



**CITY OF MERRILL**  
**CITY PLAN COMMISSION**  
**MINUTES • TUESDAY JUNE 2, 2015**

**Regular Meeting**

**City Hall Council Chambers**

**6:00 PM**

**I. Call to Order**

<b>Attendee Name</b>	<b>Title</b>	<b>Status</b>	<b>Arrived</b>
Pete Lokemoen	Aldersperson - Second District	Present	
Bill Bialecki	Mayor	Present	
Mike Willman		Present	
Ralph Sturm		Absent	
Melissa Schroeder		Present	
Ken Maule		Present	
Robert Reimann		Present	

Others attendees included: City Administrator Dave Johnson, City Attorney Tom Hayden, Building Inspector/Zoning Administrator Darin Pagel and City Clerk Bill Heideman.

**II. Public Comment Period**

No public comment.

**III. Minutes of Previous Meeting(s):**

**1. Minutes of May 5, 2015 meeting**

The minutes were in the meeting packet.

Motion (Schroeder/Lokemoen) to approve the minutes of the May 5<sup>th</sup>, 2015 meeting.

**RESULT: APPROVED**

**IV. Public Hearing:**

1. Consider proposed amendment of Conditional Use Permit application by Austin Management (Merrill Ridge Plaza), 3404 East Main Street, for a proposed modular wood structure for a drive-thru for Park City Credit Union on vacant land next to 3404 East Main Street (Lee's Piggly Wiggly).

City Attorney Hayden read the public hearing notice.

Motion (Lokemoen/Maule) to open the public hearing. Carried.

Nobody spoke during the public hearing.

Motion (Willman/Maule) to close the public hearing. Carried.

Alderman Lokemoen inquired as to the plans for the external material for the structure. He stated the he hoped it would be masonry on the south and west sides. Representing Park City Credit Union, Brian Severt stated that, although to date no decision has been made on the type of exterior material, he pledged that the structure would look professional. In response to that, Ken Maule stated that, in his opinion, it is not necessary to include any type of exterior material requirement in the Conditional Use Permit amendment.

Building Inspector/Zoning Administrator Pagel stated that he has no concerns with the application as submitted.

Motion (Maule/Schroeder) to approve the Conditional Use Permit amendment application as submitted. Carried.

The Conditional Use Permit amendment will be considered, as a resolution, at the June 9<sup>th</sup>, 2015 Common Council meeting.

**V. Schedule date, time and location of next meeting**

Tuesday, July 7<sup>th</sup> at 5:00 P.M., in the City Hall Common Council Chambers. The start time of the meeting may be changed if a public hearing is scheduled as part of the meeting.

**VI. Adjournment**

Motion (Lokemoen/Reimann) to adjourn. Carried. Adjourned at 6:07 P.M.