



CITY OF MERRILL
BOARD OF PUBLIC WORKS
MINUTES • WEDNESDAY JUNE 17, 2015

Regular Meeting

City Hall Council Chambers

4:00 PM

I. Call to Order

In the absence of Mayor Bialecki, Common Council President John Burgener called the meeting to order at 4:00 P.M.

Attendee Name	Title	Status	Arrived
Pete Lokemoen	Aldersperson - Second District	Present	
Ryan Schwartzman	Aldersperson - Third District	Present	
Rob Norton	Aldersperson - Seventh District	Present	
Bill Bialecki	Mayor	Excused	
Dick Lupton	Street Commissioner	Present	

Others in attendance: Finance Director Kathy Unertl, City Attorney Tom Hayden, Alderman Dave Sukow, Alderwoman Kandy Peterson, Scott Kreager and City Clerk Bill Heideman. Mayor Bill Bialecki, City Administrator Dave Johnson and Building Inspector/Zoning Administrator Darin Pagel had excused absences.

II. Preliminary items:

1. Vouchers

The vouchers were in the meeting packet.

Alderman Lokemoen asked why the vouchers need to be signed, if they have already been paid. Finance Director Unertl replied that the vouchers are reviewed to make sure there are no concerns. Alderman Lokemoen responded that he does have some concerns with certain vouchers, but that he would address those concerns another time.

Motion (Schwartzman/Norton) to approve the vouchers.

RESULT:	CARRIED
----------------	----------------

III. Other agenda items for consideration:

1. Request from Prairie River Properties to remove sidewalk on both sides of Mill St., north of Ninth St.

The 2015 Sidewalk Maintenance Program includes sidewalk maintenance on both the east and west sides of North Mill Street (north of East Ninth Street), near the former Ward Paper facility. The program also includes sidewalk extension on the east side to the Merrill Adult Diploma Academy.

In response, officials from Prairie River Properties have submitted a verbal request to Mayor Bialecki that sidewalk be removed on both sides of North Mill Street in the vicinity of 1101 North Mill Street. Prairie River Properties is the property owner at that address.

Motion (Lokemoen/Schwartzman) to remove the sidewalk on the west side of the street but retain the planned maintenance and extension of the sidewalk on the east side of the street as far as the Merrill Adult Diploma Academy, 1101A North Mill Street. Motion failed 1-3 on roll call vote. Voting Yes - Alderman Lokemoen.

Alderman Norton stated that he would like to discuss this request with the property owners at a future Board of Public Works meeting.

No action was taken at this time. Consideration of the request will continue at the next Board of Public Works meeting.

RESULT:	REFERRED TO	Next: 7/29/2015 4:00 PM
----------------	--------------------	--------------------------------

2. Consider installation of bicycle racks at various City location (agenda item from Alderman Norton and Mayor Bialecki).

Information was distributed at the meeting.

Alderman Norton reported that he and Mayor Bialecki have been exploring the possibility of installing bike racks at various City locations. Mayor Bialecki has stated that the funding for the racks could be taken from the Mayor's budget. Alderman Norton has discussed this with Parks and Recreation Director Dan Wendorf, who has agreed to help determine appropriate locations for the racks.

The Board of Public Works did not express any objection to the installation of the bike racks.

Alderman Norton will inform Parks and Recreation Director Wendorf to proceed with the installation.

IV. Monthly Reports:

1. Street Commissioner Lupton

The report was in the meeting packet. Street Commissioner Lupton reported that installation of the new L.E.D. street lights is scheduled to begin on June 18th.

Work continues on the parking lot next to Trophy Bar. Stange Street has been filled and is ready for blacktopping. Trees are being removed on Superior Street to prepare for the pending project.

2. Building Inspector/Zoning Administrator Pagel

The report was in the meeting packet.

3. Consider placing monthly reports on file

Motion (Schwartzman/Lokemoen) to place the monthly reports on file.

RESULT:	CARRIED
----------------	----------------

V. Establish date, time and location of next regular meeting

Wednesday, July 29th, 2015 at 4:00 P.M. in the City Hall Common Council Chambers.

VI. Public Comment

There was no public comment.

VII. Adjournment

Motion (Schwartzman/Norton) to adjourn. Carried. Adjourned at 4:16 P.M.