



CITY OF MERRILL
BOARD OF PUBLIC WORKS
MINUTES • WEDNESDAY JULY 29, 2015

Regular Meeting

City Hall Council Chambers

4:00 PM

1. Call to Order

Attendee Name	Title	Status	Arrived
Pete Lokemoen	Aldersperson - Second District	Present	
Ryan Schwartzman	Aldersperson - Third District	Present	
Rob Norton	Aldersperson - Seventh District	Present	
Bill Bialecki	Mayor	Present	
Dick Lupton	Street Commissioner	Present	

Others in attendance: City Administrator Dave Johnson, Finance Director Kathy Unertl, Building Inspector/Zoning Administrator Darin Pagel, Utility Superintendent Kim Kriewald, Alderman Dave Sukow, Rod Akey, Scott Doerr and City Clerk Bill Heideman.

2. Preliminary items:

1. Vouchers

Motion (Schwartzman/Lokemoen) to approve the vouchers.

RESULT: APPROVED

3. Other agenda items for consideration:

1. Consider request from Scott Doerr to permanently remove a portion of sidewalk at his residence at 908 North Cleveland Street.

Scott Doerr, 908 North Cleveland Street, has submitted a written request to remove, rather than replace, a portion of sidewalk at his residence. According to the request, that portion of sidewalk is never used.

Motion (Norton/Lokemoen) to approve the request as submitted.

RESULT: APPROVED

2. Discussion and recommendation for Theilman Street culvert project

Street Commissioner Lupton reported the quotes he received to replace a culvert on Thielman Street were in the \$90,000 range.

As an alternative, Street Commissioner Lupton is recommending that the culvert be lined.

Motion (Lokemoen/Schwartzman) to approve the recommendation from Street Commissioner Lupton to line the culvert.

RESULT:	APPROVED
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- 3. Discussion and recommendation for possible street repair projects on Hendricks Street (East Sixth Street to East Eighth Street), including curb repair and repaving.

Street Commissioner Lupton suggested that the funds allocated for sealcoating could instead be used for various projects, such as the Hendricks Street (East Sixth Street to East Eighth Street) project.

Finance Director Unertl suggested that this project could be funded through Tax Increment District #7 funds.

Motion (Lokemoen/Schwartzman) to approve the project and fund it via Tax Increment District #7 funds.

RESULT:	APPROVED & SENT TO COUNCIL	Next: 8/11/2015 7:00 PM
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- 4. Discussion and recommendation for possible street projects on Hollywood Drive (East Eighth Street to East Tenth Street), including curb installation and repaving.

Finance Director Unertl recommended delaying this project until 2016.

After discussion, it was decided to include the project in the list of prospective 2016 Capital Projects.

No action was taken at this time.

4. **Monthly Reports:**

- 1. **Street Commissioner Lupton**

The report was in the meeting packet.

The two new trucks are now in service, resulting in a big improvement.

Rod Akey reported that the Superior Street project should be finished in approximately 3 weeks.

- 2. **Building Inspector/Zoning Administrator Pagel**

The report was in the meeting packet.

The 2015 sidewalk program is progressing well. Work has begun on the Memorial Drive sidewalk extension.

- 3. **Consider placing monthly reports on file**

Motion (Schwartzman/Lupton) to place the monthly reports on file.

RESULT:	CARRIED
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5. Establish date, time and location of next regular meeting
Wednesday, August 26th, 2015, in the City Hall Common Council Chambers.
6. Public Comment Period
There was no public comment.
7. Adjournment
Motion (Schwartzman/Lokemoen) to adjourn. Carried. Adjourned at 4:19 P.M.