

**CITY OF MERRILL
COMMON COUNCIL
TUESDAY, APRIL 14, 2015
7:00 P.M.
CITY HALL COUNCIL CHAMBERS**

AGENDA

- 150410** Invocation by Pastor William Hohman, New Testament Church
- 150415** Pledge of Allegiance
- 150420** Roll Call
- 150425** Public Comment Period
- 150430** Minutes of March 10th, 2015 Common Council meeting
- 150440** Revenue & Expense Report – March 2015
- 150460** Communications and Petitions
- 150461** Employee Recognition
 - Gregory D. Hartwig, 25 years (Police Department)
 - Ronald L. Turner, 25 years (Information Technology)
- 150480** Housing Authority – No Action
- 150490** Committee of the Whole – No Action
- 1504110** Parks and Recreation Commission
- 1504111** The Commission recommends approving the bid of \$137,666 from Frank J. Zamboni & Co. Inc. for the City purchase of a new ice resurfacers to be housed and used at the Smith Center.
- 1504120** Board of Public Works
- 1504121** The Board recommends approving the bid from S.D. Ellenbecker Inc. (\$111,670) for the M-2-2015 Sidewalk Maintenance Project.

- 1504122** MS4 annual permit update (agenda item requested by City Administrator Johnson)
- 1504123** Consider bid(s) for construction of River Bend Trail, from Genesee Street to Highway 64 (agenda item requested by City Administrator Johnson).
Note: Bids will be presented at the meeting.
- 1504130** Health and Safety Committee – No Action
- 1504140** Personnel and Finance Committee
- 1504141** The Committee recommends approving the proposal from Carlson Dettmann Consulting, LLC to conduct a wage and compensation study for the City. The base cost for the study would be \$19,250, plus mileage at the IRS approved rate, for the 55 job classifications currently used. The base cost includes department head interviews only. Each additional interview would add \$125 to the total project cost.
- 1504150** Water and Sewage Disposal Committee – No Meeting
- 1504160** City Plan Commission
- 1504161** The Commission recommends approving, as presented, the site plan for an aquatic center at 1100 Marc Drive.
- 1504170** Transit Commission – No Action
- 1504180** Library Board – No Action
- 1504185** Redevelopment Authority
- 1504186** The Authority recommends entering into negotiations with Kwik Trip for the potential City purchase of vacant property west of the dumpsters at Kwik Trip #241, 300 South Pine Ridge Avenue, to facilitate potential future new development.
- 1504200** Enrichment Center Committee on Aging – No Action
- 1504210** Airport Commission – No minutes submitted
- 1504230** Placing Committee Reports on File
- 1504240** Mayor's Appointments

Richard Mamer, Library Board, term to expire June 30th, 2018

Vickie Yelle, Library Board, term to expire June 30th, 2018

Sr. Peggy Jackelen, Enrichment Center Committee on Aging, term to expire May 1st, 2016

Eugene Simon, Enrichment Center Committee on Aging, term to expire May 1st, 2016

Mary Ball, Enrichment Center Committee on Aging, term to expire May 1st, 2016

Diane Goetsch, Enrichment Center Committee on Aging, term to expire May 1st, 2016

Missy Holdorf, Enrichment Center Committee on Aging, term to expire May 1st, 2016

Art Lersch, Enrichment Center Committee on Aging, term to expire May 1st, 2016

Mark Peterson, Zoning Board of Appeals (Alternate), term to expire May 1st, 2018

Adam Rekau, Zoning Board of Appeals (Alternate), term to expire May 1st, 2018

Ron Burrow, Zoning Board of Appeals, term to expire May 1st, 2018

Tony Kusserow, Transit Commission, term to expire May 1st, 2018

Rick Blake, Transit Commission, term to expire May 1st, 2018

Adam Rekau, Community Development Committee, term to expire May 1st, 2018

Lauren O'Day, Tourism Commission, term to expire May 1st, 2016

Jim Arndt, Tourism Commission, term to expire May 1st, 2016

Russ Grefe, Tourism Commission, term to expire May 1st, 2016

Kurt Helmstadter, Police & Fire Commission, term to expire May 1st, 2020

Ken Maule, City Plan Commission, term to expire May 1st, 2018

Robert Reimann, City Plan Commission, term to expire May 1st, 2017

Jeremy Thompson, Historic Preservation Committee, term to expire May 1st, 2018

ORDINANCES

- 1504250** An Ordinance Annexing Territory from the Town of Pine River on a petition for direct annexation by unanimous approval pursuant to Wis. Stat. Sec. 66.0217(2); assigning aldermanic district and establishing temporary zoning (from April 7th, 2015 City Plan Commission meeting)

RESOLUTIONS

- 1504260** A Resolution in support of the continued operation of the Lincoln County Fair Grounds (from March 16th, 2015 Committee of the Whole meeting)
- 1504261** A Resolution petitioning the Secretary of Transportation for Airport Improvement Aid (from April 7th, 2015 City Plan Commission meeting)
- 1504262** A Resolution honoring Ramona Pampuch for her long-time service to the City of Merrill (from the Common Council)
- 1504270** Mayor's Communications
- 1504999** Adjournment

William N. Heideman, CMC, WCMC
City Clerk

The Merrill City Hall is accessible to the physically disadvantaged. If special accommodations are needed, please contact the Merrill City Hall at (715) 536-5594.

150480 -

**REGULAR MONTHLY MEETING OF THE HOUSING AUTHORITY
COMMISSIONERS OF THE CITY OF MERRILL, WISCONSIN**

Wednesday, March 11, 2015 4:01 P.M. Jenny Towers Library, Merrill, WI

PRESENT: Chairman Kathy Colclasure, Amanda Kostman, Paul Wagner, Mike Wilson, Rob Norton (Ex-Officio) LaDonna Fermanich and Kay Tautges.

ABSENT: Denise Humphrey

GUESTS: Jenny Tower residents

PUBLIC HOUSING - PARK PLACE and WESTGATE MEETING called to order by Chairman Kathy Colclasure . Motion to excuse Denise Humphrey. Wagner/Kostman. Motion passed unanimously.

Public Comment Period: None.

Motion to approve the minutes of February 11, 2015 meeting and today's agenda. Wagner/Wilson. Motion passed unanimously.

Discussion and motion to approve Checks #22095 thru #22133 and Billings to date for February 2015: Wilson/Wagner. Motion to accept and place on file the expenditure report passed unanimously by roll call vote: Kostman-aye, Colclasure-aye, Wagner-aye and Wilson-aye.

Move-ins and Move-outs for February 2015: LaDonna reported that 16 of the apartments are off-line. HUD will not approve taking the last 3 off-line at this time. Motion to accept report and place on file. Wagner/Kostman. Motion passed unanimously.

Report on Park Place Investments: LaDonna reported that we continue to see a small amount of interest earned each month on our investments. Motion to accept and place on file the Park Place Investment report. Wagner/ Wilson. Motion passed unanimously.

Discuss and Approve Year End Financial Report for year ending 12/31/2014: LaDonna reported that overall revenue was lower than last year but was higher than what was budgeted. This is due in part to additional amount of Capital Funds for Operations approved/received from HUD while reductions in Operating Subsidies occurred. Also, we no longer have the antenna revenue. Overall expenses were under budget and the bottom line is positive before depreciation. LaDonna suggested using the report format provided by HABCO in the future which is reflective of the same format used for last year's budget. Paul Wagner suggested a report which shows comparables in percent of change as well as dollar amounts. Motion to accept and place on file the Year End Financial Report for the year ending 12/31/2014. Motion passed unanimously.

Authorization to accept lowest bid for Financial Audit RFP: LaDonna is expecting to receive bids back from three accounting firms by Friday, March 13th. Motion to give LaDonna the authorization to accept the lowest bid for the Financial Audit RFP. Wagner/Wilson. Motion passed unanimously.

Authorization to revise the 2013 Capital Funds Budget: LaDonna explained the time constraints used to to obligate and spend Capital Funds. The 2013 funds need to be obligated by 9/8/15. As a small Housing Authority we have the option of putting that money all into CFP Operating Funds. Doing so at this time would allow us to offset the loss of income from the vacancies and the cell tower income, while moving us forward a year in obligating the 2014 and 2015 funds and projects. Commissioners asked LaDonna to

prepare/present a monthly Capital Fund Project Status Report which will show where we are with all the capital fund projects. Motion to move the 2013 Capital Funds into CFP Operating Funds. Wagner/Wilson. Motion passed unanimously.

Report/Review of PILOT payment for year ending: LaDonna reviewed how the computation of payments in lieu of tax (PILOT) is determined. The 2014 PILOT total is \$21,278.40 and has been paid to the City of Merrill.

Report on Horizon Development (Proposed Park Place Redevelopment): LaDonna reported that receipt of the RAD application has been acknowledged. The visit by the WHEDA application underwriter is scheduled for Wednesday, March 25th. In late April we will know if we have been approved/denied the tax credit. LaDonna asked the board to consider how we want to get information out to the public regardless of the outcome of the Tax Credit application. The board will also need to evaluate extending next year's lease for the Warming Center regardless of the outcome of the award at the April meeting. LaDonna will bring additional information from the Warming Center and Homelessness Task Force to the April meeting.

Report on Staffing Changes – no action required: LaDonna reported that she has conducted interviews for the maintenance position, but had not filled the vacancy yet. She continues to interview candidates for the part-time property coordinator position.

Discuss and Approve Resolution No. 390: "Revised Merrill Hosing Authority Personnel Policy": LaDonna sent the Personnel Policy to Commissioners prior to the meeting for their review and asked Commissioners for suggestions regarding the proposed changes. LaDonna will make the suggested revisions and asked that and any other suggestions should be emailed to her by Wed. March 18th. The Revised Policy will be brought back to the April meeting for final approval. The board would like to have a list of fringe benefits also prepared and brought to the next meeting.

Chairman Kathy Colclasure read the following statement:

The Board may convene in Closed Session pursuant to Wisconsin State Statutes 19.85(1)(g), to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved, to consider possible settlement related to pending litigation of former tenant.

Motion to go into closed session at 4:58p.m. Wilson /Kostman. Motion passed unanimously by roll call vote 4-0: Those attending closed session: Kostman, Colclasure, Wagner, Wilson and Exec. Director, LaDonna Fermanich, Secretary, Kay Taugtes.

The minutes from this closed session will be filed separately and confidentially.

Motion to reconvene in open session at 5:03 p.m. Kostman/Wagner. Motion passed unanimously.

The Committee may reconvene in open session for potential action(s) on closed session issues(s): No Action taken.

Report on HUD required compliance for "General Occupancy" of Park Place and revision of ACOP Policy: LaDonna reported that through conversations with HUD regarding another matter, it has been brought to her attention that Park Place is designated as "General Occupancy" and is currently not operating in full compliance with that HUD designation. Overall, what that means is that Park Place can and must house anyone who applies and qualifies based on income regardless of their age. LaDonna has already updated our advertising to reflect the change. She is making revisions to the ACOP Policy and has prepared a Resolution to adopt the lease provided for Public Housing found in our HDS software. She presented

Commissioners with a timeline of steps which will need to be taken and completed to meet HUD required compliance with General Occupancy by the annual recertification date of October 1 2015.

Discuss and Approve Resolution No. 391: "Revised Public Housing Lease" as provided by Housing Data Services (HDS) Public Housing software to become effective April 1, 2015 for new move-ins and October 1, 2015 for current tenants. Motion to approved Resolution No. 391, "Revised Public Housing Lease". Wilson/Kostman. Motion passed unanimously by roll call vote: Kostman-aye, Coclosure-aye, Wagner-aye and Wilson-aye.

Discuss/Authorize WAHA Conference Attendance by Staff and Commisioner(s): LaDonna will be attending the WAHA conference at Waukesha in April. Commissioner Day at the conference will be Thursday, April 16th. Mike Wilson volunteered to attend the Conference as Commissioner. Expenses will be covered by MHA.

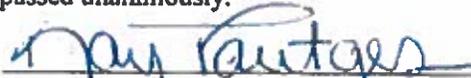
For the Good and Betterment of the Public Housing Program:

1. Commissioner Items/Comments: Paul Wagner thought the Grievance Hearing went well and attendees were made aware of the need for an updated ACOP policy.
2. Executive Director's Report: LaDonna reported that Kay has been working with Walgreens to organize a Health Fair for PP and JT tenants on Thursday, March 19th at Park Place.

The next regular meeting of the Commissioners of the Housing Authority will be held on Wednesday, April 8, 2015, 4:00 p.m. at Jenny Towers Library, 711 E. First Street, Merrill, WI.

Motion to adjourn at 5:22 P.M. Kostman/Wagner. Motion passed unanimously.


Kathy Coclosure, Chairman


Kay Tauges, Recording Secretary


LaDonna Fermanich, Executive Director

**REGULAR MONTHLY MEETING OF THE HOUSING AUTHORITY
COMMISSIONERS OF THE CITY OF MERRILL, WISCONSIN**

Wednesday, March 11, 2015, 5:22 P.M., Jenny Towers Library 711 E First Street, Merrill, WI

PRESENT: Chairman Kathy Colclasure, Amanda Kostman, Paul Wagner, Mike Wilson, Rob Norton (Ex-Officio), LaDonna Fermanich and Kay Tautges.

ABSENT: Denise Humphrey

GUESTS: Jenny Tower residents

SECTION-8 HOUSING- JENNY TOWERS and SCATTERED SITES MEETING called to order by Chairman Kathy Colclasure. Motion to excuse Denise Humphrey. Kostman/Wagner. Motion passed unanimously.

Public Comment Period: Mary Peters, a Jenny Towers tenant, stated that the heater in the laundry room is not working and asked if it was going to be left that way.

Motion to approve minutes of February 11, 2015 meeting and today's agenda. Wagner/Wilson. Motion passed unanimously.

Discussion and motion to approve Checks #17342 thru #17379 and Billings to date for February 2015: Wilson/Kostman. Motion passed unanimously by roll call vote: Colclasure-aye, Kostman-aye, Wilson-aye and Wagner-aye.

Discussion and Approval of Move-ins and Move-outs for February 2015: Motion to accept report and place on file. Wagner/Kostman. Motion passed unanimously.

Report on Jenny Tower Investments: LaDonna reported that there was a withdrawal of funds for payment of the PILOT. The CD will mature in March and LaDonna provided Commissioners with available rates. River Valley currently offers the highest rate of interest. Motion to accept report and place on file and to offer Merrill Federal the opportunity to match the River Valley renewal rate on the CD and if they would not match it, then invest the money in a CD at River Valley. Kostman/Wagner. Motion passed unanimously.

Discuss and Approve Year End Financial Report for 2014: LaDonna reported an increase in operating revenue over last year. Total operating expenses were over the budgeted amount, but less than last year resulting in significant improvement in net position for the year. Motion to accept and place on file the Year End Financial Report for 2014. Wilson/Wagner. Motion passed unanimously.

Report/Review of PILOT payment for 2014: Payment in Lieu of Taxes in the amount of \$30,615.35 have been paid to the City of Merrill. The Board requested information regarding the origination agreement regarding the PILOT payment for future reference.

Report on Fire Station purchase update: LaDonna reported that she sent a letter of request to the City Administrator to conduct and pay for the Phase II study now required based on the findings of the Phase

I Environmental study. HUD will not consider approval on the purchase without it. The City inquired as to whether we had received a quote on the testing, and information was shared, but to date nothing further has been heard from the City. New utility markings in the area of the old fire station would suggest they may be moving ahead with the request.

Close Out Report for the Elevator project & 2014 Capital Expenditures: LaDonna reported that the Elevator project came in as contracted with change orders, but over estimates because of the generator issues that became tied into the overall scope of the project. Final payment will be completed as soon as the last of the paperwork has been processed. Capital Funds for 2014 projects were estimated at \$262,800, contracted out at \$278,771 and actual expenditures will come in at \$274,060.00

Approve Purchase of Washer & Dryers: LaDonna reported that the washer and dryers are 8-10 years old and are not commercial grade. Several repairs have been made to keep these in operation. LaDonna requested authorization to purchase 4 commercial grade washer and dryers. Motion to authorize the purchase of 3 commercial washers and 3 commercial dryers and 1 large capacity washer and 1 large capacity dryer if space allows. Wagner/Kostman. Motion passed unanimously. LaDonna noted that a majority of the refrigerators will need to be replaced during the next year and will be getting bids to present to the board at a later date.

Report on Chase-way/Wiring Plans: LaDonna reviewed estimates received for equipment and installation costs in addition to the plans. Motion to enter into a contract with Martin Riley and Muermann Engineering for plans, bidding and oversight of the wiring project. Wagner/Wilson. Motion passed unanimously.

For the Good and Betterment of the Section-8 Housing Program:

1. Commissioner Items/Comments – Mike Wilson asked what has been done in regard to the heating problems reported by tenants. Paul Wagner and Tim Mueske have reviewed drawings with Martin Riley in order to trouble shoot problem areas. Martin Riley has given us some feedback and suggestions to help with heat in first floor areas. Apartment #205 and other second floor apartments that extend out over the first floor have been individually checked. Overall, the experts agree that there is no simple fix to the heating and cold flooring due to the way the building was originally constructed.
2. Executive Director's Report – None.

The next regular meeting of the Commissioners of the Housing Authority will be held on Wednesday, April 8th, 2015, 4:00 p.m. at Jenny Towers Library, 711 E. First Street, Merrill, WI.

Motion to adjourn meeting at 6:00 p.m. Kostman/Wilson. Motion passed unanimously.


Kathy Colclasure, Chairman


Kay Tauges, Recording Secretary


LaDonna Fermanich, Executive Director

150490

COMMITTEE OF THE WHOLE MINUTES
MONDAY, MARCH 16, 2015
6:00 P.M.

The Committee of the Whole of the City of Merrill Common Council met in the Basement Conference Room at City Hall on March 16, 2015

The Mayor called the meeting to order at 6:00 p.m.

All alderpersons present.

Also present: City Administrator Dave Johnson, Finance Director Kathy Unertl, City Attorney Tom Hayden, Garth Swanson, Jeremy Ratliff

Due to the excused absence of City Clerk Heideman, it was the consensus of the Committee that City Attorney Hayden and Finance Director Unertl be designated to take minutes of the meeting.

There was no public comment.

Motion to convene in closed session.

Motion by Schwartzman, seconded by Meehean to convene into closed session pursuant to Wisconsin State Statutes 19.85(1)(e) for the purpose of deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session, to consider possible property acquisition. Carried on roll call vote, with Norton voting No.

The Committee asked Garth Swanson to remain in closed session.

1. Discussion was held on the future of City involvement in the operation and management of the Lincoln County Fairgrounds.
2. Discussion was held on the potential purchase by City of a parcel of land in the vicinity of Highway 64 and Pine Ridge Avenue, currently owned by Kwik Trip.

At 6:58 p.m. motion by Meehean, seconded by Lokemoen to reconvene in open session. Motion carried.

1. Motion by Meehean, seconded by Lokemoen to draft a resolution for consideration at the April Common Council meeting relative to future Fairgrounds operation, and to provide a copy of that proposed resolution to the County Board at its March 17th meeting. Motion carried.

2. Motion by Schwartzman, seconded by Meehean to refer the potential purchase of a strip of land, in the vicinity of Highway 64 and Pine Ridge Avenue, owned by Kwik Trip, to the Redevelopment Authority for its consideration and possible action. Motion carried.

Adjournment.

Motion by Burgener, seconded by Sukow to adjourn. Carried. Adjourned at 7:03 p.m.

Meeting Adjourned.

Respectfully submitted,

Thomas N. Hayden
Recording Secretaries

Kathy Unertl

1504110

PARKS AND RECREATION COMMISSION

April 1, 2015

The Merrill Parks and Recreation Commission met on Wednesday, April 1, 2015 at 4:15 p.m. at the City Hall.

Members Present: Mike Willman, Melissa Schroeder, Dave Sukow, Jean Ravn, Troy Pieper and Ben Debroux

Members Excused Absent: Brian Artac

Department Staff Present: Dan Wendorf and Dawn Smith

Visitors: Dave Johnson and Candy Peterson

***Motion by Sukow, seconded by Schroeder to approve the minutes from the April 1, 2015 meeting.

***Carried unanimously.

***Motion by Sukow, seconded by Schroeder, to approve the claims.

***Carried Unanimously.

Public Comment: None

The next item on the agenda was to review and approve ice re-surfacer bids. Wendorf stated that they only received one bid from Frank J. Zamboni & Co. Inc. for \$137,666.00. Wendorf stated that by going with an electric Zamboni they could save around \$3,000.00 on LP for the Zamboni, as well as savings on indoor air quality devices that may come with air quality. Wendorf also stated that this item would have to be passed onto City Council because we are requesting more money than what we were given during the 2015 budget for the Zamboni. Willman questioned how long it would take to get the new Zamboni. Wendorf stated it could take up to 300 days.

1504111
***Motion by Sukow, seconded by Ravn to approve the bid from Frank J. Zamboni & Co. Inc. in the amount of \$137,666.00 and also to forward onto City Council for approval.

***Carried unanimously.

The next item on the agenda was continued discussion and update on Aquatic Center. Wendorf stated that he did receive the artist drawing of the pool and has put it up on the Merrill Park and Recreation Facebook and Website and is receiving some positive feedback on the design. Wendorf also stated that they are just finalizing small details like door handles and such. Wendorf stated that the bids will go out on April 6 as planned and all bids will be opened May 4 and the commission will have to approve bids at the May 6 meeting. Schroeder questioned when a decision will be made on the old pool with the building. Schroeder stated that people are commenting on that. Willman stated that it will have to go on an agenda before next year to be put into the budget process. City Administrator Johnson stated that there is some talk about possibly turning that area into a skate park and moving the one that we currently have. Debroux questioned if parking was going to be an issue at the new Aquatic Center. Wendorf stated that it will not be an issue, but will need to be evaluated for potential of additional entry or exit for transit traffic and drop off and keep other parking areas from congestion. City Administrator

Johnson stated that the city has and will put money into the new Aquatic Center by giving the land, operating costs, landscaping around the pool, paving and the city paid for the initial design of the pool.

The next item on the agenda was monthly reports. Wendorf asked if anyone had any questions. Sukow commented about the Emerald Ash Borer. Wendorf stated that Merrill has a plan in place if anything happens.

*****Motion by Schroeder, seconded by Ravn to approve the monthly reports.**

*****Carried unanimously.**

The next regular meeting is scheduled for May 6, 2015 at 4:15 p.m. Melissa Schroeder will be unable to attend the May meeting.

No public comment

*****Motion by Sukow, seconded by Ravn to adjourn at 4:50 p.m.**

*****Carried unanimously.**

Dawn Smith
Recording Secretary

1504120

**City of Merrill
Board of Public Works
Wednesday, March 25, 2015 at 4:00 P.M.
City Hall Basement Conference Room, 1004 East First Street**

Members Present (4 of 5): Mayor Bill Bialecki (Chairperson), Street Commissioner Richard Lupton, Alderman Rob Norton and Alderman Peter Lokemoen. Alderman Ryan Schwartzman had an excused absence.

Others Present Included: City Administrator Dave Johnson, City Attorney Tom Hayden, Building Inspector/Zoning Administrator Darin Pagel, Alderwoman Kandy Peterson and City Clerk Bill Heideman.

Call to order

Mayor Bialecki called the meeting to order at 4:00 P.M.

Vouchers

The vouchers were in the meeting packet.

Motion (Norton/Lokemoen) to approve the vouchers, as presented. Carried.

Consider petition for direct annexation from Nortrax (Township of Pine River)

The cost benefit analysis related to the requested annexation has been submitted and was included in the meeting packet.

Motion (Norton/Lokemoen) to recommend approving the annexation and referring this recommendation to the City Plan Commission. Carried.

Consider M-2 2015 Sidewalk Maintenance Bids

Building Inspector/Zoning Administrator Pagel had requested that this item be placed on the agenda. The bid tab report was distributed at the meeting. Three bids were received. The low bid of \$111,670 was received from S.D. Ellenbecker Inc.

1504121

Motion (Lokemoen/Lupton) to approve the bid from S.D. Ellenbecker Inc. (\$111,670) for the M-2-2015 Sidewalk Maintenance Project. Carried.

Consider relocating the Farmer's Market to the downtown area

Mayor Bialecki had placed this item on the agenda. He explained that, due to concerns related to "wear and tear" on the lawn at Normal Park, consideration is being given to relocating the Farmer's Market to the downtown area. The area being considered is East Main Street, between Mill Street and Scott Street. While the Farmer's Market is being conducted, barricades would be placed to prohibit vehicular traffic through the area of the market.

After discussion, it was determined that no formal action on this item is necessary. The City will proceed with the steps necessary to relocate the Farmer's Market to the area discussed.

Wisconsin MS4 Storm Water permit and permit compliance

Street Commissioner Lupton had requested that this item be placed on the agenda. He has prepared the annual MS4 Storm Water permit and permit compliance report and it will be submitted to the Wisconsin Department of Natural Resources (DNR) by the March 31st deadline. A copy of the report was in the meeting packet.

No action on this item was necessary, requested or taken.

Tandem axle dump truck (2) and dump box (2) bids

Street Commissioner Lupton had requested that this item be placed on the agenda. The bid tab report was distributed at the meeting. Eight bids were received for the City purchase of two tandem axle truck chassis. Three bids were received for the City purchase of two stainless steel dump boxes.

The low bid for the purchase of the trucks was from V & H Trucks (bid price with trades = \$149,798). The low bid for the purchase of the chassis was from Monroe Truck Equipment, Inc. (bid price with options = \$61,288). Street Commissioner Lupton recommends approving the low bid for both purchases.

Motion (Lokemoen/Norton) to approve the bid from V & H Trucks (bid price with trades = \$149,798) for the City purchase of two tandem axle truck chassis and approve the bid from Monroe Truck Equipment, Inc. (bid price with options = \$61,288) for the City purchase of two stainless steel dump boxes. Carried.

Note: These purchases have already been budgeted. Therefore, no Common Council action is necessary.

Monthly report - Street Commissioner

The report was in the meeting packet.

Monthly report – Building Inspector/Zoning Administrator

The report was in the meeting packet. Building Inspector/Zoning Administrator Pagel reported that building demolition at 900 East First Street will occur within two weeks. Demolition of the house at 122 South Prospect Street is also pending.

Discussion was held on the precise location of sidewalk that will be installed on Memorial Drive as part of the M-2-2015 Sidewalk Maintenance Project.

In 2015, the Building Inspection department will be responsible for enforcing garbage related issues. The Police Department will be addressing issues related to potential “junk” vehicles.

Monthly report – City Hall Maintenance Supervisor

None.

Monthly report from contracted engineering firms

No reports were submitted.

Next meeting

Wednesday, April 29th, 2015 at 4:00 P.M. Note: Alderman Norton stated that, based on this meeting date and time, the Water and Sewer Committee meeting would be scheduled for Wednesday, April 29th, 2015 at 5:00 P.M.

Public Comment

None.

Adjournment

Motion (Lupton/Lokemoen) to adjourn. Carried. Adjourned at 4:28 P.M.

Minutes prepared and submitted by:



William N. Heideman, CMC, WCMC
City Clerk

1504130

**City of Merrill
Health and Safety Committee
Monday, March 23, 2015 at 5:00 P.M.
City Hall Basement Conference Room, 1004 East First Street**

Voting Members Present (3 of 3): Alderman Dave Sukow (Chairperson), Alderwoman Kandy Peterson and Alderman Chris Malm.

Others Present Included: City Administrator Dave Johnson, Deputy Health Officer Norbert Ashbeck, Fire Chief Dave Savone, Police Chief Ken Neff and City Clerk Bill Heideman.

Call to order

Alderman Sukow called the meeting to order at 5:00 P.M.

Nuisance complaints and exterior maintenance report

The report was in the meeting packet. Deputy Health Officer Ashbeck reported that it has been a "quiet" month. He then answered questions related to several ongoing cases.

Vouchers

The vouchers were in the meeting packet. Police Chief Neff answered questions related to a voucher.

Motion (Malm/Peterson) to approve the vouchers, as presented. Carried.

Picnic and/or liquor license applications

None.

Monthly Report – Fire Chief Savone

The report was in the meeting packet. Fire Chief Savone reported that Bryson Cruise did well in his first month of service. The Lincoln County Property Committee has approved the purchase of a new ambulance.

Monthly Report – Police Chief Neff

The report was in the meeting packet. Police Chief Neff reported that monitoring/enforcement of junk vehicle ordinances has begun for 2015, with several warnings already issued.

The new 2015 Ford Explorer has been equipped and deployed and new radar is being obtained via a grant.

Installation of new garage doors has begun. Training sessions are ongoing. The Police Department will be participating in the Children's Festival on April 11th.

Monthly Report – Lincoln County Humane Society

The report was in the meeting packet. Work on the new building has begun.

Place monthly reports on file

Motion (Malm/Peterson) to place the monthly reports on file. Carried.

Schedule next meeting

Monday, April 27th, 2015 at 5:00 P.M.

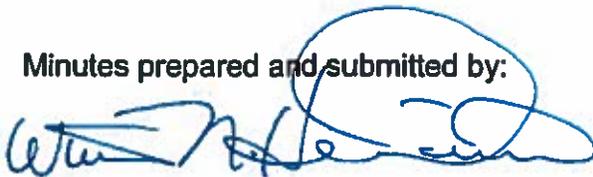
Public Comment

Alderman Sukow thanked the following for their help during the process of preparing the two ordinances related to snowmobile, ATV and UTV operation: Police Chief Neff, Police Captain Bennett, City Administrator Johnson, Alderman Malm, City Attorney Hayden, Street Commissioner Lupton, Dan Adamec, Willie Schult and Jeff Daughterman. The two ordinances were adopted by the Common Council on March 10th, 2015.

Adjournment

Motion (Peterson/Malm) to adjourn. Carried. Adjourned at 5:17 P.M.

Minutes prepared and submitted by:



William N. Heideman, CMC, WCMC
City Clerk

1504140

**City of Merrill
Personnel and Finance Committee
Tuesday, March 24, 2015 at 5:15 P.M.
Basement Conference Room at City Hall, 1004 East First Street**

Voting Members Present (3 of 3): Alderman Ryan Schwartzman (Chairperson), Alderman John Burgener and Alderman Tim Meehean.

Others Present included: City Administrator Dave Johnson, City Attorney Tom Hayden, Finance Director Kathy Unertl, Alderman Dave Sukow, Alderwoman Kandy Peterson and City Clerk Bill Heideman.

Call to order

Alderman Schwartzman called the meeting to order at 5:15 P.M.

Vouchers

The vouchers had been e-mailed to the three committee members and are available to the public on the City webpage.

Motion (Burgener/Meehean) to approve the vouchers. Carried.

Consider compensation study proposal from Carlson Dettmann Consulting

Information was in the meeting packet. City Administrator Johnson reported that Request for Proposal documents were sent to four companies that conduct compensation studies. The only company located in Wisconsin, Carlson Dettmann Consulting, was also the only one to submit a proposal.

The cost of the proposal submitted would be \$19,250, plus mileage at the IRS approved rate, for the 55 job classifications currently used. The base cost includes department head interviews only. Each additional interview would add \$125 to the total project cost. The study would take approximately 16 weeks to complete.

The Committee agreed that one of their ultimate goals would be to place the City salaries near the middle of the range of salaries used for comparison purposes.

1504141

Motion (Meehean/Burgener) to approve the proposal from Carlson Dettmann Consulting, LLC to conduct a wage and compensation study for the City. The base cost for the study would be \$19,250, plus mileage at the IRS approved rate, for the 55 job classifications currently used. The base cost includes department head interviews only. Each additional interview would add \$125 to the total project cost. Carried.

Monthly Report – Municipal Court

The report was in the meeting packet.

Monthly Report – Finance Director Unertl

The report was in the meeting packet. Finance Director Unertl reported that she has been conducting research on long-term delinquent tax cases. Policies for delinquent taxes and utility charges were discussed.

Monthly Report – City Attorney Hayden

The report was in the meeting packet.

Monthly Report – City Clerk Heideman

The report was in the meeting packet.

Monthly Report – City Administrator Johnson

The report was in the meeting packet. City Administrator Johnson reported that he has viewed the proposed plan for the new brew pub at the former Ranger Station site. Progress is being made on that project.

Place monthly reports on file

Motion (Burgener/Meehean) to place the monthly reports on file. Carried.

Next meeting

Tuesday, April 28th, 2015 at 5:15 P.M. Note: The meeting will be held in the City Hall Council Chambers.

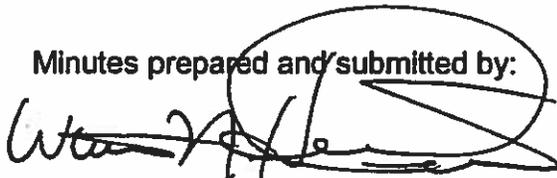
Public Comment

None.

Adjournment

Motion (Burgener/Meehean) to adjourn. Carried. Adjourned at 5:44 P.M.

Minutes prepared and submitted by:



William N. Heideman, CMC, WCMC
City Clerk

1504160

**City of Merrill
City Plan Commission
Tuesday, April 7, 2015 at 5:30 P.M.
City Hall Basement Conference Room, 1004 East First Street**

Voting members Present: Mayor Bill Bialecki (Chairperson), Alderman Pete Lokemoen, Melissa Schroeder, Ken Maule, Mike Willman, Ralph Sturm,

Other attendees included, City Attorney Tom Hayden (Ex Officio) Dan Wendorf, Kandy Peterson, Darin Pagel, Jeremy Ratliff, Jim Borysenko, representing REI Engineering, Matt Hanson, representing Nortrax.

Call to order

Mayor Bialecki called the meeting to order at 5:30 P.M.

Public Comment

None

Minutes of January 6, 2015 meeting

Motion (Willman/Schroeder) to approve the minutes of the January 6, 2015 City Plan Commission meeting. Carried.

Consider Site Plan for Aquatic Center at 1100 Marc Drive

Commissioner Lokemoen stated that numerous people had talked to him about the pool and indicated they were not happy about the location at the Marc.

Discussion was had on the site plan, paths and related matters.

Motion (Lokemoen/Maule) to approve. Carried, with Lokemoen voting No.

Consider Resolution

Petitioning the Secretary of Transportation for Airport Improvement Aid Requested by Airport Commission

Motion (Maule/Schroeder) to approve. Carried.

Consider Petition for Direct Annexation from Nortrax, Inc.

1504161

Matt Hanson, Nortrax Representative and Jim Borysenko, REI Representative, appeared for the Petitioner. Matt Hanson explained the John Deere/Nortrax plans for the parcel currently located in the Town of Pine River.

Discussion was held regarding sewer and water and related infrastructure.

Motion (Willman/Schroeder) to approve. Carried.

Next Meeting

Tuesday, May 5, 2015 at 4:30

Adjournment Maule/Willman Carried

Minutes prepared and submitted by:

Thomas N. Hayden
Recording Secretary

1504170

**Transit Meeting
March 16, 2015**

Present; Mr. Rick Blake – Chairman, Mr. Steve Willis, Mr. Gordon Geiger, Sue Kunkel and Rich Grenfell – Transit Administrator.

Absent; Mr. Tony Kusserow

No Public Comment

A motion to approve the minutes of the February 16, 2015 Commission meeting was made by Mr. Geiger and seconded by Ms. Kunkel. C.U.

The Commission discussed the concept / creation of a shared full time employee between Transit and Park & Rec departments. A motion to approve the position was made by Ms. Kunkel and seconded by Mr. Willis. C.U.

Administrator's Report;

Mr. Randall English has successfully graduated into operating solo. He has been commended on his excellent learning performance and abilities as a new part time operator for Merrill Transit.

A motion to adjourn was made by Ms. Kunkel and seconded by Mr. Willis.

Next Transit Commission meeting: April 20, 2015.

**T. B. Scott Free Library Board of Trustees
REGULAR MEETING
March 18th, 2015**

Minutes

1. Opening

President Mike Geisler called the Regular Meeting of the Board of Trustees to order at 4:00 p.m. in the Library Board Room. Present: Katie Breitenmoser, Paul Gilk, Tim Meehean, Jim Wedemeyer and Vickie Yelle. Excused: Gene Bebel, Richard Mamer and Kyle Reimann. Also present: Don Litzer (4:45-), Mike Schroeder (-4:35) and Jacob S. from MP3.

Several items of correspondence were received. A request for contributions to the Hanging Basket Project from the Merrill Area Chamber of Commerce Foundation was received. Staff are again donating proceeds from April "Casual Friday" donations; the board approved by consensus to fund the remainder of a pole donation from endowment funds. Also received was a letter from the Wisconsin Department of Public Instruction thanking the library board for their support of the 2015 ILEAD-USA Wisconsin Program. A letter was received from the Merrill Historical Society recognizing the final Endowment Fund Pledge. Ms. Stevens relayed email correspondence submitted by a library patron expressing concerns about noise at the library. Mr. Gilk shared correspondence he received regarding possible civic discussion opportunities through The Interactivity Foundation.

There was no public comment.

2. Consent Items

M Meehean/S Breitenmoser/C to approve the minutes of the February meeting as printed.
M Meehean/S Gilk /C to accept the Monthly Revenue and Expense Report for February as printed.

3. Reports/Discussion Items/Action Items

A. Library Salary Schedule Review: Ms. Stevens provided board members with a copy of the City of Merrill Compensation Rates – 2015 document found on the City of Merrill's webpage. The library's current salary compensation schedule is included in that document.

B. Consideration of Combining City Hall Maintenance & Library Maintenance Supervisor Positions: M Meehean/S Yelle /C to approve the short-term coverage of City Hall Maintenance by Mike Schroeder until his retirement as set forth in the document presented to the board dated March 13th 2015, and to take no action at this time, but to reevaluate the proposal at a later date regarding the permanent combination of City Hall Maintenance and Library Maintenance Supervisor positions. This item will be placed on upcoming board agendas for discussion.

C. Microfilm Equipment Replacement Request: M Meehean/S Breitenmoser /C to approve purchasing a ScanPro 3000 with dedicated computer as presented: funded by \$9,000 from the Endowment Fund and the remaining \$3,993 from the Library Photocopier Non-Lapsing Fund.

D. Discussion and Request for Funding of Initial Fiber Plan: M Meehean/S Wedemeyer /C to approve \$3,000 from the Endowment Funds, contingent on the other partners listed in the document presented to the board dated March 9th, 2015 contributing to the project as anticipated.

E. Statewide Circulation Trends: Ms. Stevens presented data compiled and provided by Wisconsin Valley Library Service regarding annual circulation statistics for libraries in our library system, as well as libraries throughout the state of Wisconsin.

F. Strategic Plan Progress-Goals #3: Ms. Stevens presented staff progress on goals and objectives.

G. Trustee Essential #18-Library Board Appointments & Composition: Ms. Stevens provided copies of Trustee Essential #18.

H. Reports from Friends/WVLS Representative: The Friends of the Library recent booksale was successful. There was no report from the WVLS Representative.

4. Forthcoming Events & Library Director Report

- Retirement Classroom seminars continue.
- Plans are well underway for the Youth and Adult Summer Library Programs.

- Ms. Stevens shared an article written in 1968 by Library Director Edna Kraft which will be featured in an upcoming Friday Merrill Focus Column for the Wausau Daily Herald.

5. Adjournment:

The meeting adjourned at 5:00 p.m. The next regularly scheduled meeting of the Board of Trustees will be held on April 15th at 4:00 p.m. in the Library Board Room.

Stacy D. Stevens, Secretary

1504185

City of Merrill
Redevelopment Authority (RDA)

Tuesday, March 31st, 2015 at 8:00 A.M.
City Hall Council Chambers

RDA Present: Bill Bialecki, Ryan Schwartzman, Karen Karow, Wally Smith,
Jill Laufenberg, and Amanda Kostman

RDA Absent: David Hayes

Others: Alderpersons Dave Sukow and Chris Malm, City Administrator Dave Johnson, Street Commissioner Dick Lupton, City Attorney Tom Hayden, Finance Director Kathy Unertl, Ken Maule from Lincoln County Economic Development Corp., Kristen Fish and Mary Rajek from Redevelopment Resources, Scott Meitus from The Windward Group, City Building Inspector/Zoning Administrator Darin Pagel, Community Development Program Administrator Shari Wicke, City Attorney Administrative Assistant Diane Wais, Tonia Speener from Clark-Dietz, Christine Vorpapel, Dynamo Creative Marketing, and Dewey Pfister

Call to Order: Chair Bialecki called the meeting to order at 8:00 a.m.

Public Comment: None.

Approval of meeting minutes from March 3rd, 2015:

Motion (Schwartzman/Smith) to approve the meeting minutes. Carried.

Update on delinquent tax foreclosure acquisition, demolition schedule, and planed redevelopment opportunity – 900 E. 1st St.:

Unertl and Pagel provided update on status. City paid Lincoln County \$14,298 for delinquent taxes through TID No. 6. Low bid for demolition and back filling to support the alley was \$32,680 from C&D Excavation. Pagel reported that North Star Environmental conducted asbestos and other environmental testing. Unfortunately, it was necessary to remove items left by the previous owner and tenants (such as used tires and automobile engines).

Laufenberg asked about potential environmental contamination. Pagel advised that no reports to Wisconsin DNR; however, C&D Excavating will be watching as demolition work proceeds.

City staff will issue Request for Proposals (RFP) for site redevelopment as soon as the demolition work is completed.

1504186

Consider purchase of vacant property from Kwik Trip to facilitate potential future new development (referred from March 16th, 2015 Committee of Whole meeting)

Johnson advised that Kwik Trip is interested in selling the unneeded vacant land west of their dumpsters and that there is an adjacent property owner interested in purchasing and developing. Rather than leaving the vacant property, the City/RDA would purchase and then issue RFP for sale and potential new development. Entire costs of land acquisition would be offset by future property sale.

Motion (Schwartzman/Laufenberg) to recommend negotiations with Kwik Trip to acquire the property. Motion carried.

Status Update on Idle Sites Grant from WEDC: City of Merrill has been awarded \$417,250 to help redevelop the Wisconsin River frontage east of North Center Avenue.

The grant will assist in completing demolition of former Anson-Gilkey building foundations, acquisition/demolition of former Page Milk and former Merrill Pavers, as well as street/utility extensions and River Bend Trail parking lots (at Park Street and Kyes Street) and path extension to the east from current ending point at Park Street.

Mayor Bialecki thanked Redevelopment Resources, Ken Maule from Lincoln County Economic Development Corp., and City staff for preparing this successful grant application within the WEDC tight timeframe.

Presentation and discussion Downtown Revitalization Plan:

Kristen Fish and Mary Rajek from Redevelopment Resources presented power point information from the Downtown Vision Plan. With most traffic entering East Main Street from the east, recommendation is for potential angle parking on the north side of the street. The River Bend Trail provides a strategic opportunity to enhance the back sides of East Main Street buildings. Appendix A provides views from the trail.

Coming from the January 20th, 2015 downtown property owner/business meeting, there was considerable input, interest, and "can do" attitude from private sector.

Key for Lincoln House site redevelopment is securing commercial tenant(s) for the 1st floor. Page 40 of the Vision Plan is sketch of former Guy's Shop parcel as potential public gathering space. Page 51 of the Vision Plan includes potential investment matrix and phases.

As for next steps, Mayor Bialecki suggested potential joint Committee of Whole/RDA meeting and inviting downtown property owners and business representatives.

Review and discussion of Housing Strategic Action Plan Proposal:

Given the major RDA projects (including Idle Sites Grant and Downtown Vision Plan), Mayor Bialecki suggested waiting for further consideration. RDA Commissioner consensus to bring back in Fall 2015 for review and discussion.

Next RDA meeting: Tuesday, May 5th at 8:00 a.m.

Closed Session: Bialecki read the following notice:

The RDA may convene in closed session per Wis. Stats. Sec.19.85(1)(e) - deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session to consider: Potential property acquisitions to facilitate redevelopment opportunities in Tax Increment District No. 9 (Wisconsin River area) and TID No. 6 (Downtown)

Motion (Schwartzman/Karow) to move into closed session. Carried on roll call vote at 9:00 a.m.

Updates provided on potential acquisitions, including discussion of downtown property with delinquent taxes back to 2008. City will have title search conducted on the downtown parcels and bring back to next RDA meeting.

Adjournment: Motion (Schwartzman/Karow) to adjourn. Carried at 9:15 a.m.

Minutes prepared by RDA Secretary Kathy Unertl

1504200

MEETING MINUTES
MACEC Committee on Aging
Wednesday March 18th, 2015
8:00 a.m.
Lower level of Merrill City Hall

Members Present: Eugene Simon (Chairperson), S. Peggy Jackelen, Diane Goetsch, Chris Malm (Alderpersion)

Minutes

1. **Opening**
 - a. Meeting called to order by Simon

2. **Consent Items**
 - a. Motion made by Goetsch, second by Malm to approve minutes from previous meeting as presented. Motion carried.
 - b. Motion made by Malm to approve vouchers, second by Jackelen. Motion carried.

3. **Newsletter Q&A**
 - a. A new section of our newsletter is a Q&A from Committee members. Malm wrote the Q&A for our April newsletter discussing our minimal \$2 fee
 - b. Mary Ball stopped down on Thursday, March 12th, for lunch and discussion with people attending the meal. She shared the following information via email;

I wanted to share with you some of what Thursday's participants shared with me:

 - i. **Parking** - By far, this was the most prominent concern by people. Which makes sense, but which I was surprised by. Some stated they have to park over a block away. For people with limited physical abilities, that really poses a challenge - especially in the winter. There is very limited handicapped parking as well.
 - ii. **Main Floor Access** - This was probably the next biggest concern for people who use the facility. They would rather not have to use the elevator or the stairs. Concerns were also that if there were a fire or other emergency, the elevators may not work. How would people get up the stairs?
 - iii. **Food/Goodwill Offering** - Most were comfortable with the goodwill offering and they know that there would be nowhere else, really, to get the meal they get for the price/goodwill offering suggested. A few stated that they come have the meal mostly because they don't want to eat alone :(I think this would really be an area that we could propose concrete changes if we have to like some of the ideas we briefly discussed Thursday....
 - iv. Two or three people asked me about the 'rumor' that SFX wouldn't be having the soup kitchen anymore and that it was moving to St. John's

or St. Stephen's. I wasn't aware of this, but maybe you can shed some light on that at the next meeting??

- v. Several people mentioned they really liked you and Lori :) which is a real positive for you both and the program as a whole - which I agree.

4. Program updates

- a. Director discussed upcoming bus trips starting in April
 - i. We received numerous suggestions for bus trips for summer and fall
 - ii. We will *always* have our own drivers for all bus trips
 - iii. We are *sponsoring* a bus trip for the Red Hat group in May, we are not 'renting' the bus out.
- b. Director discussed new craft classes with Lorri – bringing in many people
- c. Our wreaths for the cemetery project will begin soon. Placement will be the week before Memorial Day.
- d. Bingo parties are a hit! Our last party had almost 50 people! We may offer bingo a few times a month. Using bingo as a fundraiser for our future Center was also mentioned. Director will contact Judy Woller for more information.
- e. Based on previous meetings and discussions, the Community Meal will be offered three times a month –four times when there are five Thursdays in a month – unless other special activities are planned. April will have three meals.
- f. Our Grief support (Life after Loss) will begin once a month starting first week April and continue through June. A 6-week program will be offered in the fall.

5. Capital Project Plan for New Center

- a. Director handed out and discussed the Project Overview Summary that was given to department heads at the meeting. Director needs to know if Committee is in support of this new plan.
Safety reasons are at the top of the list. Director informed the Committee of the fire alarm that happened here on Wednesday the 11th. There is significant risk being in the basement. First, we are not aware 'where' the fire is. This impacts our exit strategy. Second, we have many people down here with walkers, canes, or who simply shuffle or walk slowly. How do we get them out in a timely manner? In this recent alarm, Lorri ended up taking a lady out of the west end stairway – which happened to be where the alarm went off. The reason she did this was it seemed to be the least amount of steps for this person who has MS. We need some type of a system to let us know where the fire is and which way to exit.
- b. We need to begin to explore Grant and fundraising possibilities
- c. We will explore new vs existing buildings – old Lincoln House property and the Armory were discussed.
- d. We will need to determine estimated capital needs from city
- e. MACEC's strategic positioning - relative to new Center
 - i. Director has started gathering relevant data
- f. Generations Center correspondence – a fall conference is possible. Director would invite Committee members as well as City officials. This is the new Center in Plymouth Wi that opened 3 years ago.

6. ADRC Representative update – not in attendance

7. Correspondence

- a. S. Peggy stated she felt the new Center is a need for this community.

8. Public Comment – none

9. Adjournment

Motion to adjourn made by Goetsch, second by Malm. Motion carried.

The next Committee meeting will be held on April 15th at 8am.

Vouchers will be available for review 15 minutes prior to meeting time.

Respectfully submitted,

TMrachek

Tammie Mrachek

MACEC Director

Merrill City Hall is handicapped accessible. Take the elevator to the basement level.

1504250

CITY OF MERRILL
1004 EAST FIRST STREET
MERRILL, WI 54452-2586

AN ORDINANCE: By City Plan Commission
Re: Annexing Territory from the Town of Pine River on a petition for direct annexation by unanimous approval pursuant to Wis. Stat. Sec. 66.0217(2); assigning aldermanic district and establishing temporary zoning

ORDINANCE NO. 2015-
Introduced: April 14, 2015
1st Reading: _____
2nd Reading: _____
3rd Reading: _____
Committee/Commission Action:
RECOMMENDED FOR PASSAGE

AN ORDINANCE

The Common Council of the City of Merrill, Wisconsin, does ordain as follows:

Section 1. Territory Annexed. The following described parcels from the Town of Pine River, Lincoln County, Wisconsin are annexed to the City of Merrill:

A part of Government Lot 4 of Section 18, and part of the Southwest ¼ of the Northwest ¼ and part of the Southeast ¼ of the Northwest ¼ of Section 17, all in Township 31 North, Range 7 East, Town of Pine River, Lincoln County, Wisconsin. More particularly described in Exhibit "A" attached

Section 2 Condition and Effect of Annexation. From and after the date of publication of this ordinance, the territory described in Section 1 above shall be part of the City of Merrill for any and all purposes provided by law and all persons coming or residing within such territory shall be subject to the ordinances, rules and regulations of the City governing wards.

Section 3 Aldermanic Designation. The territory described in Section 1 of this ordinance is hereby made a part of the Eighth Aldermanic District of the City of Merrill subject to the ordinances, rules and regulations of the City governing wards.

Section 4 Schools. The territory described in Section 1 is annexed for school purposes and for school legalization to the Merrill Area Common Public School District and subject to all laws governing the same.

Section 5 Zoning. The territory described in Section 1 is hereby temporarily zoned Thoroughfare Commercial.

Section 6 Severability. In the event any section, subsection, clause, phrase or portion of this ordinance is for any reason held illegal, invalid or unconstitutional by any

court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remainder of this ordinance. It is the legislative intent of the Common Council that this ordinance would have been adopted if such illegal provision had not been included or any illegal application had not been made.

Section 7 Repeal and Effective Date. All ordinances or parts of ordinances and resolutions in conflict herewith are hereby repealed. This ordinance shall take effect from and after its passage and publication.

Approved:

Moved by: _____

Adopted: _____

Approved: _____

Published: _____

William R. Bialecki,
Mayor

Attest:

William N. Heideman,
City Clerk

1504260

RESOLUTION NO. _____

**A RESOLUTION IN SUPPORT OF THE CONTINUED OPERATION OF THE
LINCOLN COUNTY FAIR GROUNDS**

WHEREAS, the Lincoln County Fairgrounds has, for generations, been a venue for activities, programs, and entertainment for Lincoln County, the City of Merrill and the State of Wisconsin; and,

WHEREAS, the Lincoln County Board is debating whether to re-build the grandstand, a vital part of the Lincoln County Fairgrounds operation; and,

WHEREAS, the City of Merrill and Lincoln County have debated and discussed the best use of the Lincoln County Fairgrounds;

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN this 14th day of April 2015, that:

1. The City of Merrill encourages the prompt replacement of the Grandstand on the Fair Grounds Property.
2. Assuming that the grandstand will be constructed, the City of Merrill pledges, annually, a contribution equal to that budgeted by Lincoln County, for maintenance of the fairgrounds buildings and property.
3. The City of Merrill would also, if a grandstand is constructed, use Tax Incremental Financing (TIF) in the amount of \$250,000, to assist in construction of utility and other "TIF eligible" improvements.
4. The City of Merrill will cooperate in the formation of a management entity, implementation of a management plan, and related organizational tools to better manage the Lincoln County Fairgrounds well into the future.

Recommended by: Committee of the
Whole

CITY OF MERRILL, WISCONSIN

Moved: _____

William R. Bialecki
Mayor

Passed: _____

William N. Heideman
City Clerk

1504261

RESOLUTION NO. _____

**A RESOLUTION PETITIONING THE SECRETARY OF TRANSPORTATION
FOR AIRPORT IMPROVEMENT AID**

WHEREAS, the City of Merrill, Lincoln County, Wisconsin, hereinafter referred to as the Sponsor, being a municipal Body Corporate of the State of Wisconsin, is authorized by law (Wis. Stats. §114.11) to acquire, establish, construct, own, control, lease, equip, improve, maintain, and operate an airport; and,

WHEREAS, the Sponsor desires to develop or improve the Merrill Municipal Airport, Lincoln County, Wisconsin,

“PETITION FOR AIRPORT PROJECT”

WHEREAS, the foregoing proposal for airport improvements has been referred to the City Plan Commission for its consideration and report prior to council action as required by Wisconsin Statutes Chapter 62.23(5); and,

WHEREAS, airport users have been consulted in formulation of the improvements included in this Resolution; and,

WHEREAS, a public hearing was held prior to the adoption of this petition in accordance with Chapter 114.33(2) as amended, and a transcript of the hearing is transmitted with this petition; and,

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN, the Sponsor, this 14th day of April, 2015, that a petition for Federal and (or) State Aid in the following form is hereby approved:

The petitioner, desiring to sponsor an airport development project with Federal and State Aid or State Aid only, in accordance with the applicable State and Federal laws, respectfully represents and states:

1. That the airport, which it is desired to develop, should generally conform to the requirements for a general aviation type airport as defined by the Federal Aviation Administration.
2. The character, extent, and kind of improvements desired under the project are as follows: Acquire land in runway approaches; install security lighting; conduct wildlife assessment; clear and maintain runway approaches; and any necessary related work.

3. That the airport project, which your petitioner desires to sponsor, is necessary for the following reasons: to meet the existing and future needs of the airport.

WHEREAS, it is recognized that the improvements petitioned for as listed will be funded individually or collectively as funds are available, with specific project costs to be approved as work is authorized, the proportionate costs of the airport development projects described above which are to be paid by the Sponsor to the Secretary of the Wisconsin Department of Transportation (hereinafter referred to as the Secretary) to be held in trust for the purposes of the project; any unneeded and unspent balance after the project is completed is to be returned to the Sponsor by the Secretary; the Sponsor will make available any additional monies that may be found necessary, upon request of the Secretary, to complete the project as described above; the Secretary shall have the right to suspend or discontinue the project at any time additional monies are found to be necessary by the Secretary, and the Sponsor does not provide the same; in the event the sponsor unilaterally terminates the project, all reasonable federal and state expenditures related to the project shall be paid by the sponsor; and,

WHEREAS, the Sponsor is required by law (Wis. Stats. §114.32(5)), to designate the Secretary as its agent to accept, receive, receipt for and disburse any funds granted by the United States under the federal Airport and Airway Improvement Act, and is authorized by law to designate the Secretary as its agent for other purposes.

“DESIGNATION OF SECRETARY OF TRANSPORTATION AS SPONSOR’S AGENT”

THEREFORE, BE IT RESOLVED, by the Sponsor that the Secretary is hereby designated as its agent and is requested to agree to act as such in matters relating to the airport development project described above, and is hereby authorized as its agent to make all arrangements for the development and final acceptance of the completed project whether by contract, agreement, force account or otherwise; and particularly, to accept, receive, receipt for and disburse federal monies or other monies, either public or private, for the acquisition, construction, improvement, maintenance and operation of the airport; and, to acquire property or interests in property by purchase, gift, lease, or eminent domain under chapter 32 of the Wisconsin Statutes; and to supervise the work of any engineer, appraiser, negotiator, contractor or other person employed by the Secretary; and, to execute any assurances or other documents required or requested by any agency of the federal government and to comply with all federal and state laws, rules, and regulations relating to airport development projects.

FURTHER, the Sponsor requests that the Secretary provide, per Wis. Stats. §114.33(8)(a), that the Sponsor may acquire certain parts of the required

land or interests in land that the Secretary shall find necessary to complete the aforesaid project.

“AIRPORT OWNER ASSURANCES”

AND BE IT FURTHER RESOLVED that the Sponsor agrees to maintain and operate the airport in accordance with certain conditions established in Chapter Trans 55, Wisconsin Administrative Code, or in accordance with Sponsor assurances enumerated in a Federal Grant agreement.

AND BE IT FURTHER RESOLVED THAT THE Mayor and City Clerk be authorized to sign and execute the Agency Agreement and Federal Block Grant Owner Assurances authorized by this Resolution.

Recommended by: Airport Commission
and City Plan Commission

CITY OF MERRILL, WISCONSIN

Moved: _____

William R. Bialecki
Mayor

Passed: _____

William N. Heideman
City Clerk

1504262

RESOLUTION NO.

A RESOLUTION HONORING RAMONA PAMPUCH FOR HER LONG-TIME SERVICE TO THE CITY OF MERRILL

WHEREAS, Ramona Pampuch has served the City of Merrill at City Hall for 34 years, from June 15, 1981 to March 27, 2015; and,

WHEREAS, these years of service have been marked by exemplary dedication to the best interests of our community, and the safety and well-being of our employees and citizens; and

WHEREAS, Ramona Pampuch has earned the admiration and respect of her fellow employees by the way in which she has carried out her responsibilities; and

WHEREAS, Ramona Pampuch's cheerful demeanor will be missed at City Hall;

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN this 14th day of April, 2015, that the Common Council, and the people of Merrill officially acknowledge with deep appreciation the dedicated and faithful service Ramona Pampuch has given the City of Merrill and commends her for those 34 years of service; and

BE IT FURTHER RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MERRILL, WISCONSIN, that we hereby commend the meritorious and dedicated service of Ramona Pampuch, congratulate her upon the occasion of her retirement from the City of Merrill, and extend our warmest wishes for her enjoyment and continued prosperity in the years that lie ahead.

Recommended: Common Council

CITY OF MERRILL, WISCONSIN

Moved: _____

William R. Bialecki
Mayor

Passed: _____

William N. Heideman
City Clerk