

1503150

**City of Merrill  
Water & Sewage Disposal Committee  
Wednesday, February 25, 2015 at 5:00 P.M.  
Basement Conference Room, City Hall, 1004 East First Street**

Members Present (2 of 3): Alderman Rob Norton (Chairperson) and Alderwoman Kandy Peterson. Alderman John Burgener had an excused absence.

Others Present Included: City Administrator Dave Johnson, City Attorney Tom Hayden, Utility Superintendent Kim Kriewald, Alderman Dave Sukow, Tonia Speener and City Clerk Bill Heideman.

**Call to order**

Alderman Norton called the meeting to order at 5:00 P.M.

**Vouchers**

Motion (Peterson/Norton) to approve the vouchers. Carried.

**Consider request from Merrill Sheet Metal Works re: leak and water line**

Information was in the meeting packet.

Utility Superintendent Kriewald reported that, in January, a leak occurred at Merrill Sheet Metal Works, 1204 N. Center Avenue. Representing Merrill Sheet Metal Works, Kurt Wendt has discussed this with Utility Superintendent Kriewald and contends that the line should be designated as a City water main rather than a service line. Research indicates that, when the line was originally installed in 1961, it was designated as a service line. However, the road was widened at a later date, and Mr. Wendt's opinion is that the line should have been designated as a City water main at that time.

Discussion was held. At this time, no action was necessary, requested or taken.

**Consider 2<sup>nd</sup> amendment to site agreement with Verizon @ Taylor St. water tower**

Information was in the meeting packet.

City Attorney Hayden reported that the City currently has a lease agreement with Verizon Wireless allowing Verizon to house telecommunications equipment on the Taylor Street Water Tower. Verizon would like to replace and upgrade certain equipment, so they have submitted a request for a second amendment to the agreement.

On February 25<sup>th</sup>, 2015, the Board of Public Works passed a motion recommending approval of the amendment, as presented, and referred that recommendation to the Water and Sewer Committee for consideration.

There was no objection to the agreement amendment as presented.

**1503151**

Motion (Norton/Peterson) to approve, as presented, the second amendment to the water tower attachment communications site agreement with Alltel Communications Wireless of Louisiana, Inc., a Louisiana corporation d/b/a Verizon Wireless. The agreement allows Verizon Wireless to house telecommunications equipment on the Taylor Street Water Tower, and the second amendment would allow them to replace and upgrade certain equipment. Carried.

**Consider quotes for purchase of sewer inspection camera**

Information was in the meeting packet.

Utility Superintendent Kriewald reported that three quotes were received for the City purchase of a camera to be used to perform sewer inspections. He recommends approving the quote of \$59,915 from Envirotech for an Aries Pathfinder camera with supporting equipment and software.

**1503152**

Motion (Peterson/Norton) to approve the quote of \$59,915 from Envirotech for the City purchase of an Aries Pathfinder camera with supporting equipment and software, to be used for sewer inspections. Carried.

**Consider quotes for Operations & Needs Review @ Wastewater Treatment Plant**

Information was in the meeting packet.

Utility Superintendent Kriewald reported that seven quotes were received for the preparation of an Operations and Needs Review at the Wastewater Treatment Plant.

Utility Superintendent Kriewald recommends approving the quote of \$25,000 from Strand Associates. He explained that, although this was not the lowest quote, he is recommending it due to the fact that Strand Associates has worked with the City since 1969 and is therefore familiar with City utility infrastructure, equipment and operations. City Administrator Johnson added that he has worked with Strand in the past and has no problems or concerns with the recommendation.

**1503153**

Motion (Peterson/Norton) to approve the quote of \$25,000 from Strand Associates for an Operations and Needs Review at the Wastewater Treatment Plant. Carried.

**Operations Report**

The report was in the meeting packet. Utility Superintendent Kriewald reported that freeze-ups are being addressed as necessary. Two new employees have started working, and both seem to be working well.

**Public Comment**

Alderman Sukow spoke regarding the quotes for the Wastewater Treatment Plan Operations and Needs Review. He questioned how one company could submit a quote that was approximately ½ of nearly all the other quotes received. Utility Superintendent Kriewald responded that this quote did not seem to meet all required specifications.

**Next meeting**

Wednesday, March 25<sup>th</sup>, 2015 at 5:00 P.M.

**Adjournment**

Motion (Norton/Peterson) to adjourn. Carried. Adjourned at 5:23 P.M.

Minutes prepared and submitted by:

William N. Heideman, CMC, WCMC  
City Clerk