



MERRILL
WISCONSIN
City Of Parks

CITY OF MERRILL

Parks & Recreation Dept. - Smith Center

1100 Marc Dr. • Merrill, Wisconsin • 54452
Rec. Dept. Telephone (715) 536-7313 • Smith Center Telephone (715) 536-6187
Fax (715) 539-2790

MARCH MEETING NOTICE

The Merrill Parks and Recreation Commission will have a meeting on **Wednesday, March 4, 2015, at 4:15 p.m.**, at the Merrill City Hall.

Voting members of Commission: Dave Sukow, Jean Ravn, Brian Artac, Melissa Schroeder, and Michael Willman.

The following items will be included on the agenda:

1. Approve minutes from previous meetings.
2. Approve claims.
3. Public Comment
4. Continued discussion related to Aquatic Center.
5. Review and discuss Bike & Pedestrian Grant progress.
6. Review and approve bids for the following
 - Ice Resurfacer
 - Lions Park Fencing Project
 - Lions Park Bleachers
 - MARC Fencing Project
 - Disposal of City Equipment (Old Zamboni, S10 Truck, Curtis Plow)
7. Discuss potential new joint full-timeshared Transit Driver/Parks Laborer position.
8. Monthly reports.
9. Set date for next meeting.
10. Public comment
11. Adjournment

Submitted by

Mike Willman, Chairperson
Parks and Recreation Commission

"Focusing on the Future"

An equal opportunity/affirmative action employer.

The Merrill City Hall is accessible to the physical disadvantaged. If special accommodations are required, please contact City Hall at 536-5594.

PARKS AND RECREATION COMMISSION

February 4, 2015

The Merrill Parks and Recreation Commission met on Wednesday, February 4, 2015 at 4:15 p.m. at the City Hall.

Members Present: Mike Willman, Ralph Sturm, Dorwin Harris, Melissa Schroeder, and Brian Artac.

Members Excused Absent: Dave Sukow

Department Staff Present: Dan Wendorf and Dawn Smith

Visitors: Dave Johnson, Tonia Speener from Clark Dietz and Rod Akey

***Motion by Schroeder, seconded by Artac to approve the minutes from the January 14, 2015 meeting.

***Carried unanimously.

***Motion by Artac, seconded by Schroeder, to approve the claims.

Sturm questioned what the bill for \$11,501.18 from the Street Department was for and why it came out of the City Forest Timber Salvage. Wendorf stated it was the labor for the parking lot at the MARC.

***Carried Unanimously.

Public Comment: None

The next item on the agenda was update and discussion on Aquatic Center progress. Wendorf stated that everything for the pool was going according to the time line by Water Technology Inc. Wendorf stated that 50% progress drawing will be released to the city by February 16, 2015 for approval. Wendorf stated that he has contacted Daniel from WTI to see if the March 6th date could be moved up to March 3rd or 4th so that the Park and Recreation Commission can review drawing and consideration to release to public for bidding according to the timeline. Wendorf is waiting for confirmation from WTI. Wendorf stated that the pool design team will be meeting later this month to finalize plans with WTI before presenting to Park and Recreation Commission.

The next item on the agenda was to discuss MARC soccer parking lot – potential funding shortfall. Wendorf stated that another \$5,000 will be needed to finish the soccer parking lot. Wendorf stated that the Street Department did go over a little on the original bid but now if plans are to finish it will cost another \$5,000 for granite and labor, the street department has the gravel needed to finish the parking lot. Wendorf stated the money has to come from someplace to finish the project. Wendorf stated that they are in the process of cutting timber now at the City Forest and could possibly utilize some of that money. Schroeder questioned if there would be enough money from the sale to cover the \$5,000. Wendorf stated there would be.

***Motion by Sturm, seconded by Artac to take \$5,000 out of the current timber sale at the City Forest to finish paying for the MARC Soccer parking lot.

*****Carried unanimously.**

The next item on the agenda was review/approve WDNR Resolution supporting submittal of Stewardship Grant Application for funding River Bend Trail construction from Polk St. to Hwy. 64. Willman stated that they need approval from the city to apply for the Stewardship Grant. Schroeder stated that there have been cuts in Stewardship Grants and what will the Riverbend Trail Committee do if they do not receive the grant. Willman stated that they will raise the money. Sturm questioned who will be paying for maintenance on the trail. City Administrator Dave Johnson started to answer the question and Sturm stated Johnson is not a voting member of the Park and Recreation Commission and does not have floor privileges. Sturm said Johnson should not be seated at the table and should ask permission to speak. Wendorf stated that the maintenance will be paid from the cell tower rental. Willman stated that annually to maintain a trail is around \$2,500.00, after talking with other communities who have similar trails.

*****Motion by Schroeder, seconded by Artac to approve the WDNR Resolution supporting submittal of Stewardship Grant Application for funding River Bend Trail construction from Polk Street to Hwy. 64.**

*****Carried unanimously.**

The next item on the agenda was monthly reports. Wendorf asked if there were any questions on his board report. Sturm questioned Wendorf were the Street Department pruned trees. Wendorf stated some in the Ward some on the East side and other locations. Sturm stated he talked with the Street Commissioner and he stated that they have not done any tree trimming in months. Schroeder questioned what will be done with the \$1,000.00 that was left over from the floor scrubber purchase. Wendorf stated it goes back into general budget. Schroeder questioned how Winterfest went. Wendorf stated that it went good. Schroeder stated that she thought it was nice it was not on same weekend as Wausau. Wendorf stated he has been talking with Wausau and they try and not overlap with our events.

*****Motion by Artac, seconded by Schroeder to approve monthly reports.**

The next regular meeting is scheduled for March 4, 2015 at 4:15 p.m. Willman stated that he will not be at the March meeting and asked Harris if he could run the meeting.

Public comment: Harris stated that on the west side of the soccer building it needs to be cleaned up. Harris stated that it is very wet and sloppy and would look and be a lot nicer if the area was cleaned up.

*****Motion by Artac, seconded by Harris to adjourn at 4:45 p.m.**

*****Carried unanimously.**

Dawn Smith
Recording Secretary



PROJECT SCHEDULE

CITY OF MERRILL

February 16, 2015

WTI #: 14307

Phase I – Schematic Design Phase

Start	October 15, 2014
Soils Borings	October 17, 2014
Survey	October 21, 2014
A. Site & Location Analysis	October 31, 2014
B. Parks and Recreation Commission Presentation Site analysis	November 12, 2014
C. Committee Meeting (Conceptual Design Options) Power Point Presentation	November 18, 2014
D Parks and Recreation Commission Presentation (Developed Scheme)	December 17, 2014

Phase II

F. Construction Document Phase

Start	December 18, 2014
50% Progress Design Team Submittal drawings to WTI	February 12, 2015
50 % Progress drawings released to the City	February 16, 2015
Progress Design Meeting	February 24, 2015

Design Team Submittal (85% drawings & specs) to WTI

85% Progress Drawing set distributed to City	March 02, 2015
Progress Design Meeting	March 04, 2015
Parks and Recreation Commission Meeting	March 04, 2015
Final Comments to Design Team	March 12, 2015
WTI releases Advertisement for bidding	March 17, 2015
Design Team Submittal (FINAL drawings & Specs) to WTI	March 27, 2015
Final Bid Documents completed	April 02, 2015
Submittal to the State of Wisconsin	April 07, 2015

G. Bidding & Award Phase

Parks and Recreation Commission Consideration to release for bidding	April 01, 2015
Documents released to bidders	April 06, 2015
General Construction Bids Due (3 pm)	May 04, 2015
Parks and Recreation Commission Award	May 06, 2015
Construction Contracts released to contractor	May 13, 2015
Construction Contracts returned from contractor	May 18, 2015
Issue Notice of Award	May 22, 2015

J. Construction Phase

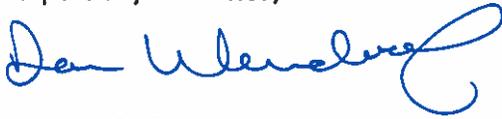
Pre-Construction Conference	TBD
Start Construction	May 27, 2015
Pool Start-Up/Commissioning	Early May 2016
Substantial Completion (Punch list)	May 08, 2016
Final Completion (Punch list wrap-up)	May 22, 2016
Park & Rec begins Move-in takes occupancy	May 23, 2016
Pool Open (staff to determine)	May 30, 2016
Project Review	July 09, 2016

Bid Tabulations: Smith Center Ice Resurfacers

*Bids were opened on 2/12/15 at 2:00p.m. in the Council Chambers at the Merrill City Hall. Bids were opened by City Clerk Heideman and recorded by Parks & Recreation Director Wendorf. There was not any public present.

<u>Company Name:</u>	<u>Meets Specifications:</u>	<u>Base Bid Price:</u>	<u>Options Bid:</u>	<u>Total</u>
Frank J. Zamboni & Co. Inc. 15714 Colorado Ave. Paramount, CA 90723	Yes	\$86,066.20	\$13,926.00	\$99,992.20

Respectfully Submitted,



Dan Wendorf
Parks & Recreation Director
City of Merrill

Bid Tabulations: Disposal of City Property (S10 Pick-Up, Old Zamboni, Curtis Plow)

*Bids were opened on 2/12/15 at 2:00p.m. in the Council Chambers at the Merrill City Hall. Bids were opened by City Clerk Heideman and recorded by Parks & Recreation Director Wendorf. There was not any public present.

<u>Contact Person:</u>	<u>Equipment Name:</u>	<u>Bid Price:</u>
Richard Fenhaus W3490 Hwy 64 Merrill, WI 54452	Chevrolet S-10 Pick-Up	\$301.57
Richard Fenhaus W3490 Hwy 64 Merrill, WI 54452	Curtis 8' Snow-Plow	\$251.00

**There were no bids submitted for the old back up Zamboni.

Respectfully Submitted,



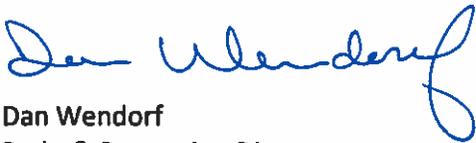
Dan Wendorf
Parks & Recreation Director
City of Merrill

Bid Tabulations: M.A.R.C. Fencing Project

*Bids were opened on 2/12/15 at 2:00p.m. in the Council Chambers at the Merrill City Hall. Bids were opened by City Clerk Heideman and recorded by Parks & Recreation Director Wendorf. There was not any public present.

<u>Company Name:</u>	<u>Meets Specifications:</u>	<u>Bid Price:</u>	<u>Alternate Bid:</u>
Patriot Fence & Construction LLC PO Box 596 Sussex, WI 53089	Yes	\$13,400.00	\$4,800.00
Security Fence & Supply Co., Inc. 1508 DuBay Ave. Stevens Point, WI 54482	Yes	\$8,318.00	\$2,348.00
Fortress Fence 1225 Lakeview Drive Green Bay, WI 54313	Yes	\$10,449.00	\$1,753.00
Best Built Fence Co. 403 State Road 65 River Falls, WI	Yes	\$17,219.24	\$5,600.00

Respectfully Submitted,



Dan Wendorf
Parks & Recreation Director
City of Merrill

Bid Tabulations: Lions Park Fence Project

*Bids were opened on 2/12/15 at 2:00p.m. in the Council Chambers at the Merrill City Hall. Bids were opened by City Clerk Heideman and recorded by Parks & Recreation Director Wendorf. There was not any public present.

<u>Company Name:</u>	<u>Meets Specifications:</u>	<u>Bid Price:</u>
Patriot Fence & Construction LLC PO Box 596 Sussex, WI 53089	Incomplete Bid No price field #3 Field 2 & 3 backstop only 8'	\$20,600.00
Security Fence & Supply Co., Inc. 1508 DuBay Ave. Stevens Point, WI 54482	Yes	\$31,275.00
Fortress Fence 1225 Lakeview Drive Green Bay, WI 54313	Yes	\$32,265.00
Best Built Fence Co. 403 State Road 65 River Falls, WI	Yes	\$50,877.55

Respectfully Submitted,



Dan Wendorf
Parks & Recreation Director
City of Merrill

Bid Tabulations: Lions Park Bleacher Project

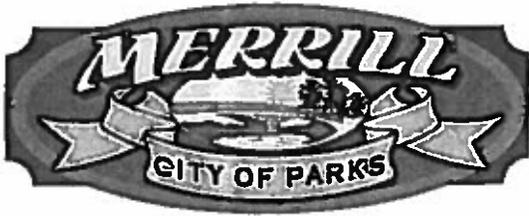
*Bids were opened on 2/12/15 at 2:00p.m. in the Council Chambers at the Merrill City Hall. Bids were opened by City Clerk Heideman and recorded by Parks & Recreation Director Wendorf. There was not any public present.

<u>Company Name:</u>	<u>Meets Specifications:</u>	<u>Bid Price:</u>
Gulf Coast Sports 1426 N Gulf Avenue Crystal River, FL 34429	No	\$15,640.00
Miller & Associates PO Box 154 Prairie du Sac, WI 53578	Yes	\$27,385.00
Southern Bleacher Company 801 Fifth Street Graham, TX 76450	No	\$19,930.00

Respectfully Submitted,



Dan Wendorf
Parks & Recreation Director
City of Merrill



City of Merrill
Kathy Unertl, Finance Director
1004 East 1st Street • Merrill, Wisconsin • 54452
Phone: 715.536.5594 • Fax: 715.539.2668
e-mail: Kathy.Unertl@ci.merrill.wi.us

Date: February 23rd, 2015

To: Parks & Recreation Commissioners

From: Kathy Unertl, Finance Director/City Comptroller *Kathy Unertl*

RE: Potential New Zamboni Purchase – Recommend Electric Unit & Additional Borrowing

Reject diesel bid:

I strongly recommend rejection of the LP Zamboni bid.

Based upon indoor air quality standards (such as those that already exist in State of Minnesota), it would be far more cost-effective for City of Merrill taxpayers to purchase an electric unit now instead of hiring architect and retrofitting Smith Center air handling systems in the future.

Request additional borrowing funding – for Electric unit:

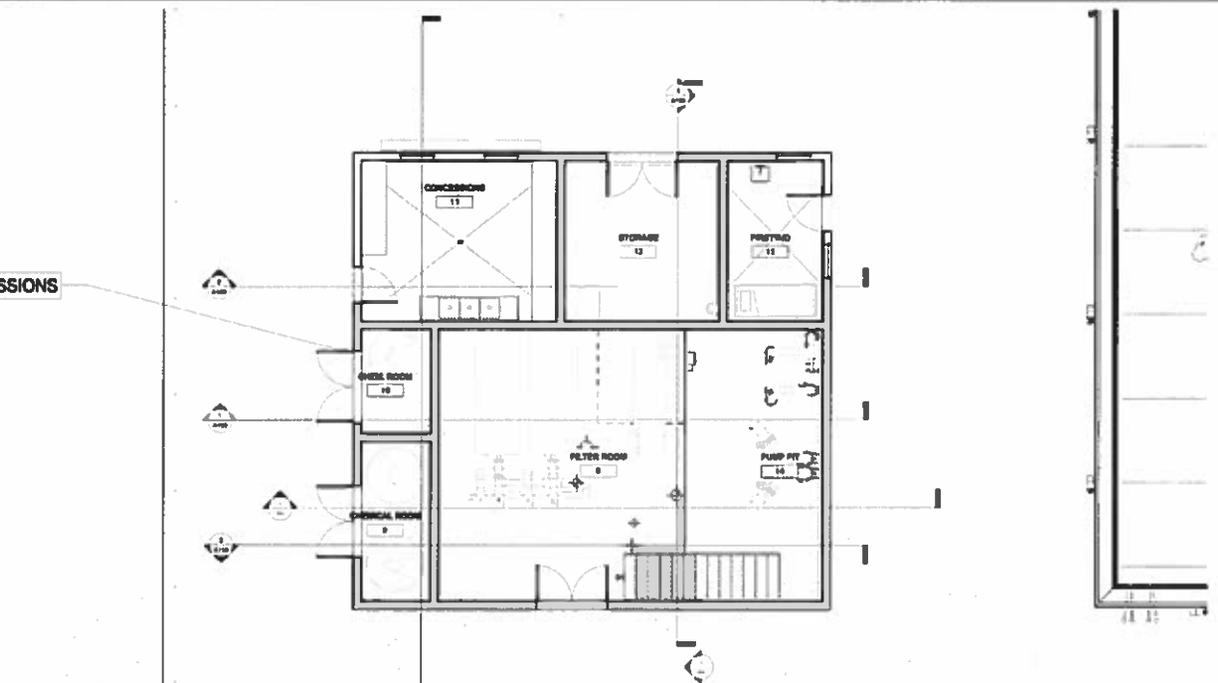
The 2015 capital budget includes \$102,000 for new Zamboni, with planned \$100,000 in City borrowing and \$2,000 from recently established non-lapsing account. There is also \$1,000 in tax-levy capital savings on Smith Center floor scrubber.

An electric unit would cost about \$130,000. I recommend requesting an additional \$27,000 in 2015 borrowing and purchasing an electric unit.

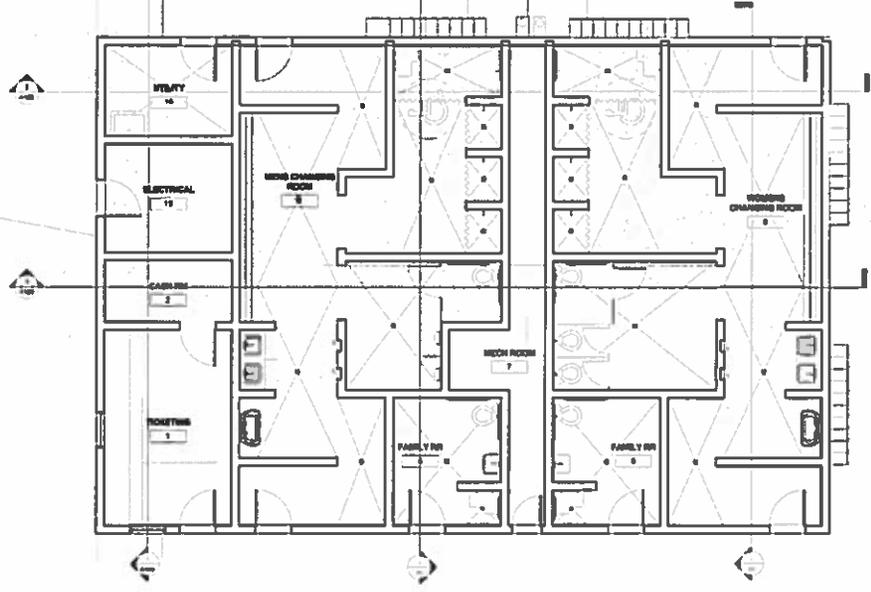
MERRILL POOL

Enter address here

MECHANICAL AND CONCESSIONS



BATHHOUSE



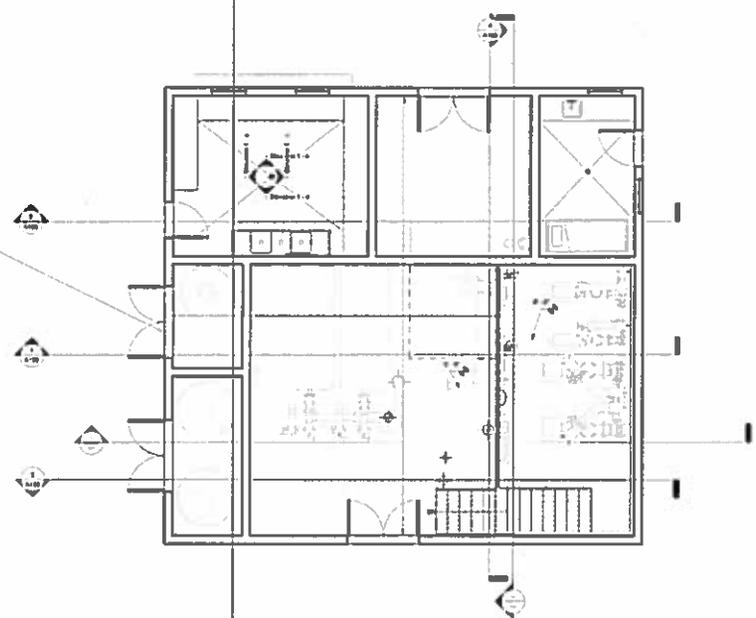
BATHHOUSE PLAN
 1/4" = 1'-0"

NO.	REVISION	DATE

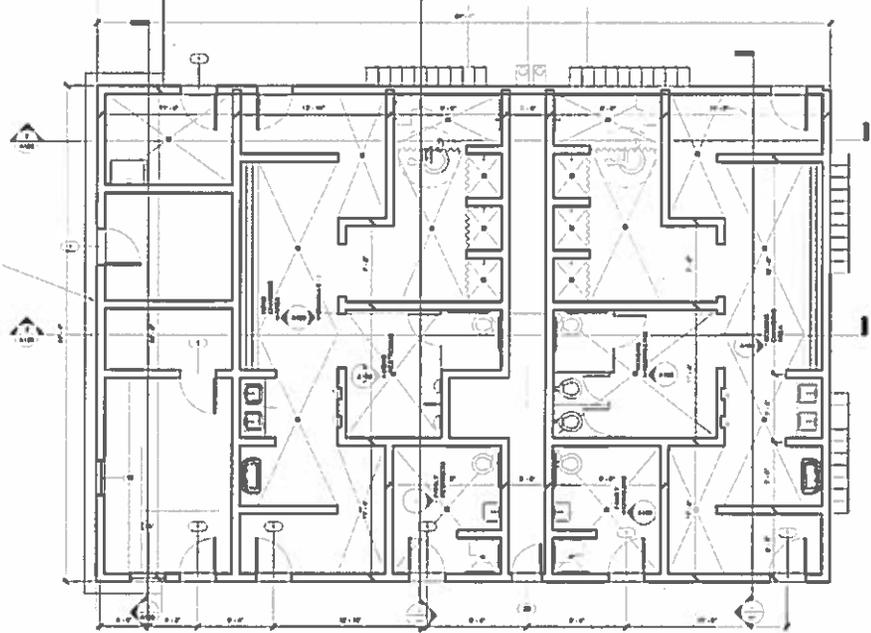
Prepared by: J. J. [Name]
 Checked by: [Name]
 Drawn by: [Name]
 Date: [Date]

BATHHOUSE FLOOR PLAN

MECHANICAL AND CONCESSIONS



BATHHOUSE



BATHHOUSE PRELIMINARY PLAN
 11/15/12

MERRILL POOL

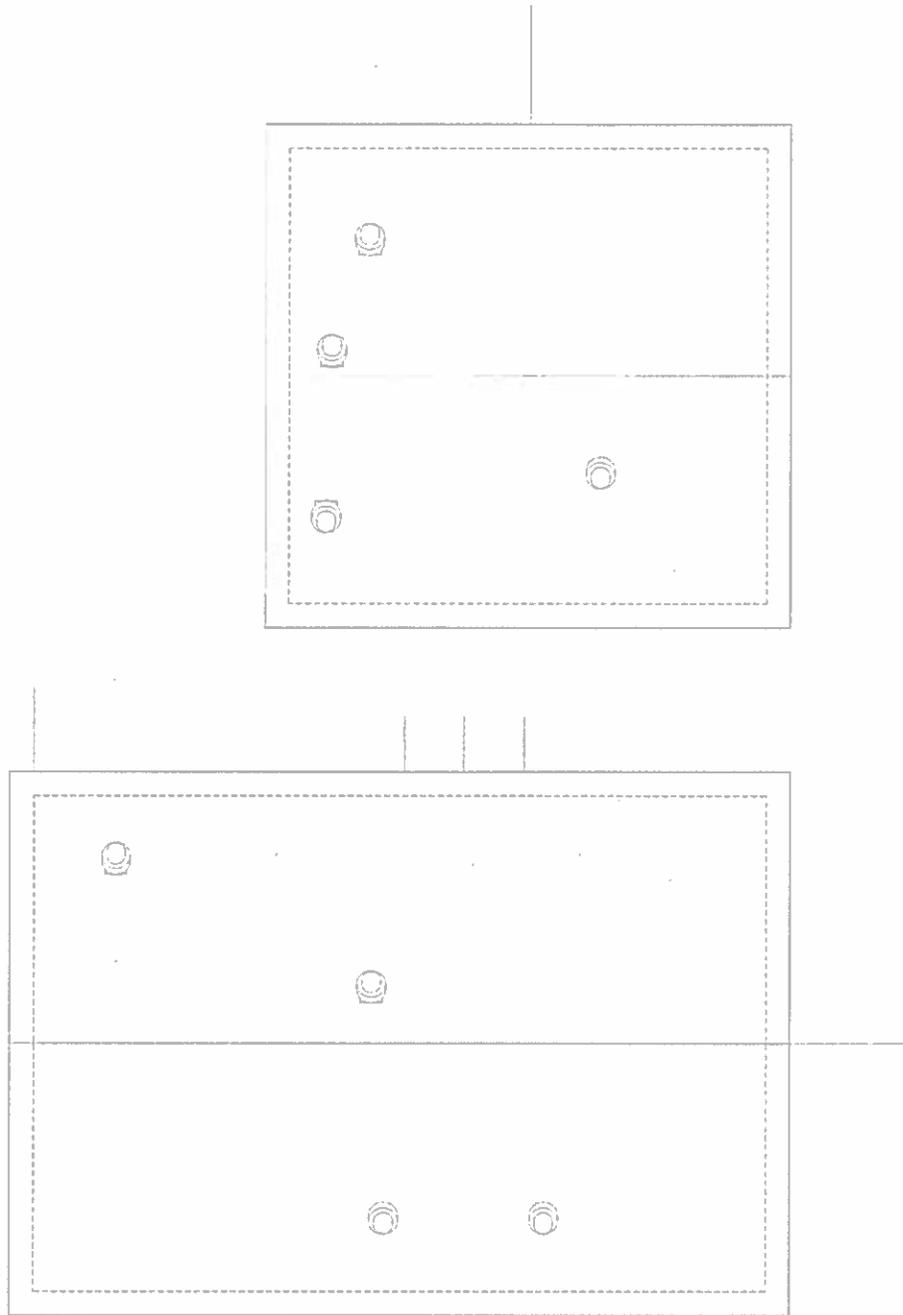
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Revision	Description	Date

WTI WATER TREATMENT
 WATER SYSTEMS DESIGN CONSULTING
 2700 West 10th Avenue
 Suite 100 Denver, Colorado 80202-1000
 Phone: 303.733.1100 Fax: 303.733.1101
 www.wtiwater.com

MERRILL POOL

Enter address here

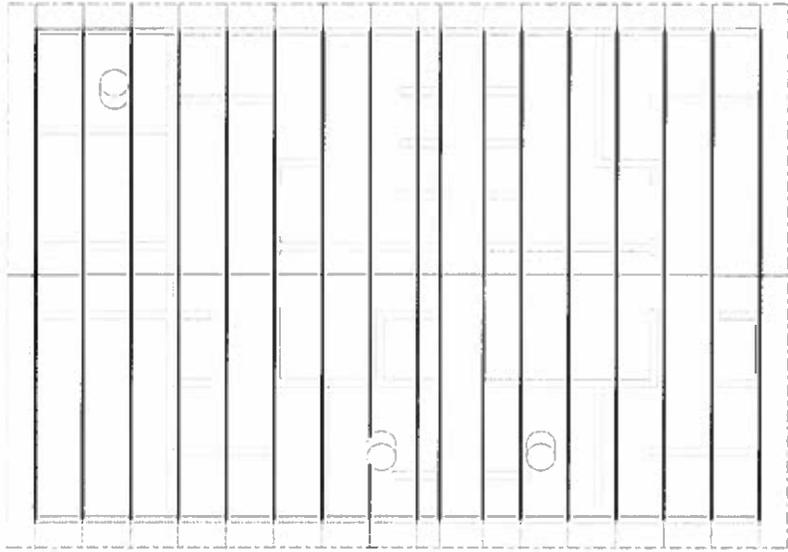
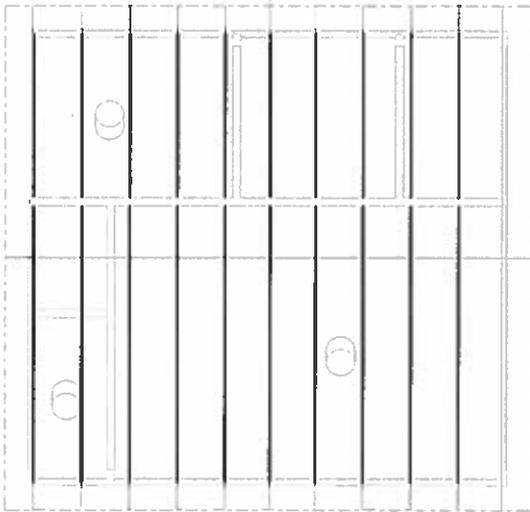


13) POOL PLAN

Item	Description	Qty

Pool Deck Options
 Material: Composite Decking
 Material: Stone
 Material: Concrete
 POOL PLAN

A102



MERRILL POOL

Enter address here

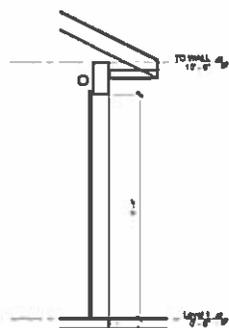
NO.	DESCRIPTION	DATE

WATER TREATMENT INTERNATIONAL
 2000 W. 10th Street, Suite 100
 Denver, CO 80202
 Phone: 303.733.1100
 Fax: 303.733.1101
 www.wtiwater.com

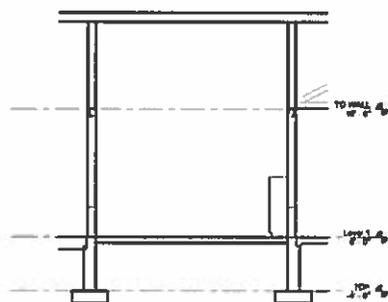
POOL PLANNING PLAN

MERRILL POOL

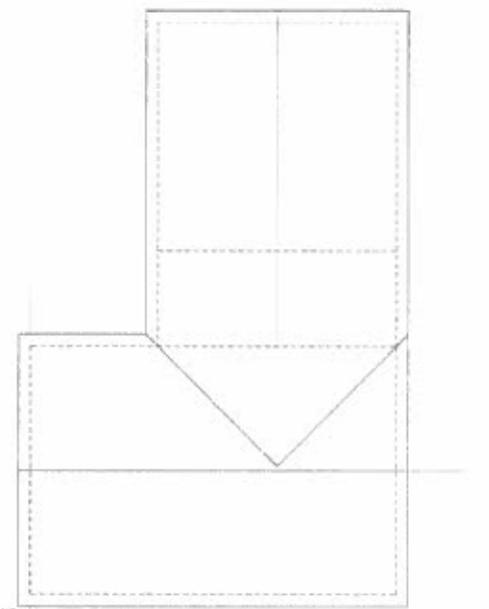
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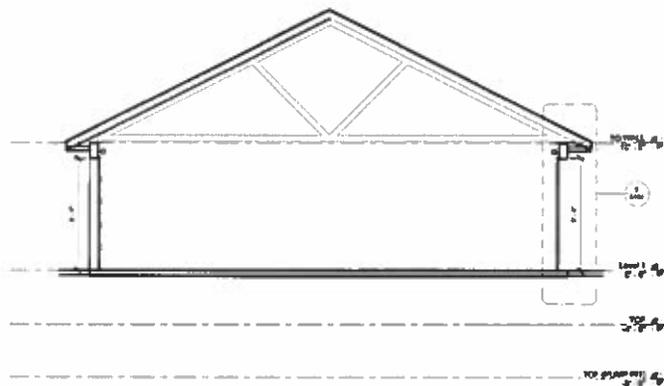
2 BREEZEWAY - DO ALTERNATE - CORNER
 1/2" = 1'-0"



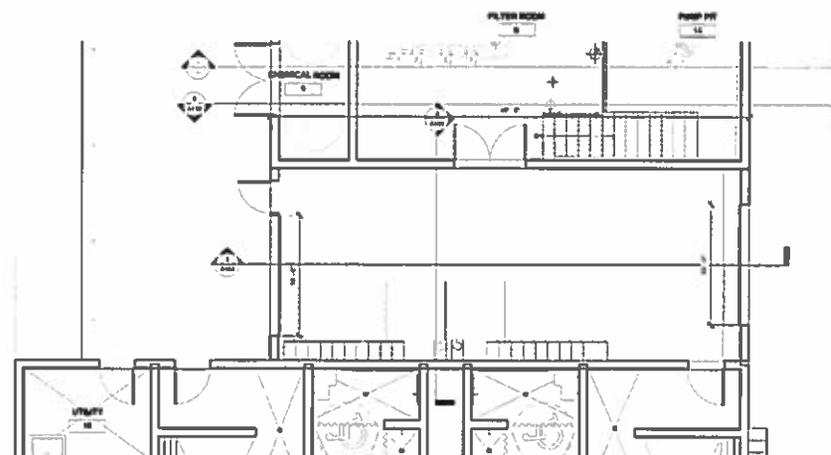
3 BREEZEWAY CROSS SECTION - DO ALT.
 1/2" = 1'-0"



4 ROOF PLAN - DO ALT.
 1/2" = 1'-0"



5 BREEZEWAY - DO ALTERNATE
 1/2" = 1'-0"



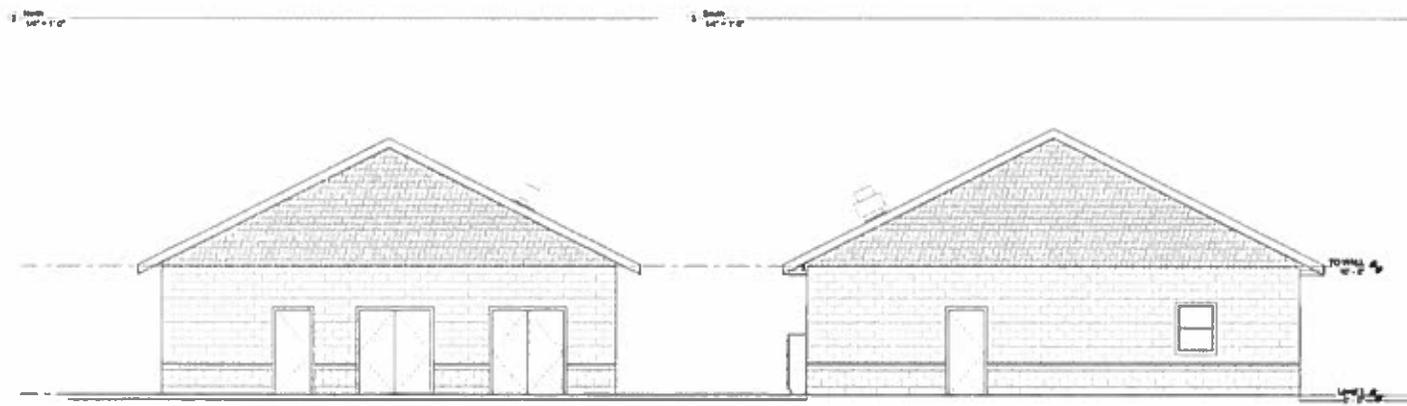
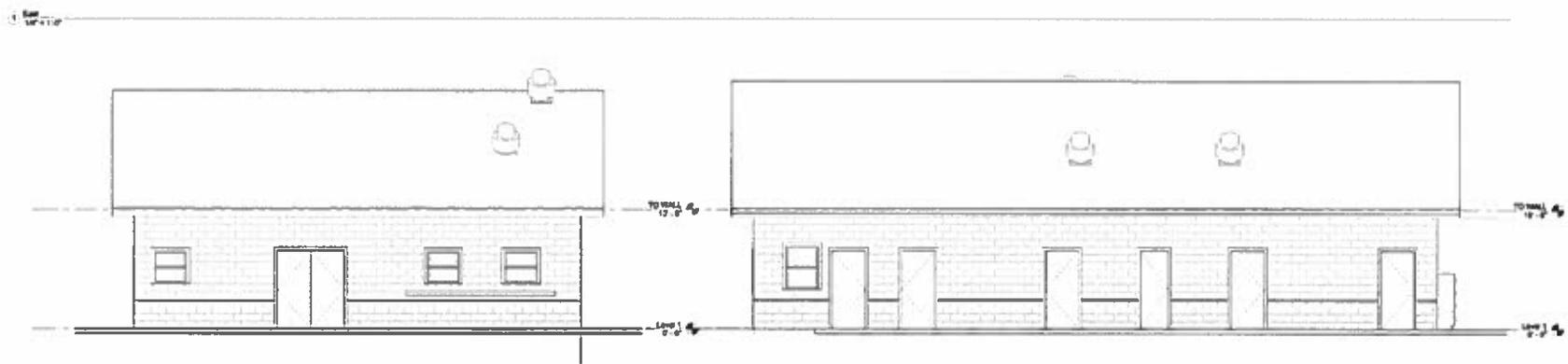
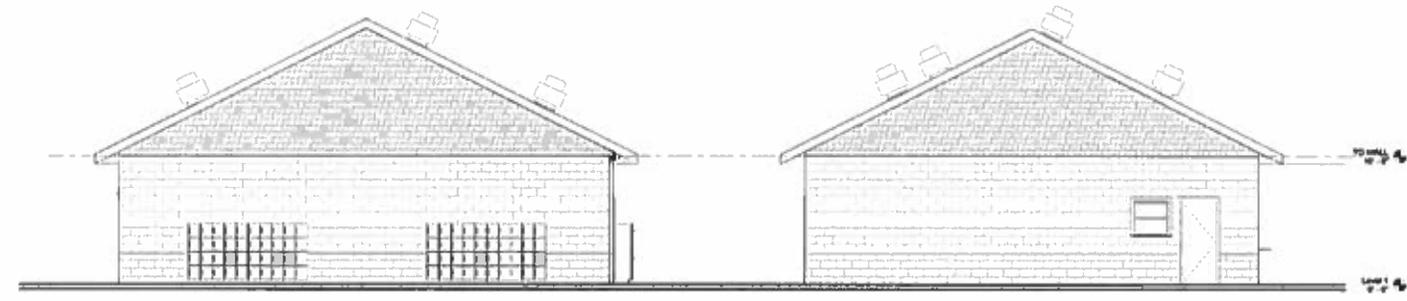
1 BATHROOM PLAN - DO ALT.
 1/2" = 1'-0"

NO.	REVISION	DATE

Check DATE, DESIGNER, PROJECT NUMBER, DRAWING NUMBER, SHEETS IN TOTAL, PROJECT OR DRAWING TITLE, and BATHROOM PLAN - DO ALT.

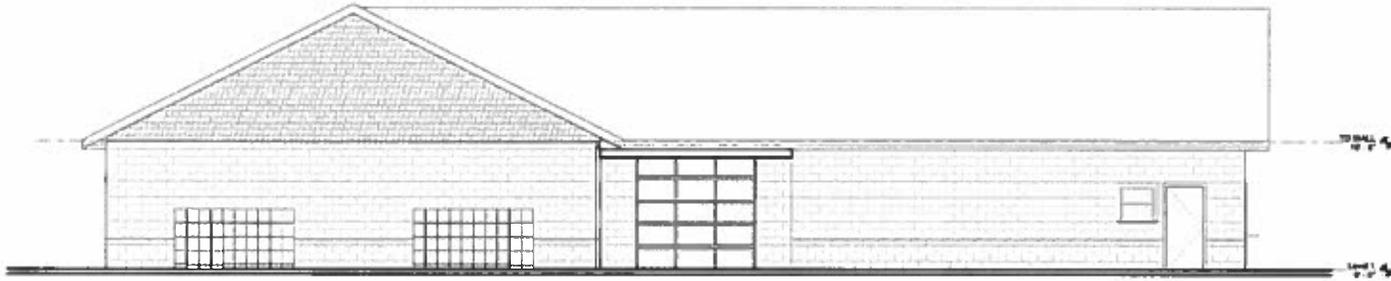
MERRILL POOL

Enter address here



Revisions	Description	Date

WTI Water Technology, Inc.
 2000 County Road 100, Building 1000
 Springdale, Arkansas 72762
 479-751-1111 • Fax: 479-751-1112
 www.wtiwater.com



1. Side (DO ALTERNATE PROOF)
 1/4" = 1'-0"



2. Back (DO ALTERNATE PROOF)
 1/4" = 1'-0"

MERRILL POOL

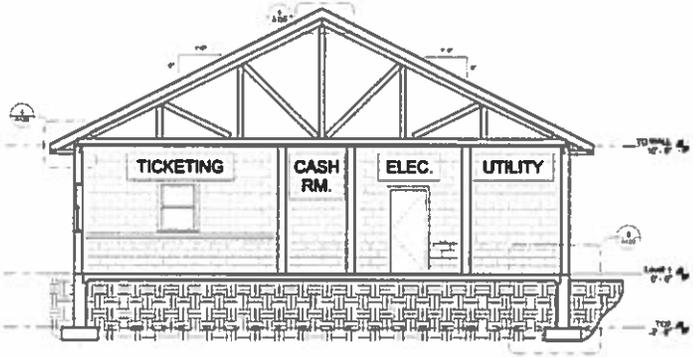
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NO.	REVISION	DATE

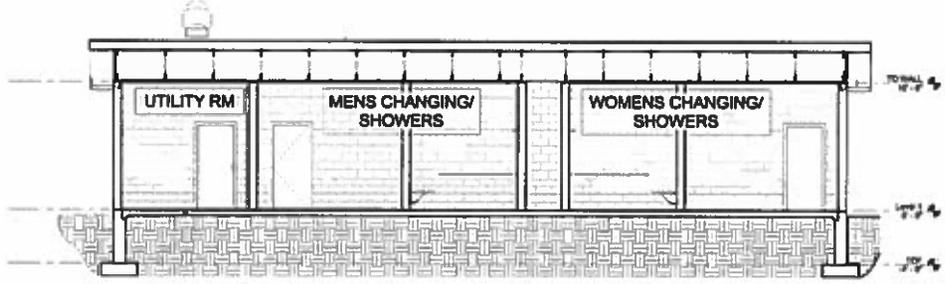
THIS SET INCLUDES:
 COMPLETE CONTRACT DOCUMENTS
 PERMITS OF RECORD
 PROVIDED BY OWNER

EXTERIOR ELEVATIONS (DO ALTERNATE PROOF)

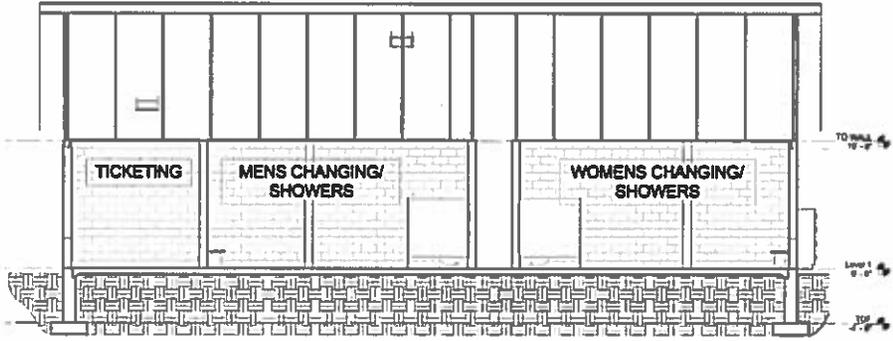
A111



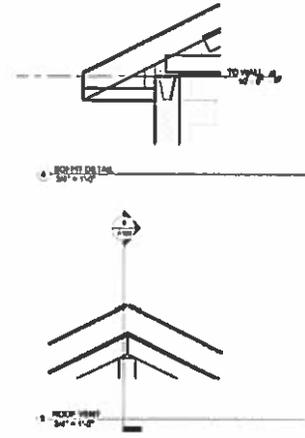
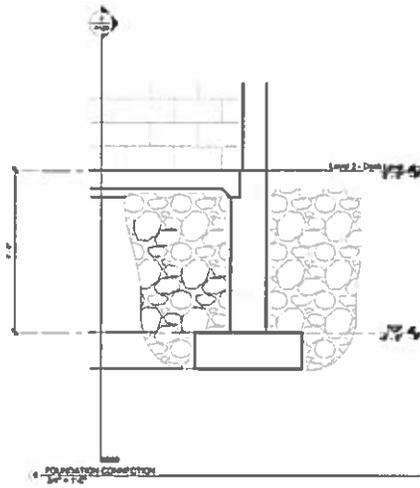
1. BAY WINDOW SECTION LOOKING EAST
 1/4" = 1'-0"



2. SECTION LOOKING NORTH
 1/4" = 1'-0"



3. SECTION LOOKING NORTH
 1/4" = 1'-0"

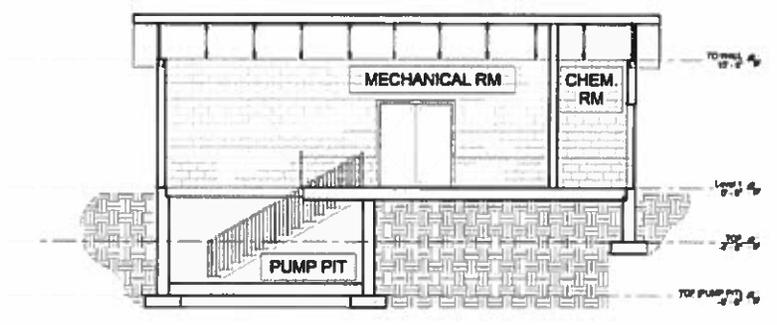


MERRILL POOL

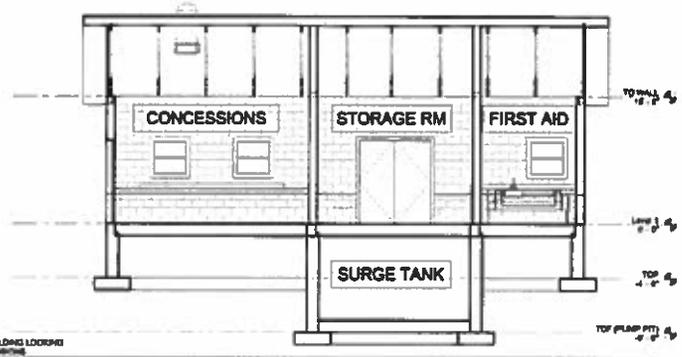
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NO.	REVISION	DATE

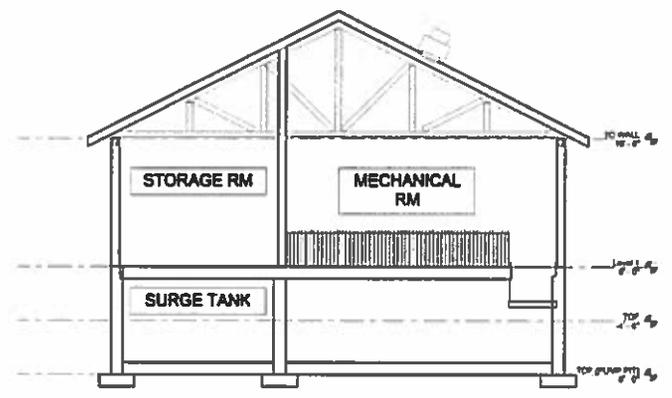
WATER TECHNOLOGY, INC.
 10000 W. 10th Avenue, Suite 1000, Denver, CO 80202
 303.440.1000 / Fax: 303.440.1001
 www.wtiwater.com



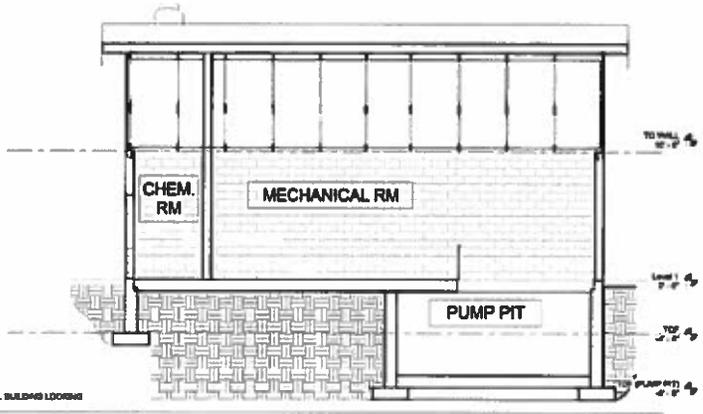
MECHANICAL BUILDING SECTION
 LOOKING SOUTH
 1/4" = 1'-0"



MECHANICAL BUILDING LOOKING
 NORTH
 1/4" = 1'-0"



MECHANICAL BUILDING SECTION
 LOOKING EAST
 1/4" = 1'-0"



MECHANICAL BUILDING LOOKING
 NORTH
 1/4" = 1'-0"

MERRILL POOL

Enter address here

NO.	REVISION	DATE

WTI WATER TECHNOLOGIES, LLC
 10000 Highway 100, Suite 100
 Dallas, TX 75243
 972.416.1000
 www.wtiwater.com

MECHANICAL BUILDING SECTION

REQUEST TO INCLUDE ITEM ON AGENDA

Board or Committee: Personnel & Finance Committee

Date of Meeting: 2/24/2015

Request by: Rich Grenfell, Transit Administrator and
Dan Wendorf, Parks & Recreation Director

Describe below the item(s) you wish to have put on the agenda:
(please attach any pertinent information)

**Consider authorization for new full-time shared Transit Driver/Parks
Laborer position (with City employee benefits)**

Finance Director Kathy Unertl Fiscal Note: Proposal would be cost neutral on
on-going basis. Operationally, it would stabilize work-force for both departments.

Signed: _____

Date: _____

Received by City Clerk's Office by: _____ Received Date: _____

City of Merrill - Potential Full-Time Position

Transit Driver/Public Works Laborer

As we continue to deal with challenges of changing employment market, the following have been occurring:

-Long-time full-time transit drivers have had increased Vacation Leave (with an additional 40 hours being accrued from March - December 2015)

Full-Time Drivers	Hired Year/Month		Years	VAC	PH		
	Year	Month	In 2015				
Koenig, Tim	2000	11	15	160	16		
Drost, Doug	1997	2	18	192	16		
Schreiber, Michael	1990	10	25	208	16		
				560	48	608	Hours

-Been increasingly difficult to attract and retain Part-Time drivers (see following page)

Multiple recruiting efforts have been required - often with no qualified applicants

Two of the four current part-time employees are collecting Wisconsin Retirement System (WRS) annuities and will not work more than 1,199 hours in rolling 52-week timeframe.

Another of the current part-time employee declined to work additional hours in mid-2014 because doing so would have triggered 8.0% WRS employee contribution.

-On-going challenge for Parks and Recreation Department to cover spring/fall needs

Transit needs to cover peak School-Year timeframe (especially afternoons 1:15 p.m. to 5:15 p.m.).

Full-time employee is not need for Transit during summer months. Parks and Recreation would replace LTE (Limited Term Employee) with the shared position during summer months.

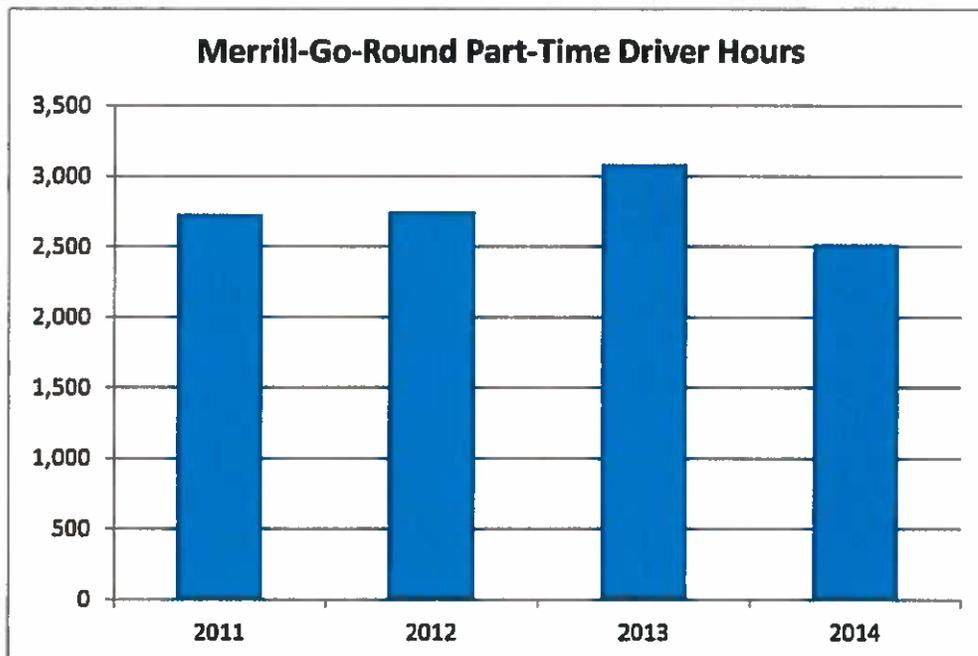
-Several employees have switched in 2015 from City Group Health Insurance to the Health Incentive Program (including one in Transit and one in Parks)

As shown by following fiscal concept, the health insurance savings would cover the costs related to the proposed full-time shared Transit/Parks position.

City of Merrill - Transit Department

Part-Time Drivers

	Number	Hours	
2011	4	2,728	Two 990 or more hours
2012	5	2,750	Only one 925 hours
2013	3	3,087	All over 1,000 hours
2014	6	2,516	Only one > 1,000 hours & two less than 50 hours
2015	4	so far Jan./Feb.	



Resulting impacts:

Transit Administrator increasing time for driver training

Transit Coordinator increasing time driving (**over 1,000 hours in 2014**)

Increasing turnover of part-time drivers - especially if **not** interested in working 1/2 time on on-going basis

City of Merrill - Potential Full-Time Position

Transit Driver/Public Works Laborer Fiscal Concept

Health Insurance - 2015 Switched to Health Incentive Program

		Budget	Projected	Difference
Transit	1 Employee	\$16,535	\$3,000	(\$13,535)
Parks	1 Employee	\$8,093	\$3,000	(\$5,093)
Available 2015				(\$18,628)

Note: Actual fiscal would be based on hours worked in each department.

Transit - Full-Time (1,500 Hours) vs. Two Part-Time

		Budget	Projected	Difference
Wages	Grade 5	\$24,089	\$24,089	\$0
SS/Medicare	7.65%	\$1,843	\$1,843	\$0
WRS-Retirement	6.80%	\$0	\$1,638	\$1,638
Health Insurance	8 Months	\$0	\$11,023	\$11,023
Projected				\$12,661

Transit Driver - Grade 5 Clerical/Other Support

Step B	\$15.99
Step C	\$16.39

Parks & Recreation - Shared Position (580 Hours) with Transit

		Budget	Projected	Difference
Wages	PW Laborer	\$7,830	\$9,314	\$1,484
SS/Medicare	7.65%	\$599	\$0	(\$599)
WRS-Retirement	6.80%	\$1,500	\$633	(\$867)
Health Insurance	4 Months	\$0	\$5,512	\$5,512
Projected				\$5,530

PW Laborer - Grade 5 Clerical/Other Support

Step B	\$15.99
Step C	\$16.39

NORTH CENTRAL WISCONSIN REGIONAL PLANNING COMMISSION

210 McClellan Street, Suite 210, Wausau, Wisconsin 54403
Telephone: 715-849-5510 Fax: 715-849-5110
Web Page: www.ncwrpc.org Email: staff@ncwrpc.org



SERVING ADAMS, FOREST, JUNEAU, LANGLADE, LINCOLN, MARATHON, ONEIDA, PORTAGE, VILAS AND WOOD COUNTIES

MEMORANDUM:

To: Parks & Recreation Commission
From: Fred Heider, AICP
Re: Merrill Bicycle & Pedestrian Plan – Guidance Requested.
Date: February 2015

Bicycle & Pedestrian Plan development has come to a point where I would like the Parks & Recreation Commission to provide some guidance.

At your **March meeting** I will:

1. Provide an overall review of how the plan is developing;
2. Discuss how I should document travel demand (bike, walk, and driving) from:
 - a. corporate customers,
 - b. schools, &
 - c. senior housing complexes; and
3. Receive direction as to how proposed street alignments should be reviewed before going into the Plan.

Attachments for your review:

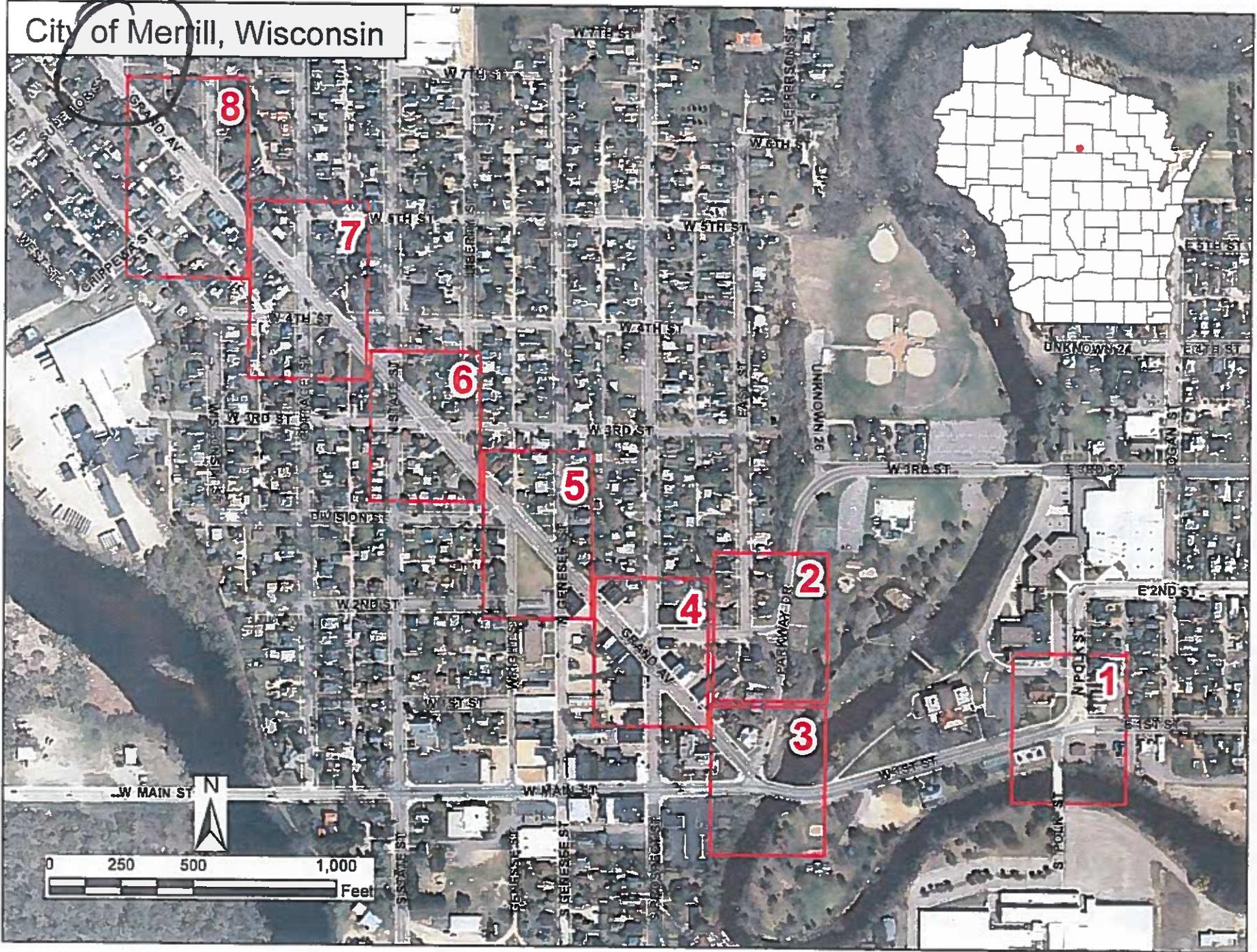
- A. Trip Generators Map; and
- B. Possible STH 107 street alignments with WisDOT comments.

Additional maps and attachments are available for download here:

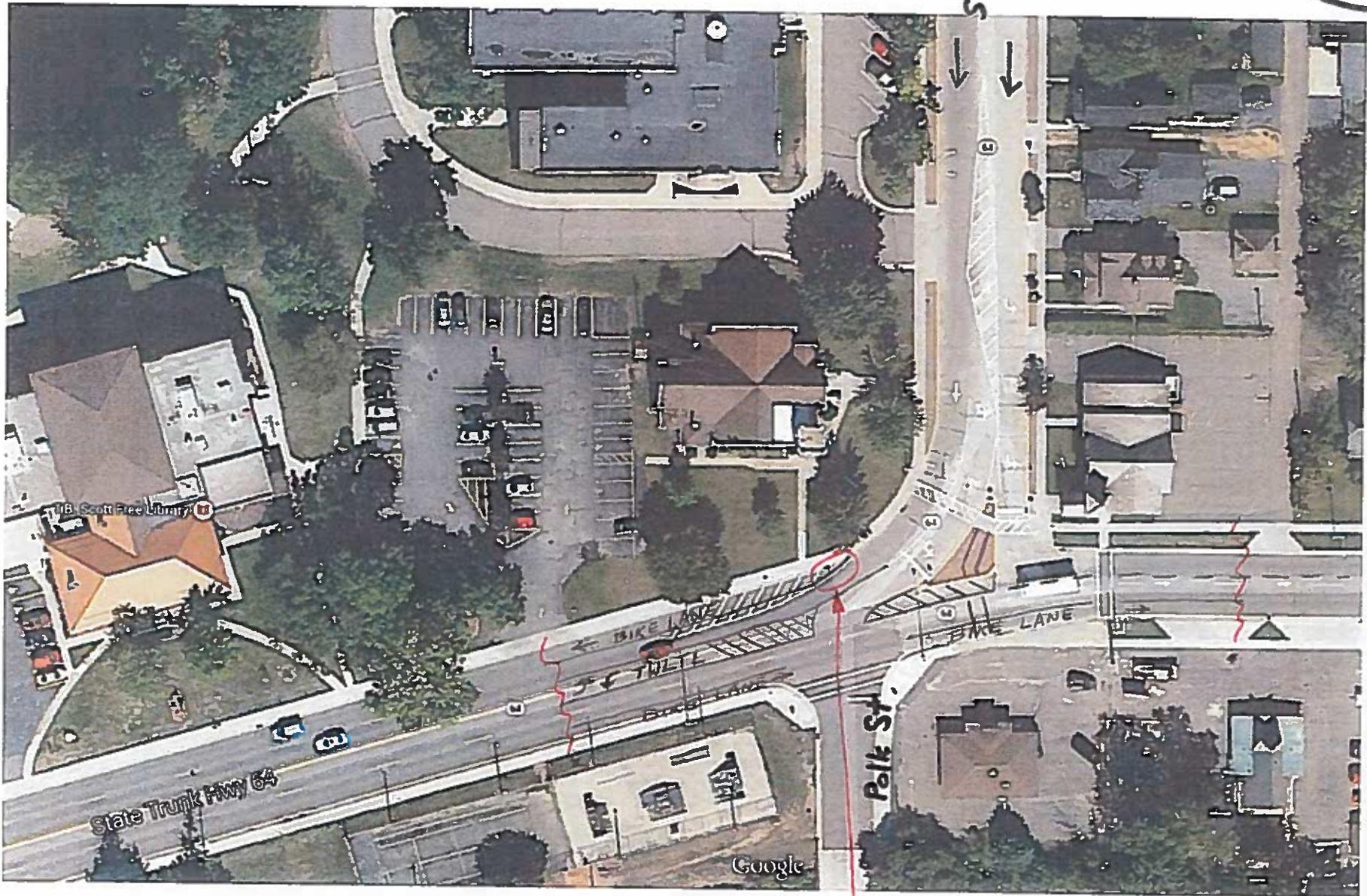
<http://www.ncwrpc.org/lincoln/merrill-bicycle/index.html>

City of Merrill, Wisconsin

9



1



TWTL = Two Way Left Turn Lane

Entry to bike lane painted as an "on-ramp" dashed line (shortened dash).



EAST ST

EAST ST

MERRILL ST

PARKWAY DR

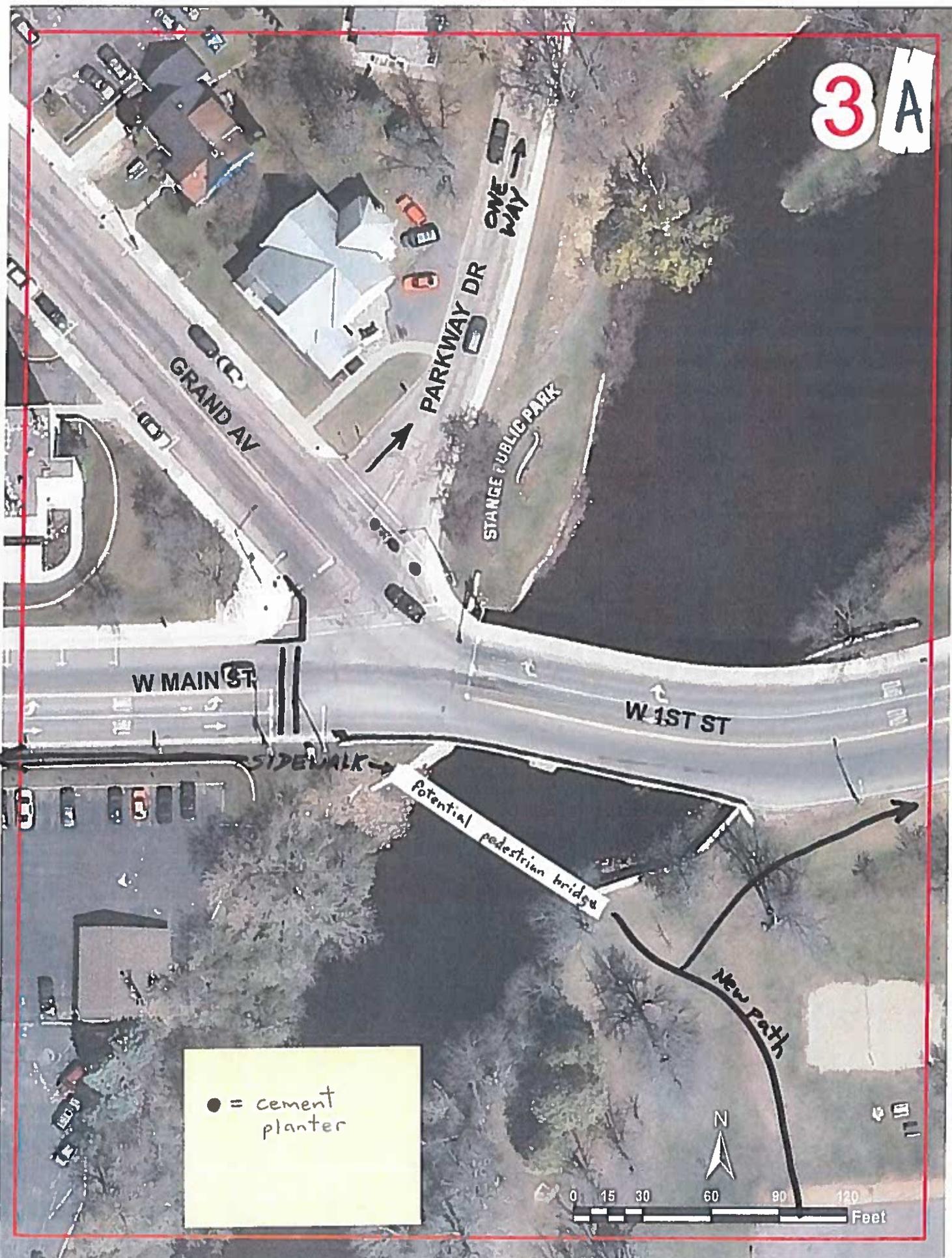
New ramp down hill

0 15 30 60 90 120 Feet



2

3A



GRAND AV

PARKWAY DR

STANGE PUBLIC PARK

W MAIN ST

W 1ST ST

potential pedestrian bridge

New path

● = cement planter

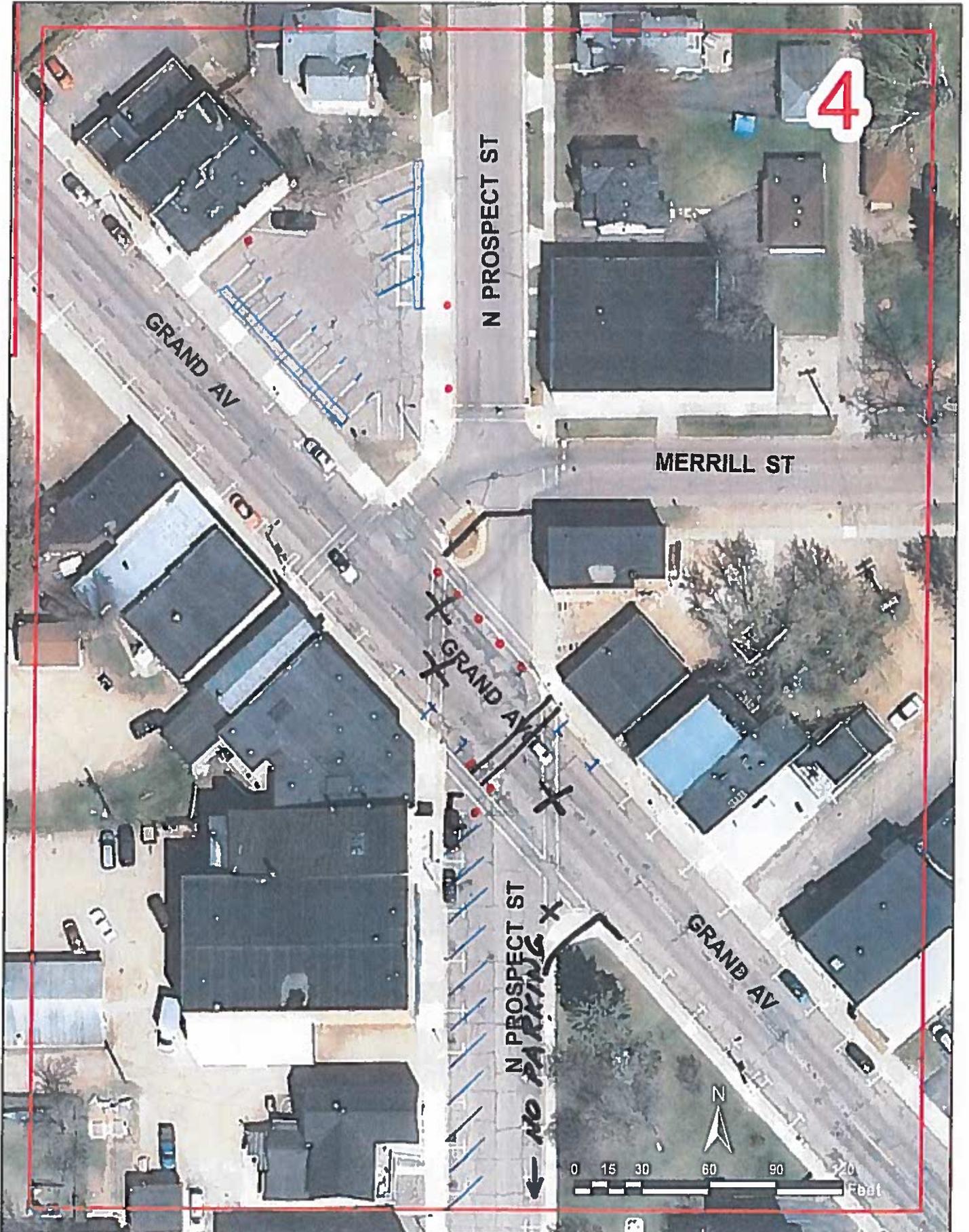
0 15 30 60 90 120 Feet



3B



↑↑ Sharrow painted on the road.



4

N PROSPECT ST

MERRILL ST

GRAND AV

GRAND AV

N PROSPECT ST

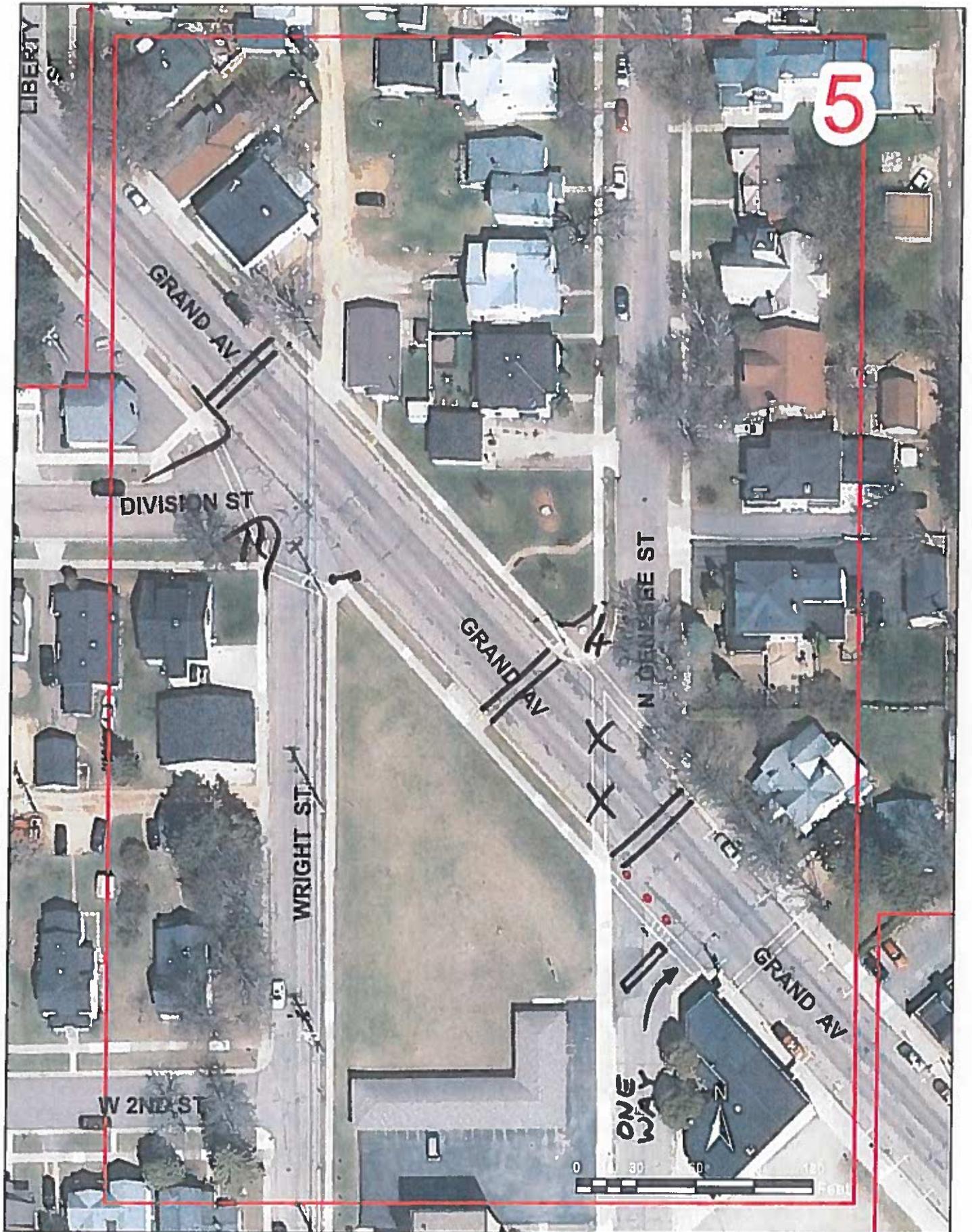
GRAND AV

NO PARKING



[= protected bike rack

• = concrete planter



5

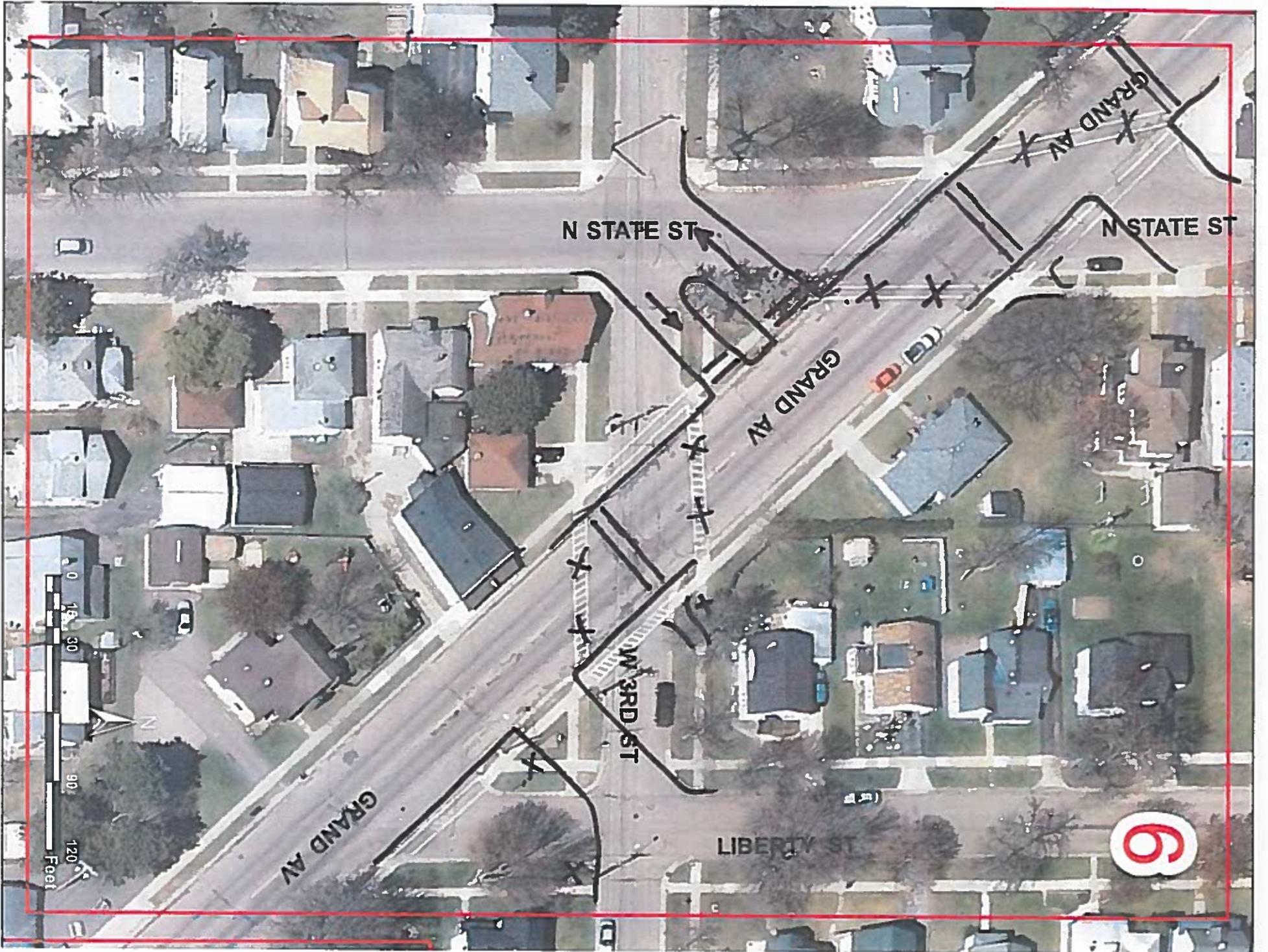
● = 2 bollards & chain

● = concrete planter

▭ = railroad tie planter



Two bollards & chain block blind pedestrians from crossing the street where a crossing does not exist.



N STATE ST

N STATE ST

GRAND AV

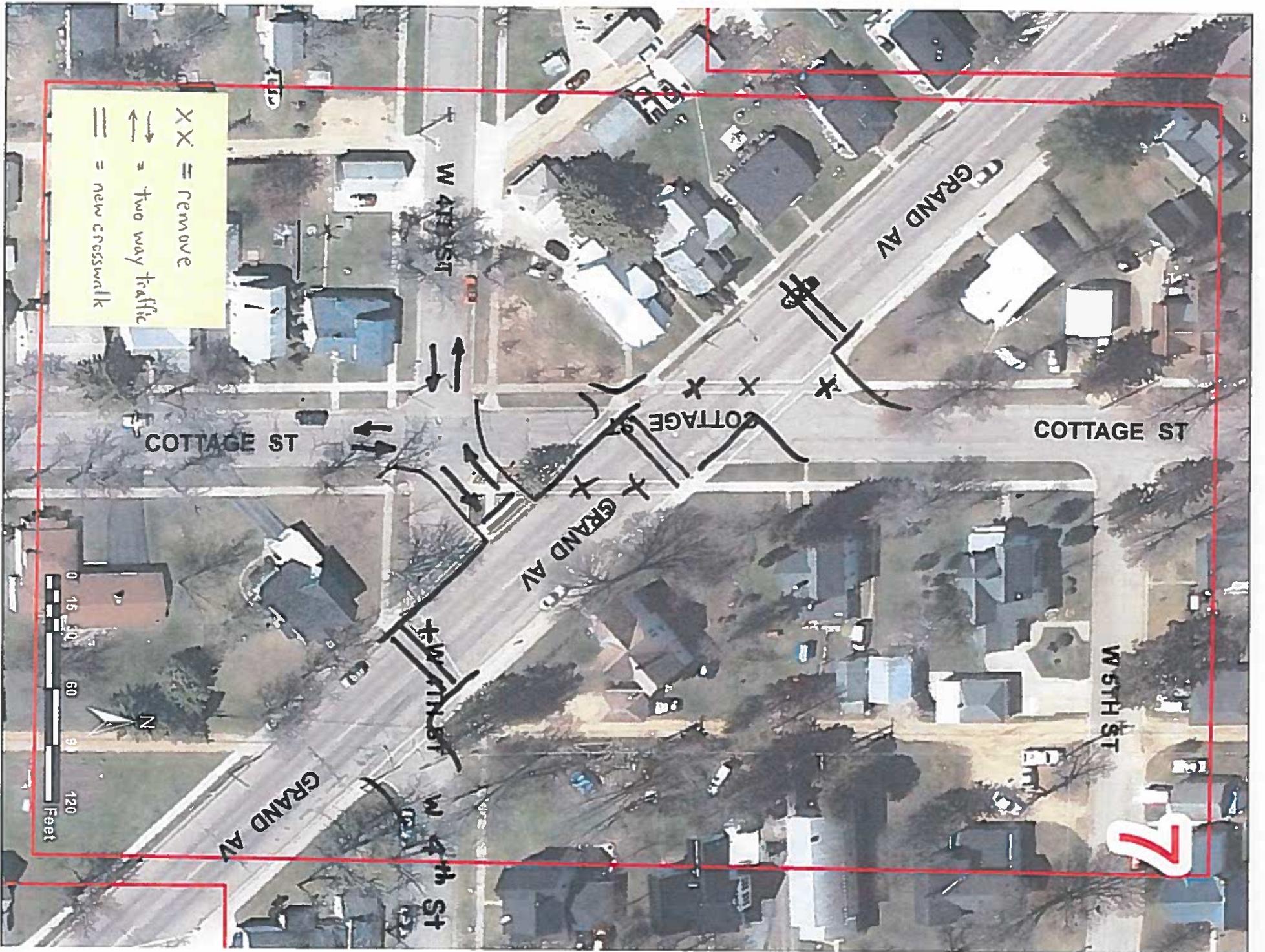
N 3RD ST

LIBERTY ST

GRAND AV

0 15 30 60 90 120 Feet

6



XX = remove
↔ = two way traffic
== = new crosswalk

0 15 30 60 90 120
Feet

N

7



CHIPPEWA ST

WISCONSIN ST

WISCONSIN ST

CHIPPEWA ST

GRAND AV (GRAND AV)

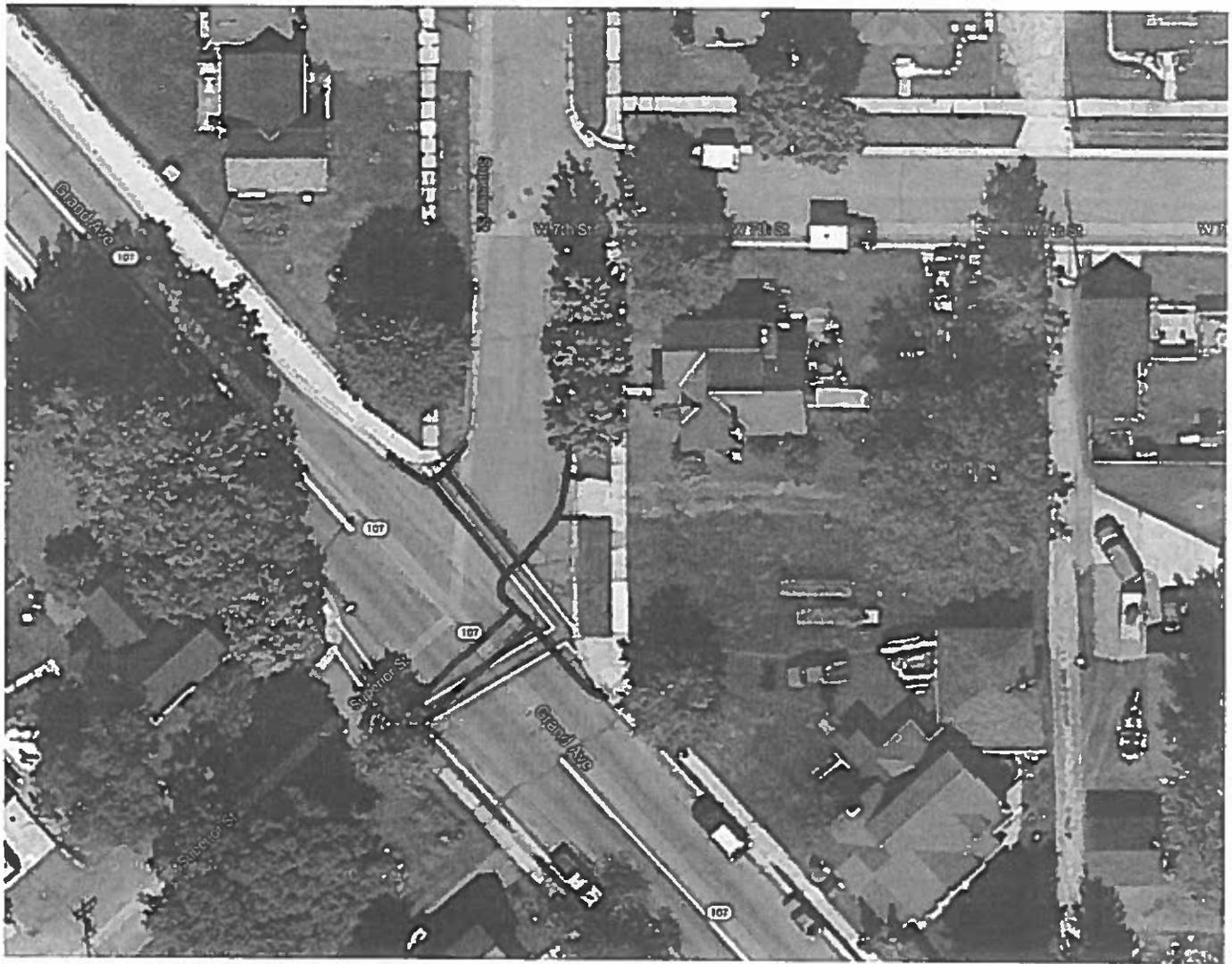
CHIPPEWA ST

GRAND AV



0 20 40 60 80 100
Feet

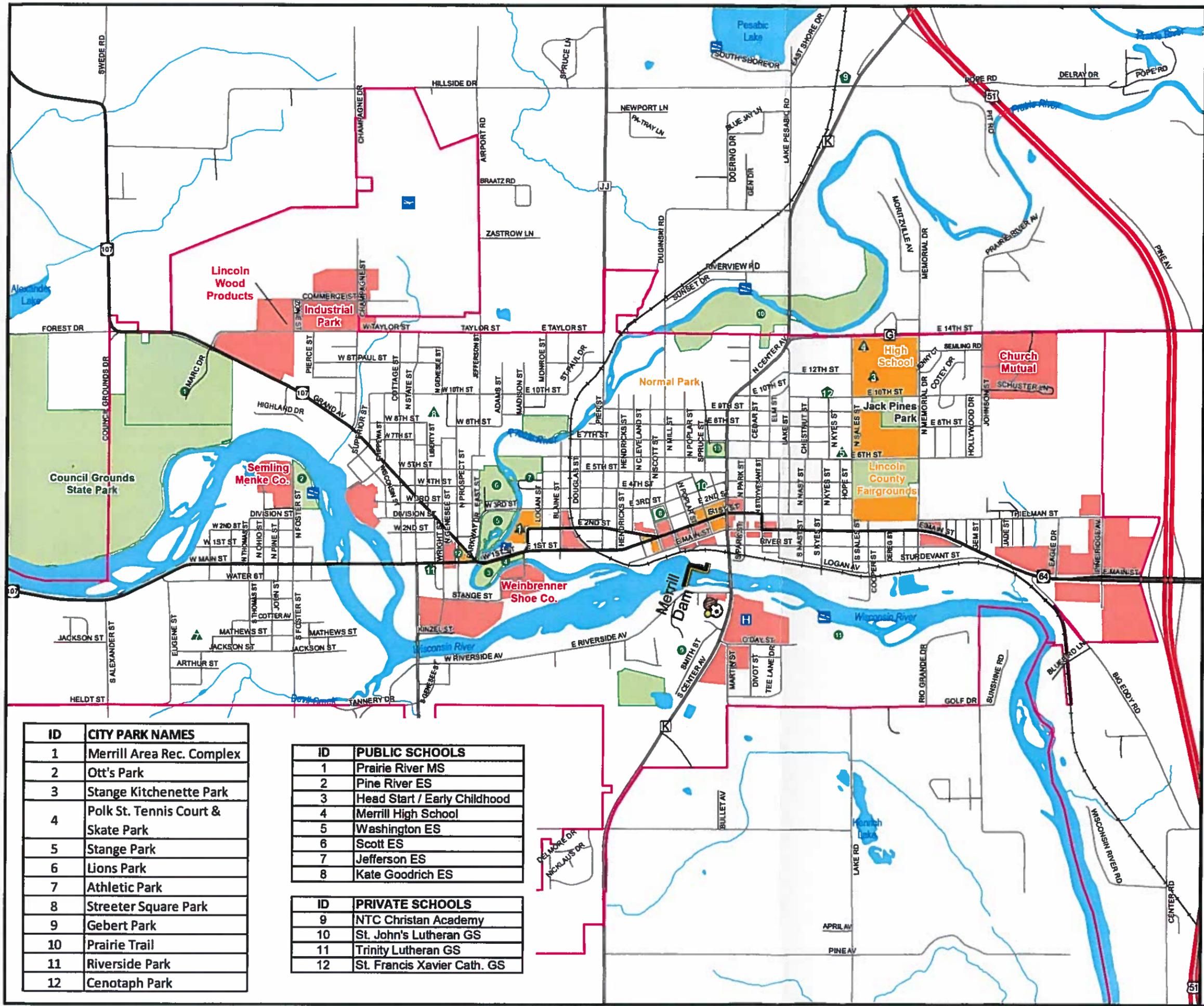
9



DRAFT

Map ?
**Major Trip
 Generators**
 City of Merrill

-  Minor Civil Divisions
-  US & State Highways
-  County Highways
-  Local Roads
-  Private / Other
-  Railroad
-  Water
-  Private Schools
-  Public Schools
-  Airport
-  Boat Launch
-  Library
-  Hospital
-  Athletic Club
-  Parks
-  Major Employment Areas
-  Gov't & Multi-Family Housing



ID	CITY PARK NAMES
1	Merrill Area Rec. Complex
2	Ott's Park
3	Stange Kitchenette Park
4	Polk St. Tennis Court & Skate Park
5	Stange Park
6	Lions Park
7	Athletic Park
8	Streeter Square Park
9	Gebert Park
10	Prairie Trail
11	Riverside Park
12	Cenotaph Park

ID	PUBLIC SCHOOLS
1	Prairie River MS
2	Pine River ES
3	Head Start / Early Childhood
4	Merrill High School
5	Washington ES
6	Scott ES
7	Jefferson ES
8	Kate Goodrich ES

ID	PRIVATE SCHOOLS
9	NTC Christan Academy
10	St. John's Lutheran GS
11	Trinity Lutheran GS
12	St. Francis Xavier Cath. GS



This map is neither a legally recorded map nor a survey and is not intended to be used as one. This drawing is a compilation of records, information and data used for reference purposes only. NCRWPC is not responsible for any inaccuracies herein contained.

 **North Central
 Wisconsin Regional
 Planning Commission**
 210 McClellan St., Suite 210, Wausau, WI 54403
 715-849-5510 - staff@ncwrpc.org - www.ncwrpc.org



CITY OF MERRILL

Parks & Recreation Dept. - Smith Center

1100 Marc Dr. • Merrill, Wisconsin • 54452

Rec. Dept. Telephone (715) 536-7313 • Smith Center Telephone (715) 536-6187

Fax (715) 539-2790

MERRILL
WISCONSIN
City Of Parks

March 2015 Parks & Recreation Director's Report

Parks: We are getting later into the winter season and hopefully inching closer to a beautiful spring season. It certainly has been cold the past few weeks and that has allowed us to really improve the conditions of our outdoor rinks. They are all in very good shape now that we have not had so much up and down temperature swings. This will be the last time we lay water on our rinks, as once we get into March, the angle of the sun (even on cooler days) starts to burn away on the outdoor ice surface. We have a pretty good base built up to allow the rinks to coast for a few more weeks of usage. The crew has been working very hard to finish the picnic table repairs from last season, as well as the equipment so it is ready to go for spring. We just received shipment of 24 new sets of picnic table frames for the MARC as part of the Bierman Softball Grant. They will be putting those together in between other tasks and delivering them out to be ready for the busy season. We opened bids on February 12th at City Hall for all of our grant projects at Lions Park and the MARC, as well as the new ice resurfacer and equipment we were disposing of. We received quite a few bids and some of the bids came from a great distance as you will see in the bid summaries. We only received one bid for the ice resurfacer, which is unfortunate but not uncommon, as there are only two manufacturers in the country. I have attached a letter from Finance Director Kathy Unertl regarding that bid and fully endorse her recommendation to reject the bid for the LP Zamboni and ask for additional funding for an electronically driven Zamboni. With the new indoor air quality standards that have been imposed in Minnesota and are most likely coming our way, we have an opportunity to save costs by investing more in an electric machine. This has gained momentum in our state after the Wisconsin Dells Arena carbon monoxide issue around the holidays that sent approximately 80 people to the hospital to be treated for carbon monoxide. Unfortunately this was after our budget discussions for this year when the indoor air quality was not much of an issue in this state. If we do not go with electric, at some point in the future we will most likely have to invest in indoor monitoring equipment and integrate it into upgraded air exchange systems for the building. The cost of this will be at least as much as the upgrade on the ice resurfacer and it will also need annual maintenance and repairs as needed for the life of the systems. The design team met on February 24th with WTI, Inc to discuss the latest design drafts and details and I have included those with this packet. We are down to the fine details of the pool and it is exciting to be close to bidding this out. If anyone has any questions on anything related to the pool please let me know I would be more than happy to walk you through the finite details. I would also mention that we are still going to need to raise approximately \$500,000 to finish everything that we have included with the pool project. We are actively looking for donors to help fund the project so if you know of anyone who is interested, please send them to me so I can talk with them. This will not hold the project up as the anonymous donation will allow us to build a majority of the pool; it is in the shade structures, big slide(s), family slide, diving boards, play structure, etc. that we are looking to have corporately sponsored. The pool will be designed initially so that those pieces can be added when the funding is available without having to do any additional work to the deck or structure.

"Focusing on the Future"

An equal opportunity/affirmative action employer.

Forestry: I attended our Urban Foresters Networking meeting on Wednesday, February, 18th at the WDNR Rib Mountain office. The Regional Urban Forestry Coordinator retired from the western region so we had Urban Foresters in attendance from the northern 30 counties of the State last week. As always it was very informative to talk with other professionals to see what they are doing and share ideas. We had two forest health specialists in attendance to talk with us about issues that we are facing and what to look for during this upcoming year in different regions. We also discussed the EAB topic as usual and it hits a bit closer to home for us now with the find in Rhinelander. As I mentioned earlier the find in Rhinelander was a single adult beetle caught on a trap and they have yet to identify any stands of Ash that display damage. But where there are beetles there is soon to be dead ash trees. So we will continue to monitor here as well. I will continue to be in communication with the WDNR and work with our Street Department to ensure that we continue with our plan to be ready. I have been inspecting trees when I have time to get ready for the early spring pruning schedule before trees break from dormancy.

Smith Center: Everything has been going very well out at the Smith Center. Unfortunately the High School Hockey Team had their season cut short in the playoffs but they had a successful season and will continue to practice until the season is over. I mentioned Ice Resurfacer above and will discuss at the meeting but the one bid we did have for the LP version was within our initial budgeted amount. But I do agree with an electric model if we can make it work, as it will be guaranteed to save us money in the long run. The other events and ice time that we have hosted have gone well. There is one area I am going to have someone come and take a look at in the south east corner of the rink that is heaving a little bit causing our boards to lean outward. This needs to be fixed so we can ensure player safety and close the doors after we resurface the ice each time. I am waiting on a company from Minnesota to come up and give their opinions on it before we go any further. We have a few more weeks of ice then we will turn the floor off on March 16th and begin the process of cleaning up and getting ready for dry floor events. We have a very busy dry floor season beginning right away with the Bridal Expo at the end of this month.

Recreation: We are continuing to work on the upcoming plans for the summer recreation season. We have once again booked a Brewer Trip and are working on a number of others. Our other programs are progressing nicely and Dawn has been fantastic in organizing the programs and the details that go into them. I have been working on a few additional annual events and partners for them over the past few weeks and will let you all know when the plans come together. Like all of our events, we need to make sure we can do it right the first time, so that we can make them annual events. Many times that includes partnering with other agencies or groups to help us with each specialty that is associated with the events. I am very excited about these new events and cannot wait to announce. I plan to introduce one or two this year and each year following (or as time/staff allows). Our winter recreation programs are also coming to a close this week as they were delayed at Kate Goodrich due to a conflict in their schedule.

***Note:** With the recent turn over on the Commission I would like to invite the new Commissioners to feel free to get together with me so we can get you up to speed on all of the recent happenings and answer any questions that you may have. I will also be putting together some information for the new members to help you along the way.

Respectfully Submitted,

**Dan Wendorf
Parks & Recreation Director
City of Merrill**