

1412120

**City of Merrill  
Board of Public Works  
Wednesday, November 19, 2014 at 4:00 P.M.  
City Hall Basement Conference Room, 1004 East First Street**

Members Present (5 of 5): Mayor Bill Bialecki (Chairperson), Street Commissioner Richard Lupton, Alderman Ryan Schwartzman, Alderman Rob Norton and Alderman Peter Lokemoen

Others Present Included: City Administrator Dave Johnson, City Attorney Tom Hayden, Building Inspector/Zoning Administrator Darin Pagel, Utility Superintendent Kim Kriewald, Alderman Dave Sukow, Alderwoman Kandy Peterson and City Clerk Bill Heideman

**Call to order**

Mayor Bialecki called the meeting to order at 4:00 P.M.

**Vouchers**

The vouchers were in the meeting packet.

Motion (Schwartzman/Norton) to approve the vouchers, as presented.  
Carried.

**Amend lease agreement @ East Street Water Tower**

Information was in the meeting packet. City Administrator Johnson had requested that this item be placed on the agenda.

City Administrator Johnson reported that New Cingular Wireless PCS, LLC currently has a lease agreement with the City that allows them to house telecommunications equipment on the East Street Water Tower. New Cingular Wireless is now proposing an amendment to the lease agreement, to lease a small amount of additional space on the tower to house more equipment. Initially, they offered to pay \$200 more per month to house this additional equipment. City Administrator Johnson countered by asking for \$300 per month, and New Cingular Wireless agreed to this amount. City Administrator Johnson recommends approval of the amendment.

Motion (Lokemoen/Norton) to recommend approving the amendment to the lease agreement. Carried.

Note: Consideration of the amendment is also on the November 19<sup>th</sup>, 2014 Water and Sewage Disposal Committee meeting agenda.

**Consider ord. amending Chapter 36 to add truck routes**

Mayor Bialecki placed this item on the agenda. A copy of the proposed ordinance was in the meeting packet. The ordinance would add Chapter 36-166 thru 36-172, to establish the following as truck routes in the City:

- Highway 64
- Highway K/Center Avenue
- Highway G
- Highway 107/Grand Avenue
- Highway Q/State Street to Highway 107/Grand Avenue

Street Commissioner Lupton questioned the inclusion of an 8,000 weight limit in Section 36-166.

Motion (Norton/Schwartzman) to recommend adopting the ordinance.  
Carried.

The proposed ordinance will be on the December 9<sup>th</sup>, 2014 Common Council meeting agenda.

**Monthly report - Street Commissioner**

The report was in the meeting packet. Street Commissioner Lupton issued a reminder that winter-related work has begun early this winter. Garbage pickup at the Thielman Street condominiums will begin soon.

**Monthly report – Building Inspector/Zoning Administrator**

The report was in the meeting packet. Building Inspector/Zoning Administrator Pagel reported that several building demolitions are proceeding. A notice to raze will be issued for the property at 122 South Prospect Street.

A case involving a property on Park Street was in Lincoln County Court recently. The results appear to be favorable for the City.

**Monthly report – City Hall Maintenance Supervisor**

No written report was submitted. City Hall Maintenance Supervisor Vanderkam was not at the meeting.

**Monthly report from contracted engineering firms**

No report(s) submitted.

**Next meeting**

Wednesday, December 17<sup>th</sup>, 2014 at 4:00 P.M.

**Public Comment**

Alderman Sukow questioned why consideration of parking regulations on State Street and Cottage Street (between Main Street and Grand Avenue) was not on the agenda. This item was discussed at the November 17<sup>th</sup>, 2014 Health and Safety Committee meeting.

City Clerk Heideman responded that the Board of Public Works agenda had already been publicly posted and distributed by the time the Health and Safety Committee meeting was held. He added that he did not recall any motion made at the Health and Safety Committee meeting to refer the parking issue to the Board of Public Works, so he did not amend the Board of Public Works agenda to add the parking issue. Mayor Bialecki stated that this item will be placed on the December Board of Public Works meeting agenda.

**Adjournment**

Motion (Schwartzman/Norton) to adjourn. Carried. Adjourned at 4:13 P.M.

Minutes prepared and submitted by:

William N. Heideman, CMC, WCMC  
City Clerk