

**CITY OF MERRILL
HEALTH AND SAFETY COMMITTEE
Monday, March 23, 2015 at 5:00 P.M.
City Hall Basement Conference Room
1004 East First Street**

Voting members of Committee: Alderman Dave Sukow (Chairperson),
Alderman Chris Malm and Alderwoman Kandy Peterson

AGENDA

1. Call to order
2. Nuisance Complaints and Exterior Maintenance Report
3. Vouchers
4. Picnic and/or Liquor License Applications: (None)
5. Monthly reports:
 - a. Fire Chief Savone
 - b. Police Chief Neff
 - c. Lincoln County Humane Society
6. Establish date and time of next regular meeting
7. Public Comment
8. Adjournment

NOTE: It is possible that a quorum of the Common Council will be present at this meeting, but no Common Council action will be taken.

Agenda prepared by City Clerk Bill Heideman
Agenda reviewed by Alderman Dave Sukow

The Merrill City Hall is accessible to the physically disadvantaged. If special accommodations are needed, please contact the Merrill City Hall at 536-5594

Date and time agenda was posted: _____ Posted: _____

INC CODE: * - All
STATUS: Active

USER: * - All
GROUP: * - All
PRIORITY: * - All
TYPE: * - All

ORIGINATION: 2/15/2015 THRU 3/15/2015
DUE: 0/00/0000 THRU 99/99/9999
RESOLUTION: 0/00/0000 THRU 99/99/9999

INCIDENT#/DESCRIPTION	PROPERTY	STATUS	ORIG DATE	DUE DATE	P	CREATED BY	CONTACT NAME
1801-MISC	1909 E MAINST	ACTIVE	2/18/15	2/19/15	1	brenda-g	
***** NOTES *****	2/18/15 ALEXANDRA WALKER, 1909 E MAIN ST (715-203-6142) FILED A COMPLAINT ON LANDLORD, MARVIN & GLORIA CLARK, N586 CORNING RD. RAW SEWAGE IN BACKED UP IN BASEMENT, ROOF LEAKS, SCREENS TORN OR GONE, MOLD/MILDEW THROUGHOUT THE HOUSE, ELECTRICAL ISSUE-LOOSE ELECTRICAL, COLD AIR DRAFTS THROUGHOUT THE HOUSE. BLACK WASP NEST IN ROOF THIS PAST SUMMER. FRONT PORCH FALLING APART (EVEN THE FIX THEY DID IS FAILING), LEAKING PLUMBING THROUGHOUT THE HOUSE, GARAGE CEILING HAS LARGE HOLE IN IT DUE TO WATER/MOLD DAMAGE. GIVEN TO BLDG INSP & HLTH OFFICER 2/18/15						

*Shari - ✓
due 3/19/15*

TASK#/DESCRIPTION	PROPERTY	STATUS	ORIG DATE	DUE DATE	P	ASG GRP	ASG USR	RES CODE	RES DATE
1880 INSPECT	1909 E MAINST	Active	2/18/15	2/19/15	1	CODE			

INCIDENT STATUS REPORT
DETAIL

INCIDENT#/DESCRIPTION PROPERTY STATUS ORIG DATE DUE DATE P ASG GRP ASG USR RES CODE RES DATE CONTACT NAME

TASK#/DESCRIPTION	PROPERTY	STATUS	ORIG DATE	DUE DATE	P ASG GRP	ASG USR	RES CODE	RES DATE
1566 INSPECT	505 2ND ST E	Active	6/22/07	6/23/07	1 INS		No Inspect	

1717-EXTERIOR APPEARANCE 403 EAST ST CONTINU ACTIVE 8/20/12 8/21/12 1 brenda-g

***** NOTES *****

CONTINUED FROM 5/11/10 . . .

PER CITY ATTY OFFICE-FINED \$1,153.50. THIS IS NOW AN ACTIVE FILE WITH THE BLDG INSP.

9/17/12 per S. Wicke due 10/31/12

1/16/13 WENT TO COURT 1/7/13; PER CITY ATTY OFFICE-PENDING IN COURT

2/20/13 pending in court

5/15/13 pending in court

6/17/13 pending in court

7/16/13 pending in court;8/8/13 pending in court

10/24/13 pending in court

Tom- ✓

Pending court

3/18/15

TASK#/DESCRIPTION	PROPERTY	STATUS	ORIG DATE	DUE DATE	P ASG GRP	ASG USR	RES CODE	RES DATE
1796 Exterior Appearance	403 EAST ST CON	Active	8/20/12	8/21/12	1 CODE			

1766-EXTERIOR APPEARANCE 403 EAST ST CONTIN(ACTIVE 12/12/13 12/13/13 1 brenda-g

***** NOTES *****

2/12/14 still pending in court

3/12/14 still pending in court

4/22/14 pending in court

5/16/14 pending in court

7/17/14 pending in court

8/19/14 pending in court

11/11/14 pending in court

12/16/14 pending in court

1/20/15 pending in court

2/16/15 pending in court

TASK#/DESCRIPTION	PROPERTY	STATUS	ORIG DATE	DUE DATE	P ASG GRP	ASG USR	RES CODE	RES DATE
1845 Exterior Appearance	403 EAST ST CON	Active	12/12/13	12/13/13	1 CODE			

1797-UNSAFE CONDITIONS 509 1/2 E 7TH ST ACTIVE 11/05/14 11/06/14 1 brenda-g

***** NOTES *****

11/5/14 MICHELLE AND GREG CARVAJAL OF 509 1/2 E 7TH ST (715-921-6502) FILED A COMPLAINT ON DOLORES KLEINHANS OF 402 N STATE ST. MOLD ON KITCHEN FLOOR AND BROKEN WINDOWS SO ITS COLD. OPEN FLAMES TO GAS HEATER IN LIVINGROOM. NUMEROUS PICTURES ON FILE. GIVEN TO BLDG INSP AND HLTH OFFICER 11/5/14.

11/10/14 per Norb Ashbeck, mold is taken care of. Darin has orders.

11/11/14 paint/siding orders due 6/7/15; windows/furnace due 12/1/2014.

1/20/15 furnace ok. paint/siding due 6/7/15

✓

due 6/7/15

INCIDENT STATUS REPORT
DETAIL

INCIDENT#/DESCRIPTION PROPERTY STATUS ORIG DATE DUE DATE P CREATED BY CONTACT NAME

2/16/15 orders due 6/7/15

TASK#/DESCRIPTION	PROPERTY	STATUS	ORIG DATE	DUE DATE	P	ASG GRP	ASG USR	RES CODE	RES DATE
1876 INSPECT	509 1/2 E 7TH ST	Active	11/05/14	11/06/14	1				

1799-MISC 718 1/2 E 2ND ST ACTIVE 2/03/15 2/04/15 1 brenda-g
 ***** NOTES *****
 2/2/15 JUSTIN/TOSHA ISAACSON(TOSHA 715-921-6782), 718 1/2 E 2ND ST, FILED A COMPLAINT ON LANDLORD DARRELL HANKE, N4044 CTY RD E. BLACK MOLD IN WALLS, ROOF LEAKS, TILES IN BATHROOM ARE FALLING OFF WALL. GIVEN TO HLTH OFFICER AND BLDG INSP 2/3/15.
 2/11/15 per n.ashbeck-darin has orders to fix in 30 days.
 2/16/15 per Shari, orders due 3/11/15

Shari - ✓
Orders due 4/11/15

TASK#/DESCRIPTION	PROPERTY	STATUS	ORIG DATE	DUE DATE	P	ASG GRP	ASG USR	RES CODE	RES DATE
1878 INSPECT	718 1/2 E 2ND ST	Active	2/03/15	2/04/15	1				

1800-MISC 509 1/2 E 7TH ST ACTIVE 2/10/15 2/11/15 1 brenda-g
 ***** NOTES *****
 2/9/15 MICHELLE & GREG CARVAJAL, 509 1/2 E 7TH ST (715-921-6502) FILED A NUISANCE COMPLAINT ON JERRY KLEINHANS THE OWNER OF THAT PROPERTY. BLACK MOLD IN THE BATHROOM AND KITCHEN. TILES ARE JUST PUT OVER THE MOLD. BATHROOM HAS NO OUTLET COVER, BLACK MOLD, AND A LEAKING SINK THE OWNER WILL NOT FIX. THEY WERE CALLED MULTIPLE TIMES. GIVEN TO BLDG INSP AND HLTH OFFICER 2/10/15
 2/11/15 per n. ashbeck, owner has limited time to fix issues ordered by bldg insp.
 2/16/15 per Shari, orders due 3/9/15

Shari - ✓
Vacant now
Jerry to call Darin when complete

TASK#/DESCRIPTION	PROPERTY	STATUS	ORIG DATE	DUE DATE	P	ASG GRP	ASG USR	RES CODE	RES DATE
1879 INSPECT	509 1/2 E 7TH ST	Active	2/10/15	2/11/15	1				

PACKET: 05918 H & S - MARCH 2015

VENDOR SET: 01 City of Merrill

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

3

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION

01-000010 5 ALARM FIRE & SAFETY EQUIPMEN

I-144640-2		EQUIP - AKRON JUNCTION BOX	466.06			
3/15/2015	1	DUE: 3/15/2015 DISC: 3/15/2015		1099: N		
		EQUIP - AKRON JUNCTION BOX		26 52200-03-40000	2% Fire Dues Expenses	466.06
=== VENDOR TOTALS ===			466.06			

01-002622 ALLIED 100 LLC

I-476033		COMPRESSION CLICKER	210.00			
3/15/2015	1	DUE: 3/15/2015 DISC: 3/15/2015		1099: N		
		COMPRESSION CLICKER		10 52300-03-40000	Operating Supplies	210.00
=== VENDOR TOTALS ===			210.00			

01-003163 ANDERSON & ASSOCIATES COUNSELI

I-713		PRE-EMPLOYMENT EVALUATION	600.00			
3/15/2015	1	DUE: 3/15/2015 DISC: 3/15/2015		1099: N		
		PRE-EMPLOYMENT EVALUATION		26 52200-03-25500	Physicals-Wellness Exp	600.00
=== VENDOR TOTALS ===			600.00			

01-000081 BAJA'S

I-16582		POLICE SUV - VINLY GRAPHICS	250.00			
3/15/2015	1	DUE: 3/15/2015 DISC: 3/15/2015		1099: N		
		POLICE SUV - VINLY GRAPHICS		52 57001-08-28210	Police Squad/Equipment	250.00
=== VENDOR TOTALS ===			250.00			

01-003513 BATTERIES PLUS

I-069-274053		BATTERIES/POLICE	24.95			
3/15/2015	1	DUE: 3/15/2015 DISC: 3/15/2015		1099: N		
		BATTERIES/POLICE		10 52100-03-40000	Operating Supplies	24.95
=== VENDOR TOTALS ===			24.95			

01-002286 BATTERIES PLUS - 069

I-069-273555		RAYALAA BATTERIES	34.56			
3/15/2015	1	DUE: 3/15/2015 DISC: 3/15/2015		1099: N		
		RAYALAA BATTERIES		10 52200-03-40000	Operating Supplies	34.56
=== VENDOR TOTALS ===			34.56			

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01-002011 BAYCOM

I-93363 WIRED POWER CORD 27.00
 3/15/2015 1 DUE: 3/15/2015 DISC: 3/15/2015 1099: N
 WIRED POWER CORD 10 52100-15-31000 Computer Supplies 27.00

=== VENDOR TOTALS === 27.00

01-002088 BOB'S WEST 64

I-23161 2013 FORD - LUBE, OIL, FILTER 22.95
 3/15/2015 1 DUE: 3/15/2015 DISC: 3/15/2015 1099: N
 2013 FORD - LUBE, OIL, FILTER 10 52100-03-51000 Vehicle Repair/Maintenan 22.95

I-23371 2011 FORD CROWN VIC 22.95
 3/15/2015 1 DUE: 3/15/2015 DISC: 3/15/2015 1099: N
 2011 FORD CROWN VIC 10 52100-03-51000 Vehicle Repair/Maintenan 22.95

I-23375 2014 FORD TAURUS 22.95
 3/15/2015 1 DUE: 3/15/2015 DISC: 3/15/2015 1099: N
 2014 FORD TAURUS 10 52100-03-51000 Vehicle Repair/Maintenan 22.95

=== VENDOR TOTALS === 68.85

01-000099 CHIEF SUPPLY

I-218862 SQUAD 6 CAGE 1,229.37
 3/15/2015 1 DUE: 3/15/2015 DISC: 3/15/2015 1099: N
 SQUAD 6 CAGE 52 57001-08-28210 Police Squad/Equipment 1,229.37

=== VENDOR TOTALS === 1,229.37

01-003611 CHOICE HEALTH CARE SERVICES, L

I-2877 MICRODOT EXTRA STRIPS 74.85
 3/15/2015 1 DUE: 3/15/2015 DISC: 3/15/2015 1099: N
 MICRODOT EXTRA STRIPS 10 52300-03-40000 Operating Supplies 74.85

=== VENDOR TOTALS === 74.85

01-002051 CREATIVE PRODUCT SOURCING, INC

I-71983 DARE PRODUCT SUPPLIES 893.52
 3/15/2015 1 DUE: 3/15/2015 DISC: 3/15/2015 1099: N
 DARE PRODUCT SUPPLIES 26 52100-03-40500 DARE-Program Expense 893.52

=== VENDOR TOTALS === 893.52

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-----ID-----			GROSS	P.O. #			
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----		DISTRIBUTION
=====							
01-000204		DAVE'S COUNTY MARKET					
I-2/19/15		2/19/15 GROCERIES	16.41				
3/15/2015	1	DUE: 3/15/2015 DISC: 3/15/2015		1099: N			
		2/19/15 GROCERIES		10 52200-03-40000	Operating Supplies		16.41
=====							
I-2/25/15		2/25/15 - GROCERIES	77.63				
3/15/2015	1	DUE: 3/15/2015 DISC: 3/15/2015		1099: N			
		2/25/15 - GROCERIES		10 52200-03-40000	Operating Supplies		77.63
=== VENDOR TOTALS ===			94.04				
=====							

01-002745 EAGLE ENGRAVING, INC							
I-2015-492		ENGRAVING	32.30				
3/15/2015	1	DUE: 3/15/2015 DISC: 3/15/2015		1099: N			
		ENGRAVING		10 52200-03-40000	Operating Supplies		32.30
=====							
I-2015-550		ENGRAVING - FIRE	119.95				
3/15/2015	1	DUE: 3/15/2015 DISC: 3/15/2015		1099: N			
		ENGRAVING - FIRE		26 52200-03-40000	2% Fire Dues Expenses		119.95
=== VENDOR TOTALS ===			152.25				
=====							

01-000130 EMERGENCY MEDICAL PRODUCTS INC							
I-1713515		MEDICAL SUPPLIES	530.80				
3/15/2015	1	DUE: 3/15/2015 DISC: 3/15/2015		1099: N			
		MEDICAL SUPPLIES		10 52300-03-40000	Operating Supplies		530.80
=====							
I-1714035		MED SUPPLIES SOLDUM CHLORIDE	120.00				
3/15/2015	1	DUE: 3/15/2015 DISC: 3/15/2015		1099: N			
		MED SUPPLIES SOLDUM CHLORIDE		10 52300-03-40000	Operating Supplies		120.00
=====							
I-1714057		SOLDIUM CHLORIDE	120.00				
3/15/2015	1	DUE: 3/15/2015 DISC: 3/15/2015		1099: N			
		SOLDIUM CHLORIDE		10 52300-03-40000	Operating Supplies		120.00
=====							
I-1714070		MED SUPPLIES SOLDIUM CHLORID	120.00				
3/15/2015	1	DUE: 3/15/2015 DISC: 3/15/2015		1099: N			
		MED SUPPLIES SOLDIUM CHLORID		10 52300-03-40000	Operating Supplies		120.00
=====							
I-1714079		SOLDIU CHLORIDE	120.00				
3/15/2015	1	DUE: 3/15/2015 DISC: 3/15/2015		1099: N			
		SOLDIU CHLORIDE		10 52300-03-40000	Operating Supplies		120.00
=====							
I-1714620		MED SUPPLIES - STIC KIT SHARP	21.80				
3/15/2015	1	DUE: 3/15/2015 DISC: 3/15/2015		1099: N			
		MED SUPPLIES - STIC KIT SHARPS		10 52300-03-40000	Operating Supplies		21.80

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ID	DATE	BANK CODE	DESCRIPTION	GROSS DISCOUNT	P.O. # G/L ACCOUNT	ACCOUNT NAME	DISTRIBUTION
01-000130 EMERGENCY MEDICAL PRODUCTS INC(** CONTINUED **)							
I-1715099	3/15/2015	1	HOSPIRA SYPRINGE MED SUPPLY	94.75			
			DUE: 3/15/2015 DISC: 3/15/2015		1099: N		
			HOSPIRA SYPRINGE MED SUPPLY		10 52300-03-40000	Operating Supplies	94.75
I-1716935	3/15/2015	1	MEDICAL SUPPLIES	965.37			
			DUE: 3/15/2015 DISC: 3/15/2015		1099: N		
			MEDICAL SUPPLIES		10 52300-03-40000	Operating Supplies	965.37
=== VENDOR TOTALS ===				2,092.72			
01-003352 EVIDENT							
I-92530A	3/15/2015	1	EVIDENCE SUPPLIES	172.00			
			DUE: 3/15/2015 DISC: 3/15/2015		1099: N		
			EVIDENCE SUPPLIES		10 52100-02-94000	Jail/Evidence	172.00
=== VENDOR TOTALS ===				172.00			
01-003508 FEDERAL SIGNAL CORPORATION							
I-5975183	3/15/2015	1	VEHICLE EQUIPMENT	2,691.70			
			DUE: 3/15/2015 DISC: 3/15/2015		1099: N		
			VEHICLE EQUIPMENT		26 52100-03-47725	Police Vehicle/Equip Exp	2,691.70
=== VENDOR TOTALS ===				2,691.70			
01-002944 FIRE RESCUE SUPPLY LLC							
I-5833	3/15/2015	1	TNT RESCUE SHACKLE	363.00			
			DUE: 3/15/2015 DISC: 3/15/2015		1099: N		
			TNT RESCUE SHACKLE		26 52200-03-40000	2% Fire Dues Expenses	363.00
=== VENDOR TOTALS ===				363.00			
01-001111 HARGRAVE APPLIANCES, INC.							
I-8077	3/15/2015	1	1.6 CU FT COMPACT REF	140.00			
			DUE: 3/15/2015 DISC: 3/15/2015		1099: N		
			1.6 CU FT COMPACT REF		10 52300-03-40000	Operating Supplies	140.00
=== VENDOR TOTALS ===				140.00			

PACKET: 05910 H & S - MARCH 2015

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DUE TO/FROM ACCOUNTS SUPPRESSED

ID	DATE	BANK CODE	DESCRIPTION	GROSS DISCOUNT	P.O. # G/L ACCOUNT	ACCOUNT NAME	DISTRIBUTION
=====							
01-003662 HEARTLAND COOPERATIVE							
C-295875			SALES TAX CR/DISCOUNT	9.34CR			
3/15/2015	1		DUE: 2/27/2015 DISC: 2/27/2015		1099: N		
			DISCOUNT ON K9		26 52100-03-41575	Dog Unit Expenses	9.34CR

I-205262			K9 DOG FOOD	46.20			
3/15/2015	1		DUE: 3/15/2015 DISC: 3/15/2015		1099: N		
			K9 DOG FOOD		26 52100-03-41575	Dog Unit Expenses	46.20
=== VENDOR TOTALS ===				36.86			
=====							
01-003315 IMAGE TREND							
I-32547			RESCUE BRIDGE MO FEES	633.34			
3/15/2015	1		DUE: 3/15/2015 DISC: 3/15/2015		1099: N		
			RESCUE BRIDGE MO FEES		10 52200-15-92500	CAD-Software Linking	316.67
			RESCUE BRIDGE MO FEES		10 52300-15-92500	CAD-Linking Software	316.67
=== VENDOR TOTALS ===				633.34			
=====							
01-000162 LYNN PEAVEY COMPANY							
I-00095			EVIDENCE SUPPLIES	195.60			
3/15/2015	1		DUE: 3/15/2015 DISC: 3/15/2015		1099: N		
			EVIDENCE SUPPLIES		10 52100-02-94000	Jail/Evidence	195.60
=== VENDOR TOTALS ===				195.60			
=====							
01-000041 MERRILL ACE HARDWARE							
I-1136386			FASTENERS	1.20			
3/15/2015	1		DUE: 3/15/2015 DISC: 3/15/2015		1099: N		
			FASTENERS		10 52300-03-40000	Operating Supplies	1.20

I-135748			FASTENERS	1.90			
3/15/2015	1		DUE: 3/15/2015 DISC: 3/15/2015		1099: N		
			FASTENERS		10 52200-03-40000	Operating Supplies	1.90

I-135963			GORILLA SUPER GLUE	3.79			
3/15/2015	1		DUE: 3/15/2015 DISC: 3/15/2015		1099: N		
			GORILLA SUPER GLUE		10 52200-03-40000	Operating Supplies	3.79

I-136066			ADAPTER/DUSTER/LADDER	49.97			
3/15/2015	1		DUE: 3/15/2015 DISC: 3/15/2015		1099: N		
			ADAPTER/DUSTER/LADDER		10 52200-03-40000	Operating Supplies	49.97

I-136140			GLUE SPRAY	11.99			
3/15/2015	1		DUE: 3/15/2015 DISC: 3/15/2015		1099: N		
			GLUE SPRAY		10 52200-03-40000	Operating Supplies	11.99
=== VENDOR TOTALS ===				68.85			

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DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-003445 MINISTRY HEALTH CARE						
I-1353		FEBRUARY LAB FEES	238.50			
3/15/2015	1	DUE: 3/15/2015 DISC: 3/15/2015		1099: N		
		BELL		10 52100-02-94000	Jail/Evidence	47.70
		CRASS		10 52100-02-94000	Jail/Evidence	47.70
		EMANUEL		10 52100-02-94000	Jail/Evidence	47.70
		RENN		10 52100-02-94000	Jail/Evidence	47.70
		ZDROIK		10 52100-02-94000	Jail/Evidence	47.70
		=== VENDOR TOTALS ===	238.50			
=====						
01-000540 NAPA AUTO PARTS						
I-519548		RATCHETING CARGO BAR	27.99			
3/15/2015	1	DUE: 3/15/2015 DISC: 3/15/2015		1099: N		
		RATCHETING CARGO BAR		10 52200-03-51000	Vehicle Repair/Maintenan	27.99
I-522598		WINDOW WASH	17.94			
3/15/2015	1	DUE: 3/15/2015 DISC: 3/15/2015		1099: N		
		WINDOW WASH		10 52100-03-51000	Vehicle Repair/Maintenan	17.94
		=== VENDOR TOTALS ===	45.93			
=====						
01-001487 NORTH CENTRAL TECHNICAL COLLEG						
I-MSC-002189		FEES WUNSCH/HARTWIG	400.00			
3/15/2015	1	DUE: 3/15/2015 DISC: 3/15/2015		1099: N		
		FEES WUNSCH/HARTWIG		10 52100-03-32000	Education & Conference	400.00
I-MSC-002199		HEARTSAVER 1ST AID CARD	66.00			
3/15/2015	1	DUE: 3/15/2015 DISC: 3/15/2015		1099: N		
		HEARTSAVER 1ST AID CARD		10 52200-03-40000	Operating Supplies	66.00
I-MSC-002222		2/10/15 HCP CPR CARDS	36.00			
3/15/2015	1	DUE: 3/15/2015 DISC: 3/15/2015		1099: N		
		2/10/15 HCP CPR CARDS		10 52200-03-40000	Operating Supplies	36.00
I-MSC-002228		REG FEE - NEFF	200.00			
3/15/2015	1	DUE: 3/15/2015 DISC: 3/15/2015		1099: N		
		REG FEE - NEFF		10 52100-03-32000	Education & Conference	200.00
		=== VENDOR TOTALS ===	702.00			

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01-003632 NORTH STAR EMERGENCY VEHICLE S

I-797		DIESEL GENERATOR REPAIR	421.00			
3/15/2015	1	DUE: 3/15/2015 DISC: 3/15/2015		1099: N		
		DIESEL GENERATOR REPAIR		10 52200-03-51000	Vehicle Repair/Maintenan	421.00
I-834		ENGINE REPAIR/LABOR	527.48			
3/15/2015	1	DUE: 3/15/2015 DISC: 3/15/2015		1099: N		
		ENGINE REPAIR/LABOR		10 52200-03-51000	Vehicle Repair/Maintenan	527.48
=== VENDOR TOTALS ===			948.48			

01-000545 NORTHCENTRAL TECHNICAL

I-MSC 002192		HEARTSAVER CARDS	66.00			
3/15/2015	1	DUE: 3/15/2015 DISC: 3/15/2015		1099: N		
		HEARTSAVER CARDS		10 52200-03-40000	Operating Supplies	66.00
I-MSC-002232		HEARTSAVER AED CARDS	42.00			
3/15/2015	1	DUE: 3/15/2015 DISC: 3/15/2015		1099: N		
		HEARTSAVER AED CARDS		10 52200-03-40000	Operating Supplies	42.00
=== VENDOR TOTALS ===			108.00			

01-002179 OFFICE ENTERPRISES INCORPORATE

I-341446		POLICE COPIER	21.90			
3/15/2015	1	DUE: 3/15/2015 DISC: 3/15/2015		1099: N		
		POLICE COPIER		10 52100-03-40000	Operating Supplies	21.90
I-341447		INV 341447 POLICE COPIER	75.96			
3/15/2015	1	DUE: 3/15/2015 DISC: 3/15/2015		1099: N		
		INV 341447 POLICE COPIER		10 52100-03-40000	Operating Supplies	75.96
=== VENDOR TOTALS ===			97.86			

01-002204 PREMIER MFG OF CENTRAL WISCONS

I-3062		CUSTOM DECALS	39.00			
3/15/2015	1	DUE: 3/15/2015 DISC: 3/15/2015		1099: N		
		CUSTOM DECALS		10 52300-03-51000	Amb. Repair/Maintenance	39.00
=== VENDOR TOTALS ===			39.00			

PACKET: 05918 H & S - MARCH 2015

VENDOR SET: 01 City of Merrill

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-000586 QUILL CORPORATION						
I-1762928		PAPER/OFFICE SUPPLIES	171.56			
3/15/2015	1	DUE: 3/15/2015 DISC: 3/15/2015		1099: N		
		PAPER/OFFICE SUPPLIES		10 52100-03-40000	Operating Supplies	171.56
=== VENDOR TOTALS ===			171.56			
=====						
01-003545 R.J. MARX INC						
I-15-10280		APPARATUS RE-NUMBERING	476.15			
3/15/2015	1	DUE: 3/15/2015 DISC: 3/15/2015		1099: N		
		APPARATUS RE-NUMBERING		10 52200-03-51000	Vehicle Repair/Maintenan	317.43
		R.J. MARX INC		10 52300-03-51000	Amb. Repair/Maintenance	158.72
I-15-10295		MED 61 & 62 RE-NUMBERING	72.15			
3/15/2015	1	DUE: 3/15/2015 DISC: 3/15/2015		1099: N		
		MED 61 & 62 RE-NUMBERING		10 52300-03-10000	Office Supplies	72.15
=== VENDOR TOTALS ===			548.30			
=====						
01-003098 SAFECARE DIV. MAGIC MEDIA INC						
I-1966		2 CASES LARGE GLOVES	234.42			
3/15/2015	1	DUE: 3/15/2015 DISC: 3/15/2015		1099: N		
		2 CASES LARGE GLOVES		10 52300-03-40000	Operating Supplies	234.42
=== VENDOR TOTALS ===			234.42			
=====						
01-001042 SIRCHIE						
I-0197241		EVIDENCE SUPPLIES	183.50			
3/15/2015	1	DUE: 3/15/2015 DISC: 3/15/2015		1099: N		
		EVIDENCE SUPPLIES		10 52100-02-94000	Jail/Evidence	183.50
=== VENDOR TOTALS ===			183.50			
=====						
01-003530 STEINIG TAL KENNEL LLC						
I-1195		K- 9 RE-CERTIFICATION	400.00			
3/15/2015	1	DUE: 3/15/2015 DISC: 3/15/2015		1099: N		
		K- 9 RE-CERTIFICATION		26 52100-03-41575	Dog Unit Expenses	400.00
=== VENDOR TOTALS ===			400.00			

PACKET: 05918 H & S - MARCH 2015

VENDOR SET: 01 City of Merrill

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #			
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----		DISTRIBUTION

01-000554 SUPERIOR CHEMICAL CORP

I-85492		VEHICLE WASH/WIPES	127.59				
3/15/2015	1	DUE: 3/15/2015 DISC: 3/15/2015		1099: N			
		VEHICLE WASH/WIPES		10 52100-03-40000	Operating Supplies		127.59
=== VENDOR TOTALS ===			127.59				

01-000266 TRANTOW DO IT CENTER

I-448156		HARDBOARD/WASHER	23.71				
3/15/2015	1	DUE: 3/15/2015 DISC: 3/15/2015		1099: N			
		HARDBOARD/WASHER		10 52200-03-40000	Operating Supplies		23.71
=== VENDOR TOTALS ===			23.71				

01-000278 TRIDENT SUPPLY

I-H2252		TOWELS/LAUNDRY DETERGENT	64.80				
3/15/2015	1	DUE: 3/15/2015 DISC: 3/15/2015		1099: N			
		TOWELS/LAUNDRY DETERGENT		10 52200-03-40000	Operating Supplies		64.80
=== VENDOR TOTALS ===			64.80				

01-003714 TRITECH FORENSICS

I-115692		EVIDENCE SUPPLIES	332.93				
3/15/2015	1	DUE: 3/15/2015 DISC: 3/15/2015		1099: N			
		EVIDENCE SUPPLIES		10 52100-02-94000	Jail/Evidence		332.93
=== VENDOR TOTALS ===			332.93				

01-003601 UST - U S TANKER CO

I-00190		EQUIP MTCE	65.86				
3/15/2015	1	DUE: 3/15/2015 DISC: 3/15/2015		1099: N			
		UST - U S TANKER CO		10 52200-03-51000	Vehicle Repair/Maintenan		65.86
=== VENDOR TOTALS ===			65.86				

01-000284 VIP ALL-VALUE

I-092671		VIEW BINDER	3.99				
3/15/2015	1	DUE: 3/15/2015 DISC: 3/15/2015		1099: N			
		VIEW BINDER		10 52300-03-10000	Office Supplies		3.99
I-092793		EASEL DISPLAY LIGHTWGHT	39.99				
3/15/2015	1	DUE: 3/15/2015 DISC: 3/15/2015		1099: N			
		EASEL DISPLAY LIGHTWGHT		10 52200-03-40000	Operating Supplies		39.99

PACKET: 05918 H & S - MARCH 2015

VENDOR SET: 01 City of Merrill

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----
 POST DATE BANK CODE -----DESCRIPTION----- GROSS P.O. #
 DISCOUNT G/L ACCOUNT -----ACCOUNT NAME----- DISTRIBUTION
 =====
 01-000284 VIP ALL-VALUE (** CONTINUED **)

I-092937		FILES/TONER/BINDERS	104.46				
3/15/2015	1	DUE: 3/15/2015 DISC: 3/15/2015		1099: N			
		FILES/TONER/BINDERS		10 52300-03-10000	Office Supplies		104.46
I-92863		INKJET LABEL	12.79				
3/15/2015	1	DUE: 3/15/2015 DISC: 3/15/2015		1099: N			
		INKJET LABEL		10 52300-03-10000	Office Supplies		12.79
I-92875		DRY EREASE BOARD	49.99				
3/15/2015	1	DUE: 3/15/2015 DISC: 3/15/2015		1099: N			
		DRY EREASE BOARD		10 52200-03-40000	Operating Supplies		49.99
I-92941		BINDER VIEW	20.58				
3/15/2015	1	DUE: 3/15/2015 DISC: 3/15/2015		1099: N			
		BINDER VIEW		10 52300-03-10000	Office Supplies		20.58
I-92956		UPS TO 5 ALARM	13.87				
3/15/2015	1	DUE: 3/15/2015 DISC: 3/15/2015		1099: N			
		UPS TO 5 ALARM		10 52200-03-40000	Operating Supplies		13.87
=== VENDOR TOTALS ===			245.67				

01-002071 WEINBRENNER SHOE CO INC

I-1916887		BRYSON CRUISE - BOOT	204.00				
3/15/2015	1	DUE: 3/15/2015 DISC: 3/15/2015		1099: N			
		BRYSON CRUISE - BOOT		10 52200-03-25500	Job Recruitment		204.00
=== VENDOR TOTALS ===			204.00				

01-000285 WILLIE'S TIRE CENTER

I-250224009		2011 DODGE - HUB BEARING	270.00				
3/15/2015	1	DUE: 3/15/2015 DISC: 3/15/2015		1099: N			
		2011 DODGE - HUB BEARING		10 52100-03-51000	Vehicle Repair/Maintenan		270.00
=== VENDOR TOTALS ===			270.00				

01-000623 Z BEST CAR WASH

I-576		WAR WASH TOKENS	455.00				
3/15/2015	1	DUE: 3/15/2015 DISC: 3/15/2015		1099: N			
		WAR WASH TOKENS		10 52100-03-40000	Operating Supplies		455.00
=== VENDOR TOTALS ===			455.00				

=== PACKET TOTALS === 16,026.63

PACKET: 05918 H & S - MARCH 2015

VENDOR SET: 01 City of Merrill

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

** T O T A L S **

INVOICE TOTALS 16,035.97
 DEBIT MEMO TOTALS 0.00
 CREDIT MEMO TOTALS 9.34CR

BATCH TOTALS 16,026.63

** G/L ACCOUNT TOTALS **

BANK	YEAR	ACCOUNT	NAME	AMOUNT	*****LINE ITEM*****		*****GROUP BUDGET*****	
					ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
2015	10	-21-0000	Accounts Payable Control	8,976.17-*				
	10	-52100-02-94000	Jail/Evidence	1,122.53	6,750	5,258.75	2,175,840	1,757,440.85
	10	-52100-03-32000	Education & Conference	600.00	7,000	5,577.00	2,175,840	1,757,963.38
	10	-52100-03-40000	Operating Supplies	876.96	9,000	7,501.10	2,175,840	1,757,686.42
	10	-52100-03-51000	Vehicle Repair/Maintenan	356.79	13,000	12,318.12	2,175,840	1,758,206.59
	10	-52100-15-31000	Computer Supplies	27.00	5,000	4,554.10	2,175,840	1,758,536.38
	10	-52200-03-25500	Job Recruitment	204.00	1,000	796.00	1,298,146	1,038,750.37
	10	-52200-03-40000	Operating Supplies	630.91	34,000	30,643.14	1,298,146	1,038,323.46
	10	-52200-03-51000	Vehicle Repair/Maintenan	1,359.76	6,000	3,765.53	1,298,146	1,037,594.61
	10	-52200-15-92500	CAD-Software Linking	316.67	0	1,583.35- Y	1,298,146	1,038,637.70
	10	-52300-03-10000	Office Supplies	213.97	1,000	621.97	853,362	656,403.56
	10	-52300-03-40000	Operating Supplies	2,753.19	38,000	26,163.30	853,362	653,864.34
	10	-52300-03-51000	Amb. Repair/Maintenance	197.72	0	1,675.40- Y	853,362	656,419.81
	10	-52300-15-92500	CAD-Linking Software	316.67	0	316.67- Y	853,362	656,300.86
	26	-21-0000	Accounts Payable Control	5,571.09-*				
	26	-52100-03-40500	DARE-Program Expense	893.52	0	966.55- Y	0	12,665.66- Y
	26	-52100-03-41575	Dog Unit Expenses	436.86	0	672.23- Y	0	12,209.00- Y
	26	-52100-03-47725	Police Vehicle/Equip Exp	2,691.70	0	6,948.40- Y	0	14,463.84- Y
	26	-52200-03-25500	Physicals-Wellness Exp	600.00	0	6,629.00- Y	0	226,519.81- Y
	26	-52200-03-40000	2% Fire Dues Expenses	949.01	0	12,647.71- Y	0	226,868.82- Y
	52	-21-0000	Accounts Payable Control	1,479.37-*				
	52	-57001-08-28210	Police Squad/Equipment	1,479.37	23,500	5,324.87- Y	942,754	805,506.55
	99	-14-0010	Due from General Fund	8,976.17 *				
	99	-14-0026	Due From Non-Lapsing	5,571.09 *				
	99	-14-0052	Due From Capital Project	1,479.37 *				
			** 2015 YEAR TOTALS	16,026.63				

5a



MERRILL FIRE DEPARTMENT

Monthly report February 2015

Administration

- Punch List Items continue to be worked on at the new fire station
- Chief Savone attended Common Council Meeting
- Chief Savone attends monthly Health and Safety Committee Meeting
- Chief Savone attended the monthly Lincoln County EMS Meeting
- Chief Savone attends the Central Wisconsin Fire Chief's Meeting
- Chief Savone conducts department officers meeting
- Firefighters continue having NFPA 1582 Physicals, funded by FEMA grant
- Merrill Fire Hosts Mass Causality Incident Functional Exercise planning meeting
- FF Brad Byer resigns from the fire department affective January 31, 2015
- PFF/PM Bryson Cruise is hire and starts working for the fire department February 23, 2015
- Fire Department Conducts a Badge Pinning Ceremony for PFF/PM Bryson Cruise
- Fire Chief Savone hosts and speaks at the Lincoln County Landlord Associations Meeting
- Fire Chief Savone, City Administrator Dave Johnson and City Attorney Hayden hold multiple meeting with FF Brad Byer
- Fire Chief Savone meets with Dr. Kessel and Mr. Rich Lang of Marshfield Clinic to review the NFPA physical process
- Fire Chief Savone and Capt. Drury meet with the Oneida County Haz Mat Team lead to discuss Haz Mat response procedures.
- Merrill Fire Department hosted the Lincoln County NFPA 1 code compliance meeting facilitated by the state fire prevention bureau
- The Fire Department took delivery on new SCBA, purchased with a gift from the Bierman Family Foundation

Operations

Month	EMS Incidents	EMS Incidents Motor Vehicle Crash	Structure Fire	Other Fires	Other Hazards & Service Calls	Mutual Aid	Total Incidents for Month
January	148	2	2	1	12	4	169
February	113	1	5	3	9	0	131
March							
April							
May							
June							
July							
August							
September							
October							
November							
December							
Year to Date Total	261	3	7	4	21	4	300

EMS

Month	Total EMS Patients	Transfers	Stand-by	Stand By Tomahawk	Expenses	Total Billing
January	157	14	3	0	\$89,856.97	\$120,976.70
February	123	9	3	0	\$85,162.60	\$90,545.10
March						
April						
May						
June						
July						
August						
September						
October						
November						
December						
Total YTD	280	23	6	0	\$175,015.58	\$211,521.80

Training

Number of trainings offered	69
Number of Staff attending	213
Number of Staff Hours	478.75

During the month training topics included SCBA training, Certified Fire Inspector Class, Water Supply and pumps, EMS protocol review, Lucas Devise training, Fire Inspection Computer training, Mayday and Evacuation drills

Fire Prevention Bureau

Inspection by Towns	
City of Merrill	66
Town of Merrill	7
Town of Scott	0
Town of Rock Falls	0
Total Inspections	73
Number of Violations	36
Number of Corrected Violations	13
Number of 2nd Inspections	13
Number of Second violations	0
Corrected after 2 nd inspection	3
Number of Staff Hours this month	38.9

Public Education & Community Activities

Blood Pressure Screening for residents of Park Place

Blood Pressure Screening for residents of Jenny Tower

Chief Savone participated in monthly fire safety radio program on WJMT Radio

CPR training was given to 8 participants from TB Scott Library

CPR training was given to 6 participants from Pine Crest Nursing Home

CPR training for 7 participants from Merrill Area Day Care Providers

CPR training for 7 participants from Trinity School and Parkside Preschool



CITY OF MERRILL

Police Department

Chief Kenneth J. Neff

Captain Corey A. Bennett

1004 East First Street • Merrill, Wisconsin • 54452-2586

Phone (715) 536-8311 • FAX (715) 536-5930

**MERRILL
WISCONSIN**
City Of Parks

FEBRUARY 2015

	Last Month	This Month	Last Year
Complaints received	547	517	523
Traffic crashes	17	17	34
Juvenile non-traffic arrests	24	47	28
Traffic Citations (adult & juv.)	108	90	98
Adult non-traffic arrests	63	65	87

CVR Transactions

New applications	26	40	46
New application city revenue	\$338.00	\$520.00	\$598.00
Renewals	22	46	43
Renewal city revenue	\$143.00	\$299.00	\$279.50
CVR Revenue YTD		2015 \$1,300.00	2014 \$1,586.00

“Serving Merrill with Pride”

An equal opportunity/affirmative action employer.

SPECIAL ASSIGNMENTS AND ACTIVITIES

February 2, Chief Neff attended a planning meeting with Bert Nitzke from NTC in reference to NCERT exercise

February 3, Chief Neff, Lieutenant Hamann, and Officer Tesch gave a drug information presentation for LCCR at LISO

February 3, Chief Neff and Captain Bennett met with Darin and Shari of Community Development in reference to junk storage enforcement

February 7, Chief Neff and Lieutenant Greg Hartwig attended the Merrill Police Association CCR Tribute concert at MHS

February 8, Chief Neff and Captain Bennett attended the Wisconsin Chief's Conference in Wisconsin Dells through February 11

February 10, Lieutenant Hamann participated on interview panel for Marathon County Sheriff's Department

February 10, Lieutenant Greg Hartwig attended the City Council meeting

February 11, 24-hour officers in-service training began

February 12, Chief Neff and Investigator Wunsch attended Crime Stoppers board meeting

February 16, Chief Neff attended a meeting with Dawn Smith of Park and Recreation regarding Children's Foundation Grant for summer activities

February 16, Chief Neff and Captain Bennett attended snowmobile/ATV route planning meeting

February 17, Chief Neff attended Lincoln County Traffic Safety Committee meeting

February 17, Chief Neff attended NCERT monthly meeting

February 17, Chief Neff and Captain Bennett attended meeting with City Attorney regarding snowmobile/ATV ordinances

February 18, Lieutenant Hamann attended Court Team meeting

February 20, Lieutenant Hamann attended NORDEG advisory meeting

February 23, Chief Neff and Officer Jaeger were guests on WJMT Our Town radio show

February 23, Chief Neff attended SBN core team meeting regarding sex offender release

February 23, Chief Neff and Captain Bennett attended Health & Safety meeting

February 24, Chief Neff attended MADA Governance board meeting

February 25, Captain Bennett, Lieutenant Bacher, and Officer Tesch attended new firefighter badge pinning at MFD

Kenneth J. Neff
Chief of Police

LINCOLN COUNTY SHERIFF'S OFFICE

Department Activity Report

First Date: 02/01/2015

Jurisdiction: LINCOLN911

Last Date: 02/28/2015

Department	Complaint Type	Description	All Units	Primary Unit
MRPD	911 HANGUP	911 HANGUP	4	4
	911 NUISANCE	911 NUISANCE CALL	14	9
	AGENCY/ASS	AGENCY ASSISTANCE	21	11
	ALARM	ALARM (BANK, FIRE, COMMERCIAL, RESIDENTIAL	27	12
	AMBULANCE	AMBULANCE NEEDED	55	4
	ANIMAL BITE	ANIMAL BITE	3	1
	ANIMAL COMF	ANIMAL COMPLAINT (BARKING DOG, NEGLECT, E	14	9
	ATT LOCATE	ATTEMPT TO LOCATE	5	0
	ATT BURGLAF	ATTEMPTED BURGLARY	2	1
	ATT FRAUD	ATTEMPTED FRAUD	3	2
	ATV/SNOW CC	ATV/SNOWMOBILE COMPLAINT	1	1
	BAIL JUMP	BAIL JUMPING	3	1
	BATTERY	BATTERY (intentional and unlawful touching or strikin	2	1
	BURGLARY	BURGLARY (unauthorized entry into a building, vehicl	3	2
	CHILD ABUSE	CHILD ABUSE/NEGLECT	10	6
	CHLD CUS	INTERFERE W/CHILD CUSTODY	4	3
	CRASH/FATAL	CRASH WITH FATALITY	1	0
	CRASH/PDO	CRASH PROPERTY DAMAGE ONLY	25	19
	CRIM DAM PR	CRIMINAL DAMAGE TO PROPERTY (VANDALISM)	2	2
	CTZN/ASSIST	CITIZEN ASSISTANCE	9	6
	CVL	CIVIL	8	5
	DEBRIS SPILL	DEBRIS/SPILL ON ROADWAY	2	2
	DIS CONDUCT	DISORDERLY CONDUCT	63	27
	DOMESTIC	DOMESTIC	25	8
	DRUG ACTIVIT	DRUG ACTIVITY (POSSESSION, USE, PARAPHERI	24	7
	DRV COMP	DRIVING COMPLAINT (RECKLESS, ROAD RAGE, E	16	12
	ESCORT	ESCORT/CONVOY	6	4
	EXTRA PATRL	EXTRA PATROL	6	3
	FALSE ALARM	FALSE ALARM (BANK, FIRE, COMMERCIAL, RESID	15	5
	FIGHT	FIGHT IN PROGRESS	3	2
	FIRE STRUC	FIRE STRUCTURE	1	0
	FORGERY/FR	FORGERY/FRAUD	8	8
	FOUND IT/AN	FOUND ITEM/ANIMAL	4	4
	GARBAGE DUI	ILLEGAL DUMPING OF TRASH OR DEBRIS	2	2
	GAS SKIP	GAS SKIP	1	1
	HARASS CALL	HARASSING PHONE CALLS	8	5
	HARASSMENT	HARASSMENT	7	5
	HAZ SITUATIC	HAZARDOUS SITUATION	3	2
	HIT & RUN	HIT & RUN / F,PI,PD	4	3
	HOUSEWATCH	HOUSEWATCH	1	1
	IMP/ILL PARK	IMPROPERLY/ILLEGALLY PARKED VEHICLE	10	8
	INFO COMPL	INFORMATIONAL COMPLAINT	1	1
	INTERNET CM	INTERNET COMPLAINT	3	3
	INTOX PED	INTOXICATED PEDESTRIAN	5	2
	INTOX DRIVF	INTOXICATED DRIVER	13	4
	JUNK ORD	JUNK, ORDINANCE VIOLATION	2	1
	JUV COMP	JUVENILE COMPLAINT	1	1
	LOCKOUT	VEHICLE LOCKOUT	50	40

LINCOLN COUNTY SHERIFF'S OFFICE

Department Activity Report

First Date: 02/01/2015

Jurisdiction: LINCOLN911

Last Date: 02/28/2015

Department	Complaint Type Description	All Units	Primary Unit
MRPD			
	LOST ITEM/AN LOST ITEM/ANIMAL	2	1
	MENTAL SUB MENTAL SUBJECT	5	1
	MISSING PER MISSING PERSON	2	1
	MOTORIST AS MOTORIST ASSIST	8	5
	NEIGH COMP NEIGHBOR COMPLAINT	1	1
	NOISE COMP NOISE COMPLAINT	7	4
	ODOR INVEST ODOR INVESTIGATION	3	1
	OPEN DR/WIN OPEN DOOR/WINDOW FOUND	3	2
	ORD VIOLATE ORDINANCE VIOLATION	3	3
	PROB VIO PROBATION VIOLATION	9	6
	PROP DAM PROPERTY DAMAGE	4	3
	RCKLS CN/DR RECKLESS CONDUCT/DRIVING	4	3
	RD REPR ROAD REPAIRS NEEDED	3	1
	RUNAWAY RUNAWAY	6	4
	SEX ASSLT J SEXUAL ASSAULT JUVENILE	2	0
	SHOPLIFTING SHOPLIFTING	1	1
	SUICIDE ATT SUICIDE ATTEMPT	4	1
	SUICIDE THRT SUICIDE THREAT	4	1
	SUSP ACTVTY SUSPICIOUS ACTIVITY	20	11
	SUSP VEH SUSPICIOUS VEHICLE	9	6
	THEFT THEFT	20	12
	THREAT THREATS	1	1
	TRAFFIC STOI TRAFFIC STOP	190	157
	TRESPASSINC TRESPASSING	1	1
	TRUANCY TRUANCY	8	7
	VEH IN DITCH VEHICLE IN DITCH	3	0
	VIO CRT ORD VIOLATION OF COURT ORDER	2	1
	WANTED PER CHECK RECORD FOR WANTS	16	9
	WELFARE CK WELFARE CHECK	24	13
Department:		865	517
Overall:		865	517

**Minutes from the LCHS Board meeting held on Wednesday, February 11th, 2015
February and Annual Meeting - 2015**

Attendance:

- President - Pat Hoerstmann Vice President - Jim Daenicke
- Shelter Manager - Liz Friedenfels Treasurer - Kari Kercher
- Secretary - Mary Moscherosch City Rep. - Kandy Peterson
- County Board Rep. - Mike Loka
- Board Members - Trina DeLasky, Sally Thayer

Meeting called to order by President - Pat Hoerstmann

Minutes: A motion to approve the minutes from the January meeting was made by Trina, 2nd by Kandy. Voted on and approved

President's Report: Pat reported that he and Janet are checking on finding a lower estimate for our audit report. The current cost estimate is \$7000.00. A special audit is required if donations for the year are over \$400,000. We had \$426,000. The cost of the audit will come out of the general fund.

We discussed the shelter van and its condition. Liz stated that the shelter van had 199,000 miles on it and is at KB Body shop for repairs. Kassie hit a deer coming back from a Spay Me trip from Madison. Discussion was held on possible deals on a different van. Kandy will check with Breamans, Liz will ask Tiff to check with Brickners. Jim is going to check with his Dad about a possible donation or purchase of his like new Suburban.

Pat will be meeting with Krueger Plumbing and Willie Kimmons, our general contractor. Krueger Plumbing needs to submit plans for the building permits.

Vice President's Report: Jim reported on the interview and nice article about the new shelter that was covered in the Tomahawk Leader. After reading the article Mike Wendland from M and J Roofing in Tomahawk called Jim and said they would like to donate \$500.00 for the building fund and that they would like to donate some time and labor when we start the building.

Jim reported that he has placed baskets of cat toy donations by some of the monetary donation boxes that are placed in local businesses.

The Paws for Love program is going fine. Jim stated that banks cannot participate in the Paws program.

Jim and Sally reported that the cans for recycling program is going well.

Lincoln County Humane Society
Profit & Loss
February 2015

	<u>Feb 15</u>	<u>Budget</u>	<u>Jan - Feb 15</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
Income					
LCHS INCOME					
Animal Related Income					
Surrender Fees	200.00	166.67	614.00	333.33	2,000.00
Spay Me	1,015.00		1,620.00		
Adoption Fees	2,815.00	3,000.00	6,715.00	6,000.00	36,000.00
Reclamation Fees	45.00	83.33	105.00	166.67	1,000.00
Dog License-Public	1,230.00	0.00	2,040.00	2,125.00	8,500.00
Dog License-County	44,275.20	0.00	44,275.20	0.00	47,000.00
Red Dingo Tags	45.00	83.34	201.00	166.67	1,000.00
Microchip	20.00		20.00		
Other Animal Related Income	61.00		61.00		
Total Animal Related Income	<u>49,706.20</u>	<u>3,333.34</u>	<u>55,651.20</u>	<u>8,791.67</u>	<u>95,500.00</u>
Fundraising Income					
Aluminum Cans	3,302.98		3,446.98		
Donation Banks	865.16		1,083.89		
Sales/General Event Income	5,740.00		5,780.00		
Fundraising Income - Other	0.00	0.00	0.00	12,350.00	49,400.00
Total Fundraising Income	<u>9,908.14</u>	<u>0.00</u>	<u>10,310.87</u>	<u>12,350.00</u>	<u>49,400.00</u>
Donation Income					
Paypal Income	0.00	583.33	0.00	1,166.67	7,000.00
Building Fund Income	35,980.00		42,642.13		
General Donation	2,172.45	1,666.67	7,742.45	3,333.33	20,000.00
Memorial Income	1,060.00	625.00	1,765.00	1,250.00	7,500.00
Total Donation Income	<u>39,212.45</u>	<u>2,875.00</u>	<u>52,149.58</u>	<u>5,750.00</u>	<u>34,500.00</u>
Municipal Funding					
County Installments	0.00	0.00	8,750.00	8,750.00	35,000.00
City of Tomahawk	0.00	1,500.00	0.00	1,500.00	1,500.00
City of Merrill	0.00	10,000.00	0.00	10,000.00	10,000.00
City of Maine	0.00	0.00	0.00	250.00	1,000.00
Total Municipal Funding	<u>0.00</u>	<u>11,500.00</u>	<u>8,750.00</u>	<u>20,500.00</u>	<u>47,500.00</u>
Other					
Bank Interest	37.86	16.67	37.90	33.33	200.00
Total Other	<u>37.86</u>	<u>16.67</u>	<u>37.90</u>	<u>33.33</u>	<u>200.00</u>
Total LCHS INCOME	<u>98,864.65</u>	<u>17,725.01</u>	<u>126,899.55</u>	<u>47,425.00</u>	<u>227,100.00</u>
Total Income	98,864.65	17,725.01	126,899.55	47,425.00	227,100.00

Expense

Lincoln County Humane Society
Profit & Loss
February 2015

	<u>Feb 15</u>	<u>Budget</u>	<u>Jan - Feb 15</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
EXPENSES					
Animal Related Expenses					
Spay Me	1,232.00		4,532.00		
Cat litter	0.00	166.66	125.64	333.33	2,000.00
Food	50.00		87.82		
Medical - Surgeries/ Exams/Euth	211.04	2,500.00	1,321.49	5,000.00	30,000.00
Medical Supplies	1,935.02	1,250.00	7,418.23	2,500.00	15,000.00
Dog License to County	1,460.00	0.00	1,880.00	1,975.00	7,900.00
Sales Tax	0.00	250.00	525.00	500.00	3,000.00
Red Dingo Tags	120.00	41.67	127.50	83.34	500.00
Total Animal Related Expenses	<u>5,008.06</u>	<u>4,208.33</u>	<u>16,017.68</u>	<u>10,391.67</u>	<u>58,400.00</u>
Total EXPENSES	5,008.06	4,208.33	16,017.68	10,391.67	58,400.00
Fundraising Expenses					
Food	14.60		14.60		
Printing	96.30		260.54		
PayPal Expense	11.05		19.64		
Fundraising Expenses - Other	0.00	935.42	0.00	1,870.83	11,225.00
Total Fundraising Expenses	<u>121.95</u>	<u>935.42</u>	<u>294.78</u>	<u>1,870.83</u>	<u>11,225.00</u>
Office Related Expenses					
Bank Fees	8.00		16.00		
Licenses and Permits	0.00	25.00	0.00	50.00	300.00
Domain/QuickBooks/Software	390.00	41.67	390.00	83.33	500.00
Professional Fees	150.00	125.00	150.00	250.00	8,500.00
Office Supplies / Equipment	90.94	168.75	97.26	337.50	2,025.00
Postage	44.31	41.66	44.31	83.33	500.00
Staff Meetings	32.96	20.84	32.96	41.67	250.00
Other Office Related Expenses	50.00		50.00		
Total Office Related Expenses	<u>766.21</u>	<u>422.92</u>	<u>780.53</u>	<u>845.83</u>	<u>12,075.00</u>
Payroll Expenses					
Unemployment Expense	364.93	208.34	720.70	416.67	2,500.00
Hourly Employees	4,900.62	6,083.33	9,666.72	12,166.67	73,000.00
Manager Salary	2,750.00	2,916.67	5,442.30	5,833.34	35,000.00
Federal Payroll Tax Expense	585.28	666.67	1,155.87	1,333.33	8,000.00
Workers' Compensation	0.00	250.00	0.00	500.00	3,000.00
Total Payroll Expenses	<u>8,600.83</u>	<u>10,125.01</u>	<u>16,985.59</u>	<u>20,250.01</u>	<u>121,500.00</u>
Shelter Expenses					
Security Services	368.73	125.00	368.73	250.00	1,500.00
Staff Education	0.00	41.66	0.00	83.33	500.00
Equipment	0.00	125.00	0.00	250.00	1,500.00

10:01 AM
03/06/15
Cash Basis

Lincoln County Humane Society
Profit & Loss
February 2015

	<u>Feb 15</u>	<u>Budget</u>	<u>Jan - Feb 15</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
Repairs	209.00	166.67	380.33	333.34	2,000.00
Supplies	214.69	208.33	292.85	416.66	2,500.00
Electric/Gas	468.46	583.33	1,006.71	1,166.66	7,000.00
Insurance (Gen'l Lia, Vehicle)	0.00	266.67	0.00	533.33	3,200.00
Telephone	213.87	225.00	427.80	450.00	2,700.00
Vehicle	89.96	250.00	89.96	500.00	3,000.00
Water	0.00	208.34	545.66	416.67	2,500.00
Waste Removal	361.19	375.00	731.27	750.00	4,500.00
Total Shelter Expenses	<u>1,925.90</u>	<u>2,575.00</u>	<u>3,843.31</u>	<u>5,149.99</u>	<u>30,900.00</u>
Total Expense	<u>16,422.95</u>	<u>18,266.68</u>	<u>37,921.89</u>	<u>38,508.33</u>	<u>234,100.00</u>
Net Income	<u>82,441.70</u>	<u>-541.67</u>	<u>88,977.66</u>	<u>8,916.67</u>	<u>-7,000.00</u>

2:11 PM
03/06/15
Cash Basis

Lincoln County Humane Society Expenses by Vendor Summary

Feb 15 February 2015

Amazon.com	94.78	Plastic collars
Cellcom Rhinelander PCS	107.10	
Commercial Laundry Sales	209.00	
Digicopy	96.30	Building Floor Plans, business cards, newsletter
Frontier Communications	106.77	
Idexx Laboratories	591.86	Snap tests
Janet Klutterman.	172.79	January/February payment + supply reimbursement
Lincoln County County Treasurer	1,460.00	Dog license payment
Mary Bootz.	59.96	Gas for van + yogurt for cats
Merrill Veterinary Clinic	211.04	Exams
Midwest Veterinary Supply, Inc	236.77	Vaccines
Paypal	11.05	Fees
Per Mar Security Services	368.73	
Post Master	44.31	
Red Dingo Inc	120.00	
Spay Me!	1,232.00	
The Practice LLC	1,106.39	
Trackabeast	390.00	6 Month Payment
Wal-Mart Community	169.97	Furnace filters, ink, bandage wrap
Waste Management of Central Wisconsin	361.19	
Wisconsin Public Service	468.46	
TOTAL	<u>7,618.47</u>	

Lincoln County Humane Society
Board of Directors Agenda
5p.m. – March 11th, 2015
Merrill City Hall- Lower Level Lounge

Discuss/Approve Following Agenda Items:

1. Minutes from Previous Meeting

2. Officer/Board/Standing Committee Report

President - Pat Hoerstmann

Vice President - Jim Daenicke

Secretary - Mary Moscherosch

Treasurer - Kari Kercher
Financial Reports

Volunteer Coordinator - Trina DeLasky

Shelter Manager - Liz Friedenfels,

Animal Reports
Staff Update

3. Capital Campaign

4. Old Business: County Contract
Adopt-a-thon
Rummage Sale

5. Promotions/Events

6. New Business

7. Public Comments

8. Open Discussion

9. Next Meeting: Wednesday, April 8th, 2015

10. Adjourn

Lincoln County Humane Society
Animal Statistics 2015

INCOMING	Jan.	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Strays													
Cats	16	8											24
Dogs	8	7											15
Other	0	0											0
Surrendors													
Cats	34	9											43
Dogs	9	6											15
Other	1	0											1
Transfer													
Cats	11	10											21
Dogs	3	2											5
Other	0	0											0
Born at Shelter / Foster													
Kittens	0	0											0
Puppies	0	0											0
Total Incoming	82	42	0	124									

OUTGOING	Jan.	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Redeems													
Cats	2	1											3
Dogs	5	5											10
Other	0	0											0
Adoptions													
Cats	68	25											93
Dogs	14	7											21
Other	2	0											2
Euthanasia													
Cats	1	2											3
Dogs	1	0											1
Other	0	0											0
Rescue													
Cats	0	0											0
Dogs	1	3											4
Other	0	0											0
Natural Death													
Cats	0	0											0
Dogs	0	0											0
Other	0	0											0
Total Outgoing	94	43	0	137									

Currently at Shelter													AVG
Cats	20	16											18
Dogs	4	3											4
Other	0	0											0
Total	24	19	0	22									

Currently in Foster Care													AVG
Cats	4	1											3
Dogs	0	0											0
Other	0	0											0
Total	4	1	0	3									

Spay Me													Total
SpayMe Trips #	1	1											2
SpayMe LCHS Cats	21	21											42
SpayMe Public Cats	6	4											10
SpayMe LCHS Dogs	7	1											8
SpayMe Public Dogs	3	1											4
Total SpayMe	37	27	0	64									

Adoption Partners													Total
Petsmart Cat Adoptions	47	0											47
Petco Cat Adoptions	2	2											4

10:06 AM
03/06/15
Accrual Basis

Lincoln County Humane Society Balance Sheet

As of February 28, 2015
Feb 28, 15

ASSETS

Current Assets

Checking/Savings

Expense Checking Account	242,091.50
PayPal Checking (RVB)	5,978.30
Buddy & Tar Savings	158.50
Associated Bank	1,579.92
RVSB - Building Fund	490,246.58
PayPal	<u>320.84</u>
Total Checking/Savings	740,375.64

Accounts Receivable

Accounts Receivable	<u>1,000.00</u>
Total Accounts Receivable	1,000.00

Other Current Assets

CD #700344021	10,000.00
CD #700366339	<u>2,050.00</u>
Total Other Current Assets	<u>12,050.00</u>

Total Current Assets 753,425.64

Fixed Assets

Accumulated Depreciation	-4,200.03
Equipment	<u>11,082.08</u>
Total Fixed Assets	<u>6,882.05</u>

TOTAL ASSETS **760,307.69**

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Accounts Payable	
Sales Tax Payables	<u>486.70</u>
Total Accounts Payable	486.70

Other Current Liabilities

Payroll Liabilities	
Payroll Tax Liabilities	<u>2,840.79</u>
Total Payroll Liabilities	<u>2,840.79</u>

Total Other Current Liabilities 2,840.79

10:06 AM
03/06/15
Accrual Basis

Lincoln County Humane Society Balance Sheet

As of February 28, 2015
Feb 28, 15

Total Current Liabilities	<u>3,327.49</u>
Total Liabilities	3,327.49
Equity	
Fund Balance	666,964.24
Net Income	<u>90,015.96</u>
Total Equity	<u>756,980.20</u>
TOTAL LIABILITIES & EQUITY	<u>760,307.69</u>