



# CITY OF MERRILL

## COMMON COUNCIL

AGENDA • TUESDAY AUGUST 11, 2015

**Regular Meeting**

**City Hall Council Chambers**

**7:00 PM**

1. Silent Prayer
2. Pledge of Allegiance
3. Call to Order and Roll Call
4. Public Comment Period
5. Minutes of previous Common Council meeting(s):
  1. Minutes of June 5, 2015 and July 14, 2015 Common Council meetings
6. Revenue & Expense Reports:
  1. Revenue & Expense Report as of July 31, 2015
7. General agenda items:
  1. Employee Years of Service Recognition:
    - Jamie A. Jaeger, 20 years (Police Department)
    - Gabriel S. Steinagel, 15 years (Water Utility)
    - Christopher P. Clabots, 15 years (Fire Department)
    - Nicole M. Cimino, 10 years (Police Department)
8. Board of Public Works:
  1. Discussion and recommendation for possible street repair projects on Hendricks Street (East Sixth Street to East Eighth Street), including curb repair and repaving. The Board of Public Works recommends approving the project and funding it via Tax Increment District #7 funds.
9. City Plan Commission:
  1. Park City Credit Union appeal of a restriction placed on a Conditional Use Permit amendment approved by the Common Council on June 9, 2015 (Resolution #2412). The appeal relates to the requirement that the south and west face of the structure planned for the vacant lot adjacent to 3404 East Main Street be of masonry or masonry type construction.
  2. Consider site plan for former fairgrounds property. The City Plan Commission recommends approving the grandstand portion of the site plan only.
10. Health and Safety Committee:
  1. Consider application from the Fraternal Order of Eagles for a temporary Class "B" (picnic) license to sell fermented malt beverages at the Eagles Fair Stand (Lincoln County Fairgrounds) during Labor Day festivities, September 7, 2015. The Health and Safety Committee recommends approving the application.

2. Consider "Class B" (Liquor) license application from Flori A. Jesperson for Salvo's Restaurant, 201 East Second Street, effective August 12, 2015. The Health and Safety Committee recommends approving the application.
  3. Consider Class "B" (Beer) and "Class B" (Liquor) license applications from Sawmill Brewing Co. Inc., for Sawmill Brewing Co., 1110 East Tenth Street, effective November 1, 2015. The Health and Safety Committee recommends approving the applications.
  4. Consider change of agent application from Walmart Stores East, LP, appointing Lindsey J. Roberts as Agent for license at Walmart #1366, 505 South Pine Ridge Avenue. The Health and Safety Committee recommends approving the application.
  5. Clarify that the 2015-2016 licenses for Kwik Trip, 2311 East Main Street, are both Class "A" (beer) and "Class A" (liquor).
11. Parks and Recreation Commission:
    1. Consider Bicycle and Pedestrian Plan
  12. Mayor's Appointments:
    1. D'Lacy Haight to the Library Board, term to expire June 30, 2017
    2. Amanda Kostman to the Joint Review Board
  13. Placing Committee Reports on File:
    1. Consider placing the following minutes on file: Board of Public Works, City Plan Commission, Committee on Aging, Community Development Committee, Fairgrounds Ad-Hoc Committee, Health and Safety Committee, Housing Authority, Library Board, Parks and Recreation Commission, Personnel and Finance Committee and Redevelopment Authority.
  14. Ordinances:
    1. An Ordinance amending Code of Ordinances Chapter 18, Article V, Section 169, to revise publication requirements for City sales of property (from July 27, 2015 Personnel and Finance Committee meeting).
    2. Ordinance amending Code of Ordinances Chapter 6, Article IV, Section 6-96(c), to add and amend conditions related to the keeping of chickens (from July 28, 2015 Health and Safety Committee meeting).
    3. An Ordinance amending the District Zoning Map of the City of Merrill, Wisconsin for the North 70 feet of Lots 6 and 7, Block 9 of VR Willards Addition, requested by Our Saviour's Lutheran Church (from July 29, 2015 City Plan Commission meeting).
    4. An Ordinance amending Code of Ordinances Chapter 2, Article VI, Section 2-152, to change the name of the Committee on Aging to the Merrill Enrichment Center Committee and add staggered terms (from the Committee on Aging).

15. Resolutions:
  1. A Resolution approving a Conditional Use Permit to allow TowerCo 2013 LLC and AT&T Mobility to construct a mobile service support structure and mobile service facility (telecommunications tower and facility) at 401 South Kyes Street (from July 29, 2015 City Plan Commission meeting).
16. Mayor's Communications
17. Adjournment

William N. Heideman, CMC, WCMC  
City Clerk

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**CITY OF MERRILL**  
**COMMON COUNCIL**  
**MINUTES • FRIDAY JUNE 5, 2015**

**Special Meeting**

**City Hall Basement Conference Room**

**8:00 AM**

**I. Call to Order**

Mayor Bialecki called the meeting to order at 8:00 A.M.

Attendee Name	Title	Status	Arrived
Chris Malm	Aldersperson - First District	Remote	
Pete Lokemoen	Aldersperson - Second District	Present	
Ryan Schwartzman	Aldersperson - Third District	Present	
Kandy Peterson	Aldersperson - Fourth District	Present	
John Burgener	Aldersperson - Fifth District & President	Present	
Dave Sukow	Aldersperson - Sixth District	Present	
Rob Norton	Aldersperson - Seventh District	Present	
Tim Meehean	Aldersperson - Eighth District	Present	
Bill Bialecki	Mayor	Present	

Other attendees: City Attorney Tom Hayden, City Administrator Dave Johnson, Finance Director Kathy Unertl, Ron Turner, Garth Swanson and City Clerk Bill Heideman.

Motion (Lokemoen/Sukow) to allow Alderman Malm to participate in the meeting via phone. Carried.

**II. Public Comment Period:**

Garth Swanson mentioned that he was confident that the Common Council would make a wise decision regarding the fairgrounds.

**III. Agenda Items:**

1. The Common Council may convene in closed session per Wis. Stats. Sec. 19.85(1)(e) - deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session to consider potential property acquisition

The Common Council opted not to convene in closed session.

2. The Common Council may reconvene in open session for potential action(s) on closed session issues.

The Common Council was in open session the entire meeting,

3. A Resolution accepting ownership of the Lincoln County Fairgrounds

**RESOLUTION #2409**

WHEREAS, Lincoln County, by Resolution 2015-05-07, offered to convey the property commonly known as the Lincoln County Fairgrounds to the City of Merrill with certain conditions; and,

WHEREAS, the City of Merrill Common Council has convened, and debated and examined those conditions;

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN this 5<sup>th</sup> day of June, 2015, that the City of Merrill agrees to accept the transfer of the Lincoln County Fairgrounds to the City of Merrill along with the provisions contained in that Lincoln County Resolution.

Mayor Bialecki reminded the Common Council that, at a meeting on June 2nd, the Committee of the Whole drafted and approved a counter-proposal for Lincoln County related to City acquisition of the fairgrounds. Mayor Bialecki now reported that the Lincoln County Board Chair did not plan on accepting or considering that City counter-proposal.

Based on that information, Mayor Bialecki distributed a resolution to accept the conditions of fairgrounds ownership as specified in Lincoln County Resolution 2015-05-07.

Alderman Lokemoen recommended that the Common Council continue to offer the counter-proposal to Lincoln County, rather than adopt the resolution distributed.

Alderman Burgener responded that he is in favor of approving the resolution.

<b>RESULT:</b>	<b>APPROVED BY ROLL CALL VOTE [5 TO 3]</b>
<b>MOVER:</b>	John Burgener, Alderperson - Fifth District & President
<b>SECONDER:</b>	Rob Norton, Alderperson - Seventh District
<b>AYES:</b>	Schwartzman, Peterson, Burgener, Sukow, Norton
<b>NAYS:</b>	Malm, Lokemoen, Meehean

#### 4. Formation of Fairgrounds Ad-Hoc Committee:

Mayor Bialecki stated that he would be creating a Fairgrounds Ad-Hoc Committee, to begin immediately addressing concerns related to the fairgrounds. He sought volunteers from the Common Council. The following aldermen agreed to serve on the committee: Schwartzman, Norton, Meehean, Sukow and Burgener.

#### IV. Adjournment

Motion (Lokemoen/Peterson) to adjourn. Carried. Adjourned at 8:31 A.M.



CITY OF MERRILL  
COMMON COUNCIL  
MINUTES • TUESDAY JULY 14, 2015

**Regular Meeting** **City Hall Council Chambers** **7:00 PM**

1. Silent Prayer
2. Pledge of Allegiance
3. Call to Order and Roll Call:

Mayor Bialecki called the meeting to order at 7:00 P.M.

Attendee Name	Title	Status	Arrived
Chris Malm	Aldersperson - First District	Present	
Pete Lokemoen	Aldersperson - Second District	Present	
Ryan Schwartzman	Aldersperson - Third District	Present	
Kandy Peterson	Aldersperson - Fourth District	Excused	
John Burgener	Aldersperson - Fifth District & President	Present	
Dave Sukow	Aldersperson - Sixth District	Present	
Rob Norton	Aldersperson - Seventh District	Present	
Tim Meehean	Aldersperson - Eighth District	Present	
Bill Bialecki	Mayor	Present	

The following were also in attendance: Transit Director Rich Grenfell, City Attorney Tom Hayden, City Clerk Bill Heideman, City Administrator Dave Johnson, Utility Superintendent Kim Kriewald, Street Commissioner Richard Lupton, Police Chief Ken Neff, Building Inspector/Zoning Administrator Darin Pagel, Fire Chief Dave Savone, Library Director Stacy Stevens, Finance Director Kathy Unertl and Park & Recreation Director Dan Wendorf.

4. Public Comment Period:

Christopher Winters expressed his perception that the current signage at the intersection of State Highway 64 and First Street is inadequate. He also expressed concerns related to ensuring adequate funding for several park projects.

5. Minutes of previous Common Council meeting(s):

1. Minutes of June 9, 2015 and June 23, 2015 Common Council meetings

Motion (Burgener/Sukow) to approve.

**RESULT: APPROVED**

6. Revenue & Expense Reports:

1. Revenue & Expense Report as of June 30, 2015

Motion (Burgener/Schwartzman) to approve.

Attachment: 2015-07-14 Council Minutes (1171 : Minutes of June 5, 2015 and July 14, 2015 Common Council meetings)

<b>RESULT:</b>	<b>APPROVED</b>
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7. General agenda items:

1. Claim filed by John Thiel Jr. for damages to his vehicle at a gravel patch on Center Avenue on June 22, 2015.

The City's insurance carrier recommends that this claim be denied. The basis for their recommendation is that their investigation revealed no negligence on behalf of the City.

Motion (Schwartzman/Burgener) to deny the claim.

<b>RESULT:</b>	<b>CARRIED</b>
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2. 2014 Audit Presentation by Schenck SC representatives

Representing Schenck SC, Dave Maccoux and Greg Pitel gave a presentation on the 2014 City Audit.

No action was necessary, requested or taken.

3. Tourism Report

The report was in the meeting packet for information only. No action was necessary, requested or taken.

4. Employee Years of Service Recognition:

Don P. Seubert II, 20 years (Police Department)

City Clerk Heideman read a certificate of recognition for Don Seubert II.

8. Board of Public Works:

1. Consider Street Use Permit application from Ott's Garage Teen Center, 805 East Main Street, to close East Main Street (eastern boundary of Ott's Garage to Scott Street), from 4:00 P.M. to 9:00 P.M. on Wednesday, July 22, 2015, for a skateboard demonstration.

Motion (Schwartzman/Norton) to approve the application.

<b>RESULT:</b>	<b>APPROVED</b>
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9. City Plan Commission:

1. Consider Public Participation Plan for amending City Comprehensive Plan.

Motion (Meehean/Burgener) to approve the plan.

**RESULT: APPROVED**

10. Health and Safety Committee:

1. Consider applications from Merrill Firefighters Charities for three temporary Class "B" (picnic) licenses to sell fermented malt beverages at Ott's Park during the Merrill Firefighters Charities Softball Tournament, August 7-9, 2015.

Motion (Sukow/Schwartzman) to approve the applications.

**RESULT: APPROVED**

2. Consider applications from Merrill Fastpitch for three temporary Class "B" (picnic) licenses to sell fermented malt beverages in the concession stands and the softball field stands at the Merrill Area Recreation Complex (MARC), 1100 MARC Drive, during the annual Merrill Fastpitch Tournament, July 24-26, 2015.

Motion (Sukow/Burgener) to approve the applications.

**RESULT: APPROVED**

3. Consider application from RStore Merrill, LLC, Sara Rosenberg, Agent, for a Class "A" (beer) license and a "Class A" (liquor) license for RStore #40, 1001 North Center Avenue, effective July 23rd, 2015.

Motion (Sukow/Lokemoen) to approve the application.

**RESULT: APPROVED**

4. Consider request from Ballyhoos, 124 North Prospect Street, to close Prospect Street (Grand Avenue west to the western edge of Miller Home Furnishings), from 9:00 A.M. to 10:00 P.M. on Saturday, August 1st, 2015. Ballyhoos is also requesting an extension of premises to sell alcoholic beverages in the closed-off area from 4:00 P.M. to 10:00 P.M. that same day. Both requests are in conjunction with the Merrill Lobster Fest.

Motion (Sukow/Norton) to approve the request.

Alderman Lokemoen suggested that the language of the request be amended to indicate that Prospect Street would be closed from Grand Avenue west to the southern (instead of the western) edge of Miller Home Furnishings. Without objection, it was so ordered.

**RESULT: APPROVED**

5. Consider applications from Fraternal Order of Eagles for five temporary Class "B" (picnic) licenses to sell fermented malt beverages in the Eagles Fair Stand (Lincoln County Fairgrounds) during the Lincoln County Fair, July 22-July 26, 2015.

Motion (Norton/Schwartzman) to approve the applications.

**RESULT: APPROVED**

11. Personnel and Finance Committee:

1. Consider bids for potential sale of City property at 410 Blaine Street

Motion (Meehean/Burgener) to approve the bid of \$8,000 from Scott Bruenig and apply the funds realized from the sale to a Community Development block grant associated with the property.

**RESULT: APPROVED**

12. Placing Committee Reports on File:

1. Consider placing the following minutes on file: Ad-Hoc Committee on Fairgrounds Property, Airport Commission, Board of Public Works, City Plan Commission, Committee of the Whole, Enrichment Center Committee on Aging, Health and Safety Committee, Housing Authority, Library Board, Parks and Recreation Commission, Personnel and Finance Committee, Redevelopment Authority, Water and Sewage Disposal Committee and Zoning Board of Appeals.

Motion (Sukow/Meehean) to place all minutes on file, as submitted.

**RESULT: CARRIED**

13. Ordinances:

1. Consider ordinance to amend Code of Ordinances Chapter 16, at 38-40 and 38-42(a) and 38-48(b), related to changes in various service charges.

ORDINANCE 2015-11

City Attorney Hayden gave the ordinance a first reading by summary only.

Motion (Norton/Meehean) to suspend the rules and give the ordinance a second reading and a third reading by title only. Carried.

The ordinance was given a second reading and a third reading.

**RESULT: APPROVED [7 TO 0]**

**MOVER:** Rob Norton, Alderperson - Seventh District

**SECONDER:** John Burgener, Alderperson - Fifth District & President

**AYES:** Malm, Lokemoen, Schwartzman, Burgener, Sukow, Norton, Meehean

**EXCUSED:** Peterson

14. Resolutions:

1. A Resolution approving the 2014 Compliance Maintenance Annual Report for the City of Merrill Wastewater Treatment Plant (Resolution #2414).

WHEREAS, the City of Merrill is required by the Wisconsin Department of Natural Resources (WDNR) to complete a Compliance Maintenance Annual Report on its Wastewater Treatment Plant; and

WHEREAS, the Water and Sewage Committee, of the City of Merrill, has reviewed the Compliance Maintenance Report for the year 2014, and has determined that it reflects the performance of the Wastewater Treatment Plant during 2014; and

WHEREAS, the report indicates a need for continued improvements at the Wastewater Treatment Plant and its operations to meet the requirements set forth by the WDNR;

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN, this 14<sup>th</sup> day of July, 2015, that:

1. The Compliance Maintenance Annual Report for 2014 is hereby approved and authorized to be filed with the WDNR.
2. That the Compliance Maintenance Annual Report for 2014 is an accurate indication of the performance of the City of Merrill Wastewater Treatment Plant for the year 2014.

Motion (Norton/Burgener) to approve.

<b>RESULT:</b>	<b>APPROVED</b>
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2. A Final Resolution of Intent to exercise Special Assessment Powers by Police Power under Section 66.0703 of the Wisconsin Statutes, related to the Superior Street/West Tenth Street project (Resolution #2415).

Motion (Schwartzman/Meehean) to approve.

Motion (Meehean/Lokemoen) to amend by removing the following section: "The installation, removal or replacement of sidewalk on West 10<sup>th</sup> Street, driveway and curb and gutter on said streets". This section was originally designated as 2(d) in the resolution. Motion to amend carried.

<b>RESULT:</b>	<b>APPROVED</b>
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## 15. Mayor's Communications

Mayor Bialecki thanked the protective service departments for their work at a tragic incident earlier in the day.

The Police Department and Fire Department are sponsoring the third annual Community Night Out from 5:00 P.M. to 8:00 P.M. on Tuesday, August 4<sup>th</sup>. That event will be held at Normal Park.

The Lincoln County Fair will be July 22-26.

The annual Merrill Fastpitch Tournament will be held at the MARC from July 24-26.

The annual Merrill Firefighters Charities Softball Tournament will be held at Ott's Park from August 7-9.

The first annual Merrill Lobster Fest will be held on Saturday, August 1<sup>st</sup>.

Lincoln County is sponsoring a hazardous waste collection on Saturday, August 8<sup>th</sup>.

Mayor Bialecki congratulated Scott Doerr on his election as State President of the Eagles. He also praised the Eagles for their long-term service to the community.

#### 16. Adjournment

Motion (Burgener/Schwartzman) to adjourn. Carried. Adjourned at 7:42 P.M.

REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: JULY 31ST, 2015

General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>REVENUES</b>					
<u>Non-Departmental</u>					
Taxes (or Utility Rev.)	4,196,006.00	286,589.02	3,651,921.78	87.03	544,084.22
Intergovernmental	3,946,163.00	885,177.08	1,203,461.54	30.50	2,742,701.46
Licenses and Permits	41,471.00	1,853.37	41,523.05	100.13	( 52.05)
Fines, Forfeits, & Pen.	133,500.00	8,391.88	71,587.40	53.62	61,912.60
Public Charges-Services	6,450.00	534.12	4,035.63	62.57	2,414.37
Miscellaneous Revenues	<u>88,900.00</u>	<u>11,827.24</u>	<u>60,166.33</u>	<u>67.68</u>	<u>28,733.67</u>
TOTAL Non-Departmental	8,412,490.00	1,194,372.71	5,032,695.73	59.82	3,379,794.27
<u>Municipal Court</u>					
Intergov Charges (Misc.)	<u>6,225.00</u>	<u>525.00</u>	<u>2,625.00</u>	<u>42.17</u>	<u>3,600.00</u>
TOTAL Municipal Court	6,225.00	525.00	2,625.00	42.17	3,600.00
<u>City Attorney</u>					
Intergov Charges (Misc.)	8,500.00	2,236.97	4,506.87	53.02	3,993.13
Miscellaneous Revenues	<u>8,757.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>8,757.00</u>
TOTAL City Attorney	17,257.00	2,236.97	4,506.87	26.12	12,750.13
<u>Mayor</u>					
Miscellaneous Revenues	<u>1,722.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,722.00</u>
TOTAL Mayor	1,722.00	0.00	0.00	0.00	1,722.00
<u>City Administrator</u>					
Miscellaneous Revenues	<u>19,676.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>19,676.00</u>
TOTAL City Administrator	19,676.00	0.00	0.00	0.00	19,676.00
<u>City Clerk</u>					
Miscellaneous Revenues	<u>0.00</u>	<u>0.00</u>	<u>184.32</u>	<u>0.00</u>	<u>( 184.32)</u>
TOTAL City Clerk	0.00	0.00	184.32	0.00	( 184.32)
<u>Clerk/Treasurer Staff</u>					
Miscellaneous Revenues	<u>2,339.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,339.00</u>
TOTAL Clerk/Treasurer Staff	2,339.00	0.00	0.00	0.00	2,339.00
<u>Elections - AVERAGED</u>					
Intergovernmental	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL Elections - AVERAGED	0.00	0.00	0.00	0.00	0.00
<u>Treasurer/Finance Dir.</u>					
Miscellaneous Revenues	<u>18,115.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>18,115.00</u>
TOTAL Treasurer/Finance Dir.	18,115.00	0.00	0.00	0.00	18,115.00

REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: JULY 31ST, 2015

1-20  
General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>City Hall Maintenance</u>					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL City Hall Maintenance	0.00	0.00	0.00	0.00	0.00
<u>Over-Collected Taxes</u>					
Miscellaneous Revenues	250.00	0.00	0.00	0.00	250.00
TOTAL Over-Collected Taxes	250.00	0.00	0.00	0.00	250.00
<u>Police</u>					
Intergovernmental	19,000.00	0.00	7,641.46	40.22	11,358.54
Public Charges-Services	14,000.00	770.00	7,113.97	50.81	6,886.03
Intergov Charges (Misc.)	8,000.00	0.00	7,943.43	99.29	56.57
Miscellaneous Revenues	250.00	0.00	37.00	14.80	213.00
TOTAL Police	41,250.00	770.00	22,735.86	55.12	18,514.14
<u>Traffic Control</u>					
Miscellaneous Revenues	0.00	90.00	162.43	0.00	( 162.43)
TOTAL Traffic Control	0.00	90.00	162.43	0.00	( 162.43)
<u>Fire Protection</u>					
Public Charges-Services	4,550.00	390.00	5,616.43	123.44	( 1,066.43)
Intergov Charges (Misc.)	205,000.00	0.00	205,000.00	100.00	0.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Fire Protection	209,550.00	390.00	210,616.43	100.51	( 1,066.43)
<u>Ambulance/EMS</u>					
Intergovernmental	994,500.00	68,604.40	447,555.82	45.00	546,944.18
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Ambulance/EMS	994,500.00	68,604.40	447,555.82	45.00	546,944.18
<u>Bldg. Inspection/Zoning</u>					
Licenses and Permits	25,000.00	1,595.00	10,030.00	40.12	14,970.00
Miscellaneous Revenues	20,262.00	0.00	0.00	0.00	20,262.00
TOTAL Bldg. Inspection/Zoning	45,262.00	1,595.00	10,030.00	22.16	35,232.00
<u>Operations Support (M&amp;E)</u>					
Intergovernmental	315,000.00	38,765.01	148,819.83	47.24	166,180.17
TOTAL Operations Support (M&E)	315,000.00	38,765.01	148,819.83	47.24	166,180.17
<u>Roads</u>					
Intergovernmental	7,500.00	449.10	22,146.38	295.29	( 14,646.38)
Public Charges-Services	2,500.00	0.00	0.00	0.00	2,500.00
TOTAL Roads	10,000.00	449.10	22,146.38	221.46	( 12,146.38)

REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: JULY 31ST, 2015

1 General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Snow and Ice</u>					
Public Charges-Services	10,100.00	0.00	5,800.00	57.43	4,300.00
TOTAL Snow and Ice	10,100.00	0.00	5,800.00	57.43	4,300.00
<u>Stormwater Maintenance</u>					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
TOTAL Stormwater Maintenance	0.00	0.00	0.00	0.00	0.00
<u>Street Painting-Marking</u>					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
TOTAL Street Painting-Marking	0.00	0.00	0.00	0.00	0.00
<u>Street Lighting</u>					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Street Lighting	0.00	0.00	0.00	0.00	0.00
<u>Stormwater Plan/Const.</u>					
Licenses and Permits	1,000.00	0.00	0.00	0.00	1,000.00
TOTAL Stormwater Plan/Const.	1,000.00	0.00	0.00	0.00	1,000.00
<u>Airport</u>					
Public Charges-Services	32,750.00	1,375.00	15,263.58	46.61	17,486.42
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Airport	32,750.00	1,375.00	15,263.58	46.61	17,486.42
<u>Aviation Fuel</u>					
Public Charges-Services	0.00	17,704.88	55,707.94	0.00	( 55,707.94)
TOTAL Aviation Fuel	0.00	17,704.88	55,707.94	0.00	( 55,707.94)
<u>Transit</u>					
Specials (Utility Rev.)	238,250.00	0.00	53,042.00	22.26	185,208.00
Intergovernmental	97,500.00	23,374.00	46,748.00	47.95	50,752.00
Public Charges-Services	154,000.00	9,636.50	73,201.50	47.53	80,798.50
Miscellaneous Revenues	20,000.00	1,790.00	1,790.00	8.95	18,210.00
TOTAL Transit	509,750.00	34,800.50	174,781.50	34.29	334,968.50
<u>Garbage Collection</u>					
Miscellaneous Revenues	1,000.00	556.00	3,478.00	347.80	( 2,478.00)
TOTAL Garbage Collection	1,000.00	556.00	3,478.00	347.80	( 2,478.00)
<u>Recycling</u>					
Intergovernmental	32,650.00	0.00	32,646.43	99.99	3.57
Miscellaneous Revenues	10,500.00	2,069.75	8,249.47	78.57	2,250.53
TOTAL Recycling	43,150.00	2,069.75	40,895.90	94.78	2,254.10

REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: JULY 31ST, 2015

General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Weed &amp; Nuisance Control</u>					
Public Charges-Services	2,500.00	0.00	0.00	0.00	2,500.00
Miscellaneous Revenues	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL Weed & Nuisance Control	2,500.00	0.00	0.00	0.00	2,500.00
<u>MACEC - Enrichment</u>					
Public Charges-Services	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL MACEC - Enrichment	0.00	0.00	0.00	0.00	0.00
<u>Library</u>					
Intergovernmental	424,775.00	0.00	212,387.50	50.00	212,387.50
Public Charges-Services	20,500.00	1,263.38	10,174.69	49.63	10,325.31
Miscellaneous Revenues	<u>0.00</u>	<u>280.00</u>	<u>5,387.82</u>	<u>0.00</u>	<u>( 5,387.82)</u>
TOTAL Library	445,275.00	1,543.38	227,950.01	51.19	217,324.99
<u>Parks</u>					
Public Charges-Services	14,500.00	649.33	7,343.98	50.65	7,156.02
Miscellaneous Revenues	<u>1,000.00</u>	<u>2,343.92</u>	<u>3,862.52</u>	<u>386.25</u>	<u>( 2,862.52)</u>
TOTAL Parks	15,500.00	2,993.25	11,206.50	72.30	4,293.50
<u>Lion's Park Lights</u>					
Miscellaneous Revenues	<u>1,500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,500.00</u>
TOTAL Lion's Park Lights	1,500.00	0.00	0.00	0.00	1,500.00
<u>Recreation Programs</u>					
Public Charges-Services	<u>75,700.00</u>	<u>13,409.70</u>	<u>55,296.86</u>	<u>73.05</u>	<u>20,403.14</u>
TOTAL Recreation Programs	75,700.00	13,409.70	55,296.86	73.05	20,403.14
<u>CATV - MP3</u>					
Licenses and Permits	<u>100,000.00</u>	<u>0.00</u>	<u>27,038.63</u>	<u>27.04</u>	<u>72,961.37</u>
TOTAL CATV - MP3	100,000.00	0.00	27,038.63	27.04	72,961.37
<u>MARC - Smith Center</u>					
Taxes (or Utility Rev.)	6,500.00	0.00	3,049.68	46.92	3,450.32
Public Charges-Services	<u>87,400.00</u>	<u>200.00</u>	<u>39,269.15</u>	<u>44.93</u>	<u>48,130.85</u>
TOTAL MARC - Smith Center	93,900.00	200.00	42,318.83	45.07	51,581.17
<u>Pool</u>					
Public Charges-Services	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenues	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL Pool	0.00	0.00	0.00	0.00	0.00
<b>TOTAL REVENUE</b>	<b>11,425,761.00</b>	<b>1,382,450.65</b>	<b>6,561,816.42</b>	<b>57.43</b>	<b>4,863,944.58</b>

REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: JULY 31ST, 2015

General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>EXPENDITURES</b>					
=====					
<u>Common Council</u>					
Personnel Services	34,100.00	3,240.81	16,806.96	49.29	17,293.04
Contractual Services	6,805.00	550.00	3,452.88	50.74	3,352.12
Supplies & Expenses	<u>12,150.00</u>	<u>2,126.32</u>	<u>6,883.06</u>	<u>56.65</u>	<u>5,266.94</u>
TOTAL Common Council	53,055.00	5,917.13	27,142.90	51.16	25,912.10
<u>Municipal Court</u>					
Personnel Services	65,840.00	5,206.83	34,602.37	52.56	31,237.63
Contractual Services	1,585.00	677.50	1,474.54	93.03	110.46
Supplies & Expenses	6,500.00	580.95	3,768.33	57.97	2,731.67
Technology	<u>5,750.00</u>	<u>0.00</u>	<u>4,508.58</u>	<u>78.41</u>	<u>1,241.42</u>
TOTAL Municipal Court	79,675.00	6,465.28	44,353.82	55.67	35,321.18
<u>City Attorney</u>					
Personnel Services	191,080.00	20,492.60	109,283.85	57.19	81,796.15
Contractual Services	3,950.00	9,113.24	14,608.74	369.84	( 10,658.74)
Supplies & Expenses	<u>8,925.00</u>	<u>994.38</u>	<u>3,308.66</u>	<u>37.07</u>	<u>5,616.34</u>
TOTAL City Attorney	203,955.00	30,600.22	127,201.25	62.37	76,753.75
<u>Mayor</u>					
Personnel Services	13,780.00	1,565.10	7,862.58	57.06	5,917.42
Supplies & Expenses	<u>2,275.00</u>	<u>16.73</u>	<u>582.82</u>	<u>25.62</u>	<u>1,692.18</u>
TOTAL Mayor	16,055.00	1,581.83	8,445.40	52.60	7,609.60
<u>City Administrator</u>					
Personnel Services	98,752.00	11,107.07	57,583.32	58.31	41,168.68
Contractual Services	650.00	56.42	395.03	60.77	254.97
Supplies & Expenses	<u>1,300.00</u>	<u>14.06</u>	<u>78.48</u>	<u>6.04</u>	<u>1,221.52</u>
TOTAL City Administrator	100,702.00	11,177.55	58,056.83	57.65	42,645.17
<u>Personnel - HR</u>					
Contractual Services	21,000.00	260.05	6,786.30	32.32	14,213.70
Supplies & Expenses	<u>250.00</u>	<u>0.00</u>	<u>97.64</u>	<u>39.06</u>	<u>152.36</u>
TOTAL Personnel - HR	21,250.00	260.05	6,883.94	32.40	14,366.06
<u>City Clerk</u>					
Personnel Services	72,070.00	8,013.32	41,712.61	57.88	30,357.39
Supplies & Expenses	<u>5,422.00</u>	<u>66.13</u>	<u>1,920.13</u>	<u>35.41</u>	<u>3,501.87</u>
TOTAL City Clerk	77,492.00	8,079.45	43,632.74	56.31	33,859.26
<u>Clerk/Treasurer Staff</u>					
Personnel Services	138,671.00	15,317.44	80,662.60	58.17	58,008.40
Supplies & Expenses	<u>1,250.00</u>	<u>0.00</u>	<u>472.42</u>	<u>37.79</u>	<u>777.58</u>
TOTAL Clerk/Treasurer Staff	139,921.00	15,317.44	81,135.02	57.99	58,785.98

CITY OF MEMPHIS  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: JULY 31ST, 2015

10 General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Elections - AVERAGED</u>					
Personnel Services	21,650.00	0.00	5,511.98	25.46	16,138.02
Contractual Services	11,500.00	0.00	0.00	0.00	11,500.00
Supplies & Expenses	<u>1,850.00</u>	<u>0.00</u>	<u>33.57</u>	<u>1.81</u>	<u>1,816.43</u>
TOTAL Elections - AVERAGED	35,000.00	0.00	5,545.55	15.84	29,454.45
<u>Treasurer/Finance Dir.</u>					
Personnel Services	90,815.00	10,186.84	52,415.66	57.72	38,399.34
Contractual Services	3,250.00	146.07	1,436.01	44.18	1,813.99
Supplies & Expenses	<u>25,650.00</u>	<u>6,446.49</u>	<u>16,880.37</u>	<u>65.81</u>	<u>8,769.63</u>
TOTAL Treasurer/Finance Dir.	119,715.00	16,779.40	70,732.04	59.08	48,982.96
<u>Information Technology</u>					
Personnel Services	59,799.00	9,477.09	39,423.33	65.93	20,375.67
Technology	<u>127,201.00</u>	<u>55.00</u>	<u>99,660.60</u>	<u>78.35</u>	<u>27,540.40</u>
TOTAL Information Technology	187,000.00	9,532.09	139,083.93	74.38	47,916.07
<u>Assessment of Property</u>					
Contractual Services	32,025.00	0.00	29,800.00	93.05	2,225.00
Supplies & Expenses	<u>100.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>
TOTAL Assessment of Property	32,125.00	0.00	29,800.00	92.76	2,325.00
<u>Independent Auditing</u>					
Contractual Services	<u>15,000.00</u>	<u>1,225.00</u>	<u>15,625.00</u>	<u>104.17</u>	( 625.00)
TOTAL Independent Auditing	15,000.00	1,225.00	15,625.00	104.17	( 625.00)
<u>City Hall Maintenance</u>					
Personnel Services	117,072.00	8,353.22	61,769.53	52.76	55,302.47
Contractual Services	61,719.00	4,224.73	39,813.93	64.51	21,905.07
Supplies & Expenses	13,775.00	1,357.08	5,380.07	39.06	8,394.93
Capital Outlay	<u>4,500.00</u>	<u>0.00</u>	<u>3,969.63</u>	<u>88.21</u>	<u>530.37</u>
TOTAL City Hall Maintenance	197,066.00	13,935.03	110,933.16	56.29	86,132.84
<u>Former Fire Station</u>					
Personnel Services	550.00	0.00	0.00	0.00	550.00
Contractual Services	<u>5,225.00</u>	<u>2.36</u>	<u>4,496.11</u>	<u>86.05</u>	<u>728.89</u>
TOTAL Former Fire Station	5,775.00	2.36	4,496.11	77.85	1,278.89
<u>Over-Collected Taxes</u>					
Supplies & Expenses	<u>1,150.00</u>	<u>0.00</u>	<u>288.47</u>	<u>25.08</u>	<u>861.53</u>
TOTAL Over-Collected Taxes	1,150.00	0.00	288.47	25.08	861.53
<u>Insurance/Employee</u>					
Personnel Services	6,754.00	0.00	0.00	0.00	6,754.00
Fixed Charges	<u>285,000.00</u>	<u>6,061.00</u>	<u>239,905.90</u>	<u>84.18</u>	<u>45,094.10</u>
TOTAL Insurance/Employee	291,754.00	6,061.00	239,905.90	82.23	51,848.10

REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: JULY 31ST, 2015

10 General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Police</u>					
Personnel Services	2,174,205.00	219,125.33	1,195,003.45	54.96	979,201.55
Contractual Services	53,150.00	1,529.20	12,047.66	22.67	41,102.34
Supplies & Expenses	71,600.00	4,716.64	30,405.53	42.47	41,194.47
Capital Outlay	11,000.00	0.00	9,498.00	86.35	1,502.00
Technology	<u>13,000.00</u>	<u>38.69</u>	<u>2,324.95</u>	<u>17.88</u>	<u>10,675.05</u>
TOTAL Police	2,322,955.00	225,409.86	1,249,279.59	53.78	1,073,675.41
<u>Traffic Control</u>					
Personnel Services	6,197.00	24.61	903.13	14.57	5,293.87
Supplies & Expenses	<u>26,903.00</u>	<u>524.36</u>	<u>6,784.84</u>	<u>25.22</u>	<u>20,118.16</u>
TOTAL Traffic Control	33,100.00	548.97	7,687.97	23.23	25,412.03
<u>Fire Protection</u>					
Personnel Services	1,305,162.00	124,096.92	730,450.18	55.97	574,711.82
Contractual Services	27,625.00	1,092.40	15,230.12	55.13	12,394.88
Supplies & Expenses	58,500.00	5,174.76	26,798.46	45.81	31,701.54
Capital Outlay	0.00	0.00	0.00	0.00	0.00
Technology	<u>5,000.00</u>	<u>316.67</u>	<u>3,727.15</u>	<u>74.54</u>	<u>1,272.85</u>
TOTAL Fire Protection	1,396,287.00	130,680.75	776,205.91	55.59	620,081.09
<u>Fire Protection-Hydrants</u>					
Contractual Services	<u>114,540.00</u>	<u>28,635.00</u>	<u>85,905.00</u>	<u>75.00</u>	<u>28,635.00</u>
TOTAL Fire Protection-Hydrants	114,540.00	28,635.00	85,905.00	75.00	28,635.00
<u>Ambulance/EMS</u>					
Personnel Services	889,975.00	86,986.74	484,865.92	54.48	405,109.08
Contractual Services	25,875.00	1,092.41	15,207.97	58.77	10,667.03
Supplies & Expenses	76,150.00	8,285.22	41,772.51	54.86	34,377.49
Technology	<u>2,500.00</u>	<u>316.67</u>	<u>2,390.46</u>	<u>95.62</u>	<u>109.54</u>
TOTAL Ambulance/EMS	994,500.00	96,681.04	544,236.86	54.72	450,263.14
<u>Bldg. Inspection/Zoning</u>					
Personnel Services	96,113.00	10,600.04	52,957.13	55.10	43,155.87
Contractual Services	1,879.00	312.35	894.33	47.60	984.67
Supplies & Expenses	<u>4,200.00</u>	<u>58.74</u>	<u>2,296.98</u>	<u>54.69</u>	<u>1,903.02</u>
TOTAL Bldg. Inspection/Zoning	102,192.00	10,971.13	56,148.44	54.94	46,043.56
<u>City Sealer</u>					
Contractual Services	<u>4,000.00</u>	<u>0.00</u>	<u>4,000.00</u>	<u>100.00</u>	<u>0.00</u>
TOTAL City Sealer	4,000.00	0.00	4,000.00	100.00	0.00
<u>Engineering</u>					
Contractual Services	12,000.00	0.00	240.00	2.00	11,760.00
Technology	<u>500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>500.00</u>
TOTAL Engineering	12,500.00	0.00	240.00	1.92	12,260.00

REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: JULY 31ST, 2015

10 General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Street Commissioner</u>					
Personnel Services	86,641.00	9,646.55	48,510.31	55.99	38,130.69
Supplies & Expenses	<u>1,500.00</u>	<u>0.00</u>	<u>969.81</u>	<u>64.65</u>	<u>530.19</u>
TOTAL Street Commissioner	88,141.00	9,646.55	49,480.12	56.14	38,660.88
<u>Garage Maintenance</u>					
Personnel Services	1,283.00	0.00	0.00	0.00	1,283.00
Contractual Services	43,250.00	1,110.20	22,812.88	52.75	20,437.12
Supplies & Expenses	<u>10,000.00</u>	<u>448.50</u>	<u>13,696.23</u>	<u>136.96</u>	( 3,696.23)
TOTAL Garage Maintenance	54,533.00	1,558.70	36,509.11	66.95	18,023.89
<u>Operations Support (M&amp;E)</u>					
Personnel Services	225,679.00	18,472.50	121,943.80	54.03	103,735.20
Contractual Services	2,750.00	0.00	3,817.00	138.80	( 1,067.00)
Supplies & Expenses	<u>356,700.00</u>	<u>33,394.46</u>	<u>179,329.33</u>	<u>50.27</u>	<u>177,370.67</u>
TOTAL Operations Support (M&E)	585,129.00	51,866.96	305,090.13	52.14	280,038.87
<u>Roads</u>					
Personnel Services	199,148.00	41,821.54	153,432.22	77.04	45,715.78
Supplies & Expenses	<u>99,000.00</u>	<u>4,727.76</u>	<u>13,186.12</u>	<u>13.32</u>	<u>85,813.88</u>
TOTAL Roads	298,148.00	46,549.30	166,618.34	55.88	131,529.66
<u>Street Cleaning</u>					
Personnel Services	46,461.00	6,352.61	24,352.15	52.41	22,108.85
Supplies & Expenses	<u>1,500.00</u>	<u>26.28</u>	<u>250.58</u>	<u>16.71</u>	<u>1,249.42</u>
TOTAL Street Cleaning	47,961.00	6,378.89	24,602.73	51.30	23,358.27
<u>Snow and Ice</u>					
Personnel Services	174,960.00	0.00	97,448.93	55.70	77,511.07
Contractual Services	1,500.00	0.00	810.00	54.00	690.00
Supplies & Expenses	<u>57,500.00</u>	<u>0.00</u>	<u>24,201.54</u>	<u>42.09</u>	<u>33,298.46</u>
TOTAL Snow and Ice	233,960.00	0.00	122,460.47	52.34	111,499.53
<u>Stormwater Maintenance</u>					
Personnel Services	13,330.00	3,798.01	16,129.85	121.00	( 2,799.85)
Contractual Services	2,500.00	1,830.64	2,239.27	89.57	260.73
Supplies & Expenses	<u>15,000.00</u>	<u>1,858.38</u>	<u>1,910.34</u>	<u>12.74</u>	<u>13,089.66</u>
TOTAL Stormwater Maintenance	30,830.00	7,487.03	20,279.46	65.78	10,550.54
<u>Street Painting-Marking</u>					
Personnel Services	12,417.00	1,891.00	1,891.00	15.23	10,526.00
Supplies & Expenses	<u>10,000.00</u>	<u>6,011.50</u>	<u>6,011.50</u>	<u>60.12</u>	<u>3,988.50</u>
TOTAL Street Painting-Marking	22,417.00	7,902.50	7,902.50	35.25	14,514.50

REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: JULY 31ST, 2015

10 General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Street Leave Expenses</u>					
Personnel Services	60,090.00	13,197.11	42,524.47	70.77	17,565.53
TOTAL Street Leave Expenses	60,090.00	13,197.11	42,524.47	70.77	17,565.53
<u>Street Lighting</u>					
Contractual Services	182,500.00	16,970.58	96,208.20	52.72	86,291.80
Capital Outlay	8,000.00	0.00	7,122.00	89.03	878.00
TOTAL Street Lighting	190,500.00	16,970.58	103,330.20	54.24	87,169.80
<u>Stormwater Plan/Const.</u>					
Contractual Services	7,000.00	0.00	6,125.00	87.50	875.00
Supplies & Expenses	500.00	0.00	0.00	0.00	500.00
TOTAL Stormwater Plan/Const.	7,500.00	0.00	6,125.00	81.67	1,375.00
<u>Airport</u>					
Personnel Services	0.00	95.84	198.42	0.00	( 198.42)
Contractual Services	112,571.00	14,825.56	63,521.94	56.43	49,049.06
Supplies & Expenses	25,929.00	1,358.48	14,281.56	55.08	11,647.44
Special Services	1,000.00	446.84	1,321.06	132.11	( 321.06)
TOTAL Airport	139,500.00	16,726.72	79,322.98	56.86	60,177.02
<u>Aviation Fuel</u>					
Special Services	0.00	0.00	32,671.63	0.00	( 32,671.63)
TOTAL Aviation Fuel	0.00	0.00	32,671.63	0.00	( 32,671.63)
<u>Transit</u>					
Personnel Services	401,162.00	40,845.00	217,403.03	54.19	183,758.97
Contractual Services	5,500.00	124.63	2,431.12	44.20	3,068.88
Supplies & Expenses	164,200.00	19,812.03	75,584.72	46.03	88,615.28
Fixed Charges	27,340.00	0.00	23,449.78	85.77	3,890.22
Technology	1,500.00	211.48	211.48	14.10	1,288.52
TOTAL Transit	599,702.00	60,993.14	319,080.13	53.21	280,621.87
<u>Garbage Collection</u>					
Personnel Services	146,443.00	16,328.98	82,835.28	56.56	63,607.72
Supplies & Expenses	98,600.00	8,401.56	45,727.96	46.38	52,872.04
Capital Outlay	31,500.00	2,586.61	14,197.40	45.07	17,302.60
TOTAL Garbage Collection	276,543.00	27,317.15	142,760.64	51.62	133,782.36
<u>Recycling</u>					
Personnel Services	151,916.00	13,197.71	72,202.07	47.53	79,713.93
Supplies & Expenses	44,775.00	4,058.28	31,442.59	70.22	13,332.41
TOTAL Recycling	196,691.00	17,255.99	103,644.66	52.69	93,046.34

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: JULY 31ST, 2015

General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Weed &amp; Nuisance Control</u>					
Personnel Services	5,867.00	4,377.36	7,959.78	135.67	( 2,092.78)
Supplies & Expenses	<u>250.00</u>	<u>0.00</u>	<u>140.35</u>	<u>56.14</u>	<u>109.65</u>
TOTAL Weed & Nuisance Control	6,117.00	4,377.36	8,100.13	132.42	( 1,983.13)
<u>Health Officer</u>					
Personnel Services	3,660.00	0.00	1,830.06	50.00	1,829.94
Supplies & Expenses	<u>100.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>
TOTAL Health Officer	3,760.00	0.00	1,830.06	48.67	1,929.94
<u>MACEC - Enrichment</u>					
Personnel Services	92,573.00	10,500.92	54,717.42	59.11	37,855.58
Contractual Services	500.00	0.00	0.00	0.00	500.00
Supplies & Expenses	<u>6,432.00</u>	<u>280.90</u>	<u>1,211.97</u>	<u>18.84</u>	<u>5,220.03</u>
TOTAL MACEC - Enrichment	99,505.00	10,781.82	55,929.39	56.21	43,575.61
<u>Library</u>					
Personnel Services	759,420.00	74,653.14	425,157.64	55.98	334,262.36
Contractual Services	54,900.00	4,276.13	30,202.24	55.01	24,697.76
Supplies & Expenses	33,425.00	4,741.88	26,713.58	79.92	6,711.42
Fixed Charges	7,400.00	0.00	1,770.00	23.92	5,630.00
Capital Outlay	0.00	0.00	1,420.80	0.00	( 1,420.80)
Print Media - Library	55,050.00	2,688.50	24,335.16	44.21	30,714.84
Non-Print Media-Library	22,665.00	1,060.81	12,598.45	55.59	10,066.55
Technology	<u>41,433.00</u>	<u>5,753.05</u>	<u>33,533.52</u>	<u>80.93</u>	<u>7,899.48</u>
TOTAL Library	974,293.00	93,173.51	555,731.39	57.04	418,561.61
<u>Parks</u>					
Personnel Services	213,041.00	34,085.75	118,652.45	55.69	94,388.55
Contractual Services	32,500.00	1,363.75	8,768.91	26.98	23,731.09
Supplies & Expenses	36,638.00	6,304.36	20,490.60	55.93	16,147.40
Capital Outlay	<u>25,500.00</u>	<u>3,124.84</u>	<u>8,954.03</u>	<u>35.11</u>	<u>16,545.97</u>
TOTAL Parks	307,679.00	44,878.70	156,865.99	50.98	150,813.01
<u>Athletic Park Lights</u>					
Contractual Services	1,800.00	401.68	919.62	51.09	880.38
Supplies & Expenses	<u>200.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>200.00</u>
TOTAL Athletic Park Lights	2,000.00	401.68	919.62	45.98	1,080.38
<u>Ott's Park Lights</u>					
Contractual Services	1,400.00	151.78	643.71	45.98	756.29
Supplies & Expenses	<u>100.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>
TOTAL Ott's Park Lights	1,500.00	151.78	643.71	42.91	856.29

REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: JULY 31ST, 2015

General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Lion's Park Lights</u>					
Contractual Services	1,400.00	0.00	0.00	0.00	1,400.00
Supplies & Expenses	<u>100.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>
TOTAL Lion's Park Lights	1,500.00	0.00	0.00	0.00	1,500.00
<u>Recreation Programs</u>					
Personnel Services	189,646.00	42,843.98	104,781.15	55.25	84,864.85
Contractual Services	2,450.00	224.80	1,785.82	72.89	664.18
Supplies & Expenses	<u>41,500.00</u>	<u>4,691.12</u>	<u>19,212.69</u>	<u>46.30</u>	<u>22,287.31</u>
TOTAL Recreation Programs	233,596.00	47,759.90	125,779.66	53.84	107,816.34
<u>Marketing - PR</u>					
Personnel Services	2,875.00	0.00	213.12	7.41	2,661.88
Supplies & Expenses	<u>20,625.00</u>	<u>8,005.00</u>	<u>10,379.00</u>	<u>50.32</u>	<u>10,246.00</u>
TOTAL Marketing - PR	23,500.00	8,005.00	10,592.12	45.07	12,907.88
<u>Christmas Decorations</u>					
Personnel Services	2,848.00	0.00	708.04	24.86	2,139.96
Contractual Services	300.00	0.00	0.00	0.00	300.00
Supplies & Expenses	1,000.00	0.00	0.00	0.00	1,000.00
Capital Outlay	<u>3,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>3,000.00</u>
TOTAL Christmas Decorations	7,148.00	0.00	708.04	9.91	6,439.96
<u>Outside Agencies</u>					
Supplies & Expenses	<u>32,500.00</u>	<u>0.00</u>	<u>26,500.00</u>	<u>81.54</u>	<u>6,000.00</u>
TOTAL Outside Agencies	32,500.00	0.00	26,500.00	81.54	6,000.00
<u>CATV - MP3</u>					
Supplies & Expenses	<u>95,000.00</u>	<u>1,384.00</u>	<u>5,267.04</u>	<u>5.54</u>	<u>89,732.96</u>
TOTAL CATV - MP3	95,000.00	1,384.00	5,267.04	5.54	89,732.96
<u>MARC - Smith Center</u>					
Personnel Services	45,935.00	3,771.33	28,992.63	63.12	16,942.37
Contractual Services	61,069.00	1,988.57	35,016.11	57.34	26,052.89
Supplies & Expenses	36,050.00	1,119.30	13,312.36	36.93	22,737.64
Capital Outlay	<u>6,500.00</u>	<u>0.00</u>	<u>2,285.06</u>	<u>35.15</u>	<u>4,214.94</u>
TOTAL MARC - Smith Center	149,554.00	6,879.20	79,606.16	53.23	69,947.84
<u>Pool</u>					
Personnel Services	0.00	0.00	0.00	0.00	0.00
Contractual Services	45,000.00	0.00	0.00	0.00	45,000.00
Supplies & Expenses	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL Pool	45,000.00	0.00	0.00	0.00	45,000.00

REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: JULY 31ST, 2015

10 General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Economic Development</u>					
Contractual Services	19,700.00	0.00	19,700.00	100.00	0.00
TOTAL Economic Development	19,700.00	0.00	19,700.00	100.00	0.00
<u>Transfers</u>					
Transfers	0.00	0.00	0.00	0.00	0.00
TOTAL Transfers	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	11,390,761.00	1,121,504.15	6,347,541.71	55.73	5,043,219.29
REVENUES OVER/(UNDER) EXPENDITURES	35,000.00	260,946.50	214,274.71	0.00	( 179,274.71)

\*\*\* END OF REPORT \*\*\*

REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: JULY 31ST, 2015

2 Remedial Action-Landfill

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>REVENUES</b>					
<u>Remediation Action</u>					
Other Financing Sources	0.00	0.00	0.00	0.00	0.00
TOTAL Remediation Action	0.00	0.00	0.00	0.00	0.00
<b>TOTAL REVENUE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>EXPENDITURES</b>					
<u>Remediation Action</u>					
Personnel Services	1,650.00	0.00	321.30	19.47	1,328.70
Contractual Services	20,600.00	99.10	5,600.44	27.19	14,999.56
Supplies & Expenses	250.00	0.00	0.00	0.00	250.00
TOTAL Remediation Action	22,500.00	99.10	5,921.74	26.32	16,578.26
<b>TOTAL EXPENDITURES</b>	<b>22,500.00</b>	<b>99.10</b>	<b>5,921.74</b>	<b>26.32</b>	<b>16,578.26</b>
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>	<b>( 22,500.00)</b>	<b>( 99.10)</b>	<b>( 5,921.74)</b>	<b>0.00</b>	<b>( 16,578.26)</b>

\*\*\* END OF REPORT \*\*\*

REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: JULY 31ST, 2015

Police - SRO

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>REVENUES</b>					
<u>Police-SRO</u>					
Taxes (or Utility Rev.)	49,950.00	0.00	49,950.00	100.00	0.00
Intergovernmental	<u>55,267.00</u>	<u>0.00</u>	<u>25,217.76</u>	<u>45.63</u>	<u>30,049.24</u>
TOTAL Police-SRO	105,217.00	0.00	75,167.76	71.44	30,049.24
<hr/>					
TOTAL REVENUE	105,217.00	0.00	75,167.76	71.44	30,049.24
<hr/>					
<b>EXPENDITURES</b>					
<u>Police-SRO</u>					
Personnel Services	102,717.00	8,537.16	55,560.90	54.09	47,156.10
Supplies & Expenses	500.00	365.00	442.50	88.50	57.50
Fixed Charges	<u>2,000.00</u>	<u>0.00</u>	<u>1,998.00</u>	<u>99.90</u>	<u>2.00</u>
TOTAL Police-SRO	105,217.00	8,902.16	58,001.40	55.13	47,215.60
<hr/>					
TOTAL EXPENDITURES	105,217.00	8,902.16	58,001.40	55.13	47,215.60
<hr/>					
REVENUES OVER/(UNDER) EXPENDITURES	0.00	( 8,902.16)	17,166.36	0.00	( 17,166.36)

\*\*\* END OF REPORT \*\*\*

REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: JULY 31ST, 2015

Community Development

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>REVENUES</b>					
<b>-----</b>					
<u>CDBG Grants/Loans</u>					
Miscellaneous Revenues	83,975.00	659.70	54,335.75	64.70	29,639.25
TOTAL CDBG Grants/Loans	83,975.00	659.70	54,335.75	64.70	29,639.25
<u>Community Development</u>					
Taxes (or Utility Rev.)	38,744.00	0.00	38,744.00	100.00	0.00
Intergov Charges (Misc.)	11,206.00	0.00	650.00	5.80	10,556.00
TOTAL Community Development	49,950.00	0.00	39,394.00	78.87	10,556.00
<b>TOTAL REVENUE</b>					
	133,925.00	659.70	93,729.75	69.99	40,195.25
<b>EXPENDITURES</b>					
<b>-----</b>					
<u>CDBG Grants/Loans</u>					
Special Services	101,500.00	310.00	27,968.30	27.55	73,531.70
TOTAL CDBG Grants/Loans	101,500.00	310.00	27,968.30	27.55	73,531.70
<u>Community Development</u>					
Personnel Services	46,233.00	4,871.58	26,517.51	57.36	19,715.49
Contractual Services	850.00	57.71	230.81	27.15	619.19
Supplies & Expenses	2,867.00	171.77	935.03	32.61	1,931.97
TOTAL Community Development	49,950.00	5,101.06	27,683.35	55.42	22,266.65
<b>TOTAL EXPENDITURES</b>					
	151,450.00	5,411.06	55,651.65	36.75	95,798.35
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>					
	( 17,525.00)	( 4,751.36)	38,078.10	0.00	( 55,603.10)

\*\*\* END OF REPORT \*\*\*

REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: JULY 31ST, 2015

6.1.a  
Debt Service  
Debt Service

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	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>REVENUES</b>					
<b>Taxes (or Utility Rev.)</b>					
40000-41010 Transfer from General	0.00	0.00	0.00	0.00	0.00
40000-41041 Transfer from TID	71,711.20	0.00	19,116.01	26.66	52,595.19
40000-41110 Tax Levy - Debt Service	1,222,234.00	0.00	1,222,234.00	100.00	0.00
TOTAL Taxes (or Utility Rev.)	1,293,945.20	0.00	1,241,350.01	95.94	52,595.19
<b>Miscellaneous Revenues</b>					
40000-48110 Interest - Debt Service Fund	0.00	0.00	0.00	0.00	0.00
40000-48250 Fed Stimulus - BAB	13,388.00	0.00	13,371.22	99.87	16.78
TOTAL Miscellaneous Revenues	13,388.00	0.00	13,371.22	99.87	16.78
<b>Other Financing Sources</b>					
40000-49110 Proceeds from LT Debt	0.00	0.00	0.00	0.00	0.00
40000-49120 Premium on Debt Insurance	0.00	0.00	0.00	0.00	0.00
40000-49200 Transfer-Prior Service DS	13,000.00	0.00	12,828.00	98.68	172.00
TOTAL Other Financing Sources	13,000.00	0.00	12,828.00	98.68	172.00
<b>TOTAL REVENUES</b>	<b>1,320,333.20</b>	<b>0.00</b>	<b>1,267,549.23</b>	<b>96.00</b>	<b>52,783.97</b>

**EXPENDITURES**

**Debt Service**

50000-06-11750 GO 2006A - Prin. Equip	15,000.00	0.00	0.00	0.00	15,000.00
50000-06-11755 STL 2009-2 Equip	12,324.85	0.00	12,324.85	100.00	0.00
50000-06-11800 STL 2010-1 Prin BAB	44,000.00	0.00	44,000.00	100.00	0.00
50000-06-11900 GO 2013A - Fire Primarily	160,000.00	0.00	0.00	0.00	160,000.00
50000-06-11905 GO 2013B - Various	360,000.00	0.00	0.00	0.00	360,000.00
50000-06-12040 GO 2004 Prin- St./Park	70,000.00	0.00	0.00	0.00	70,000.00
50000-06-12043 STL 2009-1 -Prin Faciliti	12,335.88	0.00	12,335.88	100.00	0.00
50000-06-12045 SIB Prin.-W. Main St.	9,219.74	2,310.65	6,897.53	74.81	2,322.21
50000-06-12050 STL 2005 Prin.-Streets	13,676.48	0.00	13,676.48	100.00	0.00
50000-06-12065 STF 2011-1 BAB-10 Year	37,931.07	0.00	37,931.07	100.00	0.00
50000-06-12067 STF 2011-2 BAB-20 Year	23,797.28	0.00	23,797.28	100.00	0.00
50000-06-12075 GO 2006B Prin.-Streets	90,000.00	0.00	0.00	0.00	90,000.00
50000-06-12080 GO 2008B Prin.-Streets	35,000.00	0.00	0.00	0.00	35,000.00
50000-06-14067 STF 2011-2-TID #6 Princ	3,202.72	0.00	3,202.72	100.00	0.00
50000-06-14075 GO 2006B-TID #3-Prin.	10,000.00	0.00	0.00	0.00	10,000.00
50000-06-14080 GO 2008B-TID #4 Prin.	20,000.00	0.00	0.00	0.00	20,000.00
50000-06-14085 GO2013A - TID #5 Prin	1,489.36	0.00	0.00	0.00	1,489.36
50000-06-14090 GO2013A - TID #6 Prin	8,510.64	0.00	0.00	0.00	8,510.64
50000-06-18075 STL 2004 Prin.- Pension	20,888.43	0.00	20,888.43	100.00	0.00
50000-06-21750 GO 2006A - Int. Equipment	1,234.00	0.00	617.00	50.00	617.00
50000-06-21755 STL 2009-2 Int Equip	3,033.81	0.00	3,033.81	100.00	0.00
50000-06-21800 STL 2010-1 BAB Int.	9,022.50	0.00	9,022.50	100.00	0.00
50000-06-21900 GO2013 A - Fire Interest	131,455.00	0.00	65,727.50	50.00	65,727.50

6.1.a

Attachment: Revenue and Expense Report (1205 : Revenue &amp; Expense Report as of July 31, 2015)

REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: JULY 31ST, 2015

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Debt Service  
Debt Service

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
50000-06-21905 GO 2013B - Various Int.	66,575.00	0.00	33,287.50	50.00	33,287.50
50000-06-22040 GO 2004 Int.- St./Park	18,940.00	0.00	9,470.00	50.00	9,470.00
50000-06-22043 STL 2009-1 - Int Faciliti	2,374.64	0.00	2,374.64	100.00	0.00
50000-06-22045 SIB Int.-W. Main St.	1,094.76	267.97	838.35	76.58	256.41
50000-06-22050 STL 2005 Int.-Streets	9,711.68	0.00	9,711.68	100.00	0.00
50000-06-22065 STF 2011-1 Int BAB-10 YR	9,023.26	0.00	9,023.26	100.00	0.00
50000-06-22067 STF 2011-2 Int BAB-20 YR	24,646.71	0.00	24,646.71	100.00	0.00
50000-06-22075 GO 2006B Int.-Streets	37,127.50	0.00	18,563.74	50.00	18,563.76
50000-06-22080 GO 2008B Int.-Streets	17,995.00	0.00	8,997.50	50.00	8,997.50
50000-06-24067 STF 2011-2 Int -TIF #6	3,317.04	0.00	3,317.04	100.00	0.00
50000-06-24075 GO 2006B Int.-TIF #3	4,445.00	0.00	2,222.50	50.00	2,222.50
50000-06-24080 GO 2008B Int.-TID #4	13,140.00	0.00	6,570.00	50.00	6,570.00
50000-06-24085 GO2013A Int, -TID #5	1,183.72	0.00	591.86	50.00	591.86
50000-06-24090 GO2013A Int. - TID #6	6,423.78	0.00	3,211.89	50.00	3,211.89
50000-06-28075 STL 2004 Int.- Pension	12,214.11	0.00	12,214.11	100.00	0.00
50000-06-32040 GO 2004 PA- St./Park	0.00	0.00	350.00	0.00	( 350.00)
50000-06-38030 GO 2003 PA - Refund/Equip	0.00	0.00	0.00	0.00	0.00
50000-06-38075 GO 2006B PA - St./TIF/Sew	0.00	0.00	350.00	0.00	( 350.00)
50000-06-38085 GO 2008B PA -St./TIF	0.00	0.00	350.00	0.00	( 350.00)
50000-06-38087 GO2013A	0.00	0.00	350.00	0.00	( 350.00)
50000-06-38090 GO 2013B	0.00	0.00	350.00	0.00	( 350.00)
50000-06-38100 BAB Fed Paperwork	0.00	0.00	0.00	0.00	0.00
50000-06-40000 Debt Costs	0.00	0.00	0.00	0.00	0.00
50000-06-41000 Payment to Escrow	0.00	0.00	0.00	0.00	0.00
<b>TOTAL Debt Service</b>	<b>1,320,333.96</b>	<b>2,578.62</b>	<b>400,245.83</b>	<b>30.31</b>	<b>920,088.13</b>
<b>TOTAL EXPENDITURES</b>	<b>1,320,333.96</b>	<b>2,578.62</b>	<b>400,245.83</b>	<b>30.31</b>	<b>920,088.13</b>
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>	<b>( 0.76)</b>	<b>( 2,578.62)</b>	<b>867,303.40</b>	<b>0.00</b>	<b>( 867,304.16)</b>
<b>FUND TOTAL REVENUES</b>	<b>1,320,333.20</b>	<b>0.00</b>	<b>1,267,549.23</b>	<b>96.00</b>	<b>52,783.97</b>
<b>FUND TOTAL EXPENDITURES</b>	<b>1,320,333.96</b>	<b>2,578.62</b>	<b>400,245.83</b>	<b>30.31</b>	<b>920,088.13</b>
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>	<b>( 0.76)</b>	<b>( 2,578.62)</b>	<b>867,303.40</b>	<b>0.00</b>	<b>( 867,304.16)</b>

\*\*\* END OF REPORT \*\*\*

\*\*\* END OF REPORT \*\*\*

\*\*\* END OF REPORT \*\*\*

REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: JULY 31ST, 2015

TID #3 - East Side

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>REVENUES</b>					
<b>TID #3 - East Side</b>					
Taxes (or Utility Rev.)	815,217.00	31,367.11	461,968.35	56.67	353,248.65
Intergovernmental	10,000.00	2,590.00	2,590.00	25.90	7,410.00
Miscellaneous Revenues	0.00	0.00	( 9,000.00)	0.00	9,000.00
<b>TOTAL TID #3 - East Side</b>	<b>825,217.00</b>	<b>33,957.11</b>	<b>455,558.35</b>	<b>55.20</b>	<b>369,658.65</b>
<b>TID #3 - Wal-Mart Dev.</b>					
Miscellaneous Revenues	0.00	0.00	1,040.00	0.00	( 1,040.00)
<b>TOTAL TID #3 - Wal-Mart Dev.</b>	<b>0.00</b>	<b>0.00</b>	<b>1,040.00</b>	<b>0.00</b>	<b>( 1,040.00)</b>
<b>TOTAL REVENUE</b>	<b>825,217.00</b>	<b>33,957.11</b>	<b>456,598.35</b>	<b>55.33</b>	<b>368,618.65</b>
<b>EXPENDITURES</b>					
<b>TID #3 - East Side</b>					
Personnel Services	8,728.00	0.00	0.00	0.00	8,728.00
Contractual Services	53,150.00	7,120.00	19,069.94	35.88	34,080.06
Supplies & Expenses	300.00	0.00	0.00	0.00	300.00
Special Services	420,625.83	30,000.00	30,000.00	7.13	390,625.83
Fixed Charges	14,445.00	0.00	2,222.50	15.39	12,222.50
Capital Outlay	330,000.00	0.00	13,600.00	4.12	316,400.00
<b>TOTAL TID #3 - East Side</b>	<b>827,248.83</b>	<b>37,120.00</b>	<b>64,892.44</b>	<b>7.84</b>	<b>762,356.39</b>
<b>TID #3 - Wal-Mart Dev.</b>					
Capital Outlay	0.00	0.00	871.50	0.00	( 871.50)
<b>TOTAL TID #3 - Wal-Mart Dev.</b>	<b>0.00</b>	<b>0.00</b>	<b>871.50</b>	<b>0.00</b>	<b>( 871.50)</b>
<b>TOTAL EXPENDITURES</b>	<b>827,248.83</b>	<b>37,120.00</b>	<b>65,763.94</b>	<b>7.95</b>	<b>761,484.89</b>
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>	<b>( 2,031.83)</b>	<b>( 3,162.89)</b>	<b>390,834.41</b>	<b>0.00</b>	<b>( 392,866.24)</b>

\*\*\* END OF REPORT \*\*\*

REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: JULY 31ST, 2015

TID #4 - Thielman/P Ridge

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>REVENUES</b>					
=====					
<u>TID #4 -Thielman/P Ridge</u>					
Taxes (or Utility Rev.)	124,087.00	95.84	49,742.03	40.09	74,344.97
Intergovernmental	1,000.00	7,133.00	7,133.00	713.30	( 6,133.00)
Miscellaneous Revenues	0.00	0.00	( 9,000.00)	0.00	9,000.00
TOTAL TID #4 -Thielman/P Ridge	125,087.00	7,228.84	47,875.03	38.27	77,211.97
<hr/>					
TOTAL REVENUE	125,087.00	7,228.84	47,875.03	38.27	77,211.97
=====					
<b>EXPENDITURES</b>					
=====					
<u>TID #4 -Thielman/P Ridge</u>					
Personnel Services	8,228.00	0.00	0.00	0.00	8,228.00
Contractual Services	40,400.00	0.00	1,250.00	3.09	39,150.00
Special Services	100,000.00	0.00	0.00	0.00	100,000.00
Fixed Charges	33,500.00	0.00	6,570.00	19.61	26,930.00
Capital Outlay	88,500.00	0.00	1,000.00	1.13	87,500.00
TOTAL TID #4 -Thielman/P Ridge	270,628.00	0.00	8,820.00	3.26	261,808.00
<hr/>					
TOTAL EXPENDITURES	270,628.00	0.00	8,820.00	3.26	261,808.00
=====					
REVENUES OVER/(UNDER) EXPENDITURES	( 145,541.00)	7,228.84	39,055.03	0.00	( 184,596.03)
=====					

\*\*\* END OF REPORT \*\*\*

REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: JULY 31ST, 2015

TID #5 - Hwy 107/Taylor

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>REVENUES</b>					
<u>TID #5 - Hwy 107/Taylor</u>					
Taxes (or Utility Rev.)	112,993.00	0.00	12,993.00	11.50	100,000.00
Intergovernmental	<u>50.00</u>	<u>338.00</u>	<u>338.00</u>	<u>676.00</u>	( 288.00)
TOTAL TID #5 - Hwy 107/Taylor	113,043.00	338.00	13,331.00	11.79	99,712.00
<hr/>					
TOTAL REVENUE	113,043.00	338.00	13,331.00	11.79	99,712.00
<hr/>					
<b>EXPENDITURES</b>					
<u>TID #5 - Hwy 107/Taylor</u>					
Personnel Services	4,157.00	0.00	0.00	0.00	4,157.00
Contractual Services	10,000.00	0.00	900.00	9.00	9,100.00
Special Services	25,000.00	0.00	0.00	0.00	25,000.00
Fixed Charges	2,622.00	0.00	591.86	22.57	2,030.14
Capital Outlay	<u>107,500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>107,500.00</u>
TOTAL TID #5 - Hwy 107/Taylor	149,279.00	0.00	1,491.86	1.00	147,787.14
<hr/>					
TOTAL EXPENDITURES	149,279.00	0.00	1,491.86	1.00	147,787.14
<hr/>					
REVENUES OVER/(UNDER) EXPENDITURES	( 36,236.00)	338.00	11,839.14	0.00	( 48,075.14)

\*\*\* END OF REPORT \*\*\*

REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: JULY 31ST, 2015

TID #6 - Downtown

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>REVENUES</b>					
<u>TID #6 - Downtown</u>					
Taxes (or Utility Rev.)	0.00	0.00	0.00	0.00	0.00
Intergovernmental	3,500.00	3,148.00	3,148.00	89.94	352.00
Miscellaneous Revenues	750.00	0.00	1,270.98	169.46	( 520.98)
TOTAL TID #6 - Downtown	4,250.00	3,148.00	4,418.98	103.98	( 168.98)
<u>TID #6 - Lincoln House</u>					
Miscellaneous Revenues	1.00	0.00	0.00	0.00	1.00
TOTAL TID #6 - Lincoln House	1.00	0.00	0.00	0.00	1.00
<b>TOTAL REVENUE</b>	<b>4,251.00</b>	<b>3,148.00</b>	<b>4,418.98</b>	<b>103.95</b>	<b>( 167.98)</b>
<b>EXPENDITURES</b>					
<u>TID #6 - Downtown</u>					
Personnel Services	17,112.00	0.00	210.37	1.23	16,901.63
Contractual Services	57,900.00	472.99	41,030.93	70.87	16,869.07
Special Services	301,000.00	1,000.00	54,941.10	18.25	246,058.90
Fixed Charges	21,554.00	0.00	9,731.65	45.15	11,822.35
Capital Outlay	20,000.00	0.00	14,680.00	73.40	5,320.00
TOTAL TID #6 - Downtown	417,566.00	1,472.99	120,594.05	28.88	296,971.95
<u>TID #6 - Lincoln House</u>					
Personnel Services	0.00	0.00	0.00	0.00	0.00
Contractual Services	1,500.00	0.00	0.00	0.00	1,500.00
Supplies & Expenses	0.00	0.00	0.00	0.00	0.00
Special Services	5,000.00	3,500.00	3,500.00	70.00	1,500.00
TOTAL TID #6 - Lincoln House	6,500.00	3,500.00	3,500.00	53.85	3,000.00
<b>TOTAL EXPENDITURES</b>	<b>424,066.00</b>	<b>4,972.99</b>	<b>124,094.05</b>	<b>29.26</b>	<b>299,971.95</b>
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>	<b>( 419,815.00)</b>	<b>( 1,824.99)</b>	<b>( 119,675.07)</b>	<b>0.00</b>	<b>( 300,139.93)</b>

\*\*\* END OF REPORT \*\*\*

REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: JULY 31ST, 2015

TID #7 - N Center Ave

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>REVENUES</b>					
=====					
<u>TID #7 - N Center Ave</u>					
Taxes (or Utility Rev.)	0.00	0.00	0.00	0.00	0.00
Intergovernmental	41,750.00	1,763.00	1,763.00	4.22	39,987.00
Miscellaneous Revenues	<u>5,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>5,000.00</u>
TOTAL TID #7 - N Center Ave	46,750.00	1,763.00	1,763.00	3.77	44,987.00
<hr/>					
TOTAL REVENUE	46,750.00	1,763.00	1,763.00	3.77	44,987.00
=====					
<b>EXPENDITURES</b>					
=====					
<u>TID #7 - N Center Ave</u>					
Personnel Services	6,893.00	0.00	0.00	0.00	6,893.00
Contractual Services	26,150.00	2,998.00	4,714.30	18.03	21,435.70
Special Services	250,000.00	0.00	116.33	0.05	249,883.67
Capital Outlay	<u>51,000.00</u>	<u>0.00</u>	<u>28,237.50</u>	<u>55.37</u>	<u>22,762.50</u>
TOTAL TID #7 - N Center Ave	334,043.00	2,998.00	33,068.13	9.90	300,974.87
<hr/>					
TOTAL EXPENDITURES	334,043.00	2,998.00	33,068.13	9.90	300,974.87
=====					
REVENUES OVER/(UNDER) EXPENDITURES	( 287,293.00)	( 1,235.00)	( 31,305.13)	0.00	( 255,987.87)
=====					

\*\*\* END OF REPORT \*\*\*

REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: JULY 31ST, 2015

TID #8 - West Side

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>REVENUES</b>					
<u>TID #8 - West Side</u>					
Taxes (or Utility Rev.)	350,000.00	0.00	0.00	0.00	350,000.00
Intergovernmental	1,250.00	2,419.00	2,419.00	193.52	( 1,169.00)
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
<b>TOTAL TID #8 - West Side</b>	<b>351,250.00</b>	<b>2,419.00</b>	<b>2,419.00</b>	<b>0.69</b>	<b>348,831.00</b>
<u>TID #8 -River Bend Trail</u>					
Taxes (or Utility Rev.)	40,000.00	0.00	0.00	0.00	40,000.00
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenues	0.00	1,100.00	17,994.22	0.00	( 17,994.22)
<b>TOTAL TID #8 -River Bend Trail</b>	<b>40,000.00</b>	<b>1,100.00</b>	<b>17,994.22</b>	<b>44.99</b>	<b>22,005.78</b>
<u>TID #8 - 201 S Prospect</u>					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
<b>TOTAL TID #8 - 201 S Prospect</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL REVENUE</b>	<b>391,250.00</b>	<b>3,519.00</b>	<b>20,413.22</b>	<b>5.22</b>	<b>370,836.78</b>
<b>EXPENDITURES</b>					
<u>TID #8 - West Side</u>					
Personnel Services	14,271.00	0.00	69.04	0.48	14,201.96
Contractual Services	39,250.00	4,341.95	18,642.88	47.50	20,607.12
Special Services	257,000.00	12,693.03	22,368.03	8.70	234,631.97
Capital Outlay	20,000.00	0.00	13,200.00	66.00	6,800.00
<b>TOTAL TID #8 - West Side</b>	<b>330,521.00</b>	<b>17,034.98</b>	<b>54,279.95</b>	<b>16.42</b>	<b>276,241.05</b>
<u>TID #8 -River Bend Trail</u>					
Capital Outlay	40,000.00	9,269.00	26,959.87	67.40	13,040.13
<b>TOTAL TID #8 -River Bend Trail</b>	<b>40,000.00</b>	<b>9,269.00</b>	<b>26,959.87</b>	<b>67.40</b>	<b>13,040.13</b>
<u>TID #8 - 201 S Prospect</u>					
Personnel Services	0.00	0.00	0.00	0.00	0.00
Special Services	0.00	0.00	0.00	0.00	0.00
<b>TOTAL TID #8 - 201 S Prospect</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL EXPENDITURES</b>	<b>370,521.00</b>	<b>26,303.98</b>	<b>81,239.82</b>	<b>21.93</b>	<b>289,281.18</b>
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>	<b>20,729.00</b>	<b>( 22,784.98)</b>	<b>( 60,826.60)</b>	<b>0.00</b>	<b>81,555.60</b>

REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: JULY 31ST, 2015

TID#9 -WI River/S Center

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>REVENUES</b>					
<b>TID #9-WI River/S Center</b>					
Intergovernmental	4,500.00	3,861.00	3,861.00	85.80	639.00
TOTAL TID #9-WI River/S Center	4,500.00	3,861.00	3,861.00	85.80	639.00
<b>TID #9-Former D&amp;L</b>					
Miscellaneous Revenues	0.00	6,655.00	6,655.00	0.00	( 6,655.00)
TOTAL TID #9-Former D&L	0.00	6,655.00	6,655.00	0.00	( 6,655.00)
<b>TID #9-DC Motors</b>					
Miscellaneous Revenues	0.00	0.00	29,560.00	0.00	( 29,560.00)
TOTAL TID #9-DC Motors	0.00	0.00	29,560.00	0.00	( 29,560.00)
<b>TOTAL REVENUE</b>	<b>4,500.00</b>	<b>10,516.00</b>	<b>40,076.00</b>	<b>890.58</b>	<b>( 35,576.00)</b>
<b>EXPENDITURES</b>					
<b>TID #9-WI River/S Center</b>					
Personnel Services	6,511.00	0.00	0.00	0.00	6,511.00
Contractual Services	20,550.00	0.00	3,820.05	18.59	16,729.95
Special Services	65,000.00	15,000.00	15,000.00	23.08	50,000.00
Capital Outlay	20,000.00	0.00	13,200.00	66.00	6,800.00
TOTAL TID #9-WI River/S Center	112,061.00	15,000.00	32,020.05	28.57	80,040.95
<b>TID #9-Former D&amp;L</b>					
Personnel Services	7,800.00	0.00	0.00	0.00	7,800.00
Contractual Services	2,500.00	6,655.00	6,655.00	266.20	( 4,155.00)
Supplies & Expenses	0.00	0.00	0.00	0.00	0.00
Special Services	0.00	0.00	0.00	0.00	0.00
Capital Outlay	5,000.00	0.00	0.00	0.00	5,000.00
TOTAL TID #9-Former D&L	15,300.00	6,655.00	6,655.00	43.50	8,645.00
<b>TID #9-DC Motors</b>					
Contractual Services	50,000.00	26.24	52.60	0.11	49,947.40
Special Services	150,000.00	0.00	35.00	0.02	149,965.00
Capital Outlay	0.00	0.00	29,530.00	0.00	( 29,530.00)
TOTAL TID #9-DC Motors	200,000.00	26.24	29,617.60	14.81	170,382.40
<b>TOTAL EXPENDITURES</b>	<b>327,361.00</b>	<b>21,681.24</b>	<b>68,292.65</b>	<b>20.86</b>	<b>259,068.35</b>
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>	<b>( 322,861.00)</b>	<b>( 11,165.24)</b>	<b>( 28,216.65)</b>	<b>0.00</b>	<b>( 294,644.35)</b>

\*\*\* END OF REPORT \*\*\*

REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: JULY 31ST, 2015

## Capital Projects

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>REVENUES</b>					
<b>Non-Departmental</b>					
Taxes (or Utility Rev.)	211,200.00	667.04	213,517.90	101.10	( 2,317.90)
Specials (Utility Rev.)	95,000.00	0.00	0.00	0.00	95,000.00
Intergovernmental	216,000.00	0.00	0.00	0.00	216,000.00
Public Charges-Services	0.00	0.00	180.00	0.00	( 180.00)
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
Other Financing Sources	0.00	0.00	0.00	0.00	0.00
<b>TOTAL Non-Departmental</b>	<b>522,200.00</b>	<b>667.04</b>	<b>213,697.90</b>	<b>40.92</b>	<b>308,502.10</b>
<b>Fire Station</b>					
Taxes (or Utility Rev.)	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenues	350,000.00	0.00	348,720.00	99.63	1,280.00
<b>TOTAL Fire Station</b>	<b>350,000.00</b>	<b>0.00</b>	<b>348,720.00</b>	<b>99.63</b>	<b>1,280.00</b>
<b>TOTAL REVENUE</b>	<b>872,200.00</b>	<b>667.04</b>	<b>562,417.90</b>	<b>64.48</b>	<b>309,782.10</b>
<b>EXPENDITURES</b>					
<b>Fire Station</b>					
Capital Outlay	0.00	291.00	5,185.95	0.00	( 5,185.95)
<b>TOTAL Fire Station</b>	<b>0.00</b>	<b>291.00</b>	<b>5,185.95</b>	<b>0.00</b>	<b>( 5,185.95)</b>
<b>Streets - Sealcoat</b>					
Personnel Services	25,276.00	0.00	0.00	0.00	25,276.00
Supplies & Expenses	105,375.00	0.00	0.00	0.00	105,375.00
<b>TOTAL Streets - Sealcoat</b>	<b>130,651.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>130,651.00</b>
<b>Capital Outlay/Projects</b>					
Personnel Services	0.00	0.00	66.68	0.00	( 66.68)
Capital Outlay	2,179,200.00	296,996.36	537,242.19	24.65	1,641,957.81
<b>TOTAL Capital Outlay/Projects</b>	<b>2,179,200.00</b>	<b>296,996.36</b>	<b>537,308.87</b>	<b>24.66</b>	<b>1,641,891.13</b>
<b>Financing Costs</b>					
Debt Service	0.00	0.00	0.00	0.00	0.00
<b>TOTAL Financing Costs</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL EXPENDITURES</b>	<b>2,309,851.00</b>	<b>297,287.36</b>	<b>542,494.82</b>	<b>23.49</b>	<b>1,767,356.18</b>
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>	<b>( 1,437,651.00)</b>	<b>( 296,620.32)</b>	<b>19,923.08</b>	<b>0.00</b>	<b>( 1,457,574.08)</b>

\*\*\* END OF REPORT \*\*\*

REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: JULY 31ST, 2015

Water Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>REVENUES</b>					
<b>-----</b>					
<u>Non-Departmental</u>					
Taxes (or Utility Rev.)	87,306.00	5,971.93	50,484.22	57.82	36,821.78
Specials (Utility Rev.)	( 438.00)	0.00	0.00	0.00	( 438.00)
Public Charges-Services	1,367,169.00	159,434.45	825,331.04	60.37	541,837.96
Intergov Charges (Misc.)	22,125.00	994.32	6,893.97	31.16	15,231.03
Miscellaneous Revenues	<u>2,750.00</u>	<u>146.83</u>	<u>982.33</u>	<u>35.72</u>	<u>1,767.67</u>
TOTAL Non-Departmental	1,478,912.00	166,547.53	883,691.56	59.75	595,220.44
<hr/>					
TOTAL REVENUE	<u>1,478,912.00</u>	<u>166,547.53</u>	<u>883,691.56</u>	<u>59.75</u>	<u>595,220.44</u>
<b>EXPENDITURES</b>					
<b>-----</b>					
<u>Non-Departmental</u>					
Work Orders - Utility	<u>335,000.00</u>	<u>71,356.71</u>	<u>100,729.45</u>	<u>30.07</u>	<u>234,270.55</u>
TOTAL Non-Departmental	335,000.00	71,356.71	100,729.45	30.07	234,270.55
<u>Pumping Expenses</u>					
	<u>76,250.00</u>	<u>5,996.81</u>	<u>41,504.67</u>	<u>54.43</u>	<u>34,745.33</u>
TOTAL Pumping Expenses	76,250.00	5,996.81	41,504.67	54.43	34,745.33
<u>Water Treatment Expenses</u>					
	<u>107,500.00</u>	<u>2,697.15</u>	<u>29,780.87</u>	<u>27.70</u>	<u>77,719.13</u>
TOTAL Water Treatment Expenses	107,500.00	2,697.15	29,780.87	27.70	77,719.13
<u>Trans &amp; Distribution Exp</u>					
	<u>208,500.00</u>	<u>36,844.29</u>	<u>148,222.26</u>	<u>71.09</u>	<u>60,277.74</u>
TOTAL Trans & Distribution Exp	208,500.00	36,844.29	148,222.26	71.09	60,277.74
<u>Customer Accts Expenses</u>					
	<u>55,500.00</u>	<u>6,436.87</u>	<u>36,642.02</u>	<u>66.02</u>	<u>18,857.98</u>
TOTAL Customer Accts Expenses	55,500.00	6,436.87	36,642.02	66.02	18,857.98
<u>Admin &amp; General Expenses</u>					
	<u>274,542.00</u>	<u>16,384.48</u>	<u>153,614.24</u>	<u>55.95</u>	<u>120,927.76</u>
TOTAL Admin & General Expenses	274,542.00	16,384.48	153,614.24	55.95	120,927.76
<u>Contract Work</u>					
	<u>3,500.00</u>	<u>217.14</u>	<u>1,150.17</u>	<u>32.86</u>	<u>2,349.83</u>
TOTAL Contract Work	3,500.00	217.14	1,150.17	32.86	2,349.83

REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: JULY 31ST, 2015

Water Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Depreciation</u>					
	370,500.00	0.00	0.00	0.00	370,500.00
TOTAL Depreciation	370,500.00	0.00	0.00	0.00	370,500.00
<u>Taxes</u>					
	347,379.00	2,779.83	368,791.86	106.16	( 21,412.86)
TOTAL Taxes	347,379.00	2,779.83	368,791.86	106.16	( 21,412.86)
<u>Debt Service</u>					
	34,050.00	729.48	17,725.11	52.06	16,324.89
TOTAL Debt Service	34,050.00	729.48	17,725.11	52.06	16,324.89
<hr/>					
TOTAL EXPENDITURES	1,812,721.00	143,442.76	898,160.65	49.55	914,560.35
<hr/>					
REVENUES OVER/(UNDER) EXPENDITURES	( 333,809.00)	23,104.77	( 14,469.09)	0.00	( 319,339.91)
<hr/>					

\*\*\* END OF REPORT \*\*\*

REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: JULY 31ST, 2015

Water Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>REVENUES</b>					
<b>-----</b>					
<u>Non-Departmental</u>					
Taxes (or Utility Rev.)	3,250.00	194.62	1,799.27	55.36	1,450.73
Specials (Utility Rev.)	125.00	0.00	0.00	0.00	125.00
Intergov Charges (Misc.)	7,500.00	734.11	3,791.97	50.56	3,708.03
Miscellaneous Revenues	750.00	0.00	985.54	131.41	( 235.54)
Public Charges-Services	1,440,000.00	147,588.80	859,034.31	59.66	580,965.69
Other Charges-Services	<u>122,500.00</u>	<u>9,947.37</u>	<u>65,404.08</u>	<u>53.39</u>	<u>57,095.92</u>
TOTAL Non-Departmental	1,574,125.00	158,464.90	931,015.17	59.14	643,109.83
<hr/>					
TOTAL REVENUE	<u>1,574,125.00</u>	<u>158,464.90</u>	<u>931,015.17</u>	<u>59.14</u>	<u>643,109.83</u>
<b>EXPENDITURES</b>					
<b>-----</b>					
<u>Non-Departmental</u>					
Work Orders - Utility	<u>592,500.00</u>	<u>25,980.03</u>	<u>103,994.97</u>	<u>17.55</u>	<u>488,505.03</u>
TOTAL Non-Departmental	592,500.00	25,980.03	103,994.97	17.55	488,505.03
<u>Contract Work</u>					
	<u>500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>500.00</u>
TOTAL Contract Work	500.00	0.00	0.00	0.00	500.00
<u>Taxes - SS/Medicare</u>					
	<u>27,129.00</u>	<u>3,245.49</u>	<u>16,327.04</u>	<u>60.18</u>	<u>10,801.96</u>
TOTAL Taxes - SS/Medicare	27,129.00	3,245.49	16,327.04	60.18	10,801.96
<u>Operations</u>					
	<u>254,000.00</u>	<u>24,907.19</u>	<u>147,309.01</u>	<u>58.00</u>	<u>106,690.99</u>
TOTAL Operations	254,000.00	24,907.19	147,309.01	58.00	106,690.99
<u>Maintenance</u>					
	<u>234,250.00</u>	<u>46,102.64</u>	<u>127,390.71</u>	<u>54.38</u>	<u>106,859.29</u>
TOTAL Maintenance	234,250.00	46,102.64	127,390.71	54.38	106,859.29
<u>Customer Accts Expenses</u>					
	<u>65,000.00</u>	<u>7,866.13</u>	<u>45,500.72</u>	<u>70.00</u>	<u>19,499.28</u>
TOTAL Customer Accts Expenses	65,000.00	7,866.13	45,500.72	70.00	19,499.28
<u>Admin &amp; General Expenses</u>					
	<u>370,236.00</u>	<u>16,645.90</u>	<u>166,690.13</u>	<u>45.02</u>	<u>203,545.87</u>
TOTAL Admin & General Expenses	370,236.00	16,645.90	166,690.13	45.02	203,545.87

6.1.a

-20

Attachment: Revenue and Expense Report (1205 : Revenue &amp; Expense Report as of July 31, 2015)

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REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: JULY 31ST, 2015

Sewer Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Taxes &amp; Depreciation</u>					
	235,500.00	0.00	0.00	0.00	235,500.00
TOTAL Taxes & Depreciation	235,500.00	0.00	0.00	0.00	235,500.00
<u>Transfers</u>					
	6,117.00	491.28	5,020.59	82.08	1,096.41
TOTAL Transfers	6,117.00	491.28	5,020.59	82.08	1,096.41
<hr/>					
TOTAL EXPENDITURES	1,785,232.00	125,238.66	612,233.17	34.29	1,172,998.83
<hr/>					
REVENUES OVER/(UNDER) EXPENDITURES	( 211,107.00)	33,226.24	318,782.00	0.00	( 529,889.00)
<hr/>					

\*\*\* END OF REPORT \*\*\*

**AKEY ENGINEERING SERVICE, LLC**

**N2062 Cain Creek Rd.  
Merrill, WI 54452  
(715) 297-2034  
[akeyrod@reagan.com](mailto:akeyrod@reagan.com)**

July 22, 2015

City of Merrill  
1004 E. First St.  
Merrill, WI 54452

- Re:** Proposed Cost Estimate:
1. Hendricks Street (6<sup>th</sup> St. – 8<sup>th</sup> St.) Remove Pavement, Resurface (3” Asphalt), Replace Curb and Gutter as needed.
  2. 8<sup>th</sup> Street (Pier St. – Hendricks St.) Remove Pavement, Resurface (3” Asphalt), Replace Curb and Gutter as needed.

The following information and cost estimates are for the above mentioned projects:

1. Remove Existing Pavement	2162 SY @ \$3.00 / SY	\$ 6,486.00
Remove Existing Curb and Gutter	500 LF @ \$3.00 / LF	\$ 1,500.00
Sawcut Existing Pavement	110 lf @ \$5.00 / lf	\$ 550.00
Adjust MH	4 Each @ \$300.00/ Each	\$ 1,200.00
Curb and Gutter 30” Type D	500 LF @ \$16.00 / LF	\$ 8,000.00
Install Catch Basin	1 Each @ \$1,000 / Each	\$ 1,000.00
Asphaltic Surface	350 Tons @ \$66.00 / Ton	\$23,100.00
CABC 1 ¼ “	250 Tons @ \$20.00 / Ton	\$ 5,000.00
Topsoil, Seed & Mulch	667 SY @ \$6.00 / SY	\$ 4,002.00
Traffic Control	1 ls @ \$ 1,200.00	<u>\$ 1,200.00</u>
	<b>Hendricks Street Total =</b>	<b>\$52,038.00</b>
2. Remove Existing Pavement	970 SY @ \$3.00 / SY	\$ 2,910.00
Sawcut Existing Pavement	30 lf @ \$5.00 / lf	\$ 150.00
Adjust MH	2 Each @ \$300.00/ Each	\$ 600.00
Curb and Gutter 30” Type D	600 LF @ \$16.00 / LF	\$ 9,600.00
Asphaltic Surface	167 Tons @ \$66.00 / Ton	\$11,022.00
CABC 1 ¼ “	130 Tons @ \$20.00 / Ton	\$ 2,600.00
Topsoil, Seed & Mulch	350 SY @ \$6.00 / SY	\$ 2,100.00
Traffic Control	1 ls @ \$ 1,200.00	<u>\$ 1,200.00</u>
	<b>8<sup>th</sup> Street Total =</b>	<b>\$30,182.00</b>

If you need any additional information or have questions, please contact me at the telephone number listed above.

Sincerely,  
*Roderick J. Akey*  
Roderick J. Akey, PE  
AES

Attachment: Cost Estimate for Hendricks 8th Paving Projects 2015 (1193 : Hendricks Street repair project)



# Fairgrounds

## Legend

-  Gate Valve
-  Water Main
-  Sewer Main
-  Hydrant
-  Sewer Manhole
-  Building

Attachment: Fairgrounds Map (1196 : Consider site plan for former fairgrounds property)

APPLICATION FOR TEMPORARY CLASS "B"/"CLASS B" RETAILER'S LICENSE

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10.00 pd 7/6/15 Application Date: 7-6-15

Town Village City of Merrill County of Lincoln

The named organization applies for: (check appropriate box(es).)

- A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.
A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 9-7-2015 and ending 9-7-2015 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. ORGANIZATION (check appropriate box) Bona fide Club Church Lodge/Society Veteran's Organization Fair Association

- (a) Name Fraternal Order of Eagles - Merrill Meric #584
(b) Address 1205 Lake Street Merrill, WI 54452
(c) Date organized 1903
(d) If corporation, give date of incorporation 1984
(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:
(f) Names and addresses of all officers: President Bryan Plantz - 4962 Hillside Dr. Merrill, WI
Vice President Robert Gruszick - 4573 Wood Duck Dr. Merrill
Secretary Scott Doerr - 908 N Cleveland St. Merrill
Treasurer Ned Seibert - 1413 Highland Dr. Merrill
(g) Name and address of manager or person in charge of affair: Jerry Leopold 3rd St.

2. LOCATION OF PREMISES WHERE BEER AND/OR WINE WILL BE SOLD:

- (a) Street number Lincoln Courty Fair Grounds
(b) Lot Block
(c) Do premises occupy all or part of building?
(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: Eagles Meric #584 - Beer Stand on L.C. Fairgrounds

3. NAME OF EVENT

- (a) List name of the event Labor Day
(b) Dates of event September 7-2015

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Officer Bryan Plantz (Signature/date) Officer Ned R Seibert 7-6-15 (Signature/date)
Officer Scott Doerr 7-6-15 (Signature/date)
Date Filed with Clerk 7/6/15 Date Reported to Council or Board
Date Granted by Council License No.

original

COPY

upgrading from beer wine to Class B Combe originals to P.D. 7/1/15

RENEWAL ALCOHOL BEVERAGE LICENSE APPLICATION

Submit to municipal clerk. Read instructions on reverse side.

For the license period beginning: 8/12/15 ending: 6/30/16

TO THE GOVERNING BODY of the: Merrill

County of Lincoln Aldermanic Dist. No. (if required by ordinance)

CHECK ONE Individual Partnership Limited Liability Company Corporation/Nonprofit Organization

Complete A or B. All must complete C.

A. Individual or Partnership: Full Name(s) (Last, First and Middle Name) Home Address Post Office & Zip Code

B. Full Name of Corporation/Nonprofit Organization/Limited Liability Company Address of Corporation/Limited Liability Company (if different from licensed premises)

All Officer(s) Director(s) and Agent of Corporation and Members/Managers and Agent of Limited Liability Company. Title Name (Inc. Middle Name) Home Address Post Office & Zip Code

C. 1. Trade Name Salvo's Restaurant Business Phone Number 715-536-2008 2. Address of Premises 201 E 2nd St Post Office & Zip Code Merrill 54452

- 3. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs?
4. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored.
5. Legal description (omit if street address is given above):
6. a. Since filing of the last application, has the named licensee, any member of a partnership licensee, or any member, officer, director, manager or agent for either a limited liability company licensee, corporation licensee, or nonprofit organization licensee been convicted of any offenses...
6. b. Are charges for any offenses presently pending...
7. Except for questions 6a and 6b, have there been any changes in the answers to the questions as submitted by you on your last application for this license?
8. Was the profit or loss from the sale of alcohol beverages for the previous year reported on the Wisconsin Income or Franchise Tax return of the licensee?
9. Does the applicant understand they must hold a Wisconsin Seller's Permit?
10. Does the applicant understand that alcohol beverage invoices must be kept at the licensed premises for 2 years from the date of invoice and made available for inspection by law enforcement?
11. Is the applicant indebted to any wholesaler beyond 15 days for beer or 30 days for liquor?

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signers.

SUBSCRIBED AND SWORN TO BEFORE ME this 30th day of June, 2015. My commission expires 6/30/2017.

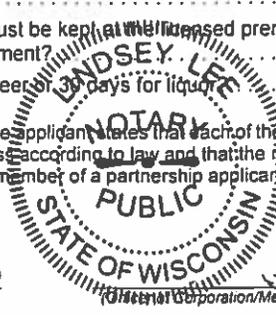


Table with 3 columns: Date received and filed with municipal clerk, Date reported to council/board, Date license granted; License number issued, Date license issued, Signature of Clerk / Deputy Clerk.

10.3.a

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**ORIGINAL ALCOHOL BEVERAGE RETAIL LICENSE APPLICATION**

Submit to municipal clerk.

For the license period beginning 11/1 20 15 :  
ending 6/30 20 16

TO THE GOVERNING BODY of the:  Town of } Merrill  
 Village of }  
 City of }

County of Lincoln Aldermanic Dist. No. \_\_\_\_\_ (if required by ordinance)

Applicant's WI Seller's Permit No.:	FEIN Number:
	<u>47-2981684</u>
LICENSE REQUESTED ▶	
TYPE	FEE
<input type="checkbox"/> Class A beer	\$
<input checked="" type="checkbox"/> Class B beer	\$
<input type="checkbox"/> Class C wine	\$
<input type="checkbox"/> Class A liquor	\$
<input checked="" type="checkbox"/> Class B liquor	\$
<input type="checkbox"/> Reserve Class B liquor	\$
<input type="checkbox"/> Class B (wine only) winery	\$
Publication fee	\$ <u>10.00</u>
<b>TOTAL FEE</b>	\$ <u>410.00</u>

400.1

1. The named  INDIVIDUAL  PARTNERSHIP  LIMITED LIABILITY COMPANY  
 CORPORATION/NONPROFIT ORGANIZATION

hereby makes application for the alcohol beverage license(s) checked above.

2. Name (individual/partners give last name, first, middle; corporations/limited liability companies give registered name): ▶

Sawmill Brewing Co., Inc.

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the name, title, and place of residence of each person.

Title	Name	Home Address	Post Office & Zip Code
President/Member	<u>Steven Dahn</u>	<u>W4329 Eagle Ridge Ln</u>	<u>Merrill WI 54452</u>
Vice President/Member	<u>Laurie Wolf-Dahn</u>	<u>W4329 Eagle Ridge Ln</u>	<u>Merrill WI 54452</u>
Secretary/Member	<u>Laurie Wolf-Dahn</u>	<u>W4329 Eagle Ridge Ln</u>	<u>Merrill WI 54452</u>
Treasurer/Member	<u>Steven Dahn</u>	<u>W4329 Eagle Ridge Ln</u>	<u>Merrill WI 54452</u>
Agent ▶	<u>Stanley Janowiak</u>	<u>W5190 Duginiski Rd.</u>	<u>Merrill WI 54452</u>
Directors/Managers			

pd 7/13/15

3. Trade Name ▶ \_\_\_\_\_ Business Phone Number \_\_\_\_\_  
4. Address of Premises ▶ 1110 E. 10th St Post Office & Zip Code ▶ Merrill WI 54452

5. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period?  Yes  No  
6. Is the applicant an employe or agent of, or acting on behalf of anyone except the named applicant?  Yes  No  
7. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business?  Yes  No  
8. (a) Corporate/limited liability company applicants only: Insert state \_\_\_\_\_ and date \_\_\_\_\_ of registration.  
(b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company?  Yes  No  
(c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin?  Yes  No

(NOTE: All applicants explain fully on reverse side of this form every YES answer in sections 5, 6, 7 and 8 above.)

9. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.) Cooler in basement, behind bar, under bar  
10. Legal description (omit if street address is given above): \_\_\_\_\_  
11. (a) Was this premises licensed for the sale of liquor or beer during the past license year?  Yes  No  
(b) If yes, under what name was license issued? \_\_\_\_\_  
12. Does the applicant understand they must file a Special Occupational Tax return (TTB form 5630.5) before beginning business? [phone 1-800-937-8864]  Yes  No  
13. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776].  Yes  No  
14. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs?  Yes  No

**READ CAREFULLY BEFORE SIGNING:** Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signers. Signers agree to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants and each member of a partnership applicant must sign; corporate officer(s), members/managers of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

**SUBSCRIBED AND SWORN TO BEFORE ME**

this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_

*[Signature]*  
(Officer of Corporation/Member/Manager of Limited Liability Company/Partner/Individual)

(Clerk/Notary Public)

(Officer of Corporation/Member/Manager of Limited Liability Company/Partner)

My commission expires \_\_\_\_\_

(Additional Partner(s)/Member/Manager of Limited Liability Company if Any)

**TO BE COMPLETED BY CLERK**

Date received and filed with municipal clerk	Date reported to council/board	Date provisional license issued	Signature of Clerk / Deputy Clerk
<u>7/13/15</u>			
Date license granted	Date license issued	License number issued	

### SCHEDULE FOR APPOINTMENT OF AGENT BY CORPORATION/NONPROFIT ORGANIZATION OR LIMITED LIABILITY COMPANY

Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by the officer(s) of the corporation/organization or members/managers of a limited liability company and the recommendation made by the proper local official.

Town

To the governing body of:  Village of Merrill County of Lincoln

City

The undersigned duly authorized officer(s)/members/managers of Wal-Mart Stores East, LP  
(registered name of corporation/organization or limited liability company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as Walmart #1366  
(trade name)

located at 505 South Pine Ridge Avenue, Merrill, WI 54452

appoints Lindsey J. Roberts  
(name of appointed agent)

W6882 County Road B, Shawano, WI 54166  
(home address of appointed agent)

to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?

Yes  No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).

Is applicant agent subject to completion of the responsible beverage server training course?  Yes  No

How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin? 36 Years

Place of residence last year W6882 County Road B, Shawano, WI 54166

For: Wal-Mart Stores East, LP  
(name of corporation/organization/limited liability company)

By: \_\_\_\_\_  
(signature of Officer/Member/Manager)

And: \_\_\_\_\_  
(signature of Officer/Member/Manager)

#### ACCEPTANCE BY AGENT

I, Lindsey J. Roberts, hereby accept this appointment as agent for the  
(print/type agent's name)

corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.

Lindsey Roberts 7/17/15  
(signature of agent) (date)

Agent's age 36

W6882 County Road B, Shawano, WI 54166  
(home address of agent)

Date of birth 11/17/1978

#### APPROVAL OF AGENT BY MUNICIPAL AUTHORITY (Clerk cannot sign on behalf of Municipal Official)

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

Approved on \_\_\_\_\_ by \_\_\_\_\_ Title \_\_\_\_\_  
(date) (signature of proper local official) (town chair, village president, police chief)

10.5.a

Packet Pg. 47

# RENEWAL ALCOHOL BEVERAGE LICENSE APPLICATION

Submit to municipal clerk. Read instructions on reverse side.

For the license period beginning: 07 01 2015 ending: 06 30 2016  
(MM DD YYYY) (MM DD YYYY)

TO THE GOVERNING BODY of the:  Town of  Village of  City of } Merrill

County of Lincoln Aldermanic Dist. No. \_\_\_\_\_ (if required by ordinance)

CHECK ONE  Individual  Partnership  Limited Liability Company  
 Corporation/Nonprofit Organization

Complete A or B. All must complete C.

Applicant's WI Seller's Permit No. <u>456000028761403</u>		FEIN Number: <u>39-1036365</u>	
LICENSE REQUESTED ▶			
TYPE	FEE		
<input checked="" type="checkbox"/> Class A beer	\$	100	
<input type="checkbox"/> Class B beer	\$		
<input type="checkbox"/> Class C wine	\$		
<input checked="" type="checkbox"/> Class A liquor	\$	500	
<input type="checkbox"/> Class B liquor	\$		
<input type="checkbox"/> Reserve Class B liquor	\$		
<input type="checkbox"/> Class B (wine only) winery	\$		
Publication fee	\$	5	
<b>TOTAL FEE</b>	<b>\$</b>	<b>605</b>	

A. Individual or Partnership:  
 Full Name(s) (Last, First and Middle Name) \_\_\_\_\_ Home Address \_\_\_\_\_ Post Office & Zip Code \_\_\_\_\_

B. Full Name of Corporation/Nonprofit Organization/Limited Liability Company ▶ Kwik Trip Inc  
 Address of Corporation/Limited Liability Company (if different from licensed premises) ▶ 1626 Oak St, POB2107, Lacrosse  
 All Officer(s) Director(s) and Agent of Corporation and Members/Managers and Agent of Limited Liability Company:  

Title	Name (Inc. Middle Name)	Home Address	Post Office & Zip Code
President/Member	<u>Donald P Zietlow</u>	<u>2802 Bergamot Pl Onalaska, WI 54650</u>	
Vice President/Member	_____	_____	_____
Secretary/Member	<u>Steven D Zietlow</u>	<u>N2448 Three Town Rd La Crosse, WI 54601</u>	
Treasurer/Member	_____	_____	_____
Agent ▶	<u>Heather Elizabeth Timm</u>	<u>1502 W Main St, Apt B Merrill, WI 54452</u>	
Directors/Managers	<u>Donald P Zietlow and Steven D Zietlow</u>		

- C. 1. Trade Name ▶ Kwik Trip 386 Business Phone Number 715-536-1819  
 2. Address of Premises ▶ 2311 E Main St Post Office & Zip Code ▶ Merrill 54452  
 3. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs?  Yes  No  
 4. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.) One story frame const. with storage  
 5. Legal description (omit if street address is given above): in coolers, on sales floor & behind sales counter  
 6. a. Since filing of the last application, has the named licensee, any member of a partnership licensee, or any member, officer, director, manager or agent for either a limited liability company licensee, corporation licensee, or nonprofit organization licensee been convicted of any offenses (excluding traffic offenses not related to alcohol) for violation of any federal laws, any Wisconsin laws, any laws of other states, or ordinances of any county or municipality? If yes, complete reverse side  Yes  No  
 b. Are charges for any offenses presently pending (excluding traffic offenses not related to alcohol) against the named licensee or any other persons affiliated with this license? If yes, explain fully on reverse side  Yes  No  
 7. Except for questions 6a and 6b, have there been any changes in the answers to the questions as submitted by you on your last application for this license? If yes, explain. Agent address change Dec 2014  Yes  No  
 8. Was the profit or loss from the sale of alcohol beverages for the previous year reported on the Wisconsin Income or Franchise Tax return of the licensee? If not, explain.  Yes  No  
 9. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776]  Yes  No  
 10. Does the applicant understand that alcohol beverage invoices must be kept at the licensed premises for 2 years from the date of invoice and made available for inspection by law enforcement?  Yes  No  
 11. Is the applicant indebted to any wholesaler beyond 15 days for beer or 30 days for liquor?  Yes  No

**READ CAREFULLY BEFORE SIGNING:** Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signers. Signers agree to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants and each member of a partnership applicant must sign; corporate officer(s), members/managers of Limited Liability Companies must sign.)

**SUBSCRIBED AND SWORN TO BEFORE ME**

this 21st day of April  
Deanna Hafner (Clerk/Notary/Public) 1-918  
 My commission expires \_\_\_\_\_  
 \_\_\_\_\_ (Officer of Corporation/Member/Manager of Limited Liability Company /Partner/Individual)  
 \_\_\_\_\_ (Officer of Corporation/Member/Manager of Limited Liability Company /Partner)  
 \_\_\_\_\_ (Additional Partner(s)/Member/Manager of Limited Liability Company if Any)

**TO BE COMPLETED BY CLERK**

Date received and filed with municipal clerk <u>4/21/15</u>	Date reported to council/board <u>6/9/15</u>	Date license granted <u>6/9/15</u>
License number issued <u>07589</u>	Date license issued <u>6/22/15</u>	Signature of Clerk / Deputy Clerk _____

v Ken 5/5

**Heideman, Bill**

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**From:** Johnson, David  
**Sent:** Tuesday, August 04, 2015 4:09 PM  
**To:** Heideman, Bill  
**Subject:** FW: Bike Ped Plan

Bill,

Please put this on the next Council agenda. Thanks!

David Johnson, City Administrator  
City of Merrill  
1004 E. 1<sup>st</sup> St.  
Merrill WI 54452  
715-536-5594

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**From:** Wendorf, Dan  
**Sent:** Tuesday, August 04, 2015 3:29 PM  
**To:** Wais, Diane; Hayden, Tom; Johnson, David  
**Cc:** Heideman, Bill  
**Subject:** Bike Ped Plan

Good afternoon Tom/Diane/Dave, I wanted to see if we could get the City of Merrill Bicycle and Pedestrian Plan on the next City Council agenda. It was approved already through the Parks & Recreation Commission at the June Meeting and I have all revisions done through Fred at Regional Plan Commission. He is mailing me 10 draft plans and 10 draft summaries to go to the City Council members for their review.

Thanks,

Dan Wendorf  
Parks & Recreation Director  
City of Merrill  
[www.merrillparkandrec.com](http://www.merrillparkandrec.com)  
(715) 536-7313

MAYORS APPOINTMENT

AUG 11<sup>TH</sup> COUNCIL

D'LACY HAIGHT

LIBRARY BOARD

TERM ENDING 6/30/17

MAYORS APPOINTMENT  
AUG. 11<sup>TH</sup> COUNCIL MEETING

AMANDA KOSTMAN  
/  
Joint Review Board



**CITY OF MERRILL**  
**BOARD OF PUBLIC WORKS**  
**MINUTES • WEDNESDAY JULY 29, 2015**

**Regular Meeting****City Hall Council Chambers****4:00 PM****1. Call to Order**

Attendee Name	Title	Status	Arrived
Pete Lokemoen	Aldersperson - Second District	Present	
Ryan Schwartzman	Aldersperson - Third District	Present	
Rob Norton	Aldersperson - Seventh District	Present	
Bill Bialecki	Mayor	Present	
Dick Lupton	Street Commissioner	Present	

Others in attendance: City Administrator Dave Johnson, Finance Director Kathy Unertl, Building Inspector/Zoning Administrator Darin Pagel, Utility Superintendent Kim Kriewald, Alderman Dave Sukow, Rod Akey, Scott Doerr and City Clerk Bill Heideman.

**2. Preliminary items:****1. Vouchers**

Motion (Schwartzman/Lokemoen) to approve the vouchers.

**RESULT:           APPROVED**

**3. Other agenda items for consideration:****1. Consider request from Scott Doerr to permanently remove a portion of sidewalk at his residence at 908 North Cleveland Street.**

Scott Doerr, 908 North Cleveland Street, has submitted a written request to remove, rather than replace, a portion of sidewalk at his residence. According to the request, that portion of sidewalk is never used.

Motion (Norton/Lokemoen) to approve the request as submitted.

**RESULT:           APPROVED**

**2. Discussion and recommendation for Theilman Street culvert project**

Street Commissioner Lupton reported the quotes he received to replace a culvert on Thielman Street were in the \$90,000 range.

As an alternative, Street Commissioner Lupton is recommending that the culvert be lined.

Motion (Lokemoen/Schwartzman) to approve the recommendation from Street Commissioner Lupton to line the culvert.

**RESULT: APPROVED**

**3. Discussion and recommendation for possible street repair projects on Hendricks Street (East Sixth Street to East Eighth Street), including curb repair and repaving.**

Street Commissioner Lupton suggested that the funds allocated for sealcoating could instead be used for various projects, such as the Hendricks Street (East Sixth Street to East Eighth Street) project.

Finance Director Unertl suggested that this project could be funded through Tax Increment District #7 funds.

Motion (Lokemoen/Schwartzman) to approve the project and fund it via Tax Increment District #7 funds.

**RESULT: APPROVED & SENT TO COUNCIL** **Next: 8/11/2015 7:00 PM**

**4. Discussion and recommendation for possible street projects on Hollywood Drive (East Eighth Street to East Tenth Street), including curb installation and repaving.**

Finance Director Unertl recommended delaying this project until 2016.

After discussion, it was decided to include the project in the list of prospective 2016 Capital Projects.

No action was taken at this time.

**4. Monthly Reports:**

**1. Street Commissioner Lupton**

The report was in the meeting packet.

The two new trucks are now in service, resulting in a big improvement.

Rod Akey reported that the Superior Street project should be finished in approximately 3 weeks.

**2. Building Inspector/Zoning Administrator Pagel**

The report was in the meeting packet.

The 2015 sidewalk program is progressing well. Work has begun on the Memorial Drive sidewalk extension.

**3. Consider placing monthly reports on file**

Motion (Schwartzman/Lupton) to place the monthly reports on file.

**RESULT: CARRIED**

5. **Establish date, time and location of next regular meeting**

Wednesday, August 26<sup>th</sup>, 2015, in the City Hall Common Council Chambers.

6. **Public Comment Period**

There was no public comment.

7. **Adjournment**

Motion (Schwartzman/Lokemoen) to adjourn. Carried. Adjourned at 4:19 P.M.

A handwritten signature in blue ink, appearing to be "W. Schwartzman", is written across the page.



**CITY OF MERRILL**  
**CITY PLAN COMMISSION**  
**MINUTES • TUESDAY AUGUST 4, 2015**

**Regular Meeting****City Hall Council Chambers****5:45 PM****I. Call to Order**

Attendee Name	Title	Status	Arrived
Pete Lokemoen	Aldersperson - Second District	Present	
Bill Bialecki	Mayor	Present	
Mike Willman	Chairman of Park & Rec.	Present	
Ralph Sturm		Present	
Melissa Schroeder		Present	
Ken Maule		Present	
Robert Reimann		Present	

Also in attendance: City Administrator Dave Johnson, City Attorney Tom Hayden, Building Inspector/Zoning Administrator Darin Pagel, Alderwoman Kandy Peterson, Peter Schau, Jeremy Ratliff and City Clerk Bill Heideman. An MP3 student was also present to videotape the meeting.

**II. Minutes of previous meeting(s)****1. Minutes of July 7, 2015 Meeting**

Motion (Schroeder/Lokemoen) to approve.

<b>RESULT:</b>	<b>APPROVED</b>
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**III. Public Comment Period**

There was no public comment.

**IV. Agenda items for consideration:****1. Consider site plan for former fairgrounds property.**

On July 29<sup>th</sup>, 2015, the Fairgrounds Ad-Hoc Committee recommended approving a site plan for the former fairgrounds property and referred that recommendation to the City Plan Commission.

An overlay depicting the site plan was distributed. The site plan includes the construction of a grandstand and a multi-purpose building.

Alderman Lokemoen reported that his constituents were overwhelmingly in favor of a roof being included as part of the grandstand.

Alderman Lokemoen then declared that, because he does not want to take action on anything speculative, he is not in favor or approving/disapproving the multi-purpose building portion of the site plan at this time.

Motion (Lokemoen/Sturm) to approve the site plan for the grandstand only.

<b>RESULT:</b>	<b>APPROVED &amp; SENT TO COUNCIL</b>	<b>Next: 8/11/2015 7:00 PM</b>
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V. Public Hearings (6:00 P.M.):

1. Public Hearing on Conditional Use Permit application from TowerCo 2013 LLC and AT & T Mobility for a telecommunications tower and facility at 401 South Kyes Street. The parcel number is 34-0001-009-00-00.

At 5:50 P.M., Mayor Bialecki announced a recess until 6:00 PM., the scheduled time for the public hearings.

Mayor Bialecki called the meeting back to order at 6:00 P.M.

City Attorney Hayden read the public hearings notice.

Motion (Lokemoen/Willman) to open the first public hearing. Carried.

Representing TowerCo, Peter Schau provided details and answered questions related to the Conditional Use Permit application.

Building Inspector/Zoning Administrator Pagel reported that he has no concerns with the application.

Motion (Lokemoen/Reimann) to close the first public hearing. Carried.

Motion (Willman/Reimann) to approve the Conditional Use Permit application.

<b>RESULT:</b>	<b>APPROVED &amp; SENT TO COUNCIL</b>	<b>Next: 8/11/2015 7:00 PM</b>
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2. Public Hearing on rezoning application from Our Saviour's Lutheran Church, 300 Logan Street, to rezone the north 70 feet of VR Williard's Add'n Lots 6 & 7, Block 9 (the former parsonage at 312 Logan Street) from Public to Residential-3 (R-3). The parcel number is 34-0130-003-899-00-00.

Motion (Schroeder/Lokemoen) to open the second public hearing.

Nobody spoke for or against the rezoning application.

Motion (Willman/Schroeder) to close the second public hearing.

Building Inspector/Zoning Administrator Pagel explained that Our Saviour's Lutheran Church is seeking the rezoning because of their desire to sell their former parsonage.

Motion (Sturm/Maule) to approve the rezoning application.

<b>RESULT:</b>	<b>APPROVED &amp; SENT TO COUNCIL</b>	<b>Next: 8/11/2015 7:00 PM</b>
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VI. Establish date, time and location of next meeting

Tuesday, September 1<sup>st</sup>, 2015 at 5:00 P.M. in the City Hall Common Council Chambers.

Mayor Bialecki announced that the September 1<sup>st</sup> Personnel and Finance Committee meeting would be moved to the City Hall Basement Conference Room, so that the City Plan Commission meeting could be held in the City Hall Common Council Chambers.

#### VII. Adjournment

Motion (Maule/Schroeder) to adjourn. Carried. Adjourned at 6:10 P.M.

A handwritten signature in blue ink, appearing to be "Wm. Schroeder", is written across the page.

JULY MEETING MINUTES

**MACEC Committee on Aging**

Meeting was held Wednesday July 15<sup>th</sup>, 2015 at 8:00 a.m.

Lower level of Merrill City Hall

Members Present: Eugene Simon (Chairperson), Mary Ball, Gene Bebel,  
Erin Wells (ADRC), Chris Malm (Aldersperson), S. Peggy Jackelen,

Absent: Art Lersch, Diane Goetsch

Minutes

1. **Opening**
  - a. Meeting called to order by Simon
2. **Consent Items**
  - a. Motion made by Malm, second by Ball to approve minutes from previous meeting as presented. Motion carried.
  - b. Motion made by Malm to approve vouchers, second by Jackelen. Motion carried.
  - c. Motion by Bebel, second by Malm to approve Ordinance 2-152 - Committee name change to "Merrill Enrichment Center Committee."
  - d. All members present agreed to add staggered terms for Committee members.
3. **Newsletter Q&A**
  - a. Director encouraged Committee members to write a brief Q&A for September newsletter.
4. **Program updates**
  - a. New bus driver hired.
  - b. Director informed Committee that we would attend the next Interagency meeting to see what agencies may be interested in forming a group to educate the community on what is available to them and to help them plan for the future.
5. **Capital Project Plan for New Center**
  - a. Center is on the Capital Budget plan.
  - b. Ball made a motion, second by Bebel, for approval of the Director to write a letter to Tom Tiffany regarding our interest in the Armory building.
6. **Correspondence**
  - a. Bebel requested we promote the River Bend Trail for 'safe walking'. He also discussed a need for visitors (children as well as adults) at our nursing homes.
7. **ADRC Representative update**
  - a. At the time of our meeting there were 17 more vouchers for the Senior Farmers' market program.
  - b. ADRC is developing a three-year plan, centered on helping people stay independent.
  - c. UW Oshkosh and the ADRC is offering free on-line training for individuals caring for those with Dementia.
8. **Public Comment – none**

*The next Committee meeting will be held on August 12<sup>th</sup> at 8am. Vouchers will be available for review 15 minutes prior to meeting time.*

*Respectfully submitted,*

*TMrachek*

Tammie Mrachek  
MACEC Director

*Merrill City Hall is handicapped accessible. Take the elevator to the basement level.*

**COMMUNITY DEVELOPMENT COMMITTEE MINUTES  
Wednesday, August 5, 2015, City Hall, Merrill, WI**

Present: Ron Peterson, Daniel Schneider, Pete Koblitz, Ryan Schwartzman, Adam Rekau and Betsy Wiesneski.

Present: Ken Maule, Lincoln County Economic Development Director and Shari Wicke, Community Development Program Administrator

No Public comment.

The meeting was called to order at 8:00 a.m. Mr. Schwartzman made a motion to approve the minutes of the previous meeting; seconded by Mr. Koblitz. The motion carried.

Shari Wicke presented the following emergency homeowner loan application: File#9762 – (An single female head of household with an income of \$14,421.) – The limit is \$35,600. Requesting a loan for a roof, handicap ramp, exterior painting, front door and bathroom fixture in the amount up to \$16,000.

Mr. Schneider made a motion to approve the above homeowner loan; seconded by Mr. Schwartzman, two voted not in favor, Mr. Koblitz abstained, motion carried.

There being no further business to discuss, Mr. Schwartzman made a motion to adjourn; seconded by Mr. Rekau. The motion carried. Adjournment was at 8:15a.m.

Respectfully submitted,  
Shari Wicke

MAYORAL AD HOC COMMITTEE MINUTES  
- FORMER FAIRGOUNDS PROPERTY

THURSDAY, JULY 9<sup>TH</sup>, 2015

The Mayoral Ad Hoc Committee met in the Common Council Chambers at City Hall. Mayor Bill Bialecki called the meeting to order at 4:00 p.m.

Alderspersons present: John Burgener, Tim Meehean, Rob Norton, Ryan Schwartzman, Dave Sukow, and Kandy Peterson

Also present: City Administrator Dave Johnson, Finance Director Kathy Unertl, City Attorney Tom Hayden, Utility Superintendent Kim Kriewald, Debbe Kinsey from Merrill Area Chamber of Commerce, Dale Christiansen from Lincoln County Fair Association, Pete Annis and Rick Bjorklund from Lincoln County Rodeo Association, Jeremy Ratliff from Merrill FotoNews/Merrill Courier, and MP-3 student

**Approval of meeting minutes from June 11<sup>th</sup>, 2015:**

Motion (Sukow/Norton) to approve the meeting minutes. Carried.

**Issues/Questions Discussed:**

**1) Grandstand location and bidding process:**

City Administrator Johnson highlighted existing and proposed locations on an aerial photo of the property. A concept layout from several years ago was also displayed. Preliminary proposal is to shift the new grandstand to the west; however, need more input from event organizers.

The parcel layout for the new Lincoln County Humane Society building impacts upon events such as rodeo. Need to check if potential lease or transfer of unneeded vacant land is possible. The existing track is too big and is impacted by various buildings. There seemed to be consensus for smaller ¼ mile track if one needed.

Need for off-site parking was discussed. This has been longstanding public relations issue. Potential for use of Pine Crest property and various Merrill Area Public Schools (MAPS) parking lots needs to be checked on. Mayor Bialecki suggested potential for shuttle bus service during events. Issues related to parking off-site include liability, potential damage to paved lots, potential stones/rocks, and grass damage in event of rain/wet conditions.

**Grandstand location and bidding process (Continued):**

Pictures of various grandstand types and seating were reviewed. A potential roof only provides shade or rain protection for limited seating area. A roof also requires snow and wind loading construction considerations. The additional structural pilings needed for a roof add construction and maintenance costs. Johnson had samples of powder coating, as well as potential plastic seating materials. Importance of slip resistant flooring was also noted.

**Motion (Meehean/Schwartzman) to proceed with Request for Proposals for new grandstand without a roof; stadium seating throughout with 23" seat width; seating options for 2,500 and 3,000; and alternate for potential control booth. Carried.**

**2) Renovation of existing buildings:**

Johnson reported that Habitat for Humanity representatives have indicated potential interest in repairing the damaged wood on the cattle barn. Dale Christenson advised that it is becoming increasingly difficult to deal with wood shutters. Johnson recommended obtaining quotes to replace with windows.

Now that moving forward with grandstand construction, Christenson reported that the Lincoln County Fair Association will make repairs to metal siding of their buildings.

**3) Discussion of restroom replacement:**

Johnson highlighted various precast concrete structures made by Huffcutt Concrete Inc. from Chippewa Falls. The unit at Riverside Park cost about \$70,000.

Unertl and Christenson reported that Fire Chief Dave Savone is requesting a dedicated first aid room within any new structure.

Group consensus that precast concrete structure is preference to minimize potential vandalism and for long-term maintenance.

**4) Discussion on permanent vs. temporary fencing in front of grandstand:**

There needs to be additional input from all property event organizers.

**5) Review and select finalists for fairgrounds renaming contest:**

Ad Hoc Committee members provided their top three names from the "Name the (former) Fairgrounds Contest Entries" list (with total of 184 entries) that Debbe Kinsey from Merrill Area Chamber of Commerce provided.

**Top three names selected include:**

Merrill Event Grounds (MEG)

Merrill Event Park

Merrill Festival Grounds

The Chamber will conduct voting/donation contest during the Lincoln County Fair.

**Public Comment Period:** No additional comments from meeting participants.

**Next Ad Hoc Meeting:** Next meeting will be Wednesday, July 29<sup>th</sup> at 5:30 p.m.

**Adjournment.:** Motion (Burgener/Schwartzman) to adjourn at 5:23 p.m. Carried.

Prepared by: Kathy Unertl, Finance Director/Deputy City Clerk

MAYORAL AD HOC COMMITTEE MINUTES  
- FORMER FAIRGROUNDS PROPERTY

WEDNESDAY, JULY 29<sup>TH</sup>, 2015

The Mayoral Ad Hoc Committee met in the Common Council Chambers at City Hall. Mayor Bill Bialecki called the meeting to order at 5:30 p.m.

Alderspersons present: John Burgener, Tim Meehean, Rob Norton, Ryan Schwartzman, Dave Sukow, and Kandy Peterson

Also present: City Administrator Dave Johnson, Finance Director Kathy Unertl, Fire Chief Dave Savone, Debbe Kinsey from Merrill Area Chamber of Commerce, Sue Kunkel, Clyde Nelson, and Brad Becker from Lincoln County Fair Board, Bryan Bloch and Pete Annis from Lincoln County Rodeo Association, Jimmy Lawson from Merrill Riders Club, Greg Hartwig, Jeremy Ratliff from Merrill FotoNews/Merrill Courier, and MP-3 student

**Approval of meeting minutes from July 9<sup>th</sup>, 2015:**

Motion (Sukow/Schwartzman) to approve the meeting minutes. Carried.

**Discussion on site plan of former fairgrounds property and potential recommendation(s) to City Plan Commission:**

City Administrator Johnson distributed a site plan aerial of the former fairgrounds. The plan showed the proposed location for the new grandstand (i.e. west of the previous location due to grandstand size and Lincoln County Humane Society property) and a potential future new building to replace the Schulz Building.

Johnson emphasized that the new grandstand would be much larger than the previous unit. Bids would be requested for 2,500 seats and 3,000 seats. The middle grandstand sections would be stadium seating (i.e. individual seats) and the two ends of the grandstand would be benches with backs. Johnson also distributed preliminary grandstand specification drawings. It may be possible to have some displays/booths under the grandstand unit.

Due to need for space for future events and location of the Lincoln County Humane Society parcel, it is also necessary to shift the new grandstand, event arena, and event lighting to the west. Bryan Bloch provided a drawing showing a 150' x 250' rodeo area that would have "dirt"/clay surface. Depending upon the events, it might be necessary to move the "dirt"/clay material.

Although footings for potential future roof are being included in the Request for Proposals (RFP), no roof is planned at this time. The footings are estimated at \$100,000. A potential grandstand roof over the stadium seating area would cost about \$300,000. Non-skid floor surface is being specified.

Johnson highlighted a potential future 65' x 250' building site closest to Sales Street to replace the Schultz Building. This event facility would include restrooms and a kitchen on the north end and have overhead access doors.

After review of the existing restrooms by Bialecki and Johnson, it appears that the buildings can be rehabilitated instead of construction of new building(s) which were discussed at previous Ad Hoc meetings.

The need for a designated camping area with electrical, water, and sanitary sewer service was also mentioned.

**Motion (Meehan/Schulz) to recommend the site plan as presented to the City Plan Commission. Carried.**

**Public Comment Period:** No additional comments from meeting participants.

**Next Ad Hoc Meeting:** At the call of the Chair - after the grandstand bids are received and reviewed.

**Adjournment.:** Motion (Burgener/Schwartzman) to adjourn at 6:35 p.m. Carried.

Prepared by: Kathy Unertl, Finance Director/Deputy City Clerk



**CITY OF MERRILL**  
**HEALTH AND SAFETY COMMITTEE**  
**MINUTES • MONDAY JULY 27, 2015**

**Regular Meeting****City Hall Council Chambers****5:00 PM****I. Call to Order**

Alderman Sukow called the meeting to order at 5:00 P.M.

Attendee Name	Title	Status	Arrived
Chris Malm	Aldersperson - First District	Present	
Kandy Peterson	Aldersperson - Fourth District	Present	
Dave Sukow	Aldersperson - Sixth District	Present	

Also in attendance: City Administrator Dave Johnson, Fire Chef Dave Savone, Police Captain Corey Bennett, Deputy Health Officer Norbert Ashbeck, Alderman Rob Norton, Stan Janowiak, Jeremy Ratliff and City Clerk Bill Heideman. An MP3 student was also present to videotape the meeting.

**II. Nuisance Complaints and Vouchers:****1. Nuisance Complaints**

The nuisance complaint report was in the meeting packet.

Deputy Health Officer Ashbeck had no cases to discuss, because all cases on the report were the responsibility of the Building Inspection Department.

Alderman Malm asked whether there was a policy related to a time frame for resolution of nuisance complaint cases. Alderman Sukow responded that cases frequently are delayed as they work their way through the court system. Alderman Sukow added that the responsibility of the Health and Safety Committee is to review and monitor cases.

**2. Vouchers**

The vouchers were in the meeting packet.

Motion (Peterson/Malm) to approve the vouchers.

<b>RESULT:</b>	<b>CARRIED</b>
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**III. Picnic and/or Liquor License Applications:**

1. Consider application from the Fraternal Order of Eagles for a temporary Class "B" (picnic) license to sell fermented malt beverages at the Eagles Fair Stand (Lincoln County Fairgrounds) during Labor Day festivities, September 7, 2015.

Police Captain Bennett reported that there are no concerns related to the application.

Motion (Peterson/Malm) to approve.

**RESULT: APPROVED & SENT TO COUNCIL** **Next: 8/11/2015 7:00 PM**

2. Consider "Class B" (Liquor) license application from Flori A. Jespersen for Salvo's Restaurant, 201 East Second Street, effective August 12, 2015.

Motion (Peterson/Malm) to approve.

**RESULT: APPROVED & SENT TO COUNCIL** **Next: 8/11/2015 7:00 PM**

3. Consider Class "B" (Beer) and "Class B" (Liquor) license applications from Sawmill Brewing Co. Inc., for Sawmill Brewing Co., 1110 East Tenth Street, effective November 1, 2015.

Police Captain Bennett reported that there are no concerns related to the application.

Motion (Peterson/Malm) to approve.

**RESULT: APPROVED & SENT TO COUNCIL** **Next: 8/11/2015 7:00 PM**

4. Consider change of agent application from Walmart Stores East, LP, appointing Lindsey J. Roberts as Agent for license at Walmart #1366, 505 South Pine Ridge Avenue.

Motion (Peterson/Malm) to approve.

**RESULT: APPROVED & SENT TO COUNCIL** **Next: 8/11/2015 7:00 PM**

5. Any other license applicaton(s)

There were no other applications.

City Clerk Heideman reported that, when license renewals were approved at the June 9<sup>th</sup>, 2015 Common Council meeting, the list of licenses indicated that the Kwik Trip license at 3211 East Main Street was for a Class "A" (beer) license only. The license for that location should have been listed as both Class "A" (beer) and "Class A" (liquor). City Attorney Hayden has advised that this be clarified at the August Common Council meeting. No Health and Safety Committee action is necessary at this time, but City Clerk Heideman wanted the committee to be aware that this item will be on the August Common Council meeting agenda.

#### IV. Other agenda items to consider:

1. Consider amendment to Code of Ordinances Chapter 6, Article IV, Section 6-96(c), to add and amend conditions related to the keeping of chickens (requested by Alderman Norton).

Alderman Norton explained that the current ordinance allows keeping chickens in only single family dwellings. Based on this, an ordinance amendment has been drafted to allow keeping chickens in one and two family dwellings. The amendment was included in the meeting packet.

Motion (Peterson/Sukow) to approve the ordinance amendment.

**RESULT: APPROVED & SENT TO COUNCIL** **Next: 8/11/2015 7:00 PM**

**V. Monthly Reports:**

**1. Fire Chief Savone**

The report was in the meeting packet.

Fire Chief Savone reported that the Citizen Fire Academy is scheduled to begin September 10<sup>th</sup>. Enrollment is limited to 12.

The annual Community Night Out is scheduled for Tuesday, August 4<sup>th</sup>.

The state Fire Marshall will be conducting a class in Merrill in the near future. Area law enforcement officials have also been invited to attend.

The Fire Department recently concluded manning the safety booth at the fair.

The annual Merrill Firefighters Charities fundraiser/tournament will be held at Ott's Park on August 7-9.

**2. Police Chief Neff**

The report was in the meeting packet.

Police Captain Bennett complimented the Fire Department for their coverage at the fair.

The first annual Merrill Lobster Fest will be held on Saturday, August 1<sup>st</sup>. Funds raised at this event will be used to help support the Safe Ride Home program.

**3. Lincoln County Humane Society**

The report was in the meeting packet.

**4. Consider placing monthly reports on file**

Motion (Peterson/Malm) to place the monthly reports on file.

**RESULT: CARRIED**

**VI. Establish date, time and location of next regular meeting**

Monday, August 24<sup>th</sup>, 2015 at 5:00 P.M., in the City Hall Common Council Chambers.

**VII. Public Comment Period**

There was no public comment.

**VIII. Adjournment**

Motion (Peterson/Malm) to adjourn. Carried. Adjourned at 5:26 P.M.

8/3/15

**REGULAR MONTHLY MEETING OF THE HOUSING AUTHORITY  
COMMISSIONERS OF THE CITY OF MERRILL, WISCONSIN**

**Wednesday, July 8, 2015, 4:00 P.M., Jenny Towers Library 711 E First Street, Merrill, WI**

**PRESENT:** Chairman Kathy Colclasure, Paul Wagner, Amanda Kostman, Mike Wilson, Rob Norton (Ex-Officio), LaDonna Fermanich and Kay Tautges.

**ABSENT:** Denise Humphrey

**GUESTS:** Matt Wiedenhoef of Martin/Riley Architects and Engineers, Several Jenny Tower residents

**SECTION-8 HOUSING- JENNY TOWERS and SCATTERED SITES MEETING** called to order by Chairman Kathy Colclasure. Motion to excuse Denise Humphrey. Wagner/Kostman. Motion passed unanimously.

Public Comment Period: None.

Motion to approve minutes of June 10, 2015 meeting and today's agenda. Kostman/Wilson. Motion passed unanimously.

**Martin/Riley Presentation of Wiring Project:** Matt from Martin/Riley presented a detailed Project Summary to the Board. Included were details regarding the architectural and electrical plans. The total project cost is higher than what was expected. LaDonna expressed concerns related to the cost involved and the overall extent to which the scope of the project has now been expanded. She reminded the board that the initial reason for consideration of a re-wiring project was to provide Charter cable, perhaps WIFI and security camera service in the building. She recommended that the Board consider intermediate options rather than continuing to pursue the full scope of the project as presented.

**Discuss and Approve Wiring Project Recommendation:** Discussion ensued as to whether the project could be broken down into smaller components instead of implementing all upgrades. Matt from Martin/Riley reminded commissioners that the current contract was written as a "full scope" contract from design through completion of construction for all systems specified. Motion to proceed with the project through to bidding in September and at that point in time make a decision on the extent and scope of the project we want to continue with. Wagner/Wilson. Wagner- aye, Kostman-aye, Wilson-aye and Colclasure-aye.

**Discuss and Approve California Street Remodel Bid:** LaDonna reported that Invitations to Bid were sent to seven or eight local contractors, three showed up for the pre-bid meeting and that Precision Builders was the only contractor who returned a bid for this project. Motion to continue with the base bid from Precision Builders but increase the bid to include the cost of installing solid doors, include option #1 for removal of asbestos and option #2 to purchase windows from a local vendor. Wagner/Kostman. Wagner- aye, Kostman-aye, Wilson-aye and Colclasure-aye. (Matt Wiedenhoef left at this point).

**Discussion and motion to approve Checks #17488 thru #17526 and Billings to date for June 2015:** Wagner/Wilson. Motion passed unanimously by roll call vote: Wagner- aye, Kostman-aye, Wilson-aye and Colclasure-aye.

Discussion and Approval of Move-ins and Move-outs for June 2015: LaDonna reported that we had 2 Move-ins for June, 0 Move-outs and 3 Move-ins on July 1 leaving us with 3 vacancies. Wilson/Wagner. Motion passed unanimously.

Report on Jenny Tower Investments: LaDonna reported an overall decrease in the balance due to capital improvement draws in the month of June. Motion to accept report and place on file. Wilson/Kostman. Motion passed unanimously.

Report on Capital Improvement Scheduling: LaDonna reported on the status of each capital funds project. Paul asked that a combined total of capital funds obligated and expended be included on this report so that the board can have a point of reference for how much money is remaining in the reserves account.

For the Good and Betterment of the Section-8 Housing Program:

1. Commissioner Items/Comments – None.
2. Executive Director's Report – LaDonna reported that 3 new water resistant pieces of furniture have been ordered for the lobby area. She sent a sympathy card to the family of Doris Raasch on behalf of the board. Doris served as a Commissioner on the board for many years when she lived at Jenny Towers. Kay has a picnic planned for July. Office staff will be meeting with staff from CCCW and ADRC in July to establish a better chain of communication and a better understanding of how and when to involve these agencies when we begin to have concerns/problems with tenants.

The next regular meeting of the Commissioners of the Housing Authority will be held on Wednesday, August 12<sup>th</sup>, 2015, 4:00 p.m. at Jeuny Towers Library, 711 E. First Street, Merrill, WI.

Motion to adjourn meeting at 5:54 p.m. Kostman/Wagner. Motion passed unanimously.

  
Kathy Colclasure, Chairman

  
Kay Tautges, Recording Secretary

  
LaDonna Fermanich, Executive Director

**REGULAR MONTHLY MEETING OF THE HOUSING AUTHORITY  
COMMISSIONERS OF THE CITY OF MERRILL, WISCONSIN**

**Wednesday, July 8, 2015 5:54 P.M. Jenny Towers Library, Merrill, WI**

**PRESENT:** Chairman Kathy Colclasure, Paul Wagner, Amanda Kostman, Mike Wilson, Rob Norton (Ex-Officio) LaDonna Fermanich and Kay Tautges.

**ABSENT:** Denise Humphrey

**PUBLIC HOUSING - PARK PLACE and WESTGATE MEETING** called to order by Chairman Kathy Colclasure. Motion to excuse Denise Humphrey. Kostman/Wagner. Motion passed unanimously.

Public Comment Period: None. (No Public in Attendance)

Motion to approve the minutes of June 10, 2015 meeting and today's agenda. Kostman/Wagner. Motion passed unanimously.

Discussion and motion to approve Checks #22254 thru #22290 and Billings to date for June 2015: Wilson/Kostman. Motion passed unanimously by roll call vote: Kostman-aye, Wagner-aye, Colclasure-aye and Wilson-aye.

Move-ins and Move-outs for June 2015: LaDonna reported 1 Move-in and 0 Move-outs in June leaving 17 vacancies. Motion to accept report and place on file. Wilson/Kostman. Motion passed unanimously.

Report on Park Place Investments: LaDonna reported that the investment gains continue to be small but consistent. Motion to accept and place on file the Park Place Investment report. Kostman/Wagner. Motion passed unanimously.

Review and discuss Park Place ACOP Policy chapters 3, 4 (Humphrey), 7, 8 (Wagner), 16 (all) (tabled from June Mtg.): Paul reviewed chapters 7 & 8 and LaDonna reviewed chapter 16 with the board.

Discuss ACOP Public Hearing Comments and Approve Resolution No. 397 "Implementation of Revised Admission and Continued Occupancy Policy (ACOP)": LaDonna reported that no one showed up or submitted any comments for the required Public Hearing. One of the changes which will be most noted by tenants is the Community Service hours required for tenants who are not over the age of 62 or disabled. Amanda's office is compiling an updated list of volunteer opportunities for adults. This list will include hours needed and restrictions. She expects to have the list finished in August and will send a copy to LaDonna. Motion to approve Resolution No. 397 "Implementation of Revised Admission and Continued Occupancy Policy (ACOP)." Kostman/Wilson. Motion passed unanimously by roll call vote: Kostman-aye, Wagner-aye, Colclasure-aye and Wilson-aye.

Status Report on Fire Station acquisition: LaDonna has received/reviewed utility information and she has toured the property with staff. She asked the board to consider if they would like to work with Martin/Riley on the project. They have been good to work with and are familiar with HUD regulations. Board members asked LaDonna to have the locks changed and ask Martin/Riley for a proposal to complete drawings of the building.

Report on Horizon Development (Proposed Park Place Redevelopment): LaDonna reported that Scott continues to speak with a WHEDA to promote our project and find ways to tweak our submission for next year. He met with them to propose that a prorated approach to determining whether a project is "new construction" OR "rehabilitation" would be more equitable for all applicants considering a combined project such as ours rather than having to be just one or the other. We have also continued to work with Lincoln Community Bank on the FHLB AHP loan application and possibility of furthering our financial partnership with them as proposed in

Resolution No. 398. As there was no one other than the Board in attendance, they did not go into closed session to discuss the confidential letters of commitment pertaining to Resolution No. 398.

Approve Resolution No. 398 "Financial Partnership with Lincoln Community Bank (LCB)": Motion to approve Resolution No. 398 "Financial Partnership with Lincoln Community Bank (LCB)".

Kostman/Wilson. Motion passed unanimously by roll call vote: Kostman-aye, Wagner-aye, Colclasure-aye and Wilson-aye.

Motion to go into closed session pursuant to WI State Statutes 19.85(1)(c) as it pertains to annual performance evaluation of Executive Director Fermanich at 6:36p.m. Wilson/Kostman. Motion passed unanimously by roll call vote 4-0: Those attending closed session: Wagner, Kostman, Colclasure, Wilson, Norton and Exec. Director LaDonna Fermanich.

*The minutes from this closed session will be filed separately and confidentially.*

Motion to reconvene in open session at 7:01 p.m. Wagner/Wilson. Motion passed unanimously. There were no formal actions taken during the closed session. The Board requested that LaDonna provide them with more information including her current job description prior to the August meeting and would table any actions until then.

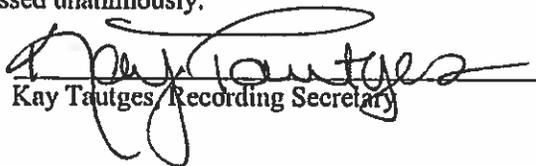
For the Good and Betterment of the Public Housing Program:

1. Commissioner Items/Comments: Commissioner Wagner clarified that he was not present at the May Homelessness Task Force meeting so the information reported in their minutes as provided by him on behalf of the Housing Authority was not accurate.
2. Executive Director's Report: LaDonna reported that she would be attending a "Home for Everyone" conference in Wausau July 15<sup>th</sup> & 16<sup>th</sup> and the Westside Vision Planning meeting presented by the Redevelopment Authority on July 13<sup>th</sup>. MHA staff will also be hosting a tenant picnic for Park Place residents in July.

The next regular meeting of the Commissioners of the Housing Authority will be held on Wednesday, August 12, 2015, 4:00 p.m. at Jenny Towers Library, 711 E. First Street, Merrill, WI. Commissioner Wilson indicated he will be unable to attend the August meeting.

Motion to adjourn at 7:05 P.M. Kostman/Wilson. Motion passed unanimously.

  
Kathy Colclasure, Chairman

  
Kay Tautges, Recording Secretary

  
LaDonna Fermanich, Executive Director

**T. B. Scott Free Library Board of Trustees**  
**REGULAR MEETING**  
**July 15<sup>th</sup>, 2015**

**Minutes**

**1. Opening**

President Mike Geisler called the Regular Meeting of the Board of Trustees to order at 4:00 p.m. in the Library Board Room. Present: Gene Bebel, Katie Breitenmoser, Paul Gilk, Richard Mamer, Tim Meehean, Kyle Reimann, Jim Wedemeyer and Vicki Yelle. Also present: Don Litzer.

A thank you letter was received from the Lincoln County Humane Society for the library's donation from Casual Fridays. A letter was received from Board Member Reimann resigning his position on the board. Mr. Reimann was thanked for his service.

There was no public comment.

**2. Consent Items**

M Breitenmoser/S Yelle/C to approve the minutes of the June meeting as printed. M Meehean/S Reimann /C to accept the Monthly Revenue & Expense Report for June as printed.

**3. Reports/Discussion Items/Action Items**

**A. 2016 Preliminary Budget Worksheet:** Ms. Stevens presented the preliminary budget. M Meehean/S Reimann/C to approve the budget as presented.

**B. Schoneman Artwork Donation:** Artist Jim Schoneman has donated a winter scene photo of T.B. Scott Library. M Meehean/S Reimann/C to accept the donation.

**C. Carnegie Furniture Request:** M Mamer/S Meehean/C to approve \$1,200 from Endowment Funds for the purchase of 2 shelving units in the Carnegie building as presented.

**D. Strategic Plan Progress-Goals #1:** Ms. Stevens presented staff progress on goals and objectives. Discussion included 3D printer use and continued partnerships with Lincoln Hills School & Pine Crest Nursing Home.

**E. Trustee Essential #22-Freedom of Expression and Inquiry:** Ms. Stevens provided copies of Trustee Essential #22. Mr. Gilk emphasized that the library continue to encourage use of our meeting rooms to support the freedom of expression and inquiry.

**F. Reports from Friends/WVLS Representative:** The Friends are planning a booksale for Crazy Daze. There was no report from the WVLS Representative.

**4. Forthcoming Events & Library Director Report**

- June Statistical Report was presented.
- An upper window fell out recently. Lincoln Wood immediately came to assess the damage and then replace the broken window. A thank you letter will be sent.
- The library has a library science graduate student intern for the summer-Anna Julson.
- A new library collection—LaunchPad (preloaded game & activity tablet)—was highlighted.
- Over 400 youth are registered for the Summer Library Program. Last day to “Spin the Wheel” is July 24<sup>th</sup>.
- Lincoln County Economic Development program coming together for October 10<sup>th</sup> in the Community Room.
- Mr. Bebel expressed appreciation for library services on behalf of the Merrill Adult Diploma Academy.
- A list of Youth Summer Library Program sponsors and donations were provided.

**5. Adjournment:**

The meeting adjourned at 4:55 p.m. The next regularly scheduled meeting of the Board of Trustees will be held on August 19<sup>th</sup> at 4:00 p.m. in the Library Board Room.

Stacy D. Stevens, Secretary

PARKS AND RECREATION COMMISSION

August 5<sup>th</sup>, 2015

The Merrill Parks and Recreation Commission met on Wednesday, August 5<sup>th</sup>, 2015 at 4:15 p.m. at the Merrill City Hall Council Chambers.

Members Present: Mike Willman, Troy Pieper, Brian Artac, Jean Ravn, Dave Sukow

Members Excused Absent: Ben Debroux and Melissa Schroeder

Department Staff Present: Dan Wendorf

Others Present: Mayor Bill Bialecki, City Administrator Dave Johnson, Helene Ader and Jack Ader

**\*\*Motion Sukow, seconded by Artac to approve the minutes from the July 1<sup>st</sup>, 2015 meeting.**

**\*\*Carried unanimously**

**\*\*Motion Sukow, seconded by Ravn to approve the claims**

**\*\*Carried unanimously**

There was no public comment received.

The next item on the agenda was to discuss flower watering policy. Wendorf began the discussion by informing the Commission that if the watering responsibilities placed upon the department continue to increase they will need more help. The flower watering person can only water for 29 hours per week right now and the City handles watering Monday through Friday and the hanging flower basket committee handles the weekend duties and they pay for that on their own, along with the water. Mayor Bialecki requested the item to be on the agenda and said the flower baskets, planters, and gardens really add charm to the community and he mentioned that with the possibility of more areas to water he would support some additional help for the department to handle the growing duties. Mayor Bialecki cited the parking lot that was recently re-done behind First Street Coffee, as well as the green space to the east of the Center Ave Bridge as two new areas that will need to be watered. Mayor stated it might be an opportunity to blend the help of other departments to accomplish additional watering. Helene and Jack Ader were in attendance and granted floor privilege to speak and they informed the Commission how much support they have received throughout the community. They also mentioned that with the 21 plots around town, in addition to the hanging flower baskets, they may have over-extended what can be routinely handled. Administrator Johnson suggested hiring another part time person to be under the Parks & Recreation Department to handle extra watering duties, but if/when applicable that person can help other departments out and potentially perform some maintenance at the "Fair Grounds." Chairperson Willman asked the Aders if we continue to perform the watering during the weekdays would they be able to sustain the weekends. They said that arrangement will work. The Commission then asked Wendorf to adjust the budget request to handle any additional watering for 2016 and summarize that request at next month's meeting.

The next item on the agenda was to begin preliminary discussions on the 2016 Operating Budget. With a number of new Commission members going through their first budget process, Wendorf asked if there were any initial questions. He then went through the budget page by page and explained everything in great detail so everyone understood. In reviewing the Pool Budget Revenues, Commissioner Pieper asked if we were going to work with Merrill Transit to provide a pool pass that included a bus pass. Wendorf stated it was definitely worth looking into and has been discussed during the pool decision making process. City Transit doesn't operate on the weekends so it would be week days only. No action was taken and this item will be on the September agenda as an action item.

The next item on the agenda was to re-visit 2016 Capital Budget. Wendorf wanted to clarify one of the requests that were discussed at the July meeting. Wendorf stated that he had an opportunity to get a more firm price on the ADA Lawsuit work that will be required. He stated that the original number he requested (\$80,000) would be sufficient to cover the work required to comply. He stated that the asphalt paths and rest stations alone were nearing \$60,000.

The next item on the agenda was to discuss progress of the Bierman Family Aquatic Center. Wendorf informed the commission that construction was going very well and that Miron is right on schedule. Wendorf stated that footings and foundation walls are finished for the building and concrete was poured for the floor of the deep well area on Tuesday. Walls are being formed up for concrete on the deep well for the rest of the week and will be poured within a few days. Wendorf stated that they are going to pour from the deep end to the splash area in that order. Wendorf stated that thus far it has been a very seamless process working with Miron, WTI, and Clark Dietz.

The next item on the agenda was to review/approve a resolution supporting a grant application to the WDNR for Urban Forestry. Wendorf stated that they revised their policy this year and the resolution of support from each community must accompany the grant application (due October 1<sup>st</sup>) in order to be considered. Wendorf stated he would like to ask for a \$10,000 grant (50% match) to be more aggressive with our boulevard tree plantings. This will go a long ways towards restocking our boulevards, especially following the pre-emptive Ash removal and the storms of past years.

The next item on the agenda was board report. Wendorf apologized to the Commission as the board report was omitted from the packets and he informed them he would mail them out tomorrow. Commissioner Willman stated that verbal would be more than adequate. Wendorf summarized a busy, yet very productive summer up to this point and reported that all events, activities, and projects were going very well.

**\*\*Motion Sukow, seconded by Artac to approve the verbal report from Wendorf**

**\*\*Carried unanimously**

The next regularly scheduled Parks & Recreation Commission Meeting will be Wednesday, September 2<sup>nd</sup>, 2015 at 4:15 p.m. at the Smith Center. Wendorf informed the Commission he talked with Miron and would like to begin the meeting with a tour of the Aquatic Center construction. Wendorf stated that he will have enough helmets and safety gear for the Commission at the meeting to enter the site.

There was no public comment.

**\*\*Motion Sukow, seconded by Ravn to adjourn at 5:38 p.m.**

**\*\*Carried unanimously**

**Respectfully Submitted,**

**Dan Wendorf  
Recording Secretary**



**CITY OF MERRILL**  
**PERSONNEL AND FINANCE COMMITTEE**  
**MINUTES • TUESDAY JULY 28, 2015**

**Regular Meeting****City Hall Council Chambers****5:15 PM****I. Call to Order**

Alderman Schwartzman called the meeting to order at 5:15 P.M.

Attendee Name	Title	Status	Arrived
Ryan Schwartzman	Aldersperson - Third District	Present	
John Burgener	Aldersperson - Fifth District & President	Present	
Tim Meehean	Aldersperson - Eighth District	Present	

Also in attendance: City Administrator Dave Johnson, Finance Director Kathy Unertl, City Attorney Tom Hayden, Library Director Stacy Stevens, Municipal Judge Ned Seubert, Police Chief Ken Neff, Fire Chief Dave Savone, Alderman Dave Sukow, Alderwoman Kandy Peterson, Jeremy Ratliff and City Clerk Bill Heideman.

**II. Vouchers:****1. Vouchers for June, 2015**

Alderman Meehean suggested that, because the vouchers have already been paid when they are considered at Personnel and Finance Committee meetings, the appropriate procedure would be to place them on file rather than approve them.

Motion (Burgener/Meehean) to place the vouchers on file.

**RESULT: PLACED ON FILE**

**III. Agenda Items for consideration:****1. Discuss working hours for the Municipal Court Clerk**

Municipal Judge Seubert addressed the committee. He reported that the current organizational chart for the Municipal Court authorizes two Municipal Court Clerk positions (a 25 hours per week position and a 20 hours per week position). Currently, there is one clerk, and she is working 29 hours per week. Municipal Judge Seubert is requesting authorization for one position at 35 hours rather than the two positions.

Motion (Meehean/Schwartzman) to approve the request.

**RESULT: APPROVED**

**2. Continue discussion of potential amendment(s) to Code of Ordinance Article V, related to sales of City properties to facilitate return of delinquent tax foreclosure parcels back into taxable status.**

Efforts are being made to streamline the process of disposing of foreclosure properties owned by the City. Finance Director Unertl reported that there are three non-conforming properties owned by the City. In all three cases, there are adjacent property owners interested in acquiring the property. Finance Director Unertl added it is not necessary to publish a Class 2 Notice (published twice) to sell properties. Instead, a Class 1 Notice (published once) would be sufficient, along with publishing the notice on the City website.

Alderman Meehean stated that he is in favor of the suggestion to publish a Class 1 Notice instead of a Class 2 Notice. However, in the interest of transparency, he favors bidding in all cases of property disposal. Alderman Schwartzman and Alderman Burgener both agreed.

City Attorney Hayden will draft an ordinance incorporating the proposed policy changes.

### 3. Review and discuss 2016 preliminary budget parameters

Information was in the meeting packet.

Finance/Director Unertl reported. No action was necessary, requested or taken.

### 4. Consider 2016 budget request to Lincoln County for:

#### T.B. Scott Free Library

The proposed budget was in the meeting packet.

Motion (Meehean/Burgener) to approve the budget as presented and refer it to Lincoln County for their consideration.

**RESULT: APPROVED & SENT TO COUNTY**

#### Merrill Ambulance/EMS

The proposed budget was in the meeting packet.

Motion (Meehean/Burgener) to approve the budget as presented and refer it to Lincoln County for their consideration.

**RESULT: APPROVED & SENT TO COUNTY**

### 5. Review and discuss mid-year fiscal status

Finance Director Unertl thanked the Clerk/Treasurer staff for their tax collection efforts. There is currently one manufacturer with more than \$125,000 in delinquent taxes.

Finance Director Unertl stated that she is sure that not all delinquent Special Assessment charges and delinquent Utility charges will be collected.

Finance Director Unertl stated that the City budget is in relatively good shape at this time.

## IV. Monthly Reports:

### 1. Municipal Court

The report was in the meeting packet.

## 2. Finance Director Unertl

Finance Director Unertl stated that she is currently working on planning related to TIF districts. She added that it is critical that the City continue blight elimination and cooperation with Lincoln County.

## 3. City Attorney Hayden

The report was in the meeting packet.

## 4. City Clerk Heideman

The report was in the meeting packet.

## 5. City Administrator Johnson

The report was in the meeting packet.

City Administrator Johnson reported that he is working on issues related to the former fairgrounds property and upcoming union negotiations.

**RESULT: APPROVED & SENT TO COUNTY**

## 6. Consider placing monthly reports on file

Motion (Meehean/Burgener) to place the monthly reports on file.

**RESULT: CARRIED**

## V. Establish date, time and location of next regular meeting

Tuesday, September 1<sup>st</sup>, 2015 at 5:15 P.M., in the City Hall Common Council Chambers. Note: At the August 4<sup>th</sup>, 2015 City Plan Commission meeting, Mayor Bialecki announced that a City Plan Commission meeting would be held at 5:00 P.M. in the City Hall Council Chambers on September 1<sup>st</sup>, 2015. Therefore, the September 1<sup>st</sup> Personnel and Finance Committee meeting will be moved to the City Hall Basement Conference Room.

## VI. Public Comment Period

There was no public comment.

## VII. Closed session(s):

1. The Committee may convene in closed session pursuant to Wisconsin State Statutes Section 19.85(1)(e) - Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, to consider Police Union and Fire Union negotiation strategy.

Motion (Meehean/Burgener) to convene in closed session. Carried 3-0 on roll call vote.

Convened in closed session at 5:44 P.M. Attending: Schwartzman, Burgener, Meehean, Johnson, Hayden, Unertl, Savone, Neff, Sukow and Heideman.

The minutes of the first closed session will be filed separately and confidentially.

2. The Committee may convene in closed session pursuant to Wisconsin State Statutes Section 19.85(1)(g) to confer with legal counsel to discuss litigation in which it is or is likely to become involved, related to a police union grievance. Note: The agenda was amended on July 24, 2015 to add this item.

The second closed session began at 5:54 P.M. Attending: Schwartzman, Burgener, Meehean, Johnson, Hayden, Unertl, Savone, Neff, Sukow and Heideman.

The minutes of the second closed session will be filed separately and confidentially.

- VIII. The Committee may reconvene in open session to take potential action(s) on closed session issues.

The Committee opted not to reconvene in open session.

- IX. Adjournment

Motion (Meehean/Burgener) to adjourn. Carried. Adjourned (from closed session) at 5:57 P.M.

A handwritten signature in blue ink, appearing to be "William A. Neff", is written across the page.

City of Merrill  
Redevelopment Authority (RDA)

Tuesday, August 4<sup>th</sup>, 2015 at 8:00 A.M.  
City Hall Council Chambers

RDA Present: Bill Bialecki, Ryan Schwartzman, Karen Karow,  
Jill Laufenberg, Amanda Kostman, and Tony Kusserow

RDA Absent: Wally Smith

Others: Alderpersons Dave Sukow, City Administrator Dave Johnson, City Attorney Tom Hayden, Finance Director Kathy Unertl, Ken Maule from Lincoln County Economic Development Corp., Kristen Fish and Mike Morrissey from Redevelopment Resources, City Building Inspector/Zoning Administrator Darin Pagel, Tonia Speener from Clark-Dietz, Dean Fenske from AECOM, and MP-3 student taping the meeting

**Call to Order:** Chair Bialecki called the meeting to order at 8:00 a.m.

**Public Comment:** None.

**Approval of meeting minutes from July 7<sup>th</sup> and July 13<sup>th</sup>, 2015:**

Motion (Smith/Kostman) to approve the meeting minutes. Carried.

**Review and discussion of proposed Tax Increment District boundary amendments:**

Unertl highlighted proposed boundary amendments to the following TIDs:

- **TID No. 3** – inclusion of former Lincoln County Fairgrounds, several apartments at the corner of Memorial Drive/East 6<sup>th</sup> Street, and former car wash (east of Associated Bank). One of the apartments is four years tax delinquent and appears to need maintenance work.
- **TID No. 6** – inclusion of rest of historical downtown buildings and residential areas to the west (to Prairie River Middle School) that were not included in 2009.
- **TID No. 7 and TID No. 10** – the Fox Point parcel is being deleted from TID No. 7 since the 2014 assessed valuation reduction of \$372,400 is eliminating any tax increment generation in TID No. 7. Another “blighted area” TID is being created to facilitate future redevelopment of the Fox Point property. The middle of Lincoln County Highway G is the current City border; however, it would be possible to extend the TID north if there were future annexation requests.

- **Review and discussion of proposed Tax Increment District boundary amendments (Continued):**

As far as TID No. 7, numerous residential parcels are proposed to be added. These additional include a number of delinquent tax parcels; inclusion of more properties located in the area of former Northern Specialty/Haunted Sawmill on Hendricks Street; and an area on Douglas Street. All properties that had an assessed improved valuation of less than \$30,000 – especially if rental property – were generally included.

- **TID No. 8** – Several properties south of West Main Street to Stange Street are proposed to be added to facilitate future redevelopment (such as former Lincoln County Bank/St. Vincent). There are a couple delinquent tax parcels.

**Status update on Idle Sites grant activities (Tax Increment District No. 9):**

Unertl advised that in closed session, there would be discussion of potential property purchases. In future agenda packets, there will be list of activities with status noted.

City Administrator Johnson reported that an environmental contractor and he had toured the Page Milk building. Estimate for asbestos testing is just under \$4,000. Based upon previous information, it is anticipated that asbestos remediation work could cost over \$200,000. Unertl noted that City/RDA might need to apply for Federal EPA Brownfield's grant this fall.

**Next RDA meeting:** Wednesday, September 2<sup>nd</sup>, 2015 at 5:30 p.m. with a public hearing on various Tax Increment Districts at 6:00 p.m.

**Closed Session:** Bialecki read the following notice:

The RDA may convene in closed session per Wis. Stats. Sec.19.85(1)(e) - deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session to consider: Potential property acquisitions to facilitate redevelopment opportunities in Tax Increment District No. 9 (Wisconsin River area)

**Motion (Schwartzman/Karow) to move into closed session.** Carried on roll call vote at 8:25 a.m. There was discussion of potential property purchases.

**Adjournment:** Motion (Schwartzman/Karow) to adjourn from closed session. Carried at 8:55 a.m.

Minutes prepared by RDA Secretary Kathy Unertl

**CITY OF MERRILL**  
**1004 EAST FIRST STREET**  
**MERRILL, WI 54452-2586**

AN ORDINANCE: By Personnel and Finance  
 Committee  
 Re: Amending Chapter 18, Article V, Section 169 to  
 Revise Publication Requirement

ORDINANCE NO. 2015-  
 Introduced: August 11, 2015  
 1st Reading: \_\_\_\_\_  
 2nd Reading: \_\_\_\_\_  
 3rd Reading: \_\_\_\_\_  
 Committee/Commission Action:  
**RECOMMENDED FOR PASSAGE**

## AN ORDINANCE

The Common Council of the City of Merrill, Wisconsin, does ordain as follows:

**Section 1.** Chapter 18, Article V, Section 169 of the Code of Ordinances for the City of Merrill is amended as follows:

**Sec. 18-169. - Bidding procedure.**

All city-owned public lands recommended for sale shall be sold to the highest responsible bidder, in accordance with the following:

- (1) The city reserves the right to reject any and all bids.
- (2) All bids shall be effective and all deposits retained by the city for 45 days following bid opening.
- (3) Prior to the sale, notice and the terms thereof, shall be published as a class **2-1** notice **and posted to the City of Merrill website.**

- **Sec. 18-170. - Sale without bid.**

- Notwithstanding [section 18-169](#), if three-fourths of the members of the common council then voting so authorize a sale of a city-owned parcel, or parcels, the sale may be without bid, however, prior to such a sale under this section, the value of the land shall be appraised by at least one licensed independent real estate appraiser, or be determined by the city assessor

**Section 2. Severability.** In the event any section, subsection, clause, phrase or portion of this ordinance is for any reason held illegal, invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the

remainder of this ordinance. It is the legislative intent of the Common Council that this ordinance would have been adopted if such illegal provision had not been included or any illegal application had not been made.

**Section 3. Repeal and Effective Date.** All ordinances or parts of ordinances and resolutions in conflict herewith are hereby repealed. This ordinance shall take effect from and after its passage and publication.

Moved by: \_\_\_\_\_  
Adopted: \_\_\_\_\_  
Approved: \_\_\_\_\_  
Published: \_\_\_\_\_

Approved:

\_\_\_\_\_  
William R. Bialecki,  
Mayor

Attest:

\_\_\_\_\_  
William N. Heideman, City Clerk

**REQUEST TO INCLUDE ITEM ON AGENDA**Board or Committee: Personnel & Finance CommitteeDate of Meeting: Tuesday, July 28<sup>th</sup>, 2015Request by: Finance Director Kathy Unertl

Describe below the item(s) you wish to have put on the agenda:  
(please attach any pertinent information):

**Discuss potential modifications to Municipal Code of Ordinance Article V - Sale of City Land to facilitate return of delinquent tax foreclosure parcels back into taxable status**

In follow-up to June 23<sup>rd</sup> Personnel and Finance Committee discussion:

Please see League of Wisconsin Municipalities FAQ 4 as to legal requirements, as well as existing City Ordinance provisions.

- Rather than Class 2 notice, suggest Class 1 and post to City website.

For non-conforming lots, a more streamlined sale/transfer method might be appropriate after Lincoln County delinquent tax foreclosure process completed.

For example, there are now three sites in the 500 Block of East 2<sup>nd</sup> Street that were single-family houses (see following maps). All four tax parcels are tax delinquent and the City of Merrill is mowing and snow shoveling the properties.

Most of these sites are likely to remain vacant lots although it is possible that a new garage could be constructed.

- Potential new process, City Administrator review and recommendation to Personnel & Finance Committee to negotiate with adjacent property owners instead of using bid process.
- If P&F Committee concurs with disposal method, results of negotiation process brought back to the Committee and then to the Common Council.

Signed: Kathy Unertl

Date: 7/21/2015



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**In Legal:**

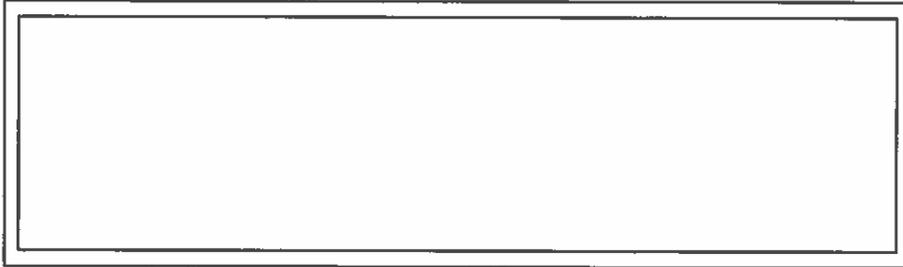
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### Public Buildings & Property FAQ 4

#### Are there any statutory procedures that a municipality must follow to sell municipal real or personal property?

The power to sell and convey municipal property is specifically conferred on municipalities by Art. XI, sec. 3a. of the Wisconsin Constitution and by Wis. Stat. secs. 61.34 and 62.22. The Wisconsin Supreme Court has on various occasions upheld the authority of a municipality to lease or sell for private use public property no longer needed for municipal purposes. See, e.g., *Smith v. Wisconsin Rapids*, 273 Wis. 58 (1956); *Kranjec v. West Allis*, 267 Wis. 430 (1954); *Stone v. Oconomowoc*, 71 Wis. 155 (1888).

The power to sell municipal property has been broadly construed and, except for the Wis. Stat. sec. 62.23(5), requirement that certain proposed land sales be referred to the plan commission in municipalities with a plan commission, there are no statutory procedures that guide its exercise. The state public bidding law is inapplicable since it only applies to public construction exceeding a certain dollar limit (some municipalities have local ordinances that are more restrictive than the state law and local codes should be consulted to see if they apply to sales of municipal real or personal property). Wis. Stat. secs. 61.55 and 62.15(1). Therefore, it is within the municipal governing body's discretion to determine what, if any, procedures should be employed to sell unneeded municipal property.

The power to sell municipal property is not unfettered however and can be challenged by a taxpayer and voided by a court if (1) illegality, (2) fraud, or (3) a clear abuse of discretion in its exercise is shown. *Newell v. Kenosha*, 7 Wis. 2d 516 (1959). If municipal property is sold for substantially less than a fair consideration in money or other benefits, the court may find that the governing body abused its discretion. See *Hermann v. Lake Mills*, 275 Wis. 537 (1957). Therefore, it may be advisable for the municipality to obtain an appraisal of the property to be sold to insure that it receives a fair value for it and so that the sale will be less susceptible to a court challenge.

(rev. 1/14)

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- **ARTICLE V. - SALE OF CITY LAND**
- **Sec. 18-169. - Bidding procedure.**

All city-owned public lands recommended for sale shall be sold to the highest responsible bidder, in accordance with the following:

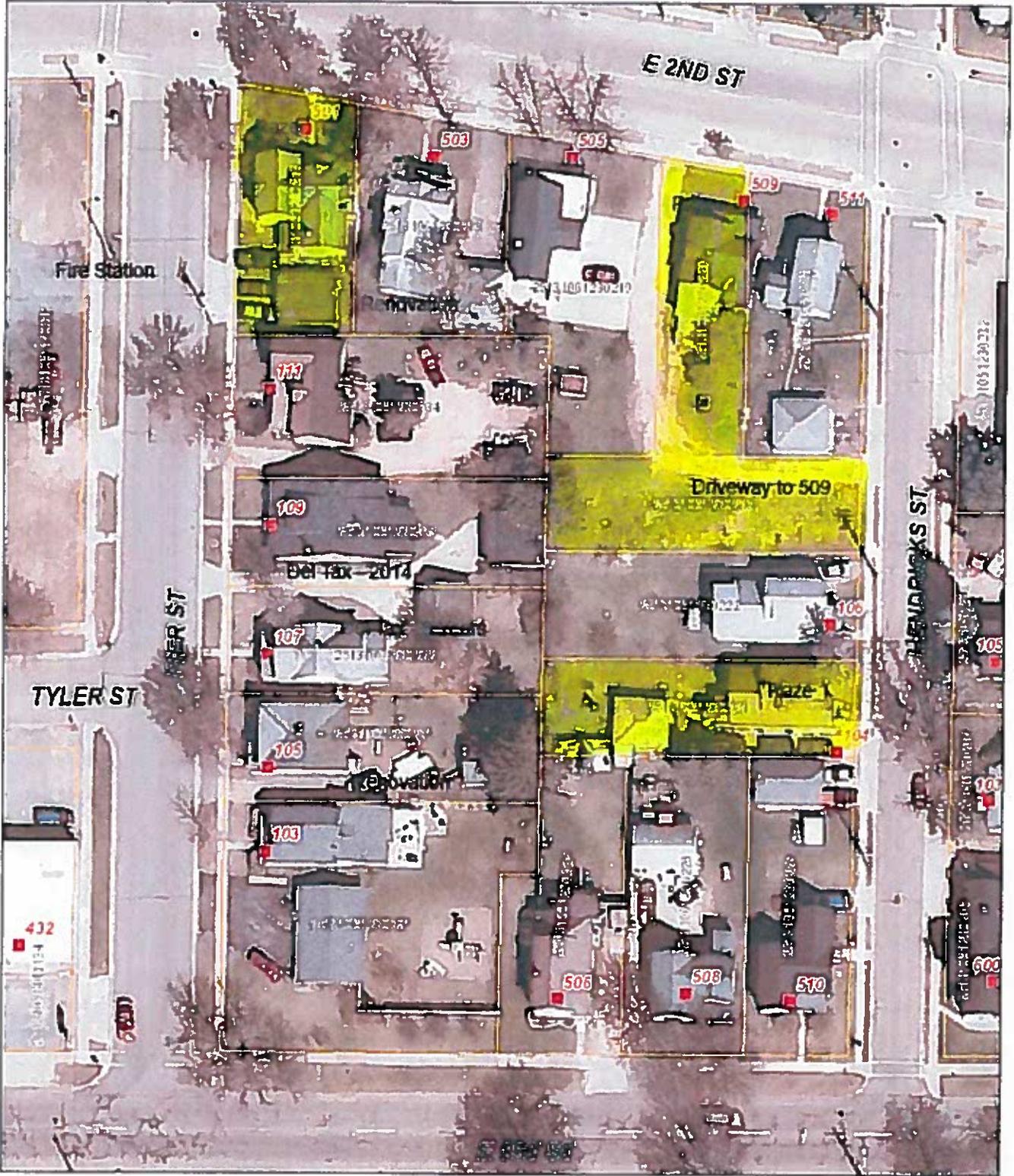
- (1) The city reserves the right to reject any and all bids.
- (2) All bids shall be effective and all deposits retained by the city for 45 days following bid opening.
- (3) Prior to the sale, notice and the terms thereof, shall be published as a class 2 notice.

(Prior Code, § 3.28.010; Code 1993, § 3-5-1)

- **Sec. Sec. 18-170. - Sale without bid.**

Notwithstanding section 18-169, if three-fourths of the members of the common council then voting so authorize a sale of a city-owned parcel, or parcels, the sale may be without bid, however, prior to such a sale under this section, the value of the land shall be appraised by at least one licensed independent real estate appraiser, or be determined by the city assessor.





City of Merrill GIS

500 Block - E 2nd St



SCALE: 1" = 56'



DISCLAIMER: The City of Merrill Does not guarantee the accuracy of the material contained here in and is not responsible for any misuse or misrepresentation of this information or its derivatives.

Print Date: 6/29/2015

**CITY OF MERRILL**  
1004 EAST FIRST STREET  
MERRILL, WI 54452-2586

AN ORDINANCE: By Health and Safety Committee  
Re: Amending Chapter 6, Article IV, Section 6-96(c)  
to add and amend conditions

ORDINANCE NO. 2015-  
Introduced: August 11, 2015  
1st Reading: \_\_\_\_\_  
2nd Reading: \_\_\_\_\_  
3rd Reading: \_\_\_\_\_  
Committee/Commission Action:  
**RECOMMENDED FOR PASSAGE**

Attachment: Ordinance Chickens (1168 : Amendment to Chicken Ordinance from Alderman Norton)

**AN ORDINANCE**

The Common Council of the City of Merrill, Wisconsin, does ordain as follows:

**Section 1.** Chapter 6, Article IV, Section 6-96(c) of the Code of Ordinances for the City of Merrill is added to and amended as follows:

Sec. **6-96**. - Keeping of chickens.

- (a) No person shall keep or harbor any chickens, or build, erect or maintain and use any chicken coop or yard, or other building or yard to keep or house any chickens, anywhere within the city, without completing the appropriate application form, supplied by the building inspector and paying an annual fee to allow one household to have up to three chickens. The annual fee shall be as established by the common council, from time to time, and as indicated on the schedule of licenses and fees appearing in [chapter 16](#) of this Code. The information required shall include the name and address of the owner **or tenant**, and the number of chickens to be kept by such owner **or tenant**. The applicant shall also provide written approval from abutting property owners **and other tenants in the applicant's building, if any**, indicating no objections to the keeping of the chickens. The total number of chickens shall not exceed three per premises. The building inspector shall notify the applicant in writing of the approval or disapproval of the application.
- (b) All chicken coops and yards, and other buildings or yards wherein any chickens are contained shall be kept in a clean, sanitary condition and free from all objectionable odors and shall be subject to the inspection and approval of the building inspector. ~~The facilities shall be kept in clean and sanitary condition and free from all objectionable odors~~
- (c) Chicken coops and yards, and other buildings or yards permitted under this section shall be limited to the keeping of up to a total of three chickens, per premises, and shall be subject to the following conditions:
  - (1) The principal use of the property where a chicken coop and yards, and buildings or yards may be permitted is limited to ~~one and two single~~ family dwellings.
  - (2) **If the premises where the chickens are kept is not owner occupied, property owner must consent.**
  - (3) No person shall keep any rooster.
  - (4) No person shall slaughter any chickens.

- (5) The chickens shall be provided with a covered enclosure and must be kept in the covered enclosure or a fenced enclosure at all times.
- (6) No enclosure shall be located closer than 25 feet to any residential structure on an adjacent lot and shall not exceed 25 square feet unless permitted as an accessory building.

**Section 2. Severability.** In the event any section, subsection, clause, phrase or portion of this ordinance is for any reason held illegal, invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remainder of this ordinance. It is the legislative intent of the Common Council that this ordinance would have been adopted if such illegal provision had not been included or any illegal application had not been made.

**Section 3. Repeal and Effective Date.** All ordinances or parts of ordinances and resolutions in conflict herewith are hereby repealed. This ordinance shall take effect from and after its passage and publication.

Moved by: \_\_\_\_\_  
 Adopted: \_\_\_\_\_  
 Approved: \_\_\_\_\_  
 Published: \_\_\_\_\_

Approved:

\_\_\_\_\_  
 William R. Bialecki,  
 Mayor

Attest:

\_\_\_\_\_  
 William N. Heideman, City Clerk

Attachment: Ordinance Chickens (1168 : Amendment to Chicken Ordinance from Alderman Norton)

**CITY OF MERRILL**  
**1004 EAST FIRST STREET**  
**MERRILL, WI 54452-2586**

AN ORDINANCE: By City Plan Commission  
Re: Amending the District Zoning Map of the City of Merrill, Wisconsin for the North 70 feet of Lots 6 and 7, Block 9 of VR Willards Addition

ORDINANCE NO. 2015-\_\_\_\_  
Introduced: August 11, 2105  
1st Reading: \_\_\_\_\_  
2nd Reading: \_\_\_\_\_  
3rd Reading: \_\_\_\_\_  
Committee/Commission Action:  
**RECOMMENDED FOR PASSAGE**

**AN ORDINANCE**

The Common Council of the City of Merrill, Wisconsin, does ordain as follows:

**Section 1.** The District Zoning Map of the City of Merrill, Wisconsin is hereby amended by changing the zoning of the following described property of VR Willard’s Addition in the City of Merrill from Public to Residential-3 (R-3), said parcel more particularly described as follows:

The North seventy feet (N 70 ‘) of Lots Six (6) and Seven (7) of Block Nine (9) of VR Willard’s Addition to the City of Merrill, Lincoln County, Wisconsin.

**Section 2. Severability.** In the event any section, subsection, clause, phrase or portion of this ordinance is for any reason held illegal, invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remainder of this ordinance. It is the legislative intent of the Common Council that this ordinance would have been adopted if such illegal provision had not been included or any illegal application had not been made.

**Section 3. Repeal and Effective Date.** All ordinances or parts of ordinances and resolutions in conflict herewith are hereby repealed. This ordinance shall take effect from and after its passage and publication.

Approved:

Moved by: \_\_\_\_\_

\_\_\_\_\_  
William R. Bialecki

Adopted: \_\_\_\_\_

Attest:

Approved: \_\_\_\_\_

\_\_\_\_\_  
William N. Heideman, City Clerk

Published: \_\_\_\_\_

Attachment: Ordinance and Rezoning application from Our Saviour's (1213 : Rezoning application from Our Saviour's Church)

**CITY OF MERRILL**  
1004 EAST FIRST STREET  
MERRILL, WI 54452

**NOTICE OF PUBLIC HEARINGS**

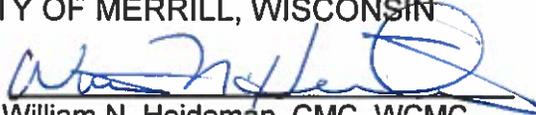
All persons interested will be given an opportunity to be heard at public hearings to be held by and before the City Plan Commission of the City of Merrill, Wisconsin, commencing at **6:00 P.M., on Tuesday, August 4, 2015**, in the City Hall Council Chambers, 1004 East First Street, Merrill, Wisconsin, on the following proposed matters, to wit;

1. Consider Conditional Use Permit application from TowerCo 2013 LLC and AT & T Mobility for a telecommunications tower and facility at 401 South Kyes Street. The parcel number is 34-0001-009-00-00.
2. Consider rezoning application from Our Saviour's Lutheran Church, 300 Logan Street, to rezone the north 70 feet of VR Williard's Add'n Lots 6 & 7, Block 9 (the former parsonage at 312 Logan Street) from Public to Residential-3 (R-3). The parcel number is 34-0130-003-899-00-00.

Anyone having any questions regarding the hearing should contact Zoning Administrator, Darin Pagel at 715-536-4880.

Dated: July 24, 2015

CITY OF MERRILL, WISCONSIN

By: 

William N. Heideman, CMC, WCMC  
City Clerk

PETITION FOR ZONING VARIANCE

CITY OF MERRILL

NAME: Our Saviour's Lutheran Church STREET ADDRESS: 300 Logan St. Merrill

PROPERTY ADDRESS: 312 Logan St. TAX ROLL#: 251-3106-114-0213

LEGAL DESCRIPTION: North 70 feet of V.R Willard's Add'n lots 6+7 Block 9 (former parsonage)

EXISTING USE: Public PROPOSED USE: R3 Residential

REASONS FOR REQUESTING A VARIANCE: Intend to sell the parsonage and newly created lot.

ADDITIONAL REQUIREMENTS

1. Names and addresses of all abutting and opposite property owners within 100 feet of the property to be altered.
2. Evidence by the applicant of ownership or control of the property for which the variance is submitted.
3. Address and description of the property.
4. A site plan or survey plat, drawn to scale, showing an accurate depiction of the property, location of structures, and property lines within 100 feet of the parcel.
5. Other pertinent information that may be pertinent in considering the application.
6. FAILURE TO SUPPLY SUCH INFORMATION SHALL BE GROUNDS FOR DISMISSAL OF PETITION.
7. A fee of \$175.00 shall be paid to the Clerk-Treasurer at time of application.

All information submitted is accurate to the best of my knowledge.

Deborah Schlap 7/16/15  
 Signature of Applicant Date  
 Our Saviour's Lutheran  
 Church Congregation President

**CITY OF MERRILL**  
1004 EAST FIRST STREET  
MERRILL, WI 54452-2586

AN ORDINANCE: By **Merrill Enrichment Center**  
**Committee** ~~Committee on Aging~~  
Re: Amending Chapter 2, Article VI, Section 2-152  
to change the name of committee and add  
staggered terms

ORDINANCE NO. 2015-  
Introduced: August 11, 2015  
1st Reading: \_\_\_\_\_  
2nd Reading: \_\_\_\_\_  
3rd Reading: \_\_\_\_\_  
Committee/Commission Action:  
**RECOMMENDED FOR PASSAGE**

**AN ORDINANCE**

The Common Council of the City of Merrill, Wisconsin, does ordain as follows:

**Section 1.** Chapter 2, Article VI, Section 2-152(a) of the Code of Ordinances for the City of Merrill is amended to change the name of committee and add staggered terms:

**Sec. 2-152**      ~~Committee on Aging~~ **Merrill Enrichment Center Committee**

(a) *Membership.* There is hereby established in the City a **Merrill Enrichment Center Committee** ~~Committee on Aging~~ whose citizen members shall be appointed by the mayor and confirmed by the Common Council. Each member will serve **terms up to two years as follows:**

- 1. **Three members for one year; and**
- 2. **Three members for two years; and**

**The term of office of each member thereafter appointed shall be two years. In addition, the Mayor shall appoint one alderperson to the committee for a two year term, who shall be a voting member. The Mayor shall also appoint one Ex-Officio (non-voting) member. The Committee shall select a chairperson.**

(b) *Duties.*

- 1. To uphold the mission statement to represent the views, interests and concerns of the senior citizens in all city matters affecting them, and ensure that all senior citizens have the opportunity to participate in, contribute to, and have access to all facets of community life to the limits of their capacity.
- 2. To be aware of the budget allocated to the committee, know how and where money is utilized.
- 3. To attend meetings and review agendas before such meetings.

Attachment: Ordinance Committee on Aging Name Change (1211 : Ordinance to rename Committee on Aging, staggered terms)

- 4. To be aware of, and occasionally visit, activities of city and county commissions and promote awareness of such activities.

(c) *Meetings.* Regular meetings shall be held each month.

**Section 2. Severability.** In the event any section, subsection, clause, phrase or portion of this ordinance is for any reason held illegal, invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remainder of this ordinance. It is the legislative intent of the Common Council that this ordinance would have been adopted if such illegal provision had not been included or any illegal application had not been made.

**Section 3. Repeal and Effective Date.** All ordinances or parts of ordinances and resolutions in conflict herewith are hereby repealed. This ordinance shall take effect from and after its passage and publication.

Moved by: \_\_\_\_\_  
 Adopted: \_\_\_\_\_  
 Approved: \_\_\_\_\_  
 Published: \_\_\_\_\_

Approved:

\_\_\_\_\_  
 William R. Bialecki,  
 Mayor

Attest:

\_\_\_\_\_  
 William N. Heideman, City Clerk

Attachment: Ordinance Committee on Aging Name Change (1211 : Ordinance to rename Committee on Aging, staggered terms)

RESOLUTION NO. \_\_\_\_

**A RESOLUTION APPROVING A CONDITIONAL USE PERMIT TO ALLOW TOWERCO 2013 LLC AND AT&T MOBILITY TO CONSTRUCT A MOBILE SERVICE SUPPORT STRUCTURE AND MOBILE SERVICE FACILITY (TELECOMMUNICATIONS TOWER & FACILITY) AT 401 S. KYES STREET, MERRILL**

WHEREAS, TowerCo 2013 LLC and AT&T Mobility have requested a Conditional Use Permit pursuant to the Merrill Zoning Code Section 113, Article IV for the purpose of constructing a new Mobile Service Support Structure and Mobile Service Facility (Telecommunications Tower and Facility) at 401 Kyes Street, the legal description to be incorporated in a signed lease agreement between the City of Merrill and TowerCo 2013 LLC and AT&T Mobility; and,

WHEREAS, TowerCo 2013 LLC and AT&T Mobility currently operates and maintains a tower from and in the City of Merrill and intends to replace the existing tower with a new structure; and,

WHEREAS, the City Plan Commission scheduled a hearing on the application August 4, 2015, due public notice having been given and opportunity given to those interested to speak on the application; and,

WHEREAS, the City Plan Commission has reviewed the application, has found that it does meet the requirements of Merrill Zoning Code Section 113, Article IV and has recommended approval of said application;

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN this 11<sup>th</sup> day of August, 2015, that a Conditional Use Permit shall be issued to TowerCo 2013 LLC and AT&T Mobility for the purpose of constructing a new Mobile Service Support Structure and Mobile Service Facility (Telecommunications Tower and Facility) at the above described premises.

Recommended by: City Plan Commission

CITY OF MERRILL, WISCONSIN

Moved: \_\_\_\_\_

\_\_\_\_\_  
William R. Bialecki  
Mayor

Passed: \_\_\_\_\_

\_\_\_\_\_  
William N. Heideman  
City Clerk

Attachment: Resolution and CUP application from TowerCo (1210 : Conditional Use Permit for TowerCo)

**CITY OF MERRILL**  
1004 EAST FIRST STREET  
MERRILL, WI 54452

**NOTICE OF PUBLIC HEARINGS**

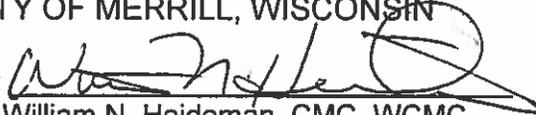
All persons interested will be given an opportunity to be heard at public hearings to be held by and before the City Plan Commission of the City of Merrill, Wisconsin, commencing at **6:00 P.M., on Tuesday, August 4, 2015**, in the City Hall Council Chambers, 1004 East First Street, Merrill, Wisconsin, on the following proposed matters, to wit;

1. Consider Conditional Use Permit application from TowerCo 2013 LLC and AT & T Mobility for a telecommunications tower and facility at 401 South Kyes Street. The parcel number is 34-0001-009-00-00.
2. Consider rezoning application from Our Saviour's Lutheran Church, 300 Logan Street, to rezone the north 70 feet of VR Williard's Add'n Lots 6 & 7, Block 9 (the former parsonage at 312 Logan Street) from Public to Residential-3 (R-3). The parcel number is 34-0130-003-899-00-00.

Anyone having any questions regarding the hearing should contact Zoning Administrator, Darin Pagel at 715-536-4880.

Dated: July 24, 2015

CITY OF MERRILL, WISCONSIN

By:   
William N. Heideman, CMC, WCMC  
City Clerk

# APPLICATION FOR CONDITIONAL USE PERMIT CITY OF MERRILL

DATE 7/13/15APPLICANT'S NAME: TowerCo 2013 LLC and AT&T Mobility (Tenants to the City of Merrill).BUSINESS NAME: TowerCoPHONE #: c/o Peter Schau, Ton 80 Realty Services, Inc.-(773) 919-5112EMAIL: [pschau@ton80realtyservices.com](mailto:pschau@ton80realtyservices.com)PROPERTY ADDRESS: 401 South Kyes Street, Merrill, WI 54452PROPERTY OWNER'S NAME: City of MerrillTAX ROLL#: 34-0001-009-00-0PIN #: 251-31061820011EXISTING USE: Industrial Land SitePROPOSED USE: Mobile Service Support Structure and Mobile Service Facility  
(Telecommunications Tower & Facility)

REASON FOR REQUESTING A USE PERMIT CHANGE: To allow for the removal and relocation of the existing AT&T Mobility Mobile Service Facility (Telecommunications Facility) from the water tower upon this same parcel, so that it can be razed by the City of Merrill in advance of the redevelopment of the parcel.

**PLEASE PROVIDE A SEPARATE ATTACHMENT WITH A RESPONSE  
TO EACH OF THE FOLLOWING ITEMS**

(Required per Section 113-100 of the Zoning Code)

1. A statement, in writing by applicant, that describes how the proposed conditional use(s) shall conform to the standards set forth in Section 113-103 hereinafter.
  - a) The establishment, maintenance or operation of the conditional use will not be detrimental or endanger public health, safety, morals, comfort or general welfare.
  - b) That the uses, values, and enjoyment of other property in the neighborhood for purposes already permitted shall be in no foreseeable manner substantially impaired or diminished by the establishment, maintenance or operation of the conditional use and the proposed use is compatible with use of adjacent land (describe mitigating features to be part of the operations of the proposed use).
  - c) Describe how the establishment of the conditional use will not impede the normal and orderly development and improvement of the surrounding property for uses permitted in the Zoning District.
  - d) Describe if adequate utilities, access roads, drainage, and other required site improvements have been or will be provided.
  - e) Describe what adequate measures have been taken to provide ingress and egress and how designed as to minimize traffic congestion in public streets.

