

**CITY OF MERRILL**  
**PERSONNEL AND FINANCE COMMITTEE**  
**Tuesday, January 27, 2015 at 5:15 P.M.**  
**City Hall Basement Conference Room**  
**1004 East First Street**

Voting members: Alderman Ryan Schwartzman (Chairperson),  
Alderman John Burgener and Alderman Tim Meehean

**AGENDA**

1. Call to order
2. Vouchers
3. Consider ordinance amending the Administrative Procedure Manual at Chapter 1-3(b) to place the "Public Comment" period after Roll Call on Common Council meeting agendas (agenda item from Alderman Schwartzman)
4. Consider resolution amending the Non-Union Personnel Policies Manual: Miscellaneous conditions of employment for non-union fire personnel (Section 23-23-2) to add language to follow the union contract (agenda item from Alderman Schwartzman)
5. Consider draft of Request for Proposal document for Compensation Study (agenda item requested by City Administrator Johnson)
6. Monthly Reports:
  - a. Municipal Court
  - b. Finance Director Unertl
  - c. City Attorney Hayden
  - d. City Clerk Heideman
  - e. City Administrator Johnson
7. Next Meeting
8. Public Comment

9. The Committee may convene in closed session pursuant to Wisconsin State Statutes Section 19.85(1)(f), to consider financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons, which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations, to discuss medical histories, medical conditions and related items, for a City employee.
10. The Committee may reconvene in open session for potential action(s) on closed session issue(s).
11. Adjournment

*NOTE: It is possible that a quorum of the Common Council will be present at this meeting. However, no Common Council action will be taken.*

Agenda prepared by City Clerk Bill Heideman  
Agenda reviewed by Alderman Ryan Schwartzman

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*Date and time agenda was posted:* \_\_\_\_\_ *Posted by:* \_\_\_\_\_