

1503120

**City of Merrill
Board of Public Works
Wednesday, February 25, 2015 at 4:00 P.M.
City Hall Basement Conference Room, 1004 East First Street**

Members Present (5 of 5): Mayor Bill Bialecki (Chairperson), Street Commissioner Richard Lupton, Alderman Ryan Schwartzman, Alderman Rob Norton and Alderman Peter Lokemoen

Others Present Included: City Administrator Dave Johnson, City Attorney Tom Hayden, Utility Superintendent Kim Kriewald, Alderwoman Kandy Peterson, Tonia Speener, Jeremy Ratliff and City Clerk Bill Heideman. Finance Director Unertl and Building Inspector/Zoning Administrator Darin Pagel had excused absences.

Call to order

Mayor Bialecki called the meeting to order at 4:00 P.M.

Vouchers

The vouchers were in the meeting packet.

Motion (Schwartzman/Lokemoen) to approve the vouchers, as presented.
Carried.

Consider 2nd amendment to site agreement with Verizon @ Taylor St. water tower

Information was in the meeting packet. This item is also on the February 25th, 2015 Water and Sewer Committee meeting agenda.

City Attorney Hayden reported that the City currently has a lease agreement with Verizon Wireless allowing Verizon to house telecommunications equipment on the Taylor Street Water Tower. Verizon would like to replace and upgrade certain equipment, so they have submitted a request for a second amendment to the agreement.

Motion (Norton/Schwartzman) to recommend approving, as presented, the second amendment to the water tower attachment communications site agreement with Alltel Communications Wireless of Louisiana, Inc., a Louisiana corporation d/b/a Verizon Wireless, and to refer this recommendation to the Water and Sewer Committee for consideration.
Carried.

Consider ordinances (2) related to sidewalk assessment costs

Two proposed ordinances were in the meeting packet. Mayor Bialecki reported that the ordinances were drafted as a result of discussion held at the January 28th, 2015 Board of Public Works meeting. City Attorney Hayden explained that the ordinances do not amend the sidewalk special assessment policy, but rather they clarify the fact that when sidewalk is initially installed, the costs are split 50/50 between property owners on both sides of the street, regardless of which side of the street the sidewalk is installed.

Motion (Schwartzman/Lupton) to recommend approving both ordinances.
Carried.

The proposed ordinances will be on the March 10th, 2015 Common Council meeting agenda.

Monthly report - Street Commissioner

The report was in the meeting packet.

Monthly report – Building Inspector/Zoning Administrator

The report was in the meeting packet. Mayor Bialecki mentioned the Memorial Drive sidewalk extension project. Alderman Lokemoen stated that there may be some issues related to existing infrastructure and/or elevations in the project area.

Monthly report – City Hall Maintenance Supervisor

None.

Monthly report from contracted engineering firms

No reports were submitted.

Place monthly reports on file

Motion (Schwartzman/Lokemoen) to place the monthly reports on file.
Carried.

Next meeting

Wednesday, March 25th, 2015 at 4:00 P.M.

Public Comment

None.

Adjournment

Motion (Schwartzman/Lupton) to adjourn. Carried. Adjourned at 4:09 P.M.

Minutes prepared and submitted by:

William N. Heideman, CMC, WCMC
City Clerk