CITY OF MERRILL

COMMON COUNCIL

AGENDA ● TUESDAY OCTOBER 13, 2015

Regular Meeting | **City Hall Council Chambers** | **7:00 PM**

1. Call to Order
2. Invocation by Pastor Paul Holman, New Testament Church
3. Pledge of Allegiance
4. Roll Call
5. Public Comment Period
6. Minutes of previous Common Council meeting(s):
   1. Minutes of September 8, 2015 meeting
   2. Minutes of September 22, 2015 meeting
7. Revenue & Expense Reports(s):
   1. Revenue & Expense Report as of September 30, 2015
8. General agenda items:
   1. Employee Years of Service Recognition:

      Donald A. Norman, 10 years (Police Department)
9. City Plan Commission:
   1. Site Plan from Lincoln County for proposed new maintenance building on East Tenth Street, near the Lincoln County Service Center. The City Plan Commission recommends approving the site plan.
10. Health and Safety Committee:
    1. Consider change of agent application from Kwik Trip, Inc., appointing Angela R. Grefe as Agent for license at Kwik Trip 241, 300 South Pine Ridge Avenue. The Health and Safety Committee recommends approving the application.
11. Placing Committee Reports on File:
    1. Consider planing the following committee reports on file: Airport Commission, City Plan Commission, Health & Safety Committee, Housing Authority, Library Board, Merrill Enrichment Center Committee, Personnel & Finance Committee, Redevelopment Authority and Zoning Board of Appeals.
12. Resolutions:
    1. A Resolution approving a Conditional Use Permit for a Group Child Care Facility at 122 N. State Street in Merrill. At a Common Council meeting on September 8th, 2015, this resolution was defeated. Alderman Burgener is now requesting that the resolution be reconsidered.

2. A Resolution approving a Certified Survey Map on Swede Road in the Town of Merrill requested by Eleanor Fehlberg. The City Plan Commission recommends approval.

13. Mayor's Communications

14. Adjournment

William N. Heideman, CMC, WCMC
City Clerk

The Merrill City Hall is accessible to the physically disadvantaged. If special accommodations are needed, please contact the Merrill City Hall at (715) 536-5594.

CITY OF MERRILL

COMMON COUNCIL

MINUTES ● TUESDAY SEPTEMBER 8, 2015

Regular Meeting **City Hall Council Chambers** **7:00 PM**

1. Call to Order

Attendee Name	Title	Status	Arrived
Chris Malm	Alderperson - First District	Present	
Pete Lokemoen	Alderperson - Second District	Present	
Ryan Schwartzman	Alderperson - Third District	Present	
Kandy Peterson	Alderperson - Fourth District	Present	
John Burgener	Alderperson - Fifth District & President	Present	
Dave Sukow	Alderperson - Sixth District	Present	
Rob Norton	Alderperson - Seventh District	Present	
Tim Meehean	Alderperson - Eighth District	Present	
Bill Bialecki	Mayor	Present	

The following were also in attendance: Police Captain Corey Bennett, Transit Director Rich Grenfell, City Attorney Tom Hayden, City Clerk Bill Heideman, City Administrator Dave Johnson, Street Commissioner Richard Lupton, Enrichment Center Director Tammie Mrachek, Fire Chief Dave Savone, Finance Director Kathy Unertl and Park and Recreation Director Dan Wendorf. Police Chief Ken Neff and Building Inspector/Zoning Administrator Darin Pagel had excused absences.

2. Silent Prayer
3. Pledge of Allegiance
4. Public Comment Period

There was no public comment.

5. Minutes of previous Common Council meeting(s):
   1. Minutes of August 11, 2015 meeting

   Motion (Burgener/Sukow) to approve the minutes of the August 11th, 2015 Common Council meeting.

RESULT:	**APPROVED**

6. Revenue & Expense Reports(s):
   1. Revenue & Expense Report as of August 31, 2015

   Motion (Burgener/Sukow) to approve the Revenue and Expense Report as of August 31st, 2015.

RESULT:	**APPROVED**

7. General agenda items:
   1. Employee Years of Service Recognition:

Attachment: 2015-09-08 Council Minutes (1277 : Minutes of September 8, 2015 meeting)

Terence L. Vanden Heuvel, 35 years (Wastewater Treatment Plant)

Vincent L. Conrad, 25 years (Street Department)

City Clerk Heideman read certificates of recognition for the two employees.

8. Board of Public Works:

1. Consider Bicycle and Pedestrian Plan. At a meeting on August 11, 2015, the Common Council referred the plan to the Health and Safety Committee and the Board of Public Works.

Motion (Schwartzman/Peterson) to approve the plan.

RESULT:	**APPROVED**

2. Bid for project to replace heating, ventilating and air conditioning (HVAC) in portions of City Hall.

Mayor Bialecki mentioned that the project would be for electric baseboard heating only and would not address any City Hall air-conditioning issues.

Motion (Lokemoen/Burgener) to approve the bid of $115,185 from Pieper Electric.

RESULT:	**APPROVED**

9. Committee of the Whole:

1. Request for Proposal (RFP) submissions for fairgrounds grandstand.

Motion (Burgener/Schwartzman) to approve the bid of $1,149,000 from Dant Clayton for a 3,000 seat facility.

RESULT:	**APPROVED**

10. Health and Safety Committee:

1. Consider application from the Merrill Historical Society, 100 East Third Street, for a temporary Class "B" license to sell fermented malt beverages and wine at 100 East Third Street on Saturday, November 7, 2015, as part of a trivia contest.

Motion (Sukow/Malm) to approve the application.

RESULT:	**APPROVED**

2. Consider application from St. Francis Xavier Catholic Church, 1708 East Tenth Street, for a temporary Class "B" license to sell fermented malt beverages and wine at 1708 East Tenth Street (inside and on grounds) on Sunday, October 4, 2015, as part of a fall festival. Alderman Sukow is bringing this application directly to the Common Council.

Motion (Sukow/Malm) to approve the application.

Attachment: 2015-09-08 Council Minutes (1277 : Minutes of September 8, 2015 meeting)

RESULT:	**APPROVED**

11. Water and Sewage Disposal Committee:

    1. Bid for Prairie River Watermain Crossing project. Alderman Norton is bringing the bid directly to the Common Council.

    Motion (Norton/Meehean) to reject the bid of $284,900 from James Peterson Sons Inc. and rebid the project in 2016.

RESULT:	**REJECTED**

12. Mayor's Appointments:

    1. Tony Kusserow to the Redevelopment Authority, term to expire September, 2020.
    2. Joseph Malsack to the Airport Commission, term to expire October 1, 2021.

    Motion (Meehean/Schwartzman) to approve the two appointments.

RESULT:	**APPROVED**

13. Placing Committee Reports on File:

    1. Consider placing the following minutes on file: Board of Public Works, City Plan Commission, Committee of the Whole, Community Development Committee, Health and Safety Committee, Housing Authority, Library Board, Merrill Enrichment Center Committee, Parks and Recreation Commission, Personnel and Finance Committee, Redevelopment Authority, Tourism Commission, Transit Commission and Water and Sewage Disposal Committee.

    Motion (Sukow/Norton) to place the reports on file.

RESULT:	**PLACED ON FILE**

14. Ordinances:

    1. Ordinance stipulating allowable dimensions for commercial use fire pits.

    ORDINANCE 2015-16

    City Attorney Hayden gave the ordinance a first reading.

    Motion (Sukow/Burgener) to suspend the rules and give the ordinance a second reading and a third reading by title only. Carried.

    The ordinance was given a second reading and a third reading.

Attachment: 2015-09-08 Council Minutes (1277 : Minutes of September 8, 2015 meeting)

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Dave Sukow, Alderperson - Sixth District
SECONDER:	John Burgener, Alderperson - Fifth District & President
AYES:	Malm, Lokemoen, Schwartzman, Peterson, Burgener, Sukow, Norton, Meehean

2. Ordinance to increase room tax from 4% to 6%.

ORDINANCE 2015-17

City Attorney Hayden requested that he be allowed to give the ordinance a first reading by title only, with a synopsis to follow. Without objection, it was so ordered.

City Attorney Hayden gave the ordinance a first reading.

Motion (Schwartzman/Burgener) to suspend the rules and give the ordinance a second reading and a third reading by title only. Carried.

The ordinance was given a second reading and a third reading.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Ryan Schwartzman, Alderperson - Third District
SECONDER:	John Burgener, Alderperson - Fifth District & President
AYES:	Malm, Lokemoen, Schwartzman, Peterson, Burgener, Sukow, Norton, Meehean

15. Resolutions:

1. A Resolution to amend Tourism Promotion Agreement between the City, the Tourism Commission and the Merrill Area Chamber of Commerce (Resolution #2417).

WHEREAS, the City of Merrill adopted an amended Ordinance No. 98-25 (the "Room Tax Ordinance") which created the City's Room Tax and the Merrill Tourism Commission; and,

WHEREAS, Wisconsin Statutes and the City of Merrill Room Tax Ordinance requires that seventy percent (70%) of the Room Tax be devoted to tourism promotion and development under the direction of the Merrill Tourism Commission; and,

WHEREAS, the Merrill Tourism Commission is authorized to contract with a tourism entity to accomplish its tasks of tourism development and tourism promotion and the only organization in the City of Merrill that qualifies as a tourism entity under state law is the Merrill Area Chamber of Commerce; and,

WHEREAS the City of Merrill Tourism Commission and the Merrill Area Chamber of Commerce have negotiated a new agreement for the Chamber to provide staff and services for tourism development and promotion in the City of Merrill; and,

Attachment: 2015-09-08 Council Minutes (1277 : Minutes of September 8, 2015 meeting)

WHEREAS the Agreement provides that the Merrill Area Chamber of Commerce will be paid for its services only out of the proceeds of the Room Tax devoted to tourism development and promotion and also provides that the City of Merrill Chamber of Commerce will report the results of its activities on a regular basis to the Tourism Commission and annually to the Tourism Commission and the City of Merrill Common Council;

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN this 8th day of September, 2015, that the amended Tourism Promotion Agreement between the City of Merrill, Merrill Tourism Commission and the Merrill Area Chamber of Commerce is hereby approved.

BE IT FURTHER RESOLVED, that the appropriate city officials are hereby authorized to execute the amended Agreement on behalf of the City of Merrill and the Merrill Tourism Commission.

Motion (Schwartzman/Meehean) to approve the resolution.

RESULT:	**APPROVED**

2. A Resolution approving a Conditional Use Permit for a Group Child Care Facility located at 122 N. State Street in Merrill.

WHEREAS, Renee-Hertzfeldt f/k/a Renee Williams, d/b/a Building Block, has requested a conditional use permit pursuant to the Merrill Zoning Code Chapter 113, Article IV for the purpose of operating a Group Child Care facility on the following described property:

Lot Ten (10), Block Five (5) of McCord and Wright Addition to the City of Merrill, Lincoln County, Wisconsin; and,

WHEREAS, the City Plan Commission scheduled a hearing on the application on September 1, 2015, due public notice having been given an opportunity given to those interested to speak on the application; and,

WHEREAS, the City Plan Commission has reviewed the Application, but has no recommendation of said application;

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN this 8th day of September, 2015, that a conditional use permit shall be issued to Renee Hertzfeldt, d/b/a Building Block for the purpose of operating a Group Child Care facility on the above described property.

Attachment: 2015-09-08 Council Minutes (1277 : Minutes of September 8, 2015 meeting)

RESULT:	**REJECTED BY ROLL CALL VOTE [0 TO 8]**
MOVER:	Dave Sukow, Alderperson - Sixth District
SECONDER:	Rob Norton, Alderperson - Seventh District
NAYS:	Malm, Lokemoen, Schwartzman, Peterson, Burgener, Sukow, Norton, Meehean

3. A Resolution authorizing the filing of an Urban Forestry Grant application (Resolution #2418).

WHEREAS, the applicant, City of Merrill, is interested in obtaining a cost-share grant from Wisconsin Department of Natural Resources for the purpose of funding urban and community forestry projects specified in §23.097(1g) and (1r), Wis. Stats., and;

WHEREAS, the applicant attests to the validity and veracity of the statements and representations contained in the grant application, and;

WHEREAS, the applicant requests a grant agreement to carry out the project;

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN this 8th day of September, 2015, that the applicant, City of Merrill, will comply with all local, state, and federal rules, regulations and ordinances relating to this project and the cost-share agreement;

BE IT FURTHER RESOLVED, the applicant will budget a sum sufficient to fully and satisfactorily complete the project and hereby authorizes and empowers City of Merrill, by its City Forester, its official or employee to act on its behalf to:

1. Sign and submit the grant application
2. Sign a grant agreement between the applicant and the DNR
3. Submit interim and/or final reports to the DNR to satisfy the grant agreement
4. Submit grant reimbursement requests to the DNR
5. Sign and submit other required documentation

BE IT FURTHER RESOLVED, the incumbent's name and contact information is Dan Wendorf, City Forester, Telephone No. 715-536-7313, email address is Dan.Wendorf@ci.merrrill.wi.us.

Motion (Sukow/Meehean) to approve.

Attachment: 2015-09-08 Council Minutes (1277 : Minutes of September 8, 2015 meeting)

RESULT:	APPROVED

4. A Resolution authorizing a Development Agreement by and between the City of Merrill, Wisconsin and RD Properties LLC (Resolution #2419).

WHEREAS, the Common Council of the City of Merrill created Tax Increment District (TID) No. 8 on September 13, 2011 and amended the boundary and TIF Plan on September 24, 2013; and,

WHEREAS, RD Properties LLC proposes acquisition, demolition, and then future construction of new commercial building in the 500-block of West Main Street, which is located within TID No. 8; and,

WHEREAS, the City of Merrill finds that the proposed redevelopment and the fulfillment of the items and conditions of the attached Agreement are in the vital and best interest of the City of Merrill, Redevelopment Authority and City residents and serves a public purpose in accordance with State law; and,

WHEREAS, the City and RD Properties LLC have negotiated Phase I of the development agreement to provide for acquisition and demolition of former manufacturing building on North Genesee Street.

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN this 8th day of September, 2015, that the Mayor and City Clerk are authorized to sign the Phase I development agreement by and between the City of Merrill and RD Properties LLC and to facilitate the implementation thereof.

Motion (Schwartzman/Peterson) to approve.

RESULT:	APPROVED

5. A Resolution honoring Cheri L. Reinhardt for her long-term service to the City of Merrill (Resolution #2420).

WHEREAS, Cheri L. Reinhardt has served the City of Merrill Transit Department for 19 years, from September 4, 1996 to September 4, 2015; and,

WHEREAS, these years of service have been marked by dedication to the best interests of our community, and the safety and well-being of our employees and citizens; and

WHEREAS, Cheri L. Reinhardt has earned the admiration and respect of her fellow employees by the way in which she has carried out her duties; and

WHEREAS, Cheri L. Reinhardt's skills and experience will be missed at the City of Merrill Transit Department;

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE

Attachment: 2015-09-08 Council Minutes (1277 : Minutes of September 8, 2015 meeting)

CITY OF MERRILL, WISCONSIN this 8th day of September, 2015, that the Common Council, and the people of Merrill officially acknowledge with deep appreciation the dedicated and faithful service Cheri L. Reinhardt has given the City of Merrill Transit Department and commends her for those 19 years of service; and

BE IT FURTHER RESOLVED, that we hereby commend the meritorious and dedicated service of Cheri L. Reinhardt, congratulate her upon the occasion of her retirement from the City of Merrill Transit Department, and extend our warmest wishes for her enjoyment of continued prosperity in the years that lie ahead.

Motion (Common Council/Common Council) to approve.

RESULT:	**APPROVED**

6. A Resolution honoring Michael J. Schroeder for his long-term service to the City of Merrill (Resolution #2421).

WHEREAS, Michael J. Schroeder has served the City of Merrill Library for 27 years, from January 11, 1988 to September 3, 2015; and,

WHEREAS, these years of service have been marked by dedication to the best interests of our community, and the safety and well-being of our employees and citizens; and

WHEREAS, Michael J. Schroeder has earned the admiration and respect of his fellow employees by the way in which he has carried out his duties; and

WHEREAS, Michael J. Schroeder's skills and experience will be missed at the City of Merrill Library;

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN this 8th day of September, 2015, that the Common Council, and the people of Merrill officially acknowledge with deep appreciation the dedicated and faithful service Michael J. Schroeder has given the City of Merrill Library and commends him for those 27 years of service; and

BE IT FURTHER RESOLVED, that we hereby commend the meritorious and dedicated service of Michael J. Schroder, congratulate him upon the occasion of his retirement from the City of Merrill Library, and extend our warmest wishes for his enjoyment of continued prosperity in the years that lie ahead.

Motion (Common Council/Common Council) to approve.

RESULT:	**APPROVED**

7. A Resolution honoring James A. Rehwinkel for his long-term service to the City of Merrill (Resolution #2422).

Attachment: 2015-09-08 Council Minutes (1277 : Minutes of September 8, 2015 meeting)

WHEREAS, James A. Rehwinkel has served the City of Merrill for 23 years, from March 30, 1992 to September 4, 2015; and,

WHEREAS, these years of service have been marked by dedication to the best interests of our community, and the safety and well-being of our employees and citizens; and

WHEREAS, James A. Rehwinkel has earned the admiration and respect of his fellow employees by the way in which he has carried out his duties; and

WHEREAS, James A. Rehwinekl's skills and experience will be missed at the City of Merrill Janitorial Department;

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN this 8th day of September, 2015, that the Common Council, and the people of Merrill officially acknowledge with deep appreciation the dedicated and faithful service James A. Rehwinekl has given the City of Merrill Janitorial Department and commends him for those 23 years of service; and

BE IT FURTHER RESOLVED, that we hereby commend the meritorious and dedicated service of James A. Rehwinkel, congratulate him upon the occasion of his retirement from the City of Merrill Janitorial Department, and extend our warmest wishes for his enjoyment of continued prosperity in the years that lie ahead.

Motion (Common Council/Common Council) to approve.

RESULT:	**APPROVED**

16. Mayor's Communications

Airport Day will be held at the Merrill Municipal Airport on Saturday, September 12th. An Open House at the Northcentral Technical College (NTC) Center of Excellence in Merrill is also scheduled for September 12th.

The Fall Ride Motorcycle event will be on Saturday, September 19th.

The annual Pork in the Park event will be held at the MARC on September 19th. Mariachi Night will be held at Normal Park that evening. A soccer tournament will be held at the MARC, also on September 19th.

Merrill Transit will be offering a "Nickel Tour" on Saturday, September 19th. These tours will be offered from 10:00 A.M. to 2:00 P.M., and will begin at the Merrill Historical Society.

The City will officially take possession of the fairgrounds on Thursday, September 10th. Groundbreaking for the new grandstand will be held that same day.

After discussion, it was agreed to schedule a 2016 budget meeting for Friday, October 16th. The meeting will begin at 8:00 A.M. in the City Hall Common Council Chambers.

Attachment: 2015-09-08 Council Minutes (1277 : Minutes of September 8, 2015 meeting)

17. Adjournment

Motion (Burgener/Norton) to adjourn. Carried. Adjourned at 7:37 P.M.

Attachment: 2015-09-08 Council Minutes (1277 : Minutes of September 8, 2015 meeting)

CITY OF MERRILL

COMMON COUNCIL

MINUTES • TUESDAY SEPTEMBER 22, 2015

Special Meeting | **City Hall Council Chambers** | **6:00 PM**

1. Call to Order
2. Silent Prayer
3. Roll Call

Attendee Name	Title	Status	Arrived
Chris Malm	Alderperson - First District	Present	
Pete Lokemoen	Alderperson - Second District	Present	
Ryan Schwartzman	Alderperson - Third District	Present	
Kandy Peterson	Alderperson - Fourth District	Present	
John Burgener	Alderperson - Fifth District & President	Present	
Dave Sukow	Alderperson - Sixth District	Present	
Rob Norton	Alderperson - Seventh District	Present	
Tim Meehean	Alderperson - Eighth District	Present	
Bill Bialecki	Mayor	Present	

Mayor Bialecki noted that other attendees included City Attorney Tom Hayden, City Clerk Bill Heideman, City Administrator Dave Johnson and Finance Director Kathy Unertl.

4. Public Comment Period

There was no public comment.

5. Preliminary Items:

1. Discussion and decision on future City involvement in 201 S. Prospect Street Redevelopment Project (Former Hurd)

City Administrator Johnson reported on the status of the cleanup/redevelopment project at the former Hurd property at 201 North Prospect Street. He reported that the Merrill Area Development Corporation (MADC) missed an opportunity to obtain a grant for the cleanup in the vicinity of a "dip tank" at the project site.

Although MADC cannot apply for a grant at this time, the City could apply and secure a grant if the City assumed ownership of the property. Based on that, MADC is requesting that the City assume ownership.

Representing the Wisconsin Department of Natural Resources (DNR), John Robinson reported that the DNR would work with the City to secure the grant, if the City assumes ownership.

Motion (Meehean/Schwartzman) to approve the request, with the following contingencies:

1. MADC will guarantee $200,000 in contingency funds, via escrow or bond.

2. The City of Merrill will receive, from the DNR, a "comfort" letter related to the cleanup project.

RESULT:	**APPROVED BY ROLL CALL VOTE [6 TO 2]**
AYES:	Lokemoen, Schwartzman, Peterson, Burgener, Sukow, Meehean
NAYS:	Malm, Norton

2. **Review and recommendation on soccer concession stand financing (information will be provided via e-mail prior to meeting and distributed at meeting).**

Merrill Soccer Association Inc. currently owes approximately $30,000 on two loans related to funding for the construction of the soccer concession stand at the Merrill Area Recreation Complex (MARC), They are currently seeking the consolidation of those loans, and have discussed that possibility with River Valley Bank.

Mayor Bialecki and City Administrator Johnson have met with officials from the Merrill Soccer Association and River Valley Bank to discuss this prospective loan. River Valley Bank has agreed to approve the loan if the City of Merrill is named as guarantor on the loan. Therefore, the Merrill Soccer Association and River Valley Bank are requesting that the City be included as a guarantor on the loan.

Representing River Valley Bank, Susan Ryman distributed a copy of the proposal loan document, a $30,000 promissory note. She stated that the Merrill Soccer Association is financially sound at this time. Representing the Merrill Soccer Association, Lisa Beckman Hass provided additional details and answered questions.

It was noted that the request is not for any funding, it is only a request that the City be a guarantor on the loan.

Motion (Lokemoen/Peterson) to approve the request.

RESULT:	**APPROVED**

3. **Overview presentation on proposed TID Amendments and Creation by representatives from Ehlers & Associates.**

Patrick Mallory, Ehlers & Associates, distributed a handout on the Tax Increment Finance (TIF) and the details on the project plan being considered. He then gave an overview of the handout and answered questions.

6. **Resolutions:**

Motion (Meehean/Lokemoen) to suspend the rules and allow City Attorney Hayden to read all resolutions by title only. Carried.

1. **A Resolution approving an amendment to the Project Plan of Tax Incremental District No. 3 in order to share tax increment with Tax Incremental Districts No. 6, 7, and 8, City of Merrill, Wisconsin (Resolution #2423).**

Motion (Schwartzman/Meehean) to approve.

RESULT:	**APPROVED**

2. A Resolution approving an amendment to the Project Plan and Boundaries of Tax Incremental District No. 3, City of Merrill, Wisconsin (Resolution #2424).

Motion (Schwartzman/Peterson) to approve.

RESULT:	**APPROVED**

3. A Resolution approving an amendment to the Project Plan and Boundaries of Tax Incremental District No. 6, City of Merrill, Wisconsin (Resolution #2425).

Motion (Sukow/Norton) to approve.

RESULT:	**APPROVED**

4. A Resolution approving an amendment to the Project Plan and Boundaries of Tax Incremental District No. 7, City of Merrill, Wisconsin (Resolution #2426).

Motion (Burgener/Peterson) to approve.

RESULT:	**APPROVED**

5. A Resolution approving an amendment to the Project Plan and Boundaries of Tax Incremental District No. 8, City of Merrill, Wisconsin (Resolution #2427).

Motion (Meehean/Norton) to approve.

RESULT:	**APPROVED**

6. A Resolution approving the Project Plan and Establishing the Boundaries for and the Creation of Tax Incremental District No. 10, City of Merrill, Wisconsin (Resolution #2428).

Motion (Norton/Sukow) to approve.

RESULT:	**APPROVED**

Note: The complete wording of the six resolutions, the legal descriptions of all the Tax Increment Districts involved and all related exhibits are available for inspection in the Clerk/Treasurer office at City Hall.

7. Adjournment

Motion (Burgener/Schwartzman) to adjourn. Carried. Adjourned at 6:57 P.M.

William R. Bialecki
Mayor

William N. Heideman, CMC, WCMC
City Clerk

I, William N. Heideman, City Clerk of the City of Merrill, Wisconsin, do hereby certify that the Mayor approved the above action of the Common Council on September 28th, 2015.

William N. Heideman, CMC, WCMC
City Clerk

1 -2015

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: SEPTEMBER 30TH, 2015

1 eneral Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
Non-Departmental					
Taxes (or Utility Rev.)	4,196,006.00	1,947.88	4,222,736.44	100.64	(26,730.44)
Intergovernmental	3,946,163.00	0.00	1,203,461.54	30.50	2,742,701.46
Licenses and Permits	41,471.00	1,460.00	45,538.05	109.81	(4,067.05)
Fines, Forfeits, & Pen.	133,500.00	8,570.63	80,003.78	59.93	53,496.22
Public Charges-Services	6,450.00	756.50	5,165.46	80.08	1,284.54
Miscellaneous Revenues	88,900.00	6,387.38	72,731.42	81.81	16,168.58
TOTAL Non-Departmental	8,412,490.00	19,122.39	5,629,636.69	66.92	2,782,853.31
Municipal Court					
Intergov Charges (Misc.)	6,225.00	1,213.00	4,588.00	73.70	1,637.00
TOTAL Municipal Court	6,225.00	1,213.00	4,588.00	73.70	1,637.00
City Attorney					
Intergov Charges (Misc.)	8,500.00	0.00	4,506.87	53.02	3,993.13
Miscellaneous Revenues	8,757.00	0.00	0.00	0.00	8,757.00
TOTAL City Attorney	17,257.00	0.00	4,506.87	26.12	12,750.13
Mayor					
Miscellaneous Revenues	1,722.00	0.00	0.00	0.00	1,722.00
TOTAL Mayor	1,722.00	0.00	0.00	0.00	1,722.00
City Administrator					
Miscellaneous Revenues	19,676.00	0.00	0.00	0.00	19,676.00
TOTAL City Administrator	19,676.00	0.00	0.00	0.00	19,676.00
City Clerk					
Miscellaneous Revenues	0.00	0.00	184.32	0.00	(184.32)
TOTAL City Clerk	0.00	0.00	184.32	0.00	(184.32)
Clerk/Treasurer Staff					
Miscellaneous Revenues	2,339.00	0.00	0.00	0.00	2,339.00
TOTAL Clerk/Treasurer Staff	2,339.00	0.00	0.00	0.00	2,339.00
Elections - AVERAGED					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
TOTAL Elections - AVERAGED	0.00	0.00	0.00	0.00	0.00
Treasurer/Finance Dir.					
Miscellaneous Revenues	18,115.00	0.00	0.00	0.00	18,115.00
TOTAL Treasurer/Finance Dir.	18,115.00	0.00	0.00	0.00	18,115.00

1 -2015

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: SEPTEMBER 30TH, 2015

1 eneral Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
City Hall Maintenance					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL City Hall Maintenance	0.00	0.00	0.00	0.00	0.00
Over-Collected Taxes					
Miscellaneous Revenues	250.00	0.00	0.00	0.00	250.00
TOTAL Over-Collected Taxes	250.00	0.00	0.00	0.00	250.00
Police					
Intergovernmental	19,000.00	0.00	7,641.46	40.22	11,358.54
Public Charges-Services	14,000.00	1,554.79	9,492.00	67.80	4,508.00
Intergov Charges (Misc.)	8,000.00	0.00	7,943.43	99.29	56.57
Miscellaneous Revenues	250.00	0.00	2,088.00	835.20	(1,838.00)
TOTAL Police	41,250.00	1,554.79	27,164.89	65.85	14,085.11
Traffic Control					
Miscellaneous Revenues	0.00	600.00	1,262.43	0.00	(1,262.43)
TOTAL Traffic Control	0.00	600.00	1,262.43	0.00	(1,262.43)
Fire Protection					
Public Charges-Services	4,550.00	240.00	6,006.43	132.01	(1,456.43)
Intergov Charges (Misc.)	205,000.00	0.00	205,000.00	100.00	0.00
Miscellaneous Revenues	0.00	19,395.36	19,395.36	0.00	(19,395.36)
TOTAL Fire Protection	209,550.00	19,635.36	230,401.79	109.95	(20,851.79)
Ambulance/EMS					
Intergovernmental	994,500.00	78,058.23	622,295.09	62.57	372,204.91
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Ambulance/EMS	994,500.00	78,058.23	622,295.09	62.57	372,204.91
Bldg. Inspection/Zoning					
Licenses and Permits	25,000.00	1,950.00	14,570.00	58.28	10,430.00
Miscellaneous Revenues	20,262.00	0.00	0.00	0.00	20,262.00
TOTAL Bldg. Inspection/Zoning	45,262.00	1,950.00	14,570.00	32.19	30,692.00
Operations Support (M&E)					
Intergovernmental	315,000.00	20,072.11	185,804.97	58.99	129,195.03
TOTAL Operations Support (M&E)	315,000.00	20,072.11	185,804.97	58.99	129,195.03
Roads					
Intergovernmental	7,500.00	15,042.99	65,264.24	870.19	(57,764.24)
Public Charges-Services	2,500.00	0.00	0.00	0.00	2,500.00
TOTAL Roads	10,000.00	15,042.99	65,264.24	652.64	(55,264.24)

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REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: SEPTEMBER 30TH, 2015

1 eneral Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Snow and Ice					
Public Charges-Services	10,100.00	300.00	6,900.00	68.32	3,200.00
TOTAL Snow and Ice	10,100.00	300.00	6,900.00	68.32	3,200.00
Stormwater Maintenance					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
TOTAL Stormwater Maintenance	0.00	0.00	0.00	0.00	0.00
Street Painting-Marking					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
TOTAL Street Painting-Marking	0.00	0.00	0.00	0.00	0.00
Street Lighting					
Miscellaneous Revenues	0.00	0.00	(2,755.94)	0.00	2,755.94
TOTAL Street Lighting	0.00	0.00	(2,755.94)	0.00	2,755.94
Stormwater Plan/Const.					
Licenses and Permits	1,000.00	0.00	0.00	0.00	1,000.00
TOTAL Stormwater Plan/Const.	1,000.00	0.00	0.00	0.00	1,000.00
Airport					
Public Charges-Services	32,750.00	1,375.00	17,688.58	54.01	15,061.42
Miscellaneous Revenues	0.00	0.00	750.02	0.00	(750.02)
TOTAL Airport	32,750.00	1,375.00	18,438.60	56.30	14,311.40
Aviation Fuel					
Public Charges-Services	0.00	7,235.56	73,466.73	0.00	(73,466.73)
TOTAL Aviation Fuel	0.00	7,235.56	73,466.73	0.00	(73,466.73)
Transit					
Specials (Utility Rev.)	238,250.00	0.00	53,042.00	22.26	185,208.00
Intergovernmental	97,500.00	23,374.00	70,122.00	71.92	27,378.00
Public Charges-Services	154,000.00	10,292.50	92,860.00	60.30	61,140.00
Miscellaneous Revenues	20,000.00	0.00	1,790.00	8.95	18,210.00
TOTAL Transit	509,750.00	33,666.50	217,814.00	42.73	291,936.00
Garbage Collection					
Miscellaneous Revenues	1,000.00	500.00	4,430.00	443.00	(3,430.00)
TOTAL Garbage Collection	1,000.00	500.00	4,430.00	443.00	(3,430.00)
Recycling					
Intergovernmental	32,650.00	0.00	32,646.43	99.99	3.57
Miscellaneous Revenues	10,500.00	1,835.00	11,291.14	107.53	(791.14)
TOTAL Recycling	43,150.00	1,835.00	43,937.57	101.83	(787.57)

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REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: SEPTEMBER 30TH, 2015

1 eneral Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Weed & Nuisance Control					
Public Charges-Services	2,500.00	140.00	260.00	10.40	2,240.00
TOTAL Weed & Nuisance Control	2,500.00	140.00	260.00	10.40	2,240.00
MACEC - Enrichment					
Public Charges-Services	0.00	0.00	0.00	0.00	0.00
TOTAL MACEC - Enrichment	0.00	0.00	0.00	0.00	0.00
Library					
Intergovernmental	424,775.00	212,387.50	424,775.00	100.00	0.00
Public Charges-Services	20,500.00	1,434.88	12,601.19	61.47	7,898.81
Miscellaneous Revenues	0.00	0.00	5,387.82	0.00	(5,387.82)
TOTAL Library	445,275.00	213,822.38	442,764.01	99.44	2,510.99
Parks					
Public Charges-Services	14,500.00	775.00	8,639.46	59.58	5,860.54
Miscellaneous Revenues	1,000.00	0.00	2,978.92	297.89	(1,978.92)
TOTAL Parks	15,500.00	775.00	11,618.38	74.96	3,881.62
River Bend Trail					
Taxes (or Utility Rev.)	0.00	1,259.08	6,150.14	0.00	(6,150.14)
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL River Bend Trail	0.00	1,259.08	6,150.14	0.00	(6,150.14)
Lion's Park Lights					
Miscellaneous Revenues	1,500.00	0.00	0.00	0.00	1,500.00
TOTAL Lion's Park Lights	1,500.00	0.00	0.00	0.00	1,500.00
Recreation Programs					
Public Charges-Services	75,700.00	1,673.94	71,092.86	93.91	4,607.14
TOTAL Recreation Programs	75,700.00	1,673.94	71,092.86	93.91	4,607.14
CATV - MP3					
Licenses and Permits	100,000.00	0.00	54,235.72	54.24	45,764.28
TOTAL CATV - MP3	100,000.00	0.00	54,235.72	54.24	45,764.28
MARC - Smith Center					
Taxes (or Utility Rev.)	6,500.00	1,564.69	4,614.37	70.99	1,885.63
Public Charges-Services	87,400.00	881.50	40,635.65	46.49	46,764.35
TOTAL MARC - Smith Center	93,900.00	2,446.19	45,250.02	48.19	48,649.98
Pool					
Public Charges-Services	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Pool	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUE	11,425,761.00	422,277.52	7,779,281.38	68.09	3,646,479.62

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REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: SEPTEMBER 30TH, 2015

1 eneral Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
EXPENDITURES					
Common Council					
Personnel Services	34,100.00	2,241.27	21,141.49	62.00	12,958.51
Contractual Services	6,805.00	0.00	5,036.88	74.02	1,768.12
Supplies & Expenses	12,150.00	6,639.02	14,270.97	117.46	(2,120.97)
TOTAL Common Council	53,055.00	8,880.29	40,449.34	76.24	12,605.66
Municipal Court					
Personnel Services	65,840.00	4,243.88	42,773.10	64.97	23,066.90
Contractual Services	1,585.00	0.00	1,474.54	93.03	110.46
Supplies & Expenses	6,500.00	341.92	4,403.28	67.74	2,096.72
Technology	5,750.00	0.00	4,808.58	83.63	941.42
TOTAL Municipal Court	79,675.00	4,585.80	53,459.50	67.10	26,215.50
City Attorney					
Personnel Services	191,080.00	14,661.42	138,606.69	72.54	52,473.31
Contractual Services	3,950.00	3,711.50	21,140.76	535.21	(17,190.76)
Supplies & Expenses	8,925.00	1,029.77	4,739.39	53.10	4,185.61
TOTAL City Attorney	203,955.00	19,402.69	164,486.84	80.65	39,468.16
Mayor					
Personnel Services	13,780.00	1,043.40	9,949.38	72.20	3,830.62
Supplies & Expenses	2,275.00	331.20	956.38	42.04	1,318.62
TOTAL Mayor	16,055.00	1,374.60	10,905.76	67.93	5,149.24
City Administrator					
Personnel Services	98,752.00	7,779.10	73,141.52	74.07	25,610.48
Contractual Services	650.00	56.45	507.90	78.14	142.10
Supplies & Expenses	1,300.00	0.00	158.58	12.20	1,141.42
TOTAL City Administrator	100,702.00	7,835.55	73,808.00	73.29	26,894.00
Personnel - HR					
Contractual Services	21,000.00	2,557.12	11,872.27	56.53	9,127.73
Supplies & Expenses	250.00	0.00	97.64	39.06	152.36
TOTAL Personnel - HR	21,250.00	2,557.12	11,969.91	56.33	9,280.09
City Clerk					
Personnel Services	72,070.00	5,583.83	52,880.27	73.37	19,189.73
Supplies & Expenses	5,422.00	388.57	2,353.21	43.40	3,068.79
TOTAL City Clerk	77,492.00	5,972.40	55,233.48	71.28	22,258.52
Clerk/Treasurer Staff					
Personnel Services	138,671.00	9,218.49	100,435.27	72.43	38,235.73
Supplies & Expenses	1,250.00	30.36	625.68	50.05	624.32
TOTAL Clerk/Treasurer Staff	139,921.00	9,248.85	101,060.95	72.23	38,860.05

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REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: SEPTEMBER 30TH, 2015

1 eneral Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Elections - AVERAGED					
Personnel Services	21,650.00	1,500.00	7,011.98	32.39	14,638.02
Contractual Services	11,500.00	0.00	5,367.85	46.68	6,132.15
Supplies & Expenses	1,850.00	0.00	133.57	7.22	1,716.43
TOTAL Elections - AVERAGED	35,000.00	1,500.00	12,513.40	35.75	22,486.60
Treasurer/Finance Dir.					
Personnel Services	90,815.00	7,023.42	66,462.50	73.18	24,352.50
Contractual Services	3,250.00	146.15	2,755.97	84.80	494.03
Supplies & Expenses	25,650.00	649.35	20,367.77	79.41	5,282.23
TOTAL Treasurer/Finance Dir.	119,715.00	7,818.92	89,586.24	74.83	30,128.76
Information Technology					
Personnel Services	59,799.00	6,814.06	53,333.51	89.19	6,465.49
Technology	127,201.00	3,259.54	114,274.19	89.84	12,926.81
TOTAL Information Technology	187,000.00	10,073.60	167,607.70	89.63	19,392.30
Assessment of Property					
Contractual Services	32,025.00	0.00	29,800.00	93.05	2,225.00
Supplies & Expenses	100.00	0.00	0.00	0.00	100.00
TOTAL Assessment of Property	32,125.00	0.00	29,800.00	92.76	2,325.00
Independent Auditing					
Contractual Services	15,000.00	0.00	15,625.00	104.17	(625.00)
TOTAL Independent Auditing	15,000.00	0.00	15,625.00	104.17	(625.00)
City Hall Maintenance					
Personnel Services	117,072.00	6,777.56	75,880.01	64.81	41,191.99
Contractual Services	61,719.00	6,001.63	49,524.35	80.24	12,194.65
Supplies & Expenses	13,775.00	601.03	6,620.25	48.06	7,154.75
Capital Outlay	4,500.00	5,575.00	22,399.30	497.76	(17,899.30)
TOTAL City Hall Maintenance	197,066.00	18,955.22	154,423.91	78.36	42,642.09
Former Fire Station					
Personnel Services	550.00	0.00	0.00	0.00	550.00
Contractual Services	5,225.00	0.00	4,496.11	86.05	728.89
TOTAL Former Fire Station	5,775.00	0.00	4,496.11	77.85	1,278.89
Over-Collected Taxes					
Supplies & Expenses	1,150.00	0.00	288.47	25.08	861.53
TOTAL Over-Collected Taxes	1,150.00	0.00	288.47	25.08	861.53
Insurance/Employee					
Personnel Services	6,754.00	0.00	0.00	0.00	6,754.00
Fixed Charges	285,000.00	65,725.71	260,980.01	91.57	24,019.99
TOTAL Insurance/Employee	291,754.00	65,725.71	260,980.01	89.45	30,773.99

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REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: SEPTEMBER 30TH, 2015

1 eneral Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Police					
Personnel Services	2,174,205.00	161,340.21	1,508,162.70	69.37	666,042.30
Contractual Services	53,150.00	407.67	14,322.94	26.95	38,827.06
Supplies & Expenses	71,600.00	5,634.08	38,676.73	54.02	32,923.27
Capital Outlay	11,000.00	0.00	9,498.00	86.35	1,502.00
Technology	13,000.00	137.00	2,528.40	19.45	10,471.60
TOTAL Police	2,322,955.00	167,518.96	1,573,188.77	67.72	749,766.23
Traffic Control					
Personnel Services	6,197.00	2,541.77	3,854.69	62.20	2,342.31
Supplies & Expenses	26,903.00	6,535.16	15,731.51	58.47	11,171.49
TOTAL Traffic Control	33,100.00	9,076.93	19,586.20	59.17	13,513.80
Fire Protection					
Personnel Services	1,305,162.00	89,155.84	904,946.53	69.34	400,215.47
Contractual Services	27,625.00	1,503.24	18,809.56	68.09	8,815.44
Supplies & Expenses	58,500.00	4,229.77	38,912.68	66.52	19,587.32
Capital Outlay	0.00	0.00	0.00	0.00	0.00
Technology	5,000.00	648.13	4,691.95	93.84	308.05
TOTAL Fire Protection	1,396,287.00	95,536.98	967,360.72	69.28	428,926.28
Fire Protection-Hydrants					
Contractual Services	114,540.00	0.00	85,905.00	75.00	28,635.00
TOTAL Fire Protection-Hydrants	114,540.00	0.00	85,905.00	75.00	28,635.00
Ambulance/EMS					
Personnel Services	889,975.00	64,571.28	611,658.43	68.73	278,316.57
Contractual Services	25,875.00	1,503.22	18,787.43	72.61	7,087.57
Supplies & Expenses	76,150.00	5,595.13	60,811.73	79.86	15,338.27
Technology	2,500.00	648.12	3,355.25	134.21	(855.25)
TOTAL Ambulance/EMS	994,500.00	72,317.75	694,612.84	69.85	299,887.16
Bldg. Inspection/Zoning					
Personnel Services	96,113.00	7,226.66	67,339.42	70.06	28,773.58
Contractual Services	1,879.00	0.00	1,003.19	53.39	875.81
Supplies & Expenses	4,200.00	325.80	3,013.98	71.76	1,186.02
TOTAL Bldg. Inspection/Zoning	102,192.00	7,552.46	71,356.59	69.83	30,835.41
City Sealer					
Contractual Services	4,000.00	0.00	4,000.00	100.00	0.00
TOTAL City Sealer	4,000.00	0.00	4,000.00	100.00	0.00
Engineering					
Contractual Services	12,000.00	375.00	1,335.00	11.13	10,665.00
Technology	500.00	0.00	0.00	0.00	500.00
TOTAL Engineering	12,500.00	375.00	1,335.00	10.68	11,165.00

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REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: SEPTEMBER 30TH, 2015

1 eneral Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Street Commissioner					
Personnel Services	86,641.00	6,471.92	61,454.15	70.93	25,186.85
Supplies & Expenses	1,500.00	69.77	1,271.41	84.76	228.59
TOTAL Street Commissioner	88,141.00	6,541.69	62,725.56	71.17	25,415.44
Garage Maintenance					
Personnel Services	1,283.00	0.00	331.80	25.86	951.20
Contractual Services	43,250.00	1,523.74	26,169.44	60.51	17,080.56
Supplies & Expenses	10,000.00	2,093.20	14,667.38	146.67	(4,667.38)
Capital Outlay	0.00	0.00	1,496.00	0.00	(1,496.00)
TOTAL Garage Maintenance	54,533.00	3,616.94	42,664.62	78.24	11,868.38
Operations Support (M&E)					
Personnel Services	225,679.00	16,488.58	156,342.95	69.28	69,336.05
Contractual Services	2,750.00	0.00	3,817.00	138.80	(1,067.00)
Supplies & Expenses	356,700.00	9,943.33	217,787.81	61.06	138,912.19
TOTAL Operations Support (M&E)	585,129.00	26,431.91	377,947.76	64.59	207,181.24
Roads					
Personnel Services	199,148.00	11,446.55	183,462.05	92.12	15,685.95
Supplies & Expenses	99,000.00	4,057.63	32,804.85	33.14	66,195.15
TOTAL Roads	298,148.00	15,504.18	216,266.90	72.54	81,881.10
Street Cleaning					
Personnel Services	46,461.00	4,303.24	33,236.51	71.54	13,224.49
Supplies & Expenses	1,500.00	74.63	337.51	22.50	1,162.49
TOTAL Street Cleaning	47,961.00	4,377.87	33,574.02	70.00	14,386.98
Snow and Ice					
Personnel Services	174,960.00	0.00	97,448.93	55.70	77,511.07
Contractual Services	1,500.00	0.00	810.00	54.00	690.00
Supplies & Expenses	57,500.00	0.00	24,845.06	43.21	32,654.94
TOTAL Snow and Ice	233,960.00	0.00	123,103.99	52.62	110,856.01
Stormwater Maintenance					
Personnel Services	13,330.00	2,187.40	19,573.82	146.84	(6,243.82)
Contractual Services	2,500.00	0.00	2,239.27	89.57	260.73
Supplies & Expenses	15,000.00	0.00	2,217.11	14.78	12,782.89
TOTAL Stormwater Maintenance	30,830.00	2,187.40	24,030.20	77.94	6,799.80
Street Painting-Marking					
Personnel Services	12,417.00	6,152.65	12,945.40	104.26	(528.40)
Supplies & Expenses	10,000.00	21.47	6,032.97	60.33	3,967.03
TOTAL Street Painting-Marking	22,417.00	6,174.12	18,978.37	84.66	3,438.63

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REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: SEPTEMBER 30TH, 2015

1 eneral Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Street Leave Expenses					
Personnel Services	60,090.00	7,702.25	57,556.17	95.78	2,533.83
TOTAL Street Leave Expenses	60,090.00	7,702.25	57,556.17	95.78	2,533.83
Street Lighting					
Contractual Services	182,500.00	13,425.68	120,138.09	65.83	62,361.91
Capital Outlay	8,000.00	1,917.50	15,019.50	187.74	(7,019.50)
TOTAL Street Lighting	190,500.00	15,343.18	135,157.59	70.95	55,342.41
Stormwater Plan/Const.					
Contractual Services	7,000.00	0.00	6,125.00	87.50	875.00
Supplies & Expenses	500.00	0.00	0.00	0.00	500.00
TOTAL Stormwater Plan/Const.	7,500.00	0.00	6,125.00	81.67	1,375.00
Airport					
Personnel Services	0.00	76.60	347.31	0.00	(347.31)
Contractual Services	112,571.00	9,172.17	86,116.90	76.50	26,454.10
Supplies & Expenses	25,929.00	3,880.27	21,218.39	81.83	4,710.61
Special Services	1,000.00	133.41	1,663.12	166.31	(663.12)
TOTAL Airport	139,500.00	13,262.45	109,345.72	78.38	30,154.28
Aviation Fuel					
Special Services	0.00	221.93	48,356.33	0.00	(48,356.33)
TOTAL Aviation Fuel	0.00	221.93	48,356.33	0.00	(48,356.33)
Transit					
Personnel Services	401,162.00	34,986.23	280,614.39	69.95	120,547.61
Contractual Services	5,500.00	127.93	2,778.88	50.53	2,721.12
Supplies & Expenses	164,200.00	6,331.30	88,583.02	53.95	75,616.98
Fixed Charges	27,340.00	0.00	23,610.78	86.36	3,729.22
Technology	1,500.00	0.00	211.48	14.10	1,288.52
TOTAL Transit	599,702.00	41,445.46	395,798.55	66.00	203,903.45
Garbage Collection					
Personnel Services	146,443.00	11,092.88	104,537.75	71.38	41,905.25
Supplies & Expenses	98,600.00	7,925.98	62,103.76	62.99	36,496.24
Capital Outlay	31,500.00	2,277.95	18,318.81	58.15	13,181.19
TOTAL Garbage Collection	276,543.00	21,296.81	184,960.32	66.88	91,582.68
Recycling					
Personnel Services	151,916.00	9,800.30	92,212.25	60.70	59,703.75
Supplies & Expenses	44,775.00	3,968.88	39,927.53	89.17	4,847.47
TOTAL Recycling	196,691.00	13,769.18	132,139.78	67.18	64,551.22

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REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: SEPTEMBER 30TH, 2015

1 eneral Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Weed & Nuisance Control					
Personnel Services	5,867.00	935.12	10,630.66	181.19	(4,763.66)
Supplies & Expenses	250.00	0.00	140.35	56.14	109.65
TOTAL Weed & Nuisance Control	6,117.00	935.12	10,771.01	176.08	(4,654.01)
Health Officer					
Personnel Services	3,660.00	1,830.06	3,660.12	100.00	(0.12)
Supplies & Expenses	100.00	0.00	0.00	0.00	100.00
TOTAL Health Officer	3,760.00	1,830.06	3,660.12	97.34	99.88
MACEC - Enrichment					
Personnel Services	92,573.00	7,284.90	69,834.13	75.44	22,738.87
Contractual Services	500.00	0.00	0.00	0.00	500.00
Supplies & Expenses	6,432.00	32.56	1,244.53	19.35	5,187.47
TOTAL MACEC - Enrichment	99,505.00	7,317.46	71,078.66	71.43	28,426.34
Library					
Personnel Services	759,420.00	57,633.04	539,413.06	71.03	220,006.94
Contractual Services	54,900.00	3,930.65	37,369.19	68.07	17,530.81
Supplies & Expenses	33,425.00	2,508.53	32,652.57	97.69	772.43
Fixed Charges	7,400.00	224.00	7,939.00	107.28	(539.00)
Capital Outlay	0.00	0.00	1,420.80	0.00	(1,420.80)
Print Media - Library	55,050.00	5,860.40	33,920.31	61.62	21,129.69
Non-Print Media-Library	22,665.00	227.88	14,098.43	62.20	8,566.57
Technology	41,433.00	352.90	34,856.77	84.13	6,576.23
TOTAL Library	974,293.00	70,737.40	701,670.13	72.02	272,622.87
Parks					
Personnel Services	213,041.00	17,879.17	161,072.46	75.61	51,968.54
Contractual Services	32,500.00	870.46	15,874.99	48.85	16,625.01
Supplies & Expenses	36,638.00	2,977.30	29,637.65	80.89	7,000.35
Capital Outlay	25,500.00	2,448.26	14,493.91	56.84	11,006.09
TOTAL Parks	307,679.00	24,175.19	221,079.01	71.85	86,599.99
River Bend Trail					
Personnel Services	0.00	0.00	0.00	0.00	0.00
Contractual Services	0.00	0.00	0.00	0.00	0.00
Supplies & Expenses	0.00	0.00	0.00	0.00	0.00
TOTAL River Bend Trail	0.00	0.00	0.00	0.00	0.00
Athletic Park Lights					
Contractual Services	1,800.00	82.93	1,284.42	71.36	515.58
Supplies & Expenses	200.00	0.00	0.00	0.00	200.00
TOTAL Athletic Park Lights	2,000.00	82.93	1,284.42	64.22	715.58

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REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: SEPTEMBER 30TH, 2015

1 eneral Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Ott's Park Lights					
Contractual Services	1,400.00	97.14	1,029.07	73.51	370.93
Supplies & Expenses	100.00	0.00	0.00	0.00	100.00
TOTAL Ott's Park Lights	1,500.00	97.14	1,029.07	68.60	470.93
Lion's Park Lights					
Contractual Services	1,400.00	0.00	0.00	0.00	1,400.00
Supplies & Expenses	100.00	0.00	0.00	0.00	100.00
TOTAL Lion's Park Lights	1,500.00	0.00	0.00	0.00	1,500.00
Recreation Programs					
Personnel Services	189,646.00	9,216.40	142,704.18	75.25	46,941.82
Contractual Services	2,450.00	220.79	2,294.97	93.67	155.03
Supplies & Expenses	41,500.00	3,630.25	30,241.98	72.87	11,258.02
TOTAL Recreation Programs	233,596.00	13,067.44	175,241.13	75.02	58,354.87
Marketing - PR					
Personnel Services	2,875.00	1,000.79	1,226.61	42.66	1,648.39
Supplies & Expenses	20,625.00	2,747.18	14,639.18	70.98	5,985.82
TOTAL Marketing - PR	23,500.00	3,747.97	15,865.79	67.51	7,634.21
Christmas Decorations					
Personnel Services	2,848.00	0.00	708.04	24.86	2,139.96
Contractual Services	300.00	0.00	0.00	0.00	300.00
Supplies & Expenses	1,000.00	0.00	0.00	0.00	1,000.00
Capital Outlay	3,000.00	0.00	0.00	0.00	3,000.00
TOTAL Christmas Decorations	7,148.00	0.00	708.04	9.91	6,439.96
Outside Agencies					
Supplies & Expenses	32,500.00	6,000.00	32,500.00	100.00	0.00
TOTAL Outside Agencies	32,500.00	6,000.00	32,500.00	100.00	0.00
CATV - MP3					
Supplies & Expenses	95,000.00	17,788.76	72,886.09	76.72	22,113.91
TOTAL CATV - MP3	95,000.00	17,788.76	72,886.09	76.72	22,113.91
MARC - Smith Center					
Personnel Services	45,935.00	2,490.83	34,990.17	76.17	10,944.83
Contractual Services	61,069.00	2,255.32	39,597.02	64.84	21,471.98
Supplies & Expenses	36,050.00	1,805.24	17,844.03	49.50	18,205.97
Capital Outlay	6,500.00	0.00	2,285.06	35.15	4,214.94
TOTAL MARC - Smith Center	149,554.00	6,551.39	94,716.28	63.33	54,837.72
Pool					
Personnel Services	0.00	0.00	0.00	0.00	0.00
Contractual Services	45,000.00	0.00	0.00	0.00	45,000.00
Supplies & Expenses	0.00	0.00	0.00	0.00	0.00
TOTAL Pool	45,000.00	0.00	0.00	0.00	45,000.00

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REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: SEPTEMBER 30TH, 2015

1 eneral Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Economic Development					
Contractual Services	19,700.00	0.00	19,700.00	100.00	0.00
TOTAL Economic Development	19,700.00	0.00	19,700.00	100.00	0.00
Transfers					
Transfers	0.00	0.00	0.00	0.00	0.00
TOTAL Transfers	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	11,390,761.00	846,515.06	8,054,960.37	70.71	3,335,800.63
REVENUES OVER/(UNDER) EXPENDITURES	35,000.00	(424,237.54)	(275,678.99)	0.00	310,678.99

*** END OF REPORT ***

1 -2015

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: SEPTEMBER 30TH, 2015

2 emedial Action-Landfill

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
Remediation Action					
Other Financing Sources	0.00	0.00	0.00	0.00	0.00
TOTAL Remediation Action	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUE	0.00	0.00	0.00	0.00	0.00
EXPENDITURES					
Remediation Action					
Personnel Services	1,650.00	55.40	665.22	40.32	984.78
Contractual Services	20,600.00	10,774.98	16,867.67	81.88	3,732.33
Supplies & Expenses	250.00	0.00	0.00	0.00	250.00
TOTAL Remediation Action	22,500.00	10,830.38	17,532.89	77.92	4,967.11
TOTAL EXPENDITURES	22,500.00	10,830.38	17,532.89	77.92	4,967.11
REVENUES OVER/(UNDER) EXPENDITURES	(22,500.00)	(10,830.38)	(17,532.89)	0.00	(4,967.11)

*** END OF REPORT ***

1 -2015

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: SEPTEMBER 30TH, 2015

2 olice - SRO

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
Police-SRO					
Taxes (or Utility Rev.)	49,950.00	0.00	49,950.00	100.00	0.00
Intergovernmental	55,267.00	0.00	25,217.76	45.63	30,049.24
TOTAL Police-SRO	105,217.00	0.00	75,167.76	71.44	30,049.24
TOTAL REVENUE	105,217.00	0.00	75,167.76	71.44	30,049.24
EXPENDITURES					
Police-SRO					
Personnel Services	102,717.00	8,531.07	71,751.97	69.85	30,965.03
Supplies & Expenses	500.00	0.00	442.50	88.50	57.50
Fixed Charges	2,000.00	0.00	1,998.00	99.90	2.00
TOTAL Police-SRO	105,217.00	8,531.07	74,192.47	70.51	31,024.53
TOTAL EXPENDITURES	105,217.00	8,531.07	74,192.47	70.51	31,024.53
REVENUES OVER/(UNDER) EXPENDITURES	0.00	(8,531.07)	975.29	0.00	(975.29)

*** END OF REPORT ***

1 -2015

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: SEPTEMBER 30TH, 2015

2 Community Development

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
CDBG Grants/Loans					
Miscellaneous Revenues	83,975.00	8,881.73	72,007.19	85.75	11,967.81
TOTAL CDBG Grants/Loans	83,975.00	8,881.73	72,007.19	85.75	11,967.81
Community Development					
Taxes (or Utility Rev.)	38,744.00	0.00	38,744.00	100.00	0.00
Intergov Charges (Misc.)	11,206.00	0.00	975.00	8.70	10,231.00
TOTAL Community Development	49,950.00	0.00	39,719.00	79.52	10,231.00
TOTAL REVENUE	133,925.00	8,881.73	111,726.19	83.42	22,198.81
EXPENDITURES					
CDBG Grants/Loans					
Special Services	101,500.00	20,004.30	48,327.60	47.61	53,172.40
TOTAL CDBG Grants/Loans	101,500.00	20,004.30	48,327.60	47.61	53,172.40
Community Development					
Personnel Services	46,233.00	3,565.52	33,648.54	72.78	12,584.46
Contractual Services	850.00	0.00	259.66	30.55	590.34
Supplies & Expenses	2,867.00	279.21	1,335.43	46.58	1,531.57
TOTAL Community Development	49,950.00	3,844.73	35,243.63	70.56	14,706.37
TOTAL EXPENDITURES	151,450.00	23,849.03	83,571.23	55.18	67,878.77
REVENUES OVER/(UNDER) EXPENDITURES	(17,525.00)	(14,967.30)	28,154.96	0.00	(45,679.96)

*** END OF REPORT ***

1 -2015 CITY OF MERRILL PAGE: 1

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: SEPTEMBER 30TH, 2015

30 Debt Sevice

Debt Service

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
Taxes (or Utility Rev.)					
40000-41010 Transfer from General	0.00	0.00	0.00	0.00	0.00
40000-41041 Transfer from TID	71,711.20	0.00	19,116.01	26.66	52,595.19
40000-41110 Tax Levy - Debt Service	1,222,234.00	0.00	1,222,234.00	100.00	0.00
TOTAL Taxes (or Utility Rev.)	1,293,945.20	0.00	1,241,350.01	95.94	52,595.19
Miscellaneous Revenues					
40000-48110 Interest - Debt Service Fund	0.00	0.00	0.00	0.00	0.00
40000-48250 Fed Stimulus - BAB	13,388.00	0.00	13,371.22	99.87	16.78
TOTAL Miscellaneous Revenues	13,388.00	0.00	13,371.22	99.87	16.78
Other Financing Sources					
40000-49110 Proceeds from LT Debt	0.00	0.00	0.00	0.00	0.00
40000-49120 Premium on Debt Insurance	0.00	0.00	0.00	0.00	0.00
40000-49200 Transfer-Prior Service DS	13,000.00	0.00	12,828.00	98.68	172.00
TOTAL Other Financing Sources	13,000.00	0.00	12,828.00	98.68	172.00
TOTAL REVENUES	1,320,333.20	0.00	1,267,549.23	96.00	52,783.97
EXPENDITURES					
Debt Service					
50000-06-11750 GO 2006A - Prin. Equip	15,000.00	0.00	0.00	0.00	15,000.00
50000-06-11755 STL 2009-2 Equip	12,324.85	0.00	12,324.85	100.00	0.00
50000-06-11800 STL 2010-1 Prin BAB	44,000.00	0.00	44,000.00	100.00	0.00
50000-06-11900 GO 2013A - Fire Primarily	160,000.00	0.00	0.00	0.00	160,000.00
50000-06-11905 GO 2013B - Various	360,000.00	0.00	0.00	0.00	360,000.00
50000-06-12040 GO 2004 Prin- St./Park	70,000.00	0.00	0.00	0.00	70,000.00
50000-06-12043 STL 2009-1 -Prin Faciliti	12,335.88	0.00	12,335.88	100.00	0.00
50000-06-12045 SIB Prin.-W. Main St.	9,219.74	0.00	6,897.53	74.81	2,322.21
50000-06-12050 STL 2005 Prin.-Streets	13,676.48	0.00	13,676.48	100.00	0.00
50000-06-12065 STF 2011-1 BAB-10 Year	37,931.07	0.00	37,931.07	100.00	0.00
50000-06-12067 STF 2011-2 BAB-20 Year	23,797.28	0.00	23,797.28	100.00	0.00
50000-06-12075 GO 2006B Prin.-Streets	90,000.00	0.00	0.00	0.00	90,000.00
50000-06-12080 GO 2008B Prin.-Streets	35,000.00	0.00	0.00	0.00	35,000.00
50000-06-14067 STF 2011-2-TID #6 Princ	3,202.72	0.00	3,202.72	100.00	0.00
50000-06-14075 GO 2006B-TID #3-Prin.	10,000.00	0.00	0.00	0.00	10,000.00
50000-06-14080 GO 2008B-TID #4 Prin.	20,000.00	0.00	0.00	0.00	20,000.00
50000-06-14085 GO2013A - TID #5 Prin	1,489.36	0.00	0.00	0.00	1,489.36
50000-06-14090 GO2013A - TID #6 Prin	8,510.64	0.00	0.00	0.00	8,510.64
50000-06-18075 STL 2004 Prin.- Pension	20,888.43	0.00	20,888.43	100.00	0.00
50000-06-21750 GO 2006A - Int. Equipment	1,234.00	0.00	617.00	50.00	617.00
50000-06-21755 STL 2009-2 Int Equip	3,033.81	0.00	3,033.81	100.00	0.00
50000-06-21800 STL 2010-1 BAB Int.	9,022.50	0.00	9,022.50	100.00	0.00
50000-06-21900 GO2013 A - Fire Interest	131,455.00	0.00	65,727.50	50.00	65,727.50

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: SEPTEMBER 30TH, 2015

30 Debt Sevice

Debt Service

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
50000-06-21905 GO 2013B - Various Int.	66,575.00	0.00	33,287.50	50.00	33,287.50
50000-06-22040 GO 2004 Int.- St./Park	18,940.00	0.00	9,470.00	50.00	9,470.00
50000-06-22043 STL 2009-1 - Int Faciliti	2,374.64	0.00	2,374.64	100.00	0.00
50000-06-22045 SIB Int.-W. Main St.	1,094.76	0.00	838.35	76.58	256.41
50000-06-22050 STL 2005 Int.-Streets	9,711.68	0.00	9,711.68	100.00	0.00
50000-06-22065 STF 2011-1 Int BAB-10 YR	9,023.26	0.00	9,023.26	100.00	0.00
50000-06-22067 STF 2011-2 Int BAB-20 YR	24,646.71	0.00	24,646.71	100.00	0.00
50000-06-22075 GO 2006B Int.-Streets	37,127.50	0.00	18,563.74	50.00	18,563.76
50000-06-22080 GO 2008B Int.-Streets	17,995.00	0.00	8,997.50	50.00	8,997.50
50000-06-24067 STF 2011-2 Int -TIF #6	3,317.04	0.00	3,317.04	100.00	0.00
50000-06-24075 GO 2006B Int.-TIF #3	4,445.00	0.00	2,222.50	50.00	2,222.50
50000-06-24080 GO 2008B Int.-TID #4	13,140.00	0.00	6,570.00	50.00	6,570.00
50000-06-24085 GO2013A Int, -TID #5	1,183.72	0.00	591.86	50.00	591.86
50000-06-24090 GO2013A Int. - TID #6	6,423.78	0.00	3,211.89	50.00	3,211.89
50000-06-28075 STL 2004 Int.- Pension	12,214.11	0.00	12,214.11	100.00	0.00
50000-06-32040 GO 2004 PA- St./Park	0.00	0.00	350.00	0.00	(350.00)
50000-06-38030 GO 2003 PA - Refund/Equip	0.00	0.00	0.00	0.00	0.00
50000-06-38075 GO 2006B PA - St./TIF/Sew	0.00	0.00	350.00	0.00	(350.00)
50000-06-38085 GO 2008B PA -St./TIF	0.00	0.00	350.00	0.00	(350.00)
50000-06-38087 GO2013A	0.00	0.00	350.00	0.00	(350.00)
50000-06-38090 GO 2013B	0.00	0.00	350.00	0.00	(350.00)
50000-06-38100 BAB Fed Paperwork	0.00	0.00	0.00	0.00	0.00
50000-06-40000 Debt Costs	0.00	0.00	0.00	0.00	0.00
50000-06-41000 Payment to Escrow	0.00	0.00	0.00	0.00	0.00
TOTAL Debt Service	1,320,333.96	0.00	400,245.83	30.31	920,088.13
TOTAL EXPENDITURES	1,320,333.96	0.00	400,245.83	30.31	920,088.13
REVENUES OVER/(UNDER) EXPENDITURES	(0.76)	0.00	867,303.40	0.00	(867,304.16)
FUND TOTAL REVENUES	1,320,333.20	0.00	1,267,549.23	96.00	52,783.97
FUND TOTAL EXPENDITURES	1,320,333.96	0.00	400,245.83	30.31	920,088.13
REVENUES OVER/(UNDER) EXPENDITURES	(0.76)	0.00	867,303.40	0.00	(867,304.16)

*** END OF REPORT ***

*** END OF REPORT ***

*** END OF REPORT ***

1 -2015

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: SEPTEMBER 30TH, 2015

4 TID #3 - East Side

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
TID #3 - East Side					
Taxes (or Utility Rev.)	815,217.00	0.00	525,217.57	64.43	289,999.43
Intergovernmental	10,000.00	0.00	2,590.00	25.90	7,410.00
Miscellaneous Revenues	0.00	0.00	(9,000.00)	0.00	9,000.00
TOTAL TID #3 - East Side	825,217.00	0.00	518,807.57	62.87	306,409.43
TID #3 - Wal-Mart Dev.					
Miscellaneous Revenues	0.00	0.00	1,040.00	0.00	(1,040.00)
TOTAL TID #3 - Wal-Mart Dev.	0.00	0.00	1,040.00	0.00	(1,040.00)
TOTAL REVENUE	825,217.00	0.00	519,847.57	63.00	305,369.43
EXPENDITURES					
TID #3 - East Side					
Personnel Services	8,728.00	0.00	22.00	0.25	8,706.00
Contractual Services	53,150.00	5,274.00	24,403.94	45.92	28,746.06
Supplies & Expenses	300.00	0.00	0.00	0.00	300.00
Special Services	420,625.83	0.00	80,625.83	19.17	340,000.00
Fixed Charges	14,445.00	0.00	2,222.50	15.39	12,222.50
Capital Outlay	330,000.00	0.00	13,600.00	4.12	316,400.00
TOTAL TID #3 - East Side	827,248.83	5,274.00	120,874.27	14.61	706,374.56
TID #3 - Wal-Mart Dev.					
Capital Outlay	400,000.00	217.50	1,398.55	0.35	398,601.45
TOTAL TID #3 - Wal-Mart Dev.	400,000.00	217.50	1,398.55	0.35	398,601.45
TOTAL EXPENDITURES	1,227,248.83	5,491.50	122,272.82	9.96	1,104,976.01
REVENUES OVER/(UNDER) EXPENDITURES	(402,031.83)	(5,491.50)	397,574.75	0.00	(799,606.58)

*** END OF REPORT ***

1 -2015

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: SEPTEMBER 30TH, 2015

4 TID #4 - Thielman/P Ridge

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
TID #4 -Thielman/P Ridge					
Taxes (or Utility Rev.)	124,087.00	92.79	49,930.68	40.24	74,156.32
Intergovernmental	1,000.00	0.00	7,133.00	713.30	(6,133.00)
Miscellaneous Revenues	0.00	0.00	(9,000.00)	0.00	9,000.00
TOTAL TID #4 -Thielman/P Ridge	125,087.00	92.79	48,063.68	38.42	77,023.32
TOTAL REVENUE	125,087.00	92.79	48,063.68	38.42	77,023.32
EXPENDITURES					
TID #4 -Thielman/P Ridge					
Personnel Services	8,228.00	0.00	0.00	0.00	8,228.00
Contractual Services	40,400.00	0.00	1,250.00	3.09	39,150.00
Special Services	100,000.00	0.00	0.00	0.00	100,000.00
Fixed Charges	33,500.00	0.00	6,570.00	19.61	26,930.00
Capital Outlay	88,500.00	30.83	1,030.83	1.16	87,469.17
TOTAL TID #4 -Thielman/P Ridge	270,628.00	30.83	8,850.83	3.27	261,777.17
TOTAL EXPENDITURES	270,628.00	30.83	8,850.83	3.27	261,777.17
REVENUES OVER/(UNDER) EXPENDITURES	(145,541.00)	61.96	39,212.85	0.00	(184,753.85)

*** END OF REPORT ***

1 -2015

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: SEPTEMBER 30TH, 2015

4 TID #5 - Hwy 107/Taylor

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
TID #5 - Hwy 107/Taylor					
Taxes (or Utility Rev.)	112,993.00	0.00	12,993.00	11.50	100,000.00
Intergovernmental	50.00	0.00	338.00	676.00	(288.00)
TOTAL TID #5 - Hwy 107/Taylor	113,043.00	0.00	13,331.00	11.79	99,712.00
TOTAL REVENUE	113,043.00	0.00	13,331.00	11.79	99,712.00
EXPENDITURES					
TID #5 - Hwy 107/Taylor					
Personnel Services	4,157.00	0.00	0.00	0.00	4,157.00
Contractual Services	10,000.00	0.00	900.00	9.00	9,100.00
Special Services	25,000.00	0.00	0.00	0.00	25,000.00
Fixed Charges	2,622.00	0.00	591.86	22.57	2,030.14
Capital Outlay	107,500.00	0.00	0.00	0.00	107,500.00
TOTAL TID #5 - Hwy 107/Taylor	149,279.00	0.00	1,491.86	1.00	147,787.14
TOTAL EXPENDITURES	149,279.00	0.00	1,491.86	1.00	147,787.14
REVENUES OVER/(UNDER) EXPENDITURES	(36,236.00)	0.00	11,839.14	0.00	(48,075.14)

*** END OF REPORT ***

1 2015

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: SEPTEMBER 30TH, 2015

4 TID #6 - Downtown

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
TID #6 - Downtown					
Taxes (or Utility Rev.)	0.00	0.00	0.00	0.00	0.00
Intergovernmental	3,500.00	0.00	3,148.00	89.94	352.00
Miscellaneous Revenues	750.00	0.00	1,270.98	169.46	(520.98)
TOTAL TID #6 - Downtown	4,250.00	0.00	4,418.98	103.98	(168.98)
TID #6 - Lincoln House					
Miscellaneous Revenues	1.00	0.00	0.00	0.00	1.00
TOTAL TID #6 - Lincoln House	1.00	0.00	0.00	0.00	1.00
TOTAL REVENUE	4,251.00	0.00	4,418.98	103.95	(167.98)
EXPENDITURES					
TID #6 - Downtown					
Personnel Services	17,112.00	0.00	320.37	1.87	16,791.63
Contractual Services	57,900.00	2,023.20	45,675.82	78.89	12,224.18
Special Services	301,000.00	2,677.00	86,993.10	28.90	214,006.90
Fixed Charges	21,554.00	0.00	9,731.65	45.15	11,822.35
Capital Outlay	20,000.00	1,500.00	154,077.66	770.39	(134,077.66)
TOTAL TID #6 - Downtown	417,566.00	6,200.20	296,798.60	71.08	120,767.40
TID #6 - Lincoln House					
Personnel Services	0.00	0.00	0.00	0.00	0.00
Contractual Services	1,500.00	0.00	0.00	0.00	1,500.00
Supplies & Expenses	0.00	0.00	0.00	0.00	0.00
Special Services	5,000.00	0.00	3,500.00	70.00	1,500.00
TOTAL TID #6 - Lincoln House	6,500.00	0.00	3,500.00	53.85	3,000.00
TOTAL EXPENDITURES	424,066.00	6,200.20	300,298.60	70.81	123,767.40
REVENUES OVER/(UNDER) EXPENDITURES	(419,815.00)	(6,200.20)	(295,879.62)	0.00	(123,935.38)

*** END OF REPORT ***

1 -2015

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: SEPTEMBER 30TH, 2015

4 TID #7 - N Center Ave

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
TID #7 - N Center Ave					
Taxes (or Utility Rev.)	0.00	0.00	0.00	0.00	0.00
Intergovernmental	41,750.00	0.00	1,763.00	4.22	39,987.00
Miscellaneous Revenues	5,000.00	0.00	0.00	0.00	5,000.00
TOTAL TID #7 - N Center Ave	46,750.00	0.00	1,763.00	3.77	44,987.00
TOTAL REVENUE	46,750.00	0.00	1,763.00	3.77	44,987.00
EXPENDITURES					
TID #7 - N Center Ave					
Personnel Services	6,893.00	0.00	132.00	1.91	6,761.00
Contractual Services	26,150.00	7,050.92	13,971.20	53.43	12,178.80
Special Services	250,000.00	0.00	116.33	0.05	249,883.67
Capital Outlay	51,000.00	3,844.59	32,082.09	62.91	18,917.91
TOTAL TID #7 - N Center Ave	334,043.00	10,895.51	46,301.62	13.86	287,741.38
TOTAL EXPENDITURES	334,043.00	10,895.51	46,301.62	13.86	287,741.38
REVENUES OVER/(UNDER) EXPENDITURES	(287,293.00)	(10,895.51)	(44,538.62)	0.00	(242,754.38)

*** END OF REPORT ***

1 -2015

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: SEPTEMBER 30TH, 2015

4 ID #8 - West Side

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
TID #8 - West Side					
Taxes (or Utility Rev.)	350,000.00	0.00	0.00	0.00	350,000.00
Intergovernmental	1,250.00	0.00	2,419.00	193.52	(1,169.00)
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL TID #8 - West Side	351,250.00	0.00	2,419.00	0.69	348,831.00
TID #8 -River Bend Trail					
Taxes (or Utility Rev.)	40,000.00	0.00	0.00	0.00	40,000.00
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenues	0.00	0.00	17,994.22	0.00	(17,994.22)
TOTAL TID #8 -River Bend Trail	40,000.00	0.00	17,994.22	44.99	22,005.78
TID #8 - 201 S Prospect					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL TID #8 - 201 S Prospect	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUE	391,250.00	0.00	20,413.22	5.22	370,836.78
EXPENDITURES					
TID #8 - West Side					
Personnel Services	14,271.00	0.00	91.04	0.64	14,179.96
Contractual Services	39,250.00	12,048.90	40,261.34	102.58	(1,011.34)
Special Services	257,000.00	40,000.00	72,368.03	28.16	184,631.97
Capital Outlay	20,000.00	0.00	13,200.00	66.00	6,800.00
TOTAL TID #8 - West Side	330,521.00	52,048.90	125,920.41	38.10	204,600.59
TID #8 -River Bend Trail					
Capital Outlay	40,000.00	84,391.11	120,228.34	300.57	(80,228.34)
TOTAL TID #8 -River Bend Trail	40,000.00	84,391.11	120,228.34	300.57	(80,228.34)
TID #8 - 201 S Prospect					
Special Services	0.00	0.00	0.00	0.00	0.00
TOTAL TID #8 - 201 S Prospect	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	370,521.00	136,440.01	246,148.75	66.43	124,372.25
REVENUES OVER/(UNDER) EXPENDITURES	20,729.00	(136,440.01)	(225,735.53)	0.00	246,464.53

*** END OF REPORT ***

1 -2015

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: SEPTEMBER 30TH, 2015

4 ID#9 -WI River/S Center

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
TID #9-WI River/S Center					
Intergovernmental	4,500.00	0.00	3,861.00	85.80	639.00
TOTAL TID #9-WI River/S Center	4,500.00	0.00	3,861.00	85.80	639.00
TID #9-Former D&L					
Miscellaneous Revenues	0.00	0.00	6,655.00	0.00	(6,655.00)
TOTAL TID #9-Former D&L	0.00	0.00	6,655.00	0.00	(6,655.00)
TID #9-Idle Sites (Page)					
Miscellaneous Revenues	0.00	0.00	29,560.00	0.00	(29,560.00)
TOTAL TID #9-Idle Sites (Page)	0.00	0.00	29,560.00	0.00	(29,560.00)
TOTAL REVENUE	4,500.00	0.00	40,076.00	890.58	(35,576.00)
EXPENDITURES					
TID #9-WI River/S Center					
Personnel Services	6,511.00	0.00	0.00	0.00	6,511.00
Contractual Services	20,550.00	0.00	3,820.05	18.59	16,729.95
Special Services	65,000.00	0.00	15,000.00	23.08	50,000.00
Capital Outlay	20,000.00	0.00	13,200.00	66.00	6,800.00
TOTAL TID #9-WI River/S Center	112,061.00	0.00	32,020.05	28.57	80,040.95
TID #9-Former D&L					
Personnel Services	7,800.00	0.00	0.00	0.00	7,800.00
Contractual Services	2,500.00	0.00	6,655.00	266.20	(4,155.00)
Supplies & Expenses	0.00	0.00	0.00	0.00	0.00
Special Services	0.00	0.00	0.00	0.00	0.00
Capital Outlay	5,000.00	0.00	0.00	0.00	5,000.00
TOTAL TID #9-Former D&L	15,300.00	0.00	6,655.00	43.50	8,645.00
TID #9-Idle Sites (Page)					
Contractual Services	50,000.00	26.29	104.29	0.21	49,895.71
Special Services	150,000.00	0.00	35.00	0.02	149,965.00
Capital Outlay	0.00	0.00	29,530.00	0.00	(29,530.00)
TOTAL TID #9-Idle Sites (Page)	200,000.00	26.29	29,669.29	14.83	170,330.71
TOTAL EXPENDITURES	327,361.00	26.29	68,344.34	20.88	259,016.66
REVENUES OVER/(UNDER) EXPENDITURES	(322,861.00)	(26.29)	(28,268.34)	0.00	(294,592.66)

*** END OF REPORT ***

1 -2015

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: SEPTEMBER 30TH, 2015

5 apital Projects

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
Non-Departmental					
Taxes (or Utility Rev.)	211,200.00	645.80	214,833.30	101.72	(3,633.30)
Specials (Utility Rev.)	95,000.00	42,101.11	42,572.92	44.81	52,427.08
Intergovernmental	216,000.00	0.00	0.00	0.00	216,000.00
Public Charges-Services	0.00	0.00	180.00	0.00	(180.00)
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
Other Financing Sources	0.00	0.00	0.00	0.00	0.00
TOTAL Non-Departmental	522,200.00	42,746.91	257,586.22	49.33	264,613.78
Fire Station					
Taxes (or Utility Rev.)	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenues	350,000.00	0.00	348,720.00	99.63	1,280.00
TOTAL Fire Station	350,000.00	0.00	348,720.00	99.63	1,280.00
TOTAL REVENUE	872,200.00	42,746.91	606,306.22	69.51	265,893.78
EXPENDITURES					
Fire Station					
Capital Outlay	0.00	168,349.31	174,967.56	0.00	(174,967.56)
TOTAL Fire Station	0.00	168,349.31	174,967.56	0.00	(174,967.56)
Streets - Sealcoat					
Personnel Services	25,276.00	5,309.06	12,403.64	49.07	12,872.36
Supplies & Expenses	105,375.00	6,069.14	6,069.14	5.76	99,305.86
TOTAL Streets - Sealcoat	130,651.00	11,378.20	18,472.78	14.14	112,178.22
Capital Outlay/Projects					
Personnel Services	0.00	0.00	75.65	0.00	(75.65)
Capital Outlay	2,179,200.00	301,674.94	907,055.12	41.62	1,272,144.88
TOTAL Capital Outlay/Projects	2,179,200.00	301,674.94	907,130.77	41.63	1,272,069.23
Financing Costs					
Debt Service	0.00	0.00	0.00	0.00	0.00
TOTAL Financing Costs	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	2,309,851.00	481,402.45	1,100,571.11	47.65	1,209,279.89
REVENUES OVER/(UNDER) EXPENDITURES	(1,437,651.00)	(438,655.54)	(494,264.89)	0.00	(943,386.11)

*** END OF REPORT ***

1 -2015

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: SEPTEMBER 30TH, 2015

6 ater Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
Non-Departmental					
Taxes (or Utility Rev.)	87,306.00	10,406.78	68,393.33	78.34	18,912.67
Specials (Utility Rev.)	(438.00)	0.00	0.00	0.00	(438.00)
Public Charges-Services	1,367,169.00	125,296.02	1,017,231.57	74.40	349,937.43
Intergov Charges (Misc.)	22,125.00	4,375.29	12,326.01	55.71	9,798.99
Miscellaneous Revenues	2,750.00	142.52	1,272.10	46.26	1,477.90
TOTAL Non-Departmental	1,478,912.00	140,220.61	1,099,223.01	74.33	379,688.99
TOTAL REVENUE	1,478,912.00	140,220.61	1,099,223.01	74.33	379,688.99
EXPENDITURES					
Non-Departmental					
Work Orders - Utility	335,000.00	22,244.04	125,717.21	37.53	209,282.79
TOTAL Non-Departmental	335,000.00	22,244.04	125,717.21	37.53	209,282.79
Pumping Expenses					
	76,250.00	4,873.60	51,695.88	67.80	24,554.12
TOTAL Pumping Expenses	76,250.00	4,873.60	51,695.88	67.80	24,554.12
Water Treatment Expenses					
	107,500.00	1,974.49	35,812.78	33.31	71,687.22
TOTAL Water Treatment Expenses	107,500.00	1,974.49	35,812.78	33.31	71,687.22
Trans & Distribution Exp					
	208,500.00	20,496.07	206,296.91	98.94	2,203.09
TOTAL Trans & Distribution Exp	208,500.00	20,496.07	206,296.91	98.94	2,203.09
Customer Accts Expenses					
	55,500.00	5,927.89	47,533.69	85.65	7,966.31
TOTAL Customer Accts Expenses	55,500.00	5,927.89	47,533.69	85.65	7,966.31
Admin & General Expenses					
	274,542.00	16,559.17	199,054.44	72.50	75,487.56
TOTAL Admin & General Expenses	274,542.00	16,559.17	199,054.44	72.50	75,487.56
Contract Work					
	3,500.00	71.65	1,425.42	40.73	2,074.58
TOTAL Contract Work	3,500.00	71.65	1,425.42	40.73	2,074.58

1 -2015

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: SEPTEMBER 30TH, 2015

6 ater Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Depreciation					
	370,500.00	0.00	0.00	0.00	370,500.00
TOTAL Depreciation	370,500.00	0.00	0.00	0.00	370,500.00
Taxes					
	347,379.00	1,869.56	372,349.02	107.19	(24,970.02)
TOTAL Taxes	347,379.00	1,869.56	372,349.02	107.19	(24,970.02)
Debt Service					
	34,050.00	0.00	17,725.11	52.06	16,324.89
TOTAL Debt Service	34,050.00	0.00	17,725.11	52.06	16,324.89
TOTAL EXPENDITURES	1,812,721.00	74,016.47	1,057,610.46	58.34	755,110.54
REVENUES OVER/(UNDER) EXPENDITURES	(333,809.00)	66,204.14	41,612.55	0.00	(375,421.55)

*** END OF REPORT ***

1 -2015

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: SEPTEMBER 30TH, 2015

6 ewer Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES					
Non-Departmental					
Taxes (or Utility Rev.)	3,250.00	194.17	2,334.10	71.82	915.90
Specials (Utility Rev.)	125.00	0.00	0.00	0.00	125.00
Intergov Charges (Misc.)	7,500.00	963.09	5,313.88	70.85	2,186.12
Miscellaneous Revenues	750.00	0.00	985.54	131.41	(235.54)
Public Charges-Services	1,440,000.00	142,662.52	1,080,382.99	75.03	359,617.01
Other Charges-Services	122,500.00	3,639.09	73,040.78	59.63	49,459.22
TOTAL Non-Departmental	1,574,125.00	147,458.87	1,162,057.29	73.82	412,067.71
TOTAL REVENUE	1,574,125.00	147,458.87	1,162,057.29	73.82	412,067.71
EXPENDITURES					
Non-Departmental					
Work Orders - Utility	592,500.00	53,070.32	161,655.17	27.28	430,844.83
TOTAL Non-Departmental	592,500.00	53,070.32	161,655.17	27.28	430,844.83
Contract Work					
	500.00	0.00	0.00	0.00	500.00
TOTAL Contract Work	500.00	0.00	0.00	0.00	500.00
Taxes - SS/Medicare					
	27,129.00	1,936.78	20,429.01	75.30	6,699.99
TOTAL Taxes - SS/Medicare	27,129.00	1,936.78	20,429.01	75.30	6,699.99
Operations					
	254,000.00	17,590.16	184,309.96	72.56	69,690.04
TOTAL Operations	254,000.00	17,590.16	184,309.96	72.56	69,690.04
Maintenance					
	234,250.00	23,213.36	188,758.72	80.58	45,491.28
TOTAL Maintenance	234,250.00	23,213.36	188,758.72	80.58	45,491.28
Customer Accts Expenses					
	65,000.00	5,954.24	57,227.81	88.04	7,772.19
TOTAL Customer Accts Expenses	65,000.00	5,954.24	57,227.81	88.04	7,772.19
Admin & General Expenses					
	370,236.00	15,676.82	233,693.28	63.12	136,542.72
TOTAL Admin & General Expenses	370,236.00	15,676.82	233,693.28	63.12	136,542.72

1 -201!

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: SEPTEMBER 30TH, 2015

6 ewer Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
Taxes & Depreciation					
	235,500.00	0.00	0.00	0.00	235,500.00
TOTAL Taxes & Depreciation	235,500.00	0.00	0.00	0.00	235,500.00
Transfers					
	6,117.00	0.00	5,020.59	82.08	1,096.41
TOTAL Transfers	6,117.00	0.00	5,020.59	82.08	1,096.41
TOTAL EXPENDITURES	1,785,232.00	117,441.68	851,094.54	47.67	934,137.46
REVENUES OVER/(UNDER) EXPENDITURES	(211,107.00)	30,017.19	310,962.75	0.00	(522,069.75)

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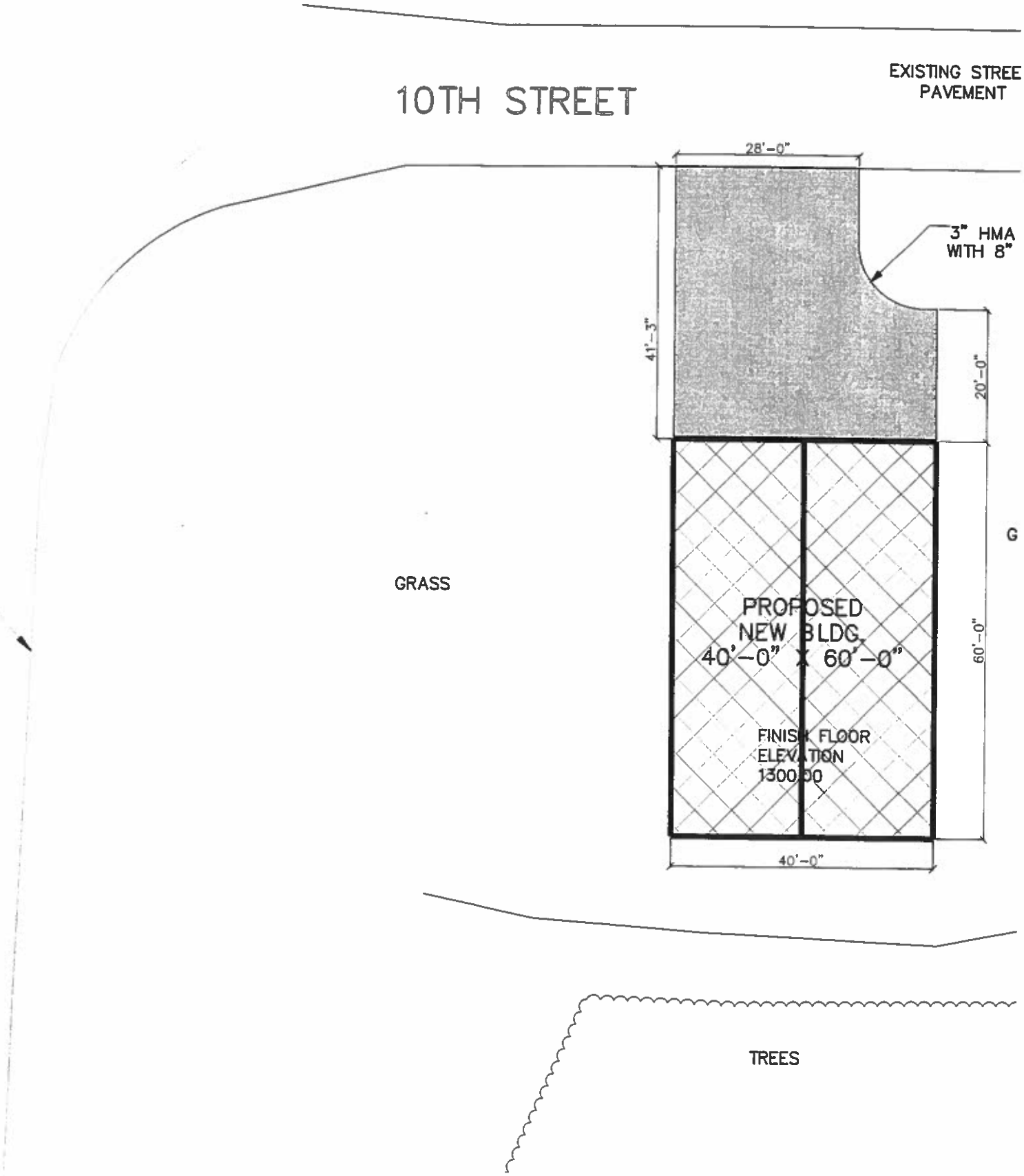
10TH STREET
EXISTING STREE
PAVEMENT
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41'-3"
20'-0"
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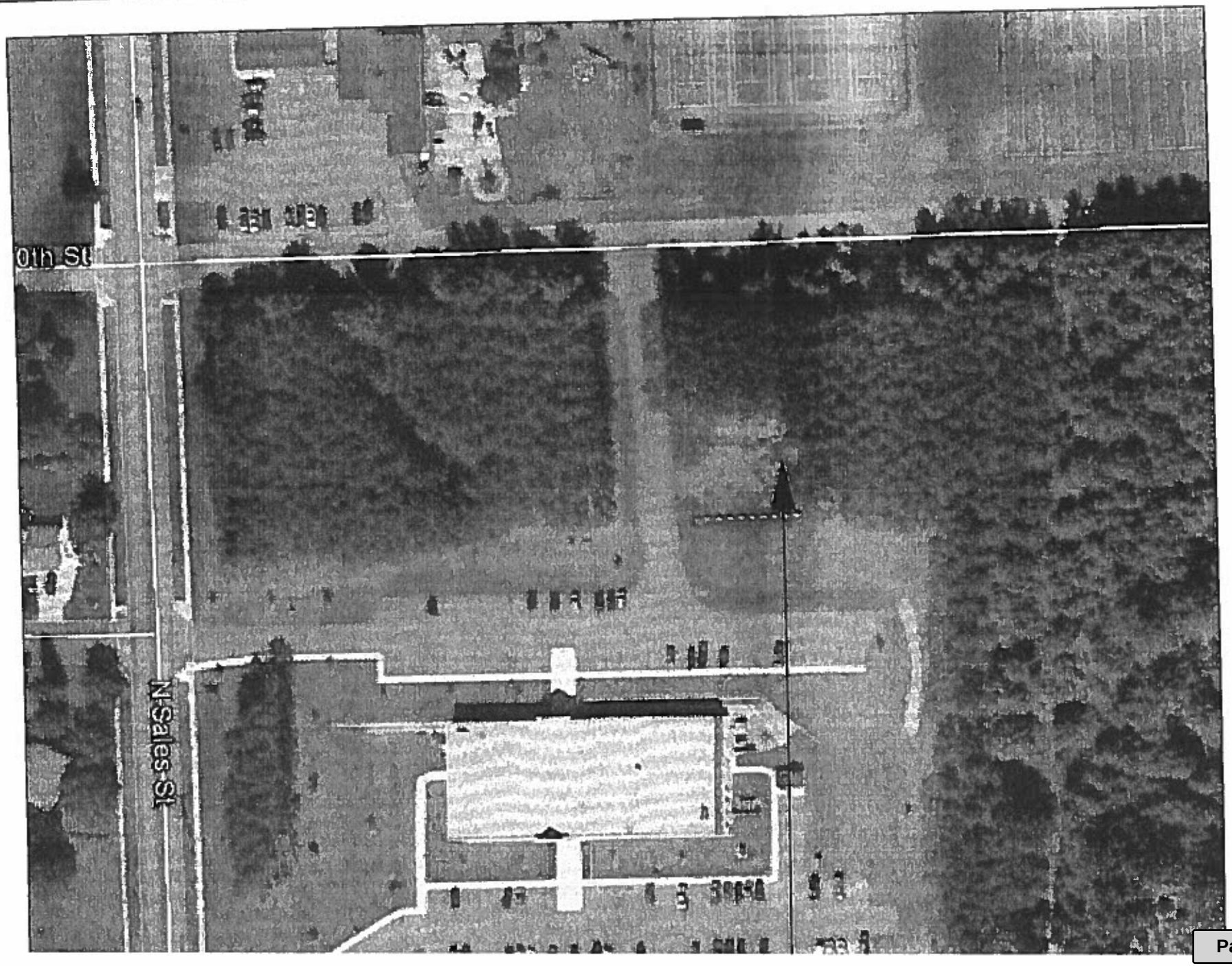
PROPOSED
NEW BLDG.
40'-0" X 60'-0"
FINISH FLOOR
ELEVATION
60'-0"
40'-0"
TREES


0th St
N Sales St

RECEIVED
SEP 02 2015
BY:

SCHEDULE FOR APPOINTMENT OF AGENT BY CORPORATION/NONPROFIT ORGANIZATION OR LIMITED LIABILITY COMPANY

Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by the officer(s) of the corporation/organization or members/managers of a limited liability company and the recommendation made by the proper local official.

To the governing body of: ☐ Town ☐ Village ☐ City of **City of Merrill** County of **Lincoln**

The undersigned duly authorized officer(s)/members/managers of **Kwik Trip, Inc.**
(registered name of corporation/organization or limited liability company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as **Kwik Trip 241**
(trade name)

located at **300 S. Pine Ridge Ave., Merrill, WI 54452-8806**

appoints **Angela R. Grefe**
(name of appointed agent)

401 S. 11th Ave., Wausau, WI 54401
(home address of appointed agent)

to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?

☐ Yes ☑ No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).

Is applicant agent subject to completion of the responsible beverage server training course? ☐ Yes ☑ No

How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin? **All my life**

Place of residence last year **401 S. 11th Ave., Wausau, WI 54401**

For: **Kwik Trip, Inc.**
(name of corporation/organization/limited liability company)

By: _____
(signature of officer/member/manager)

And: _____
(signature of officer/member/manager)

ACCEPTANCE BY AGENT

I, **Angela R. Grefe** *(print/type agent's name)*, hereby accept this appointment as agent for the corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.

_____ *(signature of agent)* 8/24/15 *(date)* Agent's age **44**

401 S. 11th Ave., Wausau, WI 54401 *(home address of agent)* Date of birth **6/30/14**

APPROVAL OF AGENT BY MUNICIPAL AUTHORITY
(Clerk cannot sign on behalf of Municipal Official)

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

Approved on 08/03/15 *(date)* by _____ *(signature of proper local official)* Title Police Chief *(town chair, village president, police chief)*

AUXILIARY QUESTIONNAIRE
ALCOHOL BEVERAGE LICENSE APPLICATION

Submit to municipal clerk.

Individual's Full Name *(please print)* *(last name)*	*(first name)*	*(middle name)*
Grofe	Angela	Rae

Home Address *(street/route)*	Post Office	City	State	Zip Code
401 S. 11th Ave.	Wausau		WI	54401

Home Phone Number	Age	Date of Birth	Place of Birth
715/573-4511	44	10/7/70	Merrill, WI

The *above named individual* provides the following information as a person who is *(check one)*:

☐ Applying for an alcohol beverage license as an **individual**.

☐ A member of a **partnership** which is making application for an alcohol beverage license.

☒ Agent (*Officer/Director/Member/Manager/Agent*) of Kwik Trip, Inc. (*Name of Corporation, Limited Liability Company or Nonprofit Organization*)

which is making application for an alcohol beverage license.

The *above named individual* provides the following information to the licensing authority:

1. How long have you continuously resided in Wisconsin prior to this date? All my life
2. Have you ever been convicted of any offenses (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of any other states or ordinances of any county or municipality? ..... ☐ Yes ☒ No
   If yes, give law or ordinance violated, trial court, trial date and penalty imposed, and/or date, description and status of charges pending. *(If more room is needed, continue on reverse side of this form.)*
3. Are charges for any offenses presently pending against you (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of other states or ordinances of any county or municipality? ..... ☐ Yes ☒ No
   If yes, describe status of charges pending.
4. Do you hold, are you making application for or are you an officer, director or agent of a corporation/nonprofit organization or member/manager/agent of a limited liability company holding or applying for any other alcohol beverage license or permit? ..... ☐ Yes ☒ No
   If yes, identify. (*Name, Location and Type of License/Permit*)
5. Do you hold and/or are you an officer, director, stockholder, agent or employe of any person or corporation or member/manager/agent of a limited liability company holding or applying for a wholesale beer permit, brewery/winery permit or wholesale liquor, manufacturer or rectifier permit in the State of Wisconsin? ..... ☐ Yes ☒ No
   If yes, identify. (*Name of Wholesale Licensee or Permittee*) (*Address By City and County*)
6. Named individual must list in chronological order last two employers.

Employer's Name	Employer's Address	Employed From	To
Walmart	Medford, WI		6/14
Employer's Name	Employer's Address	Employed From	To

The undersigned, being first duly sworn on oath, deposes and says that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application.

Subscribed and sworn to before me

Notary Public

this 24th day of August, 20 15

(*Clerk/Notary Public*)

My commission expires 9-18-16

NOTARY PUBLIC KATIE KLUG STATE OF WISCONSIN

(*Signature of Named Individual*)

Angela R. Grefe

Printed on Recycled Paper

AT-103 (R. 8-11)

Wisconsin Department of Revenue

STATE OF WISCONSIN **2014 - 2015** **COUNTY OF MARATHON**

NON-TRANSFERABLE

TOWN OF RIB MOUNTAIN **LICENSE #52208B**

Applicant:

$ 40.00
Having been paid to the Town Treasurer applicant, and

Angela Grefe
401 South 11th
Wausau WI 54401

said applicant having applied to the Town Clerk of the Town of Rib Mountain, for an **OPERATOR** license, which is required by the Ordinances of the Town of Rib Mountain and/or the Statutes of the State of Wisconsin, at the following location in said Town of Rib Mountain:

Walmart

NOW THEREFORE, under the authority vested in me by the Town Board of the Town of Rib Mountain, license is here by granted to the said applicant at the specified location, subject to all resolutions, ordinances, and regulations of the Town of Rib Mountain or any laws of the State of Wisconsin, and is subject to revocation as provided by law.

For the period beginning July 1, 2014 and ending June 30, 2015

Given under my hand and the corporate seal of the Town of Rib Mountain this 3rd day of June, 2014

Michelle A Peters
DEPUTY CLERK

Phone 608-781-8988 • Fax 608-779-9252 • www.kwiktrip.com

Kwik Trip, Inc.

mission values focus commitment

RECEIVED
SEP 02 2015
BY:

August 20, 2015

City Clerk
City of Merrill
1004 E. First St.
Merrill, WI 54452

RE: Agent Change
Kwik Trip 241

Dear City Clerk:

Steve Schweiger, the agent of Kwik Trip 241 has been assigned to a new Kwik Trip store. A new manager, Angela Grefe, is now responsible for overseeing our Merrill Kwik Trip store. Therefore, we would like to name Angela as the agent for the beer license.

Enclosed please find an Appointment of Agent and Auxiliary Questionnaire. I respectfully request that you include this change request on the agenda of your next city council meeting for consideration. Also enclosed is a $10.00 check to cover the administrative fee for this service.

Please contact me if you require anything further regarding this change. I can be reached at (608) 793-6262 or dhafner@kwiktrip.com.

Yours truly,

Deanna Hafner
Legal Dept.

Enclosures

Merrill Airport Commission Meeting, Sept. 16, 2015

Members present: Gary Schwartz, Joe Malsack, Gary Schulz, Chris Malm.

Also present: Rich M., Larry Wenning , Steve Krueger.

1. Gary Schwartz called the meeting to order at 7:05 PM. Gary passed pictures of the Blackhawks that landed at Merrill for the missing man formation for Igman's funeral in Tomahawk. They also purchased 1100 gallons of Jet A fuel.

2. The commission reviewed the minutes from August's meeting and a motion was made by Chris M. to approve the minutes as printed. Gary Schulz seconded, motion passed.

3. The commission reviewed the vouchers for August 2015. A motion was made by Gary Schulz to approve the vouchers. Chris M. seconded, motion passed.

4. Terminal Project Status: 4 components of dissatisfaction for repairs. We agreed on $2200 settlement with Decker lumber. We spent $500 on getting locks replaced and rekeyed for the building. Counters in both bathrooms need to be replaced. Counter in conference room needs repairs/possible replacement. Consensuses by commission agreed to move ahead with repairs as long as we stay under budgeted price of $500-1,600.00. Doors are too short and HVAC and doors still need to be addressed. A 3rd party professional is being called in to inspect for code. Doors for bathrooms cut to 2 1/2 inches instead of 1 1/2 inch per specs on plans. Referring this to city attorney for guidance if necessary. Furniture has been ordered and money from the State of Wisconsin where we have surplus funds, will be used to furnish the new terminal building. Rich is having someone come in to give an estimate on installing a new mantel. Budget not to exceed $1,000.00. Gary Schulz wants to know how we are going to clean the terminal. Having spiders and need to exterminate.

5. Property Purchase Status: Currently at the state level. Becher Hoppe selected to work on. Still is available for sale states the family.

6. Runway 16/34 Project Status and Components. Emailing with the state. EA will need to be updated. Gary suggested the wetlands be delineated out of the Entitlement Grant. This will help keep the costs to a minimum. State working on a selection for the delineation. Gary Schwartz recommended the lady who did it the last time. They will see if she is available. DNR and Army Corps. of Engineers happy we are working with them up front on the project. 3600 foot runway was suggested to Ryan at the State of Wisconsin BOA. We may not have enough room. A parallel taxiway would be nice to have with this addition. We may have to compromise some of the project to get any project. Length of the runway top priority for safety. Power lines on north side of property could be buried to give extra safety. Any tree issues in the approach slopes will stall the project. We will have someone fly the approaches to see if any are in the airspace. They are getting close and will need to be addressed soon. New lighting would also be added to the project. Both retention ponds have more water in then supposed to. Will need to rework to get the water to drain out. We will have to work that into the project also.

7. Discussion/Decision Skid steer Rental. Peterson Sand and Gravel purchased a skid steer and brush hog for various projects they have. Gary Schwartz asked on a bid and they quoted $90.00 per hour for the machine, fuel and man. DNR recommended not to break thru the sod and make ruts. Joe M made a motion to spend up to the $5,000.00 in our budget to cut brush, seconded by Chris M. Motion passed.

8. Discussion/Decision Sale of Old Beacon. Gary Schulz will list on Barnstormers.com for sale. Joe M. made a motion to allow Gary to list the old beacon for sale and negotiate the sale. Chris M. seconded. Motion passed.

9. Discussion/Decision Use of Crop Lands Owned by the Airport. Rich's father in law and brother in law are farming the west side of the land. They are also interested in the land by the south side property outside of the fence. No rent on the 1st year, due to clearing and startup costs. Hay crops recommended due to not wanting to draw wildlife onto the airport. Grass can be possibly harvested for

horse hay? They also have a processor for trees. They may trade for tree work for land usage. This will leave a 6-10 inch stump. Discussion will follow.

10. Discussion/Decision on Replacement of Kubota Lawn Tractor. Rich received 3 quotes on new lawn mower. Hussler worked out to be the best. Kubota currently using 1 gallon coolant every 4 hours. Gary Schwartz talked with Kathy Unertl at city hall, we have about $5,000.00 left over from the house project and can use some of this money. 2 year warranty and 1000 hours. Approx pay out with trade about $10,085.00. Gary Schulz made a motion to approve purchasing the mower. Joe M. seconded. Motion passed.

11. Discussion on 2015 entitlement Grant and use: Some of the money will be used for the delineation project and approach clearing. Rich found the broom for the tractors are $1,627.00 per broom, the new units are $57,000.00. We need bids from 2 other supplies for the state to approve. The state has no contracts this year on brooms.

12. Discussion on Business Model Going Forward: Rich working on getting business model and effects/draw backs for dust from powder coating. Insurance-Rich is getting quotes on blanket coverage. One company $5,000.00 per year, still waiting on other companies. $2 million liability on light maintenance and powder coating. Rich has all the equipment and some needs repairs before starting. Back 20 feet by 20 feet needed for powder coating.

13. Debrief Airport Day, and Suggestions for Next Year. 43 airplanes flew in, ran out of car parking. Safe and smooth running day. Flea market did not fill up. Joe paid some expenses and getting reimbursed for expenses. Jody sent out a message on face book and received comments on sky divers, WWII aircraft and live entertainment. Jody made up a thank you letter was sent out to people who participated and donated. City Bus will have to keep off the ramp due to lack of airplane parking. Can we have the bus park on the road and not come into the parking lot. Horseshoe road turn around to prevent backing up or in parking lot and have Lions Park somewhere else.

14. T Hangar Lease Approval to Terry Keyzer. Gary Schulz made a motion to approval rental to rent a T hangar. Seconded by Chris M., motion approved. Starting October 1st, 2015. He still does not have an airplane yet, but currently looking.

15 & 16. Managers Report: Jet A fuel sales down, 100L L sales ok. Landon did not contact the city, so we did not rent a hangar to him. We have another T hangar available now. Rich will contact the people on the waiting list. Crack filling job did not turn out the best. Some of the cracks have big holes in. Gary Schwartz showed Ryan from the BOA. Women's bathroom tile in old terminal building needs replacement. Recommended to check with Central Carpet for small lots to redo. Clean up day and build loft in SRE maintenance building to get stuff off the floor. Grass on north side of 25 needs work. Disc in fall and reseed and roll in spring. Clean SRE building and build loft for storage off the floor. Airport clean up day- there will be a dumpster available to clean hangars, if needed.

17. Chairman's Report: 5-6 years ago we identified 42 acres that are tillable. Rich's relation is working up the ground and planting for this year. No rent for 1st year. Will try to work up area south of the airport also. May not happen this year. Filing cabinet needed for Commission information and projects to store in furnace room. Rich looking into.

18. Aviation Happenings: FAA running out of funding by the end of Sept. Medical reform still working on in house and senate.

19. Public Comment: none.

20. Agenda Items for next meeting: follow up on all the projects.

21. Adjournment: Chris M. made a motion to adjourn, Joe M. seconded. Motion Passed.

Minutes submitted by Joe Malsack.

Attachment: Committee Minutes (1313 : File committee minutes)

CITY OF MERRILL

CITY PLAN COMMISSION

MINUTES • TUESDAY OCTOBER 6, 2015

Regular Meeting | **City Hall Council Chambers** | **5:00 PM**

I. Call to Order

Attendee Name	Title	Status	Arrived
Pete Lokemoen	Alderperson - Second District	Present	
Bill Bialecki	Mayor	Present	
Mike Willman	Chairman - Park & Rec	Present	
Ralph Sturm		Present	
Melissa Schroeder		Present	
Ken Maule		Present	
Robert Reimann		Present	

Also in attendance: City Administrator Dave Johnson, Building Inspector/Zoning Administrator Darin Pagel, Alderman Dave Sukow, Coleman Peiffer, Chad Besaw, Lynn Simon, Patrick Gierl, Paul Russell, Duane Pfister and City Clerk Bill Heideman.

II. Minutes of previous meeting(s):

1. Minutes of September 1, 2015 meeting

The minutes were in the meeting packet.

Motion (Willman/Reimann) to approve the minutes.

RESULT: APPROVED

III. Agenda items for consideration:

1. Certified Survey Map (extraterritorial) from Steigerwaldt Land Surveying, LLC for parcel of land located in the Southeast Quarter of the Southeast Quarter of Section 33, Town 32 North, Range 6 East, Town of Merrill.

Building Inspector/Zoning Administrator Pagel reported that the map is subject to City Plan Commission and Common Council consideration because the land is within the City extraterritorial area. He has no issues with the map as submitted.

Motion (Lokemoen/Schroeder) to approve the certified survey map.

Note: If approved, the Common Council will consider this by resolution.

RESULT: APPROVED & SENT TO COUNCIL **Next: 10/13/2015 7:00 PM**

2. Site Plan from Lincoln County for proposed new maintenance building on East Tenth Street, near the Lincoln County Service Center.

Information was in the meeting packet.

Building Inspector/Zoning Administrator Pagel reported that Lincoln County is planning the construction of a new maintenance building on East Tenth Street, near the Lincoln County Service Center. The proposed location is in a public zone. Lincoln County Maintenance Director Patrick Gierl was in attendance to answer any questions.

Motion (Lokemoen/Maule) to approve the site plan.

RESULT:	**APPROVED & SENT TO COUNCIL**	**Next: 10/13/2015 7:00 PM**

3. Comprehensive Plan Presentation and Discussion on:

Coleman Peiffer, North Central Wisconsin Regional Planning Commission, gave a presentation on the City Comprehensive Plan, specifically on the aspects of natural resources and economic development.

Economic development discussion centered on the goals and objectives of future economic development.

If anyone has questions or comments, they are to contact Coleman Peiffer at North Center Wisconsin Regional Planning Commission.

This discussion was part of an ongoing review of subjects related to the Comprehensive Plan and potential amendments to it. The next discussion is scheduled to occur at the December meeting.

IV. Public Comment Period

There was no public comment.

V. Establish date, time and location of next meeting

Tuesday, November 3rd, 2015 in the City Hall Common Council Chambers. The time of the meeting is to be announced.

VI. Adjournment

Motion (Sturm/Lokemoen) to adjourn. Carried. Adjourned at 5:43 P.M.

Attachment: Committee Minutes (1313 : File committee minutes)

CITY OF MERRILL

HEALTH AND SAFETY COMMITTEE

MINUTES • MONDAY SEPTEMBER 28, 2015

Regular Meeting | **City Hall Council Chambers** | **5:00 PM**

I. Call to Order

Alderman Sukow called the meeting to order at 5:00 P.M.

Attendee Name	Title	Status	Arrived
Chris Malm	Alderperson - First District	Present	
Kandy Peterson	Alderperson - Fourth District	Present	
Dave Sukow	Alderperson - Sixth District	Present	

Also in attendance: City Administrator Dave Johnson, Police Chief Ken Neff, Deputy Health Officer Norbert Ashbeck, Building Inspector/Zoning Administrator Darin Pagel, Fire Captain Scott Krause (arr. 5:06) and City Clerk Bill Heideman.

II. Nuisance Complaints and Vouchers:

1. Nuisance Complaints

The nuisance complaint report was in the meeting packet.

Building Inspector/Zoning Administrator Pagel provided details and answered questions on the cases that appeared on the report.

The authority and responsibilities of the Health and Safety Committee, as they relate to nuisance complaints, were discussed.

No action taken.

2. Vouchers

The vouchers were in the meeting packet.

Motion (Peterson/Malm) to approve the vouchers. Carried.

III. Picnic and/or Liquor License Applications:

1. Consider change of agent application from Kwik Trip, Inc., appointing Angela R. Grefe as Agent for license at Kwik Trip 241, 300 South Pine Ridge Avenue.

Information was in the meeting packet.

Police Chief Neff has no concerns with the application.

Motion (Peterson/Malm) to approve the application.

RESULT:	**APPROVED & SENT TO COUNCIL**	**Next: 10/13/2015 7:00 PM**

2. Any other license application(s)

None.

IV. Monthly Reports:

1. Fire Chief Savone

The report was in the meeting packet.

Alderman Sukow noted that, per his request, Fire Chief Savone has added dates to the list of activities in his monthly report.

Alderwoman Peterson congratulated the Fire Department for being awarded an EMS Assistance Funding Grant.

2. Police Chief Neff

The report was in the meeting packet.

Police Chief Neff reported that 38 applications have been received for the pending vacant Police Officer position. 33 of those will be invited for an interview. Plans are to have an eligibility list established by the end of the year.

Police Chief Neff invited all to attend a fundraiser at the Friendship House Restaurant on Tuesday, October 6th. All receipts at the restaurant that day, including tips, will be donated to the Police Department K-9 fund. The Police Department will be assisting at the restaurant that day, and K-9 Officer Eros is also scheduled to make an appearance.

On the evening of September 28th, Police Chief Neff and School Resource Officer Heckendorf will be conducting an introductory presentation on the next Student Police Academy.

3. Lincoln County Humane Society

The report was in the meeting packet.

It was noted that an $85,000 donation has been received for the building fund. At this time, plans are to occupy the new facility in November.

4. Consider placing monthly reports on file

Motion (Peterson/Malm) to place the monthly reports on file.

RESULT:	**CARRIED**

V. Establish date, time and location of next regular meeting

Monday, October 26th, 2015 at 5:00 P.M., in the City Hall Common Council Chambers.

VI. Public Comment Period

There was no public comment.

VII. Adjournment

Motion (Malm/Peterson) to adjourn. Carried. Adjourned at 5:20 P.M.

REGULAR MONTHLY MEETING OF THE HOUSING AUTHORITY COMMISSIONERS OF THE CITY OF MERRILL, WISCONSIN

Wednesday, September 9, 2015, 4:00 P.M., Jenny Towers Library 711 E First Street, Merrill, WI

PRESENT: Chairman Kathy Colclasure, Paul Wagner, Amanda Kostman, Denise Humphrey, Mike Wilson, Rob Norton (Ex-Officio), LaDonna Fermanich and Kay Tautges.

GUESTS: Several Jenny Tower residents

SECTION-8 HOUSING- JENNY TOWERS and SCATTERED SITES MEETING called to order by Chairman Kathy Colclasure.

Public Comment Period: None.

Motion to approve minutes of August 12, 2015 meeting and today's agenda. Wagner/Kostman. Motion passed unanimously.

Discussion and motion to approve Checks #17574 thru #17611 and Billings to date for August 2015: Wagner/Wilson. Motion passed unanimously by roll call vote: Wagner- aye, Kostman-aye, Humphrey-aye, Wilson- aye, and Colclasure-aye.

Discussion and Approval of Move-ins and Move-outs for August 2015: Motion to accept report and place on file. Wilson/Humphrey. Motion passed unanimously.

Report on Jenny Tower Investments: LaDonna reported that no capital draws were made last month and interest income is not recorded since we have not received the August bank statement. Motion to accept report and place on file. Wagner/Humphrey. Motion passed unanimously.

Report on Wiring Bids & Board Decision whether or not to proceed – Matt Wiedenhoeft (Martin/Riley architects & engineers): Matt reported that there were no bids received for the project. Reasons why firms were not interested in bidding on the project included; the building being occupied, expecting the project to be messy with no easy in/out, liability associated with the required fire watch and difficulty getting numbers from contractors. Matt emphasized that the project was well advertised, and will provide a plan holder's list to LaDonna for. Martin/Riley's recommendation is to look at the possibility of re-bidding the project in conjunction with another project at a future time/date.

Report on Jenny Towers and Scattered Sites Capital Improvements: LaDonna reported on the status of each capital fund project. California Street is on schedule and work should be completed by the end of October. Canopy awnings will be installed by the end of October. Bids have been received for the Seal Coat/Striping and that project will be completed in spring. Three new pieces of furniture have been added to the lobby. Commissioner Wagner asked LaDonna to prepare a proposal for projects to be completed in the next year.

For the Good and Betterment of the Section-8 Housing Program:

1. Commissioner Items/Comments – Commissioner Wagner would like to have board meetings scheduled at both Park Place and Jenny Towers. LaDonna will bring a proposal to update the By-laws so that meetings can be held at both buildings. Mike will not be at the next meeting.

2. Executive Director's Report – Staff have been working on general maintenance/cleaning in the building; cleaning handrails and carpets. Annual building/apartment inspections were completed today. Kay has scheduled a fall color tour ride for tenants and will be starting annual recertification meetings next week.

The next regular meeting of the Commissioners of the Housing Authority will be held on **Wednesday, October 14th 2015, 4:00 p.m. at Jenny Towers Library, 711 E. First Street, Merrill, WI.**

Motion to adjourn meeting at 4:34 p.m. Kostman/Humphrey. Motion passed unanimously.

Kathy Colclasure, Chairman

Kay Tautges, Recording Secretary

LaDonna Fermanich, Executive Director

REGULAR MONTHLY MEETING OF THE HOUSING AUTHORITY COMMISSIONERS OF THE CITY OF MERRILL, WISCONSIN

Wednesday, September 9, 2015 4:34 P.M. Jenny Towers Library, Merrill, WI

PRESENT: Chairman Kathy Colclasure, Paul Wagner, Amanda Kostman, Denise Humphrey, Mike Wilson, Rob Norton (Ex-Officio), LaDonna Fermanich and Kay Tautges.

GUESTS: Several Jenny Towers tenants.

PUBLIC HOUSING - PARK PLACE and WESTGATE MEETING called to order by Chairman Kathy Colclasure.

Public Comment Period: None.

Motion to approve the minutes of August 12, 2015 meeting and today's agenda. Kostman/Wagner. Motion passed unanimously.

Status Report on Fire Station – roofing project presentation – Matt Wiedenhoeft (Martin/Riley architects & engineers): Matt reported that measurements and drawings of the building are now complete. He presented cost differentials/performance details of asphalt and steel shingles. Motion to go with the asphalt shingles. Wagner/Wilson. Motion passed unanimously. Martin/Riley will distribute the roof project information on Monday and plans are to have bids back 2 weeks later with hopes to have the project completed by October or November. Matt provided board members with cost estimates of required repairs to the 1968 addition vs. demolition of the 1968 addition. Board members decided not to demolish the 1968 addition. Motion giving LaDonna the authorization to accept the lowest certified contractor's bid for the roofing project. Wagner/Wilson. Motion passed unanimously. (Matt Wiedenhoeft left the meeting after this).

Status Report on Horizon Development (Proposed Park Place Redevelopment): LaDonna reported that she and Scott have been involved in conference calls with RAD team members. Conversion paperwork has been submitted. She will continue work with Scot and HUD on a required revision of the 5 year plan. Another public hearing will also need to be conducted. Scott has offered to attend the October Board meeting to bring everyone up to date on everything that has transpired since April and to answer questions the Board may have regarding the AHP loan application, the WHEDA tax credit application and the RAD conversion. The RAD Consulting Agreement paperwork from Baker/Tilly had not been received in time for today's meeting. Board Members would like to have Scott attend the next meeting.

Discuss an approve Resolution No. 399: "Execution of RAD Consulting Agreement with Baker Tilley": No action taken since the agreement paperwork has not yet been received.

Report on Park Place & Westgate Capital Improvements: LaDonna provided improvement/project updates and commented that discussions with Horizon and Baker Tilly both suggested any 2014/2015 Capital funds would be most beneficial if directed to the fire station improvements.

Discussion and motion to approve Checks #22339 thru #22376 and Billings to date for August 2015: Wagner/Kostman. Motion passed unanimously by roll call vote: Kostman-aye, Wagner-aye, Colclasure-aye, Wilson-aye and Humphrey-aye.

Move-ins and Move-outs for August 2015: LaDonna reported 2 Move-outs (including one eviction) and 1 Move-in for August and 4 Move-ins for Sept. 1 for a total of 16 vacancies at Park Place. Motion to accept report and place on file. Wilson/Humphrey. Motion passed unanimously.

Report on Park Place Investments: LaDonna reported that the investment continues to demonstrate consistency with small gains. She noted that the transfer of funds earlier in the month to replenish approved levels was just

slightly less than the amount of ACH rent deposited to the investment fund since the start of the year. Motion to accept and place on file the Park Place Investment report. Kostman/Wilson. Motion passed unanimously.

Approve Financial Audit for year ending 12/31/2014: LaDonna reported that the there were no deficiencies or concerns reported. It was a good audit. Motion to accept report and place on file. Wagner/Humphrey. Motion passed unanimously.

For the Good and Betterment of the Public Housing Program:

A. Commissioner Items/Comments - Commissioner Wagner requested to have a closed session added to the October meeting agenda for the purpose of discussing a personnel issue.

B. Executive Director's Report – Dianne is no longer working for Merrill Housing Authority. Kay has expressed interest in a full-time position. LaDonna will be attending an Antigo Housing Authority tax credit open house this month. Lynn and LaDonna will be attending the Fall WAHA conference in Wausau Sept. 16th & 17th. LaDonna will be taking vacation September 21 – 25 and some Friday afternoons.

The next regular meeting of the Commissioners of the Housing Authority will be held on **Wednesday, October 14, 2015, 4:00 p.m. at Jenny Towers Library, 711 E. First Street, Merrill, WI.**

Motion to adjourn at 5:28 P.M. Kostman/Wagner. Motion passed unanimously.

Kathy Colclasure

Kathy Colclasure, Chairman

Kay Tautges

Kay Tautges, Recording Secretary

LaDonna Fermanich

LaDonna Fermanich, Executive Director

Attachment: Committee Minutes (1313 : File committee minutes)

T. B. Scott Free Library Board of Trustees
REGULAR MEETING
September 16th, 2015

Minutes

1. Opening

Vice-President Gene Bebel called the Regular Meeting of the Board of Trustees to order at 4:05 p.m. in the Library Board Room. Present: Katie Breitenmoser, Paul Gilk, D'Lacey Haight, Tim Meehean, and Jim Wedemeyer (4:20-). Excused: Mike Geisler, Richard Mamer and Vicki Yelle. Also present: Don Litzer (4:10-) and Nick Wszalek.

There was no correspondence or public comment.

2. Consent Items

M Meehean/S Breitenmoser/C to approve the minutes of the August meeting as printed. M Meehean/S Gilk/C to accept the Monthly Revenue & Expense Report for August as printed.

3. Reports/Discussion Items/Action Items

A. Building and Grounds Report and Request: Mr. Wszalek updated members on current projects and issues. Mr. Wszalek made contact with Northwinds Renewable Energy to discuss solar energy options for the library. A representative from Northwinds will attend a future board meeting to discuss. Mr. Gilk requested that staff contact Lincoln County to investigate coordination of renewable energy initiatives between the county and the library.

An estimate was presented for repair and maintenance of the chimney. M Meehean/S Breitenmoser/C to approve an amount not to exceed $5,000 from Endowment Fund monies for repair of the chimney as presented.

B. After the Bell Request: In consideration of the library's continued interest in the success of community afterschool youth activities, M Meehean/S Gilk /C to give $2,500 from the Endowment Fund to the After the Bell Program.

C. Strategic Plan Progress Goal #3: Ms. Stevens presented staff progress on goals and objectives. Discussion included ongoing parking lot issues and the above noted meeting to discuss solar energy options.

D. Trustee Essential #24-Library Friends and Library Foundations: Ms. Stevens provided copies of Trustee Essential #24.

E. Reports from Friends/WVLS Representative: The Friends had a successful Crazy Daze Booksale. Directors Report for the upcoming September 19th meeting of the WVLS Board of Trustees was presented. E-Commerce and potential changes in courier practices were discussed.

4. Forthcoming Events & Library Director Report

- August Statistical Report was presented.
- Fall Storytimes began this week as well as numerous class visits.
- New tables for the third floor and a large print end shelf are on their way.
- Fall 2015 Activity Guide published by Merrill Courier was distributed. The library has a paid ad in addition to a half-page feature of library events.
- Mr. Litzer will be a presenter on the library's stop for Nickel Trolley Tour buses running this Saturday. The event, sponsored by Merrill Transit and the Merrill Historical Society, celebrates the 125th anniversary of public transportation in Merrill.
- October 10th program "Getting Ahead, Getting By: Lincoln County's Economic Facts & Future" explores area economic history and future opportunities.
- Human Trafficking Program coming up September 27th.

5. Adjournment:

The meeting adjourned at 4:55 p.m. The next regularly scheduled meeting of the Board of Trustees will be held on October 21st at 4:00 p.m. in the Library Board Room.

Stacy D. Stevens, Secretary

September Meeting Minutes

Merrill Enrichment Center Committee

Meeting was held on Wednesday September 9th, 2015 at 8:00 a.m.

Lower level of Merrill City Hall

Members Present: Eugene Simon (Chairperson), Mary Ball, S. Peggy Jackelen, Diane Goetsch, Chris Malm (Alderperson), Gene Bebel, Erin Wells (ADRC Representative)

Absent: Art Lersch

Agenda

1. **Opening**
   a. Simon called the meeting to order
2. **Consent Items**
   a. Motion made by Jackelen, second by Malm to approve minutes from previous meeting as presented. Motion carried.
   b. Motion made by Malm to approve vouchers, second by Bebel. Motion carried.
3. **Financials**
   a. Director went through 2016 budget draft and informed Committee there would be a slight decrease in health insurance costs.
   b. Reviewed Center financials.
4. **New Center Updates**
   a. Director will be submitting two grant applications by the end of the month. Bebel suggested looking into the Community Foundation.
   b. Armory is still an option. Director will be talking to Senator Tiffany and Representative Czaja by the end of the month.
   c. Concerns over duplication of services with the MARC were addressed. Mayor stated there is not a concern with the proposed new multi-purpose bldg/enrichment center competing with the MARC.
   d. Bebel noted that the new center/multipurpose building remain flexible on how it is built to accommodate Center needs as well as the public.
   e. Bebel suggested reaching out to Good Samaritan as an option for a new Center location as they are building a new campus.
5. **Discussion**
   a. Meeting start time will remain the same. Director will ensure meeting stays on task. Bebel suggested adding times to the agenda items to assist in keeping on track.
   b. Committee recommended focus on marketing what we are doing at the Center, not limitations of our location.
6. **ADRC Representative update**
   a. Wells stated to inform people that Medicare Part D open enrollment is beginning. Flyer will be posted.
7. **Public Comment - none**
8. **Adjournment**
   a. Motion made by Goetsch, second by Jackelen to adjourn. Motion carried.

Next meeting will be held on October 14th at 8am.

Vouchers will be available for review 15 minutes prior to meeting time.

Respectfully submitted,

TMrachek

Tammie Mrachek

MACEC Director

Merrill City Hall is handicapped accessible. Take the elevator to the basement level.

Attachment: Committee Minutes (1313 : File committee minutes)

CITY OF MERRILL

PERSONNEL AND FINANCE COMMITTEE

MINUTES • TUESDAY SEPTEMBER 29, 2015

Regular Meeting | **City Hall Council Chambers** | **5:15 PM**

I. Call to Order

Alderman Schwartzman called the meeting to order at 5:15 P.M.

Attendee Name	Title	Status	Arrived
Ryan Schwartzman	Alderperson - Third District	Present	
John Burgener	Alderperson - Fifth District & President	Present	
Tim Meehean	Alderperson - Eighth District	Present	

Also in attendance: City Administrator Dave Johnson, City Attorney Tom Hayden, Finance Director Kathy Unertl, Street Commissioner Richard Lupton, Library Director Stacy Stevens, Police Chief Ken Neff, Alderman Dave Sukow, Police Captain Corey Bennett, Kortney Pike, Roger Drewek, Bob Krueger, Judy Sukow and City Clerk Bill Heideman.

II. Vouchers:

1. Vouchers for August, 2015

Motion (Burgener/Meehean) to place the vouchers on file.

RESULT: PLACED ON FILE

III. Agenda items for consideration:

1. Request from Police Chief Neff for restructuring of the Police Department staff, converting one current patrol officer position to a patrol lieutenant.

Information was in the meeting packet.

Police Chief Neff is requesting that the Police Department be restructured by converting a patrol officer position to patrol lieutenant.

Police Chief Neff explained the reasoning and justification for his request. As a result of revising the patrol schedule in 2009, three patrol lieutenants are currently covering four separate shifts of patrol officers. The result has been a lack of continuity in direct supervision as well as an ineffective span of control between the lieutenants. In light of the pending retirement of the Investigative Lieutenant, Police Chief Neff explained that now would be the ideal time for restructuring.

Motion (Meehean/Burgener) to approve the request.

RESULT: APPROVED

2. Review and discussion of Paid Holidays - Employee Handbook Section 12.5.

Information was in the meeting packet.

Finance Director Unertl had requested that this item be placed on the agenda. She explained that, in the past, there have been significant variations in how and how much holiday pay was received by various employees. Street Department and Parks and Recreation Department employees who were working 10-hour days were receiving 10 hours of pay for the Labor Day holiday.

Alderman Meehean noted that no action is being requested, but that instead it should be clarified that the current written policy will be enforced.

Street Commissioner Lupton remarked that, for many years, the City gave 10 hours of pay for the employees that were working 10-hour days when a holiday occurred.

No action was taken. The written policy currently in place will be followed.

IV. Monthly Reports:

1. Municipal Court

The report was in the meeting packet.

2. Finance Director Unertl

The report was in the meeting packet.

Finance Director Unertl added that the new fund "Festival Grounds and Room Tax" will be assigned number 28, instead of number 27 as was indicated in her monthly report.

3. City Attorney Hayden

The report was in the meeting packet.

4. City Clerk Heideman

The report was in the meeting packet.

5. City Administrator Johnson

The report was in the meeting packet.

City Administrator Johnson answered a question related to the Merrill Festival Grounds.

6. Consdier placing monthly reports on file

Motion (Meehean/Burgener) to place the monthly reports on file.

RESULT:	**PLACED ON FILE**

V. Establish date, time and location of next regular meeting

Tuesday, October 27th, 2015 at 5:15 P.M. in the City Hall Common Council Chambers.

VI. Public Comment Period

Roger Drewek stated that practice of providing 10 hours of holiday pay for employees on 10-hour shifts when a holiday occurs has been in place for some time now. He suggested that perhaps the employee handbook should be changed.

Kortney Pike noted that the Street Department does not take a lunch break. He suggested that the policy on holiday pay should be researched thoroughly before any long-term decision is made.

VII. Closed session(s):

1. The Committee may convene in closed session pursuant to Wisconsin State Statutes 19.85(1)(e) & (g) for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session and to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved in, to confer with legal counsel regarding advice on strategy for ongoing Police and Fire union negotiations.

Motion (Meehean/Burgener) to convene in closed session. Carried 3-0 on roll call vote.

Convened in closed session at 5:36 P.M. Attending: Meehean, Burgener, Schwartzman, Sukow, Johnson, Neff, Hayden, Unertl and Heideman.

The closed session minutes will be filed separately and confidentially.

VIII. Adjournment

Motion (Schwartzman/Burgener) to adjourn. Carried. Adjourned (from closed session) at 6:06 P.M.

City of Merrill
Redevelopment Authority (RDA)

Tuesday, September 16th, 2015 at 6:00 P.M.
City Hall Council Chambers

RDA Present: Bill Bialecki, Wally Smith, Karen Karow, Amanda Kostman, and Ryan Schwartzman

RDA Absent: Jill Laufenberg and Tony Kusserow

Others: Alderpersons Dave Sukow and Tim Meehean, City Administrator Dave Johnson, City Attorney Tom Hayden, Finance Director Kathy Unertl, Ken Maule from Lincoln County Economic Development Corp., Kristen Fish, Mike Morrissey and Mary Rajek from Redevelopment Resources, Dewey Pfister, Bea Lebel, Beth Humphrey, David Nelson, and about ten other interested property, business, or homeowners

Call to Order: Chair Bialecki called the meeting to order at 6:00 p.m.

Westside Renewal Plan Presentation and Discussion:

Bialecki turned the meeting over to Kristen Fish of Redevelopment Resources. Fish reported that the initial renewal planning effort began in 2011 with the Mayoral Westside Taskforce, bus tour, and 406 West Main Street façade project.

The Redevelopment Resources presentation highlighted the following:

- Property tax base of area is over $3 million with about 73 jobs generating over $1.3 million in wages.
- There are 33 buildings in the plan area with 16 with building code/exterior property maintenance notices.
- There is vacancy rate of about 38% from Prospect St. to Ohio St.
- There appears to be need for more parking.
- A block by block building audit and retail consultant follow-up with Redevelopment Resource strategic partner Lyn Falk is recommended.
- There is tremendous traffic flow – especially at the Highway 64/South State Street intersection.

Previous and pending redevelopment projects were noted including: 406 W. Main St. (Center for Creative Wellness), Ballyhoo's, 1892 Building, and former technical college. The Merrill Housing Authority is likely to resubmit WHEDA tax credit application related to Park Place and parking lot east of the former bank drive-thru.

Potential transformative level investments were emphasized by Mike Morrissey including: demolition of former Wire Products building on N. Genesse St.; acquisition and demolition of former Lincoln County Bank/St. Vincent white bubble-wrap building; potential1892 Building façade improvements; and current 419 W. Main St. reconstruction project.

Beth Humphrey asked about timing of Wire Products demolition? Property acquisition should occur shortly with environmental and demolition work beginning by year-end. Future site redevelopment plan is commercial building fronting on West Main Street. Humphrey expressed support for more off-street parking.

The availability of City façade TIF grants and loans were noted. It is possible that revolving loan funds could be used for interior improvements including HVAC and restrooms.

David Nelson from Nelson Powerhouse expressed disappointment that his business and three jobs were not included in the plan area even though just one block off the commercial district. He would like to expand his business and would like to know about potential City financial assistance.

Nelson also asked about 200,000 visitor estimates to Council Grounds State Park? Fish advised that the estimate came from Merrill Area Chamber of Commerce based upon traffic counter at the State Park entrance.

Unertl reported that RDA Commissioner Jill Laufenberg had sent an e-mail since unable to attend the meeting. A resident of the area would like to see consideration of potential community garden area on the west side.

Representatives of St. Vincent asked about their white bubble-wrap building which is recommended for acquisition, demolition, and identified as potential site for retail/residential infill redevelopment. There continue to be some individuals working in the building and clients coming in for services. Morrissey commented that potential historical rehabilitation had been investigated with Stacy Ness from Key Studios; however, most historical features no longer are there. Unertl also reported that the any asbestos in the building is a liability for any developer considering rehabilitation.

Adjournment: Meeting informally adjourned at 6:53 p.m.

Minutes prepared by RDA Secretary Kathy Unertl

ZONING BOARD OF APPEALS MINUTES
October 6, 2015, 6:00 p.m.

PRESENT: Zoning Administrator Pagel, Ron Burrow, Dean Haas, Dave Sukow, Chairman Bill Schneider, and Adam Rekau

Absent: Jim Koebe, Mark Peterson

Chairman Schneider called the meeting to order at 6:00 pm in the Basement Conference Room.

Motion to approve July 7, 2015 minutes Mr. Sukow, second Mr. Haas, carried.

ZA Pagel read the meeting notice.

Motion to open hearing Mr. Haas, second Mr. Sukow, carried.

ZA Pagel briefed the Board on the request stating the reason for the variance request. Mr. and Mrs. Schmidt were present and spoke in favor of the variance along with plans to improve the appearance of the property with a new structure. Also stated they will be removing the entire older structure. There was no one to speak in opposition.

Motion to close hearing Mr. Haas, second Mr. Sukow, carried.

Motion to approve the variance by Mr. Haas, second Mr. Burrow, Motion carried unanimously.

With no other business and no additional public comment:

Motion to adjourn Mr. Sukow, second Mr. Rekau, carried.

Meeting adjourned 6:15pm

Darin Pagel, Recording Secretary.

RESOLUTION NO. _____

A RESOLUTION APPROVING A CONDITIONAL USE PERMIT FOR A GROUP CHILD CARE FACILITY LOCATED AT 122 N. STATE STREET IN MERRILL

WHEREAS, Renee-Hertzfeldt f/k/a Renee Williams, d/b/a Building Block, has requested a conditional use permit pursuant to the Merrill Zoning Code Chapter 113, Article IV for the purpose of operating a Group Child Care facility on the following described property:

Lot Ten (10), Block Five (5) of McCord and Wright Addition to the City of Merrill, Lincoln County, Wisconsin; and,

WHEREAS, the City Plan Commission scheduled a hearing on the application on September 1, 2015, due public notice having been given and opportunity given to those interested to speak on the application; and,

WHEREAS, the City Plan Commission has reviewed the Application, but has no recommendation of said application;

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN this 8th day of September, 2015, that a conditional use permit shall be issued to Renee Hertzfeldt, d/b/a Building Block for the purpose of operating a Group Child Care facility on the above described property.

CITY OF MERRILL, WISCONSIN

Moved: _____

Passed: _____

_____
William R. Bialecki
Mayor

_____
William N. Heideman
City Clerk

I would like to submit a request for reconsideration for a conditional use permit for 122 N State St.

I have recently emailed the state licensor, Dawn Winquist. Dawn has informed me that I can make the 2nd floor of my home into an apartment, while the first floor can be made into a group child care. So therefore, my family and I will be living in 50% of the house and the other 50% will be used for my business.

Please reconsider my application for a conditional use permit and bring my application to the next public hearing and council meeting.

Thank you,

Renee Hertzfeldt

Renee Hertzfeldt
9-29-15

RECEIVED
SEP 29 2015
By: BH

CITY OF MERRILL

1004 EAST FIRST STREET
MERRILL, WI 54452

NOTICE OF PUBLIC HEARING

All persons interested will be given an opportunity to be heard at a public hearing to be held by and before the City Plan Commission of the City of Merrill, Wisconsin, commencing at **6:00 P.M., on Tuesday, September 1, 2015**, in the City Hall Council Chambers, 1004 East First Street, Merrill, Wisconsin, on the following proposed matter, to wit;

Consider Conditional Use Permit application from Building Block (Renee Hertzfeldt) for a Group Child Care facility at 122 North State Street. The parcel number is 34.0060.001.941.00.00.

Anyone having any questions regarding the hearing should contact Zoning Administrator, Darin Pagel at 715-536-4880.

Dated: August 14, 2015

CITY OF MERRILL, WISCONSIN

By: _____
William N. Heideman, CMC, WCMC
City Clerk

APPLICATION FOR CONDITIONAL USE PERMIT
CITY OF MERRILL

DATE 7-27-15

APPLICANT'S NAME: Renee Hertzfeldt

BUSINESS NAME: Building Block

PHONE #: 715-432-7036 EMAIL: jbbcj12345@yahoo.com

PROPERTY ADDRESS: 122 N State St. Merrill

PROPERTY OWNER'S NAME: Renee Hertzfeldt

TAX ROLL#: 34- PIN #: 251-

EXISTING USE: Home and Family Child Care

PROPOSED USE: Group Child Care

REASON FOR REQUESTING A USE PERMIT CHANGE: I would like to move out of my home and turn my house into a group child care.

PLEASE PROVIDE A SEPARATE ATTACHMENT WITH A RESPONSE TO EACH OF THE FOLLOWING ITEMS
(Required per Section 113-100 of the Zoning Code)

1. A statement, in writing by applicant, that describes how the proposed conditional use(s) shall conform to the standards set forth in Section 113-103 hereinafter.

   a) The establishment, maintenance or operation of the conditional use will not be detrimental or endanger public health, safety, morals, comfort or general welfare.

   b) That the uses, values, and enjoyment of other property in the neighborhood for purposes already permitted shall be in no foreseeable manner substantially impaired or diminished by the establishment, maintenance or operation of the conditional use and the proposed use is compatible with use of adjacent land (describe mitigating features to be part of the operations of the proposed use).

   c) Describe how the establishment of the conditional use will not impede the normal and orderly development and improvement of the surrounding property for uses permitted in the Zoning District.

   d) Describe if adequate utilities, access roads, drainage, and other required site improvements have been or will be provided.

   e) Describe what adequate measures have been taken to provide ingress and egress and how designed as to minimize traffic congestion in public streets.

f) Explain how the conditional use shall conform to all applicable regulations of the district in which it is located.

g) Explain how the conditional use will not violate flood plain regulations governing the site.

h) That when applying the above standards to any new construction or placing an addition on an existing building, the Plan Commission and Common Council shall bear in mind the statement of purposes for the zoning district such that the proposed building or addition at the proposed location, does not defeat the purpose and objective or the Zoning District.

i) In addition to passing the Conditional use Permit, the Plan Commission and Common Council shall also evaluate the effect of the proposed use upon:

I) The maintenance of safe and healthful conditions;

II) The prevention of water pollution including sedimentation;

III) Existing topography, drainage features and vegetative cover on the site;

IV) The location of the site with respect to floodplains and floodways of rivers and streams;

V) The erosion potential of the site based upon the degree and direction of slope, soil type, and vegetative cover;

VI) The location of the site with respect to existing or future access roads;

VII) The need of the proposed use for a shoreline location;

VIII) The compatibility with uses on adjacent land;

IX) The amount of liquid waste to be generated and the adequacy of the proposed disposal system.

2. Include the Names and Addresses of the architect, professional engineer, and contractor (if appropriate), and all property owners of record within 100 feet of the applicant. Note: Zoning Administrator will provide list of property owners to be included in the submittal.

3. Description of the subject site by lot, block, and recorded subdivision or by metes and bounds description address of the subject site; type of structure; proposed operation or use of the structure of site; number of employees and the Zoning District within which the subject site lies.

4. Plat of Survey prepared by a registered land surveyor showing property lines, buildings, improvements, landscaping, and all of the information required for a building permit.

5. Additional information as may be required by the Plan Commission of Common Council, or Officers of the City.

6. A fee of $175.00 must accompany the application.

The information submitted with this application is true and accurate to the best of my knowledge and belief.

Renee Hertzfeld

Signature of Applicant

Signature of Applicant

Renee Hertzfeldt
July 27, 2015

Conditional Use Permit Explanation

1a. This business will be licensed by the State of Wisconsin and will follow all state regulations. I will be providing quality child care to the community, which will include keeping the property safe and free of anything harmful to my neighbors, the community, my staff and the children we will provide care for.

1b. My future business/group child care will be properly maintained, cleaned and the proper family environment will be provided. I will be providing a respectable service for my neighbors and community. The noise level will be kept down to a minimum from 5am to 5pm. After 5pm there will be no noise.

1c. My neighbors can develop, build, and improve the properties and neighborhood without affecting my business.

1d. Two fenced in areas are already installed. The two parking spaces in front of the garage and Second Street will be used for staff and parents dropping off children. Heat, electricity and water/sewage are in working order. Nothing more is needed.

1e. The two parking spaces in front of garage and Second Street will be used for staff and customers. If extra parking is needed, the driveway can be extended into the backyard.

1f. All garbage, parking, noise, snow removal, and lawn mowing regulations will be followed. Liability and property insurance will be obtained as needed.

1g. My business will be following all flood plain regulations. The property will not be altered to violate any regulations.

1h. In the future when making changes and improvements, I will only use this property as a child care and continue to follow the conditions I stated in this statement.

2. I will not be using an architect, professional engineer or contractor.

3. Description-122 N State St
MC CORD & WRIGHT ADD'N
LT 10 BLK 5
*1941
D0490914
Type of structure- single family
Proposed use- Group Child Care Center
Number of employees- 4
Zoning District- Residential 3

RESOLUTION NO. _____

A RESOLUTION APPROVING A CERTIFIED SURVEY MAP ON SWEDE ROAD IN THE TOWN OF MERRILL REQUESTED BY ELEANOR FEHLBERG

WHEREAS, Eleanor Fehlberg has applied for approval of a division of land by certified survey map pursuant to Code of Ordinances Sections 111-116 and 111-119 for land located in the Southeast ¼ of the Southeast ¼ of Section 33, Township 32 North, Range 6 East, Town of Merrill,, Lincoln County, Wisconsin; and,

WHEREAS, the application was referred to the City Plan Commission which considered the proposed division at a meeting on October 6, 2015; and,

WHEREAS, the City Plan Commission has recommended approval of the land division by certified survey map;

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN this 13th day of October, 2015, that the proposed certified survey map presented by Eleanor Fehlberg and prepared by Chad A. Besaw, Steigerwaldt Land Surveying, LLC, involving the Southeast ¼ of the Southeast ¼ of Section 33, Township 32 North, Range 6 East, Town of Merrill,, Lincoln County, Wisconsin is hereby approved.

BE IT FURTHER RESOLVED, that the City Clerk is directed to so certify the approval of this certified survey map and return the original to the applicant together with a certified copy of this resolution.

Recommended by: City Plan Commission

Moved: _____

Passed: _____

CITY OF MERRILL, WISCONSIN

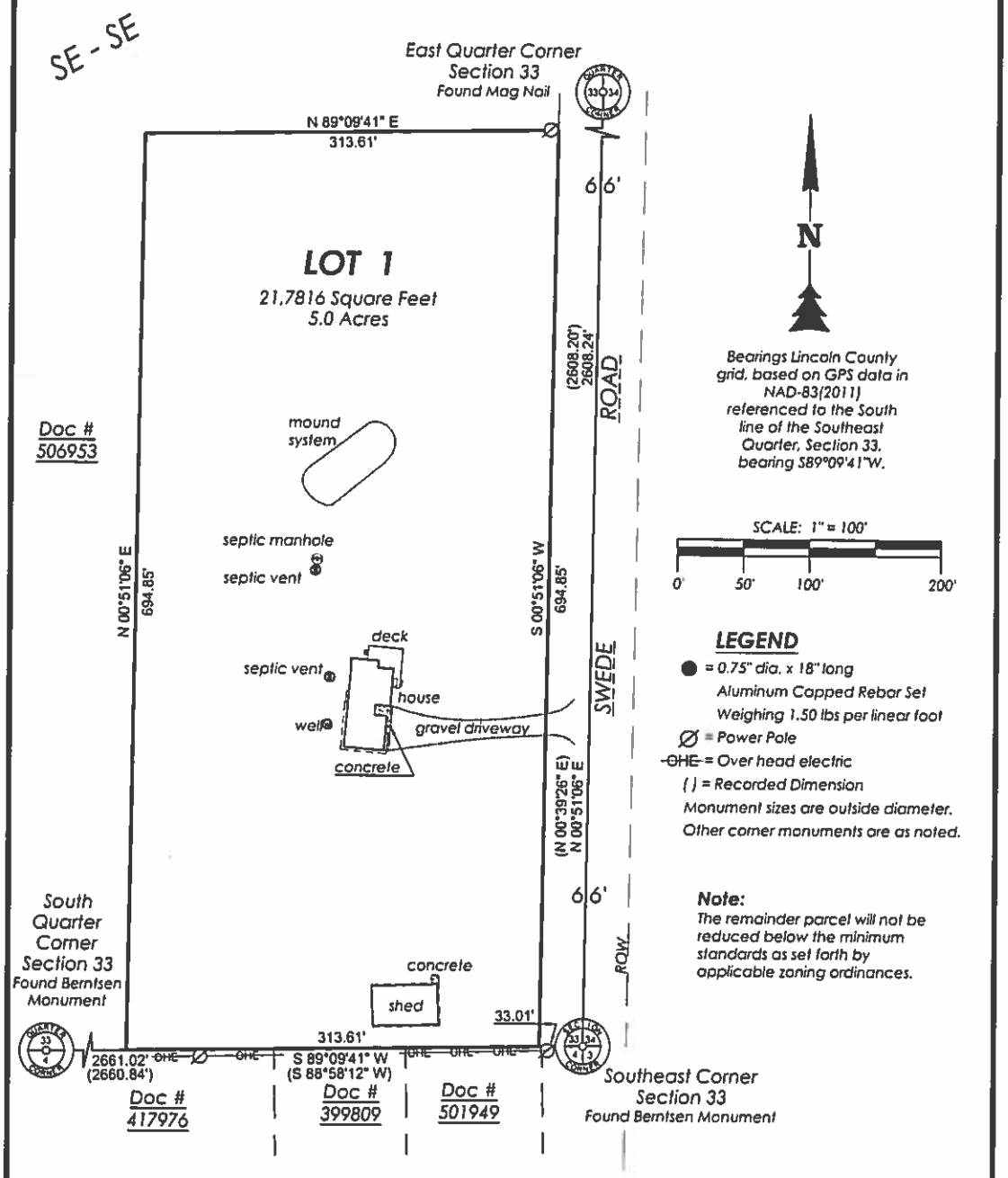
_____
William R. Bialecki
Mayor

_____
William N. Heideman
City Clerk

Attachment: Certified Survey Map Info (1314 : Resolution on CSM for Eleanor Fehlberg)

Lincoln County Certified Survey Map No._____

Part of the
SOUTHEAST 1/4 of the SOUTHEAST 1/4, Section 33, T32N, R6E
Town of Merrill,
Lincoln County, Wisconsin



STEIGERWALDT LAND SURVEYING, LLC
856 NORTH 4TH STREET, TOMAHAWK, WI 54487
PHONE #: (715) 453-3274 FAX #: (715) 453-8325
www.steigerwaldt.com

JOB #: 5046	DWG #: 5046 Simon	Sheet 1 of 2

Lincoln County Certified Survey Map No._____

Part of the
SOUTHEAST 1/4 of the SOUTHEAST 1/4, Section 33, T32N, R6E
Town of Merrill,
Lincoln County, Wisconsin

LEGAL DESCRIPTION

A parcel of land located in the Southeast Quarter of the Southeast Quarter of Section 33, Town 32 North, Range 6 East, Town of Merrill, Lincoln County, Wisconsin, more particularly described as:

Commencing at the Southeast corner of said Section 33, marked by a berntsen monument in the centerline of Swede Road; thence S89°09'41"W along the South line of the Southeast Quarter of said Section 33, distance of 33.01' to an aluminum capped iron rebar on the Westerly right-of-way line of Swede Road being the place of beginning.

Thence continuing along said South line of the Southeast Quarter S89°09'41" W for a distance of 313.61 feet to an aluminum capped iron rebar; thence N00°51'06" E for a distance of 694.85 feet to an aluminum capped iron rebar; thence N89°09'41" E for a distance of 313.61 feet to an aluminum capped iron rebar on the Westerly right-of-way line of Swede Road; thence S00°51'06" W along said Westerly right-of-way line of Swede Road, for a distance of 694.85 feet to the place of beginning.

Together with and subject to any other covenants, easements, or restrictions of record or use.

Said parcel contains 5.00 acres.

SURVEYOR'S CERTIFICATE

I, Chad A. Besaw, Professional Land Surveyor No. S-3029, hereby certify that I have surveyed, divided and mapped the property shown hereon; that this map represents an accurate survey of said property to the best of my knowledge and belief; that I have performed this survey by order of Lynn Simon; and that I have complied with the requirements of Section 236.34 of the Wisconsin Statutes.

STEIGERWALDT LAND SURVEYING, LLC

_____
Professional Land Surveyor No. S-3029
Dated this 16th day of September, 2015

Approved for recording under the terms of the Lincoln County Land Division Regulations.

_____
Lincoln County Land Services Date

I, William N. Heideman, duly elected City Clerk, City of Merrill, hereby certify that the above Certified Survey was approved by the Common Council of the City of Merrill, Wisconsin at its regular meeting on _____ by Resolution No. _____

_____
William N. Heideman Date
City Clerk

STEIGERWALDT LAND SURVEYING, LLC
856 NORTH 4TH STREET, TOMAHAWK, WI 54487
PHONE #: (715) 453-3274 FAX #: (715) 453-8325
www.steigerwaldt.com

JOB #: 5046	DWG #: 5046 Simon	Sheet 2 of 2

INITIAL FEE $ _____ RECEIPT # _____

ADDITIONAL FEE $ _____ RECEIPT # _____

APPLICATION FOR MAJOR OR MINOR SUBDIVISION / CONDOMINIUM

Return this signed application & fee to **Lincoln County Planning & Zoning** prior to preparing any map for recording.

Pre Plat-Consultation meeting with **Town Officials & County Zoning Staff is required** prior to submittal of a **plat** to assure that the lots will meet minimum standards and requirements of the town and the county.

1. This application will be a
   - ☒ **Minor Subdivision (CSM) - 4 lots or less**
   - ☐ **Major Subdivision (County Plat) - 5 or more lots**
   - ☐ **Minor Condominium Plat – 4 units or less**
   - ☐ **Major Condominium Plat – 5 units or more**
   - ☐ **Condominium Addendum**

This section to be completed by owner or surveyor:

2. Eleanor Fehlberg N2560 Hwy. 107 Merrill, WI 54452 715-536-5152
   Owner or Seller's Name, Address & Phone Number

   Lynn Simon N771 Farmingdale Rd, Merrill WI, 54452 800-554-2642 Option 4, Ext 5763 (Church Mutual)
   (Person commissioning survey if other than owner)

   Chad A. Besau 856 N 4th St Tomahawk, WI 54487 715-453-3274
   Surveyor's Name and Address

Applicant's Signature Chad A. Besau Date 9/16/2015

3. Legal description of property to be divided: Sect(s) 33 T 32 N, R 6 E, GL ____ SE ¼ SE ¼

   Town of: Merrill Zoning Designation: RL-4

4. Tax Parcel Number(s) of land under this review: 014320633499 4

5. Lake Classification (if applicable): ( ) Low ( ) Moderate ( ) High
   (Applies if any part of lot being created is within 1000' of a lake or flowage or 300' of a navigable stream)

6. Extraterritorial Jurisdiction ? {Yes} { No } Municipality: City of Merrill

7. Town Jurisdiction ? {Yes} { No } Municipality: Town of Merrill

8. Trans 233 approval required? { Yes } {No}

9. Will there be new roads that needs to be named { Yes} {No} (If yes, please follow-up with Road Naming Form)

10. Is any part of the property within the floodplain? { Yes} { No}

11. Is there any wetland on the property? { Yes } {No}

12. Number of lots / units that will be shown on this survey: 1

13. Approximate lot size(s): 5.0 acres

14. Total contiguous area retained by owner after this parcel is surveyed, not including this survey.
    _____ **Square Feet** or 100 **Acres**

CONTINUED ON BACK SIDE →

15. Are there any improvements (structures) on the lots shown on this survey? {Yes} {No}
Are there any improvements (structures) on a remainder parcel? {Yes} {No}

16. If there are improvements on the remainder, how close are they to the lot being surveyed? _____ FEET
The grid represents one section of land (640 acres) at a scale of 8" = 1 mile. Show your parcel within the section in as much detail as possible. Include the location of existing buildings, roads, property lines, streams, ponds, lakes, and wetlands in relation to your proposed project.

SECTION NUMBER 33 T 32 N R 6 E

NW¼ NW¼	NE¼ NW¼	NW¼ NE¼	NE¼ NE¼
SW¼ NW¼	SE¼ NW¼	SW¼ NE¼	SE¼NE¼
NW¼ SW¼	NE¼ SW¼	NW¼ SE¼	NE¼ SE¼
SW¼ SW¼	SE¼ SW¼	SW¼ SE¼	SE¼ SE¼