	0	
53712-00-63100 Chemicals	17,682	21,626	22,000	11,452	22,000	22,000	0	
53712-00-63110 Phosphate Chemicals	5,770	10,046	9,000	4,736	9,000	9,000	0	
53712-00-63200 Water Treatment Supplies	7,956	7,002	7,500	6,619	7,500	7,500	0	
53712-00-63210 Outside Services-Testing	333	3,909	5,000	444	9,000	5,000	0	
53712-00-63500 Maint - Treatment Plant	13,288	16,966	45,500	8,070	16,000	45,500	0	
TOTAL	63,447	74,841	107,500	41,179	81,000	107,500	0	
53712-00-6350Maint - Treatment Plant			PERMANENT NOTES: Cleaning media filters likely will be deferred into 2016.					
TOTAL EXPENDITURES	63,447	74,841	107,500	41,179	81,000	107,500	0	

Attachment: Utility - 2016 Water Fund (1390 : 2016 Budget Ordinance)

CITY OF MERRILL
 PROPOSED BUDGET WORKSHEET
 AS OF: OCTOBER 31ST, 2015

62 -Water Fund
 Trans & Distribution Exp

	2015			2016				
	2013 ACTUAL	2014 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDEGT	BUDGET CHANGE	PROPOSED BUDGET
EXPENDITURES								
53713-00-64000 Operation Labor - Trans &	56,495	65,312	64,000	49,273	64,000	64,000	0	
53713-00-64100 Supplies & Expenses	3,648	5,936	6,000	4,044	6,000	6,000	0	
53713-00-64110 Warehouse Cost of Operati	21,275	18,672	17,000	17,167	17,000	18,500	1,500	
53713-00-64500 Cross Connection Inspecti	6,994	11,365	16,500	15,530	16,500	16,500	0	
53713-00-65000 Maint-Standpipe/Reservior	9,676	98,674	9,500	7,136	9,500	9,500	0	
53713-00-65100 Maint - Water Mains	31,655	98,079	32,500	31,680	32,500	32,500	0	
53713-00-65200 Maint - Services	15,390	25,781	17,500	52,258	17,500	17,500	0	
53713-00-65201 Maint - Diggers Hotline	14,381	19,102	12,000	14,154	15,000	15,000	3,000	
53713-00-65300 Maint - Meters	13,141	2,538	15,000	12,361	15,000	15,000	0	
53713-00-65400 Maint - Hydrants	10,164	3,361	10,000	18,918	10,000	10,000	0	
53713-00-65500 Maint - Other Plant	8,611	7,037	7,500	7,224	7,500	7,500	0	
53713-00-65510 Maint - S.C.A.D.A.	1,006	699	1,000	299	1,000	1,000	0	
TOTAL	192,434	356,555	208,500	230,044	211,500	213,000	4,500	
53713-00-6450 Cross Connection Inspectio PERMANENT NOTES: HydroDesigns contract approved 9/9/2014 Council meeting.								
TOTAL EXPENDITURES	192,434	356,555	208,500	230,044	211,500	213,000	4,500	

Attachment: Utility - 2016 Water Fund (1390 : 2016 Budget Ordinance)

CITY OF MERRILL
 PROPOSED BUDGET WORKSHEET
 AS OF: OCTOBER 31ST, 2015

62 -Water Fund
 Customer Accts Expenses

	2013 ACTUAL	2014 ACTUAL	(----- 2015 -----) CURRENT BUDGET	(----- 2015 -----) Y-T-D ACTUAL	(----- 2015 -----) PROJECTED YEAR END	(----- 2016 -----) REQUESTED BUDEGT	(----- 2016 -----) BUDGET CHANGE	(----- 2016 -----) PROPOSED BUDGET
EXPENDITURES								
53714-00-90100 Oper. Labor - Meter Read	6,722	6,534	6,500	5,916	6,500	6,500	0	
53714-00-90200 Labor-Accounting/Collect	48,812	46,263	45,000	41,703	45,000	47,750	2,750	
53714-00-90300 Supplies & Expenses	4,702	4,309	4,000	4,763	5,000	5,000	1,000	
TOTAL	60,237	57,106	55,500	52,382	56,500	59,250	3,750	
TOTAL EXPENDITURES	60,237	57,106	55,500	52,382	56,500	59,250	3,750	

Attachment: Utility - 2016 Water Fund (1390 : 2016 Budget Ordinance)

CITY OF MERRILL
 PROPOSED BUDGET WORKSHEET
 AS OF: OCTOBER 31ST, 2015

62 -Water Fund
 Admin & General Expenses

	2013 ACTUAL	2014 ACTUAL	(----- 2015 -----)	(----- 2016 -----)				
			CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDEGT	BUDGET CHANGE	PROPOSED BUDGET
EXPENDITURES								
53716-00-85010 Computer & Software	27,310	13,022	27,500	39,878	30,000	27,500	0	
53716-00-85025 Fiber - Internet-PRI	24,760	19,806	21,500	16,249	21,500	21,500	0	
53716-00-85500 GIS - Water Components	7,690	8,571	10,000	4,934	10,000	10,000	0	
53716-00-85550 GIS - Water Design	0	0	21,298	14,671	21,500	23,000	1,702	
53716-00-92000 Adm./General Salaries	33,456	35,194	37,000	29,345	37,000	37,000	0	
53716-00-92001 PSC Amortization Expense	3,706	3,706	3,706	0	3,706	3,706	0	
53716-00-92100 Supplies & Expenses	2,130	2,154	4,500	2,152	4,500	4,500	0	
53716-00-92300 Outside Serv. Employed	28,403	15,572	30,000	16,739	30,000	30,000	0	
53716-00-92400 Property Insurance	8,159	8,481	9,500	10,304	10,304	9,500	0	
53716-00-92600 Workers Comp Insurance	8,749	7,769	9,000	10,709	10,709	9,000	0	
53716-00-92610 Employee Retirement-WRS	19,482	22,448	23,000	17,643	23,000	24,500	1,500	
53716-00-92620 Employee Health Ins.	91,961	76,983	62,500	40,096	62,500	65,000	2,500	
53716-00-92630 Employee Life Ins	1,669	1,616	1,538	1,185	1,500	1,675	137	
53716-00-92635 Sick Leave Lump Sum	4,692	5,952	0	0	0	0	0	
53716-00-92640 Unemployment Comp.	0	0	0	0	0	0	0	
53716-00-92800 Regulatory Com. Expense	3,215	125	1,000	525	1,000	1,000	0	
53716-00-93000 Miscellaneous Expense	5,326	4,310	5,000	3,502	5,000	5,000	0	
53716-00-93300 Transportation Expense	6,174	9,222	7,500	8,424	8,500	38,500	31,000	
53716-00-93500 Maint.-General Plant	3,294	155	0	0	3,000	3,000	3,000	
TOTAL	280,177	235,087	274,542	216,356	283,719	314,381	39,839	
53716-00-85550GIS - Water Design								
PERMANENT NOTES: GIS position with 37.5% to Water, 37.5% to Sewer, and 25.0% to General Fund.								
53716-00-92000Adm./General Salaries								
PERMANENT NOTES: Includes 12.5% of City Administrator, 12.5% of IT Manager, 25% of Public Works Director/City Engineer, and Utility Superintendent.								
53716-00-93300Transportation Expense								
PERMANENT NOTES: Includes \$31,000 for 1/2 ton pick-up truck and another truck with lift gate.								
TOTAL EXPENDITURES	280,177	235,087	274,542	216,356	283,719	314,381	39,839	

Attachment: Utility - 2016 Water Fund (1390 : 2016 Budget Ordinance)

CITY OF MERRILL
 PROPOSED BUDGET WORKSHEET
 AS OF: OCTOBER 31ST, 2015

62 -Water Fund
 Contract Work

	2013 ACTUAL	2014 ACTUAL	(----- 2015 -----)			(----- 2016 -----)		
			CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDEGT	BUDGET CHANGE	PROPOSED BUDGET
EXPENDITURES								
53717-00-41600 Merc, Job. , & Contract Work	3,233	3,600	3,500	2,530	3,500	3,500	0	
TOTAL	3,233	3,600	3,500	2,530	3,500	3,500	0	
TOTAL EXPENDITURES	3,233	3,600	3,500	2,530	3,500	3,500	0	

Attachment: Utility - 2016 Water Fund (1390 : 2016 Budget Ordinance)

CITY OF MERRILL
 PROPOSED BUDGET WORKSHEET
 AS OF: OCTOBER 31ST, 2015

62 -Water Fund
 Depreciation

	2013 ACTUAL	2014 ACTUAL	(----- 2015 -----) CURRENT BUDGET	(----- 2015 -----) Y-T-D ACTUAL	(----- 2015 -----) PROJECTED YEAR END	(----- 2016 -----) REQUESTED BUDEGT	(----- 2016 -----) BUDGET CHANGE	(----- 2016 -----) PROPOSED BUDGET
EXPENDITURES								
53730-00-93403 Dep.-Financed Plant	326,741	314,227	320,500	0	320,500	320,500	0	
53730-00-93426 Contributed Plant Dep.	55,545	55,471	50,000	0	50,000	50,000	0	
TOTAL	382,286	369,698	370,500	0	370,500	370,500	0	
TOTAL EXPENDITURES	382,286	369,698	370,500	0	370,500	370,500	0	

Attachment: Utility - 2016 Water Fund (1390 : 2016 Budget Ordinance)

CITY OF MERRILL
 PROPOSED BUDGET WORKSHEET
 AS OF: OCTOBER 31ST, 2015

62 -Water Fund
 Taxes

	2013 ACTUAL	2014 ACTUAL	(----- 2015 -----) CURRENT BUDGET	2015 Y-T-D ACTUAL	PROJECTED YEAR END	(----- 2016 -----) REQUESTED BUDEGT	BUDGET CHANGE	PROPOSED BUDGET
EXPENDITURES								
54080-00-08000 PILOT to City-Tax Equiv.	326,026	354,736	323,500	354,736	354,736	354,736	31,236	
54080-00-51000 SS/Medicare	15,962	18,133	22,629	19,369	21,500	24,500	1,871	
54080-00-92800 PSC Remainder Assmt.	1,244	1,372	1,250	1,409	1,375	1,375	125	
TOTAL	343,233	374,241	347,379	375,513	377,611	380,611	33,232	
TOTAL EXPENDITURES	343,233	374,241	347,379	375,513	377,611	380,611	33,232	

Attachment: Utility - 2016 Water Fund (1390 : 2016 Budget Ordinance)

CITY OF MERRILL
 PROPOSED BUDGET WORKSHEET
 AS OF: OCTOBER 31ST, 2015

62 -Water Fund
 Debt Service

	2013 ACTUAL	2014 ACTUAL	(----- 2015 -----) CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	(----- 2016 -----) REQUESTED BUDEGT	BUDGET CHANGE	PROPOSED BUDGET
EXPENDITURES								
56172-00-42500 Amortized Debt Cost	0	0	910	0	0	0	(910)	
56172-00-42700 Interest-GO Debt to City	33,529	34,269	33,140	33,140	33,140	30,000	(3,140)	
TOTAL	33,529	34,269	34,050	33,140	33,140	30,000	(4,050)	
56172-00-42700 Interest-GO Debt to City	PERMANENT NOTES: Includes SDWLP repayments beginning in 2013.							
TOTAL EXPENDITURES	33,529	34,269	34,050	33,140	33,140	30,000	(4,050)	
FUND TOTAL REVENUES	1,388,650	1,512,345	1,478,912	1,276,606	1,529,418	1,544,518	65,606	
FUND TOTAL EXPENDITURES	1,438,251	1,586,601	1,812,721	1,131,725	1,623,467	2,177,492	364,771	
REVENUE OVER/(UNDER) EXPENDITURES	(49,601)	(74,256)	(333,809)	144,881	(94,049)	(632,974)	(299,165)	

*** END OF REPORT ***

Attachment: Utility - 2016 Water Fund (1390 : 2016 Budget Ordinance)

City of Merrill, Wisconsin
Capital Plan
 2016 thru 2025

PROJECTS BY FUNDING SOURCE

Source	#	Priority	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	Total
Borrowing-20-Years (City Tax Levy)													
Sewer - E. 7th St. (Elm to Lake)	UT-SEW15-02	1	85,000										85,000
Water - Van Rensselaer St.	UT-WAT16-03	1	30,000										30,000
E. 6th St. (Blaine St. to Mill St.)	UT-WAT16-04	1	625,000										625,000
Blaine St. (E. 5th St. - Dead End)	UT-WAT16-05	1	80,000										80,000
Borrowing-20-Years (City Tax Levy) Total			820,000										820,000
U - Sewer Fund													
Sewer - E. 7th St. (Elm to Lake)	UT-SEW15-02	1	55,000										55,000
E. 6th St. (Blaine St. to Mill St.)	UT-WAT16-04	1	160,000										160,000
Blaine St. (E. 5th St. - Dead End)	UT-WAT16-05	1	80,000										80,000
Replace Utility Trucks	UT-WAT16-08	1	31,000										31,000
Radio Read Meter System	UT-WAT16-09	2	82,500	78,000	78,000								238,500
Replace WWT Garage Doors	UT-WWT16-03	1	16,000										16,000
Laboratory Update - WWT Plant	UT-WWT17-10	2		50,000									50,000
U - Sewer Fund Total			424,500	128,000	78,000								630,500
U - Water Fund													
Water Main - Grand/Parkway/Stange	UT-WAT15-01	1	250,000										250,000
Water - Van Rensselaer St.	UT-WAT16-03	1	40,000										40,000
E. 6th St. (Blaine St. to Mill St.)	UT-WAT16-04	1	175,000										175,000
Blaine St. (E. 5th St. - Dead End)	UT-WAT16-05	1	70,000										70,000
Replace Utility Trucks	UT-WAT16-08	1	31,000										31,000
Radio Read Meter System	UT-WAT16-09	2	82,500	78,000	78,000								238,500
U - Water Fund Total			648,500	78,000	78,000								804,500
GRAND TOTAL			1,893,000	206,000	156,000								2,255,000

Attachment: Utility - 2016 Capital (1390 : 2016 Budget Ordinance)

Project # UT-SEW15-02
Project Name Sewer - E. 7th St. (Elm to Lake)

Type Improvement **Department** Water Utility
Useful Life 20+ years **Contact** Superintendent - Utility
Category Sanitary Sewer **Priority** 1 Critical

Description **Total Project Cost:** \$140,000
 Due to collapse of sanitary sewer main, it may be necessary to dig up 2003 street improvement. Only water main was replaced.
 Project delayed from 2015 pending engineering review of potential sanitary sewer options to digging up the street. Possible to reline sanitary sewer? Another location for sewer main?

Justification
 Sanitary sewer has collapsed - about 15' deep and is below the storm sewer.
 City newer policy is to replace both water and sanitary sewer mains when making future street improvements.

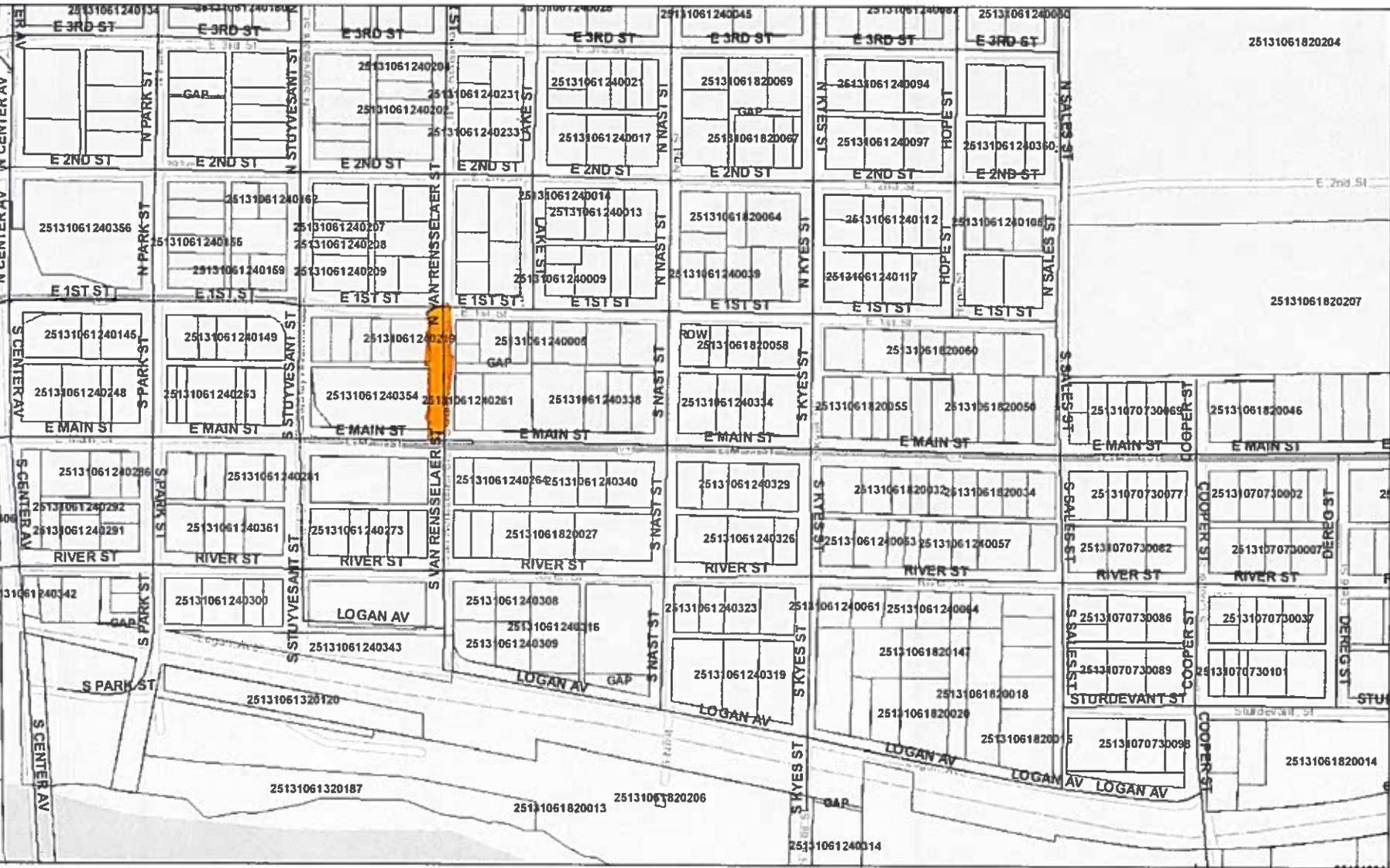
Expenditures	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	Total
Construction/Maintenance	140,000										140,000
Total	140,000										140,000

Funding Sources	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	Total
Borrowing-20-Years (City Tax Levy)	85,000										85,000
U - Sewer Fund	55,000										55,000
Total	140,000										140,000

Budget Impact/Other

Attachment: Utility - 2016 Capital (1390 : 2016 Budget Ordinance)

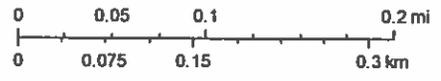
Tax Increment Districts



*Van Rensselaer st. -
Water Main Replacement*

U-CAP-4

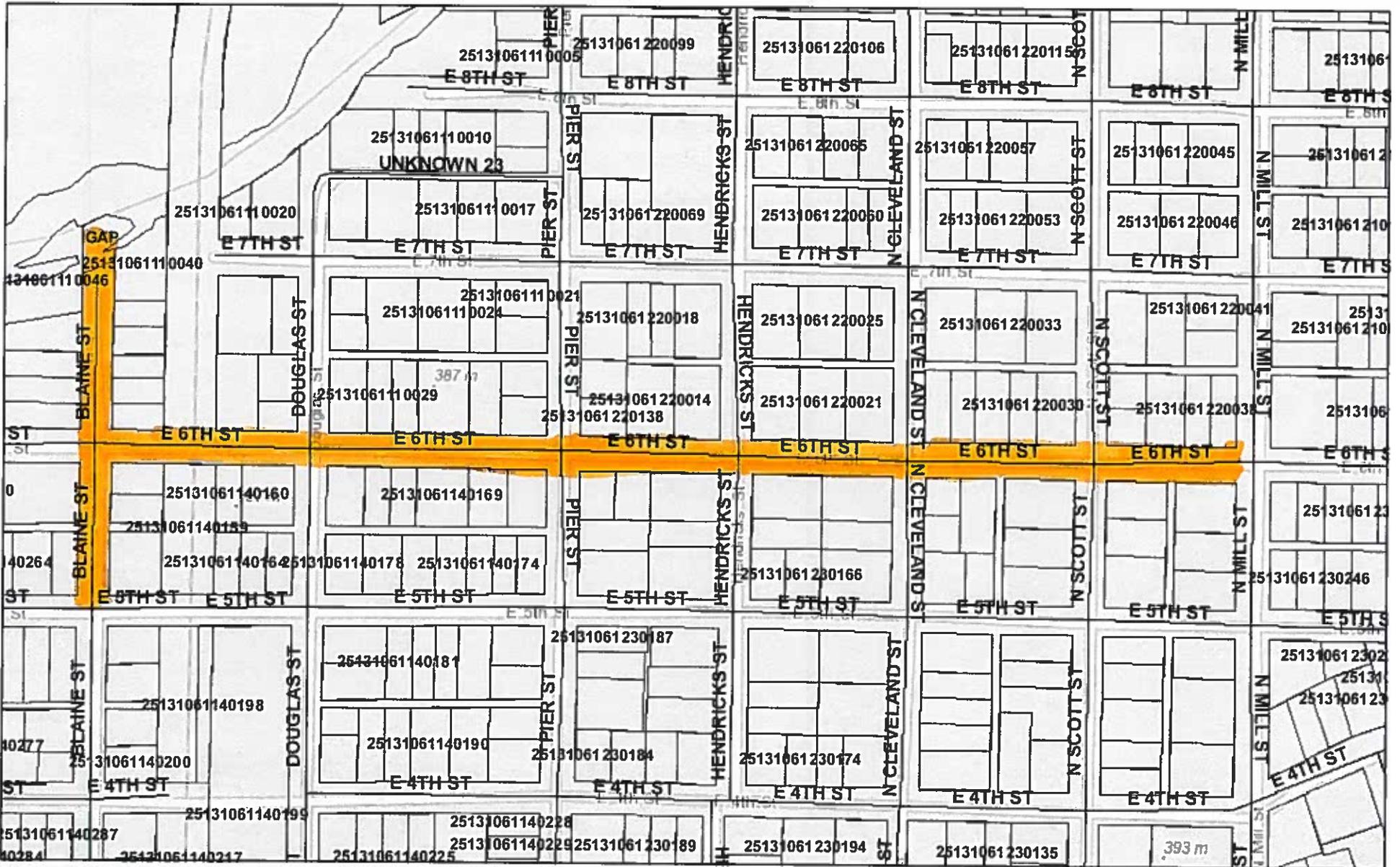
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Sources: Esri, HERE, DeLorme, Intemap, increment P Corp., GEBCO, USGS, FAO, NPS, NRCAN, GeoBase, IGN, Kadaster NL, Ordnance Survey, Esri Japan, METI, Esri China (Hong Kong), swisstopo, MapmyIndia, © OpenStreetMap contributors, and the GIS User Community

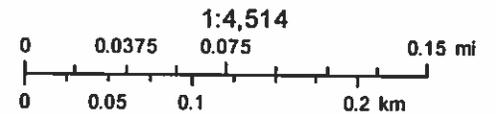
Attachment: Utility - 2016 Capital (1390 : 2016 Budget Ordinance)

City of Merrill's Tax Increment Districts



Attachment: Utility - 2016 Capital (1390 : 2016 Budget Ordinance)

October 15, 2015



U-CAP-7

Sources: Esri, HERE, DeLorme, Intermap, increment P Corp., GEBCO, USGS, FAO, NPS, NRCAN, GeoBase, IGN, Kadaster NL, Ordnance Survey,

Project # UT-WWT16-03
Project Name Replace WWT Garage Doors

Type Improvement **Department** Water Utility
Useful Life 20 years **Contact** Superintendent - Utility
Category Wastewater **Priority** 1 Critical

Description **Total Project Cost: \$16,000**
 Replace existing metal rolling garage doors at the wastewater treatment plant.

Justification
 Existing doors have little or no energy efficiency. Increasing needed service work has been required to keep the doors operational.

Expenditures	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	Total
Construction/Maintenance	16,000										16,000
Total	16,000										16,000

Funding Sources	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	Total
Sewer Fund	16,000										16,000
Total	16,000										16,000

Budget Impact/Other

Attachment: Utility - 2016 Capital (1390 : 2016 Budget Ordinance)