

# 141230 -

November 11<sup>th</sup>, 2014

*Note: These minutes are subject to review and approval at the next regular Common Council meeting.*

The Common Council of the City of Merrill met on the above date in Regular Session, at the City Hall Council Chambers, 1004 East First Street. Mayor William R. Bialecki called the meeting to order at 7:00 P.M.

**141110** Invocation by Pastor Paul Hohman, New Testament Church

**141115** Pledge of Allegiance

**141120** Roll Call showed the following Common Council members present (7 of 8): Alderman Chris Malm (First District), Alderman Peter Lokemoen (Second District), Alderman Ryan Schwartzman (Third District), Alderman John Burgener (Fifth District), Alderman Dave Sukow (Sixth District), Alderman Rob Norton (Seventh District) and Alderman Tim Meehean (Eighth District). Alderwoman Kandy Peterson (Fourth District) had an excused absence.

The following were also in attendance: Transit Director Rich Grenfell, City Attorney Tom Hayden, City Clerk Bill Heideman, City Administrator Dave Johnson, Airport Manager/FBO David Koch, Utility Superintendent Kim Kriewald, Street Commissioner Richard Lupton, Police Chief Ken Neff, Building Inspector/Zoning Administrator Darin Pagel, Fire Chief Dave Savone, Library Director Stacy Stevens, Finance Director Kathy Unertl and Park and Recreation Director Dan Wendorf.

**141125** Public Comment Period

Steve Hass complimented the Street Department for all their efforts to keep the streets clean during the first major storm of this winter. He was particularly pleased with their work in keeping the streets near the Cenotaph accessible for the Veteran's Day ceremony held earlier in the day.

**141130** Minutes of October Meeting

Motion (Burgener/Sukow) to dispense with the reading of the minutes of the October 14<sup>th</sup>, 2014 Common Council meeting and approve them as published. Carried.

**141140** Revenue and Expense Report – October 2014

Motion (Burgener/Meehean) to approve, as submitted, the October 2014 Revenue and Expense report. Carried.

**141160** Communications and Petitions**141161** Claim filed by Thomas Torkelson, P.O. Box 204, for damages he asserts in relation to a plumbing bill for repair of a sewer lateral at his property at 205 East First Street. The City's insurance carrier recommends that the claim be denied. The basis for their recommendation is that their investigation revealed that the City has no liability or negligence for an improper pipe connection/fitting, and the claim should also be disallowed given the untimely submission of the notice of claim.

Motion (Meehean/Norton) to disallow the claim. Carried.

**141162** Employee Recognition

City Clerk Heideman read a certificate of recognition for the following City employee: Carol H. Wendorf, 15 years of service.

Public hearing on proposed 2015 City budget

Motion (Sukow/Norton) to open the public hearing. Carried.

Michael Caylor provided a list of several items that, in his opinion, should be deleted from the 2015 budget. He stated that, with budgets being tight, he feels that any budget items that are not critically needed should be delayed or put on a "wish list" for now. He stated that budget decisions are being made by City staff rather than by the Common Council. Mr. Caylor also expressed his concerns related to the number of homes for sale in Merrill.

Steve Hass stated that he was happy to see some budget reductions, but in his opinion there are additional cuts that should be made. He suggested that outside legal expenses should be eliminated, in light of the fact that the City employs both a full-time City Attorney and a full-time City Administrator.

Motion (Sukow/Burgener) to close the public hearing. Carried.

**141190** Committee of the Whole

**141191** The Committee recommends lifting the hiring freeze to replace a vacancy to be created by the upcoming retirement of a firefighter/paramedic.

Motion (Schwartzman/Meehean) to adopt. Carried.

**141192** The Committee recommends approving, as presented, the new reclassification/evaluation policy for City employees.

Motion (Meehean/Norton) to adopt. Carried.

**1411120** Board of Public Works

**1411121** The Board recommends approving, per City specifications, the Johnson Street sidewalk installation (in the right-of-way) being proposed by Church Mutual Insurance Company. The cost of the initial installation would be paid 100% by Church Mutual.

Motion (Schwartzman/Norton) to adopt. Carried.

**1411122** The Board recommends authorizing the positing of "No Truck Traffic" signs on Taylor Street, from Champagne Street to Pier Street.

Motion (Schwartzman/Norton) to adopt. Carried.

**1411123** The Board recommends authorizing a right-of-way lease with WPE, LLC for them to lease right-of-way at the Tap House, 1110 East Tenth Street. The agreement would be prepared using the standard conditions and terms for City right-of-way leases.

Motion (Schwartzman/Meehean) to adopt. Carried.

**1411124** Consider offering the former fire station at 701 East First Street for sale by sealed bid auction (Mayor Bialecki is bringing this item directly to the Common Council).

Motion (Meehean/Norton) to approve offering the sale by sealed bid auction. Carried.

**1411130** Health and Safety Committee

**1411131** The Committee recommends approving the application from Kwik Trip, Inc., Steven M. Schweiger, Agent, for a Class "A" (beer) license and a "Class A" (liquor) license for Kwik Trip #241, 300 South Pine Ridge Avenue, effective December 18<sup>th</sup>, 2014.

Motion (Sukow/Burgener) to adopt. Carried.

- 1411132** The Committee recommends approving the application from Leelynn, LLC, William Schultz, Agent, for a Class "A" (beer) license and a "Class A" (liquor) license for Lee's Piggly Wiggly, 3404 East Main Street, effective November 30<sup>th</sup>, 2014.

Motion (Malm/Sukow) to adopt. Carried.

- 1411140** Personnel and Finance Committee

- 1411141** The Committee recommends approving the \$5,500 bid from John Geiss to purchase the used generator at the Wastewater Treatment Plant.

Motion (Schwartzman/Burgener) to adopt. Carried.

- 1411142** The Committee recommends accepting the DNR grant (\$7,366) for wild land firefighting equipment. The grant is a 50/50 split, so the City cost would be \$3,683. This would be paid partially by 2% funding and partially by funds received from the townships for installation of dry hydrants.

Motion (Schwartzman/Meehean) to adopt. Carried.

- 1411230** Placing Committee Reports on file

Motion (Sukow/Burgener) to place the following committee reports on file: Housing Authority, Community Development Committee, Parks and Recreation Commission, Board of Public Works, Health and Safety Committee, Personnel and Finance Committee, City Plan Commission, Library Board and Enrichment Center Committee on Aging. Carried.

- 1411240** Mayor's Appointments

Dave Johnson, to the Housing Authority, term to expire November 10<sup>th</sup>, 2015

Motion (Sukow/Schwartzman) to approve the appointment. Carried.

- 1411250** **ORDINANCE NO. 2014-**

FIRST READING OF AN ORDINANCE AMENDING THE DISTRICT ZONING MAP OF THE CITY OF MERRILL, WISCONSIN FOR 1212 SOUTH CENTER AVENUE, TO REZONE FROM THOROUGHFARE COMMERCIAL TO PUBLIC DISTRICT

Note: Because the ordinance received a first reading only, it will be on the December 9<sup>th</sup>, 2014 Common Council meeting agenda.

**1411251      ORDINANCE NO. 2014-24**

AN ORDINANCE AMENDING THE DISTRICT ZONING MAP OF THE CITY OF MERRILL, WISCONSIN FOR PROPERTY LOCATED AT 1110 EAST TENTH STREET, TO REZONE FROM PUBLIC DISTRICT TO THOROUGHFARE COMMERCIAL

Motion (Schwartzman/Norton) to suspend the rules and give the ordinance a second reading and a third reading by title only. Carried.

SECOND READING OF AN ORDINANCE AMENDING THE DISTRICT ZONING MAP OF THE CITY OF MERRILL, WISCONSIN FOR PROPERTY LOCATED AT 1110 EAST TENTH STREET, TO REZONE FROM PUBLIC DISTRICT TO THOROUGHFARE COMMERCIAL

THIRD READING OF AN ORDINANCE AMENDING THE DISTRICT ZONING MAP OF THE CITY OF MERRILL, WISCONSIN FOR PROPERTY LOCATED AT 1110 EAST TENTH STREET, TO REZONE FROM PUBLIC DISTRICT TO THOROUGHFARE COMMERCIAL

Motion (Sukow/Schwartzman) to adopt. Carried 7-0 on roll call vote.

**1411252      ORDINANCE NO. 2014-25**

AN ORDINANCE ADOPTING THE 2015 CITY OF MERRILL BUDGET AND ESTABLISHING THE TAX LEVY FOR YEAR 2014

Motion (Schwartzman/Norton) to suspend the rules and give the ordinance a second reading and a third reading by title only. Carried.

SECOND READING OF AN ORDINANCE ADOPTING THE 2015 CITY OF MERRILL BUDGET AND ESTABLISHING THE TAX LEVY FOR YEAR 2014

THIRD READING OF AN ORDINANCE ADOPTING THE 2015 CITY OF MERRILL BUDGET AND ESTABLISHING THE TAX LEVY FOR YEAR 2014

Motion (Norton) to amend the budget by adding funding for a part-time Administrative Assistant in the Fire Department. Motion failed due to lack of a second.

Motion (Meehean/Sukow) to adopt the ordinance. Carried 6-1 on roll call vote. Voting No – Alderman Norton.

**1411270** Mayor's Communications

Mayor Bialecki reminded everyone that it was Veterans Day. He asked all to remember those who have served or are serving in the military, especially those who gave their lives.

Mayor Bialecki thanked the election officials for all their hard work at the polls during the November 4<sup>th</sup> election.

With Thanksgiving approaching, everyone was reminded that City residents should be thankful.

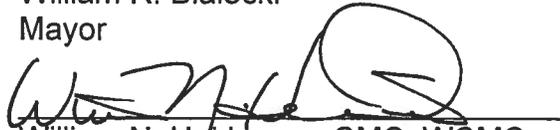
The annual Christmas parade will be held December 6<sup>th</sup>.

Although the renovators of the former vocational school ran into a snag, renovations on that building will continue.

**1411999** Motion (Burgener/Norton) to adjourn. Carried. Adjourned at 7:44 P.M.

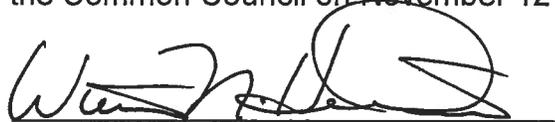


William R. Bialecki  
Mayor



William N. Heideman, CMC, WCMC  
City Clerk

I, William N. Heideman, City Clerk of the City of Merrill, Wisconsin, do hereby certify that the Mayor approved the above action of the Common Council on November 12<sup>th</sup>, 2014.



William N. Heideman, CMC, WCMC  
City Clerk

CITY OF MERRILL  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: NOVEMBER 30TH, 2014

10 -General Fund

#141240

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>REVENUES</b>					
=====					
<u>Non-Departmental</u>					
Taxes (or Utility Rev.)	4,117,336.00	1,873.51	4,112,017.72	99.87	5,318.28
Intergovernmental	3,892,496.00	2,605,870.86	3,990,370.13	102.51	( 97,874.13)
Licenses and Permits	40,971.00	( 385.00)	35,448.50	86.52	5,522.50
Fines, Forfeits, & Pen.	131,000.00	5,266.63	117,727.36	89.87	13,272.64
Public Charges-Services	6,500.00	1,081.26	6,746.19	103.79	( 246.19)
Miscellaneous Revenues	<u>91,400.00</u>	<u>403.66</u>	<u>71,023.88</u>	<u>77.71</u>	<u>20,376.12</u>
TOTAL Non-Departmental	8,279,703.00	2,614,110.92	8,333,333.78	100.65	( 53,630.78)
<u>Municipal Court</u>					
Intergov Charges (Misc.)	<u>6,225.00</u>	<u>1,175.00</u>	<u>3,800.00</u>	<u>61.04</u>	<u>2,425.00</u>
TOTAL Municipal Court	6,225.00	1,175.00	3,800.00	61.04	2,425.00
<u>City Attorney</u>					
Intergov Charges (Misc.)	8,500.00	0.00	4,152.35	48.85	4,347.65
Miscellaneous Revenues	<u>5,370.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>5,370.00</u>
TOTAL City Attorney	13,870.00	0.00	4,152.35	29.94	9,717.65
<u>Mayor</u>					
Miscellaneous Revenues	<u>1,595.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,595.00</u>
TOTAL Mayor	1,595.00	0.00	0.00	0.00	1,595.00
<u>City Administrator</u>					
Miscellaneous Revenues	<u>16,500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>16,500.00</u>
TOTAL City Administrator	16,500.00	0.00	0.00	0.00	16,500.00
<u>City Clerk</u>					
Miscellaneous Revenues	<u>0.00</u>	<u>0.00</u>	<u>37.43</u>	<u>0.00</u>	<u>( 37.43)</u>
TOTAL City Clerk	0.00	0.00	37.43	0.00	( 37.43)
<u>Clerk/Treasurer Staff</u>					
Miscellaneous Revenues	<u>2,200.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,200.00</u>
TOTAL Clerk/Treasurer Staff	2,200.00	0.00	0.00	0.00	2,200.00
<u>Elections - AVERAGED</u>					
Intergovernmental	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL Elections - AVERAGED	0.00	0.00	0.00	0.00	0.00
<u>Treasurer/Finance Dir.</u>					
Miscellaneous Revenues	<u>17,995.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>17,995.00</u>
TOTAL Treasurer/Finance Dir.	17,995.00	0.00	0.00	0.00	17,995.00

CITY OF MERRILL  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: NOVEMBER 30TH, 2014

## 10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>City Hall Maintenance</u>					
Miscellaneous Revenues	0.00	0.00	15.00	0.00	( 15.00)
TOTAL City Hall Maintenance	0.00	0.00	15.00	0.00	( 15.00)
<u>Over-Collected Taxes</u>					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Over-Collected Taxes	0.00	0.00	0.00	0.00	0.00
<u>Police</u>					
Intergovernmental	13,000.00	0.00	19,494.24	149.96	( 6,494.24)
Public Charges-Services	15,300.00	875.11	13,981.83	91.38	1,318.17
Intergov Charges (Misc.)	8,000.00	0.00	7,727.68	96.60	272.32
Miscellaneous Revenues	800.00	0.00	709.61	88.70	90.39
TOTAL Police	37,100.00	875.11	41,913.36	112.97	( 4,813.36)
<u>Traffic Control</u>					
Miscellaneous Revenues	0.00	0.00	438.93	0.00	( 438.93)
TOTAL Traffic Control	0.00	0.00	438.93	0.00	( 438.93)
<u>Fire Protection</u>					
Public Charges-Services	4,550.00	60.00	5,014.00	110.20	( 464.00)
Intergov Charges (Misc.)	225,101.00	0.00	225,101.00	100.00	0.00
Miscellaneous Revenues	0.00	0.00	20,336.85	0.00	( 20,336.85)
TOTAL Fire Protection	229,651.00	60.00	250,451.85	109.06	( 20,800.85)
<u>Ambulance/EMS</u>					
Intergovernmental	987,000.00	73,941.03	790,665.36	80.11	196,334.64
Miscellaneous Revenues	0.00	0.00	2,453.16	0.00	( 2,453.16)
TOTAL Ambulance/EMS	987,000.00	73,941.03	793,118.52	80.36	193,881.48
<u>Bldg. Inspection/Zoning</u>					
Licenses and Permits	25,000.00	940.00	18,495.00	73.98	6,505.00
Miscellaneous Revenues	30,150.00	0.00	0.00	0.00	30,150.00
TOTAL Bldg. Inspection/Zoning	55,150.00	940.00	18,495.00	33.54	36,655.00
<u>Operations Support (M&amp;E)</u>					
Intergovernmental	300,000.00	19,676.39	256,236.37	85.41	43,763.63
TOTAL Operations Support (M&E)	300,000.00	19,676.39	256,236.37	85.41	43,763.63
<u>Roads</u>					
Intergovernmental	7,500.00	0.00	3,247.40	43.30	4,252.60
Public Charges-Services	2,500.00	2,508.56	2,508.56	100.34	( 8.56)
TOTAL Roads	10,000.00	2,508.56	5,755.96	57.56	4,244.04

AS OF: NOVEMBER 30TH, 2014

## 10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Snow and Ice</u>					
Public Charges-Services	4,925.00	0.00	9,590.00	194.72	( 4,665.00)
TOTAL Snow and Ice	4,925.00	0.00	9,590.00	194.72	( 4,665.00)
<u>Stormwater Maintenance</u>					
Intergovernmental	0.00	0.00	939.52	0.00	( 939.52)
TOTAL Stormwater Maintenance	0.00	0.00	939.52	0.00	( 939.52)
<u>Street Painting-Marking</u>					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
TOTAL Street Painting-Marking	0.00	0.00	0.00	0.00	0.00
<u>Street Lighting</u>					
Miscellaneous Revenues	0.00	0.00	10,878.67	0.00	( 10,878.67)
TOTAL Street Lighting	0.00	0.00	10,878.67	0.00	( 10,878.67)
<u>Stormwater Plan/Const.</u>					
Licenses and Permits	1,000.00	0.00	0.00	0.00	1,000.00
TOTAL Stormwater Plan/Const.	1,000.00	0.00	0.00	0.00	1,000.00
<u>Airport</u>					
Fines, Forfeits, & Pen.	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	33,250.00	1,100.00	25,392.24	76.37	7,857.76
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Airport	33,250.00	1,100.00	25,392.24	76.37	7,857.76
<u>Transit</u>					
Specials (Utility Rev.)	235,000.00	51,911.00	223,636.00	95.16	11,364.00
Intergovernmental	97,500.00	0.00	71,893.00	73.74	25,607.00
Public Charges-Services	151,500.00	10,019.50	116,927.00	77.18	34,573.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Transit	484,000.00	61,930.50	412,456.00	85.22	71,544.00
<u>Garbage Collection</u>					
Miscellaneous Revenues	0.00	326.00	3,490.00	0.00	( 3,490.00)
TOTAL Garbage Collection	0.00	326.00	3,490.00	0.00	( 3,490.00)
<u>Recycling</u>					
Intergovernmental	32,500.00	0.00	32,652.69	100.47	( 152.69)
Miscellaneous Revenues	0.00	2,457.68	12,152.86	0.00	( 12,152.86)
TOTAL Recycling	32,500.00	2,457.68	44,805.55	137.86	( 12,305.55)
<u>Weed &amp; Nuisance Control</u>					
Public Charges-Services	2,500.00	430.00	882.50	35.30	1,617.50
Miscellaneous Revenues	3,500.00	0.00	0.00	0.00	3,500.00
TOTAL Weed & Nuisance Control	6,000.00	430.00	882.50	14.71	5,117.50

CITY OF MERRILL  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: NOVEMBER 30TH, 2014

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>MACEC - Enrichment</u>					
Public Charges-Services	5,772.00	0.00	0.00	0.00	5,772.00
TOTAL MACEC - Enrichment	5,772.00	0.00	0.00	0.00	5,772.00
<u>Library</u>					
Intergovernmental	424,775.00	0.00	424,775.00	100.00	0.00
Public Charges-Services	20,500.00	1,099.96	17,321.18	84.49	3,178.82
Miscellaneous Revenues	0.00	389.99	6,593.99	0.00	( 6,593.99)
TOTAL Library	445,275.00	1,489.95	448,690.17	100.77	( 3,415.17)
<u>Parks</u>					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	14,000.00	1,198.13	15,200.65	108.58	( 1,200.65)
Miscellaneous Revenues	1,000.00	400.00	3,389.96	339.00	( 2,389.96)
TOTAL Parks	15,000.00	1,598.13	18,590.61	123.94	( 3,590.61)
<u>Lion's Park Lights</u>					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Lion's Park Lights	0.00	0.00	0.00	0.00	0.00
<u>Recreation Programs</u>					
Public Charges-Services	75,700.00	879.97	71,518.73	94.48	4,181.27
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL Recreation Programs	75,700.00	879.97	71,518.73	94.48	4,181.27
<u>CATV - MP3</u>					
Licenses and Permits	85,800.00	26,588.25	79,679.50	92.87	6,120.50
TOTAL CATV - MP3	85,800.00	26,588.25	79,679.50	92.87	6,120.50
<u>MARC - Smith Center</u>					
Taxes (or Utility Rev.)	6,500.00	0.00	4,414.71	67.92	2,085.29
Public Charges-Services	93,883.00	2,536.00	43,856.12	46.71	50,026.88
TOTAL MARC - Smith Center	100,383.00	2,536.00	48,270.83	48.09	52,112.17
<u>Pool</u>					
Public Charges-Services	0.00	0.00	0.00	0.00	0.00
TOTAL Pool	0.00	0.00	0.00	0.00	0.00
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TOTAL REVENUE	11,246,594.00	2,812,623.49	10,882,932.87	96.77	363,661.13
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<u>EXPENDITURES</u>					
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CITY OF MERRILL  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: NOVEMBER 30TH, 2014

## 10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Common Council</u>					
Personnel Services	35,275.00	2,288.36	28,856.78	81.81	6,418.22
Contractual Services	7,000.00	155.18	5,136.74	73.38	1,863.26
Supplies & Expenses	<u>10,780.00</u>	<u>889.73</u>	<u>10,923.49</u>	<u>101.33</u>	<u>( 143.49)</u>
TOTAL Common Council	53,055.00	3,333.27	44,917.01	84.66	8,137.99
<u>Municipal Court</u>					
Personnel Services	59,936.00	3,571.83	51,760.09	86.36	8,175.91
Contractual Services	1,585.00	74.26	733.96	46.31	851.04
Supplies & Expenses	7,055.00	253.86	6,963.44	98.70	91.56
Technology	<u>6,320.00</u>	<u>65.02</u>	<u>5,877.64</u>	<u>93.00</u>	<u>442.36</u>
TOTAL Municipal Court	74,896.00	3,964.97	65,335.13	87.23	9,560.87
<u>City Attorney</u>					
Personnel Services	176,696.00	13,666.74	158,319.98	89.60	18,376.02
Contractual Services	3,950.00	300.00	1,200.00	30.38	2,750.00
Supplies & Expenses	<u>8,550.00</u>	<u>100.19</u>	<u>6,044.65</u>	<u>70.70</u>	<u>2,505.35</u>
TOTAL City Attorney	189,196.00	14,066.93	165,564.63	87.51	23,631.37
<u>Mayor</u>					
Personnel Services	13,780.00	1,043.40	10,441.18	75.77	3,338.82
Supplies & Expenses	<u>2,445.00</u>	<u>75.00</u>	<u>1,352.13</u>	<u>55.30</u>	<u>1,092.87</u>
TOTAL Mayor	16,225.00	1,118.40	11,793.31	72.69	4,431.69
<u>City Administrator</u>					
Personnel Services	96,275.00	7,533.66	86,038.02	89.37	10,236.98
Contractual Services	650.00	56.37	620.24	95.42	29.76
Supplies & Expenses	<u>1,950.00</u>	<u>75.00</u>	<u>75.00</u>	<u>3.85</u>	<u>1,875.00</u>
TOTAL City Administrator	98,875.00	7,665.03	86,733.26	87.72	12,141.74
<u>Personnel - HR</u>					
Contractual Services	6,000.00	354.05	2,973.90	49.57	3,026.10
Supplies & Expenses	<u>250.00</u>	<u>0.00</u>	<u>57.79</u>	<u>23.12</u>	<u>192.21</u>
TOTAL Personnel - HR	6,250.00	354.05	3,031.69	48.51	3,218.31
<u>City Clerk</u>					
Personnel Services	71,416.00	5,503.38	63,480.88	88.89	7,935.12
Supplies & Expenses	<u>5,834.00</u>	<u>120.02</u>	<u>3,571.54</u>	<u>61.22</u>	<u>2,262.46</u>
TOTAL City Clerk	77,250.00	5,623.40	67,052.42	86.80	10,197.58
<u>Clerk/Treasurer Staff</u>					
Personnel Services	139,755.00	13,019.83	134,588.09	96.30	5,166.91
Supplies & Expenses	<u>1,000.00</u>	<u>14.48</u>	<u>996.39</u>	<u>99.64</u>	<u>3.61</u>
TOTAL Clerk/Treasurer Staff	140,755.00	13,034.31	135,584.48	96.33	5,170.52

CITY OF MERRILL  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: NOVEMBER 30TH, 2014

## 10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Elections - AVERAGED</u>					
Personnel Services	18,461.00	5,734.92	18,680.99	101.19	( 219.99)
Contractual Services	10,000.00	0.00	520.27	5.20	9,479.73
Supplies & Expenses	<u>3,039.00</u>	<u>25.99</u>	<u>1,393.09</u>	<u>45.84</u>	<u>1,645.91</u>
TOTAL Elections - AVERAGED	31,500.00	5,760.91	20,594.35	65.38	10,905.65
<u>Treasurer/Finance Dir.</u>					
Personnel Services	89,976.00	6,929.38	79,861.73	88.76	10,114.27
Contractual Services	3,500.00	86.36	1,407.98	40.23	2,092.02
Supplies & Expenses	<u>25,900.00</u>	<u>6,257.07</u>	<u>25,438.17</u>	<u>98.22</u>	<u>461.83</u>
TOTAL Treasurer/Finance Dir.	119,376.00	13,272.81	106,707.88	89.39	12,668.12
<u>Information Technology</u>					
Personnel Services	39,432.00	4,820.89	34,701.18	88.00	4,730.82
Technology	<u>127,568.00</u>	<u>15,243.22</u>	<u>131,956.28</u>	<u>103.44</u>	<u>( 4,388.28)</u>
TOTAL Information Technology	167,000.00	20,064.11	166,657.46	99.79	342.54
<u>Assessment of Property</u>					
Contractual Services	31,800.00	9,448.15	31,498.15	99.05	301.85
Supplies & Expenses	<u>100.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>
TOTAL Assessment of Property	31,900.00	9,448.15	31,498.15	98.74	401.85
<u>Independent Auditing</u>					
Contractual Services	<u>15,500.00</u>	<u>0.00</u>	<u>14,950.00</u>	<u>96.45</u>	<u>550.00</u>
TOTAL Independent Auditing	15,500.00	0.00	14,950.00	96.45	550.00
<u>City Hall Maintenance</u>					
Personnel Services	113,086.00	10,504.78	109,698.40	97.00	3,387.60
Contractual Services	61,639.00	4,952.26	55,404.32	89.89	6,234.68
Supplies & Expenses	13,775.00	313.78	12,189.75	88.49	1,585.25
Capital Outlay	<u>4,500.00</u>	<u>4,510.24</u>	<u>8,561.66</u>	<u>190.26</u>	<u>( 4,061.66)</u>
TOTAL City Hall Maintenance	193,000.00	20,281.06	185,854.13	96.30	7,145.87
<u>Former Fire Station</u>					
Personnel Services	0.00	30.68	145.77	0.00	( 145.77)
Contractual Services	<u>0.00</u>	<u>486.89</u>	<u>1,010.66</u>	<u>0.00</u>	<u>( 1,010.66)</u>
TOTAL Former Fire Station	0.00	517.57	1,156.43	0.00	( 1,156.43)
<u>Over-Collected Taxes</u>					
Supplies & Expenses	<u>1,150.00</u>	<u>0.00</u>	<u>379.64</u>	<u>33.01</u>	<u>770.36</u>
TOTAL Over-Collected Taxes	1,150.00	0.00	379.64	33.01	770.36
<u>Insurance/Employee</u>					
Personnel Services	0.00	0.00	0.00	0.00	0.00
Fixed Charges	<u>285,000.00</u>	<u>1,756.82</u>	<u>206,617.78</u>	<u>72.50</u>	<u>78,382.22</u>
TOTAL Insurance/Employee	285,000.00	1,756.82	206,617.78	72.50	78,382.22

CITY OF MERRILL  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: NOVEMBER 30TH, 2014

## 10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Police</u>					
Personnel Services	2,163,040.00	268,244.93	1,989,159.54	91.96	173,880.46
Contractual Services	52,600.00	2,956.37	51,500.44	97.91	1,099.56
Supplies & Expenses	73,850.00	3,629.79	54,514.32	73.82	19,335.68
Capital Outlay	11,000.00	0.00	10,213.19	92.85	786.81
Technology	13,000.00	0.00	2,283.15	17.56	10,716.85
TOTAL Police	2,313,490.00	274,831.09	2,107,670.64	91.10	205,819.36
<u>Traffic Control</u>					
Personnel Services	5,210.00	2,451.11	5,861.51	112.50	( 651.51)
Supplies & Expenses	19,790.00	961.74	10,165.61	51.37	9,624.39
TOTAL Traffic Control	25,000.00	3,412.85	16,027.12	64.11	8,972.88
<u>Fire Protection</u>					
Personnel Services	1,324,865.00	167,452.96	1,179,817.18	89.05	145,047.82
Contractual Services	22,000.00	2,173.93	28,558.12	129.81	( 6,558.12)
Supplies & Expenses	56,500.00	3,388.15	39,524.35	69.95	16,975.65
Capital Outlay	0.00	0.00	18,811.09	0.00	( 18,811.09)
Technology	5,000.00	633.34	4,829.84	96.60	170.16
TOTAL Fire Protection	1,408,365.00	173,648.38	1,271,540.58	90.28	136,824.42
<u>Fire Protection-Hydrants</u>					
Contractual Services	114,540.00	0.00	114,540.00	100.00	0.00
TOTAL Fire Protection-Hydrants	114,540.00	0.00	114,540.00	100.00	0.00
<u>Ambulance/EMS</u>					
Personnel Services	899,525.00	103,456.19	805,193.86	89.51	94,331.14
Contractual Services	13,550.00	2,466.90	24,022.16	177.29	( 10,472.16)
Supplies & Expenses	73,925.00	6,040.72	74,881.80	101.29	( 956.80)
Technology	0.00	0.00	1,029.80	0.00	( 1,029.80)
TOTAL Ambulance/EMS	987,000.00	111,963.81	905,127.62	91.70	81,872.38
<u>Bldg. Inspection/Zoning</u>					
Personnel Services	61,458.00	8,963.69	61,799.55	100.56	( 341.55)
Contractual Services	20,927.00	143.83	12,382.10	59.17	8,544.90
Supplies & Expenses	2,240.00	61.45	2,269.96	101.34	( 29.96)
TOTAL Bldg. Inspection/Zoning	84,625.00	9,168.97	76,451.61	90.34	8,173.39
<u>City Sealer</u>					
Contractual Services	4,000.00	0.00	4,000.00	100.00	0.00
TOTAL City Sealer	4,000.00	0.00	4,000.00	100.00	0.00
<u>Engineering</u>					
Contractual Services	7,500.00	0.00	11,615.02	154.87	( 4,115.02)
Technology	1,000.00	0.00	0.00	0.00	1,000.00
TOTAL Engineering	8,500.00	0.00	11,615.02	136.65	( 3,115.02)

CITY OF MERRILL  
REVENUE & EXPENSE REPORT (UNAUDITED)  
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## 10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Street Commissioner</u>					
Personnel Services	100,035.00	7,715.16	89,189.62	89.16	10,845.38
Supplies & Expenses	<u>1,240.00</u>	<u>0.00</u>	<u>1,380.37</u>	<u>111.32</u>	<u>( 140.37)</u>
TOTAL Street Commissioner	101,275.00	7,715.16	90,569.99	89.43	10,705.01
<u>Garage Maintenance</u>					
Personnel Services	1,275.00	0.00	0.00	0.00	1,275.00
Contractual Services	43,000.00	2,864.41	37,388.58	86.95	5,611.42
Supplies & Expenses	<u>10,000.00</u>	<u>915.23</u>	<u>10,937.76</u>	<u>109.38</u>	<u>( 937.76)</u>
TOTAL Garage Maintenance	54,275.00	3,779.64	48,326.34	89.04	5,948.66
<u>Operations Support (M&amp;E)</u>					
Personnel Services	227,653.00	17,824.54	189,005.20	83.02	38,647.80
Contractual Services	2,500.00	0.00	2,556.00	102.24	( 56.00)
Supplies & Expenses	<u>351,000.00</u>	<u>22,112.25</u>	<u>381,723.53</u>	<u>108.75</u>	<u>( 30,723.53)</u>
TOTAL Operations Support (M&E)	581,153.00	39,936.79	573,284.73	98.65	7,868.27
<u>Roads</u>					
Personnel Services	198,967.00	19,028.13	211,167.66	106.13	( 12,200.66)
Supplies & Expenses	<u>97,500.00</u>	<u>14,780.98</u>	<u>78,678.43</u>	<u>80.70</u>	<u>18,821.57</u>
TOTAL Roads	296,467.00	33,809.11	289,846.09	97.77	6,620.91
<u>Street Cleaning</u>					
Personnel Services	46,205.00	7,715.66	47,415.88	102.62	( 1,210.88)
Supplies & Expenses	<u>2,075.00</u>	<u>19.40</u>	<u>568.94</u>	<u>27.42</u>	<u>1,506.06</u>
TOTAL Street Cleaning	48,280.00	7,735.06	47,984.82	99.39	295.18
<u>Snow and Ice</u>					
Personnel Services	174,138.00	12,882.52	166,925.20	95.86	7,212.80
Contractual Services	1,500.00	0.00	2,095.00	139.67	( 595.00)
Supplies & Expenses	<u>53,500.00</u>	<u>0.00</u>	<u>41,990.97</u>	<u>78.49</u>	<u>11,509.03</u>
TOTAL Snow and Ice	229,138.00	12,882.52	211,011.17	92.09	18,126.83
<u>Stormwater Maintenance</u>					
Personnel Services	13,258.00	1,208.23	28,294.83	213.42	( 15,036.83)
Contractual Services	2,500.00	0.00	991.59	39.66	1,508.41
Supplies & Expenses	<u>15,000.00</u>	<u>84.94</u>	<u>6,888.39</u>	<u>45.92</u>	<u>8,111.61</u>
TOTAL Stormwater Maintenance	30,758.00	1,293.17	36,174.81	117.61	( 5,416.81)
<u>Street Painting-Marking</u>					
Personnel Services	12,347.00	416.41	14,040.24	113.71	( 1,693.24)
Supplies & Expenses	<u>10,000.00</u>	<u>0.00</u>	<u>2,963.95</u>	<u>29.64</u>	<u>7,036.05</u>
TOTAL Street Painting-Marking	22,347.00	416.41	17,004.19	76.09	5,342.81

CITY OF MERRILL  
REVENUE & EXPENSE REPORT (UNAUDITED)  
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## 10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Street Leave Expenses</u>					
Personnel Services	59,473.00	4,446.15	46,867.29	78.80	12,605.71
TOTAL Street Leave Expenses	59,473.00	4,446.15	46,867.29	78.80	12,605.71
<u>Street Lighting</u>					
Contractual Services	197,500.00	15,771.04	149,515.12	75.70	47,984.88
Capital Outlay	0.00	0.00	404.52	0.00	( 404.52)
TOTAL Street Lighting	197,500.00	15,771.04	149,919.64	75.91	47,580.36
<u>Stormwater Plan/Const.</u>					
Contractual Services	7,000.00	1,375.00	7,487.38	106.96	( 487.38)
Supplies & Expenses	500.00	0.00	0.00	0.00	500.00
TOTAL Stormwater Plan/Const.	7,500.00	1,375.00	7,487.38	99.83	12.62
<u>Airport</u>					
Contractual Services	108,100.00	7,638.90	91,541.46	84.68	16,558.54
Supplies & Expenses	20,900.00	2,990.90	27,204.45	130.16	( 6,304.45)
Special Services	1,000.00	5,597.36	29,128.34	912.83	( 28,128.34)
TOTAL Airport	130,000.00	16,227.16	147,874.25	113.75	( 17,874.25)
<u>Transit</u>					
Personnel Services	389,738.00	31,119.91	341,708.63	87.68	48,029.37
Contractual Services	5,000.00	406.57	4,043.20	80.86	956.80
Supplies & Expenses	156,200.00	7,309.33	85,580.72	54.79	70,619.28
Fixed Charges	28,900.00	0.00	25,660.40	88.79	3,239.60
Technology	2,000.00	0.00	0.00	0.00	2,000.00
TOTAL Transit	581,838.00	38,835.81	456,992.95	78.54	124,845.05
<u>Garbage Collection</u>					
Personnel Services	146,184.00	9,869.21	118,168.47	80.84	28,015.53
Supplies & Expenses	99,750.00	8,015.87	84,989.51	85.20	14,760.49
Capital Outlay	25,000.00	4,974.68	29,069.58	116.28	( 4,069.58)
TOTAL Garbage Collection	270,934.00	22,859.76	232,227.56	85.71	38,706.44
<u>Recycling</u>					
Personnel Services	162,615.00	14,167.49	117,875.88	72.49	44,739.12
Supplies & Expenses	34,231.00	4,548.70	45,400.00	132.63	( 11,169.00)
TOTAL Recycling	196,846.00	18,716.19	163,275.88	82.95	33,570.12
<u>Weed &amp; Nuisance Control</u>					
Personnel Services	11,637.00	0.00	3,702.54	31.82	7,934.46
Supplies & Expenses	250.00	0.00	132.55	53.02	117.45
TOTAL Weed & Nuisance Control	11,887.00	0.00	3,835.09	32.26	8,051.91

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AS OF: NOVEMBER 30TH, 2014

## 10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Health Officer</u>					
Personnel Services	3,660.00	0.00	3,660.12	100.00	( 0.12)
Supplies & Expenses	<u>100.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>
TOTAL Health Officer	3,760.00	0.00	3,660.12	97.34	99.88
<u>MACEC - Enrichment</u>					
Personnel Services	101,491.00	5,927.43	90,693.76	89.36	10,797.24
Contractual Services	375.00	0.00	380.75	101.53	( 5.75)
Supplies & Expenses	<u>5,411.00</u>	<u>142.81</u>	<u>4,654.00</u>	<u>86.01</u>	<u>757.00</u>
TOTAL MACEC - Enrichment	107,277.00	6,070.24	95,728.51	89.23	11,548.49
<u>Library</u>					
Personnel Services	750,284.00	59,226.32	671,373.45	89.48	78,910.55
Contractual Services	55,350.00	4,509.85	48,487.61	87.60	6,862.39
Supplies & Expenses	33,925.00	1,945.46	30,882.25	91.03	3,042.75
Fixed Charges	7,400.00	0.00	8,358.00	112.95	( 958.00)
Capital Outlay	0.00	0.00	1,996.86	0.00	( 1,996.86)
Print Media - Library	55,050.00	0.00	39,728.54	72.17	15,321.46
Non-Print Media-Library	22,665.00	698.47	16,129.93	71.17	6,535.07
Technology	<u>35,594.00</u>	<u>4,572.65</u>	<u>51,476.60</u>	<u>144.62</u>	<u>( 15,882.60)</u>
TOTAL Library	960,268.00	70,952.75	868,433.24	90.44	91,834.76
<u>Parks</u>					
Personnel Services	212,856.00	13,868.75	190,291.55	89.40	22,564.45
Contractual Services	27,500.00	6,793.08	26,078.84	94.83	1,421.16
Supplies & Expenses	35,888.00	1,591.11	34,670.74	96.61	1,217.26
Capital Outlay	<u>25,500.00</u>	<u>3,279.00</u>	<u>17,914.39</u>	<u>70.25</u>	<u>7,585.61</u>
TOTAL Parks	301,744.00	25,531.94	268,955.52	89.13	32,788.48
<u>Athletic Park Lights</u>					
Contractual Services	1,800.00	39.13	1,018.90	56.61	781.10
Supplies & Expenses	<u>200.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>200.00</u>
TOTAL Athletic Park Lights	2,000.00	39.13	1,018.90	50.95	981.10
<u>Ott's Park Lights</u>					
Contractual Services	1,400.00	38.36	640.05	45.72	759.95
Supplies & Expenses	<u>100.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>
TOTAL Ott's Park Lights	1,500.00	38.36	640.05	42.67	859.95
<u>Lion's Park Lights</u>					
Contractual Services	0.00	0.00	0.00	0.00	0.00
Supplies & Expenses	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL Lion's Park Lights	0.00	0.00	0.00	0.00	0.00

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AS OF: NOVEMBER 30TH, 2014

## 10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Recreation Programs</u>					
Personnel Services	188,000.00	9,372.61	162,157.54	86.25	25,842.46
Contractual Services	2,950.00	138.67	2,012.10	68.21	937.90
Supplies & Expenses	<u>41,500.00</u>	<u>4,650.60</u>	<u>35,153.09</u>	<u>84.71</u>	<u>6,346.91</u>
TOTAL Recreation Programs	232,450.00	14,161.88	199,322.73	85.75	33,127.27
<u>Marketing - PR</u>					
Personnel Services	2,875.00	36.10	3,474.14	120.84	( 599.14)
Supplies & Expenses	<u>17,625.00</u>	<u>35.00</u>	<u>17,675.06</u>	<u>100.28</u>	<u>( 50.06)</u>
TOTAL Marketing - PR	20,500.00	71.10	21,149.20	103.17	( 649.20)
<u>Christmas Decorations</u>					
Personnel Services	2,806.00	932.71	1,596.96	56.91	1,209.04
Contractual Services	300.00	0.00	0.00	0.00	300.00
Supplies & Expenses	1,250.00	849.40	849.40	67.95	400.60
Capital Outlay	<u>9,000.00</u>	<u>0.00</u>	<u>7,633.92</u>	<u>84.82</u>	<u>1,366.08</u>
TOTAL Christmas Decorations	13,356.00	1,782.11	10,080.28	75.47	3,275.72
<u>Outside Agencies</u>					
Supplies & Expenses	<u>32,500.00</u>	<u>0.00</u>	<u>32,500.00</u>	<u>100.00</u>	<u>0.00</u>
TOTAL Outside Agencies	32,500.00	0.00	32,500.00	100.00	0.00
<u>CATV - MP3</u>					
Supplies & Expenses	<u>81,000.00</u>	<u>0.00</u>	<u>33,452.95</u>	<u>41.30</u>	<u>47,547.05</u>
TOTAL CATV - MP3	81,000.00	0.00	33,452.95	41.30	47,547.05
<u>MARC - Smith Center</u>					
Personnel Services	49,126.00	4,529.88	34,824.03	70.89	14,301.97
Contractual Services	61,319.00	6,493.59	53,098.39	86.59	8,220.61
Supplies & Expenses	37,450.00	649.89	24,214.72	64.66	13,235.28
Capital Outlay	<u>9,000.00</u>	<u>0.00</u>	<u>1,837.53</u>	<u>20.42</u>	<u>7,162.47</u>
TOTAL MARC - Smith Center	156,895.00	11,673.36	113,974.67	72.64	42,920.33
<u>Pool</u>					
Personnel Services	0.00	0.00	0.00	0.00	0.00
Contractual Services	45,000.00	20.84	30,446.02	67.66	14,553.98
Supplies & Expenses	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL Pool	45,000.00	20.84	30,446.02	67.66	14,553.98
<u>Economic Development</u>					
Contractual Services	<u>19,700.00</u>	<u>0.00</u>	<u>19,700.00</u>	<u>100.00</u>	<u>0.00</u>
TOTAL Economic Development	19,700.00	0.00	19,700.00	100.00	0.00
<u>Transfers</u>					
Transfers	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL Transfers	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	11,244,069.00	1,049,427.57	10,043,144.71	89.32	1,200,924.29

CITY OF MERRILL  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: NOVEMBER 30TH, 2014

10 -General Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES OVER/(UNDER) EXPENDITURES	2,525.00	1,763,195.92	839,788.16	0.00	( 837,263.16)

\*\*\* END OF REPORT \*\*\*

CITY OF MERRILL  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: NOVEMBER 30TH, 2014

20 -Remedial Action-Landfill

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>REVENUES</b>					
=====					
<u>Remediation Action</u>					
Other Financing Sources	<u>9,062.99</u>	<u>0.00</u>	<u>9,062.99</u>	<u>100.00</u>	<u>0.00</u>
TOTAL Remediation Action	9,062.99	0.00	9,062.99	100.00	0.00
<hr/>					
TOTAL REVENUE	9,062.99	0.00	9,062.99	100.00	0.00
=====					
<b>EXPENDITURES</b>					
=====					
<u>Remediation Action</u>					
Personnel Services	3,036.00	54.37	3,319.55	109.34	( 283.55)
Contractual Services	14,500.00	74.93	7,227.18	49.84	7,272.82
Supplies & Expenses	<u>250.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>250.00</u>
TOTAL Remediation Action	17,786.00	129.30	10,546.73	59.30	7,239.27
<hr/>					
TOTAL EXPENDITURES	17,786.00	129.30	10,546.73	59.30	7,239.27
=====					
REVENUES OVER/(UNDER) EXPENDITURES	( 8,723.01)	( 129.30)	( 1,483.74)	0.00	( 7,239.27)
=====					

\*\*\* END OF REPORT \*\*\*

CITY OF MERRILL  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: NOVEMBER 30TH, 2014

21 -Police - SRO

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>REVENUES</b>					
=====					
<u>Police-SRO</u>					
Taxes (or Utility Rev.)	51,225.00	0.00	51,225.00	100.00	0.00
Intergovernmental	<u>55,268.00</u>	<u>0.00</u>	<u>26,224.40</u>	<u>47.45</u>	<u>29,043.60</u>
TOTAL Police-SRO	106,493.00	0.00	77,449.40	72.73	29,043.60
<hr/>					
TOTAL REVENUE	106,493.00	0.00	77,449.40	72.73	29,043.60
=====					
<b>EXPENDITURES</b>					
=====					
<u>Police-SRO</u>					
Personnel Services	103,868.00	12,834.60	95,424.49	91.87	8,443.51
Supplies & Expenses	500.00	0.00	487.04	97.41	12.96
Fixed Charges	<u>2,125.00</u>	<u>0.00</u>	<u>1,924.00</u>	<u>90.54</u>	<u>201.00</u>
TOTAL Police-SRO	106,493.00	12,834.60	97,835.53	91.87	8,657.47
<hr/>					
TOTAL EXPENDITURES	106,493.00	12,834.60	97,835.53	91.87	8,657.47
=====					
REVENUES OVER/(UNDER) EXPENDITURES	0.00	( 12,834.60)	( 20,386.13)	0.00	20,386.13
=====					

\*\*\* END OF REPORT \*\*\*

CITY OF MERRILL  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: NOVEMBER 30TH, 2014

## 25 -Community Development

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>REVENUES</b>					
=====					
<u>CDBG Grants/Loans</u>					
Miscellaneous Revenues	84,750.00	674.08	66,336.70	78.27	18,413.30
TOTAL CDBG Grants/Loans	84,750.00	674.08	66,336.70	78.27	18,413.30
<u>Community Development</u>					
Taxes (or Utility Rev.)	38,744.00	0.00	38,744.00	100.00	0.00
Intergov Charges (Misc.)	12,291.00	325.00	1,300.00	10.58	10,991.00
TOTAL Community Development	51,035.00	325.00	40,044.00	78.46	10,991.00
<hr/>					
TOTAL REVENUE	135,785.00	999.08	106,380.70	78.34	29,404.30
=====					
<b>EXPENDITURES</b>					
=====					
<u>CDBG Grants/Loans</u>					
Special Services	101,500.00	28,598.00	44,289.37	43.63	57,210.63
TOTAL CDBG Grants/Loans	101,500.00	28,598.00	44,289.37	43.63	57,210.63
<u>Community Development</u>					
Personnel Services	46,785.00	3,866.05	41,866.79	89.49	4,918.21
Contractual Services	1,100.00	68.82	715.10	65.01	384.90
Supplies & Expenses	3,150.00	89.49	1,197.17	38.01	1,952.83
TOTAL Community Development	51,035.00	4,024.36	43,779.06	85.78	7,255.94
<hr/>					
TOTAL EXPENDITURES	152,535.00	32,622.36	88,068.43	57.74	64,466.57
=====					
REVENUES OVER/ (UNDER) EXPENDITURES	( 16,750.00)	( 31,623.28)	18,312.27	0.00	( 35,062.27)
=====					

\*\*\* END OF REPORT \*\*\*

CITY OF MERRILL  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: NOVEMBER 30TH, 2014

30 -Debt Service

Debt Service

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>REVENUES</b>					
=====					
<u>Taxes (or Utility Rev.)</u>					
40000-41010 Transfer from General	0.00	0.00	0.00	0.00	0.00
40000-41041 Transfer from TID	74,452.55	39,350.00	74,452.55	100.00	0.00
40000-41110 Tax Levy - Debt Service	<u>921,619.00</u>	<u>0.00</u>	<u>921,619.00</u>	<u>100.00</u>	<u>0.00</u>
TOTAL Taxes (or Utility Rev.)	996,071.55	39,350.00	996,071.55	100.00	0.00
<u>Miscellaneous Revenues</u>					
40000-48110 Interest - Debt Service Fund	700.00	0.00	1,611.54	230.22	( 911.54)
40000-48250 Fed Stimulus - BAB	<u>16,450.00</u>	<u>0.00</u>	<u>15,103.00</u>	<u>91.81</u>	<u>1,347.00</u>
TOTAL Miscellaneous Revenues	17,150.00	0.00	16,714.54	97.46	435.46
<u>Other Financing Sources</u>					
40000-49110 Proceeds from LT Debt	0.00	0.00	0.00	0.00	0.00
40000-49120 Premium on Debt Issuance	0.00	0.00	0.00	0.00	0.00
40000-49200 Transfer-Prior Service DS	<u>13,000.00</u>	<u>0.00</u>	<u>13,125.00</u>	<u>100.96</u>	<u>( 125.00)</u>
TOTAL Other Financing Sources	13,000.00	0.00	13,125.00	100.96	( 125.00)
<hr/>					
TOTAL REVENUES	1,026,221.55	39,350.00	1,025,911.09	99.97	310.46
<b>EXPENDITURES</b>					
=====					
<u>Debt Service</u>					
50000-06-11750 GO 2006A - Prin. Equip	14,000.00	14,000.00	14,000.00	100.00	0.00
50000-06-11755 STL 2009-2 Equip	11,794.12	0.00	11,794.12	100.00	0.00
50000-06-11800 STL 2010-1 Prin BAB	49,000.00	0.00	49,000.00	100.00	0.00
50000-06-11900 GO 2013A - Fire Primarily	155,000.00	0.00	155,000.00	100.00	0.00
50000-06-11905 GO 2013B - Various	110,000.00	0.00	110,000.00	100.00	0.00
50000-06-12040 GO 2004 Prin- St./Park	65,000.00	65,000.00	65,000.00	100.00	0.00
50000-06-12043 STL 2009-1 -Prin Faciliti	11,804.67	0.00	11,804.67	100.00	0.00
50000-06-12045 SIB Prin.-W. Main St.	9,037.63	0.00	9,037.62	100.00	0.01
50000-06-12050 STL 2005 Prin.-Streets	13,025.22	0.00	13,025.22	100.00	0.00
50000-06-12065 STF 2011-1 BAB-10 Year	37,124.03	0.00	37,124.03	100.00	0.00
50000-06-12067 STF 2011-2 BAB-20 Year	23,797.28	0.00	23,797.28	100.00	0.00
50000-06-12075 GO 2006B Prin.-Streets	110,000.00	110,000.00	110,000.00	100.00	0.00
50000-06-12080 GO 2008B Prin.-Streets	40,000.00	40,000.00	40,000.00	100.00	0.00
50000-06-14067 STF 2011-2-TID #6 Princ	3,202.72	0.00	3,202.72	100.00	0.00
50000-06-14075 GO 2006B-TID #3-Prin.	10,000.00	10,000.00	10,000.00	100.00	0.00
50000-06-14080 GO 2008B-TID #4 Prin.	20,000.00	20,000.00	20,000.00	100.00	0.00
50000-06-14085 GO2013A - TID #5 Prin	1,489.36	0.00	1,489.36	100.00	0.00
50000-06-14090 GO2013A - TID #6 Prin	8,510.64	0.00	8,510.64	100.00	0.00
50000-06-18025 GO 2001 Prin.- Library	220,000.00	0.00	220,000.00	100.00	0.00
50000-06-18070 Landfill 2004 Prin.- Pens	0.00	0.00	0.00	0.00	0.00
50000-06-18075 STL 2004 Prin.- Pension	19,846.49	0.00	19,846.49	100.00	0.00
50000-06-21750 GO 2006A - Int. Equipment	1,784.20	892.10	1,784.20	100.00	0.00
50000-06-21755 STL 2009-2 Int Equip	3,564.54	0.00	3,564.54	100.00	0.00

CITY OF MERRILL  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
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30 -Debt Sevice  
 Debt Service

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
50000-06-21800 STL 2010-1 BAB Int.	11,227.50	0.00	11,227.50	100.00	0.00
50000-06-21900 GO2013 A - Fire Interest	156,308.40	0.00	156,308.40	100.00	0.00
50000-06-21905 GO 2013B - Various Int.	79,982.91	0.00	79,982.91	100.00	0.00
50000-06-22040 GO 2004 Int.- St./Park	21,280.00	10,640.00	21,280.00	100.00	0.00
50000-06-22043 STL 2009-1 - Int Faciliti	2,905.85	0.00	2,905.85	100.00	0.00
50000-06-22045 SIB Int.-W. Main St.	1,276.88	0.00	1,276.87	100.00	0.01
50000-06-22050 STL 2005 Int.-Streets	10,362.94	0.00	10,362.94	100.00	0.00
50000-06-22065 STF 2011-1 Int BAB-10 YR	10,415.41	( 0.02)	10,415.39	100.00	0.02
50000-06-22067 STF 2011-2 Int BAB-20 YR	25,836.57	0.00	25,836.57	100.00	0.00
50000-06-22075 GO 2006B Int.-Streets	41,252.50	20,626.26	41,252.50	100.00	0.00
50000-06-22080 GO 2008B Int.-Streets	19,475.00	9,737.50	19,475.00	100.00	0.00
50000-06-24067 STF 2011-2 Int. -TF #6	3,477.18	0.00	3,477.18	100.00	0.00
50000-06-24075 GO 2006B Int.-TIF #3	4,820.00	2,410.00	4,820.00	100.00	0.00
50000-06-24080 GO 2008B Int.-TID #4	13,880.00	6,940.00	13,880.00	100.00	0.00
50000-06-24085 GO2013A Int, -TID #5	1,351.25	0.02	1,351.25	100.00	0.00
50000-06-24090 GO2013A Int. - TID #6	7,721.40	( 0.02)	7,721.40	100.00	0.00
50000-06-28025 GO 2001 Int.- Library	10,560.00	0.00	10,560.00	100.00	0.00
50000-06-28070 Landfill 2004 Int - Pensi	9,062.99	0.00	9,062.99	100.00	0.00
50000-06-28075 STL 2004 Int.- Pension	13,256.05	0.00	13,256.05	100.00	0.00
50000-06-32040 GO 2004 PA- St./Park	0.00	0.00	350.00	0.00	( 350.00)
50000-06-38030 GO 2003 PA - Refund/Equip	0.00	0.00	0.00	0.00	0.00
50000-06-38075 GO 2006B PA - St./TIF/Sew	0.00	0.00	350.00	0.00	( 350.00)
50000-06-38085 GO 2008B PA -St./TIF	0.00	0.00	350.00	0.00	( 350.00)
50000-06-38087 GO2013A	0.00	0.00	350.00	0.00	( 350.00)
50000-06-38090 GO 2013B	0.00	0.00	350.00	0.00	( 350.00)
50000-06-38100 BAB Fed Paperwork	0.00	0.00	350.00	0.00	( 350.00)
50000-06-40000 Debt Costs	0.00	0.00	0.00	0.00	0.00
50000-06-41000 Payment to Escrow	0.00	0.00	0.00	0.00	0.00
<b>TOTAL Debt Service</b>	<b>1,382,433.73</b>	<b>310,245.84</b>	<b>1,384,533.69</b>	<b>100.15</b>	<b>( 2,099.96)</b>
<b>TOTAL EXPENDITURES</b>	<b>1,382,433.73</b>	<b>310,245.84</b>	<b>1,384,533.69</b>	<b>100.15</b>	<b>( 2,099.96)</b>
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>	<b>( 356,212.18)</b>	<b>( 270,895.84)</b>	<b>( 358,622.60)</b>	<b>0.00</b>	<b>2,410.42</b>
<b>FUND TOTAL REVENUES</b>	<b>1,026,221.55</b>	<b>39,350.00</b>	<b>1,025,911.09</b>	<b>99.97</b>	<b>310.46</b>
<b>FUND TOTAL EXPENDITURES</b>	<b>1,382,433.73</b>	<b>310,245.84</b>	<b>1,384,533.69</b>	<b>100.15</b>	<b>( 2,099.96)</b>
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>	<b>( 356,212.18)</b>	<b>( 270,895.84)</b>	<b>( 358,622.60)</b>	<b>0.00</b>	<b>2,410.42</b>
	=====	=====	=====	=====	=====

\*\*\* END OF REPORT \*\*\*

CITY OF MERRILL  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: NOVEMBER 30TH, 2014

43 -TID #3 - East Side

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>REVENUES</b>					
=====					
<u>TID #3 - East Side</u>					
Taxes (or Utility Rev.)	236,262.75	0.00	236,262.75	100.00	0.00
Intergovernmental	<u>8,000.00</u>	<u>0.00</u>	<u>4,418.00</u>	<u>55.23</u>	<u>3,582.00</u>
TOTAL TID #3 - East Side	244,262.75	0.00	240,680.75	98.53	3,582.00
<u>TID #3 - Wal-Mart Dev.</u>					
Miscellaneous Revenues	<u>59,262.00</u>	<u>3,122.50</u>	<u>55,073.44</u>	<u>92.93</u>	<u>4,188.56</u>
TOTAL TID #3 - Wal-Mart Dev.	59,262.00	3,122.50	55,073.44	92.93	4,188.56
<hr/>					
TOTAL REVENUE	303,524.75	3,122.50	295,754.19	97.44	7,770.56
=====					
<b>EXPENDITURES</b>					
=====					
<u>TID #3 - East Side</u>					
Personnel Services	10,825.00	0.00	896.43	8.28	9,928.57
Contractual Services	37,900.00	436.25	15,773.85	41.62	22,126.15
Supplies & Expenses	300.00	0.00	0.00	0.00	300.00
Special Services	300,625.83	0.00	60,625.83	20.17	240,000.00
Fixed Charges	14,820.00	12,410.00	14,820.00	100.00	0.00
Capital Outlay	<u>5,000.00</u>	<u>725.00</u>	<u>13,603.15</u>	<u>272.06</u>	<u>( 8,603.15)</u>
TOTAL TID #3 - East Side	369,470.83	13,571.25	105,719.26	28.61	263,751.57
<u>TID #3 - Wal-Mart Dev.</u>					
Capital Outlay	<u>455,902.00</u>	<u>3,122.50</u>	<u>51,713.46</u>	<u>11.34</u>	<u>404,188.54</u>
TOTAL TID #3 - Wal-Mart Dev.	455,902.00	3,122.50	51,713.46	11.34	404,188.54
<hr/>					
TOTAL EXPENDITURES	825,372.83	16,693.75	157,432.72	19.07	667,940.11
=====					
REVENUES OVER/(UNDER) EXPENDITURES	( 521,848.08)	( 13,571.25)	138,321.47	0.00	( 660,169.55)
=====					

\*\*\* END OF REPORT \*\*\*

CITY OF MERRILL  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
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44 -TID #4 - Thielman/P Ridge

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>REVENUES</b>					
=====					
<u>TID #4 -Thielman/P Ridge</u>					
Taxes (or Utility Rev.)	103,531.46	92.59	54,561.28	52.70	48,970.18
Intergovernmental	<u>0.00</u>	<u>0.00</u>	<u>1,018.00</u>	<u>0.00</u>	( <u>1,018.00</u> )
TOTAL TID #4 -Thielman/P Ridge	103,531.46	92.59	55,579.28	53.68	47,952.18
<hr/>					
TOTAL REVENUE	103,531.46	92.59	55,579.28	53.68	47,952.18
=====					
<b>EXPENDITURES</b>					
=====					
<u>TID #4 -Thielman/P Ridge</u>					
Personnel Services	3,400.00	0.00	400.00	11.76	3,000.00
Contractual Services	1,900.00	0.00	4,119.00	216.79	( 2,219.00)
Special Services	555,289.32	0.00	405,289.32	72.99	150,000.00
Fixed Charges	33,880.00	26,940.00	33,880.00	100.00	0.00
Capital Outlay	<u>53,500.00</u>	<u>705.00</u>	<u>5,998.00</u>	<u>11.21</u>	<u>47,502.00</u>
TOTAL TID #4 -Thielman/P Ridge	647,969.32	27,645.00	449,686.32	69.40	198,283.00
<hr/>					
TOTAL EXPENDITURES	647,969.32	27,645.00	449,686.32	69.40	198,283.00
=====					
REVENUES OVER/(UNDER) EXPENDITURES	( 544,437.86)	( 27,552.41)	( 394,107.04)	0.00	( 150,330.82)
=====					

\*\*\* END OF REPORT \*\*\*

CITY OF MERRILL  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: NOVEMBER 30TH, 2014

45 -TID #5 - Hwy 107/Taylor

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>REVENUES</b> =====					
<u>TID #5 - Hwy 107/Taylor</u>					
Taxes (or Utility Rev.)	13,132.22	0.00	13,132.22	100.00	0.00
Intergovernmental	<u>10.00</u>	<u>0.00</u>	<u>62.00</u>	<u>620.00</u>	( 52.00)
TOTAL TID #5 - Hwy 107/Taylor	13,142.22	0.00	13,194.22	100.40	( 52.00)
<hr/>					
TOTAL REVENUE	13,142.22	0.00	13,194.22	100.40	( 52.00)
=====					
<b>EXPENDITURES</b> =====					
<u>TID #5 - Hwy 107/Taylor</u>					
Personnel Services	1,350.00	0.00	0.00	0.00	1,350.00
Contractual Services	6,400.00	0.00	400.00	6.25	6,000.00
Special Services	0.00	0.00	0.00	0.00	0.00
Fixed Charges	0.00	0.00	2,840.61	0.00	( 2,840.61)
Capital Outlay	<u>7,500.00</u>	<u>705.00</u>	<u>705.00</u>	<u>9.40</u>	<u>6,795.00</u>
TOTAL TID #5 - Hwy 107/Taylor	15,250.00	705.00	3,945.61	25.87	11,304.39
<hr/>					
TOTAL EXPENDITURES	15,250.00	705.00	3,945.61	25.87	11,304.39
=====					
REVENUES OVER/(UNDER) EXPENDITURES	( 2,107.78)	( 705.00)	9,248.61	0.00	( 11,356.39)
=====					

\*\*\* END OF REPORT \*\*\*

CITY OF MERRILL  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: NOVEMBER 30TH, 2014

46 -TID #6 - Downtown

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>REVENUES</b>					
=====					
<u>TID #6 - Courtview Proj</u>					
Taxes (or Utility Rev.)	0.00	0.00	0.00	0.00	0.00
TOTAL TID #6 - Courtview Proj	0.00	0.00	0.00	0.00	0.00
<u>TID #6 - Downtown</u>					
Taxes (or Utility Rev.)	72,500.00	0.00	0.00	0.00	72,500.00
Intergovernmental	4,250.00	0.00	3,634.00	85.51	616.00
Miscellaneous Revenues	1,000.00	0.00	1,270.98	127.10	( 270.98)
TOTAL TID #6 - Downtown	77,750.00	0.00	4,904.98	6.31	72,845.02
<u>TID #6 - Lincoln House</u>					
Miscellaneous Revenues	1.00	0.00	0.00	0.00	1.00
TOTAL TID #6 - Lincoln House	1.00	0.00	0.00	0.00	1.00
<hr/>					
TOTAL REVENUE	77,751.00	0.00	4,904.98	6.31	72,846.02
=====					
<b>EXPENDITURES</b>					
=====					
<u>TID #6 - Courtview Proj</u>					
Personnel Services	0.00	0.00	0.00	0.00	0.00
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL TID #6 - Courtview Proj	0.00	0.00	0.00	0.00	0.00
<u>TID #6 - Downtown</u>					
Personnel Services	8,125.00	5.11	107.42	1.32	8,017.58
Contractual Services	45,150.00	4,825.02	18,685.87	41.39	26,464.13
Special Services	51,000.00	0.00	11,000.00	21.57	40,000.00
Fixed Charges	7,000.00	0.00	22,961.94	328.03	( 15,961.94)
Capital Outlay	77,500.00	0.00	34,826.39	44.94	42,673.61
TOTAL TID #6 - Downtown	188,775.00	4,830.13	87,581.62	46.39	101,193.38
<u>TID #6 - Lincoln House</u>					
Personnel Services	0.00	15.34	74.12	0.00	( 74.12)
Contractual Services	1,500.00	0.00	0.00	0.00	1,500.00
Supplies & Expenses	0.00	0.00	0.00	0.00	0.00
Special Services	134,600.00	0.00	131,796.19	97.92	2,803.81
TOTAL TID #6 - Lincoln House	136,100.00	15.34	131,870.31	96.89	4,229.69
<hr/>					
TOTAL EXPENDITURES	324,875.00	4,845.47	219,451.93	67.55	105,423.07
=====					
REVENUES OVER/(UNDER) EXPENDITURES	( 247,124.00)	( 4,845.47)	( 214,546.95)	0.00	( 32,577.05)

CITY OF MERRILL  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: NOVEMBER 30TH, 2014

47 -TID #7 - N Center Ave

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>REVENUES</b>					
=====					
<u>TID #7 - N Center Ave</u>					
Taxes (or Utility Rev.)	0.00	0.00	0.00	0.00	0.00
Intergovernmental	1,750.00	0.00	1,391.00	79.49	359.00
Miscellaneous Revenues	<u>5,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>5,000.00</u>
TOTAL TID #7 - N Center Ave	6,750.00	0.00	1,391.00	20.61	5,359.00
<hr/>					
TOTAL REVENUE	6,750.00	0.00	1,391.00	20.61	5,359.00
	=====	=====	=====	=====	=====
<b>EXPENDITURES</b>					
=====					
<u>TID #7 - N Center Ave</u>					
Personnel Services	3,385.00	102.50	509.36	15.05	2,875.64
Contractual Services	19,400.00	0.00	5,394.53	27.81	14,005.47
Special Services	100,000.00	0.00	10,000.00	10.00	90,000.00
Capital Outlay	<u>28,500.00</u>	<u>2,602.50</u>	<u>3,862.50</u>	<u>13.55</u>	<u>24,637.50</u>
TOTAL TID #7 - N Center Ave	151,285.00	2,705.00	19,766.39	13.07	131,518.61
<hr/>					
TOTAL EXPENDITURES	151,285.00	2,705.00	19,766.39	13.07	131,518.61
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	( 144,535.00)	( 2,705.00)	( 18,375.39)	0.00	( 126,159.61)
	=====	=====	=====	=====	=====

\*\*\* END OF REPORT \*\*\*

CITY OF MERRILL  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: NOVEMBER 30TH, 2014

48 -TID #8 - West Side

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>REVENUES</b>					
=====					
<u>TID #8 - West Side</u>					
Taxes (or Utility Rev.)	20,000.00	0.00	0.00	0.00	20,000.00
Intergovernmental	0.00	0.00	1,252.00	0.00	( 1,252.00)
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL TID #8 - West Side	20,000.00	0.00	1,252.00	6.26	18,748.00
<u>TID #8 -River Bend Trail</u>					
Taxes (or Utility Rev.)	0.00	0.00	0.00	0.00	0.00
Intergovernmental	75,666.77	0.00	75,666.77	100.00	0.00
Miscellaneous Revenues	208,932.00	0.00	113,158.54	54.16	95,773.46
TOTAL TID #8 -River Bend Trail	284,598.77	0.00	188,825.31	66.35	95,773.46
<u>TID #8 - 201 S Prospect</u>					
Intergovernmental	120,000.00	0.00	0.00	0.00	120,000.00
Miscellaneous Revenues	201,654.75	0.00	201,654.79	100.00	( 0.04)
TOTAL TID #8 - 201 S Prospect	321,654.75	0.00	201,654.79	62.69	119,999.96
<hr/>					
TOTAL REVENUE	626,253.52	0.00	391,732.10	62.55	234,521.42
=====					
<b>EXPENDITURES</b>					
=====					
<u>TID #8 - West Side</u>					
Personnel Services	9,500.00	0.00	272.41	2.87	9,227.59
Contractual Services	28,250.00	630.00	17,361.32	61.46	10,888.68
Special Services	260,580.00	0.00	35,579.45	13.65	225,000.55
Capital Outlay	25,000.00	705.00	13,305.00	53.22	11,695.00
TOTAL TID #8 - West Side	323,330.00	1,335.00	66,518.18	20.57	256,811.82
<u>TID #8 -River Bend Trail</u>					
Capital Outlay	284,598.77	0.00	189,118.81	66.45	95,479.96
TOTAL TID #8 -River Bend Trail	284,598.77	0.00	189,118.81	66.45	95,479.96
<u>TID #8 - 201 S Prospect</u>					
Personnel Services	0.00	0.00	0.00	0.00	0.00
Special Services	270,000.00	0.00	148,320.00	54.93	121,680.00
TOTAL TID #8 - 201 S Prospect	270,000.00	0.00	148,320.00	54.93	121,680.00
<hr/>					
TOTAL EXPENDITURES	877,928.77	1,335.00	403,956.99	46.01	473,971.78
=====					
REVENUES OVER/(UNDER) EXPENDITURES	( 251,675.25)	( 1,335.00)	( 12,224.89)	0.00	( 239,450.36)
=====					

\*\*\* END OF REPORT \*\*\*

CITY OF MERRILL  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: NOVEMBER 30TH, 2014

49 -TID#9 -WI River/S Center

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>REVENUES</b>					
=====					
<u>TID #9-WI River/S Center</u>					
Intergovernmental	0.00	0.00	0.00	0.00	0.00
TOTAL TID #9-WI River/S Center	0.00	0.00	0.00	0.00	0.00
<u>TID #9-Former D&amp;L</u>					
Miscellaneous Revenues	0.00	72,000.00	72,000.00	0.00	( 72,000.00)
TOTAL TID #9-Former D&L	0.00	72,000.00	72,000.00	0.00	( 72,000.00)
<u>TID #9-DC Motors</u>					
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
TOTAL TID #9-DC Motors	0.00	0.00	0.00	0.00	0.00
<hr/>					
TOTAL REVENUE	0.00	72,000.00	72,000.00	0.00	( 72,000.00)
=====					
<b>EXPENDITURES</b>					
=====					
<u>TID #9-WI River/S Center</u>					
Personnel Services	5,600.00	0.00	450.96	8.05	5,149.04
Contractual Services	9,400.00	7,346.43	8,890.09	94.58	509.91
Special Services	65,000.00	0.00	15,000.00	23.08	50,000.00
Capital Outlay	5,000.00	705.00	705.00	14.10	4,295.00
TOTAL TID #9-WI River/S Center	85,000.00	8,051.43	25,046.05	29.47	59,953.95
<u>TID #9-Former D&amp;L</u>					
Personnel Services	0.00	0.00	0.00	0.00	0.00
Contractual Services	0.00	2,155.43	10,226.74	0.00	( 10,226.74)
Special Services	0.00	72,000.00	72,114.00	0.00	( 72,114.00)
Capital Outlay	0.00	0.00	0.00	0.00	0.00
TOTAL TID #9-Former D&L	0.00	74,155.43	82,340.74	0.00	( 82,340.74)
<u>TID #9-DC Motors</u>					
Contractual Services	0.00	0.00	0.00	0.00	0.00
Special Services	0.00	0.00	0.00	0.00	0.00
TOTAL TID #9-DC Motors	0.00	0.00	0.00	0.00	0.00
<hr/>					
TOTAL EXPENDITURES	85,000.00	82,206.86	107,386.79	126.34	( 22,386.79)
=====					
REVENUES OVER/(UNDER) EXPENDITURES	( 85,000.00)	( 10,206.86)	( 35,386.79)	0.00	( 49,613.21)
=====					

\*\*\* END OF REPORT \*\*\*

CITY OF MERRILL  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: NOVEMBER 30TH, 2014

52 -Capital Projects

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>REVENUES</b>					
=====					
<u>Non-Departmental</u>					
Taxes (or Utility Rev.)	161,200.00	141.71	161,341.71	100.09	( 141.71)
Specials (Utility Rev.)	42,500.00	0.00	0.00	0.00	42,500.00
Intergovernmental	0.00	0.00	0.00	0.00	0.00
Public Charges-Services	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
Other Financing Sources	0.00	0.00	0.00	0.00	0.00
<b>TOTAL Non-Departmental</b>	<b>203,700.00</b>	<b>141.71</b>	<b>161,341.71</b>	<b>79.21</b>	<b>42,358.29</b>
<u>Fire Station</u>					
Taxes (or Utility Rev.)	0.00	0.00	0.00	0.00	0.00
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
<b>TOTAL Fire Station</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<hr/>					
<b>TOTAL REVENUE</b>	<b>203,700.00</b>	<b>141.71</b>	<b>161,341.71</b>	<b>79.21</b>	<b>42,358.29</b>
=====					
<b>EXPENDITURES</b>					
=====					
<u>Fire Station</u>					
Capital Outlay	465,500.00	2,686.96	366,961.88	78.83	98,538.12
<b>TOTAL Fire Station</b>	<b>465,500.00</b>	<b>2,686.96</b>	<b>366,961.88</b>	<b>78.83</b>	<b>98,538.12</b>
<u>Streets - Sealcoat</u>					
Personnel Services	25,200.00	0.00	28,079.85	111.43	( 2,879.85)
Supplies & Expenses	105,000.00	6,419.52	80,570.10	76.73	24,429.90
<b>TOTAL Streets - Sealcoat</b>	<b>130,200.00</b>	<b>6,419.52</b>	<b>108,649.95</b>	<b>83.45</b>	<b>21,550.05</b>
<u>Capital Outlay/Projects</u>					
Personnel Services	0.00	26.49	141.02	0.00	( 141.02)
Capital Outlay	1,174,380.00	45,345.98	673,278.41	57.33	501,101.59
<b>TOTAL Capital Outlay/Projects</b>	<b>1,174,380.00</b>	<b>45,372.47</b>	<b>673,419.43</b>	<b>57.34</b>	<b>500,960.57</b>
<u>Financing Costs</u>					
Debt Service	0.00	0.00	0.00	0.00	0.00
<b>TOTAL Financing Costs</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<hr/>					
<b>TOTAL EXPENDITURES</b>	<b>1,770,080.00</b>	<b>54,478.95</b>	<b>1,149,031.26</b>	<b>64.91</b>	<b>621,048.74</b>
=====					
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>	<b>( 1,566,380.00)</b>	<b>( 54,337.24)</b>	<b>( 987,689.55)</b>	<b>0.00</b>	<b>( 578,690.45)</b>
=====					

CITY OF MERRILL  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: NOVEMBER 30TH, 2014

## 62 -Water Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>REVENUES</b>					
=====					
<u>Non-Departmental</u>					
Taxes (or Utility Rev.)	79,890.00	1,738.10	86,156.69	107.84	( 6,266.69)
Specials (Utility Rev.)	1,062.00	0.00	0.00	0.00	1,062.00
Public Charges-Services	1,317,392.00	63,459.49	1,231,059.02	93.45	86,332.98
Intergov Charges (Misc.)	21,125.00	471.23	11,376.47	53.85	9,748.53
Miscellaneous Revenues	<u>4,000.00</u>	<u>75.10</u>	<u>2,089.44</u>	<u>52.24</u>	<u>1,910.56</u>
TOTAL Non-Departmental	1,423,469.00	65,743.92	1,330,681.62	93.48	92,787.38
<hr/>					
TOTAL REVENUE	1,423,469.00	65,743.92	1,330,681.62	93.48	92,787.38
=====					
<b>EXPENDITURES</b>					
=====					
<u>Non-Departmental</u>					
Work Orders - Utility	<u>434,934.00</u>	<u>86,140.40</u>	<u>310,088.21</u>	<u>71.30</u>	<u>124,845.79</u>
TOTAL Non-Departmental	434,934.00	86,140.40	310,088.21	71.30	124,845.79
<u>Pumping Expenses</u>					
	<u>78,750.00</u>	<u>5,333.89</u>	<u>68,103.78</u>	<u>86.48</u>	<u>10,646.22</u>
TOTAL Pumping Expenses	78,750.00	5,333.89	68,103.78	86.48	10,646.22
<u>Water Treatment Expenses</u>					
	<u>76,000.00</u>	<u>3,203.05</u>	<u>72,907.03</u>	<u>95.93</u>	<u>3,092.97</u>
TOTAL Water Treatment Expenses	76,000.00	3,203.05	72,907.03	95.93	3,092.97
<u>Trans &amp; Distribution Exp</u>					
	<u>200,500.00</u>	<u>16,168.08</u>	<u>273,172.41</u>	<u>136.25</u>	<u>( 72,672.41)</u>
TOTAL Trans & Distribution Exp	200,500.00	16,168.08	273,172.41	136.25	( 72,672.41)
<u>Customer Accts Expenses</u>					
	<u>43,250.00</u>	<u>4,434.79</u>	<u>48,654.64</u>	<u>112.50</u>	<u>( 5,404.64)</u>
TOTAL Customer Accts Expenses	43,250.00	4,434.79	48,654.64	112.50	( 5,404.64)
<u>Admin &amp; General Expenses</u>					
	<u>593,500.00</u>	<u>19,328.82</u>	<u>252,671.95</u>	<u>42.57</u>	<u>340,828.05</u>
TOTAL Admin & General Expenses	593,500.00	19,328.82	252,671.95	42.57	340,828.05
<u>Contract Work</u>					
	<u>3,500.00</u>	<u>428.60</u>	<u>1,537.46</u>	<u>43.93</u>	<u>1,962.54</u>
TOTAL Contract Work	3,500.00	428.60	1,537.46	43.93	1,962.54

CITY OF MERRILL  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: NOVEMBER 30TH, 2014

62 -Water Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Taxes</u>					
TOTAL Taxes	<u>316,750.00</u>	<u>1,781.35</u>	<u>347,338.72</u>	<u>109.66</u>	<u>( 30,588.72)</u>
	316,750.00	1,781.35	347,338.72	109.66	( 30,588.72)
<u>Debt Service</u>					
TOTAL Debt Service	<u>34,891.00</u>	<u>0.00</u>	<u>34,891.25</u>	<u>100.00</u>	<u>( 0.25)</u>
	34,891.00	0.00	34,891.25	100.00	( 0.25)
<hr/>					
TOTAL EXPENDITURES	1,782,075.00	136,818.98	1,409,365.45	79.09	372,709.55
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	( 358,606.00)	( 71,075.06)	( 78,683.83)	0.00	( 279,922.17)
	=====	=====	=====	=====	=====

\*\*\* END OF REPORT \*\*\*

CITY OF MERRILL  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: NOVEMBER 30TH, 2014

63 -Sewer Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>REVENUES</b>					
=====					
<u>Non-Departmental</u>					
Taxes (or Utility Rev.)	4,750.00	657.00	4,051.21	85.29	698.79
Specials (Utility Rev.)	125.00	0.00	0.00	0.00	125.00
Intergov Charges (Misc.)	7,500.00	365.42	7,132.27	95.10	367.73
Miscellaneous Revenues	985.54	0.00	985.54	100.00	0.00
Public Charges-Services	1,414,500.00	73,114.85	1,282,882.44	90.70	131,617.56
Other Charges-Services	<u>100,000.00</u>	<u>10,999.75</u>	<u>122,399.33</u>	<u>122.40</u>	<u>( 22,399.33)</u>
TOTAL Non-Departmental	1,527,860.54	85,137.02	1,417,450.79	92.77	110,409.75
<hr/>					
TOTAL REVENUE	1,527,860.54	85,137.02	1,417,450.79	92.77	110,409.75
=====					
<b>EXPENDITURES</b>					
=====					
<u>Non-Departmental</u>					
Work Orders - Utility	<u>813,620.00</u>	<u>1,207.65</u>	<u>723,943.78</u>	<u>88.98</u>	<u>89,676.22</u>
TOTAL Non-Departmental	813,620.00	1,207.65	723,943.78	88.98	89,676.22
<u>Contract Work</u>					
	<u>500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>500.00</u>
TOTAL Contract Work	500.00	0.00	0.00	0.00	500.00
<u>Taxes - SS/Medicare</u>					
	<u>27,500.00</u>	<u>2,233.07</u>	<u>21,316.50</u>	<u>77.51</u>	<u>6,183.50</u>
TOTAL Taxes - SS/Medicare	27,500.00	2,233.07	21,316.50	77.51	6,183.50
<u>Operations</u>					
	<u>255,000.00</u>	<u>21,341.19</u>	<u>212,132.39</u>	<u>83.19</u>	<u>42,867.61</u>
TOTAL Operations	255,000.00	21,341.19	212,132.39	83.19	42,867.61
<u>Maintenance</u>					
	<u>218,250.00</u>	<u>17,067.57</u>	<u>191,374.18</u>	<u>87.69</u>	<u>26,875.82</u>
TOTAL Maintenance	218,250.00	17,067.57	191,374.18	87.69	26,875.82
<u>Customer Accts Expenses</u>					
	<u>53,000.00</u>	<u>5,371.26</u>	<u>52,219.50</u>	<u>98.53</u>	<u>780.50</u>
TOTAL Customer Accts Expenses	53,000.00	5,371.26	52,219.50	98.53	780.50
<u>Admin &amp; General Expenses</u>					
	<u>373,800.00</u>	<u>22,205.72</u>	<u>265,670.68</u>	<u>71.07</u>	<u>108,129.32</u>
TOTAL Admin & General Expenses	373,800.00	22,205.72	265,670.68	71.07	108,129.32

CITY OF MERRILL  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: NOVEMBER 30TH, 2014

63 -Sewer Fund

SUMMARY	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>Taxes &amp; Depreciation</u>					
	<u>235,500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>235,500.00</u>
TOTAL Taxes & Depreciation	235,500.00	0.00	0.00	0.00	235,500.00
<u>Transfers</u>					
	<u>6,723.00</u>	<u>1,420.00</u>	<u>7,671.17</u>	<u>114.10</u>	<u>( 948.17)</u>
TOTAL Transfers	6,723.00	1,420.00	7,671.17	114.10	( 948.17)
<hr/>					
TOTAL EXPENDITURES	1,983,893.00	70,846.46	1,474,328.20	74.31	509,564.80
=====					
REVENUES OVER/(UNDER) EXPENDITURES	( 456,032.46)	14,290.56	( 56,877.41)	0.00	( 399,155.05)
=====					

\*\*\* END OF REPORT \*\*\*



**CITY OF MERRILL**  
City Administrator

**David Johnson, City Administrator**  
1004 East First Street  
Merrill, Wisconsin 54452  
Phone (715) 536-5594  
FAX (715) 539-2668  
e-mail: David.Johnson@ci.merrill.wi.us

To: Committee of the Whole  
From: David Johnson  
Subject: Hiring Freeze  
Date: 12/2/14

The City of Merrill is currently operating under a self-imposed hiring freeze that can be lifted on a case-by-case basis by Common Council action to fill vacant positions. This means that when a position becomes vacant due to retirement, resignation, termination, or death, even though budgeted, it can only be filled by Council action. The original purpose was to potentially cut expenditures from unneeded positions and prevent new positions from being created with Council approval. We have been filling vacancies as they occur, all the hiring freeze does is slow down the process by which we re-hire for a vacant position.

When we fill a newly vacant position we are doing so at a lower wage than was paid to the person who vacated the position. Therefore, the City sees a savings from the amount budgeted, and previously paid, for this position when re-filled.

The approval for filling a vacant budgeted position must be obtained by Common Council action prior to advertising to fill the vacancy. This adds time to the process of filling the position, meaning that work either isn't getting done in a timely manner or is getting done on overtime. If a position becomes vacant closely following a Council Meeting we could wait almost 30 days before being able to obtain approval for lifting the hiring freeze, then we have to advertise the position, schedule and hold interviews, and in many cases wait a minimum of two weeks for the candidate's notice to their employer before we can actually have the position filled.

What would provide for the most efficient and effective means of filling vacancies would be for the City Administrator, acting in his capacity as Personnel Director, to review each vacancy to determine its necessity, and if so determined, to post the position for re-hire as soon as possible. Any new positions would still need to have Common Council approval prior to filling. The Common Council's concern should be that the City operates within the approved budget and adheres to established policies and procedures, the City Administrator's responsibility is the daily and long-term operations of the City as a whole, with the Department Heads' responsibility being the same for their departments.

Therefore, in the interest of efficient and effective operations, I am recommending that the Committee of the Whole recommend to the Common Council to eliminate the hiring freeze and task the City Administrator with evaluating and approving hiring for budgeted vacancies. Further, any newly created position should continue to be approved by Common Council action only.

# 1 4 1 2 9 2 -

4



**CITY OF MERRILL**  
City Administrator

**David Johnson, City Administrator**  
1004 East First Street  
Merrill, Wisconsin 54452  
Phone (715) 536-5594  
FAX (715) 539-2668  
e-mail: David.Johnson@ci.merrill.wi.us

To: Committee of the Whole  
From: David Johnson  
Subject: Old Fire Station Bids  
Date: 12/2/14

After an individual expressed interest in purchasing the old fire station for a fire station themed restaurant the Common Council approved advertising the property for sale by sealed bid.

Two bids were received on December 1, one in the amount of \$10,000 from Mike Savini for the purpose of turning the property into a restaurant and banquet hall, and one in the amount of \$350,000 from the Merrill Housing Authority for the purpose of turning the building into a the Housing Authority offices and maintenance facility. This would also secure the entire block for the Housing Authority.

It is my recommendation that the Committee of the Whole recommend approval by the Common Council of the sale of the old fire station to the Merrill Housing Authority for \$350,000, as bid and that a maximum of \$150,000 of this amount be set aside for the construction of a new maintenance building at the MARC.

## CITY of MERRILL REAL ESTATE BID SHEET

Bid for the City of Merrill owned property at 701 E. 1<sup>st</sup> St. consisting of the former Merrill Fire Department Station No. 1 and accompanying parcel.

Name of bidder: City of Merrill Housing Authority

Amount of bid: \$350,000.00 (contingent on HUD approval and reasonable remediation cost estimates based on environmental testing.)

Proposed use of property:

Property would be used to create a centralized office and maintenance facility for the Merrill Housing Authority which seems to be a natural fit as it adjoins our Jenny Towers property. This acquisition and property continuity would allow for much needed storage, better, centralized maintenance facilities, and central office expansion while eliminating potential parking issues between MHA tenants and any private business operation. The additional parcel at the South end of the block would also provide options for MHA in the future. The benefits to the City of Merrill would be realized in working with a known entity; a government affiliated, well-established business with a history of longevity and financial stability in the community. Our intent would be to maintain the historical façade of the original fire house which would be an added benefit to the community of Merrill because it will preserve a part of our history. Any potential PILOT arrangement that might be made between MHA and the City of Merrill could provide additional tax revenue to the City by MHA. And while an additional PILOT payment may not be as attractive as the potential tax revenues a private investor may generate, the risk is not as great either. The Merrill Housing Authority has been providing an important service to many families in Merrill since 1966, our business is financially sound and well established. We have been and will always be an asset to the community.

Date by which proposed use will be implemented: Planned improvements would begin mid 2015.

Signature of bidder: Radonna Fesmanuch

Date: 12/1/14

Bidding closes at 2 pm on Monday December 1, 2014. Bids must be submitted to the City Clerk's Office no later than the specified date and time.

## CITY of MERRILL REAL ESTATE BID SHEET

Bid for the City of Merrill owned property at 701 E. 1<sup>st</sup> St. consisting of the former Merrill Fire Department Station No. 1 and accompanying parcel.

Name of bidder: Mike Soderi

Amount of bid: 10,000<sup>00</sup>

Proposed use of property:

RESTAURANT offering Lunch, Dinner, MEETING  
Space, weddings etc.

Date by which proposed use will be implemented: May 2015

Signature of bidder: Michael Soderi

Date: 12/1/14

Bidding closes at 2 pm on Monday December 1, 2014. Bids must be submitted to the City Clerk's Office no later than the specified date and time.

# 1412151

City of Merrill - Water and Sewage Charges			
*2015 - Reflects fiscal impact of Federal EPA requirements for lead-free brass.			
	2013	2014	2015
Water Tap 3/4" (Includes Corp.)	\$73.75 3.0%	\$75.95 3.0%	\$103.25 35.9% *
Water Tap 1" (Includes Corp.)	\$85.95 3.0%	\$88.55 3.0%	\$125.85 42.1% *
Water Tap 1 1/2" (Includes Corp.)	\$172.15 3.0%	\$177.35 3.0%	\$386.55 118.0% *
Water Tap 2"	\$283.00 3.0%	\$291.50 3.0%	\$432.25 48.3% *
Flush Private Hydrant	\$257.50 3.0%	\$265.25 3.0%	\$273.25 3.0%
Water Tap - Larger than 2"	At Cost	At Cost	At Cost
Raise "New" Curb Boxes	At Cost	At Cost	At Cost
Sewer Tap 4" (Includes Saddle)	\$108.50 3.1%	\$111.75 3.0%	\$125.75 12.5% *
Sewer Tap 6" (Includes Saddle)	\$120.65 3.0%	\$124.25 3.0%	\$141.30 13.7% *
Public Labor Charge	\$36.30 3.0%	\$37.40 3.0%	\$38.55 3.1%
Backhoe & Operator	\$82.50 3.0%	\$85.00 3.0%	\$87.55 3.0%
Thawing Machine (Including personnel - 2) Outside normal hours - \$15.00/hr. for machine plus labor cost	\$88.65 3.0%	\$91.35 3.0%	\$94.10 3.0%
Valve Turned on at curb stop (PSC)	PSC	PSC	PSC
Reinstallation of meter/valving curb stop (PSC)	PSC	PSC	PSC
Jet Vactor Truck (Including personnel - 2) Outside normal hours - \$52.00/hr. for truck plus labor cost.	\$154.00 3.0%	\$158.65 3.0%	\$163.45 3.0%
Laboratory Cost - Test Observation Wells	\$2,000.00 3.0%	\$2,060.00 3.0%	\$2,122.00 3.0%
B.O.D. Test	\$30.65 3.0%	\$31.55 2.9%	\$32.50 3.0%
Suspended Solids Test	\$14.80 3.1%	\$15.25 3.0%	\$15.70 3.0%
Total Solids Test	\$14.80 3.1%	\$15.25 3.0%	\$15.70 3.0%
PH Test	\$10.45 3.0%	\$10.75 2.9%	\$11.07 3.0%
C.O.D. Test	\$24.00 3.0%	\$24.75 3.1%	\$25.50 3.0%
Phosphorus Test	\$29.50 3.0%	\$30.40 3.1%	\$31.35 3.1%
Holding Tank Disposal	\$8.25 3.1%	\$8.50 3.0%	\$8.75 2.9%
Fixed Charge Per Load - Holding Tank	\$9.55 3.2%	\$9.85 3.1%	\$10.15 3.0%

Reviewed by  
Water Sewage Committee - \_\_\_\_/2014  
Common Council - Adopted \_\_\_\_/2014

# 1412152

Market: IL/WI  
Cell Site Number: WI5424  
Cell Site Name: Merrill NW  
Fixed Asset Number: 10124098

**FIRST AMENDMENT TO AMERICAN CELLULAR  
CORPORATION SITE AGREEMENT**

FIRST AMENDMENT TO AMERICAN CELLULAR CORPORATION SITE AGREEMENT ("First Amendment"), dated as of the latter of the signature dates below, is by and between City of Merrill, A Wisconsin municipal corporation (Owner), whose address is 1004 East First Street, Merrill, WI 54452 ("Owner") and New Cingular Wireless PCS, LLC, a Delaware limited liability company, successor in interest to American Cellular Corporation, having a mailing address of 575 Morosgo Drive NE, Suite 13-F West Tower, Atlanta, GA 30324 (hereinafter referred to as "Lessee").

WHEREAS, Owner and Lessee entered into a American Cellular Corporation Site Agreement dated August 1, 2005, whereby Owner leased to Lessee certain Leased Premises, therein described, that are a portion of the Property located at 501 East Street, Merrill, WI 54452 ("Agreement"); and

WHEREAS, Owner and Lessee desire to amend the Agreement to increase the size of the Premises; and

WHEREAS, Owner and Lessee desire to adjust the rent in conjunction with the modifications to the Agreement contained herein; and

WHEREAS, Owner and Lessee, in their mutual interest, wish to amend the Agreement as set forth below accordingly.

NOW THEREFORE, in consideration of the foregoing and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Owner and Lessee agree as follows:

1. Lease of Premises. Owner agrees to increase the size of the Premises leased to Lessee to accommodate Licensee's needs. Upon the execution of this Amendment, Owner leases to Lessee the Premises as more completely described on attached Exhibit A-1. Lessee's execution of this Amendment will signify Owner's approval of Exhibit A-1. Exhibit A-1 hereby replaces Exhibit A to the Agreement.
2. Rent. Commencing on the first day of the month following the date that Lessee commences construction of the modifications set forth in this Amendment, Rent shall be increased by Three Hundred and No/100 Dollars (\$300.00) per month, subject to further adjustments as provided in the Agreement. Upon Lessee's vacation of additional space, Rent will revert to the original rate, subject to adjustments as provided in the Agreement, upon thirty (30) days' prior written notice to Owner.

Market: IL/WI  
Cell Site Number: WI5424  
Cell Site Name: Merrill NW  
Fixed Asset Number: 10124098

3. Notices. Section 20(f) of the Agreement is hereby deleted in its entirety and replaced with the following:

All notices, requests, demands and communications hereunder will be given by first class certified or registered mail, return receipt requested, or by a nationally recognized overnight courier, postage prepaid, to be effective when properly sent and received, refused or returned undelivered. Notices will be addressed to the parties as follows.

If to Lessee:

New Cingular Wireless PCS, LLC  
Attn: Network Real Estate Administration  
Re: Cell Site # WI5424; Cell Site Name: Merrill NW (WT)  
Fixed Asset #10124098  
575 Morosgo Drive, Suite 13-F West Tower  
Atlanta, GA 30324

With a copy to:

New Cingular Wireless PCS, LLC  
Attn: AT&T Legal Department  
Re: Cell Site # WI5424; Cell Site Name: Merrill NW (WT)  
Fixed Asset #10124098  
208 S. Akard Street  
Dallas, TX 75202-4206

A copy sent to the Legal Department is an administrative step which alone does not constitute legal notice.

If to Owner:

City Clerk  
City Hall  
1004 East First Street  
Merrill, WI 54452

With a copy to:

Water Utility Manager  
Merrill Water Utility  
1004 East First Street  
Merrill, WI 54452

Market: IL/WI  
Cell Site Number: WI5424  
Cell Site Name: Merrill NW  
Fixed Asset Number: 10124098

Either party hereto may change the place for the giving of notice to it by thirty (30) days prior written notice to the other as provided herein.

4. **Emergency 911 Service.** In the future, without the payment of additional rent and at a location mutually acceptable to Owner and Lessee, Owner agrees that Lessee may add, modify and/or replace equipment in order to be in compliance with any current or future federal, state or local mandated application, including but not limited to emergency 911 communication services.

5. **Memorandum of Lease.** Either party will, at any time upon fifteen (15) days prior written notice from the other, execute, acknowledge and deliver to the other a recordable Memorandum of Lease substantially in the form of the Attachment 1. Either party may record this memorandum at any time, in its absolute discretion.

6. **Other Terms and Conditions Remain.** In the event of any inconsistencies between the Agreement and this First Amendment, the terms of this First Amendment shall control. Except as expressly set forth in this First Amendment, the Agreement otherwise is unmodified and remains in full force and effect. Each reference in the Agreement to itself shall be deemed also to refer to this First Amendment.

7. **Capitalized Terms.** All capitalized terms used but not defined herein shall have the same meanings as defined in the Agreement.

[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK]

Market: IL/WI  
Cell Site Number: WI5424  
Cell Site Name: Merrill NW  
Fixed Asset Number: 10124098

IN WITNESS WHEREOF, the parties have caused their properly authorized representatives to execute and seal this First Amendment on the dates set forth below.

**“OWNER”**

City of Merrill, Wisconsin

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

**“LESSEE”**

New Cingular Wireless PCS, LLC,  
a Delaware limited liability company

By: AT&T Mobility Corporation

Its: Manager

By: \_\_\_\_\_  
Name: Constance A. Lamberes  
Title: Sr. Real Estate & Project Manager  
Date: \_\_\_\_\_

Market: IL/WI  
Cell Site Number: WI5424  
Cell Site Name: Merrill NW  
Fixed Asset Number: 10124098

LESSEE ACKNOWLEDGEMENT

STATE OF \_\_\_\_\_ )  
 ) ss:  
COUNTY OF \_\_\_\_\_ )

On the \_\_\_ day of \_\_\_\_\_ in the year \_\_\_ before me, the undersigned, a notary public in and for said state, personally appeared Constance A. Lamberes, personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her/their signature(s) on the instrument, the individual(s) or the person upon behalf of which the individual(s) acted, executed the instrument.

\_\_\_\_\_  
Notary Public: \_\_\_\_\_  
My Commission Expires: \_\_\_\_\_

OWNER ACKNOWLEDGEMENT

INDIVIDUAL ACKNOWLEDGEMENT

STATE OF \_\_\_\_\_ )  
 ) ss:  
COUNTY OF \_\_\_\_\_ )

BE IT REMEMBERED, that on this \_\_\_ day of \_\_\_\_\_, 201\_\_ before me, the subscriber, a person authorized to take oaths in the State of \_\_\_\_\_, personally appeared \_\_\_\_\_ who, being duly sworn on his/her/their oath, deposed and made proof to my satisfaction that he/she/they is/are the person(s) named in the within instrument; and I, having first made known to him/her/them the contents thereof, he/she/they did acknowledge that he/she/they signed, sealed and delivered the same as his/her/their voluntary act and deed for the purposes therein contained.

\_\_\_\_\_  
Notary Public: \_\_\_\_\_  
My Commission Expires: \_\_\_\_\_

Market: IL/WI  
Cell Site Number: WI5424  
Cell Site Name: Merrill NW  
Fixed Asset Number: 10124098

## Exhibit A-1

**Notes:**

1. THIS EXHIBIT MAY BE REPLACED BY A LAND SURVEY AND/OR CONSTRUCTION DRAWINGS OF THE PREMISES ONCE RECEIVED BY OWNER.
2. ANY SETBACK OF THE PREMISES FROM THE PROPERTY'S BOUNDARIES SHALL BE THE DISTANCE REQUIRED BY THE APPLICABLE GOVERNMENTAL AUTHORITIES.
3. WIDTH OF ACCESS ROAD SHALL BE THE WIDTH REQUIRED BY THE APPLICABLE GOVERNMENTAL AUTHORITIES, INCLUDING POLICE AND FIRE DEPARTMENTS.

Market: IL/WI  
Cell Site Number: WI5424  
Cell Site Name: Merrill NW  
Fixed Asset Number: 10124098

## ATTACHMENT 1

### MEMORANDUM OF LEASE

**Prepared by:**

James Hebert  
General Dynamics Wireless Services  
1325 Wiley Road, Suite 136  
Schaumburg, IL 60173  
(847) 598-4609 direct

**Return to:**

James Hebert  
General Dynamics Wireless Services  
1325 Wiley Road, Suite 136  
Schaumburg, IL 60173  
(847) 598-4609 direct

Re: Re: Cell Site # WI5424; Cell Site Name: Merrill NW (WT)  
Fixed Asset #10124098  
State: Wisconsin  
County: \_\_\_\_\_

### MEMORANDUM OF LEASE

This Memorandum of Lease is entered into on this \_\_\_\_ day of \_\_\_\_\_, 2014, by and between City of Merrill, A Wisconsin municipal corporation (Owner), whose address is 1004 East First Street, Merrill, WI 54452 ("Owner") and New Cingular Wireless PCS, LLC, a Delaware limited liability company, successor in interest to American Cellular Corporation, having a mailing address of 575 Morosgo Drive NE, Suite 13-F West Tower, Atlanta, GA 30324 (hereinafter referred to as "Lessee").

1. Owner and Lessee entered into a certain American Cellular Corporation Site Agreement ("**Agreement**") on the 1st day of August, 2005, for the purpose of installing, operating and maintaining a communications facility and other improvements. All of the foregoing is set forth in the Agreement.
2. The portion of the land being amended and leased to Lessee and associated easements are described in **Exhibit A-1** annexed hereto.
3. This Memorandum of Lease is not intended to amend or modify, and shall not be deemed or construed as amending or modifying, any of the terms, conditions or provisions of the Agreement, all of which are hereby ratified and affirmed. In the event of a conflict between the provisions of this Memorandum of Lease and the provisions of the Agreement, the provisions of the Agreement shall control. The Agreement shall be binding upon and inure to

Market: IL/WI  
Cell Site Number: WI5424  
Cell Site Name: Merrill NW  
Fixed Asset Number: 10124098

the benefit of the parties and their respective heirs, successors, and assigns, subject to the provisions of the Agreement.

**IN WITNESS WHEREOF**, the parties have executed this Memorandum of Lease as of the day and year first above written.

**"OWNER"**

City of Merrill, Wisconsin

By: \_\_\_\_\_  
Print Name: \_\_\_\_\_  
Its: \_\_\_\_\_  
Date: \_\_\_\_\_, 2014

**"LESSEE"**

New Cingular Wireless PCS, LLC,  
a Delaware limited liability company

By: AT&T Mobility Corporation  
Its: Manager

By: \_\_\_\_\_  
Print Name: Constance A. Lamberes  
Its: Sr. Real Estate & Project Manager  
Date: \_\_\_\_\_, 2014

Market: IL/WI  
Cell Site Number: WI5424  
Cell Site Name: Merrill NW  
Fixed Asset Number: 10124098

**LESSEE ACKNOWLEDGMENT**

STATE OF ILLINOIS)

) ss:

COUNTY OF COOK)

On the \_\_\_\_ day of \_\_\_\_\_, 2014, before me personally appeared Constance A. Lamberes, and acknowledged under oath that he is the Sr. Real Estate & Construction Manager of AT&T Mobility Corporation, the Manager of New Cingular Wireless PCS, LLC, the Lessee named in the attached instrument, and as such was authorized to execute this instrument on behalf of the Lessee.

\_\_\_\_\_  
Notary Public  
Print Name: \_\_\_\_\_  
My Commission Expires: \_\_\_\_\_

**OWNER ACKNOWLEDGMENT**

STATE OF \_\_\_\_\_ )

) ss:

COUNTY OF \_\_\_\_\_ )

I CERTIFY that on \_\_\_\_\_, 2014, \_\_\_\_\_ [name of representative] personally came before me and acknowledged under oath that he or she:

- (a) is the \_\_\_\_\_ [title] of \_\_\_\_\_ [name of corporation], the corporation named in the attached instrument,
- (b) was authorized to execute this instrument on behalf of the corporation and
- (c) executed the instrument as the act of the corporation.

\_\_\_\_\_  
Notary Public  
Print Name: \_\_\_\_\_  
My Commission Expires: \_\_\_\_\_

Market: IL/WI  
Cell Site Number: W15424  
Cell Site Name: Merrill NW  
Fixed Asset Number: 10124098

**EXHIBIT A-1**

**DESCRIPTION OF PREMISES**

Page \_\_\_\_ of \_\_\_\_

to the Memorandum of Lease dated \_\_\_\_\_, 2014, by and between City of Merrill, Wisconsin, as Owner, and New Cingular Wireless PCS, LLC, a Delaware limited liability company, as Lessee.

The Property is legally described as follows:

**PROPOSED 8' X 14' GENERATOR LEASE AREA DESCRIPTION:**

A PARCEL OF LAND LOCATED IN THE NORTH 6 FEET OF LOT 6, BLOCK 10 AND THE SOUTH 6 FEET OF LOT 1, BLOCK 11 AND VACATED 4TH STREET ADJACENT TO THE SOUTH LINE OF SAID LOT I AND THE NORTH LINE OF SAID LOT 6 ALL BEING PART OF J. M. SMITH'S ADDITION TO WEST MERRILL, LOCATED IN THE NORTHEAST QUARTER OF THE SOUTHWEST QUARTER (NE 1/4-SW 1/4) OF SECTION ELEVEN (11), TOWNSHIP THIRTY-ONE (31) NORTH, RANGE SIX (6) EAST, CITY OF MERRILL, LINCOLN COUNTY, WISCONSIN, AND BEING FURTHER DESCRIBED AS FOLLOWS:

COMMENCING AT A FOUND 1-3/8" IRON PIN MARKING THE NORTHWEST CORNER OF SAID LOT 6 OF BLOCK 10; THENCE S68° 40' 15"E, 4.35 FEET, MORE OR LESS, TO THE SOUTHWEST CORNER OF THE EXISTING FENCED-IN COMPOUND AND THE POINT OF BEGINNING; THENCE S88° 33' 44"E, 14.00 FEET ALONG THE SOUTH LINE OF THE SAID EXISTING FENCED-IN COMPOUND; THENCE N00° 29' 44"E, 8.00 FEET; N88° 33' 44"W, 14.00 FEET, MORE OR LESS, TO THE WEST LINE OF THE SAID EXISTING FENCED-IN COMPOUND; THENCE S00° 29' 44"W, 8.00 FEET ALONG THE WEST LINE OF THE SAID EXISTING FENCED-IN COMPOUND TO THE POINT OF BEGINNING. SAID LEASE AREA CONTAINS 112 SQUARE FEET AND IS SUBJECT TO ANY AND ALL EASEMENTS OR AGREEMENTS, RECORDED OR UNRECORDED.

## MEMORANDUM OF LEASE

**Prepared by:**

James Hebert  
General Dynamics Wireless Services  
1325 Wiley Road, Suite 136  
Schaumburg, IL 60173  
(847) 598-4609 direct

**Return to:**

James Hebert  
General Dynamics Wireless Services  
1325 Wiley Road, Suite 136  
Schaumburg, IL 60173  
(847) 598-4609 direct

Re: Cell Site #: WI5424; Cell Site Name: Merrill NW (WT)  
Fixed Asset #10124098  
State: Wisconsin  
County: \_\_\_\_\_

### MEMORANDUM OF LEASE

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2. The portion of the land being amended and leased to Lessee and associated easements are described in Exhibit A-1 annexed hereto.
3. This Memorandum of Lease is not intended to amend or modify, and shall not be deemed or construed as amending or modifying, any of the terms, conditions or provisions of the Agreement, all of which are hereby ratified and affirmed. In the event of a conflict between the provisions of this Memorandum of Lease and the provisions of the Agreement, the provisions of the Agreement shall control. The Agreement shall be binding upon and inure to the benefit of the parties and their respective heirs, successors, and assigns, subject to the provisions of the Agreement.

IN WITNESS WHEREOF, the parties have executed this Memorandum of Lease as of the day and year first above written.

"OWNER"

City of Merrill, Wisconsin

By: \_\_\_\_\_  
Print Name: \_\_\_\_\_  
Its: \_\_\_\_\_  
Date: \_\_\_\_\_, 2014

"LESSEE"

New Cingular Wireless PCS, LLC,  
a Delaware limited liability company

By: AT&T Mobility Corporation  
Its: Manager

By: \_\_\_\_\_  
Print Name: Constance A. Lamberes  
Its: Sr. Real Estate & Project Manager  
Date: \_\_\_\_\_, 2014

**LESSEE ACKNOWLEDGMENT**

STATE OF ILLINOIS)

) ss:

COUNTY OF COOK)

On the \_\_\_\_ day of \_\_\_\_\_, 2014, before me personally appeared Constance A. Lamberes, and acknowledged under oath that he is the Sr. Real Estate & Construction Manager of AT&T Mobility Corporation, the Manager of New Cingular Wireless PCS, LLC, the Lessee named in the attached instrument, and as such was authorized to execute this instrument on behalf of the Lessee.

Notary Public  
Print Name:

My Commission Expires:

**OWNER ACKNOWLEDGMENT**

STATE OF

)

) ss:

COUNTY OF

)

I CERTIFY that on \_\_\_\_\_, 2014, \_\_\_\_\_ [name of representative] personally came before me and acknowledged under oath that he or she:

(a) is the \_\_\_\_\_ [title] of \_\_\_\_\_ [name of corporation], the corporation named in the attached instrument,

(b) was authorized to execute this instrument on behalf of the corporation and

(c) executed the instrument as the act of the corporation.

Notary Public  
Print Name:

My Commission Expires:

**EXHIBIT A-1**

**DESCRIPTION OF PREMISES**

Page \_\_\_\_ of \_\_\_\_

to the Memorandum of Lease dated \_\_\_\_\_, 2014, by and between City of Merrill, Wisconsin, as Owner, and New Cingular Wireless PCS, LLC, a Delaware limited liability company, as Lessee.

The Property is legally described as follows:

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COMMENCING AT A FOUND 1-3/8" IRON PIN MARKING THE NORTHWEST CORNER OF SAID LOT 6 OF BLOCK 10; THENCE S68° 40' 15"E, 4.35 FEET, MORE OR LESS, TO THE SOUTHWEST CORNER OF THE EXISTING FENCED-IN COMPOUND AND THE POINT OF BEGINNING; THENCE S88° 33' 44"E, 14.00 FEET ALONG THE SOUTH LINE OF THE SAID EXISTING FENCED-IN COMPOUND; THENCE N00° 29' 44"E, 8.00 FEET; N88° 33' 44"W, 14.00 FEET, MORE OR LESS, TO THE WEST LINE OF THE SAID EXISTING FENCED-IN COMPOUND; THENCE S00° 29' 44"W, 8.00 FEET ALONG THE WEST LINE OF THE SAID EXISTING FENCED-IN COMPOUND TO THE POINT OF BEGINNING. SAID LEASE AREA CONTAINS 112 SQUARE FEET AND IS SUBJECT TO ANY AND ALL EASEMENTS OR AGREEMENTS, RECORDED OR UNRECORDED.

# GENERAC GENERATOR INSTALL



SITE NAME: MERRILL NW  
 SITE NUMBER: W15424  
 FA LOCATION CODE: 10124098  
 CONSTRUCTION DRAWINGS



1120 Dallas Street, Sauk City, WI 53583  
 Phone: 608-643-4100 Fax: 608-643-7899  
 www.Ramaker.com



**GENERAL DYNAMICS**  
 Information Technology, Inc.  
 GENERAL DYNAMICS  
 12906 SHELBYVILLE ROAD, SUITE 230  
 LOUISVILLE, KY 40243

Condition 1 Step:  
 I hereby certify that the plans, specifications, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Wisconsin.



Signature: *[Signature]* Date: 9/10/2014

MARK	DATE	DESCRIPTION
ISSUE	04/09/2014	CONSTRUCTION DWGS

PROJECT INFORMATION:  
 MERRILL NW  
 W15424  
 FA ID# 10124098

SHEET INFORMATION:  
 501 EAST STREET  
 MERRILL, WI 54452

SHEET TITLE:  
 TITLE SHEET

SCALE: NONE

28676  
 T-1

## VICINITY MAP



## GENERAL LOCATION



## SCOPE OF WORK

THIS PROPOSAL IS FOR THE ADDITION OF A NEW GENERATOR ON A CONCRETE PAD TO AN EXISTING UNARMED TELECOMMUNICATIONS FACILITY CONSISTING OF AN EQUIPMENT SHELTER (OR CABINET) AND TOWER.



TO OBTAIN LOCATION OF PARTICIPANTS' UNDERGROUND FACILITIES BEFORE YOU DIG IN WISCONSIN  
 DIGGERS HOTLINE 811 OR  
 1-800-242-8511

WISCONSIN STATUTE 182.0175 (1974) REQUIRES MIN. OF 3 WORK DAYS NOTICE BEFORE YOU EXCAVATE.

## APPLICABLE BUILDING CODE & STANDARDS

ALL WORK AND MATERIALS SHALL BE PERFORMED AND INSTALLED IN ACCORDANCE WITH THE CURRENT EDITION OF THE FOLLOWING CODES AS ADOPTED BY THE GOVERNING LOCAL AUTHORITIES. NOTHING IN THESE PLANS ARE TO BE CONSTRUCTED TO PERMIT WORK NOT CONFORMING TO THESE CODES:

1. INTERNATIONAL BUILDING CODE 2009
2. NATIONAL ELECTRIC CODE (NEC)
3. AMERICAN CONCRETE INSTITUTE (ACI) 318, BUILDING CODE REQUIREMENTS FOR STRUCTURAL CONCRETE
4. AMERICAN INSTITUTE OF STEEL CONSTRUCTION (AISC), MANUAL OF STEEL CONSTRUCTION
5. TELECOMMUNICATIONS INDUSTRY ASSOCIATION (TIA) 222 G, STRUCTURAL STANDARDS FOR STEEL TOWER AND ANTENNA SUPPORTING STRUCTURES
6. TIA 607, COMMERCIAL BUILDING GROUNDING AND BONDING REQUIREMENTS FOR TELECOMMUNICATIONS

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## APPROVALS

AT&T CONSTRUCTION MGR.	DATE
GENERAL DYNAMICS CONSTRUCTION MGR.	DATE
PROPERTY OWNER	DATE
SITE ACQUISITION	DATE
CONTRACTOR	DATE
CONTRACTOR	DATE
CONTRACTOR	DATE

## PROJECT INFORMATION

**CONSTRUCTION MANAGER:**  
 MARC MOORE  
 CONSTRUCTION MANAGER, WISCONSIN/ILLINOIS  
 GENERAL DYNAMICS WIRELESS SERVICES  
 1325 WILLY ROAD, SUITE 136  
 SCHLAUBURG, IL 60173  
 PH: (847) 595-4004  
 FAX: (847) 252 2477  
 EMAIL: Marc.Moore@gdt.com

**SITE DATA:**  
 TOWER OWNER: CITY OF MERRILL - WISCONSIN  
 MUNICIPAL CORP  
**ADDRESS:**  
 501 EAST STREET  
 MERRILL, WI 54452  
**COUNTY:** LINCOLN  
**LAT:** 45.16332° N  
**LONG:** -89.70390° W  
**GROUND ELEVATION:** 1375 FT AMSL

**ENGINEER:**  
 RAMAKER & ASSOCIATES, INC  
 1120 DALLAS STREET  
 SAUK CITY, WI 53583  
 PH: (608) 643-4100  
 FAX: (608) 643 7999  
 CONTACT: JAMES KAISER  
 EMAIL: jkaiser@ramaker.com

**DO NOT SCALE DRAWINGS:**  
 CONTRACTOR SHALL VERIFY ALL PLANS & EXISTING DIMENSIONS & CONDITIONS ON THE JOB SITE & SHALL IMMEDIATELY NOTIFY THE ENGINEER IN WRITING OF ANY DISCREPANCIES BEFORE PROCEEDING WITH THE WORK OR BE RESPONSIBLE FOR SAME.

1:260002676-040204076 - W15424 - MERRILL NW - CD - 28676 - 04/09/2014 - 1:20pm  
 merrill on Sep 10, 2014 - 1:20pm  
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 DRAWN BY: JJC  
 CHECKED BY: JJC

**NOTES TO SUBCONTRACTOR:**

1. THE GENERAL SUBCONTRACTOR MUST VERIFY ALL DIMENSIONS, CONDITIONS AND ELEVATIONS BEFORE PROCEEDING WITH THE WORK. ALL WORK SHALL BE PERFORMED IN A WORKMANLIKE MANNER IN ACCORDANCE WITH ACCEPTED CONSTRUCTION PRACTICES.
2. IT IS THE INTENTION OF THESE DRAWINGS TO SHOW THE COMPLETED INSTALLATION. THE SUBCONTRACTOR SHALL BE RESPONSIBLE FOR ALL TEMPORARY BRACING, SHORING, TIES, FORM WORK, ETC. IN ACCORDANCE WITH ALL NATIONAL, STATE, AND LOCAL ORDINANCES, TO SAFELY EXECUTE ALL WORK AND SHALL BE RESPONSIBLE FOR SAME. ALL WORK SHALL BE IN ACCORDANCE WITH LOCAL CODES.
3. THE SUBCONTRACTOR SHALL USE ADEQUATE NUMBER OF SKILLED WORKMAN WHO ARE THOROUGHLY TRAINED AND EXPERIENCED IN THE NECESSARY CRAFTS AND WHO ARE COMPLETELY FAMILIAR WITH THE SPECIFIED REQUIREMENTS AND METHOD NEEDED FOR PROPER PERFORMANCE OF THE WORK.
4. CONSTRUCTION SUBCONTRACTOR AGREES THAT IN ACCORDANCE WITH GENERALLY ACCEPTED CONSTRUCTION PRACTICES, CONSTRUCTION SUBCONTRACTOR WILL BE REQUIRED TO ASSUME SOLE AND COMPLETE RESPONSIBILITY FOR JOB SITE CONDITIONS DURING THE COURSE OF CONSTRUCTION OF THE PROJECT, INCLUDING THE SAFETY OF ALL PERSONS AND PROPERTY. THAT THIS REQUIREMENT SHALL BE MADE TO APPLY CONTINUOUSLY AND NOT BE LIMITED TO NORMAL WORKING HOURS AND CONSTRUCTION SUBCONTRACTOR FURTHER AGREES TO INDEMNIFY AND HOLD DESIGN ENGINEER HARMLESS FROM ANY AND ALL LIABILITY, REAL OR ALLEGED, IN CONNECTION WITH PERFORMANCE OF WORK ON THIS PROJECT.
5. SITE GROUNDING SHALL COMPLY WITH AT&T WIRELESS SERVICES TECHNICAL SPECIFICATIONS FOR FACILITY GROUNDING FOR CELL SITE STANDARDS, LATEST EDITION, AND COMPLY WITH AT&T TOWER'S GROUNDING CHECKLIST, LATEST VERSION. WITH NATIONAL AND LOCAL GROUNDING CODES ARE MORE STRINGENT THEY SHALL GOVERN. GROUNDING SHALL BE COMPLETED BEFORE ERECTION OF TOWER.
6. ALL WORK SHALL COMPLY WITH OSHA AND STATE SAFETY REQUIREMENTS. PROCEDURES FOR THE PROTECTION OF EXCAVATIONS, EXISTING CONSTRUCTION AND UTILITIES SHALL BE ESTABLISHED PRIOR TO FOUNDATION INSTALLATION, IF TEMPORARY LIGHTING AND MARKING IS REQUIRED BY THE FEDERAL AVIATION ADMINISTRATION (FAA), IT IS THE SUBCONTRACTORS RESPONSIBILITY TO MAINTAIN THE NECESSARY LIGHTS AND NOTIFY THE PROPER AUTHORITIES IN THE EVENT OF A PROBLEM.
7. ALL WORK SHALL BE ACCOMPLISHED IN ACCORDANCE WITH ALL LOCAL, STATE, AND FEDERAL CODES OR ORDINANCES. THE MOST STRINGENT CODE WILL APPLY IN THE CASE OF DISCREPANCIES OR DIFFERENCES IN THE CODE REQUIREMENTS.
8. ANY DAMAGE TO THE ADJACENT PROPERTIES WILL BE CORRECTED AT THE SUBCONTRACTORS EXPENSE TO THE SATISFACTION OF THE LANDOWNER AND THE ENGINEER.
9. THE COMPLETE BID PACKAGE INCLUDES THESE CONSTRUCTION DRAWINGS ALONG WITH THE SPECIFICATIONS. SUBCONTRACTOR IS RESPONSIBLE FOR REVIEW OF TOTAL BID PACKAGE PRIOR TO BID SUBMITTAL.
10. SUBCONTRACTOR SHALL VERIFY LOCATION OF ALL EXISTING UTILITIES WITHIN CONSTRUCTION LIMITS PRIOR TO CONSTRUCTION.
11. THE SUBCONTRACTOR IS RESPONSIBLE FOR MAINTAINING POSITIVE DRAINAGE ON THE SITE AT ALL TIMES. SILT AND EROSION CONTROL SHALL BE MAINTAINED ON THE DOWNSTREAM SIDE OF THE SITE AT ALL TIMES. ANY DAMAGE TO ADJACENT PROPERTIES SHALL BE CORRECTED AT THE SUBCONTRACTORS EXPENSE.
12. CLEARING OF TREES AND VEGETATION ON THE SITE SHOULD BE HELD TO A MINIMUM. ONLY THE TREES NECESSARY FOR CONSTRUCTION OF THE FACILITIES SHALL BE REMOVED. ANY DAMAGE TO THE PROPERTY OUTSIDE THE LEASED PROPERTY SHALL BE REPAIRED BY THE SUBCONTRACTOR.
13. ALL SUITABLE BORROW MATERIAL FOR BACK FILL OF THE SITE SHALL BE INCLUDED IN THE BID. EXCESS TOPSOIL AND UNSUITABLE MATERIAL SHALL BE DISPOSED OF OFF SITE AT LOCATIONS APPROVED BY GOVERNING AGENCIES PRIOR TO DISPOSAL.
14. SEEDING AND MULCHING OF THE SITE WILL BE ACCOMPLISHED AS SOON AS POSSIBLE AFTER COMPLETION OF THE SITE DEVELOPMENT. THE SUBCONTRACTOR IS RESPONSIBLE FOR PROVIDING AND MAINTAINING AN ADEQUATE COVER OF VEGETATION OVER THE SITE FOR A ONE YEAR PERIOD.
15. PERMITS: THE SUBCONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING AND INCURRING THE COST OF ALL REQUIRED PERMITS, INSPECTIONS, CERTIFICATES, ETC.
16. RECORD DRAWINGS: MAINTAIN A RECORD OF ALL CHANGES, SUBSTITUTIONS BETWEEN WORK AS SPECIFIED AND INSTALLED. RECORD CHANGES ON A CLEAN SET OF CONTRACT DRAWINGS WHICH SHALL BE TURNED OVER TO THE CONSTRUCTION MANAGER UPON COMPLETION OF THE PROJECT.
17. THE PLANS SHOW SOME KNOWN SUBSURFACE STRUCTURES, ABOVE GROUND STRUCTURES AND/OR EXISTING UTILITIES BELIEVED TO BE IN THE WORKING AREA. IT IS THE RESPONSIBILITY OF THE SUBCONTRACTOR TO VERIFY ALL UTILITIES, PERMITS AND OTHER STRUCTURES SHOWN OR NOT SHOWN ON THESE PLANS. THE SUBCONTRACTOR SHALL CONTACT THE LOCAL JURISDICTIONS DIGGERS HOTLINE BEFORE DIGGING OR DRILLING. ANY DAMAGE TO EXISTING UTILITIES SHALL BE REPAIRED TO THE SATISFACTION OF THE OWNER AND ENGINEER AT THE SUBCONTRACTORS EXPENSE.

**GENERAL NOTES:**

1. THIS PROPOSAL IS FOR THE ADDITION OF A NEW GENERATOR ON A CONCRETE PAD TO AN EXISTING UNMANNED TELECOMMUNICATIONS FACILITY CONSISTING OF AN EQUIPMENT SHELTER AND TOWER.
2. THE PROPOSED FACILITY WILL BE UNMANNED AND DOES NOT REQUIRE POTABLE WATER OR SEWER SERVICE.
3. THE PROPOSED FACILITY IS UNMANNED AND IS NOT FOR HUMAN HABITAT. (NO HANDICAP

**ACCESS IS REQUIRED)**

4. OCCUPANCY IS LIMITED TO PERIODIC MAINTENANCE AND INSPECTION, APPROXIMATELY 2 TIMES PER MONTH BY AT&T TECHNICIANS.
5. NO NOISE, SMOKE, DUST OR ODOR WILL RESULT FROM THIS PROPOSAL.
6. OUTDOOR STORAGE AND SOLID WASTE CONTAINERS ARE NOT PROPOSED.
7. ALL MATERIAL SHALL BE FURNISHED AND WORK SHALL BE PERFORMED IN ACCORDANCE WITH THE PROJECT SPECIFICATIONS.
8. SUBCONTRACTOR SHALL BE RESPONSIBLE FOR REPAIRING ANY DAMAGE CAUSED BY THE CONSTRUCTION OPERATION.
9. SUBCONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL PERMITS AND INSPECTION REQUIRED FOR CONSTRUCTION.
10. SUBCONTRACTOR SHALL REMOVE ALL TRASH AND DEBRIS FROM THE SITE ON A DAILY BASIS.

**ELECTRICAL NOTES:**

**A. GENERAL:**

1. COORDINATE LOCATION AND POWER REQUIREMENTS OF ALL EQUIPMENT WITH AT&T AND EQUIPMENT SUPPLIER PRIOR TO INSTALLATION.
2. COORDINATE LOCATION AND REQUIREMENTS FOR ELECTRICAL AND TELEPHONE SERVICES WITH THE PROPERTY REPRESENTATIVE, AT&T AND UTILITY COMPANIES. ROUTING OF CONDUITS MAY BE MODIFIED TO MEET SITE REQUIREMENTS. EXACT CONDUIT ROUTING TO BE DETERMINED IN THE FIELD.
3. ALL WIRING AND EQUIPMENT SHOWN ON ELECTRICAL SHEETS SHALL BE FURNISHED AND INSTALLED UNDER ELECTRICAL PORTION OF CONTRACT UNLESS OTHERWISE NOTED.
4. UNINTERRUPTED ELECTRICAL SERVICE FOR EXISTING EQUIPMENT SHALL BE MAINTAINED DURING THE INSTALLATION OF THE WORK. DESCRIBED UNDER THESE DOCUMENTS. TEMPORARY EQUIPMENT, CABLES AND WHATEVER ELSE IS NECESSARY SHALL BE PROVIDED AS REQUIRED TO MAINTAIN ELECTRICAL SERVICES. TEMPORARY SERVICE FACILITIES, IF REQUIRED AT ANY TIME, SHALL NOT BE DISCONNECTED OR REMOVED UNTIL NEW SERVICE EQUIPMENT IS IN PROPER OPERATION. IF ANY SERVICE OR SYSTEM MUST BE INTERRUPTED, THE CONTRACTOR SHALL REQUEST PERMISSION IN WRITING STATING THE DATE, TIME, ETC. THE SERVICE WILL BE INTERRUPTED AND THE AREAS AFFECTED. THIS REQUEST SHALL BE MADE IN SUFFICIENT TIME FOR PROPER ARRANGEMENTS TO BE MADE. WRITTEN PERMISSION SHALL BE OBTAINED FROM THE OWNER BEFORE INTERRUPTING ELECTRICAL SERVICE.
5. COORDINATE NEW WORK WITH OTHER TRADES AND VERIFY EXISTING CONDITIONS TO AVOID INTERFERENCE. IN CASE OF INTERFERENCE, AT&TS REPRESENTATIVE WILL DECIDE WHICH WORK IS TO BE RELOCATED, REGARDLESS OF WHICH WAS FIRST INSTALLED.
6. THE INSTALLATION MUST COMPLY WITH NEC AND ALL FEDERAL, STATE AND LOCAL RULES AND REGULATIONS.
7. THE DRAWINGS ARE DIAGNOSTIC AND INDICATE THE GENERAL ARRANGEMENT OF SYSTEMS AND EQUIPMENT UNLESS OTHERWISE DETAIL BY DIMENSIONS OR DETAILS. EXACT EQUIPMENT LOCATIONS AND RACEWAY ROUTING SHALL BE GOVERNED BY ACTUAL FIELD CONDITIONS AND/OR DIRECTIONS FROM AT&TS REPRESENTATIVE.
8. CONTRACTOR SHALL PAY ALL PERMITS AND FEES REQUIRED.
9. ALL MATERIALS SHALL BE FURNISHED AND WORK SHALL BE PERFORMED IN ACCORDANCE WITH THE APPLICABLE SECTIONS OF THE STANDARDS REFERENCED BELOW:
  - a. ANSI (AMERICAN NATIONAL STANDARDS INSTITUTE)
  - b. ASTM (AMERICAN SOCIETY FOR TESTING MATERIALS)
  - c. IEC (ELECTRICAL TESTING LABORATORY)
  - d. ICEA (INSULATED CABLE ENGINEERS ASSOCIATION)
  - e. IEEE (INSTITUTE OF ELECTRICAL AND ELECTRONIC ENGINEERS)
  - f. NFPA (NATIONAL BOARD OF FIRE UNDERWRITERS)
  - g. NESC (NATIONAL ELECTRICAL SAFETY CODE)
  - h. NEMA (NATIONAL ELECTRICAL MANUFACTURERS ASSOCIATION)
  - i. NFPA (NATIONAL FIRE PROTECTION ASSOCIATION)
  - j. UL (UNDERWRITERS LABORATORY)
10. CONTRACTOR SHALL REVIEW PLANS, DETAILS AND SPECIFICATIONS IN DETAIL AND ADJUST WORK TO CONFORM WITH ACTUAL SITE CONDITIONS SO THAT ELECTRICAL DEVICES AND EQUIPMENT WILL BE LOCATED AND READILY ACCESSIBLE. QUANTITIES LISTED IN MATERIAL LISTS ON THE DRAWINGS ARE FOR INFORMATION ONLY. THE CONTRACTOR SHALL PROVIDE HIS OWN TAKEOFF FOR MATERIAL QUANTITIES AND TYPES BASED ON ACTUAL SITE CONDITIONS. IN ADDITION, CONTRACTOR SHALL PROVIDE ALL NECESSARY MATERIALS TO INSTALL EQUIPMENT FURNISHED BY AT&T OR ITS SUPPLIERS. ALL ITEMS NOT SPECIFICALLY MENTIONED HEREIN OR SHOWN ON THE DRAWINGS, BUT WHICH ARE OBVIOUSLY NECESSARY TO MAKE A COMPLETE WORKING INSTALLATION, SHALL BE INCLUDED.
11. THE CONTRACTOR OR BIDDER SHALL BEAR THE RESPONSIBILITY OF NOTIFYING (IN WRITING) AT&TS REPRESENTATIVE OF ANY CONFLICTS PRIOR TO THE SUBMISSION OF CONTRACTORS PROPOSAL OR PERFORMANCE OF WORK, IN THE EVENT OF DISCREPANCIES THE CONTRACTOR SHALL PRICE THE MORE COSTLY OR EXTENSIVE WORK, UNLESS DIRECTED IN WRITING OTHERWISE.

**B. WIRING/CONDUIT**

1. PROVIDE PULL BOXES AND JUNCTION BOXES WHERE SHOWN OR AS REQUIRED BY CODE SUCH THAT NO MORE THAN THE EQUIVALENT OF FOUR QUARTER BENDS (360 DEGREES TOTAL) EXIST IN A CONDUIT RUN.
2. ALL POWER AND CONTROL/INDICATION WIRING SHALL BE TYPE THHN/THWN 800V RATED 75 DEGREES CELSIUS UNLESS NOTED OTHERWISE.
3. CONDUIT BENDS SHALL BE MADE IN ACCORDANCE WITH NEC TABLE 344.10. NO RIGHT ANGLE DEVICE OTHER THAN STANDARD CONDUIT ELBOWS WITH 12" MINIMUM INSIDE SWEEP FOR ALL CONDUITS 2" OR LARGER.
4. POWER WIRING SIZE SHALL NOT BE SMALLER THAN #12 AWG.
5. ALL WIRING SHALL BE COPPER. ALUMINUM WILL NOT BE ACCEPTABLE ALL POWER CIRCUITS SHALL CONTAIN A GROUND WIRE.
6. PHASE MARKINGS TO BE USED AT POWER CONDUCTOR TERMINATIONS.
7. CONTRACTOR SHALL ENSURE INTEGRITY IS MAINTAINED WHEN INSTALLING CONDUIT AND WIRING.
8. INSTALL PULL STRING IN ALL CONDUIT.
9. FOR ROOFTOP INSTALLS AND BUILD-OUTS, CONDUITS INSIDE BUILDING AND CH PPOOF SHALL BE RGS, UNLESS OTHERWISE NOTED. FOR RAW LAND SITES AND CO-LOCATES, PVC SCHEDULE 40 SHALL BE UTILIZED UNLESS NOTED OTHERWISE.
10. MAINTAIN MINIMUM 1'-0" VERTICAL AND 1'-0" HORIZONTAL SEPARATIONS FROM ANY MECHANICAL GAS PIPING.
11. ALL WIRING ROUTED IN PLENUM TO BE RATED OR IN METALLIC FLEX (LIQUIDITE) CONDUIT.

1. EQUIPMENT/PARTS CONNECTED TO EXISTING PANELS, DUCTS, ETC. SHALL MATCH THE CHARACTERISTICS (AC, V, A) OF THAT EQUIPMENT.
  2. ALL ELECTRICAL EQUIPMENT OUTSIDE SHALL BE NEMA OR 3R RATED.
- D. GROUNDING**
1. ALL GROUND CONNECTIONS TO BUILDING SHALL BE MADE USING TWO-HOLE CONNECTORS PROVIDED STAINLESS STEEL BOLTS AND LOCK WASHERS ON ALL MECHANICAL GROUND CONNECTIONS.
  2. ALL EQUIPMENT SURFACES TO BE BONDED TO GROUNDING SYSTEM SHALL BE STRIPPED OF ALL PAINT AND DIRT. CONNECTIONS TO VARIOUS METALS SHALL BE OF A TYPE AS TO CAUSE A GALVANIC OR CORROSION REACTION. AREA SHALL BE REPAIRED FOLLOWING BONDING.
  3. ANY METALLIC ITEM WITHIN 6' OF GROUND CONDUCTORS MUST BE CONNECTED TO THE GROUNDING SYSTEM.
  4. EXTERIOR, ABOVE GRADE GROUND CONNECTIONS SHALL BE FURNISHED WITH A LIBERAL PROTECTIVE COATING OF ANTI-OXIDE COMPOUND.
  5. ALL MATERIALS AND LABOR REQUIRED FOR THE GROUNDING SYSTEM AS INDICATED ON THE PLANS AND DETAILS, AND AS DESCRIBED HEREIN SHALL BE FURNISHED BY THIS CONTRACTOR UNLESS OTHERWISE NOTED.
  6. EXACT LOCATION OF GROUND CONNECTION POINTS SHALL BE DETERMINED IN FIELD ADJUST LOCATIONS INDICATED ON PLANS ACCORDING TO ACTUAL EQUIPMENT LOCATIONS TO KEEP THE GROUND CONNECTION CABLES AS SHORT AS PRACTICAL.
  7. PROVIDE ALL ELECTRICAL SYSTEM AND EQUIPMENT GROUNDS AS REQUIRED BY THE CURRENT EDITION OF THE NATIONAL ELECTRIC CODE (NEC) AND THE CURRENT EDITION OF THE NATIONAL ELECTRICAL SAFETY CODE. BONDING JUMPERS WITH APPROVED GROUND FITTINGS SHALL BE INSTALLED AT ALL RACEWAYS, EQUIPMENT ENCLOSURES, PULL BOXES, ETC. TO MAINTAIN GROUND CONTINUITY WHERE REQUIRED BY CODE.
  8. ALL EQUIPMENT GROUND CONDUCTORS SHALL BE TIN COATED, #2 AWG COPPER UNLESS NOTED OTHERWISE ON THE DRAWINGS.

**C. EQUIPMENT**

1. EQUIPMENT/PARTS CONNECTED TO EXISTING PANELS, DUCTS, ETC. SHALL MATCH THE CHARACTERISTICS (AC, V, A) OF THAT EQUIPMENT.
2. ALL ELECTRICAL EQUIPMENT OUTSIDE SHALL BE NEMA OR 3R RATED.

**D. GROUNDING**

1. ALL GROUND CONNECTIONS TO BUILDING SHALL BE MADE USING TWO-HOLE CONNECTORS PROVIDED STAINLESS STEEL BOLTS AND LOCK WASHERS ON ALL MECHANICAL GROUND CONNECTIONS.
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5. ALL MATERIALS AND LABOR REQUIRED FOR THE GROUNDING SYSTEM AS INDICATED ON THE PLANS AND DETAILS, AND AS DESCRIBED HEREIN SHALL BE FURNISHED BY THIS CONTRACTOR UNLESS OTHERWISE NOTED.
6. EXACT LOCATION OF GROUND CONNECTION POINTS SHALL BE DETERMINED IN FIELD ADJUST LOCATIONS INDICATED ON PLANS ACCORDING TO ACTUAL EQUIPMENT LOCATIONS TO KEEP THE GROUND CONNECTION CABLES AS SHORT AS PRACTICAL.
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8. ALL EQUIPMENT GROUND CONDUCTORS SHALL BE TIN COATED, #2 AWG COPPER UNLESS NOTED OTHERWISE ON THE DRAWINGS.

**E. INSPECTION/DOCUMENTATION**

1. THE CONTRACTOR, UPON COMPLETION OF HIS WORK, SHALL PROVIDE AS-BUILT DRAWINGS INFORMATION SHOULD BE GIVEN TO THE GENERAL CONTRACTOR FOR INCLUSION IN FINAL AS-BUILT SURVEY DOCUMENTS TO BE GIVEN TO THE OWNER.
2. CONTRACTOR SHALL SUPPLY DOCUMENTATION ATTESTING TO THE COMPLETE GROUND SYSTEMS RECEIPT (MAX 5 OHMS).
3. AN ELECTRICAL INSPECTION SHALL BE MADE BY AND INSPECTING AGENCY APPROVED BY AT&TS REPRESENTATIVE. CONTRACTOR SHALL COORDINATE ALL INSPECTIONS AND OBTAIN POWER COMPANY APPROVAL.
4. CONTRACTOR SHALL HAVE AT&S AND GENERATOR RELAY INSTALLATION AND CONNECTIONS INSPECTED BY OTHERS TO INSURE THAT UL LISTING FOR THAT EQUIPMENT IS NOT VOIDED.

**RAMAKER & ASSOCIATES, INC.**  
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**GENERAL DYNAMICS**  
 Information Technology, Inc.  
 GENERAL DYNAMICS  
 12808 SHELBYVILLE ROAD, SUITE 230  
 LOUISVILLE, KY 40243

Confirmation that this proposal or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Wisconsin.

**WISCONSIN PROFESSIONAL ENGINEER**  
 MICHAEL L. PINSKE  
 36387  
 MIDDLETON, WI

Signature: \_\_\_\_\_ Date: 9/10/2014

DATE	DESCRIPTION
04/09/2014	CONSTRUCTION DWGS

PROJECT TITLE: **MERRILL NW W15424 FAID# 10124098**

PROJECT INFORMATION:  
 501 EAST STREET  
 MERRILL, WI 54452

**GENERAL NOTES**

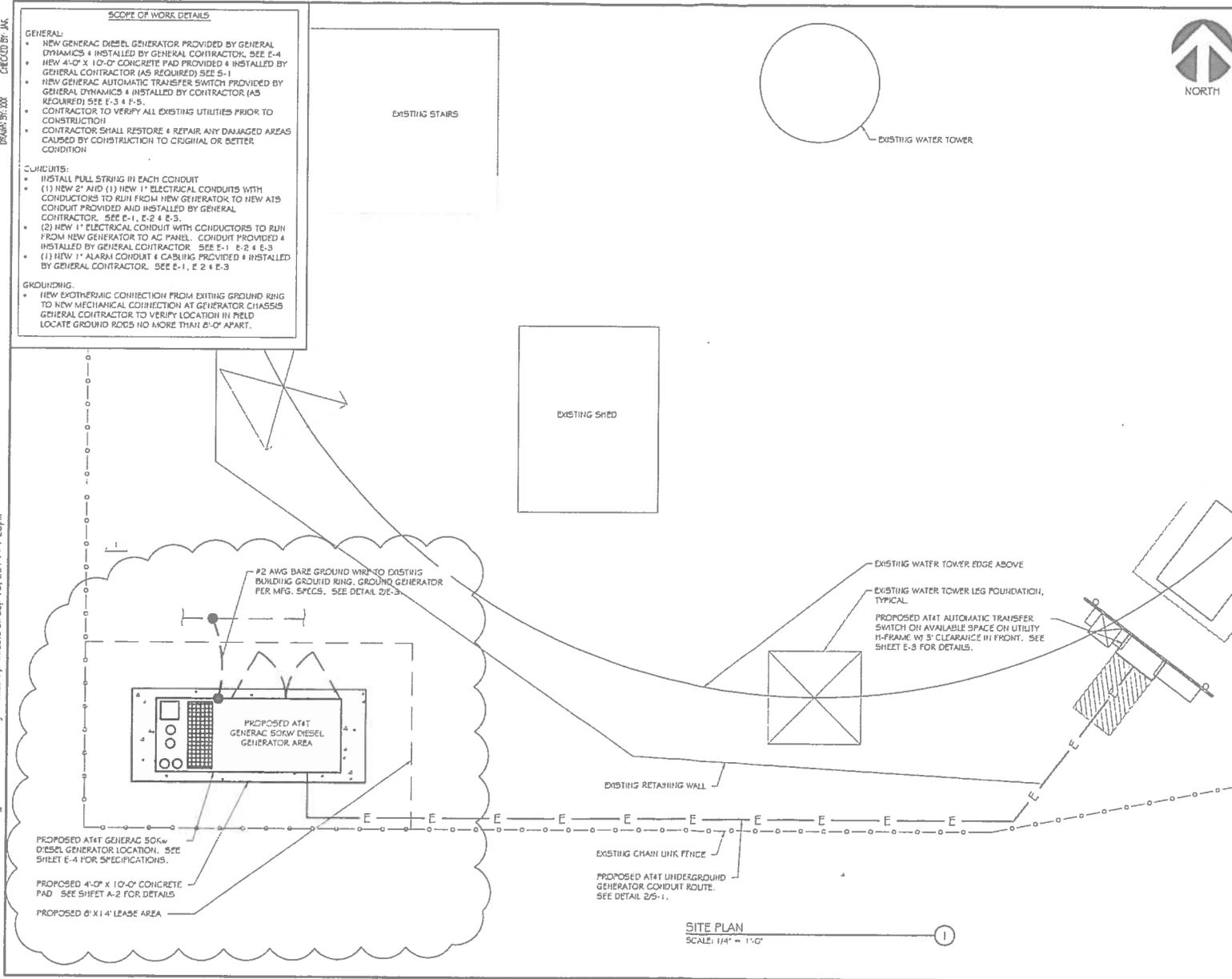
SCALE: NONE

PROJECT NUMBER: 28676  
 SHEET NUMBER: N-1

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**SCOPE OF WORK DETAILS**

- GENERAL:**
- NEW GENERAC DIESEL GENERATOR PROVIDED BY GENERAL DYNAMICS & INSTALLED BY GENERAL CONTRACTOR. SEE E-4
  - NEW 4'-0" X 10'-0" CONCRETE PAD PROVIDED & INSTALLED BY GENERAL CONTRACTOR (AS REQUIRED) SEE S-1
  - NEW GENERAC AUTOMATIC TRANSFER SWITCH PROVIDED BY GENERAL DYNAMICS & INSTALLED BY CONTRACTOR (AS REQUIRED) SEE E-3 & P-5.
  - CONTRACTOR TO VERIFY ALL EXISTING UTILITIES PRIOR TO CONSTRUCTION
  - CONTRACTOR SHALL RESTORE & REPAIR ANY DAMAGED AREAS CAUSED BY CONSTRUCTION TO ORIGINAL OR BETTER CONDITION
- SCHEDULES:**
- INSTALL PULL STRING IN EACH CONDUIT
  - (1) NEW 2" AND (1) NEW 1" ELECTRICAL CONDUITS WITH CONDUCTORS TO RUN FROM NEW GENERATOR TO NEW ATS CONDUIT PROVIDED AND INSTALLED BY GENERAL CONTRACTOR. SEE E-1, E-2 & E-3.
  - (2) NEW 1" ELECTRICAL CONDUIT WITH CONDUCTORS TO RUN FROM NEW GENERATOR TO AC PANEL. CONDUIT PROVIDED & INSTALLED BY GENERAL CONTRACTOR. SEE E-1, E-2 & E-3
  - (1) NEW 1" ALARM CONDUIT & CABLING PROVIDED & INSTALLED BY GENERAL CONTRACTOR. SEE E-1, E-2 & E-3
- GROUNDING:**
- NEW EXOTHERMIC CONNECTION FROM EXISTING GROUND RING TO NEW MECHANICAL CONNECTION AT GENERATOR CHASSIS. GENERAL CONTRACTOR TO VERIFY LOCATION IN FIELD. LOCATE GROUND RODS NO MORE THAN 6'-0" APART.



**SITE PLAN**  
 SCALE: 1/4" = 1'-0"



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 Phone 808-843-4100 Fax: 608-843-7899  
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**GENERAL DYNAMICS**  
 Information Technology, Inc.  
 GENERAL DYNAMICS  
 12806 SHELBYVILLE ROAD, SUITE 230  
 LOUISVILLE, KY 40243

Generation 1 Seal  
 I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Wisconsin.



Signature: *Michael L. Pinske* Date: 9/10/2014

MARK	DATE	DESCRIPTION
1	LOGO	GENERATOR LOCATION REVISION
1	04/09/2014	CONSTRUCTION DWGS DATE ISSUED

PROJECT TITLE: MERRILL NW W15424 FA ID# 10124098

PROJECT INFORMATION:  
 501 EAST STREET  
 MERRILL, WI 54452

SHEET TITLE:  
 SITE PLAN & EQUIPMENT LAYOUT

0 2' 4' 6'	
1 1/2" x 17"	1/4" = 1'
22" x 34"	1/2" = 1'
PROJECT NUMBER:	28676
SHEET NUMBER:	A-1



DIAGRAM CIRCUIT SCHEDULE

NO	FROM	TO	WIRES	GROUND	CONDUIT SIZE	FUNCTION
1	NORMAL POWER SOURCE	AUTOMATIC TRANSFER SWITCH	(3) 3/0	(1) #4	2"	NORMAL POWER FEEDER TO ATS (CUT BACK EXISTING)
2	AUTOMATIC TRANSFER SWITCH	LOAD CENTER	(3) 3/0	(1) #4	2"	POWER FEEDER FROM ATS TO PANEL
3	GENERATOR	AUTOMATIC TRANSFER SWITCH	(3) 3/0	(1) #4	2"	EMERGENCY POWER FEEDER TO ATS
4	AUTOMATIC TRANSFER SWITCH	GENERATOR	(2) #10	(1) #10	1"	START CIRCUIT
5	LOAD CENTER (DISTRIBUTION CENTER)	GENERATOR	(2) #12 (2) #12	(1) #12 (1) #12	1"	CIRCUIT FOR GENERATOR BLOCK HEATER & BATTERY HEATER CIRCUIT FOR BATTERY CHARGER
6	ALARM BLOCK	GENERATOR	12 PAIR 24 AWG	N/A	1"	ALARM CABLES (1) 12 PAIR 24 AWG (RUN THRU INTERIOR OF SHELTER & INTO ALARM BOX PROVIDE 24" OF SLACK, CABLE, FINAL PUNCH DOWN IS BY AT&T TECH. LABEL ALL WIRES

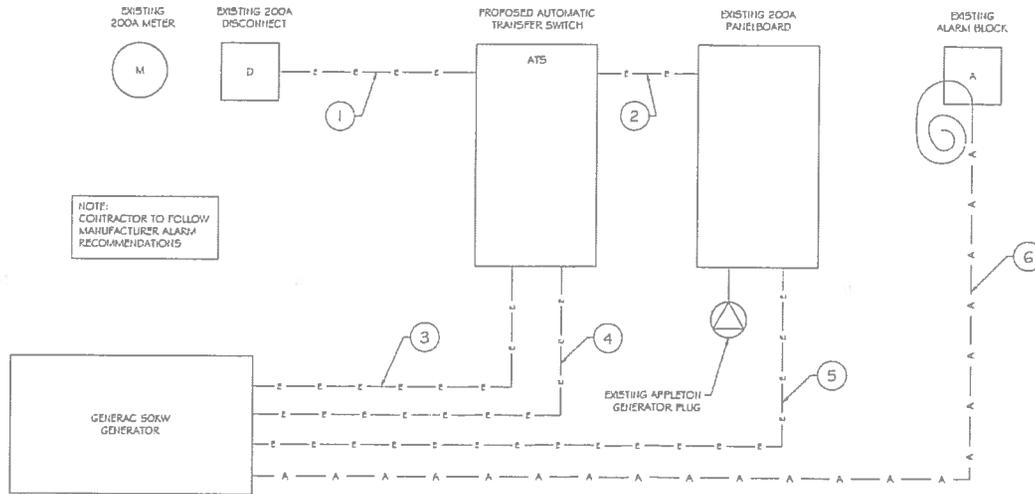
CIRCUIT DETAIL  
 SCALE: NTS ①

ALARM WIRE IDENTIFICATION CHART

NAME	DESCRIPTION
CF	CRITICAL FAILURE
FL	FUEL LEAK/OVERFILL
GR	GENERATOR RUNNING
LF	LOW FUEL
MAF	MAJOR FAULT
MIN	MINOR FAULT (PRE-ALARMS)

NOTE  
 CONTRACTOR TO LABEL WIRE WITH P-TOUCH OR SIMILAR LABELS ONLY  
 ABSOLUTELY NO HANDWRITTEN LABELS

ALARM WIRING IDENTIFICATION CHART  
 SCALE: NTS ②



PROPOSED WIRING DIAGRAM  
 SCALE: NTS ③



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Calculation 1 Set:  
 I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Wisconsin.



Signature: *Michael L. Pinske* Date: 9/10/2014

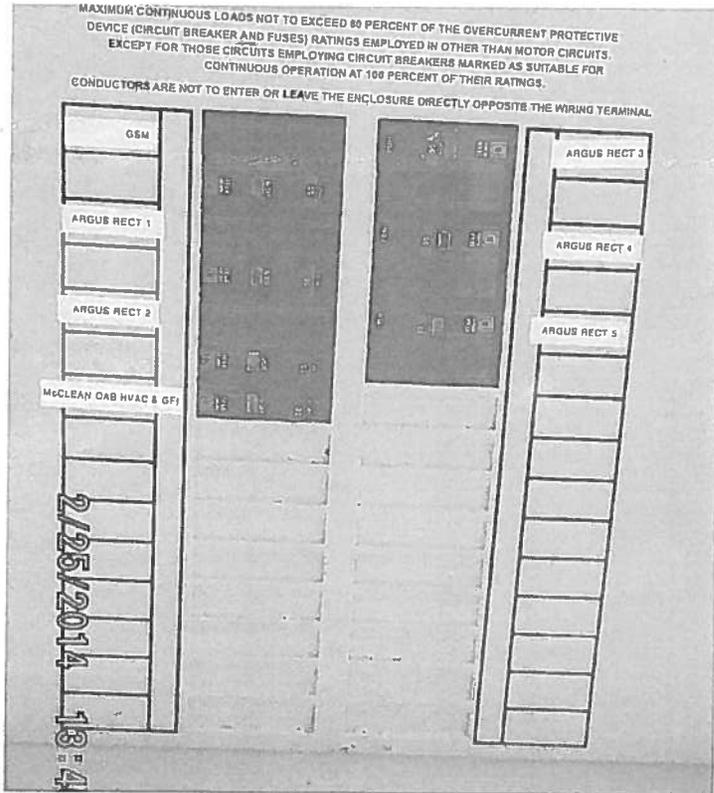
NO.	DATE	DESCRIPTION

DATE: 09/10/2014  
 PROJECT TITLE: MERRILL NW W15424 FA ID# 10124098  
 PROJECT INFORMATION: 501 EAST STREET MERRILL, WI 54452

SHEET TITLE: WIRING DETAILS

SCALE: NONE

PROJECT NUMBER: 28676  
 SHEET NUMBER: E-1



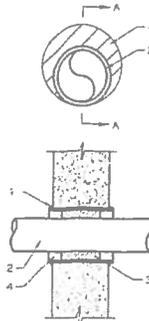
MAXIMUM CONTINUOUS LOADS NOT TO EXCEED 80 PERCENT OF THE OVERCURRENT PROTECTIVE DEVICE (CIRCUIT BREAKER AND FUSES) RATINGS EMPLOYED IN OTHER THAN MOTOR CIRCUITS. EXCEPT FOR THOSE CIRCUITS EMPLOYING CIRCUIT BREAKERS MARKED AS SUITABLE FOR CONTINUOUS OPERATION AT 100 PERCENT OF THEIR RATINGS.

CONDUCTORS ARE NOT TO ENTER OR LEAVE THE ENCLOSURE DIRECTLY OPPOSITE THE WIRING TERMINAL.

EXISTING PANEL PHOTO  
 SCALE: NTS

NOTE:  
 CONTRACTOR TO LABEL WIRES WITH P-TOUCH OR SIMILAR LABELS ONLY. ABSOLUTELY NO HANDWRITTEN LABELS.

\*CONTRACTOR TO UTILIZE NEXT AVAILABLE IN SEQUENCE SINGLE BREAKER POSITION FOR GENERATOR, BATTERY CHARGER, BATTERY HEATER AND BLOCK HEATER.



NOTE:  
 1. IF EXISTING CONSTRUCTION VARIES FROM THIS DETAIL, AN EQUAL 3-HR. U.L. PENETRATION APPROPRIATE FOR THE EXISTING WALL TYPE SHALL BE CONSTRUCTED.  
 2. GC SHALL USE NON-SHRINKING CAULK TO WEATHERSEAL ALL PENETRATIONS INTO OR THRU SHELTER WALL.

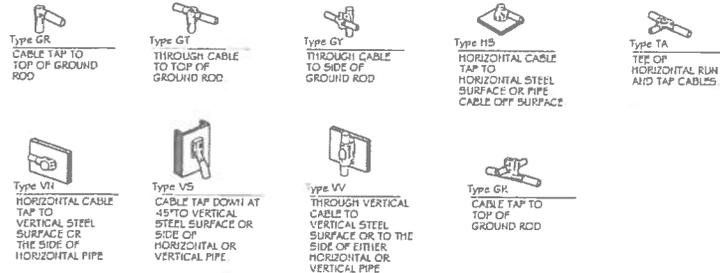
U.L. SYSTEM NO. C-AJ-1150  
 CONDUIT THROUGH BEARING WALL SIMILAR TO U.L. DESIGN NO. U902  
 F RATING = 3 HR  
 T RATING = 0 HR

- FLOOR OR WALL ASSEMBLY: MINIMUM 4-1/2" THICK REINFORCED LIGHTWEIGHT OR NORMAL WEIGHT (100-150 PCF) CONCRETE. WALL MAY ALSO BE CONSTRUCTED OF ANY UL CLASSIFIED CONCRETE BLOCKS\*. MAX DIAMETER OF OPENING IS 4" SEE CONCRETE BLOCKS (SCATZ) CATEGORY IN THE FIRE RESISTANCE DIRECTORY FOR NAMES OF MANUFACTURERS.
- THROUGH PENETRATIONS: ONE METALLIC PIPE OR CONDUIT TO BE RIGIDLY SUPPORTED ON BOTH SIDES OF FLOOR OR WALL ASSEMBLY. THE ANNULAR SPACE SHALL BE MINIMUM 6" (POINT CONTACT) TO MAXIMUM 1-3/8". THE FOLLOWING TYPES AND SIZES OF METALLIC PIPES OR CONDUITS MAY BE USED:
  - A. STEEL PIPE-NOMINAL 6" DIAMETER (OR SMALLER) SCHEDULE 40 (OR HEAVIER) STEEL PIPE.
  - B. IRON PIPE-NOMINAL 6" DIAMETER (OR SMALLER) CAST OR DUCTILE IRON PIPE.
  - C. CONDUIT - NOMINAL 4" DIAMETER (OR SMALLER) STEEL ELECTRICAL METALLIC TUBING OR NOMINAL 3-1/2" DIAMETER (OR SMALLER) STEEL CONDUIT.
- PACKING MATERIAL: MINIMUM 6" THICKNESS OF M1140 PCF MINERAL WOOL BATTING INSULATION FIRMLY PACKED INTO OPENING AS A PERMANENT PCRM. PACKING MATERIAL TO BE RECESSED FROM TOP SURFACE OF FLOOR OR FROM BOTH SURFACES OF WALL AS REQUIRED TO ACCOMMODATE THE REQUIRED THICKNESS OF FILL MATERIAL.
- FILL, VOID OR CAVITY MATERIAL: SEALANT: MINIMUM 1/4" THICKNESS OF FILL MATERIAL APPLIED WITHIN THE ANNULUS, FLUSH WITH TOP SURFACE OF FLOOR AND WITH BOTH SURFACES OF WALL. AT THE POINT CONTACT LOCATION BETWEEN PIPE AND CONCRETE, A MINIMUM 1/2" DIAMETER BEAD OF FILL MATERIAL SHALL BE APPLIED AT THE CONCRETE/PIPE INTERFACE ON THE TOP SURFACE OF FLOOR AND ON BOTH SURFACES OF WALL. W RATING APPLIES ONLY WHEN CP6015 OR CP604 SEALANT IS USED.

MULTI CONSTRUCTION CHEMICALS, DIV OF HILTI INC., CP6015, CP604, CP606, OR FS-ONE SEALANT.

\* BEARING THE UL CLASSIFICATION MARK.

OUTER WALL PENETRATION DETAIL (IF APPLICABLE) ②  
 SCALE: NTS



CADWELD DETAILS  
 SCALE: NTS

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Certification Seal  
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Signature: *Michael L. Pinsky* Date: 9/10/2014

MARK	DATE	DESCRIPTION

ISSUE TRACK: CONSTRUCTION DWGS DATE: C-4/09/2014  
 PROJECT TITLE: MERRILL NW W15424 FA ID# 10124098

PROJECT INFORMATION:  
 501 EAST STREET  
 MERRILL, WI 54452

SHEET TITLE:  
 PANEL AND PENETRATION DETAILS

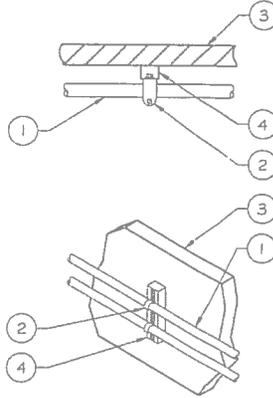
SCALE: NONE

NO. 287 28676  
 SHEET NO. E-2

- 1 CONDUIT (TYP)
- 2 BUTTERFLY CLAMP AS REQUIRED
- 3 EXISTING WALL/CEILING
- 4 VERTICAL 'UNISTRUT' P1000 T-SERIES LENGTH BASED ON NUMBER OF CONDUIT TO BE MOUNTED

WALL CONSTRUCTION TYPE	USE
HOLLOW	3/8" DIA. TOGGLE BOLT
HOLLOW, AT STUD	3/8" DIA. LAG SCREW
CONCRETE BLOCK (HOLLOW)	3/8" DIA. HILTI HY-20 WITH SCREEN, MINIMUM EMBEDMENT 2-1/2"
CONCRETE (SOLID)	3/8" DIA. HILTI HY-150 WITH SCREEN, MINIMUM EMBEDMENT 2-1/2"

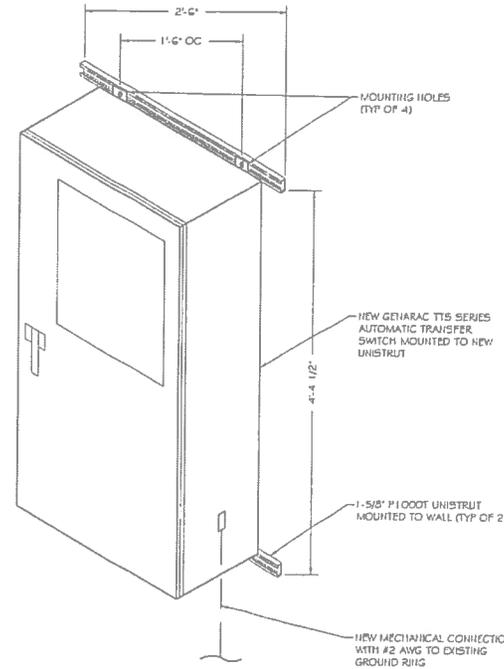
NOTE: USE GALVANIZED OR STAINLESS STEEL HARDWARE FOR WALL MOUNT & CONNECTIONS OF CHANNELS SPACE UNITS @ 5'-0" O.C. LENGTH OF RUN



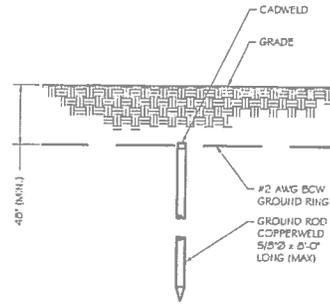
CONDUIT WALL MOUNT  
 SCALE: NTS

WALL CONSTRUCTION TYPE	USE
HOLLOW	3/8" DIA. TOGGLE BOLT
HOLLOW, AT STUD	3/8" DIA. LAG SCREW
CONCRETE BLOCK (HOLLOW)	7/16" DIA. HILTI HY-20 WITH SCREEN, MINIMUM EMBEDMENT 2-1/2"
CONCRETE (SOLID)	7/16" DIA. HILTI HY-150 WITH SCREEN, MINIMUM EMBEDMENT 2-1/2"

NOTE  
 1. USE GALVANIZED OR STAINLESS STEEL HARDWARE FOR WALL MOUNT AND CONNECTION OF CHANNELS  
 2. GC SHALL USE NON-SHRINKING GROUT TO WEATHER SEAL ALL PENETRATIONS INTO OR THROUGH SHELTER WALL



INTERSECT ATS MOUNTING DETAIL  
 SCALE: NTS



GROUND ROD DETAIL  
 SCALE: NTS

- NOTE:  
 1. GROUND RODS MAY BE:  
 - COPPER CLAD STEEL  
 - SOLID COPPER  
 2. GROUND RODS SHALL HAVE A MAXIMUM SPACING TWICE THE LENGTH OF ROD  
 3. SEE RESISTIVITY REPORT FOR VERIFICATION AS AVAILABLE  
 4. A LARGER CONDUCTOR SHALL BE REQUIRED IN AREAS HIGHLY PRONE TO LIGHTNING AND/OR AREAS WITH HIGHLY ACIDIC SOIL  
 5. GROUND RODS INSTALLED WITHIN CLOSE PROXIMITY TO TOWER OR WHEN SOIL IS AT OR BELOW 2,000 OHM-CM SHALL BE GALVANIZED TO PREVENT GALVANIC CORROSION OF TOWER, (SEE ANSI/TIA-EIA-222-G)



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Condition & Use  
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*Michael L. Pinske*  
 Signature: 9/10/2014 Date:

DATE	DESCRIPTION
04/09/2014	CONSTRUCTION DWGS

PROJECT TITLE:  
**MERRILL NW  
 W15424  
 FA ID# 10124098**

PROJECT INFORMATION:  
 501 EAST STREET  
 MERRILL, WI 54452

SHEET TITLE:  
**ATS, CONDUIT & GROUND ROD  
 DETAILS**

SCALE: NONE

PROJECT NUMBER: 28676  
 SHEET NUMBER: E-3

**SD050**  
**3.4L**

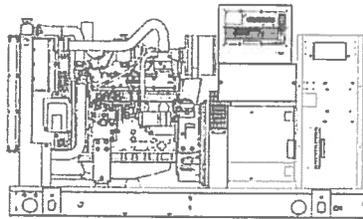
**GENERAC INDUSTRIAL POWER**

**Industrial Diesel Generator Set**  
 EPA Certified Stationary Emergency

SD050 50 kW  
 SD050 50 kW  
 1 of 6 2 of 6

Standby Power Rating  
 50 kW 63 kVA 60 Hz

Prime Power Rating\*  
 45 kW 56 kVA 60 Hz



**Codes and Standards**

Generac products are designed to the following standards:

- UL2200, UL508, UL142, UL488
- NFPA70, 69, 110, 57
- NFPA70, 701, 702, 704
- ISO9001, 6528, 3046, 7637, Plates #2b, 4
- NEMA ICS10, MG1, 250, IC56, A81
- ANSI C82.41  
American National Standards Institute

**Powering Ahead**

For over 50 years, Generac has led the industry with innovative design and superior manufacturing.

Generac ensures superior quality by designing and manufacturing most of its generator components, including alternators, enclosures and base tanks, control systems and communications software.

Generac's gensets utilize a wide variety of options, configurations and arrangements, allowing us to meet the standby power needs of practically every application.

Generac searched globally to ensure the most reliable engines power our generators. We choose only engines that have already been proven in heavy-duty industrial application under adverse conditions.

Generac is committed to ensuring our customers' service support continues after their generator purchase.

**GENERAC INDUSTRIAL POWER**

**SD050**

**Standard Features**

**ENGINE SYSTEM**

- Quiet
- Oil Drain Extension
- Air Cleaner
- Fan Guard
- Stainless Steel Flexible exhaust connection
- Critical Exhaust Silencer (enclosed only)
- Factory Filled Oil
- Radiator Duct Adapter (open set only)

**Fuel System**

- Fuel Inhibit Solenoid
- Primary Fuel Filter

**Cooling System**

- Class C Coolant Recovery System
- UV/Inhibitor Resistant hoses
- Factory-Installed Radiator
- Radiator Drain Extension
- 50/50 Ethylene Glycol Antifreeze
- 128 VAC Coolant Heater

**Engine Electrical System**

- Battery charging alternator
- Battery cables
- Battery tray
- Solenoid actuated starter motor
- Rubber-booted engine electrical connections

**ALTERNATOR SYSTEM**

- UL2200 GD(protected)
- 12 leads (3-phase, max 600 V)
- Class H insulation material
- Vented rotor
- 2/1 pitch
- Slanted stator
- Auxiliary voltage regulator power winding
- Amortisseur winding
- Brushless Excitation
- Sealed Bearings
- Automated manufacturing (welding, brazing, lacing, varnishing)
- Rotor dynamically spin balanced (opt balance)
- Full load capacity alternator
- Protective thermal switch

**GENERATOR SET**

- Internal Current/Voltage location
- Separation of circuits - high/low voltage
- Separation of circuits - multiple breakers
- Silencer Heat Shield
- Whipped Exhaust Flaying
- Silencer located in discharge hood (enclosed only)
- Standard Factory Testing
- 2 Year Limited Warranty (Standby rated units)
- 1 Year Limited Warranty (Prime rated units)
- Silencer mounted in the discharge hood (enclosed only)

**CONTROL SYSTEM**



**Control Panel**

- Digital H Control Panel - Dual LCD Display
- Programmable Crank Limiter
- 7-Day Programmable Extender
- Special Applications Programmable PLC
- RS-232-485
- All-Phase Sensing DVR
- Full System Status
- LED/Mon/Relay
- Low Fuel Pressure Indication
- 2-Wire Start Compatible
- Power Factor
- kW Hours, Total & Last Run

- Real/Pre-Set/Append Power
- All Phase AC Voltage
- All Phase Currents
- Oil Pressure
- Coolant Temperature
- Coolant Level
- Engine Speed
- Battery Voltage
- Frequency
- Dirty/Time Fault History (Event Log)
- Inverter/Sine Governor Control
- Waterproof/Sealed Connectors
- Audible Alarm and Shutdowns
- Not in Auto (Flashing Light)
- Auto/Off/Manual Switch
- E-Stop (Red Mushroom-Type)
- NEMA 11 Level 1 and 2 (Programmable)
- Customizable Alarms, Warnings, and Events
- Modbus protocol
- Predictive Maintenance algorithm
- Sealed Boards
- Password parameter adjustment protection
- Single point ground

**ENCLOSURE (if selected)**

- Fast-penet fasteners with nylon washers to protect finish
- High performance sound-absorbing material
- Gasketed doors
- Stamped all-steel louvers
- Air discharge hoods for radiator-spread painting
- Stainless steel 6" all door hinges
- Stainless steel lockable handles
- Rhino Coat™ - Textured polyester powder coat

**DNV (if selected)**

- UL 142
- Double wall
- Vents
- Sloped top
- Sloped bottom
- Factory pressure tested (2 psi)
- Rustion Inhibitor
- Fuel level
- Check valve to supply and return lines
- Rhino Coat™ - Textured polyester powder coat
- Stainless bearings



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Certification Seal:  
 I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Wisconsin.



Signature: *Michael L. Pinsky* 9/10/2014 Date

NO.	DATE	DESCRIPTION

PROJECT INFORMATION:  
 501 EAST STREET  
 MERRILL, WI 54452

SHEET TITLE:  
**GENERAC 50KW GENERATOR SPECIFICATIONS**

SCALE: NONE

PROJECT NUMBER: 28676  
 SHEET NUMBER: E-4

**TTS Series  
Switches**  
**200 Amps  
600 VAC**

**GENERAC** | INDUSTRIAL  
POWER

**TAS200**  
200A Automatic Transfer Switch

**TAS200**  
**TAS200**  
1 of 3 2 of 3

**The Generac TAS200 Automatic Transfer Switch**

- Flexibility for multiple application installations
- Multiple generator support with 3 source panel
- Designed with a 6 inch touch screen controller for improved user interface
- Camlock functionality for mobile generator sources

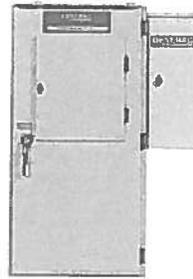


Image used for illustration purposes only.

**Features**

- STEEL CONSTRUCTION
- NEMA 3R ENCLOSURE WITH HINGED "PADLOCKING" DOORS
- STAINLESS STEEL HARDWARE
- CAMLOCK "QUICK CONNECT" CAPABILITY
- OPERATIONAL STATUS VIEW VIA 6 INCH TOUCH SCREEN
- TEST FUNCTION - FAST TEST & NORMAL TEST
- UL1008 LISTED - FOR EMERGENCY SYSTEMS

**Optional Features**

- EXTENDED WARRANTY
- THREE-PHASE VOLTAGE CONFIGURATIONS

**Codes and Standards**

Generac products are designed to the following standards:



UL1008,  
UL508,  
UL50,  
CSA C22.2 No. 178



NEC 700, 701 and 702



NEMA 250

**Application and Engineering Data**

General Specifications	
Dimensions	24" W x 12" D x 48" H
Weight	210 lbs.
	Strip's Chamber with Main Door
	Steel
Construction	UL Type / NEMA 3R Rated
	Powder Coat Finish for Corrosion Resistance
	C-UL-US Listed - Automatic Transfer Switch
	Stainless Steel Hardware
	3-Point Latching System with Pad-Lockable Handles
Mounting Options	Wall
	R-frame
Installed	Pre-wired alarm terminal strip

Electrical Specifications	
Voltage/Phase/Amps	120/240 Single-Phase, 200A 120/200 3-Phase, 200A 120/240 3-Phase, 200A
Breaker	Exton 200 amp Utility Breaker Exton 200 amp Generator Breaker
Maximum RMS Symmetrical Fault Current - Amps	25k AIC Rated
Protective Device Continuous Rating (Mold) Amp	200
Input to Generator	350WCM - #8 AWG
Output to Site	350WCM - #8 AWG
Generator Annunciator Connector	Deutch DTMM-127A-LD12 Generator Run Alarm Generator Fail - Shutdown Alarm Generator Fail - Non Shutdown Alarm
Alarm Terminal Board	Low Fuel Alarm Generator Theft Alarm AC Utility Fail Alarm

Quick Connect	
Quick Connect Component	Shipped loose for multiple installation options
Dimensions	9" W x 9.4" D x 24.25" H
200A Camlock Generator Connection	Single-Phase: Black L1, Red L2, White-Neutral, Green-Ground
	3-Phase: Black L1, Red L2, Blue L3, White-Neutral, Green-Ground
	Uses 4 CH E1018 Male Connectors M&Eg Connector - CH E1018 Female



GENERAC ATS SPECIFICATIONS 1  
 SCALE: IIT5



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Signature: *[Signature]* 9/10/2014 Date:

DATE: 04/09/2014  
 CONSTRUCTION DWGS  
 PROJECT TITLE: MERRILL NW W15424 FA ID# 10124098

PROJECT INFORMATION:  
 501 EAST STREET  
 MERRILL, WI 54452

SHEET TITLE:  
 GENERAC ATS SPECIFICATIONS

SCALE: NONE

PROJECT NUMBER: 28676  
 SHEET NUMBER: E-5

**CITY OF MERRILL  
COMPREHENSIVE PLAN UPDATE PROPOSAL  
DISCUSSION DRAFT 9-26-14**

1. Overview

This planning process has been developed by the NCWRPC for review and approval by the City Plan Commission. The following outlines the tasks needed to update the existing 2007 Comprehensive Plan. The primary function of a comprehensive plan is to establish a framework to influence decision making, maintain a desired community character, and set priorities for public expenditures.

2. Process

General Overview:

The planning process will involve the update of the comprehensive plan to meet the requirements of the comprehensive planning law and incorporate additional chapters based on the needs of the City. In addition the plan will examine the relationship between the City and surrounding communities as well as the County.

The plan process involves five primary tasks.

Task 1.0: Oversight

The planning process will require multiple meetings with the Plan Commission. We anticipate 6 - 8 meetings about an eighteen month period, meeting about quarterly.

The primary role of the Plan Commission will be to monitor the progress of the plan, review information, and establish overall goals, objectives, and policies.

NCWRPC will staff these meetings.

## Task 2.0: Plan Input

Input is critical to the planning process. The Plan Input process will incorporate two basic efforts. The first is internal, which will involve various City staff, departments and committees. The other will be external, working with the general public, local governments, and other organizations.

As part of this planning effort, a Public Participation Plan will be prepared and adopted.

- Internal:

This process will include meetings with various city departments. At these meetings we will collect information for the plan, identify issues and trends, and review department goals. There will also be some data needs from many of the City Departments.

- External:

We propose a variety of methods, including a community survey, key person interviews, and City official / staff meetings. These various methods will allow us to incorporate ideas and thoughts from many people and groups from throughout the City.

1. General Public

Efforts will include at minimum Public Meetings, Open House Meetings, and a Public Hearing.

This effort will also include some educational efforts and outreach, such as a series of articles in the City Newsletter and an online community survey.

2. Adjoining Governments and County

One of the meetings held will focus on working with adjoining local governments and Lincoln County. Local governments would provide input into the process, related to boundary issues, intergovernmental cooperation and regional issues.

### 3. Key Person Interviews/Meetings and Other Groups

Representatives of the various stakeholder groups will be interviewed to gain their perspectives on issues facing Merrill. Groups involved may include: Chamber of Commerce, Lincoln County Economic Development Corporation, NTC, and others.

### 4. Comprehensive Plan Website

A website will provide 24/7 access to information related to the plan. All information prepared as part of the planning process will be posted. A comment area will also be included to seek citizen input.

NCWRPC will create and manage a website throughout the planning process.

#### Task 3.0: Plan Development

Plan Development is divided into two phases: Initial Draft Phase and the Final Draft Phase. Both of these phases are detailed below:

The plan will have an emphasis on economic development and downtown/river corridor revitalization. This plan update is an opportunity to not just update its current plan, but to advance the Plan's role in City functions.

- Initial Draft Phase

We will use the existing Plan as a starting point. Each chapter would be presented beginning with a background section, followed by an inventory section, an issues section, and finally the goals, objectives and policies section. New Census information and other sources would be used to update most of the tables. Program information would be reviewed and updated as needed. Maps will be revised as well.

We anticipate about a six to nine month timeframe for taking the existing plan and updating the needed base information to create the "Initial Draft." Additional information will be incorporated from some of the previous planning efforts and other changes since 2007. Once created these chapters would be provided to the appropriate departments for review, including examining the existing goals, objectives and policies.

- Final Draft Phase

Following the initial step, we would edit based on comments from staff and committee, as well as survey and other input. During this phase we would incorporate the input from Task 2.0. We would also incorporate data, maps, goals or other information from other plans or efforts the City has completed. All input and revisions are made based on all the interviews, focus groups and meetings and from Task 3.0. Together these changes will create the “Final Draft”.

We anticipate about a six to nine month timeframe preparing the “Final Plan” chapters. Again these chapters would be reviewed by various individuals, groups, committees and staff. An Open House meeting would likely be held at this point to solicit public comment.

The final plan will meet the needs and desires of the county, but also incorporate the requirements identified in the comprehensive planning law - 66.1001. NCWRPC will lead this effort.

#### Task 4.0: Mapping

Over the course of the planning process we will be creating, editing and modifying the maps. Two major mapping efforts will be completed as part of this process: The first is the creation of a new detailed 2010 Existing Land Use coverage, which we would complete using the existing coverage, 2010 air photos, and other information. The second is a generalized Future Land Use coverage for both the city and the area surrounding the city, based on official maps and growth trends.

NCWRPC will lead this effort, with city and adjoining local government assistance.

### 3. Staffing

The primary staff will be the NCWRPC. Various city staff and departments will be involved as well.

#### NCWRPC

Staff will reformat, update and develop the overall plan, including mapping. A variety of information will be provided to NCWRPC from City staff.

#### Others

City Departments will be required to dedicate some time and resources to the effort. At minimum there will be meetings with select department heads. In other cases there will be data needs and document review.

### 4. Timeline

NCWRPC will have a completed Comprehensive Plan delivered to the Plan Commission in DATE if the project starts DATE. The timeline is broken into two phases of about 9 months each beginning with the Initial Draft and followed by the Final Draft.

To meet this timeline a variety of input activities need to be completed over the 18 month period. Delays in Task 2.0 will create delays in the overall process. The final months would focus on refining goals, objectives and policies, and overall review of the Plan.

State law requires that a Resolution be passed by a committee of authority – usually the Plan Commission, followed by a public hearing, and finally adoption by Ordinance at the City Council. The adoption process could take multiple months to complete.

5. Budget

An overall budget of \$20,000 is anticipated to complete the Comprehensive Plan Update.

This planning process will be completed over an 18-month period.

Planning	200 hours @ \$65	\$13,000
Mapping	60 hours @ \$55	\$ 3,300
Meetings	48 hours @ \$65	\$ 3,120
Travel	Mileage & related	\$ 280
Other Expenses	Copy, Printing & other	\$ 300
Total Cost:		<u>\$20,000</u>

Deliverables:

10 Draft Plans/w maps  
10 Final Plan/w maps  
Various Meeting Handouts

(There is a charge for additional copies)

# 1 4 1 2 2 4 0

**Bialecki, Bill**

---

**From:** LaDonna Fermanich <lfermanich@merrillha.com>  
**Sent:** Monday, October 20, 2014 9:34 AM  
**To:** Bialecki, Bill  
**Cc:** 'Kathy Colclasure'  
**Subject:** Tenant Commissioner Interests

Bill,

The following tenants have expressed interest in finishing out Richard Weissinger's term as Resident Commissioner (I believe his term was to end 11/10/2015)

Jan Fredrickson, Jenny Towers Resident since Oct. 2009, 711 E. 1<sup>st</sup> Street, Apt. #411 PH:715-536-9816

Mike Wilson, Park Place Resident since Sept. 2012, 215 Grand Ave. #304 PH:715-921-2851

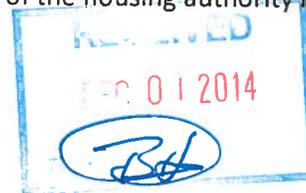
Gerry Shaver, Park Place Resident since March, 2013, 215 Grand Ave., #511 PH:715-409-9565

Each of these residents would bring their own set of values and experience to the table and I think any one of them would be a good fit for the position. The one attribute I see as most valuable going forward as the Resident Commissioner, is the ability to be positive about the mission and direction of the housing authority moving forward.

If you need any additional information, let me know.

LaDonna Fermanich  
Executive Director,  
Merrill Housing Authority

215 Grand Avenue  
Merrill, WI 54452  
PH: 715-536-7386  
FX: 715-539-0846



#1411250

CITY OF MERRILL  
1004 EAST FIRST STREET  
MERRILL, WI 54452

### NOTICE OF PUBLIC HEARING

All persons interested will be given an opportunity to be heard at a public hearing to be held by and before the City Plan Commission of the City of Merrill, Wisconsin, commencing at **6:00 p.m., on Monday, November 3, 2014**, in the City Hall Council Chambers, 1004 East First Street, Merrill, Wisconsin, on the following proposed matters, to wit;

1. Journey Church is requesting re-zoning of a property located at 1212 S. Center Ave. from Thoroughfare Commercial (T.C.) district to Public District. The property legally described the South 924 feet of the Southwest  $\frac{1}{4}$ , Southwest  $\frac{1}{4}$  of US Hwy 51 as described in Volume 308, Page 693, the North 150.7 feet, City of Merrill, Lincoln County, Wisconsin.

Anyone having any questions regarding the hearing should contact Zoning Administrator, Darin Pagel at 536-4880.

Dated: October 13, 2014

CITY OF MERRILL, WISCONSIN

By:   
William N. Heideman  
City Clerk

APPLICATION FOR ZONING AMENDMENT  
CITY OF MERRILL

NAME: BRAD MAIN STREET ADDRESS: 806 EAST Riverside Ave  
MERRILL, WI  
PROPERTY ADDRESS: 1212 CENTER AVE  
MERRILL WI TAX ROLL#: 251-3106-133-9997  
LEGAL DESCRIPTION: SEC 13-31-06 THS 924' OF TH SW 1/4 SW 1/4  
LYG WLY OF US HWY 51 AS DES IN U308 P693 LLD EX TH N  
150.7' THRF \* DOMC AKA ST-13-11C  
EXISTING USE: TAVERN PROPOSED USE: CHURCH

REASONS FOR REQUESTING A ZONE CHANGE:

We believe that another church in our city  
will be a blessing to our city! As a church we  
won't be running a tavern - so rezoning seems appropriate

ADDITIONAL REQUIREMENTS

Pastor Brad Main

- 1.) Names and addresses of all abutting and opposite property owners within 300 feet of the property to be altered.
- 2.) Principal use of all properties within 300 feet of the property to be altered.
- 3.) A plot plan or survey plat, drawn to scale, showing the property to be rezoned, location of structures, and property lines within 300 feet of the parcel.
- 4.) Any further information that may be pertinent in considering the application.
- 5.) FAILURE TO SUPPLY SUCH INFORMATION SHALL BE GROUNDS FOR DISMISSAL OF PETITION.
- 6.) A fee of \$175.00 shall be paid to the Clerk-Treasurer at time of application.

All information submitted is accurate to the best of my knowledge.

Bradley J. Main 9/29/2014  
Signature of Applicant Date

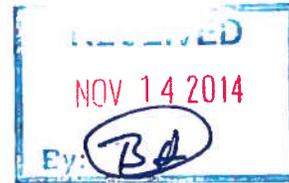
# 1412250

4

**Heideman, Bill**

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**From:** Wais, Diane  
**Sent:** Friday, November 14, 2014 9:43 AM  
**To:** Heideman, Bill  
**Subject:** RE: BPW Agenda Item



The Mayor

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**From:** Heideman, Bill  
**Sent:** Friday, November 14, 2014 9:36 AM  
**To:** Wais, Diane  
**Subject:** RE: BPW Agenda Item

Just need to know who is requesting this.

---

**From:** Wais, Diane  
**Sent:** Friday, November 14, 2014 9:10 AM  
**To:** Heideman, Bill  
**Cc:** Bialecki, Bill; Johnson, David; Lupton, Dick; Neff, Ken  
**Subject:** BPW Agenda Item

Bill:

Attached is the draft ordinance for truck routes for the BPW packet. Any questions, please give me a call.

Thanks!!

Diane

# 1 4 1 2 2 5 1

**Heideman, Bill**

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**From:** Wais, Diane  
**Sent:** Tuesday, December 02, 2014 4:06 PM  
**To:** Heideman, Bill  
**Cc:** Johnson, David; Hayden, Tom; Bialecki, Bill  
**Subject:** COW Mtg  
**Attachments:** Ord Unsafe Buildings.docx

Bill,

Please place this on the COW agenda for Tuesday. Recommended by the Mayor



REQUEST TO INCLUDE ITEM ON AGENDA

Board or Committee: Personnel & Finance Committee

Date of Meeting: December 2<sup>nd</sup>, 2014

Request by: Finance Director Kathy Unertl

Describe below the item(s) you wish to have put on the agenda:  
(please attach any pertinent information)

**Consider a resolution amending employee benefits – fringe benefits at Section 14-5, Group Insurance Program of the Non-Union Personnel Policies**

Changes include:

- Amending co-insurance and maximum out-of-pocket limits for 2015 (per Federal IRS requirements)
- Eliminates the maximum 15% participation limit for City's Health Incentive Program (Related to waiving City group health insurance coverage). There is no limit between the City of Merrill and the City's health insurer (Security Health Plan).

  
\_\_\_\_\_  
Kathy Unertl, Finance Director

Date: 11/13/2014

# 1 4 1 2 2 6 1

# 1 4 1 2 2 6 2

**CITY OF MERRILL**  
1004 EAST FIRST STREET  
MERRILL, WI 54452

## NOTICE OF PUBLIC HEARINGS

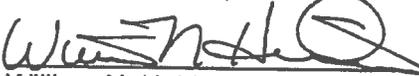
All persons interested will be given an opportunity to be heard at a public hearing to be held by and before the City Plan Commission of the City of Merrill, Wisconsin, commencing at **6:00 p.m., on Tuesday, December 2, 2014**, in the City Hall Council Chambers, 1004 East First Street, Merrill, Wisconsin, on the following proposed matters, to wit;

1. Application by Julie Weber, Our Way, Inc. for a Conditional Use Permit at 1104 Cottage Street, Merrill, WI. The proposal of the Conditional Use Permit is to operate as an Adult Family Home. Legally described as 34-0180.006.002.00.00. Ron Woller's 1<sup>st</sup> Addition Lot 2, Block 1 and thence North 95.80' of Lot 1, Block 1, City of Merrill, Lincoln County, Wisconsin.
2. Application by Julie Weber, Our Way, Inc. for a Conditional Use Permit at 1305 Cedar Street, Merrill, WI. The proposal of the Conditional Use Permit is to operate as an Adult Family Home. Legally described as 34-0150.005.151.00.00. Natzke Addition Lots 1 & 2, Block 4 part Northeast  $\frac{1}{4}$  Northwest  $\frac{1}{4}$ , City of Merrill, Lincoln County, Wisconsin.

Anyone having any questions regarding the hearing should contact Zoning Administrator, Darin Pagel at 536-4880.

Dated: November 17, 2014

CITY OF MERRILL, WISCONSIN

By:   
William N. Heideman  
City Clerk

# 1 4 1 2 2 6 1

APPLICATION FOR CONDITIONAL USE PERMIT  
CITY OF MERRILL

DATE 11-17-14

APPLICANT'S NAME: Julie Weber  
 BUSINESS NAME: Our Way, Inc  
 PHONE #: 715-453-7555 EMAIL: JWeber@Ourwayinc.org  
 PROPERTY ADDRESS: 1104 Cottage St. Merrill, WI  
 PROPERTY OWNER'S NAME: Our Way, Inc  
 TAX ROLL#: 34- PIN #: 251-  
 EXISTING USE: Single Family Dwelling  
 PROPOSED USE: Adult Family Home/ Developmentally Disabled  
 REASON FOR REQUESTING A USE PERMIT CHANGE: N/A

**PLEASE PROVIDE A SEPARATE ATTACHMENT WITH A RESPONSE  
TO EACH OF THE FOLLOWING ITEMS**

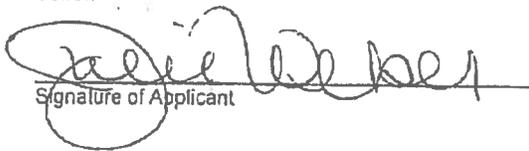
(Required per Section 113-100 of the Zoning Code)

1. A statement, in writing by applicant, that describes how the proposed conditional use(s) shall conform to the standards set forth in Section 113-103 hereinafter.
  - a) The establishment, maintenance or operation of the conditional use will not be detrimental or endanger public health, safety, morals, comfort or general welfare.
  - b) That the uses, values, and enjoyment of other property in the neighborhood for purposes already permitted shall be in no foreseeable manner substantially impaired or diminished by the establishment, maintenance or operation of the conditional use and the proposed use is compatible with use of adjacent land (describe mitigating features to be part of the operations of the proposed use).
  - c) Describe how the establishment of the conditional use will not impede the normal and orderly development and improvement of the surrounding property for uses permitted in the Zoning District.
  - d) Describe if adequate utilities, access roads, drainage, and other required site improvements have been or will be provided.
  - e) Describe what adequate measures have been taken to provide ingress and egress and how designed as to minimize traffic congestion in public streets.

- f) Explain how the conditional use shall conform to all applicable regulations of the district in which it is located.
- g) Explain how the conditional use will not violate flood plain regulations governing the site.
- h) That when applying the above standards to any new construction or placing an addition on an existing building, the Plan Commission and Common Council shall bear in mind the statement of purposes for the zoning district such that the proposed building or addition at the proposed location, does not defeat the purpose and objective of the Zoning District.
- i) In addition to passing the Conditional use Permit, the Plan Commission and Common Council shall also evaluate the effect of the proposed use upon:
  - I) The maintenance of safe and healthful conditions;
  - II) The prevention of water pollution including sedimentation;
  - III) Existing topography, drainage features and vegetative cover on the site;
  - IV) The location of the site with respect to floodplains and floodways of rivers and streams;
  - V) The erosion potential of the site based upon the degree and direction of slope, soil type, and vegetative cover;
  - VI) The location of the site with respect to existing or future access roads;
  - VII) The need of the proposed use for a shoreline location;
  - VIII) The compatibility with uses on adjacent land;
  - IX) The amount of liquid waste to be generated and the adequacy of the proposed disposal system.

- 2. Include the Names and Addresses of the architect, professional engineer, and contractor (if appropriate), and all property owners of record within 100 feet of the applicant. Note: Zoning Administrator will provide list of property owners to be included in the submittal.
- 3. Description of the subject site by lot, block, and recorded subdivision or by metes and bounds description address of the subject site; type of structure; proposed operation or use of the structure of site; number of employees and the Zoning District within which the subject site lies.
- 4. Plat of Survey prepared by a registered land surveyor showing property lines, buildings, improvements, landscaping, and all of the information required for a building permit.
- 5. Additional information as may be required by the Plan Commission of Common Council, or Officers of the City.
- 6. A fee of \$175.00 must accompany the application.

The information submitted with this application is true and accurate to the best of my knowledge and belief.

  
 Signature of Applicant

\_\_\_\_\_  
 Signature of Applicant

Read  
At  
Meeting

12/2/14 ~~PH~~

#1412261

THE RESIDENCES THAT ARE 100 FEET OF 1104  
COTTAGE ST. OPPOSE THE CONDITIONAL USE  
PERMIT FOR THE FOLLOWING REASONS:

- 1- BLOCKS TO THE SOUTH AND NORTH ARE RI ZONED  
RESIDENTIAL SINGLE FAMILY DEWLINGS
- 2- OUR WAY INC. IS A BUSINESS
- 3- UNDEVELOPED AREAS TO THE WEST AND NORTH WEST  
WOULD OPEN UP THOSE DEVELOPMENTS WITH  
OTHER CONDITIONAL USE PERMITS
- 4- ELEMENTARY SCHOOL WITHIN 3 BLOCKS

800 W. ST. PAUL ST. - DAVE & JEAN MOOTZ

~~David R. Mootz~~ ~~Shirley (Jean) Mootz~~ - OPPOSED

704 W. ST. PAUL ST. - MARY BAUMANN

~~Mary Baumann~~

Opposed

1105 COTTAGE ST. - DAREN & SUE CATLIN

~~Daren Catlin~~

~~Sue Catlin~~

- Neutral

1103 COTTAGE ST. - JOHN & SHARON BURGNER

~~John Burgner~~

~~Sharon Burgner~~

Opposed

1102 COTTAGE ST. - RICHARD & KATHY MARTENS

~~Richard Martens~~

~~Kathy Martens~~

- OPPOSED

1100 COTTAGE ST. - BARB BORCHARDT - DORTHY BAHLOW

~~Barb Borchardt~~

~~Dorothy Bahlow~~

- Opposed.

1101 COTTAGE ST. - JIM & KIM HOSTVEDT

~~Jim Hostvedt~~

~~Kim Hostvedt~~

- OPPOSED

N2357 CHAMPAGNE DR. - ALLEN & KAREN DIELS

~~Allen Diels~~

~~Karen Diels~~

- opposed

OPPOSITION TO CONDITIONAL USE  
PERMIT AT 1104 COTTAGE STREET

RESIDENCES BEYOND 100 FEET

TODD & SUE OSNESS - 1204 COTTAGE ST.

~~Todd Osness~~ ~~Sue Osness~~ -

GLENN & ELAINE NASS - 1206 COTTAGE ST.

~~Glenn Nass~~ ~~Elaine Nass~~ -

TIM & TAMMY GRULING - 1203 COTTAGE ST.

~~Tim Gruling~~ ~~Tammy Gruling~~ -

RANDY & JODI GIPPLE - 1300 COTTAGE ST.

~~Jodi Gipple~~ ~~Randy Gipple~~ -

KRAIG & GINDY HANIG - 1301 COTTAGE ST.

~~Kraig Hanig~~ ~~Gindy Hanig~~ -

PETE & JILL FRY - 1004 COTTAGE ST.

~~Pete Fry~~ ~~Jill Fry~~ - ~~Opposed~~

JEFF & KAREN SCHRAM - 1005 COTTAGE ST.

~~Jeff Schram~~ ~~Karen Schram~~ - Opposed

1302 COTTAGE ST. - CHUCK & BONNIE NOVITCH -

~~Chuck Novitch~~ ~~Bonnie Novitch~~

# 1 4 1 2 2 6 2

APPLICATION FOR CONDITIONAL USE PERMIT  
CITY OF MERRILL

DATE Nov. 17, 2014

APPLICANT'S NAME: Julie Weber

BUSINESS NAME: Our Way, Inc.

PHONE #: 715-453-7555 EMAIL: JWeber@ourwayinc.org

PROPERTY ADDRESS: 1305 Cedar Street, Merrill

PROPERTY OWNER'S NAME: Our Way, Inc

TAX ROLL#: 34- \_\_\_\_\_ PIN#: 251- \_\_\_\_\_

EXISTING USE: Single family Dwelling

PROPOSED USE: Adult Family Home/Developmentally Disabled

REASON FOR REQUESTING A USE PERMIT CHANGE: N/A

**PLEASE PROVIDE A SEPARATE ATTACHMENT WITH A RESPONSE  
TO EACH OF THE FOLLOWING ITEMS**  
(Required per Section 113-100 of the Zoning Code)

1. A statement, in writing by applicant, that describes how the proposed conditional use(s) shall conform to the standards set forth in Section 113-103 hereinafter.
  - a) The establishment, maintenance or operation of the conditional use will not be detrimental or endanger public health, safety, morals, comfort or general welfare.
  - b) That the uses, values, and enjoyment of other property in the neighborhood for purposes already permitted shall be in no foreseeable manner substantially impaired or diminished by the establishment, maintenance or operation of the conditional use and the proposed use is compatible with use of adjacent land (describe mitigating features to be part of the operations of the proposed use).
  - c) Describe how the establishment of the conditional use will not impede the normal and orderly development and improvement of the surrounding property for uses permitted in the Zoning District.
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  - e) Describe what adequate measures have been taken to provide ingress and egress and how designed as to minimize traffic congestion in public streets.

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- g) Explain how the conditional use will not violate flood plain regulations governing the site.
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- i) In addition to passing the Conditional use Permit, the Plan Commission and Common Council shall also evaluate the effect of the proposed use upon:
  - I) The maintenance of safe and healthful conditions;
  - II) The prevention of water pollution including sedimentation;
  - III) Existing topography, drainage features and vegetative cover on the site;
  - IV) The location of the site with respect to floodplains and floodways of rivers and streams;
  - V) The erosion potential of the site based upon the degree and direction of slope, soil type, and vegetative cover;
  - VI) The location of the site with respect to existing or future access roads;
  - VII) The need of the proposed use for a shoreline location;
  - VIII) The compatibility with uses on adjacent land;
  - IX) The amount of liquid waste to be generated and the adequacy of the proposed disposal system.
- 2. Include the Names and Addresses of the architect, professional engineer, and contractor (if appropriate), and all property owners of record within 100 feet of the applicant. Note: Zoning Administrator will provide list of property owners to be included in the submittal.
- 3. Description of the subject site by lot, block, and recorded subdivision or by metes and bounds description address of the subject site; type of structure; proposed operation or use of the structure of site; number of employees and the Zoning District within which the subject site lies.
- 4. Plat of Survey prepared by a registered land surveyor showing property lines, buildings, improvements, landscaping, and all of the information required for a building permit.
- 5. Additional information as may be required by the Plan Commission or Common Council, or Officers of the City.
- 6. A fee of \$175.00 must accompany the application.

The information submitted with this application is true and accurate to the best of my knowledge and belief.

  
 \_\_\_\_\_  
 Signature of Applicant

Signature of Applicant

4 1 2 2 02

**Request for City Plan Commission of the City of Merrill, Wisconsin to Deny the Application by Julie Weber, Our Way, Inc. for a Conditional Use Permit at 1305 Cedar Street, Merrill, WI.** The proposal of the Conditional Use Permit is to operate as an Adult Family Home. Legally described as 34-0150.005.151.00.00. Natzke Addition Lots 1& 2, Block 4 part Northeast 1/4 Northwest 1/4, City of Merrill, Lincoln County, Wisconsin.

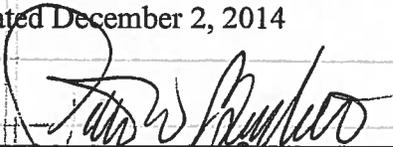
To: Merrill City Manager, City Staff, Mayor, City Council and City Plan Commission.

By signing this instrument, we agree and represent that we have read, understand and agree with all of the foregoing statements:

1. We have received notice of a Public Hearing to be held at **6:00 p.m., on Tuesday, December 2, 2014** and understand that all persons interested will be given an opportunity to be heard at this public hearing.
2. Keeping the City of Merrill's reputation as a community of stable residential neighborhoods is imperative to the short and long term economic health of the City.
3. Merrill has a long standing history and long standing reputation as a stable, residential community.
4. Spot zoning tends to destroy the stability of residential neighborhoods by introducing non-conforming uses which eventually lower the values of the surrounding properties.
5. The introduction of non-conforming uses into an otherwise stable residential neighborhood also tends to invite other non-conforming uses into the neighborhood which is further detrimental to the continuing harmonious uses of the neighborhood and contributes to further devaluation of property values.
6. The application by Julie Weber, Our Way, Inc. for a Conditional Use Permit at 1305 Cedar Street, City of Merrill, Lincoln County, Wisconsin is a negative, non-conforming use and the application should be denied.

The undersigned citizens of the City of Merrill hereby petition the City Plan Commission and City Council of the City of Merrill to deny the application of Julie Weber, Our Way, Inc.

Dated December 2, 2014

  
Kenneth Stearn

Betty Hulke

Helmut Frederick

Mary Ann Zastrow 1303 Cedar ST

Janice O'Malley 1304 Cedar St

Bill O'Reilly 1304 Cedar St.

Kayla Buckert - 1302A N. Center Ave.

Rec'd at Meeting  
12/2/14

